



Basehor Salutes

Policies and Guidelines – Updated December 2025

Program Purpose:

The Basehor Salutes Program was created to honor and pay tribute to veterans and active-duty military personnel. The City will assist you with the creation of a banner honoring your loved one that will be displayed on the light poles along 155th Street leading up to Veterans' Day. In doing so, Basehor can come together as a community to celebrate those around us and truly recognize and salute our heroes.

Policy Purpose:

The City of Basehor prioritizes our residents. This policy provides guidance on how to apply for a street banner for the Basehor Salutes Program. This policy also outlines how the City prioritizes banners, time frames, and pricing information.

Eligibility:

To be eligible for the Basehor Salutes Program, honorees must meet the following requirements:

- Must be a veteran or active-duty member of any branch of the United States Armed Services.
 - Upon application, you must provide verification of the honoree's military status; this can include a Military ID or a DD-214 form.
 - Any veteran who was dishonorably discharged will not be eligible for this program.
 - Applicants must be able to provide verification of residency.

Prioritization:

Although the City of Basehor wishes to honor all veterans and active-duty military personnel, limited space is available. Priority will be given under the following conditions:

1. Current residents within City limits OR deceased veterans who resided in Basehor at time of death.
2. Immediate family members of a current resident within City limits.
 - a) For the purpose of this program: Immediate family is defined as one's spouse, parent, sibling(s), child, this includes those related by blood, adoption, or marriage.
3. An additional family member of those within City limits does not fall within the parameters of 2.a.

Due to limited space availability, banners will be assigned on a first-come first-served basis within the aforementioned priority tiers. The sooner you apply, the better to ensure a banner spot for you or your loved one.

Banner Specifications:

- All Basehor Salutes banners shall be ordered by the City of Basehor following application approval and applicant payment.
- All photos must be supplied by the applicant and will be reviewed by City staff.
- All information specific to the honoree that is included on the banner (e.g. military service branch, spelling of the honoree's name, spelling of the sponsor's name, etc.) will be taken directly from the application.

Installation:

- Banners will be hung on light poles along 155th Street.
- The Banners will be hung starting October 6th, prior to Veterans Day and remain on the posts until November 14th.
 - The City will not take requests for specific poles or lights.
- During the month-long period, the banners will be the property of the City of Basehor until decommissioned.
 - The City is not responsible for any banner that is lost and/or damaged for reasons including, but not limited to vandalism, extreme weather conditions, and other unforeseen events or circumstances.
 - If a banner is damaged, the City will repair and rehang said banner if and when time and conditions permit.

Decommissioning:

- Once the banners are taken down, applicants have two options
 - You may choose to have the City keep and store the banner to be rehung the following Veterans' Day. This will automatically reserve a spot for that banner to be rehung.
 - *Priorities will still be based off of the aforementioned tiered system.*
 - If you would not like the City of Basehor to re-hang your banner the following year, or if you will no longer be a resident, you may opt to collect your banner from Basehor City Hall.
 - *Priorities will still be based off of the aforementioned tiered system.*

Pricing:

Staff will update pricing annually to reflect current banner pricing, the cost for banner installation and removal, and administrative fees. All pricing information will be included on the Basehor Salutes application.

For further questions or information please contact:

(913)-724-1370