

Approved 4/5/85

M I N U T E S

BASEHOR CITY COUNCIL

February 5, 1985

7:30 P.M.

Basehor City Hall

MEMBERS PRESENT: Robert Van Cleave
Mark Grube
Daniel Hubbel
John Novak
Loren Wilkes

OFFICIAL PRESIDING: Anna Mary Landauer, Mayor

Others Present: Jane Scherer, City Treasurer
John Thompson, City Attorney
Lloyd Beth, Chief of Police
Donald Wilson, Maintenance
Mary A. Mogle, City Clerk
Citizens of Basehor

Mayor Landauer called meeting to order on February 5, 1985 at 7:30 P.M. Members present are Bob Van Cleave, Mark Grube, Danny Hubbel, John Novak, and Loren Wilkes.

Mayor opened meeting by swearing in Daniel L. Hubbel to the City Council.

APPROVAL OF MINUTES

Motion was made by Mark Grube to accept the Minutes of January 2, 1985. John Novak second the motion.

Bob Van Cleave wanted the following corrections noted. On page 6, he did not recall saying that the Township Sewer Bill should be kept the way it is. He would also like the record to show that he did not recall saying that he would like to service Basehor in the Municipal Court (pg 7).

Mark Grube amended his first motion and made motion to accept Van Cleave's corrections and to accept the Minutes. Bob Van Cleave second the motion. All Aye. Motion Carried.

APPROVAL OF TREASURER REPORT

Loren Wilkes asked Council if we issued a Private Hauler's Permit to just anyone who wants to pay sixteen dollars. Novak said that he understood that they must prove they have adequate truck with a cover.

Wilkes wanted to know if Council went through proper procedures when they okayed the expenditures to Payless Cashways for \$282.00. Mayor Landauer assured Wilkes that they had.

SCANNED

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Van Cleave asked what the expenditure to Carson, Carson, and Fields was for. City Treasurer told him it was a reimbursement from a person who filed with District Court.

Grube moved to approve the Treasurer's Report and to expedite checks to Kansas Power & Light for 881.07 and U.S. Post Office for 8.00. Van Cleave second the motion. All Aye. Motion Carried.

Mayor Landauer informed Council that The City of Basehor has been awarded 6,047.00 for State Highway Funding.

PETITIONS FROM CITIZENS

JERRY BARLOW asked Council to consider putting up a sign having parking on only one side of the street in the Rickel Addition. He states that it is virtually impossible to get around when it snows. Mayor stated that most people in Rickel has double car driveways and could normally handle up to four vehicles. Streets are approximately 24 ft. wide.

Novak told Mr. Barlow that if the Rickel Addition as a whole would want to park on one side of the street this would be acceptable.

Grube asked if this only occurs in the winter-if so maybe on Emergency Snow Ordinance should be discussed at a later date. He suggested that Barlow draft a petition from his neighbors showing their approval for this action.

On this petition he should provide names and addresses.

Mr. Barlow agreed and said he would have it back at the next Council Meeting in March.

CITY CLERK

City Clerk asked Council to approve the expenditures for the Wang Maintenance Agreement at 264.00 to be paid quarterly for one year.

Grube made motion to accept the Maintenance Agreement. Wilkes second the motion. All Aye. Motion Carried.

Approval was also asked to 370.00 for the North and South Lagoon Permits.

Grube made motion to accept the expenditure of 370.00. Novak second the motion. All Aye. Motion Carried.

MUNICIPAL COURT REPORT

John Novak made motion to accept the Municipal Court Report. Wilkes second the motion. All Aye. Motion Carried.

Novak asked Council to start putting half of the Municipal Court proceeds into the General Fund and the remainder into the Street Fund since there is not special fund at this time. He asked Jane Scherer, City Treasurer, if Mr. Wolfe had approved her to open a special fund.

Scherer stated that she could put it into a Non-budgeted Fund but would have to transfer it to General Fund in order to spend the monies.

Grube does not feel that this would serve any purpose at this time. He would still like to see the City pay something on the Principal and have budgeted payments to be paid on at any time.

Van Cleave stated he did not think we were able to make payments but once a year when the Note comes due.

Council asked City Clerk to check with Bill New to see how the Note was set up in regards to payments. No decision to be made until next Council Meeting.

CHIEF OF POLICE

TRAFFIC FINES - Chief Beth asked Council to approve the next traffic fines for 1985 in conjunction with Ordinance 188.

Novak asked if they were the same as in the past. Beth explained that they are anywhere from \$5 or more as opposed to last years schedule.

Van Cleave asked if they covered all moving violations. And if they Judge would be the one to assess the fines.

Beth explained the Council how the traffic violators are fined. With the new 1985 laws they (officers) have to record on every ticket issued the amount of their fine and the name and address of City Hall.

Grube wants a fair fine but not to let the City acquire a rough reputation. Asked if the fines are higher because they cannot double their fines for previous violations. Beth agreed

Novak asked Beth for clarification on Section 142-Motor Cycle Helmets. Both riders must have helmets if they are under 18 years old and must still have eye protection.

Members felt that some traffic fines were too harsh and some too low.

Novak made motion to accept 1985 Traffic Fines Schedule. Van Cleave made motion to accept the 1985 Schedule for only one month till they could be studied further. Novak resented his first motion and seconded the motion to accept the schedule for one month only. All Aye. Motion Carried.

John Thompson, City Attorney, is not sure if it has to be adopted in a form of an ordinance or just adopted and rubber stamped by the Council. He feels that it will probably be adopted in ordinance form. Will check on it and report at the March meeting.

ANIMAL CONTROL & MAINTENANCE

GARAGE HEATER - Wilson asked Council to consider installing some form of heat out in the garage since it normally maintains 10 degrees or less.

Grube asked if maybe some type of overhead heater would work.

Wilkes asked if there was some way to pipe into the garage from the existing registers. Feels we should check further before they purchase anything.

Grube asked City Clerk to contact Pebley in regards to alternate ways to heat the garage.

SOCIAL SECURITY - Wilson asked Council to take Social Security out of his and Basehor Employees payroll checks.

It was suggested to him to have the City Clerk withhold more from his check every month to offset the difference at the end of the year.

WAGE INCREASE - Wilson asked Council to increase his Maintenance by .60 per hour and Animal Control from \$90 to \$125.

Van Cleave stated that Wilson has never come to Council and asked for anything in all the years his been involved with Council. Feels that Wilson deserves the increase.

Wilkes asked for a \$50 increase to Vestal for answering the radios.

Novak feels that the \$125 is fair but would like to hold off on the increase of Maintenance.

John Novak moved that we increase his Animal Control to \$125. Van Cleave second the motion. All Aye. Motion Carried.

Wilkes moved to give Wilson an increase for Maintenance to \$6.00 per hour. Grube second the motion. All Aye. Motion Carried. John Novak abstained.

Novak would like to see the Police Dept. raised to \$5.00 per hour since they lay their lives on the line for the Citizens of Basehor.

INSURANCE RENEWAL

Van Cleave stated that he and the City Clerk received a definite bid from only one company-Evans Insurance of Tonganoxie, Kansas. The renewal would be for approximately \$3537 for 1985. Mayor informed Council that Williams Insurance Co. would like 30 days to submit a bid.

Van Cleave made motion to accept the Insurance renewal with John Evans Insurance for 3537. Grube second the motion. All Aye. Motion Carried.

CITY ATTORNEY

GREEN RIVER ORDINANCE - John Thompson would like the Council to read the draft of the Green River Ordinance. Would not have to act on until next months meeting.

Thompson feels that the Green River Ordinance regulates door to door procedures for the undesirable. The ordinance needs to have a license fee and expiration date applied. It also requires applicant to show proof of exemption. As it reads now it would require organizations such as Girl and Boy Scouts to acquire a permit. Thompson feels as the ordinance reads now it is unconstitutional. If persons connected with Statue #501-C (school organizations) they will be exempt or any fund raising organization.

Council members do not feel it is right to install a permit fee on the Basehor Organizations-such as school fund raising projects and Brownies selling cookies, etc.

Thompson would like to draft a clause exempting the schools and other area activities. To discuss further at next meeting.

SECTION 22 - Planning Board passed and asked Council to adopt Section 22.

Section 22 states four zoning recommendations:

- (1) Who May Apply or Petition
- (2) Procedures for Consideration of Request for Amendments, Revision or changes (to be sent by certified mail).
- (3) Limitations or Reapplication for Amendments (able to review and deny).
- (4) Accompanying Data

The previous fee was \$35 and County has raised fee up to \$65.

Novak asked what purpose was an Abstractor. Thompson explained that it makes clear which property owner should be notified. It also shifts the obligation from the City Clerk to the Abstractor.

Novak moved that we accept Section 22 that was given to the Council by Thompson for the Planning Board. Van Cleave second the motion. All Aye. Motion Carried.

SOUTHWESTERN BELL CO. - Thompson was asked if he had written the letter to the former Mayor Forrest Tuter.

Thompson replied that the letter has not yet been sent because so far there has been no movement by Southwestern Bell. He feels that maybe they are not going to persue the matter in court. Suggests Council not do anything till a later date.

STREETS - Novak asked if there has been anything further brought to Councils attention in regards to the Streets. Mayor Landauer suggested that they ask Roger Brandt and Ron Bacon to attend March meeting to enlighten them of the developments.

MAYOR'S REPORT

PLANNING COMMISSION - Requested a key to City Hall and a place to set their file cabinet. Council feels they should have the file cabinet in City Hall and a key for easy access since they are part of the Cities government.

AMERICAN EXPRESS - Mortgage Bond Company offering low interest rate policies to the citizens of Basehor.

Council feels that in the long run it would not profit the Basehor Community. Council Denied.

STREET SIGNS - Mayor asked for approval for Street Signs-the cost would be approximately 567.00. Would like Council to understand that these are 1983 prices. Eight (8) sewer lagoon signs needs to be purchased also.

Wilkes stated on February 8, 1984 it was approved to move the lagoon fences which needs to be done before replacing with new signs.

Grube moved to purchase the necessary street signs. Van Cleave second the motion. Wilkes amended to purchase all street and lagoon signs. Grube resended his motion. Van Cleave second the motion proposed by Wilkes. All Aye. Motion Carried.

APPOINTMENT TO BOARD OF ZONING APPEALS - Mayor Landauer appointed Ferris Roberts to replace William Hooker on the Board of Zoning Appeals.

Grube made motion to accept Mr. Roberts. Novak second the motion. All Aye. Motion Carried.

Mayor Landauer proceeded to swear Ferris Roberts in at this time.

APPOINTMENT TO PLANNING COMMISSION - Mayor Landauer appointed Bernice Urkevich to fill the vacancy of Jeffrey Bohndorf.

Van Cleave made motion to accept Mrs. Urkevich. Novak second the motion. All Aye. Motion Carried.

Urkevich not present. To be sworn in at a later date.

POLICE DIVISION - Mayor asked Chief of Police to start keeping track of gas, mileage, and hours for each Police Officer and Unit. These reports are to be turned in at the end of the month with the time sheets.

MOWING OF LAGOONS - Mayor would like to put ad in paper for the mowing of the lagoons. Wilkes stated that grass seed needs to be sowed first.

Mayor feels that salt needs to be purchased and applied to the tree stumps before we start having problems.

Wilkes suggested the fencing be moved. Dick Hayes could probably do the job of cleaning out the fence row with his machinery. But as it stands theaties mower is too large to manuever due to the fences.

Novak asked City Clerk to acquire all necessary information on materials and fence set-back with the Environmental Protection Agency and all other necessary requirements needed.

Wilkes was asked to be Chairman for this project. He declined saying to let the bidders go out and figure out what necessary materials should be used.

Council feels that salt or chemicals should not be purchased at this time.

NEU PLUMBING BOND - It is no longer necessary to submit a Plumbing Bond.

MOBILE HOME PERMITS - City Clerk was asked to contact Benjamin Daiz on Parallel that he needs to acquire a Mobile Home Permit.

BOB VAN CLEAVE

Would like to take this time to thank Slim Wilson for all the work he has performed for the City in so many capacities.

MARK GRUBE

No Comment

DHN NOVAK

No Comment.

LORAN WILKES

VESTAL - Would like to make motion that the dispatcher in Tonganoxie, Ks. receive a \$50 increase. Raising him to \$100 per month. Van Cleave would like to see it raised no more than \$25.00 if any. Novak second the motion to raise Vestal to \$100 per month. All Aye. Motion Carried.

POLICE CARS - Wilkes would once again like to state that he would like to see City property be kept at City Hall. He feels there is room in the garage for all the Police cars. At this time there are two vehicles housed outside the city limits.

Chief Beth informed Council that he personally pays for all the gasoline that is put into the car that he drives.

Grube feels the cars should stay where they are.

POST OFFICE BOX - Asked Mayor Landauer why she changed over the post office box since all letterhead has old box number on it.

Mayor informed Council that she changed from two boxes to one large one in turn saving the City approximately \$4.00 per year.

SEWER & SOLID WASTE BILLING - Informed Council that the Sewer & Solid Waste billing has not been balanced every since the new City Clerk was hired in. City Clerk informed Council that there was not enough time to do the necessary work without justifying overtime.

POLICE SCHOOL - Feels that the police schooling should not be approved.

DANIEL HUBBEL

Thanked the Council for his appointment to the Council and hoped to be an asset to them and the City of Basehor.

JOHN NOVAK

Re-entered at this time to ask for a wage increase for the Police Department to \$5.00.

Grube suggested that all the particulars be acquired before voting.

Hubbel felt that the more you pay the employees-just maybe the longer they will stay.

Ferris Roberts (Planning Commission) suggested analyzing all City Employee positions and setting up a raise increase schedule.

ADJOURNMENT

John Novak made motion to adjour the meeting. Mark Grube second the motion. All Aye. Motion Carried.

Meeting adjourned at 10:20 P.M.

Basehor City Council
February 5, 1985

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These minutes are subject to Council approval.


MARY A. MOGLE CITY CLERK

Meeting consisted of 3 (5 sides) Tapes