

IN THE MUNICIPAL COURT FOR THE CITY OF
BASEHOR, KANSAS

CITY OF BASEHOR

v.

Police Case No. _____

Docket No. _____

MOTION/ORDER PRODUCE DISCOVERY TO DEFENDANT

AT BASEHOR, KANSAS, on the _____ day of _____, 20____, the above captioned matter comes on before the Court, ex parte.

WHEREUPON the Court finds that, for good cause show, the City shall produce the Defendant or his attorney, _____, the following items to be used in the preparation of their case and not for any other use or distribution.

1. All reports produced or received by the Basehor Police Department with regard to the above captioned case.
2. Copies of photographs taken by the Basehor Police Department, with regards to the above captioned case.
3. Copies of any videos taken by the Basehor Police Department during the incident or investigation of the above captioned case, supplied on electronic media.
4. Reports of chemical or lab testing requested by the Basehor Police Department with regard to the above captioned case.
5. Other___ (**please specify**): _____

**Please note – The Basehor Police Department does not have access to any jail or booking videos or logs.*

By signing this document, I hereby certify that:

- I am the Defendant or the Attorney for the Defendant in a pending case in the Basehor Municipal Court.
- My next court date is scheduled for: _____ (REQUIRED)
- I understand that the Police Department will contact me informing me of the final cost associated with this order.
- I understand payment must be received at the PD before my request will be fulfilled.
- I understand that the discovery will be mailed to the address below.
- I understand the information contained within the discovery is not public record and the requestor is solely responsible maintaining the confidentiality of this information.

Contact Information (Please print clearly):

Requestor: _____ Attorney _____ Defendant _____

Mailing Address: _____ City _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____

Preferred method of discovery: ☐ Email ☐ Flash Drive ☐ CD

Signature _____

Date _____

Requestor is responsible for the costs of production of the discovery items.

Reports are \$5.00 per report to include photos

Video or DVD: \$25.00

Discovery Handling Fee: \$5.00

Payment for discovery is to be mailed to Basehor Police Department, P.O. Box 420, Basehor, KS 66007

SO ORDERED, this _____ day of _____, 20_____.

William Hutton, Municipal Judge

Submit the Motion/Order for Discovery to tdockery@cityofbasehor.org or fax to 913-724-3102 for Judges signature. The order will then be forwarded to the Basehor Police Department for processing.