

## AGENDA

### BASEHOR CITY COUNCIL

October 19, 2009

7:00 p.m.

Basehor City Hall

**1. ROLL CALL BY MAYOR TERRY HILL ANDE PLEDGE OF ALLEGIANCE**

**2. CONSENT AGENDA:** *(Consent Agenda Items will be acted upon by one motion unless a Council Member requests an item be removed for discussion and separate action.)*

- a. Approve Minutes – September 21, 2009
- b. Approve calendar of events-November 2009
- c. Treasurer's Report

**3. CALL TO PUBLIC:** *Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the mayor then proceed to the podium; state your name and address).*

**UNFINISHED BUSINESS**  
(None to review at this time)

**NEW BUSINESS**

- 4. LEAVENWORTH COUNTY AIRPORT FEASIBILITY STUDY:** Consider study of Leavenworth County Airport Feasibility Study.
- 5. WOLF CREEK PARKWAY CHANGE ORDERS:** Consider change orders for Wolf Creek Parkway project.
- 6. INTERLOCAL AGREEMENT:** Adopt changes to the Neighborhood Revitalization Plan to reflect the 5% Administrative Fee charged by Leavenworth County.
- 7. CITY ADMINISTRATOR REPORT**
- 8. MAYOR'S REPORT**
  - a. Council participation at VFW Thanksgiving Dinner, Nov. 21, 2009

**9. COUNCIL MEMBER REPORTS**

**10. EXECUTIVE SESSION**

**11. ADJOURNMENT**

Basehor City Council reserves the right to amend the agenda following its publication in the Basehor Sentinel newspaper. Citizens are encouraged to attend all public meetings. Updates to the agenda may be viewed at [www.cityofbasehor.org](http://www.cityofbasehor.org)

**REGULAR MEETING**

**1. ROLL CALL BY MAYOR TERRY HILL AND PLEDGE OF ALLEGIANCE**

In the absence of Mayor Hill, President Washington called the regular meeting to order at 7:00 p.m. All members were present with the exception of Councilmember Breuer. The city attorney was in attendance.

President Washington reported Mayor Hill was not present due to the recent passing of his sister-in-law and expressed Council sympathies for the family.

**2. CONSENT AGENDA:** *(Consent Agenda Items will be acted upon by one motion unless a Council Member requests an item be removed for discussion and separate action.)*

- a. Approve Minutes
  - 1. September 10, 2009 Regular Meeting
- b. Approve Treasurer's Report & Vendor Payments
- c. Approve investment recommendations
- d. Approve calendar of events

A motion was made by Councilmember Dysart and seconded by Councilmember Mertz to approve the Consent Agenda as written. Motion passed 4-0.

**3. CALL TO PUBLIC:** *Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the mayor then proceed to the podium; state your name and address).*

There were no public comments at this time.

**UNFINISHED BUSINESS**

(No business to review)

**NEW BUSINESS**

**4. PURCHASING POLICY:** Consider adoption of Purchasing Policy

A motion was made by Councilmember Mertz and seconded by Councilmember Moyer to adopt the Purchasing Policy as presented. Motion passed 4-0.

**5. ORDINANCE ADOPTING PURCHASING POLICY:** Consider ordinance incorporating by reference the Purchasing Policy

A motion was made by Councilmember Mertz and seconded by Councilmember Dysart to approve Ordinance 560 adopting the Purchasing Policy as presented. Motion passed 4-0.

**6. MEETINGS & WORK SESSION:** Consider ordinance repealing ordinance 458 and changing the meeting times of the Governing Body of the City of Basehor and establishing a regularly scheduled work session amending Basehor Code, Article 1, Section 1-203.

The city administrator reported conducting a work session two weeks prior to the regular meeting will allow staff time to prepare and research Council's questions prior to formal action.

A motion was made by Councilmember Moyer and seconded by Councilmember Dysart to approve Ordinance 561 repealing ordinance 458 and changing the meeting times of the Governing Body of the City of Basehor and establishing a regularly scheduled work session amending Basehor Code, Article 1, Section 1-203. Motion passed 4-0.

**7. NEIGHBORHOOD REVITALIZATION PLAN:** Consider amendments to Neighborhood Revitalization Plan Interlocal Agreement.

The city attorney reported it was necessary to make changes to the Interlocal Agreement based on changes Council made to Exhibit B of the Neighborhood Revitalization Plan (Res. 2009-15, pg 8 and 12). The changes clarify that the other taxing entities agree to rebate taxes equal to the City of Basehor.

Commissioner Flower reported a briefing paper would be presented to the County Commissioners in October.

A motion was made by Councilmember Mertz and seconded by Councilmember Moyer to approve amendments to the Neighborhood Revitalization Plan Interlocal Agreement as presented. Motion passed 4-0.

## **8. CITY ADMINISTRATOR REPORT**

Mr. Loughry informed Council that project engineers would start providing weekly briefing and appear on a monthly basis if needed.

President Washington requested an update on the 150<sup>th</sup> Street project. Mr. Loughry reported some site agreements were made to residents that staff was currently dealing with and adjustments were being made when reasonably possible. He explained resident George Smith had an issue with his driveway cut but thought the matter was in the process of being resolved. It was his intent to meet with all property owners prior to completion of the project. Upon completion of the project, as-built plans would be provided to the City.

**9. MAYOR'S REPORT**

No report.

**10. COUNCIL MEMBER REPORTS**

**Iris Dysart**

Councilmember Dysart asked if the title work for the triangle property been completed. Mr. Reavey reported the deed had been filed and the title work completed.

**Bill Moyer**

Councilmember Moyer suggested adding Glenwood Estates annexation to a meeting in the near future.

**Dennis Mertz**

Councilmember Mertz agreed with Councilmember Moyer and felt it [Sewer District No. 3 project] was at a standstill.

Commissioner Flower reported even though dirt was not moving, paperwork was being prepared and interlocal agreements were in the works.

Councilmember Mertz asked if the city administrator would add to a work session agenda discussion regarding an interlocal agreement with the Basehor Athletic Association.

*Other topics discussed:*

Councilmember Moyer asked for an update regarding the vacant city planner position. Mr. Loughry stated his preference was to fill the position with an engineer rather than a planner and then have access to a planner. Since the position was created, it would not require Council action.

**11. EXECUTIVE SESSION (if needed)**

No Executive Session required.

**12. ADJOURNMENT**

A motion was made by Councilmember Mertz and seconded by Councilmember Moyer to adjourn the September 21, 2009 regular meeting. Motion passed 4-0. Meeting adjourned at 7:34 p.m.

Submitted for Council approval with/without corrections or additions this 19<sup>th</sup> day of October, 2009.

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Mayor Terry L. Hill

Attest:

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Mary A. Mogle, City Clerk

**City of Basehor  
2009 ANNUAL CALENDAR OF EVENTS**

<b>NOVEMBER</b>			
<b>MONTH/DAY</b>	<b>TIME</b>	<b>EVENT</b>	<b>LOCATION</b>
2	6:00 p.m.	City Council Work Session	City Hall Meeting Room
3	6:30 p.m.	Planning Commission Meeting (maybe canceled due to lack of agenda items)	City Hall Meeting Room
10	1:00 p.m.	Municipal Court	City Hall Meeting Room
11		City Hall Closed Park Advisory Board meeting - cancelled	Veteran's Day
16	6:00 p.m.	City Council Meeting	City Hall Meeting Room
26 27		Thanksgiving Holiday - City Hall Closed Thursday 11/26/09 and Friday 11/27/09	

**Next Meetings:**

December 7, 2009 Work Session 7:00 p.m.

December 21, 2009 Regular Meeting, 7:00 p.m.

## **Memo**

**To:** City Administrator  
**From:** Susan Adams  
**CC:**  
**Date:** 10/14/2009  
**Re:** September 2009 Monthly Financial Report

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The attached report contains the financial summaries of the revenue and expenditure activities of the City of Basehor for the month ending September 30, 2009.

**Revenues:**

Overall building permits which include fees for the park, sewer connection and excise taxes are at about 30% for the year compared to what was budgeted.

General Fund - Additional revenues have come in from property tax and franchise fees

Sewer Fund – State revolving loan proceeds and utility billing charges are at 79% of budget

Cedar Lakes Fund – We are researching the funds from the county and will review the current fees

Solid Waste Fund – Utility billing charges at 81% of budget

Consolidate Highway Fund – Sales tax at 78% of budget

Municipal Equipment Fund – Transfer from general fund budgeted

Capital Improvement Fund – Sales tax at 78% of budget, with a transfer from general fund budgeted

**Expenditures:**

In general most of the departments under the General Fund are at 69% or below of their 2009 budget with the overall General Fund at 56% of the 2009 budget. Budgeted year-end transfers lower the overall percent as they have not been completed.

# CITY OF BASEHOR

## Agenda Item Cover Sheet

Council Agenda Item No. 4

Meeting Date: Oct. 19<sup>th</sup>, 2009

**TOPIC:**

Leavenworth County Airport Feasibility Study

**ACTION REQUESTED:**

Authorize the Mayor to sign Resolution 2009-19 supporting the Leavenworth County Airport Feasibility Study and support moving forward with the planning and eventual location of an airport with a monetary contribution by the City of Basehor in the amount of \$318.22.

**NARRATIVE:**

In 2007 the Air and Business Park Committee for Leavenworth County was formed and tasked with the process of trying to get an Airport in Leavenworth County. The initial phase of determining the feasibility of an airport is complete and they have asked to give a presentation to the City Council. The Committee is also asking the City of Basehor for continued support of the project via a resolution of support and funding in the amount of \$318.22 for the site selection phase.

**PERSON/STAFF MEMBER(S) MAKING PRESENTATION:**

Greg Kaaz, Air and Business Park Committee for Leavenworth County

**ADMINISTRATION RECOMMENDATION:**

Staff recommends approval of Resolution 2009-19 and the expenditure of \$318.22 to support the next phase of the project.

**COMMITTEE RECOMMENDATION(S):**

**ATTACHMENTS:**

**PROJECTOR NEEDED FOR THIS ITEM?**

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING AND ACCEPTING THE LEAVENWORTH COUNTY AIRPORT FEASIBILITY STUDY**

**WHEREAS**, the Air and Business Park Committee for Leavenworth County solicited contributions for, and completed, a Leavenworth County Airport Feasibility Study; and

**WHEREAS**, information about the results and findings of said Study are attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS, AS FOLLOWS:**

**Section 1.** The City accepts and approves the Leavenworth County Airport Feasibility Study as described in the attachment hereto, and provides this Resolution in support of moving forward with the planning and eventual location of an airport to serve residents of Leavenworth County.

**Section 5.** This Resolution will become effective upon its adoption by the Governing Body.

ADOPTED October \_\_\_\_, 2009.

CITY OF BASEHOR, KANSAS

\_\_\_\_\_  
Mayor, Terry Hill

(SEAL)

ATTEST:

\_\_\_\_\_  
City Clerk, Mary A. Mogle

APPROVED AS TO FORM:

\_\_\_\_\_  
Patrick G. Reavey, City Attorney

Leavenworth County Air & Business Park  
 Site Selection Funding Schedule

Estimated Site Selection Study Cost	\$150,000.00
95% FAA Funding	\$142,500.00
5% Sponser Funding	\$7,500.00

<u>Supporter Name</u>	<u>% of Contribution</u>	<u>Amount of Contribution</u>
City of Basehor	4.24%	\$318.22
City of Lansing	9.52%	\$713.90
City of Leavenworth	28.88%	\$2,166.35
City of Tonganoxie	4.10%	\$307.82
Leavenworth County	53.25%	\$3,993.69
<b>Totals</b>	<b>100.00%</b>	<b>\$7,500.00</b>

INFORMATION ON THE LEAVENWORTH  
COUNTY AIRPORT FEASIBILITY STUDY

**Background**

The City of Leavenworth has had an aviation presence at Sherman Army Airfield for more than 60 years. Ongoing concerns about the only general aviation presence in the County being at a military installation led to alternative discussions. In 1992, an Airport Site Selection and Master Plan Study for a Leavenworth City/County Airport was undertaken and funded with a 95 percent grant from the Federal Aviation Administration (FAA). The Study was completed in May 1993 and a site that includes present day Falcon Lakes Golf Course was recommended for a new general aviation airport to serve the region. Public opposition and changing governmental priorities ended further consideration for a new airport in the County.

In 2006, the City of Leavenworth lost its fixed base operator (FBO) at Sherman. The FBO is responsible for providing airport services and managing daily operations. In the summer of 2007, joint meetings with the County, the incorporated Cities, therein, and economic development organizations were held.

In the fall of 2007, the Air and Business Park Committee for Leavenworth County was formed. This committee reviewed the previous study and met with the FAA. The FAA indicated the County would have to start from the beginning of the planning process with a new feasibility study. The FAA indicated that they would not be able to participate financially in the new study as they had already participated in the previous study. The FAA indicated that they may be able to participate in the future planning and construction steps.

The Air and Business Park Committee solicited Statement of Qualifications from aviation planning firms in the summer of 2008. Five responses were received, three firms were interviewed, and Coffman Associates was selected to conduct the Airport Feasibility Study. The study began in the fall of 2008 and was funded through the following sources:

Leavenworth County Port Authority:	\$15,000
Leavenworth County:	\$50,770
City of Leavenworth:	\$21,284
City of Lansing:	\$6,877
City of Tonganoxie:	\$3,052
City of Basehor:	\$3,018

### **Study Findings**

The study concluded that a new general aviation airport primarily serving Leavenworth County is feasible. There are three primary requirements that the FAA examines to determine if a new airport is feasible:

1. Is the planned airport forecast to serve more than 10 based aircraft at the outset? The study forecasts 48 aircraft that could be based today and 64 by the time an airport is opened. This is a conservative figure based primarily on actual responses to a user survey sent out as part of the study.
2. Would the airport service area cover an underserved area that is at least 20 miles/30 minute drive time from the next closest federally funded airport? There is a large portion of central Leavenworth County that is not within these parameters and therefore a gap exists in the National Airport System (NAS) as defined by the FAA.
3. Is the planned airport included in State Aviation System Plans? The need for a general aviation airport to serve Leavenworth County is identified in the Draft Kansas Aviation System Plan currently being completed.

During the study process several meetings were held with the Air and Business Park Committee. A Public Information Workshop was advertised and held on May 14<sup>th</sup> as well. The study documents are also available on a dedicated web site ([www.leavenworthcounty.airportstudy.com](http://www.leavenworthcounty.airportstudy.com))

### **Current Action**

The Air and Business Park Committee for Leavenworth County seeks acceptance of the findings of the Leavenworth County Airport Feasibility Study and support for moving forward in the planning process. The next step is for the Committee representatives to meet with the FAA and determine eligibility for funding of a Site Selection Study.

**Re: Questions Regarding Operating Costs and Economic Benefits Associated With a Proposed New General Aviation Airport in Leavenworth County**

General aviation airports across the country serve a public function and bring community benefits. While most of these airports are operated as a public service, because of the revenue generating potential some are operated following a business plan with a goal of self-sufficiency. If capital improvement funds have been accepted from the FAA, and the airport does show an operating profit, that profit must be maintained in the airport fund and used exclusively for future airport capital improvements, debt service, of future operating costs. By and large the general aviation airports that are self-sufficient are either a designated reliever airport or offer some unique niche business market.

**ESTIMATED COSTS THROUGH CONSTRUCTION**

A broad estimate of the costs associated with the planning and construction of a new airport in Leavenworth County is presented as follows:

	<b>Project Cost</b>	<b>FAA (95%)</b>	<b>Sponsor (5%)</b>
Airport Feasibility Study*	\$100,000	\$0	\$100,000
Airport Site Selection Study	\$150,000	\$142,500	\$7,500
Airport Site Master Plan and ALP	\$200,000	\$190,000	\$10,000
Airport Site Environmental Assessment	\$200,000	\$190,000	\$10,000
Property Acquisition and Construction	\$35,000,000	\$33,250,000	\$1,750,000
<b>Total</b>	<b>\$35,650,000</b>	<b>\$33,772,500</b>	<b>\$1,877,500</b>

\*Already paid

**NET OPERATING COST EXAMPLES**

Operating revenue and expenses is an appropriate measure of the relative self-sufficiency of an airport. While some airports do turn a profit, others do not, but in either case an economic benefit is realized. The following tables present the operating revenue and expenses of some example general aviation airports.

<b>New Century AirCenter Based Aircraft: 148</b>					
	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>
Operating Revenue	\$633,300	\$696,000	\$685,000	\$664,200	\$670,200
Operating Expenses	\$812,700	\$838,600	\$748,700	\$556,700	\$568,000
<b>Income/ (Loss)</b>	<b>(\$179,400)</b>	<b>(\$142,600)</b>	<b>(\$63,700)</b>	<b>\$107,500</b>	<b>\$102,200</b>

Source: Airport Master Plan

<b>Johnson County Executive Based Aircraft: 143</b>					
	2001	2002	2003	2004	2005
Operating Revenue	\$454,500	\$518,400	\$482,000	\$511,200	\$501,900
Operating Expenses	\$381,300	\$305,500	\$257,500	\$254,100	\$243,200
<b>Income/ (Loss)</b>	<b>\$73,200</b>	<b>\$212,900</b>	<b>\$224,500</b>	<b>\$257,100</b>	<b>\$258,700</b>

Source: Airport Master Plan

<b>Lee's Summit Municipal Airport Based Aircraft: 156</b>					
	2004	2005	2006	2007	2008
Operating Revenue	\$917,300	\$946,400	\$1,138,900	\$1,031,300	\$1,058,700
Operating Expenses	\$895,800	\$917,600	\$1,371,300	\$1,092,900	\$1,136,700
<b>Income/(Loss)</b>	<b>\$21,500</b>	<b>\$28,800</b>	<b>(\$232,400)</b>	<b>(\$61,600)</b>	<b>(\$78,000)</b>

Source: Lee's Summit Municipal Airport Draft Business Plan (June 2008)

<b>Midwest National Air Center Based Aircraft: 57</b>			
	2006 (Actual)	2007 (Projected)	2008 (Adopted)
Operating Revenue	\$509,776	\$624,913	\$1,522,800
Operating Expenses	\$523,905	\$652,527	\$1,422,600
<b>Income/ (Loss)</b>	<b>(\$14,129)</b>	<b>(\$27,614)</b>	<b>\$100,200</b>

Source: Cass County Commission 2008 Budget (available at <http://www.claycogov.com/county/budget/budget2008>)

<b>Independence (KS) Municipal Airport Based Aircraft: 64</b>						
	2002	2003	2004	2005	2006	2007
Operating Revenue	\$322,900	\$419,000	\$609,000	\$779,900	\$1,012,800	\$1,306,600
Operating Expenses	\$356,300	\$426,200	\$565,600	\$817,300	\$970,600	\$1,178,300
<b>Income/(Loss)</b>	<b>(\$33,400)</b>	<b>(\$7,200)</b>	<b>\$43,400</b>	<b>(\$37,400)</b>	<b>\$42,200</b>	<b>\$128,300</b>

Source: Airport Master Plan

<b>Gainesville, Texas Municipal Airport Based Aircraft: 64</b>					
	2001	2002	2003	2004	2005
Operating Revenue	\$643,400	\$706,700	\$651,600	\$655,700	\$772,000
Operating Expenses	\$682,900	\$651,600	\$733,800	\$726,800	\$739,500
<b>Income/(Loss)</b>	<b>(\$39,500)</b>	<b>\$55,100</b>	<b>(\$82,200)</b>	<b>(\$71,100)</b>	<b>\$32,500</b>

Source: Airport Master Plan

<b>Terrell, Texas Municipal Airport</b>					
<b>Based Aircraft: 61</b>					
	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
Operating Revenue	\$122,000	\$128,300	\$124,400	\$160,500	\$152,000
Operating Expenses	\$80,600	\$80,100	\$70,100	\$37,400	\$65,500
<b>Income/(Loss)</b>	<b>\$41,400</b>	<b>\$48,200</b>	<b>\$54,300</b>	<b>\$123,100</b>	<b>\$86,500</b>

*Source: Airport Master Plan*

### **ECONOMIC BENEFITS**

An airport has the potential to bring economic benefits to a community beyond just operating revenue. For example, a local business owner might utilize his aircraft in order to secure a contract for his business. That contract would bring direct revenue to his employees. Therefore the employees of the business are benefiting directly from the airport yet they may not know it.

The table below is available in the *Leavenworth County Airport Feasibility Study* and shows the total economic output from several Kansas City area general aviation airports. This information is sourced from a study undertaken by the Missouri Department of Transportation – Aviation Division in 2002. The State of Kansas is currently undertaking a similar study.

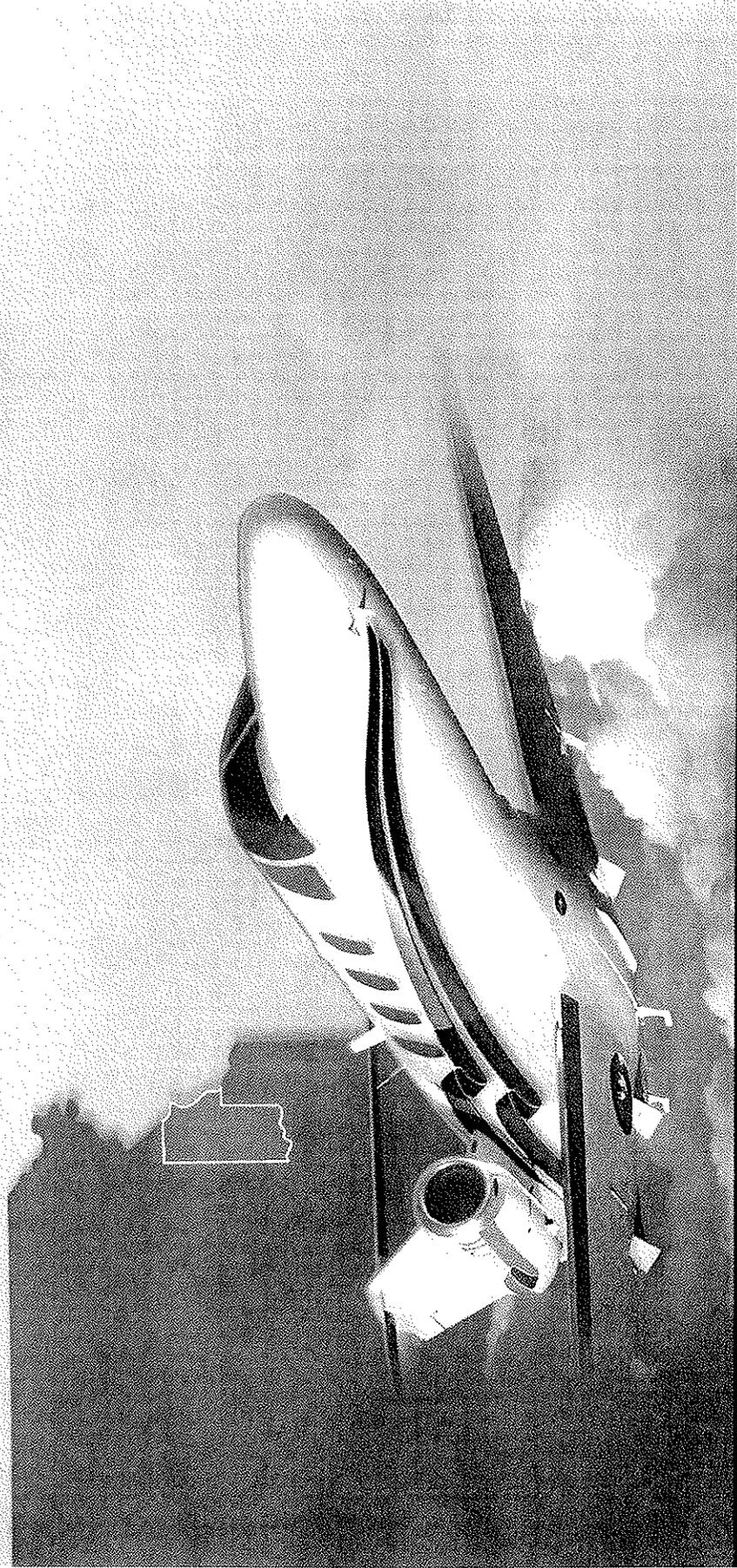
<b>Kansas City, MO Regional Airport Economic Benefits</b>					
<b>City</b>	<b>Airport Name</b>	<b>Based Aircraft</b>	<b>Total Employment</b>	<b>Annual Payroll</b>	<b>Annual Economic Output</b>
Mosby	Midwest National	55	15	\$322,100	\$1,449,400
Lee's Summit	Lee's Summit Municipal	173	89.5	\$2,396,900	\$8,417,000
Kansas City	Charles B. Wheeler	301	572	\$12,199,200	\$44,548,500
St. Joseph	Rosecrans Memorial	91	1346.5	\$63,216,600	\$98,687,400
Grain Valley	East Kansas City	120	21	\$270,800	\$1,242,800
Harrisonville	Lawrence Smith Memorial	54	40	\$917,800	\$3,250,900

*Source: The Economic Benefit of Missouri's Airport System - 2002 (MoDOT-Aviation)*

<b>Texas Economic Benefits</b>						
	<b>Based Aircraft</b>	<b>Total Employment</b>	<b>Total Payroll</b>	<b>Direct and Indirect Impacts</b>	<b>Induced Impacts (Multiplier Effects)</b>	<b>Total Annual Economic Impact</b>
<b>Gainesville</b>	64	2,058	\$112 million	\$162.2 million	\$149.6 million	\$312.2 million
<b>Terrell</b>	61	38	\$1.2 million	\$1.7 million	\$1.5 million	\$3.2 million

*Source: Economic Impact of Texas' Airports 2005 - available at: <http://www.txdot.gov/business/aviation/default.htm>*

# LEAVENWORTH COUNTY



AIRPORT FEASIBILITY STUDY

# LEAVENWORTH COUNTY

## LEAVENWORTH AIRPORT HISTORY

- City of Leavenworth has had presence at Sherman Army Airfield (SAAF) for over 60 years
- Challenges to continued use of SAAF
- Fall 2006, city loses FBO and considers closing civilian operations at SAAF; County becomes involved
- Summer 2007, joint meeting of all cities, economic organizations, and County to discuss future of airport

# LEAVENWORTH COUNTY

## LEAVENWORTH COUNTY AIR & BUSINESS PARK COMMITTEE FORMED

- Committee formed in fall of 2007
- Review previous airport study done in 1992
- Met with FAA to discuss funding
- First step is feasibility study

# LEAVENWORTH COUNTY

## LEAVENWORTH COUNTY AIR & BUSINESS PARK COMMITTEE

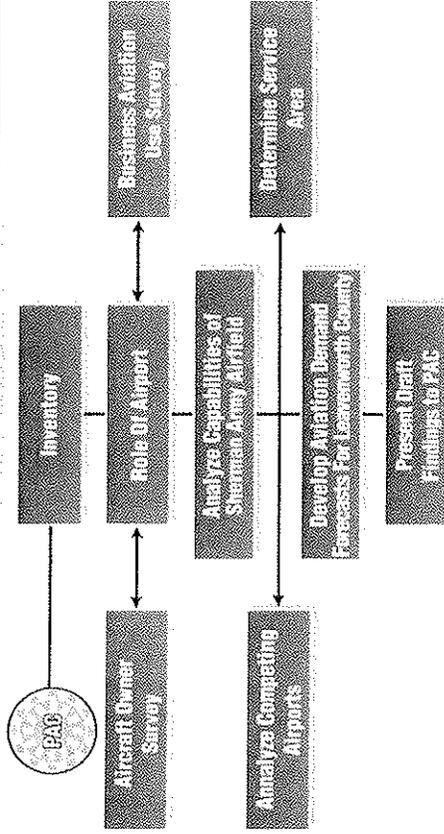
- Spring 2008, obtained from Cities, Port Authority, & County for study
  - Leavenworth County Port Authority \$15,000
  - Leavenworth County \$50,770
  - City of Leavenworth \$21,284
  - City of Lansing \$6,877
  - City of Tonganoxie \$3,052
  - City of Basehor \$3,018
- Summer 2008, selected Coffman Associates for study
- Fall of 2008, Leavenworth County Feasibility Study was started

# LEAVENWORTH COUNTY

## Exhibit 1A PROJECT WORK FLOW

### LEAVENWORTH COUNTY AIRPORT FEASIBILITY STUDY

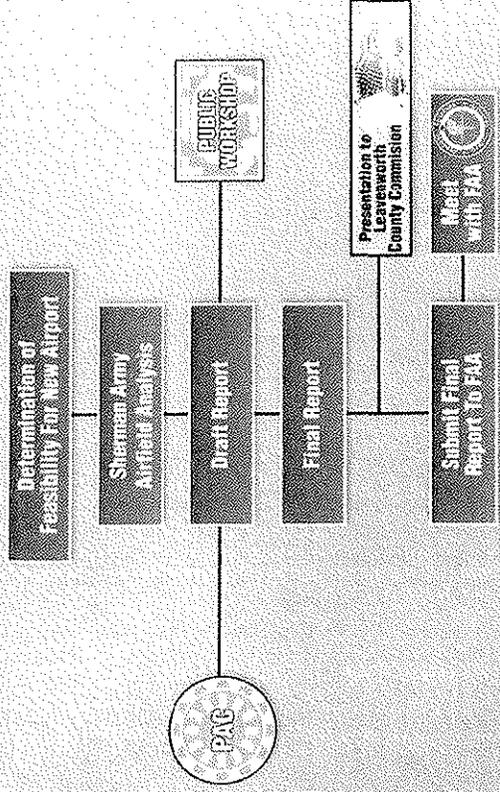
#### ELEMENT A - AIRPORT MARKET ASSESSMENT AND ANALYSIS



#### ELEMENT B - AIRPORT FACILITY REQUIREMENT EVALUATION

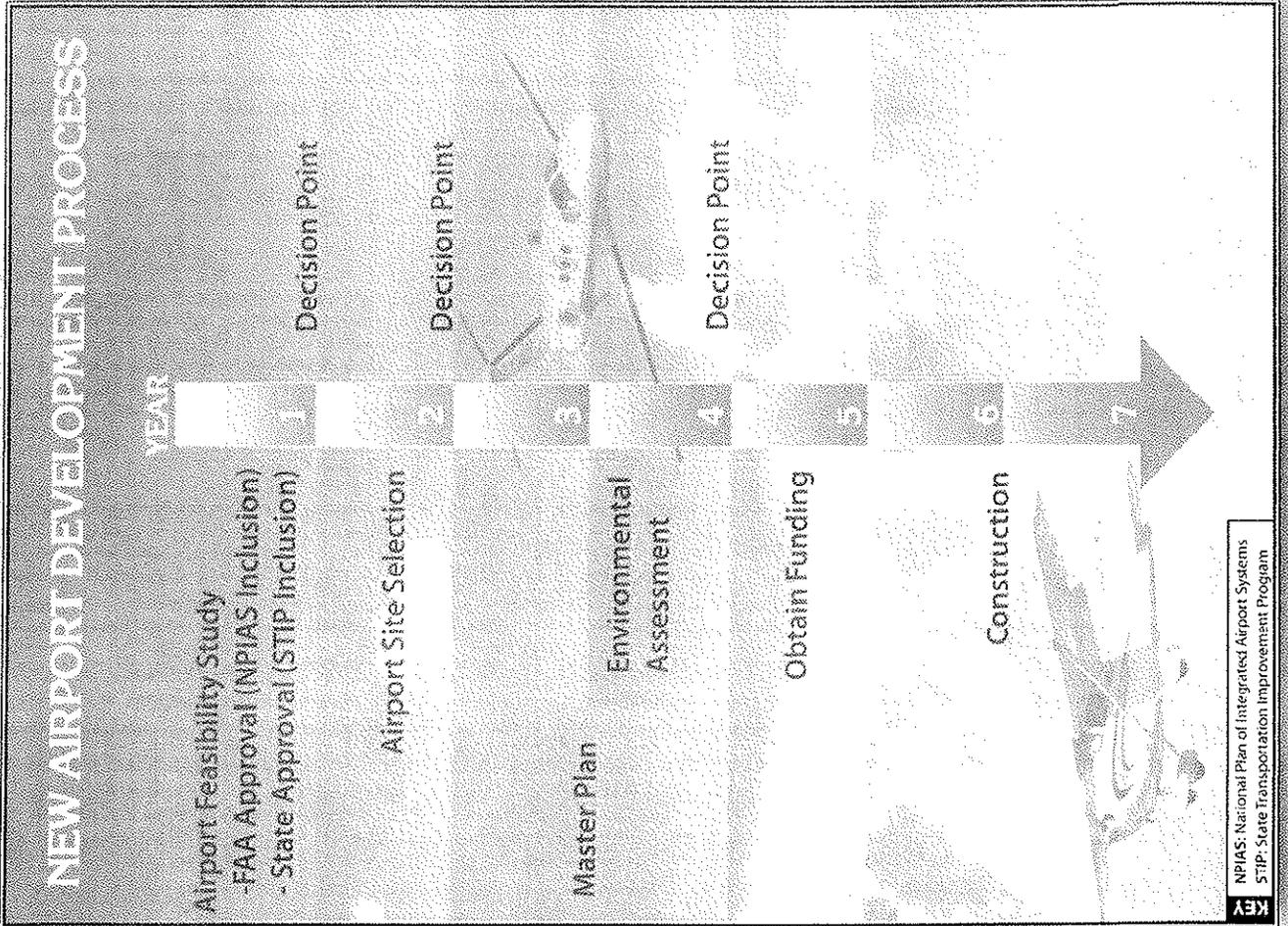


#### ELEMENT C - AIRPORT FEASIBILITY ANALYSIS



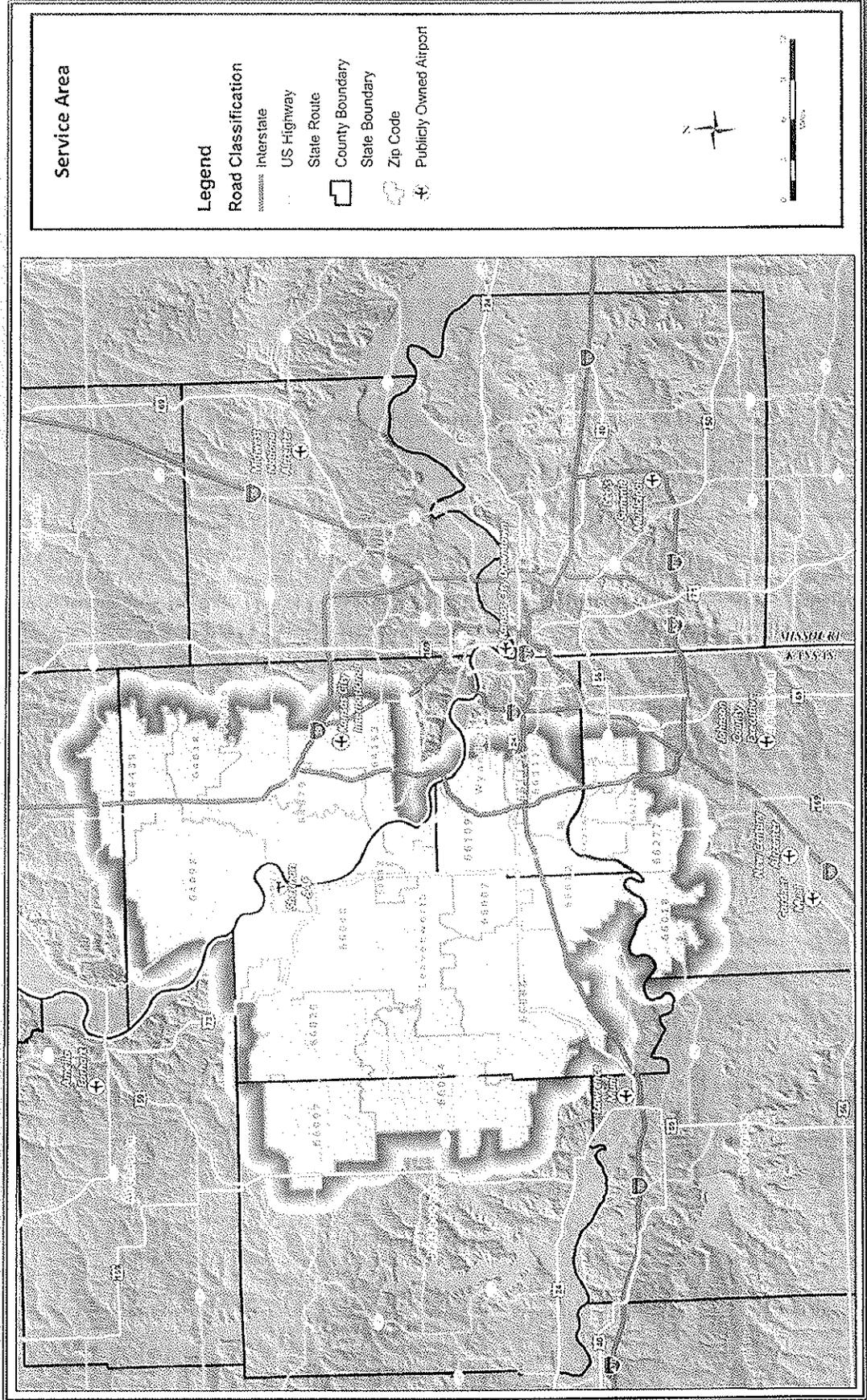
# LEAVENWORTH COUNTY

## Exhibit 4B NEW AIRPORT DEVELOPMENT PROCESS



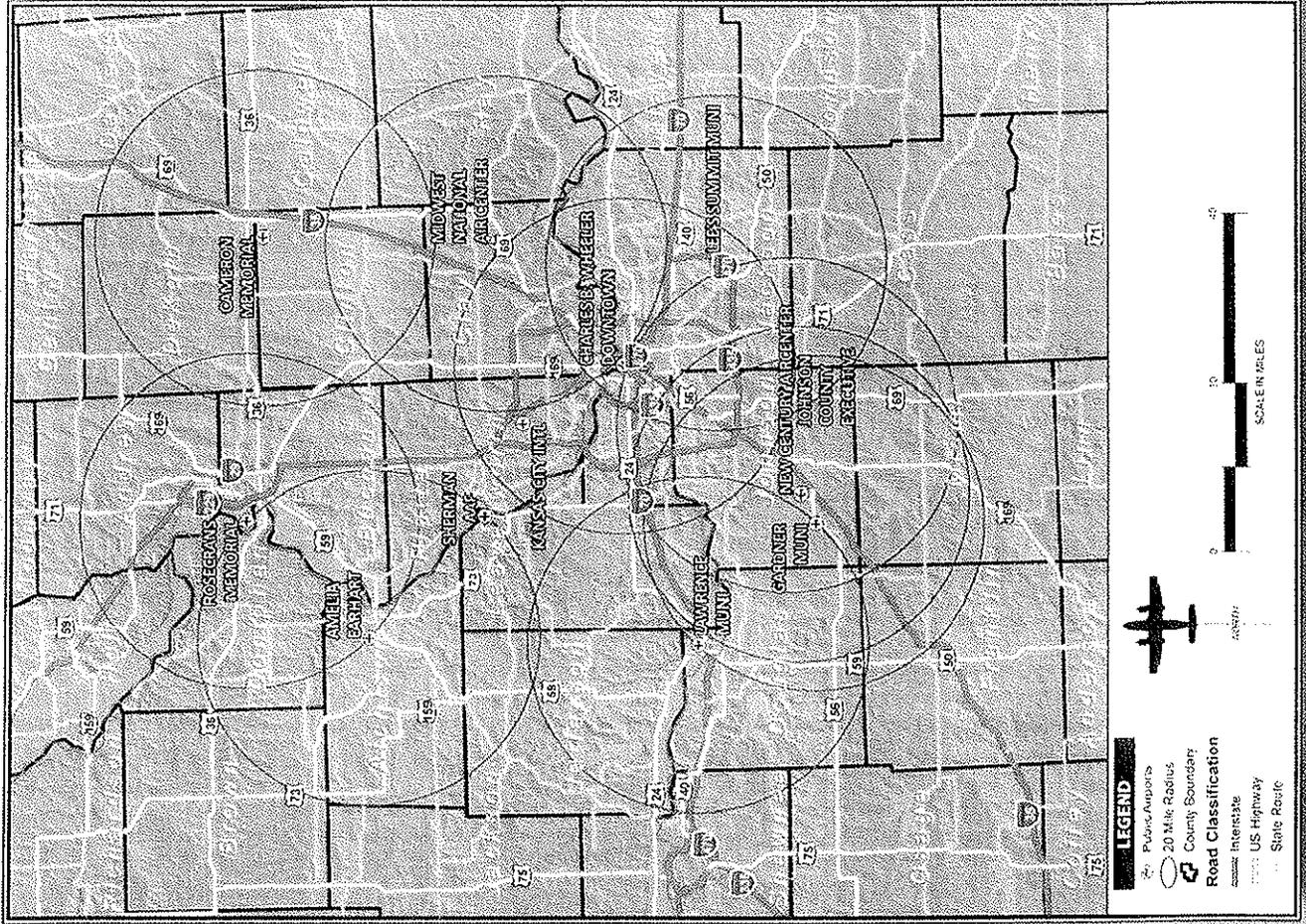
# LEAVENWORTH COUNTY

Exhibit 2B: PRIMARY AIRPORT SERVICE AREA



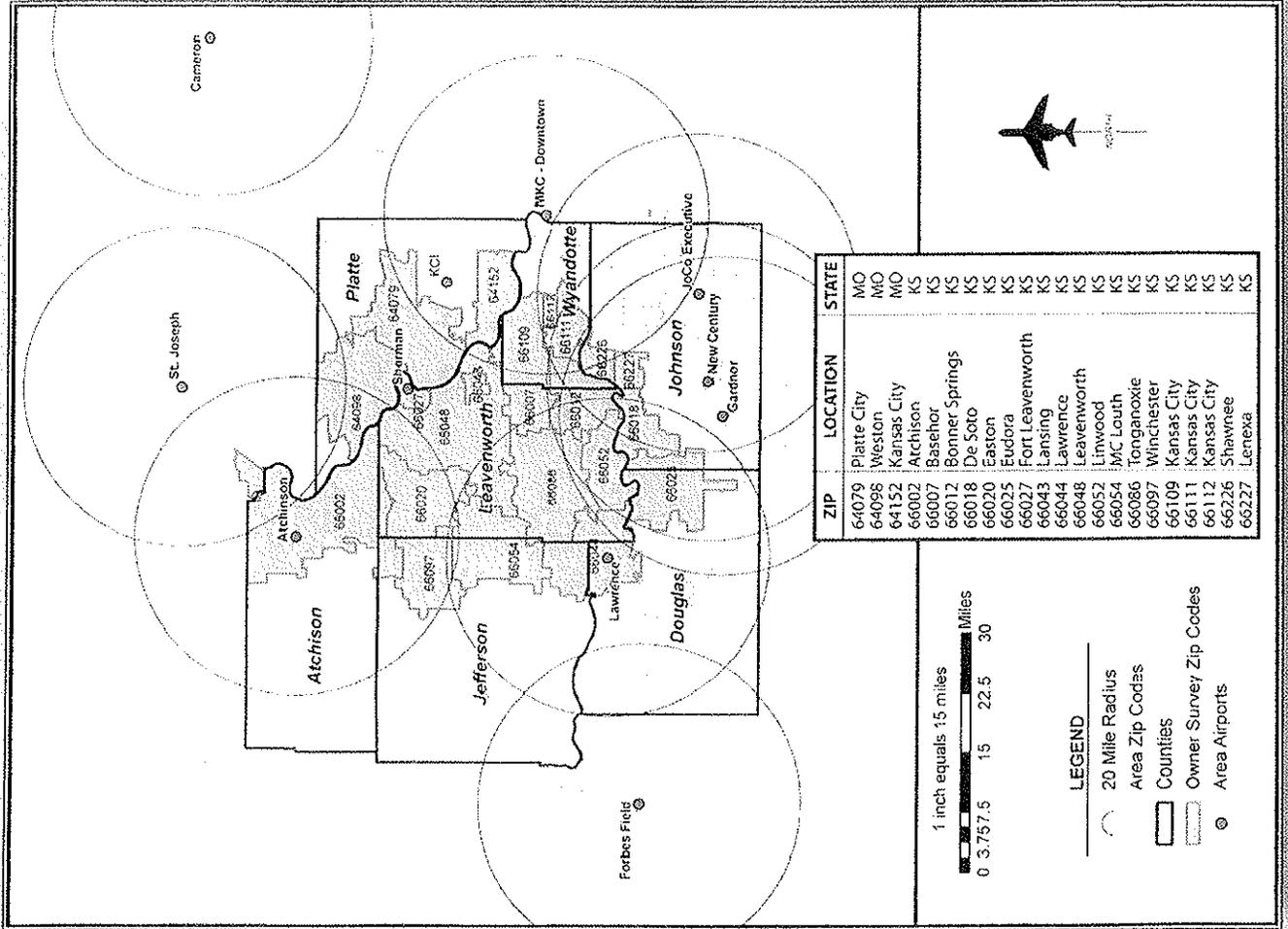
# LEAVENWORTH COUNTY

## REGIONAL NPIAS AIRPORTS



# LEAVENWORTH COUNTY

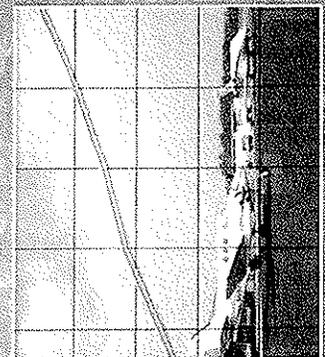
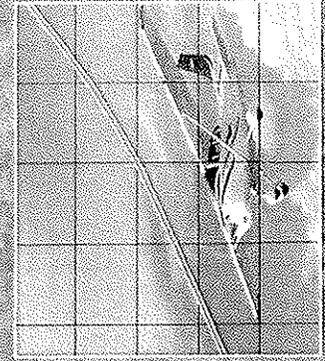
## Exhibit 1P AIRCRAFT OWNER SURVEY AREA



# LEAVENWORTH COUNTY

## Exhibit 2F FORECAST SUMMARY

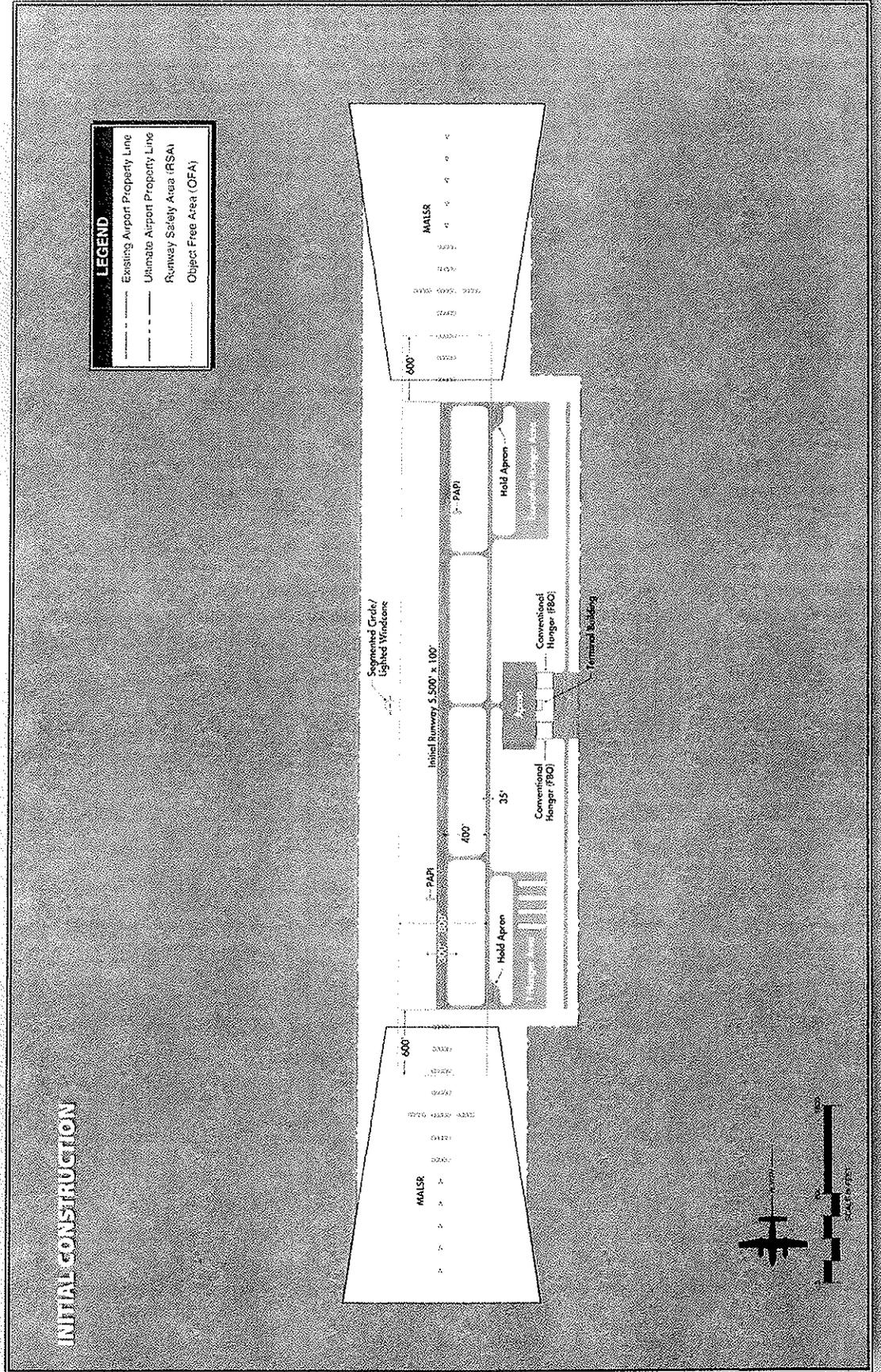
	Baseline	Initial	Intermediate Term	Long Term
<b>BASED AIRCRAFT</b>				
Single Engine	38	50	55	70
Multi-Engine	5	6	6	5
Turboprop	2	3	4	6
Jet	2	4	5	9
Helicopter	1	1	1	2
<b>TOTAL BASED AIRCRAFT</b>	<b>48</b>	<b>64</b>	<b>71</b>	<b>92</b>
<b>ANNUAL OPERATIONS</b>				
<i>Itinerant</i>				
Air Taxi	290	450	570	920
General Aviation	5,800	9,000	11,400	18,400
Military	500	500	500	500
<b>Total Itinerant Operations</b>	<b>6,590</b>	<b>9,950</b>	<b>12,470</b>	<b>19,820</b>
<i>Local</i>				
General Aviation	8,600	13,400	17,000	27,600
Military	500	500	500	500
<b>Total Local Operations</b>	<b>9,100</b>	<b>13,900</b>	<b>17,500</b>	<b>28,100</b>
<b>TOTAL ANNUAL OPERATIONS</b>	<b>15,690</b>	<b>23,850</b>	<b>29,970</b>	<b>47,920</b>
<b>ANNUAL INSTRUMENT APPROACHES</b>				
	200	300	370	500
<b>PEAKING OPERATIONS</b>				
Peak Month	1,883	2,862	3,596	5,750
Busy Day	88	134	168	268
Design Day	63	95	120	192
Design Hour	11	17	21	34





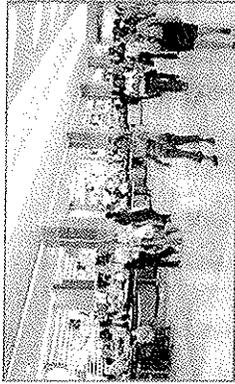
# LEAVENWORTH COUNTY

## Exhibit 38: PROTOTYPE AIRPORT



# LEAVENWORTH COUNTY

## Exhibit 4A AIRPORT BENEFITS



### COMMUNITY BENEFITS

- Stimulation of Economic Development
- On-Airport Businesses
- Recreation and Tourism
- Education and Training
- Improved Access to the National Airport System
- Civil Defense and Emergency Response
- Air Traffic Improvement through Delay Reduction at Commercial Airport
- Enhanced Medical Services



### TRANSPORTATION BENEFITS

- **Time Saved:** The dollar value of an individual's time over an alternative airport or transportation mode.
- **Cost Avoided:** The dollar value of other transportation modes saved because of the proximity of the airport (i.e. fewer vehicle miles traveled).

### ECONOMIC BENEFITS

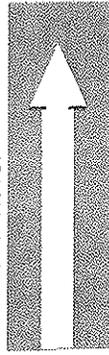
(Measured in revenues, earnings, and employment)

#### DIRECT IMPACTS:



*Created by suppliers of aviation services on the airport.*

#### INDUCED IMPACTS:



*Created by multiplier effect as spending refuels within the local economy.*

#### INDIRECT IMPACTS:



*Created by spending of air visitors.*

#### TOTAL ECONOMIC BENEFIT:



*The sum of direct, indirect, and induced impacts.*

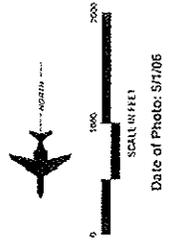
# LEAVENWORTH COUNTY

Exhibit 1M: SHERMAN ARMY AIRFIELD FACILITIES



## LIMITATIONS

- Primarily a military facility
- Short term ground lease
- Fort security applies to airport users (access)
- Annual flooding potential
- Very limited opportunity for more aviation related business
- No opportunity for business/industrial park
- Very high liability insurance (\$5 million) for city
- Airport improvement limited (FAA funding)



# LEAVENWORTH COUNTY

## FEASIBILITY CRITERIA SUMMARY

### Requirements

- At Least 10 based aircraft (FAA)
- Located 20 miles/30 minutes from a NPIAS airport (FAA)
- Inclusion in State Aviation System Plan (KDOT)

### Additional Criteria

- Inclusion in Regional Aviation System Plan (MARC)

### Community Criteria

- Transportation Savings (individual time saved)
- Cost Avoided (vehicle wear)
- Stimulation of Economic Development (on and off airport)
- Improved Educational Opportunities
- Enhanced Medical Services
- Civil Defense and Emergency Response
- Recreation and Tourism
- Improved Air Traffic (delay reduction)

### Conclusion

A new Leavenworth County Airport is Feasible

# CITY OF BASEHOR

## Agenda Item Cover Sheet

Council Agenda Item No. 5

Meeting Date: Oct. 19<sup>th</sup>, 2009

**TOPIC:**

Wolf Creek Parkway Change Orders

**ACTION REQUESTED:**

Authorize additional expenditures on the Wolf Creek Parkway Project in an amount not to exceed \$122,900.00 and direct staff to take any amount over what is available in the TRF-125 from the Corridor Management Grant.

**NARRATIVE:**

At the request of the City Council and in an attempt to get the Wolf Creek Parkway Project back on track City staff met with the Developer, the Engineer, and the Contractor working on the Wolf Creek Parkway Project and requested that they all get together and consolidate all known change orders into one request to present to the City Council. The original bid for construction of the project was \$929,824 and based on the last update it was clear this amount would be exceeded. This project is being funded using the TRF-125 loan in the amount of \$1,500,000 but based on the update cost sheet it appears we will exceed that amount by approximately \$99,328 and will need approval by Council to use funds from the Corridor Enhancement Grant to cover this overage. I have not included the amount for the unused storm sewer line in these totals since that is not resolved so there may be an additional \$15,150.

**PERSON/STAFF MEMBER(S) MAKING PRESENTATION:**

Mark Loughry, City Administrator

**ADMINISTRATION RECOMMENDATION:**

Give staff direction on how they should proceed.

**COMMITTEE RECOMMENDATION(S):**

**ATTACHMENTS:**

Spreadsheets showing current and projected costs of the Wolf Creek Parkway Project.

**PROJECTOR NEEDED FOR THIS ITEM?**

# Memo

**Date:** 10/14/2009  
**To:** Basehor City Council  
**Cc:** Mayor, Terry Hill  
**From:** Mark Loughry, City Administrator *MEV*  
**RE:** Wolf Creek Parkway Change Order Status

---

Council after the last work session it was apparent that there is a great deal of frustration on everyone's part with the lack of progress in regards to the Wolf Creek Parkway construction. In order to try and get this project back on track I met with the Developer, the Engineer, and the Contractor as well as key city staff to get a game plan. I gave two directives, first was to get out there and get going with the portion of the project that has never been in question. Second was for everyone to get the remaining change orders all compiled into one report that we could bring back to the Council for consideration. The first directive is complete; the second is here for your consideration.

Some of the additional cost is for grass seeding that was pulled out of the original project bid by the developer with the understanding that the Developer would complete this. However it must be done now in order to limit erosion problems and the Developer does not have the funds to complete it. The additional cost is estimated at \$21,100 and will be completed by the Contractor if approved. I would like an opinion from the City Attorney as to whether we can complete this work and charge it back against the Developers performance bond. Of all the change orders being presented this is the only one in my opinion that should have been foreseen and included in the original project. The remaining change orders are related to the realignment of Wolf Creek Parkway and 150<sup>th</sup> Street.

A large portion of the additional cost is directly related to the redesign of the street location required by KDOT and was not known at the time of bid letting. With the realignment of 150<sup>th</sup> and the required traffic stacking by KDOT the intersection had to be moved north to the top of the hill.

This redesign will require a considerable amount more in the way of excavation and erosion control. The additional earth work will add approximately \$33,133 to the project. The erosion control will add \$2,134 to the project.

There is a change in materials related to the redesign as well. The last portion of the street will be put in as temporary until the 150<sup>th</sup> street project is complete. This change results in a net deduct for this project in the amount of \$17,115 for street materials. The street will be finished as part of the 150<sup>th</sup> street project and expenses will be billed to that project.

Memo

Another area of deduction is the storm sewer. The realignment of the street north eliminated the need for approximately \$18,498 of storm drain work, however the materials were ordered so there is the possibility that the City will still have to pay for the materials in the amount of \$15,150. This discussion is still ongoing as there is some confusion as to whether or not the contractor was ever instructed to order these supplies. The net effect would be a savings of \$3,300 to the City if the supplies had to be purchased.

An additional change required for this project is the relocation of the water and wastewater lines that run along 150<sup>th</sup> street. The waste water line relocation is fairly straight forward and will cost an additional \$8,341. The water line is owned by Suburban and was let for bid. The bids were fairly competitive with the lowest total bid being \$54,856.

There is an increase in engineering and staking fees as well. These fees are \$38,900 and are directly related to the redesign of the alignment of Wolf Creek Parkway and 150<sup>th</sup> street.

In total these change orders and deductions result in a net increase of \$122,851.06. Originally it was anticipated that there would be some funding left out of the original \$1,500,000 TRF-125 but that is now not the case. Based on the current changes we will exceed that amount by \$99,328. I have not included the amount for the unused storm sewer line in these totals since that is not resolved so there may be an additional \$15,150.

If you have questions or require further discussion please let me know.

# WOLF CREEK JUNCTION PHASE 2 PUBLIC STREET, STORM, AND SANITARY IMPROVEMENTS

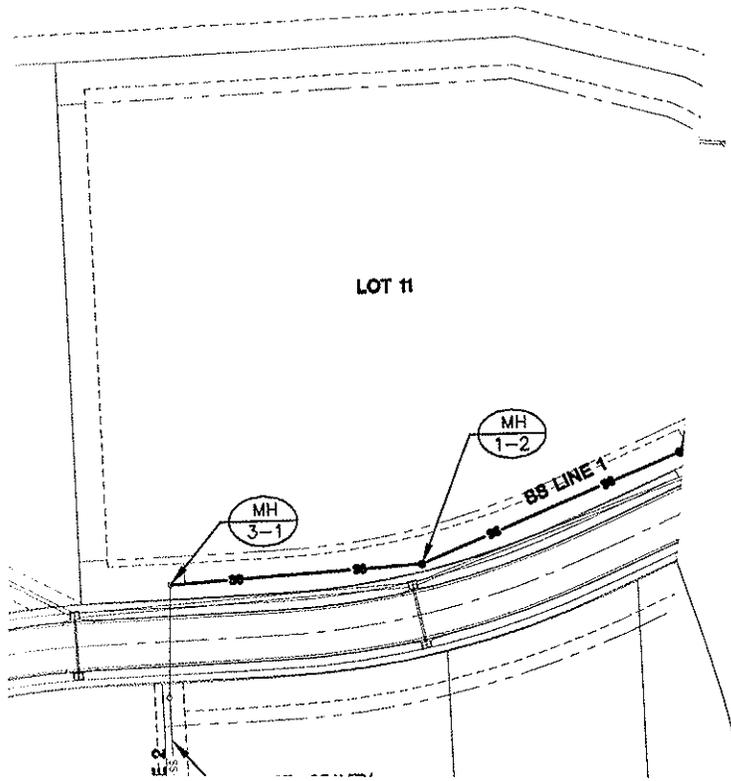
ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	EXTENSION	Change Order Quantity	Change Order EXTENSION
<b>EARTHWORK</b>						
Compaction of Earthwork	CY	28,361	1.00	28,361.00	-5,286	-5,286
Excavation	CY	35,740	2.61	93,281.40	14,337	37,420
Construction Fence	LF	0	2.5	-	400	1,000
<b>SECTION TOTAL -EARTHWORK</b>				<b>121,642.40</b>		<b>33,133.57</b>
<b>PAVING</b>						
Compacted Subgrade	SY	8,783	2.45	21,518.35	1,052	2,577
Asphaltic Concrete, Surface	SY	7,366	6.8	50,088.80	-1,745	-11,866
Asphaltic Concrete, Base (6")	SY	7,366	22.7	167,208.20	-1,745	-39,612
Asphaltic Concrete, Base (4")	SY	0	18.95	-	2,965	56,187
Curbs and Gutters, Type B	LF	3,793	10.71	40,623.03	-648	-6,940
Curbs and Gutters, Type B Dry" "	LF	573	10.71	6,136.83	-573	-6,137
Signs	EA	3	200	600.00	0	0
Handicap Ramps	EA	3	1039.5	3,118.50	0	0
Concrete Sidewalk Construction	SY	2,192	22.84	50,065.28	-618	-14,115
Pavement Markings	LS	1	7250	7,250.00	0	0
Street Patch on 150th Street	LS	0	6150	-	1	1,500
Winter Service Charge for Concrete	C.Y.	215	6	1,290.00	215	1,290
<b>SECTION TOTAL - PAVING</b>				<b>347,898.99</b>		<b>(17,115.38)</b>
<b>SANITARY SEWER</b>						
Manholes (4' Dia)	EA	14	2575	36,050.00	-3	-7,725
8 SDR 35 Pipe "	LF	2,395	26.78	64,138.10	-326	-8,730
8 SDR 26 Pipe "	LF	183	28.84	5,277.72	0	0
6 Service Lines "	LF	125	25.75	3,218.75	-60	-1,545
8 x 6" Tee "	EA	8	41.2	329.60	-4	-165
Rock Excavation	CY	500	30.9	15,450.00	-352	-10,877
Mobilization for New Sanitary Plan	LS	0	3500	-	1	3,500
Connect to Existing Manhole 3-1	EA	0	795	-	1	795
4" PVC C-900 Forcemain	LF	0	24.75	-	848	20,988
Reinforced Concrete Encasement	LF	0	85	-	35	2,975
4" DIP Bends w/ Thrust Blocking	EA	0	475	-	3	1,425
Connect to Existing Forcemain	EA	0	900	-	1	900
Disconnect from Lift Station & FM Removal	LS	0	1000	-	1	1,000
Manholes (5' Dia w/ Inside Drop)	EA	0	5800	-	1	5,800
<b>SECTION TOTAL - SANITARY SEWER</b>				<b>124,464.17</b>		<b>8,341.12</b>
<b>STORM WATER</b>						
End Section (15 HDPE) "	EA	1	216.3	216.30	-1	-216
End Section (15 RCP) "	EA	1	247.2	247.20	-1	-247
End Section (18 RCP) "	EA	1	257.5	257.50	1	258
End Section (30 RCP) "	EA	2	731.3	1,462.60	0	0
End Section (42 RCP) "	EA	2	844.6	1,689.20	0	0
End Section (54 RCP) "	EA	2	1133	2,266.00	0	0
Area Inlets (7.0' x 5.25')	EA	1	6901	6,901.00	0	0
Area Inlets (5.5' x 3.5')	EA	1	5974	5,974.00	0	0
Curb Inlets (10' x 4')	EA	4	3090	12,360.00	-1	-3,090
Curb Inlets (8' x 5')	EA	1	2987	2,987.00	0	0
Curb Inlets (6.5' x 6.5')	EA	1	3502	3,502.00	0	0
Curb Inlets (6' x 4')	EA	7	2884	20,188.00	0	0
Curb Inlets (6' x 5')	EA	3	2987	8,961.00	0	0
Curb Inlets (6' x 6')	EA	1	3502	3,502.00	0	0
Junction Box (6.5' x 4')	EA	1	2884	2,884.00	0	0
Manholes (4' Dia Precast)	EA	1	2781	2,781.00	0	0
Manholes (5' Dia Precast)	EA	2	3914	7,828.00	-1	-3,914
Storm Sewer (10' x 3' RCB)	LF	70	1030	72,100.00	0	0
Storm Sewer (15 HDPE) "	LF	63	27.81	1,752.03	-63	-1,752
Storm Sewer (24 HDPE) "	LF	244	35.02	8,544.88	50	1,751
Storm Sewer (30 HDPE) "	LF	558	46.35	25,863.30	-221	-10,243
Storm Sewer (36 HDPE) "	LF	502	55.62	27,921.24	0	0
Storm Sewer (42 HDPE) "	LF	209	60.77	12,700.93	0	0
Storm Sewer (54 HDPE) "	LF	87	94.76	8,244.12	0	0
Storm Sewer (15 RCP) "	LF	266	29.87	7,945.42	-47	-1,404
Storm Sewer (18 RCP) "	LF	244	32.96	8,042.24	-16	-527



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## City of Basehor

Period Ending 09/30/09

Revenues	Revenues				
	Budget 2009	Revenues YTD	Current Month	Balance	% Budget
General	\$1,726,436.00	\$1,673,629.63	\$149,022.01	\$52,806.37	96.9%
Special Park	\$22,855.00	\$10,679.85	\$2,087.16	\$12,175.15	46.7%
Sewer	\$6,673,694.00	\$5,110,799.29	\$425,411.59	\$1,562,894.71	76.6%
Cedar Lakes	\$11,170.00	\$568.46	\$34.73	\$10,601.54	5.1%
Bond & Interest	\$436,168.00	\$504,066.38	\$33,412.26	-\$67,898.38	115.6%
Solid Waste	\$164,641.00	\$133,603.24	\$14,924.76	\$31,037.76	81.1%
Consolidated Highway	\$630,625.00	\$454,467.19	\$130,965.70	\$176,157.81	72.1%
Municipal Equipment Reserve	\$167,300.00	\$3,261.98	\$227.18	\$164,038.02	1.9%
Capital Improvement	\$438,967.00	\$228,424.98	\$27,457.54	\$210,542.02	52.0%
Basehor Town Center Project	\$0.00	\$24,085.98	\$1,078.59	-\$24,085.98	
Wolf Creek Project	\$0.00	\$616,396.13	\$116,396.13	-\$616,396.13	

Expenditures	Expenses				
	Budget 2009	Expenses YTD	Current Month	Balance	% Budget
General					
Administration	\$313,767.00	\$217,315.71	\$12,455.46	\$96,451.29	69.3%
Street Department	\$206,153.00	\$138,704.53	\$13,522.66	\$67,448.47	67.3%
Governing Body / Administrator	\$119,766.00	\$122,329.11	\$10,476.97	-\$2,563.11	102.1%
Police Department	\$755,900.00	\$525,567.30	\$58,331.97	\$230,332.70	69.5%
City Facilities	\$40,550.00	\$21,871.43	\$1,732.99	\$18,678.57	53.9%
Park & Recreation	\$12,758.00	\$9,571.29	\$302.29	\$3,186.71	75.0%
Employee Benefits	\$385,487.00	\$242,103.40	\$25,301.78	\$143,383.60	62.8%
Planning & Zoning	\$244,466.00	\$120,729.74	\$7,436.46	\$123,736.26	55.7%
Special Park	\$13,500.00	\$820.72	\$0.00	\$12,679.28	6.1%
Sewer	\$7,297,823.00	\$4,350,841.50	\$673,455.71	\$2,946,981.50	59.6%
Cedar Lakes	\$17,000.00	\$24,000.04	\$2,590.00	-\$7,000.04	141.2%
Bond & Interest	\$534,971.00	\$534,971.26	\$0.00	-\$0.26	100.0%
Solid Waste	\$167,149.00	\$110,095.76	\$12,288.57	\$57,053.24	65.9%
Consolidated Highway	\$1,127,377.00	\$384,906.17	\$111,202.10	\$742,470.83	34.1%
Municipal Equipment Reserve	\$150,000.00	\$103,535.44	\$0.00	\$46,464.56	69.0%
Capital Improvement	\$150,000.00	\$108,596.51	\$0.00	\$41,403.49	72.4%
Basehor Town Center Project	\$0.00	\$1,821,957.84	\$426,886.21	-\$1,821,957.84	
Wolf Creek Project	\$0.00	\$1,160,804.04	\$116,396.13	-\$1,160,804.04	

BALANCE SHEET

AS OF 09/30/09

Page: 1

10/14/2009

11:46 am

City Of Baschor

As of: 9/30/2009

Balances

Fund: 13 - SUMMATION OF ALL FUNDS

Assets

001 FSB CHECKING ACCOUNT	80,454.09
002 FSB MONEY MARKET ACCOUNT	5,243,619.14
005 BASEHOR TOWN CENTER ACCOUNT	1,526,507.96

Total Assets

6,850,581.19

Liabilities

214 SEWER FUND MONTHLY BALANCE	760,926.33
215 SOLID WASTE MONTHLY BALANCE	84,581.81
216 GENERAL FUND MONTHLY BALANCE	855,839.22
218 MUNICIPAL EQUIP FUND MO BAL	255,698.97
219 CAPITAL IMPROVE FUND MO BAL	1,330,736.77
220 SPECIAL PARK & REC FUND MO BAL	156,118.84
221 CONS HIGHWAY FUND MONTHLY BAL	2,301,799.14
226 BOND & INTEREST MONTHLY BAL	74,917.12
230 TOWN CENTER PROJECT MO BALANCE	1,535,279.72
231 WOLF CREEK PROJECT MO BALANCE	-544,407.91
300 CL MAINTENANCE MONTLY BALANCE	39,091.18

Total Liabilities

6,850,581.19

Total Liabilities & Balances

6,850,581.19

Check Register Report

09/25/09 to 10/12/09

Check Number	Check Date	Vendor# Ref#	Vendor Name GL Number	Check Description	Amount
17055	09/25/2009	EFTPS 11164 11164 11164	EFTPS 01-000-202 01-000-205 01-000-204	FIT/SS/MEDI WITHHOLDING PYMT	3,765.50
					1,202.38
					5,141.20
					<u>10,109.08</u>
Check Amount					10,109.08
17056	09/25/2009	GRIFFIN/WI 11168	WILLIAM GRIFFIN 01-000-858	PAYROLL DIRECTED DEDUCTION	200.00
					<u>200.00</u>
Check Amount					200.00
17057	09/25/2009	KS DOR WTH 11165	KANSAS DEPARTMENT OF REVENUE 01-000-206	KS STATE WITHHOLDING PYMT	1,700.78
					<u>1,700.78</u>
Check Amount					1,700.78
17058	09/25/2009	KANSAS PAY 11166	KANSAS PAYMENT CENTER 01-000-858	PAYROLL DIRECTED DEDUCTION	379.50
					<u>379.50</u>
Check Amount					379.50
17059	09/25/2009	KPF EFT 11167 11167	KPF EFT PROGRAM 01-000-211 01-000-208	KPF RETIREMENT WITHHOLDING	7.45
					4,040.19
					<u>4,047.64</u>
Check Amount					4,047.64
17060	09/28/2009	ADVANCE IN 11169	ADVANCE INSURANCE COMPANY 01-000-209	LIFE INSURANCE PREMIUM 08/09	105.60
					<u>105.60</u>
Check Amount					105.60
17061	09/28/2009	AFLAC 11172 11172 11172 11172 11172 11172	AFLAC 01-000-237 01-000-242 01-000-241 01-000-240 01-000-239 01-000-238	CAFETERIA PLAN WITHHOLDING	36.24
					220.96
					294.52
					282.40
					61.12
					39.36
					<u>934.60</u>
Check Amount					934.60
17062	09/28/2009	BLUE CROSS 11170	BLUE CROSS & BLUE SHIELD OF KS 01-000-209	MEDICAL WITHHOLDING PYMT	12,145.22
					<u>12,145.22</u>
Check Amount					12,145.22
17063	09/28/2009	ING LIFE 11171	ING LIFE INSURANCE & ANNUITY 01-000-212	DEFERRED COMP WITHHOLDING	5,852.92
					<u>5,852.92</u>
Check Amount					5,852.92
17064	09/28/2009	MIDWEST PU 11173	MIDWEST PUBLIC RISK 01-000-203	DENTAL INS WITHHOLDING PYMT	1,145.00
					<u>1,145.00</u>
Check Amount					1,145.00
17065	10/01/2009	AAKC 11174	AAKC 01-001-783	MEMBERSHIP DUES-K. RENN	35.00
					<u>35.00</u>
Check Amount					35.00
17066	10/01/2009	ARROW LOCK 11175	ARROW LOCK SERVICES 01-005-799	REPAIR KEY CODE LOCK GARAGE	85.00
					<u>85.00</u>
Check Amount					85.00
17067	10/01/2009	BASEHOR AW	BASEHOR AWARDS & TROPHIES	NAME PLATES - MAYOR	

Check Register Report

09/25/09 to 10/12/09

Check Number	Check Date	Vendor# Ref#	Vendor Name GL Number	Check Description	Amount
		11176	01-003-803		73.10
				Check Amount	<u>73.10</u>
17068	10/01/2009	BASEHOR CH 11178	BASEHOR CHAMBER OF COMMERCE 01-003-803	MEETING REGISTRATION 09/17/09	7.00
		11178	01-001-803		7.00
				Check Amount	<u>14.00</u>
17069	10/01/2009	CAS CONSTR 11177	CAS CONSTRUCTION LLC 05-009-865	WWTP EXPANSION & UPGRADE	271,129.33
				Check Amount	<u>271,129.33</u>
17070	10/01/2009	CINTAS 11179	CINTAS 05-009-799	WEEKLY SERVICES/SUPPLIES WWTP	122.04
				Check Amount	<u>122.04</u>
17071	10/01/2009	FELDMANS 11180	FELDMANS 01-005-803	HOSE FITTINGS/MISC SUPPLIES	16.48
		11180	05-009-803		8.78
				Check Amount	<u>25.26</u>
17072	10/01/2009	HAYNES EQU 11181	HAYNES EQUIPMENT CO 07-000-799	REPAIR GRINDER PUMPS	1,207.65
		11181	05-009-789		1,622.08
				Check Amount	<u>2,829.73</u>
17073	10/01/2009	HEART TOW 11182	HEARTLAND TOW INC 01-004-761	VEHICLE REPAIR & MAINTENANCE	404.85
				Check Amount	<u>404.85</u>
17074	10/01/2009	INVENTORY 11183	INVENTORY TRADING COMPANY 01-011-813	POLICE UNIFORMS	127.00
				Check Amount	<u>127.00</u>
17075	10/01/2009	JOCO ENVIR 11184	JOHNSON COUNTY ENVIRONMENTAL 05-009-790	SAMPLE TESTING	118.50
				Check Amount	<u>118.50</u>
17076	10/01/2009	LAWRENCE 11185	LAWRENCE JOURNAL WORLD 01-001-760	NOTICES & ADVERTISEMENTS	162.00
		11185	01-017-760		135.00
		11185	01-004-760		108.00
				Check Amount	<u>405.00</u>
17077	10/01/2009	LEAVENWORT 11196	LEAVENWORTH COUNTY 01-001-799	WOLF CREEK PARKWAY TRF0125	72.00
				Check Amount	<u>72.00</u>
17078	10/01/2009	LV SHERIFF 11186	LEAVENWORTH COUNTY SHERIFF 01-004-764	BOARDING PRISIONERS 08/09	1,260.00
				Check Amount	<u>1,260.00</u>
17079	10/01/2009	LOI TECH 11188	LOI TECHNOLOGY 01-005-799	PHONE SYSTEM INSTALLATION	1,279.94
		11188	01-004-799		70.00
				Check Amount	<u>1,349.94</u>
17080	10/01/2009	LOUGHRY	MARK LOUGHRY	REIMBURSEMENT-MED INSURANCE	

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Check Number	Check Date	Vendor# Ref#	Vendor Name GL Number	Check Description	Amount
		11189	01-000-209		348.84
				Check Amount	<u>348.84</u>
17081	10/01/2009	LVCO TRANS 11187	LVCO TRANSFER STATION 01-002-799	TIRE DISPOSAL	13.00
				Check Amount	<u>13.00</u>
17082	10/01/2009	MCBRATNEY 11190	KIANN MCBRATNEY 01-004-767	PROSECUTING ATTORNEY FEES	1,198.50
				Check Amount	<u>1,198.50</u>
17083	10/01/2009	MIGHTY BIG 11191	MIGHTY BIG IMAGES 01-001-803	GO BOBCATS SIGN	120.00
				Check Amount	<u>120.00</u>
17084	10/01/2009	NEXTEL 11192	NEXTEL COMMUNICATIONS 05-009-758	CELLULAR PHONE SERVICES	102.13
					<u>49.23</u>
					210.58
					83.89
					<u>20.55</u>
				Check Amount	<u>466.38</u>
17085	10/01/2009	PRAY 11193	WILLIAM E. PRAY 01-004-766	MUNICIPAL JUDGE SERVICES	300.00
				Check Amount	<u>300.00</u>
17086	10/01/2009	QUILL 11194	QUILL 01-001-801	OFFICE SUPPLIES	226.00
					398.47
					71.08
				Check Amount	<u>695.55</u>
17087	10/01/2009	RECORD NEW 11195	RECORD NEWS 01-003-803	BUSINESS CARDS - LOUGHRY	35.00
				Check Amount	<u>35.00</u>
17088	10/01/2009	SELECT IMA 11197	SELECT IMAGING 01-001-850	FILEBOUND HOSTING/CAPTURE PRO	5,690.00
					300.00
				Check Amount	<u>5,990.00</u>
17089	10/01/2009	SETON IDEN 11198	SETON IDENTIFICATION PRODUCTS 05-009-803	UV WARNING LABELS	23.43
				Check Amount	<u>23.43</u>
17090	10/01/2009	SIMMONS GU 11199	SIMMONS GUN SPECIALTIES, INC 01-004-803	PATCHES & STUN GUN	28.30
				Check Amount	<u>28.30</u>
17091	10/01/2009	SPECTRA 11200	SPECTRA 05-009-789	MISC SUPPLIES COLLECTION SYSTE	369.00
					93.00
				Check Amount	<u>462.00</u>
17092	10/01/2009	SUNFLOWER 11201	SUNFLOWER BROADBAND 01-005-757	CABLE/INTERNET/PHONE SERVICES	416.10
					129.35

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Check Number	Check Date	Vendor# Ref#	Vendor Name GL Number	Check Description	Amount
				Check Amount	545.45
17093	10/01/2009	TYLER TECH	TYLER TECHNOLOGIES, INC.	ANNUAL MAINTENANCE 10/09-11/10	
		11202	09-010-799		531.33
		11202	05-009-799		531.33
		11202	01-017-799		531.33
		11202	01-004-799		531.33
		11202	01-002-799		531.34
		11202	01-001-799		531.34
				Check Amount	3,188.00
17094	10/01/2009	US POSTAL	UNITED STATES POSTAL SERVICE	REPLENISH POSTAL PERMIT #12	
		11206	05-009-808		500.00
		11206	09-010-808		500.00
				Check Amount	1,000.00
<del>17095</del>	<del>10/01/2009</del>	<del>UNITED TIT</del>	<del>UNITED TITLE COMPANY</del>	<del>DEED/TITLE WORK TRIANGLE</del>	
		<del>11203</del>	<del>19-000-799</del>		<del>390.00</del>
				Check Amount	390.00
17096	10/01/2009	VAN WALL	VAN WALL EQUIPMENT	REPAIR JOHN DEERE Z-TRACK	
		11204	01-008-799		254.26
				Check Amount	254.26
17097	10/01/2009	VISION SER	VISION SERVICES PLAN	VISION INSURANCE WITHHOLDING P	
		11205	01-000-749		465.51
				Check Amount	465.51
17098	10/01/2009	WALMART MA	WALMART	FACILITY/ANIMAL CONTROL/OFFICE	
		11207	05-009-801		41.79
		11207	01-005-803		64.55
		11207	01-004-803		17.45
		11207	01-004-759		33.65
				Check Amount	157.44
17099	10/01/2009	ZEP SALES	ZEP SALES & SERVICE	HAND SANITIZER FOR PWD	
		11208	05-009-803		130.00
				Check Amount	130.00
17100	10/12/2009	AMERICAN R	AMERICAN RIGGERS SUPPLY, INC.	STAINLESS STEEL CABLE & SHACKL	
		11231	05-009-789		348.00
				Check Amount	348.00
17101	10/12/2009	ATMOS ENER	ATMOS ENERGY	UTILITIES	
		11214	01-005-752		92.25
				Check Amount	92.25
17102	10/12/2009	CASEYS	CASEY'S GENERAL STORES	GAS-CITY VEHICLES SEPT 2009	
		11215	01-017-804		60.50
		11215	01-004-804		2,363.65
				Check Amount	2,424.15
17103	10/12/2009	BASEHOR CI	CITY OF BASEHOR	SEWER & SOLID WASTE SERVICES	
		11216	01-005-754		98.53
		11216	01-008-754		17.89
				Check Amount	116.42
17104	10/12/2009	CONS WATER	CONS RURAL WATER DISTRICT #1	WATER SERVICES	

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Check Number	Check Date	Vendor# Ref#	Vendor Name GL Number	Check Description	Amount
		11217	01-005-755		101.10
		11217	01-008-755		21.61
				Check Amount	<u>122.71</u>
17105	10/12/2009	DATAMAX	DATAMAX	LEASE/BASE RATE/EXCESS COPIES	
		11218	01-001-799		289.05
		11218	01-004-799		374.71
				Check Amount	<u>643.76</u>
17106	10/12/2009	DEFFENBAUG	DEFFENBAUGH DISPOSAL SERVICE	SOLID WASTE/DUMPSTERS/SPEC	
		11232	09-010-775		10,818.60
		11232	05-009-762		1,520.86
		11232	01-005-754		153.00
				Check Amount	<u>12,492.46</u>
17107	10/12/2009	EFTPS	EFTPS	FIT/SS/MEDI WITHHOLDING PYMT	
		11209	01-000-202		3,425.05
		11209	01-000-205		1,133.82
		11209	01-000-204		4,848.38
				Check Amount	<u>9,407.25</u>
17108	10/12/2009	FELDMANS	FELDMANS	SUPPLIES WWTF/PWD-CLOTHING	
		11233	05-009-803		39.10
		11233	01-011-813		219.46
		11233	01-002-803		14.08
				Check Amount	<u>272.64</u>
17109	10/12/2009	GRIFFIN/WI	WILLIAM GRIFFIN	PAYROLL DIRECTED DEDUCTION	
		11212	01-000-858		200.00
				Check Amount	<u>200.00</u>
17110	10/12/2009	HAYNES EQU	HAYNES EQUIPMENT CO	REPAIR/REPLACE GRINDER PUMPS	
		11234	07-000-799		2,634.85
				Check Amount	<u>2,634.85</u>
17111	10/12/2009	KS DOR WTH	KANSAS DEPARTMENT OF REVENUE	KS STATE WITHHOLDING PYMT	
		11210	01-000-206		2,386.02
				Check Amount	<u>2,386.02</u>
17112	10/12/2009	KS EMPLOY	KANSAS EMPLOYMENT SECURITY FD	QTRLY WAGE/UNEMPLOYMENT TAX	
		11219	01-000-207		302.73
				Check Amount	<u>302.73</u>
17113	10/12/2009	KANSAS PAY	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	
		11213	01-000-858		379.50
				Check Amount	<u>379.50</u>
17114	10/12/2009	KS TREASUR	KANSAS STATE TREASURER	STATE MANDATED COURT FEES	
		11222	01-004-767		785.50
				Check Amount	<u>785.50</u>
17115	10/12/2009	KPF EFT	KPF EFT PROGRAM	KPF RETIREMENT WITHHOLDING	
		11211	01-000-211		7.45
		11211	01-000-208		3,681.76
				Check Amount	<u>3,689.21</u>
17116	10/12/2009	LARKIN EXC	LARKIN EXCAVATING INC	150TH ST-PARALLEL-CRAIG PROJE	

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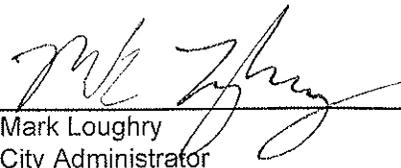
09/25/09 to 10/12/09

Check Number	Check Date	Vendor# Ref#	Vendor Name GL Number	Check Description	Amount
		11223	10-000-849		115,521.67
				Check Amount	115,521.67
17117	10/12/2009	LCDC	LCDC	LCDC MEETING REGISTRATION	
		11225	01-001-781		14.00
				Check Amount	14.00
17118	10/12/2009	LEAV PROB	LEAV CTY & CO PROBATION OFFICE	PROBATION SERVICES	
		11224	01-004-799		875.00
				Check Amount	875.00
17119	10/12/2009	LV SHERIFF	LEAVENWORTH COUNTY SHERIFF	BOARDING PRISONERS 09/09	
		11226	01-004-764		105.00
				Check Amount	105.00
17120	10/12/2009	LEVEL 4	LEVEL 4 ENGINEERING LLC	ENGINEERING/SURVEYING	
		11220	18-000-765		2,525.00
				Check Amount	2,525.00
17121	10/12/2009	LOI TECH	LOI TECHNOLOGY	TRIP/LABOR CHARGES-PHONE	
		11227	01-005-799		155.00
				Check Amount	155.00
17122	10/12/2009	LOUGHRY	MARK LOUGHRY	REIMBURSE-MEAL EXPENSE	
		11221	01-003-803		34.17
				Check Amount	34.17
17123	10/12/2009	LUMLEY	ASHLEY LUMLEY	COURT FINES REFUND	
		11228	01-000-421		1.00
				Check Amount	1.00
17124	10/12/2009	MAAC CLEAN	MAAC CLEANING SPECIALISTS	CLEANING CITY HALL	
		11229	01-005-799		225.00
				Check Amount	225.00
17125	10/12/2009	SETON IDEN	SETON IDENTIFICATION PRODUCTS	MARKING FLAGS FOR KOC WWTF	
		11235	05-009-789		375.72
				Check Amount	375.72
17126	10/12/2009	VISA	VISA	KWEA TRAINING/ANIMAL CONTROL	
		11236	05-009-803		75.10
		11236	05-009-774		450.00
		11236	01-008-803		40.00
		11236	01-005-803		115.57
		11236	01-003-803		135.65
		11236	01-004-759		171.32
		11236	01-001-803		69.65
				Check Amount	1,057.29
17127	10/12/2009	WESTAR GRP	WESTAR ENERGY	STREET LIGHTS/UTILITIES	
		11230	01-002-787		4,168.29
		11230	05-009-753		196.36
				Check Amount	4,364.65
				<b>Bank Total</b>	<b>492,033.70</b>

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Check Number	Check Date	Vendor# Ref#	Vendor Name GL Number	Check Description	Amount
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 10-1  
\_\_\_\_\_  
Mark Loughry Date  
City Administrator

 10/13  
\_\_\_\_\_  
Susan Adams Date  
Treasurer

# CITY OF BASEHOR

## Agenda Item Cover Sheet

Council Agenda Item No. 6

Meeting Date: Oct. 19<sup>th</sup>, 2009

**TOPIC:**

Interlocal Agreement for the Neighborhood Revitalization Plan

**ACTION REQUESTED:**

Approve a change to the Interlocal Agreement authorizing the County to retain a 5% administrative fee for handling the tax rebates.

**NARRATIVE:**

At the October 8<sup>th</sup> County Commission meeting the Interlocal Agreement extending the current Neighborhood Revitalization Plan (NRP) and authorizing the new NRP was adopted with one change. The County has asked to retain their standard 5% administrative fee for handling the tax rebates. It is necessary for the City Council to adopt the same Interlocal Agreement. All other taxing entities have adopted this version of the Interlocal Agreement.

**PERSON/STAFF MEMBER(S) MAKING PRESENTATION:**

Mark Loughry, City Administrator

**ADMINISTRATION RECOMMENDATION:**

Approve the Interlocal Agreement with the proposed change.

**COMMITTEE RECOMMENDATION(S):**

**ATTACHMENTS:**

Revised Interlocal Agreement.

**PROJECTOR NEEDED FOR THIS ITEM?**

**CITY OF BASEHOR, KANSAS, THE BOARD OF COUNTY COMMISSIONERS OF LEAVENWORTH COUNTY, KANSAS, THE BASEHOR COMMUNITY LIBRARY DISTRICT, THE BASEHOR-LINWOOD UNIFIED SCHOOL DISTRICT #458, AND THE FAIRMOUNT TOWNSHIP FIRE DISTRICT INTERLOCAL AGREEMENT**

THIS INTERLOCAL AGREEMENT (hereinafter referred to as "Agreement") is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2009, by and between the City of Basehor, Kansas (hereinafter referred to as "City"), the Board of County Commissioners of Leavenworth County, Kansas (hereinafter referred to as "Leavenworth County"), the Basehor Community Library District (hereinafter referred to as "Library District"), the Basehor-Linwood Unified School District #458 (hereinafter referred to as "District #458"), and the Fairmount Township Fire District (hereinafter referred to as the "Fire District") [hereinafter referred to collectively as "Contracting Parties"].

WHEREAS, K.S.A. 12-2904 allows public agencies to enter into interlocal agreements to jointly perform certain functions including economic development; and

WHEREAS, the Contracting Parties are, pursuant to K.S.A. 12-2903, public agencies capable of entering into interlocal agreements; and

WHEREAS, K.S.A. 12-17,114 et seq. provides a program for neighborhood revitalization and further allows for the use of interlocal agreements between municipalities to further neighborhood revitalization; and

WHEREAS, the City did adopt Resolution No. 2009-15 on September 10, 2009 whereby the City adopted amendments to the existing Basehor Neighborhood Revitalization Plan, and also adopted the Basehor Neighborhood Revitalization Plan No. 2, pursuant to the provisions of K.S.A. 12-17,114 et seq.; and

WHEREAS, it is the desire and intent of the Contracting Parties hereto to provide the maximum economic development incentive as provided for in K.S.A. 12-17,119 by acting jointly.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN THE CONTRACTING PARTIES AGREE AS FOLLOWS:

1. Adoption of Plans. The Contracting Parties hereby adopt and consent to the amendments to the existing Basehor Neighborhood Revitalization Plan, and the Basehor Neighborhood Revitalization Plan No. 2, both as adopted by the City, and in so adopting said amendments and Plan agree to grant qualified properties the same percentage level of rebates (of taxes that otherwise would be retained by the Contracting Parties), and for the same time period, as will be granted by the City. The Contracting Parties further agree the amendments to the existing Basehor Neighborhood Revitalization Plan, and the Basehor Neighborhood Revitalization Plan No.

2, will not be amended without approval of the Contracting Parties except as may be necessary to comply with applicable state law or regulation.

2. Administration. The Contracting Parties further agree that the City shall administer the amendments to the existing Basehor Neighborhood Revitalization Plan, and the Basehor Neighborhood Revitalization Plan No. 2, as adopted by each of the Contracting Parties. Leavenworth County shall create a Neighborhood Revitalization Fund pursuant to K.S.A. 12-17,118 for the purpose of providing rebates as outlined in the Plans. Any increment in property taxes received by Leavenworth County resulting from qualified improvements to property pursuant to the amendments to the existing Basehor Neighborhood Revitalization Plan, and the Basehor Neighborhood Revitalization Plan No. 2, shall be credited to the Neighborhood Revitalization Fund. Leavenworth County is authorized to retain an administration fee of 5% of said increment and to distribute increments in accordance with the Plans following the adoption of this Agreement.
3. Expiration & Modification. This Agreement shall expire December 31, 2014. The Contracting Parties agree to undertake a periodic review of the amendments to the existing Basehor Neighborhood Revitalization Plan, and the Basehor Neighborhood Revitalization Plan No. 2, to determine any needed modifications. The Contracting Parties agree that any party may terminate this Agreement prior to December 31, 2014 by providing thirty (30) days advance written notice, provided however; any applications for tax rebate submitted prior to termination shall, if approved, be considered eligible for the duration of the rebate period.

IN WITNESS WHEREOF, the parties have hereunto executed this Agreement as of the date and year first above written.

**CITY OF BASEHOR, KANSAS**

By: \_\_\_\_\_  
Terry Hill, Mayor

By: \_\_\_\_\_  
Mary Ann Mogle, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Patrick G. Reavey, City Attorney

**LEAVENWORTH COUNTY, KANSAS**

By: \_\_\_\_\_

By: \_\_\_\_\_  
      , County Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
      David Van Parys, County Attorney

**BASEHOR-LINWOOD UNIFIED SCHOOL DISTRICT**

By: \_\_\_\_\_  
President, Board of Education

Attest:

\_\_\_\_\_  
Clerk, Board of Education

**BASEHOR COMMUNITY LIBRARY DISTRICT**

By: \_\_\_\_\_  
President of the District

Attest:

\_\_\_\_\_  
Clerk of the District

**FAIRMOUNT TOWNSHIP FIRE DISTRICT**

By: \_\_\_\_\_  
President of the District

Attest:

\_\_\_\_\_  
Clerk of the District

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009, by the Attorney General of the State of Kansas.

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Kansas Attorney General