



City of Basehor

P.O. Box 406, 1600 N. 158th Street, Basehor, KS 66007 913-724-1370 info@cityofbasehor.org www.cityofbasehor.org

Service Utility Contract

*Date Service(s) to Begin: _____ *Newly Constructed Home: ☐

*Are you: ☐ Owner ☐ Renter ☐ Landlord Landlord Name: _____

*Customer Name: _____ *Date of Birth: _____
Last First Middle

*Service Address: _____ *Phone: _____

*Billing Address: _____ *City, State & Zip: _____
(If different from service address)

*S.S.#: _____ *Driver's Lic. # and State: _____
(Must present ID with contract submission)

*Email Address: _____ Opt in for E-Mail Billing: ☐
(Will not receive a paper bill)

Place of Employment: _____ Work Phone: _____

Authorized User (Optional): _____ Date of Birth: _____
Last First Middle

S.S. #: _____ Drivers Lic. #: _____ Phone: _____

I, the undersigned, have read and agree to the terms of service outlined in this contract. I understand that I am signing a contract with the City of Basehor for sewer and/or solid waste services, and I understand that I shall pay a monthly usage service charge. I understand that the City of Basehor bills monthly for the sewer and/or solid waste and all billings are due before the date indicated on the monthly bill to avoid the 10% penalty fee. I understand that any payment returned to the city by a financial institution will be deemed non-payment and will have an additional \$30 Return Payment Fee assessed to my account. If the account is 60 days past due after August penalties, the City will place the account on the property tax rolls for collection or be sent to a Collection agency for payment and all fees associated shall be paid by owner/renter.

*Signature _____ Date: _____

*Printed Name _____

*Required for Rental Properties

Landlord Signature _____ Date: _____

Printed Name _____

*Required Information

Sewer Service

New residents who have not yet established a water usage history will be charged a water usage of 4,100 gallons. The current sewer charge per 1,000 gallons is \$12.50 for all city residents residing within the city limits. All non-annexed residents, the current rate is \$15.65 per 1,000 gallons. Each account will be billed a flat fee based on their flow rate per 1,000 gallons, and their meter size. In August of each year the sewer rates change and are based on a three-month average determined from the December, January, and February water usages.

Solid Waste Collection / Single Stream Curbside Recycling Services

All residents of the city must use the solid waste removal company that the city provides to its residents. The solid waste & recycling collection services are charged a monthly fee that is set in the Basehor Fee Schedule. Additional solid waste and recycling carts are available at additional monthly costs of \$10 per trash cart and \$7 per recycling cart. Additional overflow trash stickers are available for \$1.25 each. The fee for solid waste will undergo an incremental annual increase as identified in the Basehor Fee Schedule.

Utility Service Contract and Processing Fee

All utility customers shall be required to complete a utility service contract and pay a processing fee as set forth in the fee schedule prior to using utility services. Such a utility contract will include necessary information regarding the proposed accountholder. In the event the accountholder is not the owner of the property, the owner of the property shall be required to be added to the utility account as a responsible party.

Duties of Property Owners who rent or lease to utility customers

Property owners who rent or lease to customers of the city's utility services shall be responsible for advising the administrative department of the customers' current address and any changes that may occur from customers moving in or moving out of the said address. Property owners who rent or lease to customers of the city's utility services shall be responsible for any unpaid charges for utility services, including any penalties and interest.

Persons responsible for payment

The rates and charges herein established in the fee schedule shall be collected from the customers of the city for utility services. Where payment is delinquent and the customer owns the property, they shall be responsible for the delinquency. If payment is delinquent and the customer is renting or leasing, they shall be responsible for the delinquency. However, the landlord is ultimately responsible, and the delinquency may be pursued through legal action, including the delinquency being applied as a special assessment or a lien being placed on the property.

Landlord Liability

(a) Owners of premises served by utility services under this article shall be liable for payment of the costs of any utility services and any account delinquency arising from services provided to such premises, regardless of whether the utility services were furnished upon the application and request of the owner or lessee of the premises. This provision shall also apply when the premises are leased by or through an agent or other representative of the owner.

(b) The city may collect the amount of the unpaid bill for utility services by any lawful means.

Acceptable Methods of Collection

The city may, as authorized under applicable law, use the following methods to collect delinquent utility accounts:

(1) Real estate lien. Delinquent charges shall constitute a lien upon the property and shall be certified by the city clerk to the county clerk to be placed on the tax roll for collection, subject to the same penalties and collected in like manner as other taxes collectible by law.

(2) State of Kansas Setoff Program. This method of collection shall be used at the discretion of the city clerk in accordance with K.S.A. 75-6201 et seq. In the event properties have been foreclosed on, or tenants moved, leaving an outstanding balance of \$25.00 or more, this shall be the preferred method of collection.

(3) Collection agency or city attorney. In the event a real estate lien or state setoff program is not an acceptable method of collection, the city clerk may contract with an agency or the city attorney to collect delinquent accounts.