



**CITY OF BASEHOR**  
**COMMUNITY ENRICHMENT DONATION**  
**2024 Request Form**



Please complete and return to:  
City of Basehor, Attn: Katherine M. Renn  
Community Enrichment Donation Request  
P.O. Box 406, Basehor, KS 66007

Applications can be submitted starting January 18, 2024, and will be accepted on a first come first served basis until the funding is exhausted. Funding requests must not exceed \$2,500.

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1. Organization Name:
2. Date of Request:
3. Tax ID #:
4. Address:
5. Organization representative name, phone, and e-mail address:
6. Is your organization a not-for-profit?
7. How long has your organization been in Basehor?
8. How many active members does your organization currently have?
9. How does your organization benefit the Basehor Community?
10. Provide the organization's 2023 budgeted revenue and expenditures.
11. Summarize organizations past and present fundraising activities.
12. Specifically, explain how a Community Enrichment Donation would be used.
13. How many Basehor residents would this funding directly benefit?
14. If your organization has previously received a donation, please submit an accounting of how those funds were expended.
15. The dollar amount of funding being requested (*not to exceed \$2,500*):

The above criteria will be reviewed by the City of Basehor. The above-listed group representative will be notified if the organization is elected to receive a donation. A presentation may be requested in order to facilitate a funding decision. Please feel free to provide as much supplementary information as you feel is necessary to clarify the need and the proposed use of the donation.