



AGENDA
BASEHOR CITY COUNCIL
December 19, 2011 7:00 p.m.
Basehor City Hall

1. **Roll Call** by Mayor Terry Hill and Pledge of Allegiance
2. **Consent Agenda** *(Items to be approved by Council in one motion, unless objections raised)*
 - a. November 7 & 21, City Council Minutes
 - b. Treasurer's Report
 - c. Shorty's Liquor License & Casey's Malt Cereal Beverage License Renewal
 - d. Basehor PRIDE Support Resolution
 - e. Mutual Aid Agreement (City of Lansing)
 - f. Resolution 2011-16 / City Boundary
 - g. 2012 Court Services Agreement

3. **Call to Public**

Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the Mayor then proceed to the podium; state your name and address).

4. **Unfinished Business** - (None at this time)

New Business

5. 2011 Budget Amendment Public Hearing
6. Approve 2011 Budget Amendment
7. Establish Date to Readdress Sewer District #3 Annexation
8. Consider 2011 Independent External Audit
9. **City Administrator's Report**
10. **Mayor's Report**
11. **Council Members Report**
12. **Executive Session** (if needed)
13. **Adjournment**

Basehor City Council reserves the right to amend the agenda following its publication in the Basehor Sentinel newspaper. Citizens are encouraged to attend all public meetings. Updates to the agenda may be viewed at

www.cityofbasehor.org



REQUEST TO CALL A SPECIAL COUNCIL MEETING

November 2, 2011

The Honorable Terry Hill
Mayor of Basehor, Kansas

We, the undersigned Council Members of the City of Basehor, Kansas, hereby respectfully request to call a Special Meeting of the City Council, to be held at Basehor City Hall, 2620 N. 155th Street, Basehor, Kansas, on Monday, November 7, 2011, at 6:50 p.m. for the purpose of authorizing the Mayor to execute an economic development agreement between the City of Basehor and Orscheln Farm and Home providing for certain incentives to encourage and assist in developer locating and operating its retail business within the city limits.

Signed:

Dennis Mertz, City Council President

David Breuer

Iris Dysart

Fred Box

Travis Miles

Attest:

Corey Swisher, City Clerk



Minutes
Basehor City Council Special Meeting
Basehor City Hall, November 7, 2011
6:50 p.m.

Call to Order

City Council President Dennis Mertz called the meeting to order at approximately 6:50 p.m.

Roll Call

Council Members Present: City Council President Dennis Mertz, Fred Box, David Breuer, Iris Dysart, Travis Miles

Not present: Mayor Terry Hill

Staff Present: Interim City Administrator Lloyd Martley, City Superintendent Gene Myracle, City Engineer Mitch Pleak, City Clerk/Finance Director Corey Swisher

Purpose of Special Meeting: To authorize the Mayor to execute an economic development agreement between the City of Basehor and Orscheln Farm and Home providing for certain incentives to encourage and assist in developer locating and operating its retail business within the City limits.

Action Item: Authorize the Mayor to execute an economic development agreement between the City of Basehor and Orscheln Farm and Home providing for certain incentives to encourage and assist in developer locating and operating its retail business within the City limits.

Martley explained the details of the agreement had not been finalized. No discussion took place or action was taken.

Adjournment

Dysart moved to adjourn at approximately 6:55 p.m. with Box seconding. The motion passed unanimously, 5-0.

Terry Hill, Mayor

Attest:

Corey Swisher, City Clerk



Basehor City Council Meeting Minutes Basehor City Hall, November 21, 2011

1. Roll Call by Mayor Terry Hill and Pledge of Allegiance

Mayor Terry Hill called the meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

Council Members present: Mayor Terry Hill, Council President Dennis Mertz, Iris Dysart, Fred Box, David Breuer and Travis Miles

Staff Present: City Administrator Interim/Police Chief, Lloyd Martley, City Superintendent, Gene Myracle, Assistant City Clerk, Katherine Renn and City Attorney Shannon Marcano

2. Consent Agenda

- a. Approve Minutes October 5 & 17, 2011 City Council Meeting Minutes
- b. Approve Treasurer's Report
- c. Resolution 2011-14 – Designating Depository Institutions
- d. City Park Electrical Upgrade Low Bid Approval
- e. Basehor Community Garden Operating Agreement
- f. 457 (b) Service Election Form Update
- g. KDOT Special Traffic Enforcement Program (STEP) Renewal
- h. Addition of Police Department to current Collection Bureau of Kansas Agreement
- i. Wolf Creek Parkway (158th to 155th) – Project Land Acquisition Services

Council President Mertz made a motion to consider Item 2c of Consent Agenda independently as Item 8 in New Business with Councilman Miles seconding. The motion passed unanimously, 5-0.

Councilman Miles motioned to approve the remaining Consent Agenda Items with Item 2e to have the effective dates modified. Councilwoman Dysart seconded. The motion passed unanimously, 5-0.

3. Call to Public

George Smith – 14923 Parallel – Smith questioned using public funds for a park grant in the Falcon Lakes subdivision.

Bill New – First State Bank – Briefly discussed the benefits of banking with First State Bank and then introduced the Basehor branch office staff.

Jim Washington – 1901 N 160th St. – Questioned the Council as to why the City of Basehor would want to switch their banking services provider. He also stated he did not see anything in the Council information packet regarding the park grant to Falcon Lakes Park and if the land could be granted to the City and for the City Attorney to see if it was indeed legal.

Elaine Bundy – 3121 N 156th Terrace - Questioned why the City should switch banking services providers and also stated that she was very upset in regards to receiving an email from an outside party and how her email was released. She also wanted to ensure the former City Administrator signed an agreement with the City in regards to his severance pay.

Martha Brooks - 3125 N 156th Terrace – Questioned using public funds to improve private property.

Sharon Lawrence – 5004 N 142nd Terrace – Stated the City’s park grant program was available to any neighborhood/subdivision in the City of Basehor.

4. Unfinished Business

There was none.

New Business

5. Consider Grant Funding for Falcon Lakes HOA Community Park

Councilman Breuer motioned to approve grant funding for Falcon Lakes Park and that the City of Basehor will be added as an additional insuree and also included the City Attorney’s recommendation of adding a deed restriction. The motion passed unanimously, 5-0.

6. Consider Orscheln Development Agreement

Councilman Miles motioned to approve the Orscheln Development Agreement with Councilman Breuer seconding. The motion passed 5-0.

7. Pay Severance Agreement per Contract with Mark Loughry (former City Administrator)

Councilman Breuer motioned to go into executive session at 7:45 p.m. for 15 minutes. Councilman Miles seconded. The motion passed unanimously, 5-0. Council returned at 8:00 p.m. and Councilman Breuer motioned to go back into Executive Session for another 15 minutes. Councilwoman Dysart seconded. The motion passed unanimously, 5-0. Council returned from executive session at 8:16 pm.

Councilman Breuer motioned to approve Mark Loughry’s (former City Administrator) severance pay per employment contract amounting to \$34, 096.92. (*\$21,748.31 after taxes*) with Councilman Miles seconding. The motion passed 3-2, with Councilman Box and Councilwoman Dysart voting no.

8. Resolution 2011-14 – Designating Depository Institutions

The Resolution died for lack of motion.

9. City Administrator's Report

There was none.

10. Mayor's Report

There was none.

11. Council Members Report

Fred Box – Expressed concern that his email had been given out and wanted to find out how this had happened.

Dennis Mertz – Asked City Attorney Marcano to look into a recent email that had been received by several City residents and determine if the communication violated the KORA (Kansas Open Records Act). He also asked Marcano to look into the contract guidelines for the Paid Time Off accrued by the former City Administrator.

12. Executive Session

There was none.

13. Adjournment

Councilman Mertz moved to adjourn the meeting at approximately 8:30 p.m. with Councilman Miles seconding. The motion passed unanimously, 5-0.

Terry Hill, Mayor

Attest:

Katherine Renn, Assistant City Clerk

RESOLUTION NO. 2011-15

A RESOLUTION OF GOVERNMENT ENTRY KANSAS PRIDE PROGRAM

WHEREAS, the Governing Body of the City of Basehor, Kansas, has a responsibility to develop the capacity to undertake a viable community development effort; and

WHEREAS, Community development needs and problems can best be determined and solved through a cooperative effort between elected officials and those citizens they represent; and

WHEREAS, The Kansas PRIDE Program, co-administered by the Kansas Department of Commerce and K-State Research and Extension, has been reviewed and found to be a means to improve our community; and

WHEREAS, the Mayor and City Council do herewith pledge their full support, endorsement, and cooperation in carrying out the requirements of the Kansas PRIDE Program.

NOW, THEREFORE, BE IT RESOLVED, THAT THE COMMUNITY OF BASEHOR BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS URGES ITS CITIZENS TO JOIN THIS EFFORT AND HEREBY DECLARES THIS CITY TO BE AN OFFICIAL ENTRANT IN THE PRIDE PROGRAM FOR THE YEAR OF 2012:

ADOPTED by the Governing Body this 19th day of December, 2011.

SIGNED by the Mayor this 19th day of December, 2011.

SEAL

Terry Hill, Mayor

ATTEST:

Corey Swisher, City Clerk

APPROVED AS TO FORM:

Shannon M. Marcano, City Attorney

RESOLUTION NO. 2011-17

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THAT CERTAIN MUTUAL AID AGREEMENT BY AND BETWEEN THE CITY OF BASEHOR, KANSAS AND THE CITY OF LANSING, KANSAS CONCERNING THE PARTIES AGREEMENT TO MUTUALLY COOPERATE WITH EACH OTHER WITH RESPECT TO EMERGENCY ASSISTANCE AND RESPONSE TO INCIDENTS THAT THREATEN LOSS OF LIFE OR PROPERTY WITHIN THE GEOGRAPHIC BOUNDARIES OF THE CITIES

WHEREAS, the City of Basehor, Kansas and the City of Lansing, Kansas wish to mutually cooperate with each other to foster, continue and improve the cooperative nature and coordinated effort of emergency mutual aid assistance and response to incidents that threaten loss of life or property within the geographic boundaries of their respective jurisdictions; and

WHEREAS, *K.S.A. 12-2908* permits municipalities to contract with other municipalities to perform any governmental service, activity or undertaking which each contracting municipality is authorized by law to perform; and

WHEREAS, the City of Basehor, Kansas has determined that coordinated mutual aid assistance between the City of Basehor, Kansas and the City of Lansing, Kansas concerning emergency incidents will further promote the public health, safety, morals, comfort and general welfare of the citizens of the City of Basehor, Kansas; and

WHEREAS, the City of Basehor, Kansas wishes to enter into that certain Mutual Aid Agreement with the City of Lansing, Kansas, attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR KANSAS:

Section 1. That the Governing Body hereby authorizes the Mayor to execute the Mutual Aid Agreement, attached as Exhibit A.

Section 2. That this resolution shall become effective upon passage.

PASSED by the Governing Body this 19 day of December, 2011.

APPROVED by the Mayor this 19 day of December, 2011.

[SEAL]

Terry Hill, Mayor

ATTEST:

Corey Swisher, City Clerk

APPROVED AS TO FORM:

Shannon M. Marcano, City Attorney

**A MUTUAL AID AGREEMENT BY AND AMONG THE CITY OF BASEHOR,
KANSAS AND THE CITY OF LANSING, KANSAS**

THIS MUTUAL AID AGREEMENT (the "Agreement") is made and entered into this 19 day of December 2011, by and among the Mayor and Council each of the cities of the City of Basehor, Kansas and the City of Lansing, Kansas (with each said municipality hereinafter referred to as a "City" and collectively as the "Cities").

WITNESSETH:

WHEREAS, cooperation and agreements for mutual aid assistance in emergencies have been created and existed between various municipalities and governmental jurisdictions; and

WHEREAS, the Cities wish to mutually cooperate with each other to foster, continue and improve the cooperative nature and coordinated effort of emergency mutual aid assistance and response to incidents that threaten loss of life or property within the geographic boundaries of their respective jurisdictions; and

WHEREAS, *K.S.A. 12-2908* permits municipalities to contract with other municipalities to perform any governmental service, activity or undertaking which each contracting municipality is authorized by law to perform; and

WHEREAS, the parties to this Agreement may enter into contracts for reciprocal services, said authority being found at *K.S.A. 12-101, and amendments thereto*; and

WHEREAS, there may arise, from time to time, an incident in Leavenworth County, Kansas, within the service area of one party that may require the assistance of the other party; and

WHEREAS, the parties hereto are desirous of entering into an agreement concerning the provision of such assistance and aid for their mutual advantage.

NOW, THEREFORE, in consideration of the above and foregoing recitals, the mutual covenants, conditions and promises hereinafter contained, and for other good and valuable consideration, the parties hereto agree as follows:

I. PURPOSE.

The parties agree to respond to calls for mutual aid from one another within Leavenworth County, Kansas, requested by the Incident Commander (as such term is defined herein) of such requesting City, or its designated representative, and to provide support, manpower, and equipment, as necessary and as available. Except as otherwise provided in the Kansas Intrastate Emergency Mutual Aid Act, *K.S.A. 48-948 et seq.*, the parties agree that the mutual aid to be provided pursuant to this Agreement shall be at the sole and absolute discretion of the responding City and that such mutual aid shall be limited to the support, manpower, and

equipment of the responding City's police department. The parties acknowledge and agree that any mutual aid required under this Agreement shall not include any fire protection and/or response services or any emergency medical and/or ambulance services.

II. MUTUAL AID.

In the event of an emergency necessitating a request for mutual assistance under this Agreement, the Incident Commander of the requesting City shall:

- A. If the emergency is in Lansing, contact Basehor City Hall at (913) 724-1370 or the Basehor Police Department at (913) 724-3397 (if the emergency occurs after regular business hours).
- B. If the emergency is in Basehor, contact Lansing City Hall at (913) 727-3233 or the Lansing Police Department at (913) 727-3000 (if the emergency occurs after regular business hours).

The requesting City shall provide the following information to the responding City regarding the request for assistance:

- A. The nature of the emergency;
- B. The specific assistance requested;
- C. The location to which the responding City is to respond; and
- D. The person to whom the responding City shall report to upon arrival.

The parties agree that any mutual assistance requested hereunder must be approved by the Mayor, or his/her designee, of the responding City. The parties further agree that the responding City shall, in its sole and absolute discretion, determine whether or not its jurisdiction can spare apparatus or personnel in order to respond in accordance with this Agreement, and in no event shall any jurisdiction be obligated to respond unless such responding City believes that it has the capacity to respond and that a response can be made without jeopardy to the safety of such responding City's jurisdiction.

III. MANAGEMENT AND RETURN FROM RESPONSE.

The parties acknowledge and agree that a representative of the requesting City in which the incident occurs will assume command and will be the sole judge of the type and amount of assistance requested (the "Incident Commander"). The parties agree that the responding City which has responded outside its jurisdiction pursuant to this Agreement shall return to its respective jurisdiction as soon as it can safely be released by the Incident Commander, or when such responding City determines, in its sole and absolute discretion, that it no longer has the capacity to aid the requesting City pursuant to this Agreement.

IV. FEES.

Unless otherwise provided herein, all parties agree that no fees or costs will be engendered as a result of providing assistance and resources at any given incident. Notwithstanding the foregoing, the requesting City receiving assistance hereunder may reimburse the responding City for certain supply costs related to any incident. The supplies may include, but are not limited to, disposable shoring supplies, foam supplies, hazardous material containment supplies, and the like.

V. REPORTING.

Each party will be responsible for the reporting of all incidents within the boundaries of their jurisdiction. Each party agrees to cooperate with all other party's preparation of such reporting and is responsible for its portion of the report as to the provision of aid.

VI. EFFECTIVE DATE AND TERM.

This Agreement shall become effective upon its adoption by each of the parties and shall be and remain effective for an initial term commencing upon December 19, 2011, and ending December 19, 2012, and thereafter shall be automatically renewed for periods of one (1) year each.

VII. TERMINATION.

Any party may withdraw from this Agreement upon thirty (30) days prior written notice to the other party.

VIII. MODIFICATION.

Unless otherwise provided herein, modification, revision, or amendment may be made to this Agreement at any time the parties hereto agree to such modification, revision or amendment in writing.

IX. ADMINISTRATION.

The parties understand and acknowledge that the assistance and aid extended pursuant to, and described under, the terms of this Agreement is reciprocal, and that they will in good faith arrange their service for compliance therewith.

X. PROPERTY.

No property, real or personal, shall be acquired jointly by the parties under the terms of this Agreement.

XI. NOTICES.

Any notices, demands or requests required by this Agreement shall be sent to all parties hereto by U.S. mail, postage prepaid, unless otherwise specifically provided herein.

XII. PERSONNEL AND EQUIPMENT.

It is understood and agreed by and among the parties that the personnel utilized by each individual party pursuant to this Agreement shall be considered, are, and shall remain, employees or volunteers of that party and shall not be considered or treated, in any manner, as an employee or volunteer of parties hereto. Further, each party shall retain ownership and maintenance responsibility of any equipment or apparatus such party brings to the performance of this Agreement.

XIII. CLAIMS.

For purposes of this Agreement, each party agrees to investigate, handle, respond to, provide defense for, and defend any and all claims, damages, expenses, suits, judgments, losses, penalties, settlements, charges, professional fees, or other expenses or liabilities, of every kind and character arising out of, or relating to, the omission or negligence of that party, at its sole expense, and agrees to bear all other costs and expenses related thereto, even if such claims are groundless, false or fraudulent.

XIV. NONAPPROPRIATION.

Notwithstanding anything contained in this Agreement to the contrary, it is understood and agreed by the parties hereto that the obligations expressed herein are subject to funds budgeted and appropriated for such purpose or from funds made available from any lawfully operated, revenue producing source.

XV. GOVERNING LAW.

This Agreement shall be governed by and subject to the laws of the State of Kansas applicable to agreements made and to be wholly performed within such state.

XVI. SEVERABILITY.

If any provision, or portion thereof, contained in this agreement is held to be unconstitutional, in violation of Kansas Statutes or otherwise invalid or unenforceable, that provision or portion thereof shall be excised here from and the remainder of this agreement shall remain in full force and effect.

XVII. MATTERS DISREGARDED.

The titles of the several sections, subsections or paragraphs set forth in this Agreement are inserted for convenience of reference only and they shall be disregarded in construing or interpreting any of the provisions of this Agreement.

XVIII. ENTIRE AGREEMENT.

The text herein shall constitute the entire agreement by and amongst the parties hereto, and supersedes any and all prior understandings, agreements or promises, whether oral or written, by and between, or amongst, any or all of the parties pertaining to, or in connection with, the subject matter of this Agreement.

XIX. EXECUTION.

Upon execution of this Agreement, each party hereto shall receive a copy of the duly executed original of this Agreement for its official records.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives the day and year designated below.

CITY OF BASEHOR, KANSAS

By: _____
Terry Hill, Mayor

DATE: _____

ATTEST:

Corey Swisher, City Clerk

CITY OF LANSING, KANSAS

By: Kenneth W. Bernard
Kenneth Bernard, Mayor

DATE: 11-04-2011

ATTEST:

Shirley Petrone
Shirley Petrone, City Clerk



RESOLUTION NO. 2011-16

A RESOLUTION DECLARING THE BOUNDARIES OF THE CITY OF BASEHOR, KANSAS

WHEREAS, in any year wherein the City has annexed territory, a boundary resolution is to be passed by the Governing Body pursuant to K.S.A. 12-517.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

SECTION 1: Boundaries of City Defined. In accordance with K.S.A. 12-517, the corporate limits and boundary limits of the City of Basehor, Kansas are hereby defined as follows:

Contiguous City Limits

Beginning at the Southwest Corner of Section 2, Township 11 South, Range 22 East of the 6th P.M., being the Southeast corner of Section 3 in Township 11 South, Range 22 East in Leavenworth County, Kansas; thence North along the East line of the Southeast Quarter of said Section 3, to the Northeast corner of the Southeast Quarter of the Southeast Quarter of said Section 3; thence West along the South line of the Northeast Quarter of the Southeast Quarter, 1060.00 feet thence North 608.84 feet; thence in a Northwesterly direction along a curve to the right with an initial tangent bearing of North 68°14'19" West, a radius of 773.02 feet and length of 592.10 feet; thence North 24°21'10" West 112.12 feet; thence along a curve to the right with an initial tangent bearing of South 74°16'27" West, a radius of 200.00 feet and length of 602.09 feet; thence North 01°29'04" West, 325.73 feet; thence North 90°00'00" West 495.24 feet; thence North 00°12'34" West 171.71 feet; thence North 21°02'18" West 278.14 feet to the South line of Garden Parkway, thence South 68°57'42" West along the South line of Garden parkway, a distance of 291.75 feet; thence South 19°32'42" East, a distance of 218.51 feet; thence South 08°02'46" West, a distance of 161.72 feet; thence South 45°26'27" West, a distance of 133.14 feet; thence South 57°58'24" West, a distance of 124.95 feet; thence South 68°09'23" West, a distance of 194.18 feet; thence South 77°09'28" West, a distance of 50.00 feet; thence North 12°50'32" West, a distance of 27.68 feet; thence South 69°16'02" West, a distance of 151.39 feet; thence South 09°46'16" East, a distance of 104.47 feet; thence South 44°50'50" West, a distance of 194.73 feet; thence North 77°00'35" West, a distance of 217.37 feet; thence South 14°58'58" West, a distance of 114.57 feet; thence North 75°01'01" West, a distance of 166.18 feet to the West line of the East 40 Acres of said Northwest Fractional Quarter; thence North 02°06'13" West, along said West line, a distance of 1306.86 feet; thence North 87°54'26" East, a distance of 407.62 feet, thence North 01°59'54" West, a distance 537.78 feet to the North line of Section 3, Township 11 South, Range 22 East and also the South line of Section 34, Township 10 South, Range 22 East; thence North 88°00'06" East along the South line of said Section 34 and along the North line of the Northwest Fractional Quarter of said Section 3, a distance of 532.19 feet to the Northwest corner of the Northeast Fractional Quarter of said Section 3; thence continuing North 88°00'06" East, along the North line of said Northeast Fractional Quarter, a distance of 485.01 feet to a point on the North line of said Section 3, said point being 1705.19 feet South 87°59'58" West of the Northeast corner of said Section 3; thence East along the North line of said Section 3 and the South line of Section 34, Township 10 South, Range 22 East, to the South Quarter corner of said Section 34; thence North along the West line of the Southeast Quarter of said Section 34 to the Northwest Corner of the Southeast Quarter of said Section 34; said corner also being the Southeast Corner of the Northwest Quarter of said Section 34, said corner also being the Southeast corner of the included following tract with some exceptions:

“All of the East half (E1/2) of the East half (E1/2) of the Northwest Quarter (NW/4) of Section Thirty-four (34), Township Ten (10) South, Range Twenty-Two (22) East of the 6th P.M., less the following described tract heretofore conveyed to the second parties, to-wit:

Beginning at the Northeast corner of the said Northwest Quarter (NW/4) of Section 34, thence South 430 feet; thence West parallel to the Section line 495 feet to a point; thence North parallel to the West line of said Section 430 feet; thence East on the Section line 495 feet to the point, the place of beginning.

ALSO: All of that part of the North Two (N.2) acres of the East half of the East half (E½ E ½) of the Southwest Quarter (SW/4) of said Section 34, lying adjacent and contiguous to the East half of the East half (E½ E ½) of the Northwest Quarter (NW/4) of said Section 34.

ALSO: All of the right title and interest of the first party in and to the abandoned right of way of the Kansas City, Wyandotte and Northwestern Railroad through and across said premises above described.”

thence from a point at the intersection of the East line of the Northwest Quarter of said Section 34 and the South Right-of-way line of Leavenworth Road; thence West along said South Right-of-way line of Leavenworth Road to a point being 391.0 West of the East line of the Northwest Quarter of said Section 34; thence North to the South line of the Southwest Quarter of Section 27, Township 10 South, Range 22 East; said point also being 391.0 West of the Southeast Corner of the Southwest Quarter of said Section 27; thence North 1320 to a point on the North line of the Southeast Quarter of the Southwest Quarter of said Section 27; thence East 391.0 feet to the Northwest corner of the Southwest Quarter of the Southeast Quarter of Section 27; thence East along the North line of the Southwest Quarter of the Southeast Quarter of said Section 27, to the Northeast corner of the Southwest Quarter of the Southeast Quarter of said Section 27, thence North along the West line of the Northeast Quarter of the Southeast Quarter of said Section 27, to the North line of said Southeast Quarter; thence East along said North line, to the Southwest corner of Poupirt Subdivision; thence North along the West line of Poupirt Subdivision to the North line of Meyer Drive; thence East along the North line of Meyer Drive to the West line of 155th street; thence North along said West line 116.60' to a point; thence East to the East line of said Section 27; thence North along said East line to the Southeast corner of the North one-half of the Northeast Quarter of said Section 27; thence West along the South line thereof, to the Southwest corner of said North one-half; thence North along the West line thereof, to the Northwest corner of the Northeast Quarter of said Section 27; thence East, along the North line thereof, to the Northeast corner thereof and Northwest Corner of Section 26; thence East, along the North line of said Section 26 to the Northeast corner of the Northwest Quarter thereof; thence East, along the North line of the Northeast Quarter of said Section 26, a distance of 994.27 feet; thence South to a point on the South line of said Northeast Quarter, said point being 997.05 feet East of the Southwest corner of said Northeast Quarter; thence West, along said South line, 997.05 feet to the Southwest corner of said Northeast Quarter; thence West along the South line of the Northwest Quarter of said Section 26, to the Southeast corner of the Southwest Quarter of the Northwest Quarter of Section 26, Township 10, Range 22; thence West 660.00' to a point; thence South 660.00' to a point; thence East 1980.00' to a point on the East line of the Southwest Quarter of Section 26, Township 10, Range 22; thence South along the East line of the Southwest Quarter of said Section 26 to the South Quarter corner of said Section 26, being the North Quarter corner of Section 35, Township 10 South, Range 22 East; thence South along the East line of the Northwest Quarter of said Section 35 to a point on the centerline of the Right of Way of the abandoned Kansas city, Wyandotte and Northwestern railroad; thence East along said centerline of Right of Way line a distance of 1697.98 feet; thence South a distance of 1145.25 feet; thence

East a distance of 933.44 feet; thence South 60 feet; thence West 933.44 feet; thence South 745.58 feet to a point on the North line of the Southeast Quarter of said Section 35; thence East on the North line of the Southeast Quarter of said Section 35 to the Northwest corner of the Southeast Quarter of said Section 35 thence South on East line of the Southeast Quarter of said Section 35 to a point 1398.54 feet North of the Southwest corner of said Section 36, Township 10 South, Range 22 East; thence South 89°46'40" East 1376.70 feet; thence South 858.18 feet; thence North 89°20'30" East 1357.48 feet thence South 25°46'28" West 574.53 feet to a point on the South line of the Southwest Quarter of said Section 36 and the North line of Section 1, Township 11 South, Range 22 East; thence East to the Eastern boundary of Section 1, Township 11, Range 22; thence South to the Southeast corner of the Southeast Quarter of Section 1, Township 11, Range 22; thence West along the South line of Section 1 to the North Quarter corner of Section 12, Township 11, Range 22; thence South along the East line of the Northwest Quarter of said Section 12, to the Southeast corner of said Northwest Quarter; thence West along the South line of said Northwest Quarter to the Southwest corner of East Half of said Northwest Quarter; thence North along the West line of said East Half a distance of 1994.73 feet; thence South 88°32'00" West a distance of 1322.76 feet to a point on the West line of the Northwest Quarter of said Section 12, said point also being on the East line of the Northeast Quarter of said Section 11; thence North 01°37'58" West along said East line a distance of 77.69 feet; thence Northwesterly along a curve to the left having a radius of 190.99 feet and a chord which bears North 32°55'57" West, 198.45 feet, an arc distance of 208.67 feet; thence North 64°13'57" West, a distance of 313.39 feet; thence Northwesterly along a curve to the right having a radius of 272.84 feet and a chord which bears North 38°13'00" West, 239.35 feet an arc distance of 247.78 feet to a point on the South right of way line of said US 24-40 Highway; thence North to the North line of said Section 11; thence West along said North line of the Northeast Quarter of said Section 11 to a point being 1147.21 feet west of the Northwest Corner of the Northeast Quarter of said Section 11; thence South parallel with the West line of the Northeast Quarter of said Section 11, a distance of 834.32 feet, more or less to the Southeast corner of a tract of land described in document recorded as Document No. 2008R03385; thence West parallel with the North line of the Northeast Quarter of said Section 11, a distance of 574.79 feet; thence North parallel with the West line of the Northeast Quarter of said Section 11, a distance of 834.80 feet, more or less, to a point on the North line of the Northeast Quarter of said Section 11, said point also being 572.42 feet west of the Northwest Corner of the Northeast Quarter of said Section 11; thence West along the North line of the Northeast Quarter of said Section 11 to the Northeast corner of the Northwest Quarter of said Section 11; thence South along the East line of said Northwest Quarter to the Northwest Corner of Lot 3, *Briarwood Estates West*, a subdivision of land in Leavenworth County, Kansas; thence Easterly along the North line of said Lot 3 to the Northeast corner of said Lot 3; thence continuing Easterly to the centerline of 153RD Street; thence Southerly along the centerline of 153RD Street to the point of intersection with the centerline of Amber Road; thence Westerly along the centerline of Amber Road to a point on the East line of the Northwest Quarter of said Section; thence South along the East line of the Northwest Quarter of said Section 11 to the Southeast corner of the Northwest Quarter of said Section 11, said point also being the Southwest corner of Lot 15, said *Briarwood Estates West*, said point also being the Northwest boundary corner of *Cedar Falls Subdivision*, a subdivision of land in Leavenworth County, Kansas; thence South 89°47'20" East along the North line of *Cedar Falls Subdivision* and along the North line of the Southeast Quarter of said Section 11, a distance of 1389.98 feet to the Northeast corner of said *Cedar Falls Subdivision* and the Northwest corner of *Nottingham Estates West, Phase 1*;

thence South 00°07'09" East, a distance of 298.23 feet;
thence South 74°06'29" East, a distance of 57.30 feet;
thence South 00°07'09" West, a distance of 230.91 feet;

thence South 89°47'58" West, a distance of 79.98 feet;
 thence South 00°07'33" East, a distance of 469.28 feet to the Southwest Corner of Lot 11 of said *Nottingham Estates West, Phase 1*;
 thence South 88°38'06" West, a distance of 27.71 feet;
 thence South 00°19'01" West, a distance of 319.46 feet;
 thence North 89°50'41" West, a distance of 75.78 feet;
 thence North 00°04'05" East, a distance of 134.46 feet;
 thence North 89°42'17" West, a distance of 1,199.05 feet to the Southwest Corner *Cedar Falls Subdivision*; said point also being on the West line of Northwest Quarter of Section 11,
 thence South 00°19'04" West along the East line of said *Cedar Lake Estates Phase 2*, a distance of 544.68 feet to the Southeast corner of said *Cedar Lake Estates Phase 2*; said point also being the Northeast corner of *Cedar Lake Estates Phase 1*;
 thence South 00°19'04" West along the East line of said *Cedar Lake Estates Phase 1*, a distance of 200.00 feet; thence continuing along the boundary of said *Cedar Lake Estates Phase 1* as follows:
 thence South 89°53'53" West, a distance of 143.97 feet;
 thence South 19°36'26" West, a distance of 386.05 feet;
 thence South 89°50'41" West, a distance of 108.63 feet;
 thence South 43°06'36" West, a distance of 99.95 feet;
 thence South 84°10'39" West, a distance of 290.03 feet;
 thence North 44°27'07" West, a distance of 252.25 feet;
 thence North 45°26'02" East, a distance of 106.06 feet;
 thence North 51°41'08" West, a distance of 91.16 feet;
 thence South 86°52'48" West, a distance of 91.62 feet;
 thence North 14°02'43" West, a distance of 75.39 feet;
 thence North 70°56'34" West, a distance of 169.45 feet;
 thence South 68°12'43" West, a distance of 103.13 feet;
 thence South 46°47'14" West, a distance of 278.31 feet;
 thence South 13°43'52" West, a distance of 134.52 feet;
 thence North 90°00'00" West, a distance of 51.56 feet to a point terminating from the boundary of said *Cedar Lake Estates Phase 1*;
 said point also being on the East line of *Cedar Lake Phase V*;
 thence South along the East line of said *Cedar Lake Phase V*, a distance of 206.38 feet to the Southeast corner of said *Cedar Lake Phase V*; said point also being on the South line of the Southwest Quarter of Section 11, Township 11 South, Range 22 East; thence West along the South line of said *Cedar Lake Phase V* and said South line of the Southwest Quarter of said Section 11, a distance of 520.43 feet to the Southwest corner of said *Cedar Lake Phase V*; thence North along the West line of said *Cedar Lake Phase V*, a distance of 665.93 feet to the Northwest corner of said *Cedar Lake Phase V*;
 said point also being on the South line of said *Cedar Lake Estates Phase*;
 thence South 90°00'00" West along the South line of said *Cedar Lake Estates Phase 1*, a distance of 270.61 feet to the Southwest corner of said *Cedar Lake Estates Phase 1*; thence continuing along the boundary of said *Cedar Lake Estates Phase 1* ;
 thence North 00°00'43" East, a distance of 829.00 feet;
 thence North 89°59'17" West, a distance of 300.00 feet to the East right-of-way line of 158TH Street shown on the recorded plat of said *Cedar Lake Estates Phase 1*;
 thence North 00°00'43" East along said right-of-way line, a distance of 150.00 feet;
 thence North 89°13'03" East, a distance of 200.00 feet;
 thence North 00°00'43" East, a distance of 275.00 feet;

thence North 89°13'03" East, a distance of 125.00 feet a point terminating from the boundary of said *Cedar Lake Estates Phase 1*; said point also being on the West line of *Cedar Lake Estates Phase 4*; thence North 00°00'43" East along the West line of said *Cedar Lake Estates Phase 4*; a distance of 725.99 feet to the Northwest corner of said *Cedar Lake Estates Phase 4*; thence South 89°13'03" East, a distance of 519.55 feet to the Northeast corner of said *Cedar Lake Estates Phase 4*; said point also being the Northwest corner of *Cedar Lake Estates Phase 3*; thence South 89°13'03" East along the North line of said *Cedar Lake Estates Phase 3* and along the South line of the Northwest Quarter of Section 11, Township 11 South, Range 22 East to a point 1323.00 East of the Southwest corner of said Northwest Quarter; thence North parallel to the West line of said Northwest Quarter 1450.00 feet; thence West parallel to the South line of said Northwest Quarter 283.00 feet; thence North parallel to the West line of said Northwest Quarter 438.00 feet; thence West parallel to the South line of said Northwest Quarter to the West line of said Northwest Quarter; thence North along said West line, to the Southwest Corner of said Section 2 and Point of Beginning.

EXCEPT

A tract of land located in the Southwest Quarter of Section 11, Township 11 South, Range 22 East, in the County of Leavenworth, Kansas and being more particularly described as follows:

BEGINNING at the Northeast corner of the Southwest Quarter of said Section 11; thence South 00°19'04" West along the East line of said Southwest Quarter, a distance of 819.91 feet; thence North 89°40'56" West, a distance of 223.58 feet; thence North 47°43'20" West, a distance of 268.39 feet; thence South 80°04'45" West, a distance of 63.90 feet; thence North 00°45'31" West, a distance of 88.26 feet; thence North 39°41'53" West, a distance of 181.92 feet; thence North 74°52'03" West, a distance of 192.09 feet; thence North 00°46'57" West, a distance of 381.54 feet to a point on the North line of the Southwest Quarter of said Section 11; thence South 89°13'03" East, along said North line, a distance of 787.31 feet to the point of beginning and containing 504,632.87 square feet or 11.58 acres more or less.

Section 24, Township 10 South, Range 22 East

All of Section 24, Township 10 South, Range 22 East, Leavenworth County, Kansas,
EXCEPT

A 0.2591 acre tract in the Southwest Quarter of Section 24, Township 10 South, Range 22 East being more particularly described as follows: Commencing at the Southwest corner of said Southwest Quarter; thence South 89°52'27" East, along the South line of said Southwest Quarter, a distance of 2138.76 feet; thence North 00°07'33" East, a distance of 1851.62 feet to the Point of Beginning; thence North 03°05'01" West, a distance of 89.52 feet; thence North 86°54'59" East, a distance of 124.68 feet; thence South 04°50'29" East, a distance of 89.57 feet; thence South 89°54'29" West, a distance of 127.42 feet to the Point of Beginning

AND EXCEPT

All that part in Kansas Highway 7(73) Right of Way.

Section 09 & 10, Township 11 South, Range 22 East

All that part of the West one-half of Section 10, Township 11 South, Range 22 East and that part of the Northeast Quarter of Section 9, Township 11 South, Range 22 East, Leavenworth County, Kansas being more particularly described as follows:

Beginning at the Northwest corner of said Section 10; thence East along the North line of Northwest Quarter of said Section 10 to a point on the East line of the West one-half of the East one-half of said Northwest Quarter of said Section 10; thence South, along the East line of said West one-half to the Southeast corner of said West one-half; thence East, along the North line of the Southwest Quarter to the Northeast corner thereof; thence South $00^{\circ}15'46''$ East, along the East line of said Southwest Quarter, 2234.31 feet to a point being 420.00 feet North of the Southeast corner of said Southwest Quarter; thence South $89^{\circ}40'40''$ West parallel to the South line of said Southwest Quarter, 365.00 feet; thence South $00^{\circ}12'22''$ East, 200.00 feet; thence South $89^{\circ}40'40''$ West parallel to said South line of said Southwest Quarter, 175.03 feet; thence South $00^{\circ}19'20''$ East, 220.00 feet to a point on said South line of said Southwest Quarter, said point being 539.95 feet from said Southeast corner of Southwest Quarter; thence South $89^{\circ}40'40''$ West, along said South line of said Southwest Quarter, 1098.79 feet; thence North $00^{\circ}00'01''$ West, 110.00 feet; thence North $19^{\circ}59'50''$ West, 204.68 feet; thence South $89^{\circ}59'59''$ West, 229.95 feet to a point on the East line of Ginger Creek a subdivision of land in Leavenworth County, Kansas; thence Northerly and Westerly, along the Easterly and Northerly line of said Ginger Creek to the intersection of the North line of said Ginger Creek to the Westerly line of said Section 10; thence North, along said West line of said Southwest Quarter, 982.56 feet; thence East, parallel to the North line of said Southwest Quarter, 500.00 feet; thence North, parallel to said West line of said Southwest Quarter, 499.85 feet to a point on said North line of said Southwest Quarter; thence West, along said North line to the Northwest corner of said Southwest Quarter and the Southeast corner of the Northeast Quarter of said Section 9; thence North, along the East line thereof, to the Southeast Corner of the North one-half of the South one-half of said Northeast Quarter; thence West, along the South line thereof, to the Southwest corner of the North one-half of the South one-half of said Northeast Quarter; thence North along the West line of said Northeast Quarter to the Northwest corner thereof; thence East, along the North line of the Northeast Quarter of said Section 9, to the Northeast corner thereof and Point of Beginning.

Section 4, Township 11 South, Range 22 East

A tract of land in the Southeast Quarter of Section 4, Township 11 South, Range 22 East of the 6th Principal Meridian, Leavenworth County, Kansas, described as follows:

Commencing at the Northeast corner of said Southeast Quarter, thence on a Kansas State Plain (North Zone) Grid Bearing of $S1^{\circ}53'39''E$, 320.00 feet along the East line of said Southeast Quarter to the Point of Beginning, said point also being the Southeast corner of Deed 753, page 2088; thence continuing along the East line of said Southeast Quarter $S1^{\circ}53'39''E$, 672.33 feet to a point 330.00 feet North of the Southeast corner of said North Half; thence $S87^{\circ}35'31''W$, 660.00 feet parallel with the South line of said North Half; thence $S1^{\circ}53'39''E$, 330.00 feet parallel with the East line of said Southeast Quarter to the South line of said North Half; thence $S87^{\circ}35'31''W$, 1967.99 feet to the Southwest corner of said North Half; thence $N1^{\circ}40'21''W$, 1321.66 to the Northwest Corner of said Southeast Quarter; thence $N87^{\circ}34'33''E$, 2020.88 feet to the Northwest corner of a tract of land described in Deed 612, page

381; thence S1°53'39"E, 250.00 feet to the Southwest corner of Deed 753, page 2088; thence continuing along the Southerly Boundary of Deed 753, page 2088 for the next three courses 1) S81°29'49"E, 256.90 feet; 2) S1°53'39"E, 20.00 feet; 3) N87°47'21"E, 349.30 feet to the Point Of Beginning, except that part taken for road Right Of Way.
Contains 70.12 acres more or less, including Road R/W

AND

The South 330.00 feet of the East 660.00 feet of the North Half of the Southeast Quarter, Section 4, Township 11 South, Range 22 East in Leavenworth County, Kansas more particularly described as follows:

Commencing at the northeast corner of said Southeast Quarter, thence on a Kansas State Plain (North Zone) Grid Bearing of S1°53'39"East, 992.33 feet along the East line of said Southeast Quarter to the Point of Beginning, said point being 330.00 feet North of the Southeast corner of said North Half; thence S87°35'31"W, 660.00 feet parallel with the South line of said North Half; thence S1°53'39"E, 330.00 feet parallel with the East line of said Southeast Quarter to the South line of said North Half; thence S87°35'31"E, 660.00 feet to the Southeast corner of said North Half; thence N1°53'39"W, 330.00 feet to the Point of Beginning.

Section 13, Township 10 South, Range 22 East

A tract of land in the North ½ of Section 13, Township 10 South, Range 22 East of the Sixth P.M., more fully described as follows:

Beginning at the North ¼ corner of said Section 13; thence North 89 degrees 44' 58" East for a distance of 377.48 feet along the North line of said Section: thence South 01 degrees, 01' 16" West for a distance of 500.00 feet; thence North 89 degrees 44' 58" East for a distance of 500.00 feet; thence south 01 degrees 01' 16" West for a distance of 466.80 feet; thence South 89 degrees 44' 58" West for a distance of 361.00 feet; thence South 01 degrees 01' 18" West for a distance of 918.22 feet; thence South 89 degrees 49' 39" West for distance of 664.34; thence North 01 degrees 07' 42" East for a distance of 1884.53 feet; thence North 89 degrees 52' 55" East along the North line of said Section for a distance of 144.35 feet to the point of beginning

AND

All of THENO ESTATES, a subdivision of land being in Part of the Northeast Quarter of Section 13, Township 10 South, Range 22 East, Leavenworth County, Kansas, more particularly described as follows:

A portion the tract originally established as the East Eighty (80) Acres of the North Three Fourths (N3/4) of the Northeast Quarter of Section 13, Township 10 South, Range 22 East and excepting the East Half (E1/2) of the Northeast Quarter (NE1/4) of the Northeast Quarter (NE1/4) of said Section 13, Township 10 South, Range 22 East of the 6th P.M., Leavenworth County, Kansas, as recorded in Book 184 at Page 157 in the Office of the Register of Deeds, Leavenworth County, Kansas and being more particularly described as follows:

Commencing at the Northeast corner of the Northeast Quarter of said Section 13, thence South 87°28'29" West, along the North line thereof, a distance of 657.42 feet to the Northwest corner of the East Half (E1/2) of the East Half (E1/2) of the Northeast Quarter of said Section 13 and Point

of Beginning; thence South 01°28'06" East, along said West line, a distance of 1088.35 feet; thence South 88°31'54" West, a distance of 163.94 feet; thence South 69°01'36" West, a distance of 60.00 feet; thence Southerly along a non-tangent curve to the right, said curve having an Initial Tangent Bearing of South 20°58'24" East, Radius of 270.00 feet, Included Angle of 19°30'18", an Arc Length of 91.92 feet to a point of tangency; thence South 01°28'06" East, a distance of 46.31 feet; thence South 88°31'54" West, a distance of 130.00 feet; thence North 62°46'04" West, a distance of 81.07 feet; thence South 88°27'31" West, a distance of 270.00 feet; thence North 83°23'02" West, a distance of 221.65 feet; thence North 88°44'14" West, a distance of 60.00 feet; thence Northerly along a non-tangent curve to the right, said curve having an Initial Tangent Bearing of North 01°15'46" East, Radius of 330.00 feet, Included Angle of 13°40'26", an Arc Length of 78.76 feet; thence South 88°27'31" West, a distance of 153.55 feet to the West line of the East Eighty acres of the North Three Fourths (E80 Ac N3/4) of said Northeast Quarter; thence North 01°32'29" West along said West line, a distance of 1074.69 feet to the North line of said Northeast Quarter; thence North 87°28'29" East, along said North line, a distance of 1097.54 feet to the Point of Beginning.

LESS AND EXCEPTING,

Lots 3, 9, 18, and 20 THENO ESTATES, a subdivision of land being in Part of the Northeast Quarter of Section 13, Township 10 South, Range 22 East, Leavenworth County, Kansas.

SECTION 2: Direction to City Clerk. The City Clerk shall file a copy of this Resolution with the Clerk of the County.

SECTION 3: Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the City.

PASSED by the Governing Body of the City of Basehor, Kansas, and approved by the Mayor on the 19th day of December, 2011.

(Seal)

Terry Hill, Mayor

ATTEST:

Corey Swisher, City Clerk

APPROVED AS TO FORM:

Shannon M. Marcano, City Attorney

COURT SERVICES CONTRACT
THE COUNTY OF LEAVENWORTH
AND CITY OF BASEHOR

This agreement provides that the County of Leavenworth, shall provide the following Court Services for the Municipal Court of Basehor during the period of January 1, 2012 and December 31, 2012.

1. Pretrial recognizance and Diversion Investigation Reports.
2. Presentence and Preparole Investigation Reports.
3. Revocation reports where indicated.
4. Jail release programs, including the working off of fines, restitution where appropriate as well as straight work release programs.
5. Alcohol prevention and education and interaction in alcohol abuse of persons who are alcoholics or in danger of so becoming
6. Follow up on supervision and monitorship of all cases assigned by the Judge of the Basehor Municipal Court, as the results of any of the aforementioned programs.
7. Obtain and do a brief write up for all court required offenses and make recommendations to the Judge.

In carrying out the aforementioned functions, the Court Services Office will provide correctional counseling and/or referral of offenders to appropriate supporting resources. These will include, but are not limited to: continuation of a monthly Alcohol Information School, other alcohol treatment programs, both inpatient and outpatient and any other supporting program available.

In return for the aforementioned services and programs, the City of Basehor shall pay a total of \$10,956.60 payable in quarterly increments the first week of each quarter of calendar year 2012

The undersigned representatives of the Board of Leavenworth County Commissioners, and Basehor Commissioners do hereby jointly agree to the conditions of this contract and will abide by same.

DATE: _____

CHAIRMAN, LEAVENWORTH COUNTY
BOARD OF COMMISSIONERS

DATE: _____

MAYOR, CITY OF BASEHOR



The City of Basehor

Date: December 13, 2011

To: Basehor City Council
Lloyd Martley, Interim City Administrator

From: Corey Swisher, City Clerk/Finance Director

Re: November Treasurer's Report

The attached report contains the financial summaries of the revenue and expenditure activities of the City of Basehor for the month ending November 30, 2011. Some highlights include:

1. November sales tax collections beat prior year collections for the second straight month. Total year to date collections are tracking only slightly behind those in 2010. The recent sales tax trend is encouraging.
2. Sewer Fund revenue shows a decline in December as residents of Leavenworth County Sewer District #3 were billed at the in-city rate as per City Council direction.
3. The Solid Waste Fund remains healthy. When the 2011 Budget was developed in the summer of 2010 the cost to the City for solid waste disposal was unknown. Subsequently expenses will end the year higher than anticipated. The budget will be amended on December 19. Revenues are adequate to cover anticipated expenses.
4. The Capital Improvement Fund expenditure column reports a negative balance as the ad valorem taxes originally paid on the Field of Dreams Athletic Complex were refunded.
5. The Municipal Equipment Reserve Fund includes three purchases which were approved in May. These include the City Engineer's vehicle (truck), Public Works tack cart and Police Department patrol vehicle. The Police Department patrol vehicle will be in service prior to the end of the year. All 2011 purchases were reviewed and independently approved by City Council.
6. Cedar Lake assessments will be received prior to the end of the year.
7. The Governing Body Department shows 116% of budget being utilized due to a 2010 marketing expense that was encumbered in 2011.

CITY OF BASEHOR

DECEMBER 2011 FINANCIAL SNAPSHOT

Funds

Fund	Budget	Revenues	Expenditures	% Utilized
General	\$2,048,180	\$1,825,221	\$1,482,416	72%
Bond & Interest	\$727,489	\$1,075,950	\$654,023	90%
Special Highway	\$1,281,000	\$357,814	\$272,003	21%
Special Park	\$67,500	\$10,932	\$53,780	80%
Sewer	\$1,666,235	\$1,623,092	\$1,198,907	72%
Solid Waste	\$208,865	\$246,552	\$195,585	94%
Municipal Equipment Reserve	\$63,000	\$241	\$86,587	137%
Capital Improvement	\$500,000	\$45,921	-\$1,687 *	0%
Employee Benefit	\$499,155	\$446,061	\$388,742	78%
Cedar Lake Maintenance	\$44,141	\$12	\$35,356	80%

*The City received back the property taxes paid on the FOD.

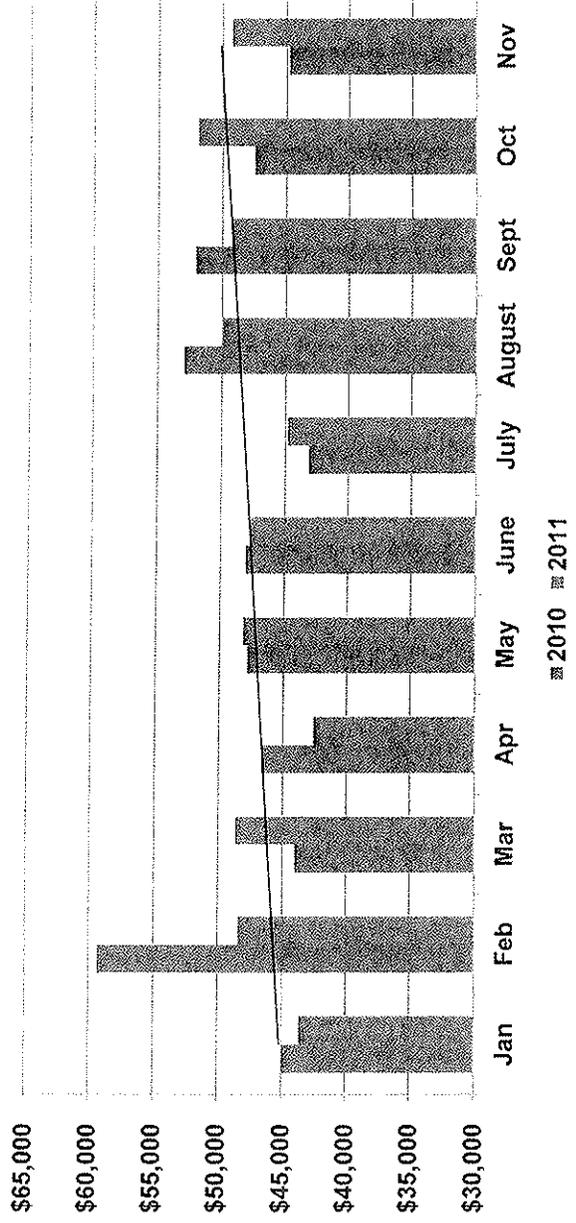
Department

General	Budget	Expenditures	Remaining Balance	% Utilized
Administrator	\$256,200	\$138,480	\$117,720	54%
Street Department	\$214,450	\$182,168	\$32,282	85%
Governing Body	\$59,620	\$68,957	-\$9,337	116%
Police	\$799,350	\$614,718	\$184,632	77%
City Facilities	\$79,100	\$69,360	\$9,740	88%
Park & Recreation	\$59,450	\$58,055	\$1,395	98%
Human Resources	\$20,000	\$11,884	\$8,116	59%
Miscellaneous	\$136,910	\$21,124	\$115,786	15%
Planning & Zoning	\$179,300	\$100,524	\$78,776	56%
Clerk/Finance	\$243,800	\$200,516	\$43,284	82%

SALES TAX 2007-2011

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Diff. '10 - '11</u>	<u>% Difference</u>	<u>2010 YTD</u>	<u>2011 YTD</u>	<u>Diff. '10 - '11</u>	<u>% Difference</u>
Jan	43,040.41	43,516.85	43,726.32	44,933.16	43,677.78	-1,255.38	-2.9%	44,933.16	43,677.78	-1,255.38	-2.8%
Feb	44,273.79	46,544.07	49,937.92	59,338.25	48,453.55	-10,884.70	-21.8%	104,271.41	92,131.33	-12,140.08	-11.6%
Mar	35,899.77	46,125.81	59,417.29	44,064.14	48,692.52	4,628.38	7.8%	148,335.55	140,823.85	-7,511.70	-5.1%
Apr	39,334.11	41,298.70	41,900.26	46,686.51	42,633.11	-4,053.40	-9.7%	195,022.06	183,456.96	-11,565.10	-5.9%
May	45,142.71	44,634.80	41,070.02	47,865.00	48,186.99	321.99	0.8%	242,887.06	231,643.95	-11,243.11	-4.6%
June	46,335.58	52,647.16	43,320.60	48,059.05	47,682.94	-376.11	-0.9%	290,946.11	279,326.89	-11,619.22	-4.0%
July	49,500.52	47,720.81	46,612.85	43,151.43	44,834.43	1,683.00	3.6%	334,097.54	324,161.32	-9,936.22	-3.0%
Aug	46,173.87	47,209.53	50,284.61	52,935.19	49,903.11	-3,032.08	-6.0%	387,032.73	374,064.43	-12,968.30	-3.4%
Sept	44,486.92	50,855.51	52,550.48	52,062.71	49,250.84	-2,811.87	-5.4%	439,095.44	423,315.27	-15,780.17	-3.6%
Oct	51,633.80	48,068.36	52,382.92	47,483.47	51,883.08	4,399.61	8.4%	486,578.91	475,198.35	-11,380.56	-2.3%
Nov	46,598.51	43,264.92	47,111.87	44,789.92	49,270.35	4,480.43	9.5%	531,368.83	524,468.70	-6,900.13	-1.3%
Dec	44,281.28	43,884.31	56,073.14	46,693.70							
	536,701.27	555,770.83	584,388.28	578,062.53	524,468.70	-6,900.13					

2010-11 Month to Month Comparison





SEWER FUND HIGHLIGHTS

	2010	2011	
MONTH	SWR COUNT	SWR COUNT	% DIFFERENCE
January	1655	1679	1.43%
February	1658	1676	1.07%
March	1663	1679	0.95%
April	1666	1774	6.09%
May	1671	1781	6.18%
June	1674	1779	5.90%
July	1668	1778	6.19%
August	1670	1781	6.23%
September	1672	1774	5.75%
October	1671	1777	5.97%
November	1670	1770	5.65%
December	1676		
AVERAGE	1668	1750	4.67%

	2010	2011	
MONTH	SWR BILLED	SWR BILLED	% DIFFERENCE
January	\$57,650.02	\$80,781.73	40.12%
February	\$57,919.69	\$80,627.21	39.21%
March	\$57,968.33	\$80,471.02	38.82%
April	\$58,142.23	\$80,010.76	37.61%
May	\$57,035.02	\$90,216.49	58.18%
June	\$59,123.05	\$89,998.38	52.22%
July	\$58,427.72	\$89,284.06	52.81%
August	\$58,478.41	\$90,683.38	55.07%
September	\$57,767.28	\$91,270.81	58.00%
October	\$57,921.75	\$91,521.37	58.01%
November	\$57,896.98	\$86,644.10	49.65%
December	\$57,517.53		
TOTAL	\$695,848.01	\$951,509.31	

	2010	2011	
MONTH	AVERAGE SWR BILL	AVERAGE SWR BILL	% DIFFERENCE
January	\$34.83	\$48.11	38.14%
February	\$34.93	\$48.11	37.72%
March	\$34.86	\$47.93	37.49%
April	\$34.90	\$45.10	29.23%
May	\$34.13	\$50.65	48.40%
June	\$35.32	\$50.59	43.23%
July	\$35.03	\$50.22	43.36%
August	\$35.02	\$50.92	45.40%
September	\$34.55	\$51.45	48.91%
October	\$34.66	\$51.50	48.60%
November	\$34.67	\$48.95	41.19%
December	\$34.32		
AVERAGE	\$34.77	\$49.41	



SOLID WASTE FUND HIGHLIGHTS

MONTH	2010	2011	% DIFFERENCE
	SOLID WASTE COUNT	SOLID WASTE COUNT	
January	1,458	1,639	11.04%
February	1,463	1,635	10.52%
March	1,469	1,633	10.04%
April	1,475	1,638	9.95%
May	1,488	1,639	9.21%
June	1,493	1,642	9.07%
July	1,493	1,639	8.91%
August	1,496	1,639	8.72%
September	1,494	1,645	9.18%
October	1,492	1,647	9.41%
November	1492	1633	8.63%
December	1487		
AVERAGE	1,483	1,639	9.50%

MONTH	2010	2011	% DIFFERENCE
	SOLID WASTE BILLED	SOLID WASTE BILLED	
January	\$14,625.07	\$16,413.01	10.89%
February	\$14,670.04	\$23,010.32	36.25%
March	\$14,699.83	\$22,959.12	35.97%
April	\$14,762.29	\$23,033.99	35.91%
May	\$14,892.23	\$23,040.15	35.36%
June	\$14,959.42	\$23,065.60	35.14%
July	\$14,964.73	\$23,017.69	34.99%
August	\$14,995.03	\$23,030.35	34.89%
September	\$14,985.04	\$23,112.81	35.17%
October	\$14,974.40	\$23,166.10	35.36%
November	\$14,966.07	\$23,016.61	34.98%
December	\$14,899.96		
TOTAL	\$178,394.11	\$246,865.75	

MONTH	2010	2011	% DIFFERENCE
	AVERAGE BILL	AVERAGE BILL	
January	\$10.03	\$10.01	-0.20%
February	\$10.03	\$14.07	40.28%
March	\$10.01	\$14.06	40.46%
April	\$10.01	\$14.06	40.46%
May	\$10.01	\$14.06	40.46%
June	\$10.02	\$14.05	40.22%
July	\$10.02	\$14.04	40.12%
August	\$10.02	\$14.05	40.22%
September	\$10.02	\$14.05	40.18%
October	\$10.04	\$14.07	40.14%
November	\$10.03	\$14.09	40.48%
December	\$10.02		
AVERAGE	\$10.02	\$13.69	

City of Basehor
Outstanding Accounts Receivable

<u>Invoice Mailed to</u>	<u>Amount Owed</u>	<u>Invoice Date</u>	<u>Bill Services</u>	<u>Project</u>	<u>Date to Send if Unpaid in 10 Days</u>	<u>Date Sent LVCO</u>
Jason Gorup	2572.14	7/24/2007	Engineer Fees	Funeral Home	Sent to State Setoff Program	Collection agen
Gregory Chism	80.73	9/14/2007	Mowing fees	Code Enfcmnt.	Sent to State Setoff Program	Collection agen
Mike Falkner	348.75	4/8/2008	Engineer Fees	Pinehurst Est.	Sent to State Setoff Program	Collection agen
Option One	366.75	6/4/2008	Mowing fees	Code Enfcmnt.	Sent to State Setoff Program	Collection agen
Gerald Cooper	0.00	5/11/2009	Demolition	In full 9/21/10	1/2 paid on 1-21-2010	7/21/2009
Benchmark-Code Enf.	538.85	12/4/2009	Mowing fees	Code Enfcmnt.	letter sent 4-1-10	8/31/2010
RAKD LLC	498.00	7/9/2009	Mowing fees	Code Enfcmnt.	Sent to Add Valore Taxes	1/22/2010
Melody Gorup	268.50	7/9/2009	Mowing fees	Code Enfcmnt.	Bankruptcy	
Quinton's Properties	294.00	7/9/2009	Mowing fees	Code Enfcmnt.	Sent to Add Valore Taxes	1/22/2010
Red Barn Homes	294.00	7/9/2009	Mowing fees	Code Enfcmnt.	Sent to Add Valore Taxes	1/22/2010
John & Heather Frank	247.00	8/25/2009	Mowing fees	Code Enfcmnt.	Sent to Add Valore Taxes	1/22/2010
Mietzger Meadows, LL	945.00	5/25/2010	Mowing fees	Code Enfcmnt.	Sent to Add Valore Taxes	1/22/2010
RAKD LLC	598.00	5/25/2010	Mowing fees	Code Enfcmnt.	Sent to Add Valore Taxes	8/31/2010
CodeEnf.Abatnt./Haye	1125.71	5/25/2010	Code Violation:	Code Enfcmnt.	Sent to Add Valore Taxes	8/31/2010
David Hall-1503 150th	1475.25	6/1/2010	Code Violation:	1503 N. 150th S	Sent to Add Valore Taxes	8/31/2010
Quinton's Properties	267.75	6/1/2010	Code Violation:	Honey Creek	Sent to Add Valore Taxes	8/31/2010
Basehor Properties LL	2054.75	6/1/2010	Code Violation:	Wolf Creek/MM	Sent to Add Valore Taxes	8/31/2010
Erin Drozinski	321.75	6/24/2010	Code Violation:	157th St.	Sent to Add Valore Taxes	8/31/2010
Xa Phouaher	350.00	7/19/2010	Code Violation:	15609 Parallel	Sent to Add Valore Taxes	8/31/2010
John & Heather Frank	834.50	8/4 & 10/18	Code Violation:	2917 N. 156th S	To send to LVCO	12/30/2011
Xa Phouaher	1375.50	9/9/2010	Code Violation:	15609 Parallel	To send to LVCO	12/30/2011
Quinton's Properties	602.25	9/16/2010	Code Violation:	Honey Creek	To send to LVCO	12/30/2011
RAKD LLC	1083.75	9/16/2010	Code Violation:	Honey Creek	To send to LVCO	12/30/2011
HUD	602.25	9/1/2010	Code Violation:	15905 Cedar St	To send to LVCO	12/30/2011
Hazel Hayes	635.00	10/7/2010	Code Violation:	15821 Willow St	To send to LVCO	12/30/2011
Catherine DeRuse	555.50	10/7/2010	Code Violation:	3601 N 155th	To send to LVCO	12/30/2011
Mutual Savings Assoc	1271.00	10/7/2010	Code Violation:	Cedar Falls	To send to LVCO	12/30/2011
Four J Enterprises	635.00	10/7/2010	Code Violation:	2805 N 155th	To send to LVCO	12/30/2011

City of Sehor
Outstanding Accounts Receivable

Corvan Properties	374.00	10/11/2010	Code Violations	Pinehurst	To send to LVCO	12/30/2011
Magaha, Ken & Nancy	661.50	10/14/2010	Code Violation	1919 N 152	To send to LVCO	12/30/2011
Corvan Properties	2,595.46	5/17/2011	Code Violations	Pines of Pinehurst	To send to LVCO	12/30/2011
Mutual Savings Assoc	2,160.00	6/2/2011	Code Violations	Cedar Falls	To send to LVCO	12/30/2011
RAKD LLC	2,193.44	6/2/2011	Code Violations	Honey Creek	To send to LVCO	12/30/2011
Four J Enterprises	466.00	6/7/2011	Code Violations	2805 N 155th	To send to LVCO	12/30/2011
Xa Phouaher	1,160.91	6/7/2011	Code Violations	15609 Parallel	To send to LVCO	12/30/2011
Albert Hoelting	46.24	6/21/2011	Code Violations	Pr. Gardens	To send to LVCO	12/30/2011
Kurt Dallman	395.00	8/18/2011	Code Violations	14113 Belrive Ct	To send to LVCO	12/30/2011
Basehor Prairie Farms LLC	230.00	8/29/2011	Code Violations	158th & 159th	To send to LVCO	12/30/2011
Erin Drozinski	197.50	8/29/2011	Code Violations	157th & Leavenworth	To send to LVCO	12/30/2011
City of Tonganoxie	2,208.25	12/2/2011	Bldg. Insp. Fees			
Accts. Receivable						
Balance	\$ 32,929.98					

Memorandum

To: Lloyd Martley
CC: Mr. Mayor and City Council, Corey Swisher
From: Mark Lee, Building Official
Date: 12/9/2011
Re: Liquor License Renewal

Mark Lee, Building Official Recommendations

Zoned in a CP-2 "General Business" and CP-1 "Neighborhood Business" zoning district allows Shorty's Liquor Store and Casey's General Store, to sell liquor/alcoholic beverages. Staff has no objections to the renewal of the 2012 license renewal application.

An annual inspection was conducted, no deficiencies were noted.

The City Clerk's office has confirmed that all permit and business license fees have been paid in full.

The Basehor Police Department also has no objections to the issuance of the license.

Respectfully,

Mark Lee
Building Official

**Kansas Alcoholic Beverage Control Division
Liquor License**

RETAILER

OWNER NAME: BREUER, JAMES D
DBA NAME: SHORTYS LIQUOR & PARTY SHOP
ADDRESS: 15510 N STATE AVE STE 2
CITY, ZIP: BASEHOR 66007

LICENSE NO: 01-007-0027-04

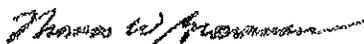
The licensee named above has been granted a liquor license by the Kansas Department of Revenue, Alcoholic Beverage Control Division. This license is neither transferable nor assignable and is subject to suspension or revocation.

PRIVILEGES:

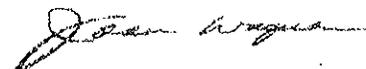
Allows the licensee to make retail sales of alcoholic liquor; deliver alcoholic liquor in the original package to certain licensees and other sales as authorized by K.S.A. 41-308.

AGREEMENT:

By accepting this license, the licensee agrees to conduct business in compliance with all applicable federal, state, county and city statutes and regulations.



Thomas W. Groneman
Director, Alcoholic Beverage Control



Joan Wagnon
Secretary of Revenue

EFFECTIVE: 11/18/2010 EXPIRES: 11/17/2012

THIS LICENSE MUST BE FRAMED AND POSTED ON THE PREMISES IN A CONSPICUOUS PLACE

IMPORTANT INFORMATION

Contact the ABC Licensing Unit at 785-296-7015 or email abc_licensing@kdor.state.ks.us if you have any:

- questions regarding this license
- changes to your business name, location, ownership or officers
- questions about filing gallonage tax; if applicable

Contact your local ABC Enforcement Agent at 785-296-7015 or visit our website at <http://www.ksrevenue.org/abccontact.htm>

Contact the Miscellaneous Tax Segment at 785-368-2222 or e-mail miscellaneous_tax@kdor.state.ks.us if you:

- need assistance with liquor drink or liquor enforcement taxes
- have questions about liquor drink tax bonds, bond relief or bond release

CLOSING YOUR BUSINESS

if you are closing your business, you must surrender your liquor license and complete the information on the back of the license

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee, \$ 50.00

\$25.00 State Stamp

2011

No. 2011-01



DEALER'S RETAIL LICENSE

From January 01, 2011 To December 31, 2011
Month Day Year Month Day Year

To All Whom It May Concern:

License is hereby granted to Casey's General Store to sell at retail

CEREAL MALT BEVERAGES

For sale in original and unopened containers, not for consumption on premises.

(State if for consumption on the premises, or for sale in original and unopened containers and not for consumption on the premises.)

at 15441 Wolf Creek Parkway

(Give exact location, with street number, if any.)

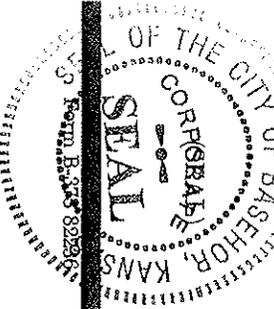
in the City of Basehor in Leavenworth County, Kansas,

Application therefor, on file in the office of the City Clerk of said City, having been approved by the governing body of such City as provided by the Laws of Kansas and the rules, regulations and ordinances pertaining thereto.

This License will expire December 31, 2011, unless sooner revoked, is not transferable, nor will any refund of the fee be allowed thereon.

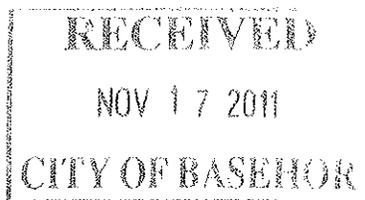
Given under our hands and the corporate seal of said City, this 21st day of December 2010
Countersigned: Jerry L. Hill Mayor.

Corey Swisher City Treasurer. _____ City Clerk.





CASEY'S GENERAL STORES, INC.



PO. Box 3001 • One Convenience Blvd., Ankeny, Iowa 50021-8045 • 515-965-6100

TO: City Clerk

FROM: Debbie Dolash, Store Operations

RE: License Renewal

Dear City Clerk,

Enclosed please find check(s) for the renewal of our Beer license(s) for our Casey's General Store(s) in your town.

In the future, please forward any paperwork directly to me at:

**Casey's General Stores
ATTN: Debbie Dolash
P.O. Box 3001
Ankeny, Iowa 50021**

Once the license(s) are issued, please send the license(s) to the store(s).

If you have any questions, please feel free to give me a call at (515) 965-6517 or fax me at (515) 965-6205.

Sincerely,

Debbie Dolash
Store Operations
Casey's General Stores
ddolash@caseys.com

Place on
State Cop
109480

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERA

(This form has been prepared by the Attorney General's Office)

City or County of BASEHOR

SECTION 1 – LICENSE TYPE	
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit	
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.	

SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): 004-201025921F-01			
Name of Corporation CASEY'S RETAIL COMPANY		Principal Place of Business ONE CONVENIENCE BLVD, ANKENY, IA 50021	
Corporation Street Address ONE CONVENIENCE BLVD, PO BOX 3001		Corporation City ANKENY	State IA Zip Code 50021
Date of Incorporation 04/14/04		Articles of Incorporation are on file with the Secretary of State. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name THE CORPORATION COMPANY, INC.		Phone No. 785-233-0593	
Residence Street Address 515 S KANSAS AVENUE		City TOPEKA	State KS Zip Code 66603

SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name CASEY'S GENERAL STORE #2620		Name CASEY'S RETAIL COMPANY	
Business Location Address 15441 WOLF CREEK PARKWAY		Address PO BOX 3001	
City BASEHOR, KS 66007	State	City ANKENY, IA 50021	State Zip
Business Phone No. 913-728-2858		<input checked="" type="checkbox"/> Applicant owns the proposed business or special event location. <input type="checkbox"/> Applicant does not own the proposed business or event location.	
Business Location Owner Name(s) CASEY'S RETAIL COMPANY			

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name NO PERSONS INDIVIDUALLY OR IN AGGREGATE OWN 25%	Position CORPORATE STOCK	Date of Birth	
Residence Street Address	City	State	Zip Code
Spouse Name	Position	Date of Birth	
Residence Street Address	City	State	Zip Code
Name	Position	Date of Birth	
Residence Street Address	City	State	Zip Code
Spouse Name	Position	Age	
Residence Street Address	City	State	Zip Code
Name	Position	Date of Birth	
Residence Street Address	City	State	Zip Code
Spouse Name	Position	Age	
Residence Street Address	City	State	Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
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Residence Street Address	City	State	Zip Code
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Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide the following:		
Manager/Agent Name ROBERT VINCENT PIZZINI	Phone No. 515-965-6555 x18200	Date of Birth 11/15/1968
Residence Street Address 900 SW ROBINSON AVE, APT 1704	City TOPEKA	Zip Code 66606
Manager or Agent Spousal Information		
Spouse Name NA	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE	
<p>Within two years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which: (1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
All of the individuals identified in Sections 4 & 5 are at least 21 years of age ¹ .	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 7 – DURATION OF SPECIAL EVENT		
Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE Julia J. Orkowsky DATE NOVEMBER 14, 2011

FOR CITY/COUNTY OFFICE USE ONLY:	
<input type="checkbox"/> License Fee Received Amount \$ _____ Date _____ (\$25 - \$50 for Off-Premise license or \$25-200 for On-Premise license)	
<input type="checkbox"/> \$25 CMB Stamp Fee Received Date _____	
<input type="checkbox"/> Background Investigation <input type="checkbox"/> Completed Date _____ <input type="checkbox"/> Qualified <input type="checkbox"/> Disqualified	
<input type="checkbox"/> New License Approved Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> License Renewed Valid From Date _____ to _____ By: _____	
<input type="checkbox"/> Special Event Permit Approved Valid From Date _____ to _____ By: _____	

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR QUARTERLY REPORT (ABC-301) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET ROOM 214, TOPEKA, KS. 66625-3512.

¹ Spouse not required to be over 21 years of age. K.S.A. 41-2703(b)(9)

Print Form

CASEY'S RETAIL COMPANY
Federal Tax ID # 20-1025921
Date of Incorporation: April 14, 2004

Officers

Terry W. Handley, President
8661 N.E. 108th Avenue
Bondurant, IA 50035-1260

Michael R. Richardson, V. P.
4865 Copper Creek Drive
Pleasant Hill, IA 50327

Julia L. Jackowski, Secretary
9813 Iltis Drive
Urbandale, IA 50322

William J. Walljasper, Treasurer
2112 SW Woodside Ct.
Ankeny, IA 50023

Russell D. Sukut, Vice President
3015 N.E. Trilein Drive
Ankeny, IA 50021

Robert C. Ford, Vice President
23638 River Heights Drive
Dallas Center, IA 50063

Lindsay J. Rauterkus, Ass't. Secretary
5809 NW 92nd Court
Johnston, Iowa 50131

Board of Directors

Terry W. Handley
8661 NE 108th Ave.
Bondurant, IA 50035

Michael R. Richardson
4865 Copper Creek Drive
Pleasant Hill, IA 50327

Russell D. Sukut
3015 N.E. Trilein Drive
Ankeny, IA 50021

Julia L. Jackowski
9813 Iltis Drive
Urbandale, IA 50322

Robert C. Ford
23638 River Heights Drive
Dallas Center, IA 50063

William J. Walljasper
2112 SW Woodside Ct.
Ankeny, IA 50023

MEMO

Date: December 12, 2011

To: Governing Body

From: Lloyd Martley, Chief of Police

Ref: Mutual Aid Agreement with City of Lansing, Kansas
Adopt Resolution No. 2011-17

The City of Basehor and the City of Lansing, Kansas have agreed to mutually cooperate with each other to foster, continue and improve the cooperative nature and coordinated effort of emergency mutual aid assistance and response to incidents that threaten loss of life or property within the geographic boundaries of their respective jurisdictions.

The parties have agreed to respond to calls for mutual aid from one another within Leavenworth County, Kansas as requested by the Incident Commander of such requesting City. The response will be to provide support, manpower, and equipment, as necessary and as available.

All parties have agreed that no fees or costs will be engendered as a result of providing assistance and resources at any given incident.

We believe that entering into this agreement with the City of Lansing, Kansas concerning emergency incidents will further promote the public health, safety, morals, comfort and general welfare of the citizens of the City of Basehor.

Exhibit A
Mutual Aid Agreement

To be attached.

MEMO

Date: December 12, 2011

To: Governing Body

From: Lloyd Martley, Chief of Police

Ref: 2012 Court Service Contract

Leavenworth County Probation Office provides court services for our municipal court. The Probation Office provides us with several services which include:

Pretrial recognizance and diversion investigations

Presentence and preparole investigation reports

Revocation reports

Jail release programs

Alcohol prevention and education

Interaction in alcohol abuse programs

Follow up on supervision and monitoring of all cases assigned by the Judge

Provide brief write ups for all court required offense and make recommendations to the Judge

This is an annual agreement between Leavenworth County and the City of Basehor. The fees for this service are based on case loads by municipality. We do not have the staff or resources to handle these court services in house. Therefore, I recommend approving 2012 contract between the City of Basehor and Leavenworth County Court Services.

LEAVENWORTH CITY/COUNTY PROBATION OFFICE
LEAVENWORTH JUSTICE CENTER
601 S. 3RD SUITE 3109
LEAVENWORTH, KS 66048
(913) 684-0760

DECEMBER 7, 2011

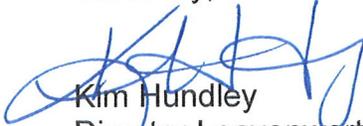
To: City of Basehor

Ref: 2012 Court Services Contract

From: Kim Hundley, Director Leavenworth City/County Probation

Attached is the year 2012 contract. Please return signed copy to the City/County Probation Office. I will in turn have the Chairman, Leavenworth County Commissioner sign and will return signed copy to your office.

Sincerely,



Kim Hundley
Director Leavenworth City/County Probation Office

City of Basehor Agenda Item Cover Sheet

Agenda Item No. 5 & 6

Date: December 13, 2011

To: Basehor City Council
Lloyd Martley, Interim City Administrator

From: Corey Swisher, City Clerk

Re: 2011 Solid Waste Fund Budget Amendment

Background:

Municipalities are authorized by K.S.A 79-2929a to amend their budget to spend funds not in the original budget. The additional expenditures are to be made from existing revenue and cannot require additional tax levies.

K.S.A. 79-2929a requires the City hold a public hearing on a budget amendment at least ten days after publication of the notice of the hearing. To comply with these statutory requirements, the public hearing has been preliminarily scheduled for Council's regular meeting on December 19, 2011. It is required that the Notice of Budget hearing page of the attached State of Kansas amended budget document be published in the City's newspaper of record (*Basehor Sentinel*) on Thursday December 8, 2011 (a minimum of ten days notice is required). At the December 19, 2011 meeting Council will be asked to vote on the amended budget after the public hearing.

The City's Solid Waste Fund will exceed the original \$208,865 budget due to the 2011 Budget being developed in the summer of 2010 and the cost to the City for solid waste disposal in 2011 was unknown at that time. Subsequently expenses will end the year higher than anticipated. The proposed amended budget is \$280,000. Revenues are adequate to cover expenses. The proposed budget amendment is conservative and allows for any unexpected end of year expenses. The amendment only provides budget authority. Adequate resources are available in the fund to cover the increased expenses as the City increased solid waste and single stream recycling service charges to offset the increased cost of providing those services. This amendment has no impact on the City mill levy or the solid waste and single stream recycling service fees paid by homeowners.

Process:

1. Establish Public Hearing Date
2. Publish Notice
3. Conduct Public Hearing
4. Adopt Amended Budget
5. File Amended Budget with County Clerk

Basehor **Basehor** **Basehor**

(Published in the Basehor Sentinel, Thursday, December 8, 2011)

**Notice of Budget Hearing for Amending the
2011 Budget**

The governing body of
City of Basehor

will meet on the day of 12-19-11 at 7:00 p.m. at Basehor City Hall, 2620 North 155th St., Basehor, KS for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at Basehor City Hall, 2620 North 155th St., Basehor, KS and will be available at this hearing.

Summary of Amendments

Fund	Actual Tax Rate	2011 Adopted Budget Amount of Tax that was Levied	Expenditures	2011 Proposed Amended Expenditures
Solid Waste Fund			208,865	280,000
0			0	0
0			0	0
0			0	0
0			0	0
0			0	0

Official Title: City Clerk/Finance Director

Bonner **Bonner** **Bonner**

(First published in the Bonner Springs Chieftain, Thursday, December 7, 2011)

Memorandum

To: Lloyd Martley
CC:
From: Mitch Pleak
Date: 11.28.11
Re: Sewer District #3 Annexation - Process

October 17, 2011, Council directed staff to return on December 5 with a summarized outline of the steps involved in the potential annexation of Leavenworth County Sewer District No. 3.

The City Attorney has verified the annexation would need to be according to K.S.A 12-521

Annexation Outline

- I. City must prepare a plan for extension of services and a report setting forth such findings. The report shall include:
 - A. A Sketch clearly delineating the land proposed to be annexed and the area of the city adjacent thereto to show the following information: The present and proposed boundaries of the city affected by such annexation; the present streets, water mains, sewers and other city utility lines and the proposed extension thereof; the general land use pattern in the areas to be annexed; a statement setting forth a plan in sufficient detail to provide a reasonable person with a full and complete understanding of the intentions of the city for extending to the area to be annexed each major municipal service and the estimated cost of providing such services.
 - B. The estimated cost impact of providing such services to the residents of the city and the residents of the area proposed to be annexed.
 - C. The method by which the city plans to finance the extension of such services to such area.
 - D. The timetable of the plans for extending each major municipal service.
 - E. The means by which the services currently provided by a township or special district in the area shall be maintained by the city at a level which is equal to or better than the level of services provided prior to annexation.

- F. The plan shall state those services which shall be provided immediately upon annexation and those services which may be provided upon petition of the landowners to create a benefit district.
2. The city must prepare a petition for the Leavenworth board of county commissioners including the following:
 - A. The legal description of the land sought to be annexed
 - B. A request for a public hearing on the advisability of such annexation
3. The city must present the petition to the board of county commissioners of the county in which the land sought to be annexed is located.
4. The city must file its plan for extension of services with the board of county commissioners at the time of the presentation of the petition.
5. The date fixed for the public hearing shall be not less than 60 nor more than 70 days following the date of the presentation of the petition requesting such hearing.
6. Notice of the time and place of the hearing, together with a legal description of the land sought to be annexed and the names of the owners thereof, shall be published in a newspaper of general circulation in the city not less than one week and not more than two weeks preceding the date fixed for such hearing.
7. The Sketch clearly delineating the area to be annexed shall be published with the Notice of public hearing.
8. A copy of the notice providing for the public hearing shall be mailed by certified mail to each owner of the land proposed to be annexed not more than 10 days following the date of the presentation of the petition requesting such hearing.
9. At the hearing before the county commissioners, the city shall present the city's proposal for annexation, including the plan for extension of services.
10. The board of county commissioners shall make written findings of fact on specific items listed in the statute.
11. The board of county commissioners shall render a judgment within seven days of the hearing.
12. If 2/3 of the members of the board of county commissioners finds that the annexation should be allowed, they will grant the annexation by order.
13. If the property is 40 acres or more, within 10 days of the rendering of the judgment of the board of county commissioners granting the ordinance, the city

clerk shall certify to the county election officer a legal description and a map of the area outside the corporate limits of the city proposed to be annexed and the addresses of all qualified electors as defined in KSA 12-519 (any owner of land in the area proposed to be annexed).

14. The county election officer shall conduct a mail ballot election under KSA 25-431 et seq. within 60 days of such certification.

15. If a majority of the qualified electors voting thereon approve the annexation, the city may then annex the land by ordinance.

16. Any owner of land annexed pursuant to this section aggrieved by the decision of the board of county commissioners may appeal the decision to the district court of the same county in the manner and method set forth in KSA 19-223.



GIS Dept interactive map available at:
www.lawrenceks.gov/gis
Link under:
Property services / GIS Dept / interactive map
(Provides aerials, property lines, elevations, owner info and much more)

2009 Photo



1 inch = 800 feet

Disclaimer: Map is Projected in Real World Coordinates. Accuracy: It is not intended for legal purposes. Accuracy can not be guaranteed.

City of Basehor
Agenda Item Cover Sheet

Agenda Item No. 8

Date: December 13, 2011

To: Basehor City Council
Lloyd Martley, Interim City Administrator

From: Corey Swisher, City Clerk/Finance Director

Re: 2011 Fiscal Year Independent External Audit Services

Background:

K.S.A. 75-1122 requires an all-funds independent external audit if a municipality has annual gross receipts that exceed \$275,000 or general obligation bonds outstanding in excess of \$275,000. The City of Basehor meets both criteria. In December of 2010 the Basehor City Council directed staff to secure independent external audit services for a two year period to begin with fiscal year 2010 with Lowenthal, Webb & Oderman P.A. The 2011 fiscal year audit pricing options are as follows:

GAAP (Generally Accepted Accounting Principles) Compliant - \$17,900
Cash/Statutory Basis – \$9,085

In 2011 the City paid \$16,460 for the annual external independent audit which was in conformity with GAAP. The City has budgeted \$20,000 for accounting and auditing services in 2012 when the 2011 fiscal year audit expense would be incurred. This amount reflects the cost of continuing a GAAP compliant audit.

The City currently anticipates the auditors being on-site late in December and the first week of February.

Terms:

GAAP - A combination of authoritative standards (set by policy boards) and simply the commonly accepted ways of recording and reporting accounting information. GAAP are used to establish a minimum level of consistency in the financial statements used when analyzing municipal solvency. GAAP cover such things as revenue recognition and balance sheet item classification.

Cash/Statutory Basis – The essence of the Kansas cash basis law is that no indebtedness should be created against a fund unless there is cash available in that fund available to pay the debt at once. Revenue that is to

be received later is not considered. The fact that the actual payment of the obligation will be deferred is not considered.

Current Situation:

The City continues to have the ability to prepare the audit according the cash basis and budget laws of the State of Kansas to obtain reasonable assurance that financial statements are free of material misstatement. K.S.A. 75-1120a(a) require municipalities to use GAAP in the preparation of their financial statements and reports. Except for community colleges, the governing body of any municipality may waive its statutory GAAP requirement. If the municipality waives the GAAP requirement, K.S.A. 75-1120a(C)(1) requires that the municipality present financial statements and reports prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of Kansas.

To waive the GAAP requirement, the governing body must pass a resolution. The resolution must:

1. Be adopted each year. This is a matter to be decided each fiscal year.
2. Clearly identify the fiscal year to be waived.
3. Contain wording substantially similar to that specified in K.S.A. 75-1120a(c)(1)

The City has waived GAAP requirements in the past. Utilizing the GAAP waiver is significantly less expensive and requires less staff time.

The City's financial advisor (Piper Jaffray) reports that rating agencies have responded that using either the cash basis or GAAP method of accounting will not have an impact on bond ratings. In other words, method of accounting does not impact a city's ability to repay its debt.

It is the opinion of the City's current auditor's (Lowenthal, Webb & Oderman) that preparing a GAAP compliant annual audit offers the City little or no benefit.

Staff Recommendation:

Consider 2011 Fiscal Year Independent External Audit Services and direct staff to engage in a cash basis/statutory or GAAP compliant audit.

Attachments:

Lowenthal, Webb & Odermann, P.A. Understanding of Services Memorandum
Kansas Municipality/County Audit Survey Data (compiled by Councilmember Travis Miles)

LOWENTHAL, WEBB & ODERMANN, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

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Lawrence, Kansas 66044-2868
Phone: (785) 749-5050
Fax: (785) 749-5061
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David A. Lowenthal, CPA
Patricia L. Webb, CPA
Audrey M. Odermann, CPA

Abram M. Chrislip, CPA
Caroline H. Eddinger, CPA
Grant A. Huddin, CPA
Brian W. Nyp, CPA

Members of American Institute
and Kansas Society of
Certified Public Accountants

September 27, 2011

Mayor and City Council
City of Basehor
2650 N. 155th Street
Basehor, KS 66007

We are pleased to confirm our understanding of the services we are to provide the City of Basehor, Kansas, (the City) for the year ended December 31, 2011. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, budgetary comparison schedules and the aggregate remaining fund information, which collectively comprise the basic financial statements of the City as of and for the year ended December 31, 2011.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: OPEB information.

We have also been engaged to report on supplementary information other than RSI, such as combining and individual fund financial statements, that also accompanies the City's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole: combining statements and individual fund statements.

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You have requested that we prepare the financial statements that are the subject matter of this audit and the capital assets depreciation schedule for the year ended December 31, 2011, hereinafter referred to as nonattest services. You are responsible for those financial statements and for the selection of useful lives, depreciation methods and capitalization thresholds used in this capital assets depreciation schedule. You are responsible for making management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statements and related notes and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, each major fund, budgetary comparison schedules and the aggregate remaining fund information of the City's and the respective changes in financial position and where applicable, cash flows, in conformity with U.S. generally accepted accounting principles.

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud and illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud and illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to present the supplementary information with the audited financial statements.

With regards to the electronic dissemination of audited financial statements, including financial statements published electronically on your website (if any), you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws and governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures-Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Audit Administration, Fees and Other

When delivered to the City, the audit reports and financial statements produced in connection with this engagement letter are public records and may be used (a) to fulfill the requirements of continuing disclosure under SEC Rule 15c2-12, (b) as inserts or incorporated by reference in offering documents issued by the City, and (c) for any lawful purpose of the City, all without subsequent consent from us. Any official statements in connection with debt issuances which include the above mentioned audit reports and financial statements shall contain the following: "Our independent auditor has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. The independent auditor also has not performed any procedures relating to this official statement."

In the interest of facilitating our services to your organization, we may communicate by facsimile transmission or send electronic mail over the Internet. Such communications may include information that is confidential to your organization. Our firm employs measures in the use of facsimile machines and computer technology designed to maintain data security. While we will use our best efforts to keep such communications secure in accordance with our obligations under applicable laws and professional standards, you recognize and accept that we have no control over the unauthorized interception of these communications once they have been sent and consent to our use of these electronic devices during this engagement.

We may prepare a general ledger trial balance for use during the audit. Our preparation of the trial balance will be limited to formatting information in the general ledger into a working trial balance. Also, as part of the audit we will prepare a draft of your financial statements and related notes. You will be required to review and approve those financial statements prior to their issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements. Further, you are required to designate a qualified management-level individual to be responsible and accountable for overseeing our services.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

The workpapers for this engagement are our property and constitute confidential information. However, we may be requested to make certain workpapers available to others pursuant to authority given by law, regulation or other legal process. If requested, access to such workpapers will be provided under the supervision of firm personnel. Furthermore, upon request, we may provide photocopies of selected workpapers to governmental agencies who may intend or decide to distribute the photocopies or information contained therein to others, including other governmental agencies. You agree to reimburse us for our personnel and other costs associated with our compliance with such requests. Our policy is to retain workpapers for five years after the engagement. During the term of this engagement, we agree to comply with the provisions of K.S.A. 44-1030.

You agree that the term "those charged with governance", as used in Statement on Auditing Standards No. 114 for defining our communication responsibilities under that standard, consists of the mayor, city council, and the city administrator.

It is understood that the services provided by our firm necessarily rely, to some extent, on information provided by your organization, including management representations, as well as information and documents. Accordingly, your organization indemnifies our firm and its owners and employees, and holds them harmless from all claims, liabilities, losses or costs in connection with services provided by our firm that are affected in any way by erroneous, misleading, or incomplete information furnished by your organization. This indemnification will survive any terminations under this letter.

Audrey M. Odermann, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We agree that our gross fee, including all expenses, for the above services shall not exceed \$17,900, except as noted above. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit, including delays resulting from the untimely delivery of and incomplete preparation of schedules and questionnaires we have requested from your staff. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Basehor, Kansas and believe this letter accurately summarized the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

LOWENTHAL, WEBB & ODERMANN, P.A.
Certified Public Accountants

By Audrey M. Odermann

RESPONSE:

This letter correctly sets forth the understanding of the City of Basehor, Kansas.

By: _____

Title: _____

Date: _____

Audit Survey by City Class

City	Audit Preference	Population	Class of City	Year
Overland Park	GAAP	173372	1st	2010
Shawnee	GAAP	62209	1st	2010
Manhattan	GAAP	52281	1st	2010
Lenexa	GAAP	48190	1st	2010
Salina	GAAP	47707	1st	2010
Leawood	GAAP	31867	1st	2010
Dodge City	GAAP	27340	1st	2010
Garden City	GAAP	26658	1st	2010
Prairie Village	GAAP	21447	1st	2010
Liberal	GAAP	20525	1st	2010
Pittsburg	GAAP	20233	1st	2010
Atchinson	GAAP	11021	1st	2010
Fort Scott	Cash	8087	1st	2010
Hays	Cash	20510	2nd	2009
Great Bend	Cash	15995	2nd	2010
McPherson	Cash	13155	2nd	2010
Winfield	GAAP	12301	2nd	2010
Lansing	GAAP	11265	2nd	2010
Merriam	GAAP	11003	2nd	2010
Independence	Cash	9500	2nd	2010
Chanute	Cash	9119	2nd	2010
Wellington	Cash	8172	2nd	2010
Park City	Cash	7297	2nd	2010
Bonner Springs	GAAP	7100	2nd	2010
Abilene	Cash	6844	2nd	2010
Pratt	Cash	6835	2nd	2010
Ulysses	Cash	6161	2nd	2010
Eudora	Cash	6136	2nd	2010
Mulvane	GAAP	6111	2nd	2010
Desoto	Cash	5720	2nd	2010
Iola	Cash	5704	2nd	2010
Paola	Cash	5602	2nd	2010
Colby	Cash	5387	2nd	2009
Edwardsville	Cash	4340	2nd	2010
Larned	Cash	4054	2nd	2010
Hugoton	Cash	3904	2nd	2010
Fairway	Cash	3882	2nd	2010
Beloit	Cash	3835	2nd	2009
Lyons	Cash	3739	2nd	2010
Hesston	Cash	3709	2nd	2010
Lindsborg	Cash	3458	2nd	2010
Holton	Cash	3329	2nd	2010
Kingman	Cash	3177	2nd	2010
Hiawatha	Cash	3172	2nd	2010
Hillsboro	Cash	2993	2nd	2010
Norton	Cash	2928	2nd	2010

Audit Survey by City Class

City	Audit Preference	Population	Class of City	Year
Hoisington	Cash	2706	2nd	2010
Phillipsburg	Cash	2581	2nd	2010
Fredonia	Cash	2482	2nd	2009
Sterling	Cash	2328	2nd	2010
Anthony	Cash	2269	2nd	2010
Elkhart	Cash	2205	2nd	2010
Council Grove	Cash	2182	2nd	2010
Halstead	Cash	2085	2nd	2010
Ellis	Cash	2062	2nd	2010
Belleville	Cash	1991	2nd	2010
Marion	Cash	1927	2nd	2010
Horton	Cash	1776	2nd	2009
Kinsley	Cash	1457	2nd	2010
Lincoln Center	Cash	1297	2nd	2010
Chetopa	Cash	1125	2nd	2009
Nickerson	Cash	1070	2nd	2010
Caldwell	Cash	1068	2nd	2010
Moran	Cash	562	2nd	2010
Florence	Cash	465	2nd	2010
Spring Hill	Cash	5437	3rd	2010
Tonginoxie	Cash	4996	3rd	2010
Basehor	GAAP	4613	3rd	2010
Baldwin City	Cash	4515	3rd	2010
Osawatamie	Cash	4447	3rd	2010
Rose Hill	Cash	3931	3rd	2010
Ellsworth	Cash	3120	3rd	2010
St. Mary's	Cash	2435	3rd	2010
Ellinwood	Cash	2131	3rd	2010
Holcomb	Cash	2094	3rd	2010
Oakley	Cash	2045	3rd	2010
Kechi	Cash	1909	3rd	2010
Oberlin	Cash	1788	3rd	2010
North Newton	Cash	1759	3rd	2010
Moundridge	Cash	1737	3rd	2010
Meade	Cash	1721	3rd	2010
Sedgwick	Cash	1695	3rd	2010
Belle Plaine	Cash	1681	3rd	2010
Edgerton	Cash	1671	3rd	2010
Smith Center	Cash	1665	3rd	2010
Grandview Plaza	Cash	1560	3rd	2009
Hill City	Cash	1474	3rd	2010
Sublette	Cash	1453	3rd	2010
Towanda	Cash	1450	3rd	2010
Ness City	Cash	1449	3rd	2010
Chapman	Cash	1393	3rd	2009
Inman	Cash	1377	3rd	2010

Audit Survey by City Class

City	Audit Preference	Population	Class of City	Year
La Crosse	Cash	1342	3rd	2009
Buhler	Cash	1327	3rd	2010
St. John	Cash	1295	3rd	2010
Conway Springs	Cash	1272	3rd	2010
Haven	Cash	1237	3rd	2010
Victoria	Cash	1214	3rd	2010
Peabody	Cash	1210	3rd	2010
Atwood	Cash	1194	3rd	2010
Satanta	Cash	1133	3rd	2010
Overbrook	Cash	1058	3rd	2010
Altamont	Cash	1050	3rd	2010
Stafford	Cash	1042	3rd	2010
Kiowa	Cash	1026	3rd	2010
Highland	Cash	1012	3rd	2010
Lebo	Cash	940	3rd	2009
Riley	Cash	939	3rd	2010
Quinter	Cash	918	3rd	2010
Cottonwood Falls	Cash	903	3rd	2010
Burrton	Cash	901	3rd	2010
Americus	Cash	894	3rd	2010
McLouth	Cash	880	3rd	2010
Galva	Cash	870	3rd	2010
Enterprise	Cash	855	3rd	2009
Coldwater	Cash	828	3rd	2010
Mount Hope	Cash	813	3rd	2010
Bucklin	Cash	794	3rd	2010
Eastborough	Cash	773	3rd	2010
Canton	Cash	748	3rd	2010
Udall	Cash	746	3rd	2010
Whitewater	Cash	718	3rd	2010
Scranton	Cash	710	3rd	2010
Leon	Cash	704	3rd	2010
Haviland	Cash	701	3rd	2010
Deerfield	Cash	700	3rd	2010
Howard	Cash	687	3rd	2010
St. George	Cash	639	3rd	2010
St. Paul	Cash	629	3rd	2010
Attica	Cash	626	3rd	2010
White City	Cash	618	3rd	2010
Logan	Cash	589	3rd	2010
Little River	Cash	557	3rd	2010
Winchester	Cash	551	3rd	2010
Macksville	Cash	549	3rd	2010
Effingham	Cash	546	3rd	2010
Goessel	Cash	539	3rd	2010
Bentley	Cash	530	3rd	2010

Audit Survey by City Class

City	Audit Preference	Population	Class of City	Year
Milford	Cash	530	3rd	2010
Argonia	Cash	501	3rd	2010
Strong City	Cash	485	3rd	2010
Chase	Cash	477	3rd	2009
Kensington	Cash	473	3rd	2010
Kismet	Cash	459	3rd	2009
Potwin	Cash	449	3rd	2010
Holyrood	Cash	447	3rd	2010
Alta Vista	Cash	444	3rd	2009
Rolla	Cash	442	3rd	2010
Almena	Cash	408	3rd	2009
McCune	Cash	405	3rd	2009
Moline	Cash	371	3rd	2010
Geneseo	Cash	267	3rd	2010
Severy	Cash	259	3rd	2010
Lenora	Cash	250	3rd	2009
Walton	Cash	235	3rd	2010
Kirwin	Cash	171	3rd	2010
Woodbine	Cash	170	3rd	2010
Woodston	Cash	136	3rd	2010

Audit Survey Results

Total Number of incorporated Cities in Kansas	=	627
Percentage of Cities surveyed	=	25.20%

Type of Audit Comparison

Cash	140
GAAP	18
Total Audits	158

Audit Preference by Class

1st Class

Cash	1
GAAP	12

2nd Class

Cash	47
GAAP	5

3rd Class

Cash	92
GAAP	1

Audit Survey - GAAP

City	Audit Preference	Population	Type of Entity	Year
Overland Park	GAAP	173372	1st	2010
Wyandotte	GAAP	157505	County	2010
Shawnee	GAAP	62209	1st	2010
Manhattan	GAAP	52281	1st	2010
Lenexa	GAAP	48190	1st	2010
Salina	GAAP	47707	1st	2010
Leawood	GAAP	31867	1st	2010
Dodge City	GAAP	27340	1st	2010
Garden City	GAAP	26658	1st	2010
Prairie Village	GAAP	21447	1st	2010
Liberal	GAAP	20525	1st	2010
Pittsburg	GAAP	20233	1st	2010
Winfield	GAAP	12301	2nd	2010
Lansing	GAAP	11265	2nd	2010
Atchinson	GAAP	11021	1st	2010
Merriam	GAAP	11003	2nd	2010
Bonner Springs	GAAP	7100	2nd	2010
Mulvane	GAAP	6111	2nd	2010
Basehor	GAAP	4613	3rd	2010

GAAP Audit By Population

Greater than 5000	18
Less than 5000	1

Audit Survey Kansas Counties

County	Audit Preference	Population	Year
Wyandotte County	GAAP	157505	2010
Leavenworth County	Cash	76227	2009
Riley County	Cash	71115	2010
Reno County	Cash	64511	2010
Crawford County	Cash	39134	2009
Finney County	Cash	36776	2010
Montgomery County	Cash	35471	2010
Geary County	Cash	34362	2009
Ellis County	Cash	28452	2009
Franklin County	Cash	25992	2010
Seward County	Cash	22952	2010
Labette County	Cash	21607	2010
Pottawatomie County	Cash	21604	2010
Dickinson	Cash	19754	2009
Osage County	Cash	16295	2010
Allen County	Cash	13371	2009
Marion County	Cash	12660	2010
Rice County	Cash	10083	2010
Coffey County	Cash	8601	2010
Clay County	Cash	8535	2009
Anderson County	Cash	8102	2009
Doniphan County	Cash	7945	2010
Kingman County	Cash	7858	2010
Grant County	Cash	7829	2010
Pawnee County	Cash	6973	2010
Greenwood County	Cash	6689	2010
Harper County	Cash	6034	2010
Sherman County	Cash	6010	2010
Morris County	Cash	5923	2010
Stevens County	Cash	5724	2010
Norton County	Cash	5671	2010
Phillips County	Cash	5642	2010
Rooks County	Cash	5181	2010
Scott County	Cash	4936	2010
Meade County	Cash	4575	2010
Stafford County	Cash	4437	2010
Haskell County	Cash	4256	2010
Osborne County	Cash	3858	2010
Smith County	Cash	3853	2010
Woodson County	Cash	3309	2010
Rush County	Cash	3307	2010
Mortan	Cash	3233	2010
Ness County	Cash	3107	2010
Trego	Cash	3001	2010
Decatur County	Cash	2961	2009
Elk County	Cash	2882	2010

Audit Survey Kansas Counties

County	Audit Preference	Population	Year
Logan County	Cash	2756	2010
Graham County	Cash	2597	2010
Kiowa County	Cash	2553	2010
Stanton County	Cash	2235	2010
Comanche County	Cash	1891	2009
Lane	Cash	1750	2010

Total Number of Counties in Kansas	=	105
Percentage of Cities surveyed	=	49.52%
Type of Audit Comparison		
Cash		51
GAAP		1
Total Audits		52

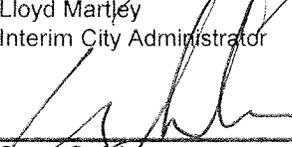
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#	Check Date	Void/Stop Date	Status	Vendor#	Vendor Name	Check Description	Amount
Ref#		GL Number			Line Distribution Description		
19212	11/09/2011		Printed	GREEN ACRE	GREEN ACRES LAWN & LANDSCAPE	RE-SEEDING OF 150TH ST	7,900.00
		13521 10-000-849					
						Check Amount	7,900.00
19213	11/09/2011		Printed	MILES EXCA	MILES EXCAVATING INC	FENCE/SEEDING-BAL DUE	5,642.90
		13520 05-000-854					
						Check Amount	5,642.90
				Total Checks:	2	Grand Total(excluding void checks):	13,542.90


 _____ 11-9-11
 Lloyd Martley Date
 Interim City Administrator


 _____ 11/9/11
 Corey Swisher Date
 City Clerk/Finance Director


 _____ 11/9/11
 Kristi Olson Date
 Accounting Clerk

Check Register Report

Date: 11/17/2011

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C #	Check Date Ref#	Void/Stop Date GL Number	Status	Vendor#	Vendor Name Line Distribution Description	Check Description	Amount
19241-19267		VOID			Printer alignment problems ruined two previous attempts at check run		
19268	11/17/2011		Printed	ADVANCE IN	ADVANCE INSURANCE COMPANY	GROUP ADD/LIFE/LTD/STD	
		13554 20-014-740					60.80
		13554 20-014-743					225.64
		13554 20-014-744					179.84
						Check Amount	<u>466.28</u>
19269	11/17/2011		Printed	AFFINIS	AFFINIS CORP	WOLF CREEK IMPROVEMENTS	
		13522 10-000-849					28,941.63
						Check Amount	<u>28,941.63</u>
19270	11/17/2011		Printed	AFLAC	AFLAC	EMP CAFETERIA PLAN/OCT 2011	
		13553 01-000-239					26.68
		13553 01-000-238					101.76
		13553 01-000-237					47.88
		13553 01-000-242					80.52
		13553 01-000-241					278.28
		13553 01-000-240					355.40
						Check Amount	<u>890.52</u>
19271	11/17/2011		Printed	BASEHOR CH	BASEHOR CHAMBER OF COMMERCE	MBRSHIP/CITY OF BASEHOR	
		13523 01-001-783					100.00
						Check Amount	<u>100.00</u>
19272	11/17/2011		Printed	BLUE CROSS	BLUE CROSS & BLUE SHIELD OF KS	GROUP MEDICAL INSURANCE	
		13557 01-000-209					393.52
		13557 20-014-772					9,146.11
						Check Amount	<u>9,539.63</u>
19273	11/17/2011		Printed	CLAIBORN/D	DANIEL C. CLAIBORN	PSYCH EVAL/TESTING-HENRE	
		13524 01-004-799					175.00
						Check Amount	<u>175.00</u>
19274	11/17/2011		Printed	DESIGN ENE	DESIGN ENERGY GROUP	CODE REVIEW FEES	
		13525 01-017-765					452.50
						Check Amount	<u>452.50</u>
19275	11/17/2011		Printed	GARRETT	CHAD & MAGAN GARRETT	YOUTH SPORTS REBATE	
		13526 01-008-738					22.50
						Check Amount	<u>22.50</u>
19276	11/17/2011		Printed	HARTFORD	HARTFORD RETIREMENT PLANS	EMP/EMPLOYER RETIRE CONTRIB	
		13527 01-000-212					515.00
		13528 20-014-773					2,972.37
		13528 01-000-212					440.00
		13527 20-014-773					2,983.03
						Check Amount	<u>6,910.40</u>
19277	11/17/2011		Printed	HUMAN RESO	HUMAN RESOURCE SOLUTION	HR SUPPORT PLUS/NOV 2011	
		13531 01-012-745					40.00
		13531 01-012-745					350.00
		13530 01-012-745					350.00
		13529 01-012-745					350.00
						Check Amount	<u>1,090.00</u>
19278	11/17/2011		Printed	ING LIFE	ING LIFE INSURANCE & ANNUITY	EMPLOYEE RETIRE CONTRIB	
		13532 01-000-212					400.00
						Check Amount	<u>400.00</u>

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C #	Check Date Ref#	Void/Stop Date GL Number	Status	Vendor#	Vendor Name Line Distribution Description	Check Description	Amount
19279	11/17/2011		Printed	KBI LAB	KANSAS BUREAU OF INVESTIGATION	LAB FEE COSTS/BORGELT	
	13533	01-004-799					400.00
						Check Amount	<u>400.00</u>
19280	11/17/2011		Printed	KANSAS PAY	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	
	13535	01-000-248					511.89
	13534	01-000-248					511.89
						Check Amount	<u>1,023.78</u>
19281	11/17/2011		Printed	KPF EFT	KPF EFT PROGRAM	POLICE RETIRE CONTRIB	
	13537	01-000-208					1,015.12
	13538	20-014-786					3,233.53
	13538	01-000-211					4.85
	13538	01-000-208					1,553.50
	13537	20-014-786					2,112.86
	13537	01-000-211					4.85
						Check Amount	<u>7,924.71</u>
19282	11/17/2011		Printed	KRAMER	CURTIS & JENNIFER KRAMER	YOUTH SPORTS REBATE X2	
	13539	01-008-738					102.50
						Check Amount	<u>102.50</u>
19283	11/17/2011		Printed	KSPE	KS SOCIETY OF PROF ENGINEERS	MBRSHIP DUES/PLEAK, MITCH	
	13536	01-017-783					180.00
						Check Amount	<u>180.00</u>
19284	11/17/2011		Printed	LAWN TAMER	LAWN TAMERS	CONTRACT MOW/15609 PARALLEL	
	13540	01-000-856					97.50
	13544	01-000-856					97.50
	13543	01-000-856					325.00
	13542	01-000-856					422.50
	13541	01-000-856					390.00
						Check Amount	<u>1,332.50</u>
19285	11/17/2011		Printed	LEADSONLIN	LEADSONLINE	TOTAL TRACK SVC PKG/RENEW	
	13552	01-004-799					1,308.00
						Check Amount	<u>1,308.00</u>
19286	11/17/2011		Printed	LV SHERIFF	LEAVENWORTH COUNTY SHERIFF	JAIL BOARD FEES/OCT 2011	
	13545	01-004-764					192.50
						Check Amount	<u>192.50</u>
19287	11/17/2011		Printed	MCBRATNEY	KIANN MCBRATNEY	CITY PROSECUTOR FEES	
	13546	01-004-767					400.00
						Check Amount	<u>400.00</u>
19288	11/17/2011		Printed	MERCHANT S	MERCHANT SERVICES GROUP	CITYWIDE CREDIT CARD FEES	
	13548	01-005-799					111.47
						Check Amount	<u>111.47</u>
19289	11/17/2011		Printed	MIDWEST PU	MIDWEST PUBLIC RISK	GROUP DENTAL INS/NOV 2011	
	13555	01-000-203					384.00
	13555	20-014-778					620.00
						Check Amount	<u>1,004.00</u>

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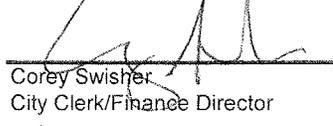
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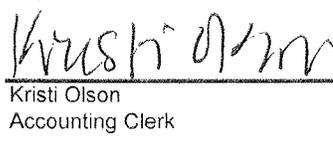
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C #	Check Date Ref#	Void/Stop Date GL Number	Status	Vendor#	Vendor Name Line Distribution Description	Check Description	Amount
19290	11/17/2011	13547 01-004-767	Printed	SONNTAG	SONNTAG LAW OFFICE	COURT APPOINTED ATTORNEY FEE	400.00
						Check Amount	400.00
19291	11/17/2011	13551 01-017-761 13550 01-004-761	Printed	SPOTS OFF	SPOTS OFF LLC	CAR WASHES/PLAN	5.00
						Check Amount	53.21
19292	11/17/2011	13556 01-000-200 13556 20-014-749	Printed	VISION SER	VISION SERVICES PLAN	GROUP VISION INS	43.48
						Check Amount	293.05
19293	11/17/2011	13549 01-002-787 13549 05-009-753	Printed	WESTAR GRP	WESTAR ENERGY	ELECTRIC SERVICE	5,107.14
						Check Amount	287.88
19294	11/17/2011	13558 01-008-738	Printed	WILSON/TAM	TAMMY WILSON	YOUTH SPORTS REBATE	20.00
						Check Amount	20.00
				Total Checks:	27	Grand Total(excluding void checks):	69,172.68


 Lloyd Martley
 Interim City Administrator
 Date 11-17-11


 Corey Swisher
 City Clerk/Finance Director
 Date 11/17/11


 Kristi Olson
 Accounting Clerk
 Date 11/17/11

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Check #	Check Date Ref#	Void/Stop Date GL Number	Status	Vendor#	Vendor Name Line Distribution Description	Check Description	Amount
19295	11/22/2011	13560 01-001-799	Printed	KS DOR ALC	KANSAS DEPARTMENT OF REVENUE	1 STAMP/3RD QTR	25.00
						Check Amount	25.00
19296	11/22/2011	13559 01-006-701	Printed	LOUGHRY	MARK LOUGHRY	SEVERANCE PAY	21,748.31
						Check Amount	21,748.31
19298	11/23/2011	13561 04-000-850	Printed	FALCON HOM	FALCON LAKES HOMEOWNERS ASSN	MATHCING PARK GRANT	15,000.00
						Check Amount	15,000.00
19299	12/07/2011	13589 01-008-738	Printed	ADAIR	LISA ADAIR	YOUTH SPORTS REBATE	30.00
						Check Amount	30.00
19300	12/07/2011	13562 01-000-239 13562 01-000-238 13562 01-000-237 13562 01-000-242 13562 01-000-241 13562 01-000-240	Printed	AFLAC	AFLAC	EMP CAFETERIA PLAN/NOV 2011	26.68 101.76 47.88 80.52 278.28 355.40
						Check Amount	890.52
19301	12/07/2011	13563 01-001-783 13563 05-009-799	Printed	CCMFOA	CCMFOA	MBRSHP/RENN & SWISHER	25.00 25.00
						Check Amount	50.00
19302	12/07/2011	13564 01-008-738 13564 01-008-755 13564 01-005-755	Printed	CONS WATER	CONS RURAL WATER DISTRICT #1	WATER USAGE	51.08 20.03 130.04
						Check Amount	201.15
19303	12/07/2011	13565 01-008-738	Printed	FRANK/HEAT	HEATHER FRANK	YOUTH SPORTS REBATE	20.00
						Check Amount	20.00
19304	12/07/2011	13591 02-000-803	Printed	GALLS INC	GALLS, AN ARAMARK COMPANY	(5)GUN LOCKS&STEEL BUTT PLATES	616.15
						Check Amount	616.15
19305	12/07/2011	13566 01-000-421	Printed	GONZALEZ/O	OVIDIO GONZALEZ	REIMB OVERPAYMENT	15.00
						Check Amount	15.00
19306	12/07/2011	13567 01-000-212 13567 20-014-773	Printed	HARTFORD	HARTFORD RETIREMENT PLANS	401/457 RETIREMENT CONTRIB	591.24 7,963.40
						Check Amount	8,554.64
19307	12/07/2011	13568 10-000-799	Printed	IDEAL LAWN	IDEAL LAWN & LANDSCAPE	MOW/CITY HALL & BASEHOR BLVD	101.00
						Check Amount	101.00

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Check #	Check Date Ref#	Void/Stop Date GL Number	Status	Vendor#	Vendor Name Line Distribution Description	Check Description	Amount
19308	12/07/2011		Printed	JOHNSON CL	JOHNSON COUNTY GOVERNMENT	BI MONTHLY TEST FLOW @ WWTF	154.00
	13569	05-009-790				Check Amount	154.00
19309	12/07/2011		Printed	KANSAS PAY	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	511.89
	13570	01-000-248				Check Amount	511.89
19310	12/07/2011		Printed	KS TREASUR	KANSAS STATE TREASURER	STATE MANDATED COURT FEES	896.00
	13571	01-004-767				Check Amount	896.00
19311	12/07/2011		Printed	KPF EFT	KPF EFT PROGRAM	POLICE RETIREMENT CONTRIB	1,430.65
	13572	01-000-208					2,977.79
	13572	20-014-786					4.85
	13572	01-000-211				Check Amount	4,413.29
19312	12/07/2011		VOID	LEAV TREAS	VOID/USED PURCH CARD		25.50
						Check Amount	25.50
19313	12/07/2011		Printed	LEE	MARK LEE	REIMB MILEAGE/TONGANOXIE	132.00
	13573	01-017-774				Check Amount	132.00
19314	12/07/2011		Printed	MAC'S FENC	MAC'S FENCE	(10) PKGS FENCE SLATS	500.00
	13574	05-009-789				Check Amount	500.00
315	12/07/2011		Printed	MIDWEST PU	MIDWEST PUBLIC RISK	GROUP DENTAL INS/DEC 2011	432.00
	13575	01-000-203					651.00
	13575	20-014-778				Check Amount	1,083.00
19316	12/07/2011		Printed	MOTOROLA	MOTOROLA SOLUTIONS	NEW RADIO W/ SMART CHARGER	1,511.94
	13576	01-002-850				Check Amount	1,511.94
19317	12/07/2011		Printed	NAT SIGN	NATIONAL SIGN COMPANY INC	(2) SETS TIRE CHAINS/KENWORTH	350.00
	13577	10-000-811				Check Amount	350.00
19318	12/07/2011		Printed	ROTTINGHAU	RACHEL ROTTINGHAUS	YOUTH SPORTS REBATE X2	52.50
	13578	01-008-738				Check Amount	52.50
19319	12/07/2011		Printed	SELECT IMA	SELECT IMAGING	FILEBOUND HOSTING FEE	300.00
	13579	01-001-799				Check Amount	300.00
19320	12/07/2011		Printed	SITZMANN	SHERI SITZMANN	YOUTH SPORTS REBATE	22.50
	13580	01-008-738				Check Amount	22.50

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City Of Basehor

Check #	Check Date Ref#	Void/Stop Date GL Number	Status	Vendor#	Vendor Name Line Distribution Description	Check Description	Amount
19321	12/07/2011	13581 05-009-811	Printed	SPECTRA	SPECTRA	BUE/RED LOCKTITE CONTAINERS	119.34
						Check Amount	119.34
19322	12/07/2011	13582 01-005-799	Printed	HEART BUIL	STEPHEN R MARSDEN	JANITORIAL SERVICE/NOV 2011	387.00
						Check Amount	387.00
19323	12/07/2011	13583 01-004-803	Printed	MIDDLE	THE MIDDLE MAN INC	NEW SAMSUNG PHONE & ACTIVATE	139.99
						Check Amount	139.99
19324	12/07/2011	13584 09-010-799	Printed	TYLER TECH	TYLER TECHNOLOGIES, INC.	MAINTENANCE/FUND BALANCE 2012	486.83
		13584 01-002-799					486.83
		13584 01-004-799					486.83
		13584 01-017-799					486.83
		13584 05-009-799					486.83
		13584 01-001-799					486.85
						Check Amount	2,921.00
19325	12/07/2011	13590 01-000-200	Printed	VISION SER	VISION SERVICES PLAN	GROUP VISION INSURANCE	52.87
		13590 20-014-749					315.51
						Check Amount	368.38
19326	12/07/2011	13585 01-008-753	Printed	WESTAR GRP	WESTAR ENERGY	ELECTRIC USAGE	141.20
		13585 01-005-753					277.77
		13585 01-008-738					388.94
		13585 05-009-753					6,170.43
		13585 01-002-787					20.31
						Check Amount	6,998.65
19327	12/07/2011	13586 01-004-804	Printed	WRIGHT EX	WRIGHT EXPRESS	FUEL CHARGES/OCT 2011	2,452.00
		13586 01-017-804					252.64
						Check Amount	2,704.64
19328	12/07/2011	13587 01-008-738	Printed	YOCKEL	KEVEN YOCKEL	YOUTH SPORTS REBATE	67.50
						Check Amount	67.50
19329	12/07/2011	13588 01-005-803	Printed	ZEE MED	ZEE MEDICAL SERVICE	REPLENISH 1ST AID CABINET	47.10
						Check Amount	47.10
Total Checks:				34	Grand Total(excluding void checks):		70,957.99

Lloyd Martley 12-7-11
 Lloyd Martley
 Interim City Administrator Date

Corey Swisher 12/7/11
 Corey Swisher
 City Clerk/Finance Director Date

Kristi Olson 12/7/11
 Kristi Olson
 Accounting Clerk Date

Check Register Report

Date: 12/08/2011
 Time: 11:14 AM
 Page: 1

City Of Basehor

Check Ref#	Check Date	Void/Stop Date GL Number	Status	Vendor#	Vendor Name Line Distribution Description	Check Description	Amount
19330	11/30/2011		Printed	COMMERCE	COMMERCE PURCHASING CARD	CITY PURCHASING CARD CHARGES	
		13593 01-004-808					11.18
		13593 11-000-850			NEW PATROL CAR/CA 5/16/11		4,653.00
		13593 11-000-850			NEW PATROL CAR/CA 5/16/11		2,959.97
		13593 10-000-811					267.97
		13593 09-010-775					18,835.25
		13593 07-000-799					3,332.74
		13593 05-009-803					186.16
		13593 05-009-799					272.19
		13593 05-009-777					2,032.38
		13593 05-009-762					545.47
		13593 05-009-761					237.82
		13593 05-009-758					99.73
		13593 05-009-757					130.58
		13593 01-017-808					7.95
		13593 01-017-774					3.00
		13593 01-017-758					94.73
		13593 01-012-799					211.85
		13593 01-012-813					976.38
		13593 01-008-803					32.49
		13593 01-008-799					72.50
		13593 01-005-803					324.11
		13593 01-005-799					30.00
		13593 01-005-797					6,059.48
		13593 01-005-757					361.91
		13593 01-004-803					187.02
		13593 01-004-801					184.41
		13593 01-004-799					238.26
		13593 01-004-774					950.00
		13593 01-004-761					1,972.15
		13593 01-004-759					82.17
		13593 01-004-758					358.57
		13593 01-003-803					17.16
		13593 01-003-801					52.13
		13593 01-003-781					4,121.17
		13593 01-002-803					418.91
		13593 01-002-761					221.49
		13593 01-002-758					105.93
		13593 01-001-801					169.25
		13593 01-001-799					655.72
		13593 01-001-758					60.37

Check Amount 51,533.55

Total Checks: 1

Grand Total(excluding void checks): 51,533.55

Lloyd Martley 12-7-11

 Lloyd Martley Date
 Interim City Administrator

Corey Swisher 12/7/11

 Corey Swisher Date
 City Clerk/Finance Director

Kristi Olson 12/8/11

 Kristi Olson Date
 Accounting Clerk