

CITY OF BASEHOR

LEAVENWORTH COUNTY
BASEHOR, KANSAS 66007

unapproved
8-7-79 WRK

Regular City Council Meeting July 3, 1979
7:30 p.m. at the Basehor High study hall

Council Present: Anna Mary Landauer, Garry Eberth, Milton Meyer, Jim Cook.
Presiding: President of the Council Allen Goens.
Others Present: City Attorney, Douglas Waters; City Clerk, Wilma Kibler;
City Treasurer, Jane Scherer; City Engineer, Leo Martell;
Citizens of the community.

MINUTES:

The minutes of the regular meeting, June 5, 1979 were approved as printed.

TREASURERS REPORT:

The City Treasurer stated she would have a \$7,596.00 bill on coupon and bonds coming due. After a discussion it was decided to give Mrs. Scherer the approval to cash the c.d. if she needed it for the bills. J. Cook moved, second by G. Eberth to give Mrs. Scherer discretionary power on c.d. 2617 coming due 7-17-79 as to whether to cash it to meet bills or to reinvest it. Four yes-opposed none. Motion carried. Mrs. Scherer is to reinvest it at the place with the highest rate of interest. J. Cook moved, second by G. Eberth to accept the treasurer's report and adopt appropriation ordinance #145. Four yes-opposed none. Motion carried.

SIGNATURES ON SIGNATURE CARD

Cook stated he would like to bring up two subjects. The number one subject that was discussed was having the President of the Council sign a signature card and set it up where any three signatures of the four signatures (President of the Council, City Clerk, City Treasurer and Mayor) will cash a check in the event one of the four is gone. Mrs. Scherer stated the bank had informed her that in the past Basehor had always carried four signatures. Waters stated the motion should be in a form of a resolution and the Council would have to pass it with a majority vote. J. Cook moved, second by A. Landauer that the Council put the fourth signature on and notify the Tonganoxie State Bank that any three of the four signatures will constitute a proper signature. Four yes-opposed none. Motion carried.

RAISE FOR CITY TREASURER

The second subject was the consideration of a raise for the City Treasurer in the terms of \$20.00 or \$25.00 a month. The Council decided on \$25.00. J. Cook moved, second by M. Meyer to raise the rate of pay on the City Treasurer to \$125.00 a month. Four yes-opposed none. Motion carried.

SIGNING PAYROLL CHECKS

Cook stated he had checked with the City Attorney on the legality of Goens signing the checks and he would like to have Goens sign the checks at the meeting. At least the Payroll checks not necessary the bills because of the holiday and the inconvenience and follow it up with instruction and proper signature card to the Tonganoxie State Bank. It was decided the City Treasurer should call the bank and give them a directive stating that the change was made, that the Mayor was gone and this was put into effect and it would be followed up with a signature card. Waters stated the resolution should be repeated in the minutes.

PRESENTATION OF PETITIONS & REQUESTS (CITIZENS):

SENIOR CITIZENS AND FHA HOUSING MEETING

A. Landauer notified the Council on behalf of the Basehor Senior Citizens that there would be a meeting on July 26 at 7:30 p.m. at the Basehor Methodist Educational building. There would be a man from FHA Housing to talk about small homes that Senior Citizens could rent and seeing what this community

would

SCANNED

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would want. The Senior Citizens would like for the Council people to be there is they can.

REPORT OF CITY OFFICIALS:

DOUGLAS WATERS/CITY ATTORNEY:

BASEHOR TERMINATES WITH JOINT PLANNING AGREEMENT

Waters stated Basehor has terminated the arrangement with the joint planning agreement where Mr. Hrabak isn't on the planning commission. A letter was received and accepted by the county commissioners.

EARL REAVIS/CHIEF OF POLICE:

RAISE FOR POLICE OFFICERS

In Reavis' absence Sgt. Kibler represented the police department. Cook asked Kibler if there had been a Federal minimum wage increase and was told yes. Kibler stated the minimum wages were \$2.60 and the department was drawing \$2.50 and now the minimum wage is \$2.90. Cook stated he thought the Council was going to try and keep the police department close to the minimum wage. Cook asked the Council what they thought of raising the police wage and what the amount should be. After a discussion J. Cook moved, second by M. Meyer to raise the police reserve officers hourly salary to \$2.80 per hour. Four yes-opposed none. Motion carried.

DISCUSS REPLACEMENT FOR EYERLY

Kibler stated that Reavis hadn't been able to find anyone to replace Frank Eyerly that he believes would be able to answer the calls physically during the day. Kibler stated Reavis mentioned paying Mike Vestal, the dispatcher at Tonganoxie \$30.00 a month to handle the calls plus the cost of installing a phone over there. J. Cook moved, second by G. Eberth to go ahead and empower the police to negotiate with Mike Vestal and the phone is a foregone conclusion, either he is going to want one or he's not going to want one, and he is our only hope; so whatever he wants in a way of a phone. If he will take an 845 number fine, if he won't get him a phone and offer him \$30.00 a month. Four yes-opposed none. Motion carried.

LEO MARTELL/CITY ENGINEER:

BASEHOR CANNOT USE CITY OF LEAVENWORTH'S LABORATORY

Martell discussed the letter from the City of Leavenworth, Kansas stating they would no longer be able to analyze Basehor's compliance samples, because the State of Kansas Department of Health and Environment has implemented a program requiring certification of potable water and wastewater laboratories. Martell & Assoc. has written to Mel Gray head of the health department and requested permission to keep on using Leavenworth. Martell will have a recommendation on this matter by next meeting.

WATER STUDY DISCUSSED

The Council and the City Engineer discussed the water report and it was decided that the whole Council should meet with the water board and see what their feelings are and go from there. The Council asked Mr. Warden to put them on the water board meeting agenda for July 23 to discuss the water study.

DANIEL CARROLL/MUNICIPAL JUDGE:

COURT REPORT

The court report for June was \$850.00 in fines.

WILMA KIBLER/CITY CLERK

PETTY CASH FOR MUNICIPAL COURT

The City Clerk asked for petty cash for the municipal court so she would be able to make change. J. Cook moved, second by M. Meyer to set up a petty cash for the City Clerk in the amount of \$25.00 for municipal court. Four yes-opposed none. Motion carried.

NOTICE & COMMUNICATIONS:

WAIVE U.S.D. 458 BUILDING PERMIT

A letter from U.S.D. 458 asking that the Council waive the building permit fee to close the open court for a dining room and classroom facility.

J. Cook moved, second by A. Landauer to waive the fee. Four yes-opposed none. Motion carried.

FEDERAL FUNDS FOR TRAFFIC SAFETY STUDY

Goens read a letter from the county on the eligibility for Federal Funds to perform a traffic safety study. The stipulation is Basehor must provide some assistance in taking traffic counts and gathering accident data.

After a discussion J. Cook moved, second by G. Eberth to decline Leavenworth County's offer for a traffic safety study. Four yes-opposed none. Motion carried.

INTRODUCTION & CONSIDERATION OF ORDINANCE

ORDINANCE ON RATE RAISE FOR SOLID WASTE

Waters presented a copy of a proposed ordinance to the Council that had been discussed at the last meeting on the raising of the solid waste fee to \$4.00 per resident. Waters recommended to the Council that rather than take action on it this month they should consider it and have the first reading this month and go through the publication process and have a second reading for the August meeting because of the nature of the ordinance. Cook stated there is a question about the people who have paid their solid waste bill a year in advance. There are three people that had paid this in advance and rather than getting them confused and since the City has had the benefit of their money for a year he felt they should be left alone. J. Cook moved, second by G. Eberth that the three people that have paid their trash in advance not be subject to the new rate until such time they're usually paying the new expenditure. Four yes-opposed none. Motion carried.

WAIVE FIRST READING OF ORDINANCE TO RAISE RATES

The Council then voted on the ordinance raising the rates. G. Eberth moved, second by J. Cook that the Council waive the first reading and adopt the ordinance. Four yes-opposed none. Motion carried.

STREET & EQUIPMENT:

DISCUSSED IF TRUCK IS FIXED AND A BACK-UP TRUCK

The Council discussed whether the trash truck was completely fixed now and what steps should be taken if the truck is broken down. Cook was to talk to Bob Breuer about his trash truck as a possible back-up truck.

COMMERCIAL TRASH ON FRIDAY

The Council discussed the possibility of having the commercial trash users picked up on Friday instead of Saturday in hopes this would release the pressures and allow the trash truck more time on Saturday enabling them to be through before the dump closes. J. Cook moved, second by G. Eberth to notify the commercial stops that they will be picked up on Friday.

Four yes-opposed none. Motion carried.

FINANCE & ADMINISTRATION:

ESTABLISHED WORK GUIDELINE FOR FULL-TIME EMPLOYEE

The Council discussed the full-time employees hours, starting and stopping work, working conditions and holidays. On the holidays the Council felt that was decided at the June Council meeting and there should be no changes in it. On the starting and stopping time the Council felt it should be flexible as long as he gives the City 8 hours of work, but he shouldn't start any later than 8 a.m. The Council discussed how the overtime should be paid. They felt if the employee took comp time it should be straight time otherwise he would be paid time and a half if he took money. The employee said he would take the time and a half for overtime since comp time was straight time. The Council decided that overtime is paid at the rate of time and a half over 40 hours. If a holiday falls on a work day that day is counted as 8 hours toward his 40 hour week, in other words

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overtime over 40 hours at the rate of time and a half even if the 40 hours include a holiday. J. Cook moved, second by G. Eberth to adopt a resolution of policy concerning the city employee known as maintenance man. In regards to holidays the Council shall stick to the same six holidays that the Council is giving him. They will be taken on the day of the holiday unless they fall on Saturday and the day of earliest convenience to the City and maintenance man will be given in lieu of any holiday falling on Saturday. As to working hours he will start no later then 8 o'clock in the morning and terminate his employment 8½ hours later. The police work shall take precedent over other duties in the event that a call is made and with regard to overtime anything over 40 hours in a 7 day period shall be paid at the rate of time and a half including weeks in which a holiday occurs so that 40 hours is not actually worked but due to the compensatory time of the holiday 40 hours is paid. Four yes-opposed none. Motion carried.

BOYS ON BACK OF TRASH TRUCK

Goens stated it was his opinion that when the boys started the trash route the boys would get a flat rate and if they got done at 10 o'clock they still got their flat rate. Goens was under the impression they should be done by 2 o'clock and if there was heavy trash or anything like that they still worked for straight time. The only exception was breakdowns or any reason beyond their control. He felt if there was a breakdown and they didn't get back to picking up trash until 4 o'clock he didn't expect the boys to spend from 2 to 4 on straight time and the only exception would be breakdowns or some similar reason that they go on time and a half. The Council agreed with him. J. Cook moved, second by M. Meyer to pay the boys on the back of the trash truck a flat rate of pay if their employment should terminate by 2 o'clock; in the event it does not they will be paid straight time until 3 o'clock and any employment after 3 o'clock shall be paid at the rate of time and a half. Four yes-opposed none. Motion carried.

SEWER & SOLID WASTE:

SETTING UP FUND FOR EXCESS MONEY FROM SOLID WASTE FUND

The Council discussed setting up a fund to put excess money that comes from the Solid Waste Fund for the purpose of replacing equipment. J. Cook moved, second by G. Eberth to put all excess profits, of anything over a \$1,000.00, from the trash truck be put into a fund to be designated as City Facilities Fund. Four yes-opposed none. Motion carried.

BID FOR OFFICE CABINETS

A. Landauer reported that Charles Bates had turned in an estimate of \$290000 for cabinets for the City Offices. A. Landauer moved, second by M. Meyer to buy the cabinets for the City Offices or have Charles Bates make them. Four yes-opposed none. Motion carried.

WEEDS AND PARKED CARS DISCUSSED

The Council discussed the weed problems on vacant lots, cars parking along the side of 156th Street and cars on 156th Street parking on the side of the street that says "No Parking". The Council would like the police to watch this situation and give a report on what action was taken on these cars.

ADJOURNMENT:

J. Cook moved, second by M. Meyer to adjourn. Meeting adjourned at 9:30.

Wilma R. Keller
City Clerk