AGENDA
BASEHOR CITY COUNCIL
August 15, 2011 7:00 p.m.
Basehor City Hall

1. **Roll Call** by Mayor Terry Hill and Pledge of Allegiance

2. **Consent Agenda** *(Items to be approved by Council in one motion, unless objections raised)*

   a. Approve Minutes July 18, 2011
   b. Approve Treasurer's Report

3. **Call to Public**

   Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the Mayor then proceed to the podium; state your name and address).

4. **Unfinished Business** - (None at this time)

New Business

5. Public Hearing - 2012 Budget
6. Consider Adoption of 2012 Operating Budget
7. Consider 2012 Pay Matrix
8. Consider Ordinance No. 601 - Amend Public Officials Fees & Payments
9. Consider Resolution 2011-9 - Amendments to Personnel Manual
10. Consider Ordinance No. 602 - Standard Traffic Ordinance
11. Consider Ordinance No. 603 - Uniform Public Offense Code
12. Consider Resolution 2011-10 – Authorization to Enter Agreement with Basehor PRIDE
13. Consider PRIDE Community Garden Operating Agreement
14. Consider Memorandum of Agreement (MOA) between City of Basehor & Mid-America Regional Council (MARC) - Smart Lights for Smart Cities
15. Request from Sewer District #3 to Waive Out of City Connection Fees

16. **City Administrator's Report**
17. **Mayor's Report**
18. **Council Members Report**
19. **Executive Session** (if needed)
20. **Adjournment**

Basehor City Council reserves the right to amend the agenda following its publication in the Basehor Sentinel newspaper. Citizens are encouraged to attend all public meetings. Updates to the agenda may be viewed at www.cityofbasehor.org

Basehor City Council Meeting Minutes
Basehor City Hall, July 18, 2011

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1. **Roll Call** by Mayor Terry Hill and Pledge of Allegiance

Mayor Terry Hill called the meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

Council Members present: Mayor Terry Hill, Council President Dennis Mertz, Iris Dysart, Fred Box, Travis Miles

Staff Present: City Administrator Mark Loughry, Police Chief Lloyd Martley, City Superintendent Gene Myracle, City Engineer Mitch Pleak, City Clerk/Finance Director Corey Swisher, City Attorney Shannon Marcano

2. **Consent Agenda**

   a. Approve June 20, 2011 minutes
   b. Approve Treasurer's Report
   c. Approve Kelley's Drinking Establishment License

Mertz moved to approve items a & b on the Consent Agenda with Box seconding. The motion passed unanimously, 5-0. It was asked that item c. be considered on August 1. Council agreed.

3. **Call to Public**

Jim Washington spoke in support of reducing the City's contribution to employees (sworn law enforcement officers not included) deferred compensation accounts.

Elaine Bundy spoke against the location of a proposed Basehor Police Department firing range. She then expressed concern about City expenses relating to deferred compensation, clothing and meals.

Debbie Bonee, Mary Martin, Virginia Bohndorf, Jeff Scherrer and Ellen Green spoke against the location of a proposed Basehor Police Department firing range.

Fred Box stated the proposed firing range would be built with the safety and security of the community in mind.

Dennis Mertz noted he had walked the proposed site of the firing range. He then commented that himself and Iris Dysart had experienced a simulated live fire exercise at the site to test for potential noise nuisances.

Iris Dysart expressed concern about the safety of the proposed firing range.

John Flower expressed concern about the final plat for the Wolf Creek Industrial Park, located at 15063 State Avenue.

Martha Brooks spoke in support of reducing employee benefits and spoke against the proposed firing range.

4. Unfinished Business

There was none.

New Business

5. Basehor PRIDE – Community garden

Box moved to approve the project with Breuer seconding. The motion passed unanimously, 5-0. Staff was then directed to develop an operating agreement (City of Basehor & PRIDE) and return to Council for approval prior to moving forward with the project.

6. 2010 External Audit Review

Audrey Oderman of Lowenthal, Webb & Odermann, P.A. reported the 2010 audit was unqualified. Mertz moved to approve the Audit with Box seconding. The motion passed unanimously, 5-0.

7. Approve Resolution 2011-09 - Amendment to Deferred Compensation Rate

Mertz moved to continue the Resolution until August 1 with Miles seconding. The motion passed 4-1 with Dysart opposed.

8. Approve Ordinance 600 Wolf Creek Industrial Park final plat located at 15063 State Avenue

Breuer moved to approve the Ordinance with Miles seconding. The motion passed 4-1 with Dysart opposed.

9. Approve Ordinance 599 Proposed Fence Regulations

Mertz moved to approve the Ordinance with Box seconding. The motion passed unanimously, 5-0.

10. Approve Ordinance 598 Conditional use permit telecommunications tower located at 1216 N 155th Street

Breuer and Miles abstained from the vote. Box moved to approve the Ordinance with Mertz seconding. The motion passed 5-0.

11. Consider location and plan for building the police shooting range

Box moved to approve the proposed Police Shooting Range with Mertz seconding. The motion failed 2-3, with Box and Miles voting in favor.

12. City Administrator's Report

There was none.

13. Mayor's Report

There was none.

14. Council Members Report

There was none.

15. Executive Session

There was none.

16. Adjournment

Mertz moved to adjourn the meeting at 9:45 p.m. with Miles seconding. The motion passed unanimously, 5-0.

_____
Terry Hill, Mayor

Attest:

_____
Corey Swisher, City Clerk

The City of Basehor

Date: August 8, 2011

To: Basehor City Council
Mark Loughry, City Administrator

From: Corey Swisher, City Clerk/Finance Director

Re: July 2011 Treasurer's Report

The attached report contains the financial summaries of the revenue and expenditure activities of the City of Basehor for the month ending July 31, 2011. Some highlights include:

1. Sales tax collections showed improvement in July. Year to date collections are tracking approximately 3.2% below budget.
2. Sewer Fund revenue continues to track as projected. The Fund will see a large increase in expenses in September as two large KDHE loan payments will be due.
3. The Solid Waste Fund remains healthy.
4. The Capital Improvement Fund's expenditure column shows a negative balance as the City received the property taxes originally paid on the property were returned.
5. The Municipal Equipment Reserve Fund includes three purchases which were approved in May. These include the City Engineer's vehicle (truck), Public Works tack cart and Police Department patrol vehicle. The City has possession of the truck and tack cart. Delivery of the patrol car is anticipated to take place this fall
6. The Bond & Interest Fund shows higher than budgeted revenues due to received back tax payments.

CITY OF BASEHOR
JULY 2011 FINANCIAL SNAPSHOT

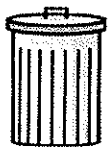
Funds

Fund	Budget	Revenues	Expenditures	% Utilized
General	$1,783,582	**$1,299,167**	$1,024,127	57%
Bond & Interest	$680,540	**$683,902**	$210,446	31%
Special Highway	$440,320	**$267,104**	$11,620	3%
Special Park	$10,250	**$6,426**	$0	0%
Sewer	$896,762	**$803,642**	$756,721	84%
Solid Waste	$196,100	**$152,112**	$113,001	58%
Municipal Equipment Reserve	$93,050	**$154**	$76,938	83%
Captial Improvement	$7,500	**$34,577**	-$1,687 *	-22%
Employee Benefits	$499,156	**$425,939**	$237,965	48%
Cedar Lakes Maintenance	$20,000	**$11**	$15,956	80%

*The City received back the property taxes paid on the FOD.

Department

General	Budget	Expenditures	Remaining Balance	% Utilized
Administrator	$256,200	$90,217	$165,983	35%
Street Department	$214,450	$116,639	$97,811	54%
Governing Body	$59,620	$57,425	$2,195	96%
Police	$799,350	$395,200	$404,150	49%
City Facilities	$79,100	$43,269	$35,831	55%
Park & Recreation	$59,450	$50,345	$9,105	85%
Human Resources	$20,000	$6,704	$13,296	34%
Miscellaneous	$94,910	$22,050	$72,860	23%
Planning & Zoning	$179,300	$69,805	$109,495	39%
Clerk/Finance	$243,800	$154,923	$88,877	64%



SOLID WASTE FUND HIGHLIGHTS

MONTH	2010 SOLID WASTE COUNT	2011 SOLID WASTE COUNT	% DIFFERENCE
January	1,458	1,639	11.04%
February	1,463	1,635	10.52%
March	1,469	1,633	10.04%
April	1,475	1,638	9.95%
May	1,488	1,639	9.21%
June	1,493	1,642	9.07%
July	1,493	1,639	8.91%
August	1,496		
September	1,494		
October	1,492		
November	1492		
December	1487		
AVERAGE	1,483	1,638	9.43%

MONTH	2010 SOLID WASTE BILLED	2011 SOLID WASTE BILLED	% DIFFERENCE
January	$14,625.07	$16,413.01	10.89%
February	$14,670.04	$23,010.32	36.25%
March	$14,699.83	$22,959.12	35.97%
April	$14,762.29	$23,033.99	35.91%
May	$14,892.23	$23,040.15	35.36%
June	$14,959.42	$23,065.00	35.14%
July	$14,964.73	$23,017.69	34.99%
August	$14,995.03		
September	$14,985.04		
October	$14,974.40		
November	$14,966.07		
December	$14,899.96		
TOTAL	$178,394.11	$154,539.28	

MONTH	2010 AVERAGE BILL	2011 AVERAGE BILL	% DIFFERENCE
January	$10.03	$10.01	-0.20%
February	$10.03	$14.07	40.28%
March	$10.01	$14.06	40.46%
April	$10.01	$14.06	40.46%
May	$10.01	$14.06	40.46%
June	$10.02	$14.05	40.22%
July	$10.02	$14.04	40.12%
August	$10.02		
September	$10.02		
October	$10.04		
November	$10.03		
December	$10.02		
AVERAGE	$10.02	$13.48	

SEWER FUND HIGHLIGHTS

MONTH	2010 SWR COUNT	2011 SWR COUNT	% DIFFERENCE
January	1655	1679	1.43%
February	1658	1676	1.07%
March	1663	1679	0.95%
April	1666	1774	6.09%
May	1671	1781	6.18%
June	1674	1779	5.90%
July	1668	1778	6.19%
August	1670		
September	1672		
October	1671		
November	1670		
December	1676		
AVERAGE	1668	1735	3.97%

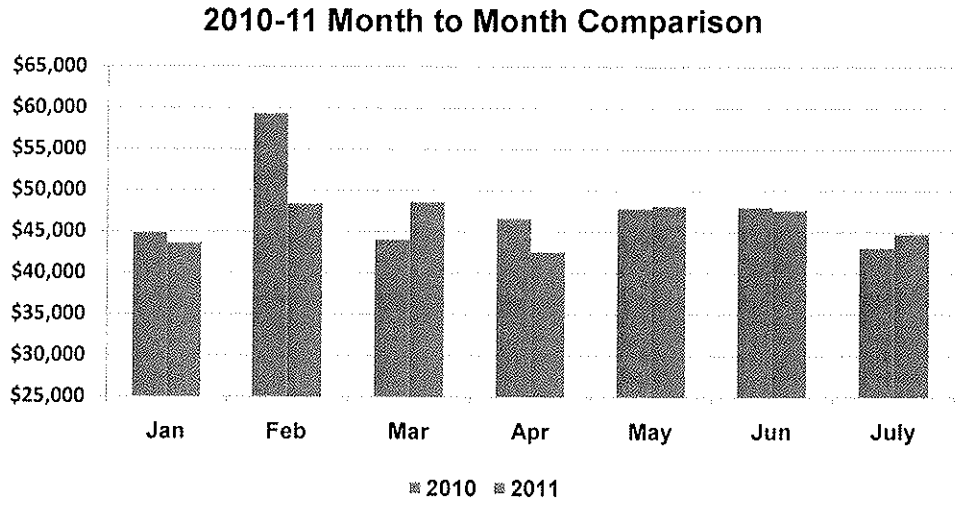
MONTH	2010 SWR BILLED	2011 SWR BILLED	% DIFFERENCE
January	$57,650.02	$80,781.73	40.12%
February	$57,919.69	$80,627.21	39.21%
March	$57,968.33	$80,471.02	38.82%
April	$58,142.23	$80,010.76	37.61%
May	$57,035.02	$90,216.49	58.18%
June	$59,123.05	$89,998.38	52.22%
July	$58,427.72	$89,284.06	52.81%
August	$58,478.41		
September	$57,767.28		
October	$57,921.75		
November	$57,896.98		
December	$57,517.53		
TOTAL	$695,848.01	$591,389.65	

MONTH	2010 AVERAGE SWR BILL	2011 AVERAGE SWR BILL	% DIFFERENCE
January	$34.83	$48.11	38.14%
February	$34.93	$48.11	37.72%
March	$34.86	$47.93	37.49%
April	$34.90	$45.10	29.23%
May	$34.13	$50.65	48.40%
June	$35.32	$50.59	43.23%
July	$35.03	$50.22	43.36%
August	$35.02		
September	$34.55		
October	$34.66		
November	$34.67		
December	$34.32		
AVERAGE	$34.77	$48.67	

SALES TAX SUMMARY

	2007	2008	2009	2010	2011	Diff. '10 - '11	% Diff.	2010 YTD	2011 YTD	Diff. '10 - '11	% Differenc
Jan	43,040.41	43,516.85	43,726.32	44,933.16	43,677.78	-1,255.38	-2.9%	44,933.16	43,677.78	-1,255.38	-2.8%
Feb	44,273.79	46,544.07	49,937.92	59,338.25	48,453.55	-10,884.70	-21.8%	104,271.41	92,131.33	-12,140.08	-11.6%
Mar	35,899.77	46,125.81	59,417.29	44,064.14	48,692.52	4,628.38	7.8%	148,335.55	140,823.85	-7,511.70	-5.1%
Apr	39,334.11	41,298.70	41,900.26	46,686.51	42,633.11	-4,053.40	-9.7%	195,022.06	183,456.96	-11,565.10	-5.9%
May	45,142.71	44,634.80	41,070.02	47,865.00	48,186.99	321.99	0.8%	242,887.06	231,643.95	-11,243.11	-4.6%
June	46,335.58	52,647.16	43,320.60	48,059.05	47,682.94	-376.11	-0.9%	290,946.11	279,326.89	-11,619.22	-4.0%
July	49,500.52	47,720.81	46,612.85	43,151.43	44,834.43	1,683.00	3.6%	334,097.54	324,161.32	-9,936.22	-3.0%
Aug	46,173.87	47,209.53	50,284.61	52,935.19							
Sept	44,486.92	50,855.51	52,550.48	52,062.71							
Oct	51,633.80	48,068.36	52,382.92	47,483.47							
Nov	46,598.51	43,264.92	47,111.87	44,789.92							
Dec	44,281.28	43,884.31	56,073.14	46,693.70							
	536,701.27	555,770.83	584,388.28	578,062.53	324,161.32						

Difference 2010 - 2011	-10,354.36	
	-3.2%	Down 2010 to 2011
2011 Budget Sales Tax	$652,496	
2011 To Date Sales Tax	$324,161	49.68%
2011 TDD Sales Tax	$418.14	
2010 TDD Sales Tax	$15,355.31	



City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 5

Topic:
2012 Operating Budget Public Hearing

Action Requested:
Hold 2012 Operating Budget Public Hearing. (Council is required to formally open and close the hearing.)

Narrative:
K.S.A. 79-2929 requires that the proposed budget and notification of hearing be published at least ten days prior to the date of the Budget Hearing, and state law requires that a budget hearing be held at least ten days prior to the date on which the certification of annual levies to the County Clerk is required (K.S.A. 79-2933). On July 7 and August 1, 2011 The Basehor City Council reviewed and discussed the 2012 Operating Budget. Since that time staff has made Council directed adjustments and now presents a proposed budget with a 29.765 mill levy. The proposed 2012 Budget includes the same level of services and infrastructure maintenance as the 2011 Budget despite decreasing revenues. This hearing is an opportunity to solicit public opinion.

Presented by:
City Administrator, Mark Loughry
Corey Swisher, City Clerk/Finance Director

Administration Recommendation:
Hold 2012 Operating Budget Public Hearing. (Council is required to formally open and close the hearing.)

Committee Recommendation:
N/A

Attachments:
N/A

Bittersweet Court, Lansing, KS 66043 (the "Property")

and all those defendants who have not otherwise been served are required to plead to the Petition on or before the 30th day of August, 2011, in the District Court of Leavenworth County, Kansas. If you fail to plead, judgment and decree will be entered in due course upon the Petition.

NOTICE

Pursuant to the Fair Debt Collection Practices Act, 15 U.S.C. §1692c(b), no information concerning the collection of this debt may be given without the prior consent of the consumer given directly to the debt collector or the express permission of a court of competent jurisdiction. The debt collector is attempting to collect a debt and any information obtained will be used for that purpose.

Prepared By:
South & Associates, P.C.
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(KS # 21804)
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(913)663-7600
(913)663-7899 (Fax)
Attorneys For Plaintiff
(93579)

(First published in The Mirror, Wednesday, July 27, 2011)

IN THE DISTRICT COURT OF LEAVENWORTH COUNTY, KANSAS
CIVIL DEPARTMENT

JPMorgan Chase Bank, National Association
Plaintiff,
vs.
Rick Lloyd Richardson a/k/a Rick L Richardson; John Doe (Tenant/ Occupant); Mary Doe (Tenant/Occupant); Jill Roe (real name unknown) unknown spouse, if any, of Rick Lloyd Richardson,
Defendants.

Case No. 11CV377
Court Number:

Pursuant to K.S.A. Chapter 60

NOTICE OF SUIT

THE STATE OF KANSAS, to the above-named defendants and the unknown heirs, executors, administrators, devisees, trustees, creditors and assigns of any deceased defendants; the unknown spouses of any defendants; the unknown officers, successors, trustees, creditors and assigns of any defendants that are existing, dissolved or dormant corporations; the unknown executors, administrators, devisees, trustees, creditors, successors and assigns of any defendants that are or were partners or in partnership; the unknown guardians, conservators and trustees of any defendants that are minors or are under any legal disability; and the unknown heirs, executors, administrators, devisees, trustees, creditors and assigns of any person alleged to be deceased, and all other persons who are or may be concerned.

You are notified that a Petition has been filed in the District Court of Leavenworth County, Kansas, praying to foreclose a real estate mortgage on the following described real estate:

Lots 5 and 6, Block 3, FIRST AND SECOND ADDITION TO THE TOWN OF BASEHOR, Leavenworth County, Kansas., commonly known as 3014 North 155th Street,

Published in the Basehor Sentinel, Thursday, August 4, 2011.

State of Kansas
City

2012

NOTICE OF BUDGET HEARING

The governing body of
City of Basehor
will meet on August 15, 2011 at 7:00 p.m. at Basehor City Hall, 2620 N. 155th for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.
Detailed budget information is available at Basehor City Hall, 2620 N. 155th and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2012 Expenditures and Amount of Current Year Estimate for 2011 Ad Valorem Tax establish the maximum limits of the 2012 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual for 2010		Current Year Estimate for 2011		Proposed Budget for 2012		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2011 Ad Valorem Tax	Estimate Tax Rate*
General	2,038,857	17.440	1,786,390	17.440	1,867,562	945,344	19.081
Debt Service	531,328	3.100	652,489	9.238	702,234	101,288	2.044
Employee Benefit		9.237	497,765	3.100	489,630	427,999	8.639
Special Highway	244,916		1,048,500		715,000		
Special Park	2,570		55,000		25,000		
Sewer	1,179,231		1,522,106		1,379,625		
Solid Waste	155,370		155,370		280,897		
Cedar Lakes Maintenance	26,442		36,000		40,000		
Capital Improvement	399,976		100,000				
Sewer District #3					33,000		
Non-Budgeted Funds	4,850,994						
Totals	9,429,684	29.777	5,853,620	29.778	5,532,948	1,474,631	29.764
Less: Transfers	69,000		155,841		185,894		
Net Expenditure	9,360,684		5,697,779		5,347,054		
Total Tax Levied	4,636,831		1,415,736		xxxxxxxxxxxxxxxxx		
Assessed Valuation	45,550,427		50,502,675		49,543,124		

Outstanding Indebtedness, January 1,	2009	2010	2011
G.O. Bonds	9,090,000	8,660,000	4,560,000
Revenue Bonds	0	0	0
Other	12,346,306	12,037,987	12,330,639
Lease Purchase Principal	75,000	67,600	62,400
Total	21,511,306	20,765,587	16,953,039

*Tax rates are expressed in mills

City Official Title: City Clerk/Finance Director

WorldClassifieds
NORTHEAST KANSAS
Buy. Sell. Rent. Discover.

- Baldwin
- Basehor
- Bonner Springs
- De Soto
- Eudora
- Lawrence
- Shawnee
- Tonganoxie

has the highest concentration of local job postings in the region, 67,000 readers in print, 140,000 users online.

See regional listings for open positions in:

- Accounting
- Finance
- Transportation
- Sales
- Professional
- Health Care
- Service
- Education, and more!

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 6

Topic:
Consider Adoption of 2012 Operating Budget

Action Requested:
Approve 2012 Operating Budget.

Narrative:
Included in the packet you will find the Proposed 2012 Operating Budget. The Budget is based on a 29.765 mill levy which is a slight decrease from 2011. The Proposed 2012 Budget includes the same level of services and infrastructure maintenance as the 2011 Budget despite decreasing revenues. Council has reviewed and discussed the budget on July 7 and August 1. All Council direction is reflected in the proposed document. Budget highlights include decreased deferred compensation contributions, flat health benefit expenses and a two percent pay matrix increase. The changes to deferred compensation and health benefits are intended to have a long-term positive impact on the City's bottom line in the General, Sewer and Solid Waste Funds. Other notable budget reductions include; outside agency requests, marketing, City Administrator's contingency, online records hosting, human resource consulting and a budgeted cash basis reserve in the Bond & Interest Fund. In the City's three levy funds (General, Bond & Interest, Employee Benefit) there is a seven percent delinquency rate included which is consistent with the City's actual delinquency rate according to the County Treasurer. There are no Capital Improvement expenses budgeted for 2012 although the Fund remains healthy and Council will continue to position resources into the Fund to allow for future projects. The City will continue the Pavement Management Plan (approximately one linear mile of lane paving) in 2012 which is expensed out of the Consolidated Highway Fund. Improvements to the Field of Dreams are also included in the 2012 Budget. Improvements to the facility are self funded through participation fees. The City's two Utility/Enterprise funds (Sewer & Solid Waste) are forecast to remain self-sustaining and solvent. In spite of news at the state and national level surrounding deficits and a debt crisis, through fiscally judicious management practices the City remains financially sound. The future of Basehor also looks promising as building permits issued in 2011 through July are more than double than those issued in all of 2010. The City's objective has been to prepare a sustainable comprehensive financial plan for services, programs and capital projects which will assist the Mayor and Council in their endeavor to maintain and enhance the livability of the community.

Presented by:
City Administrator, Mark Loughry
Corey Swisher, City Clerk/Finance Director

Administration Recommendation:
Approve 2012 Operating Budget.

Attachments:
Budget Certificate
Proposed 2012 Operating Budget

State of Kansas
City

2012

CERTIFICATE

To the Clerk of Leavenworth County, State of Kansas
We, the undersigned, officers of
City of Basehor
certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2012; and
(3) the Amount(s) of Amount of 2011 Ad Valorem Tax Ad Valorem Tax are within statutory limiations.

Table of Contents:		Page No.	2012 Adopted Budget Budget Authority for Expenditures	Amount of 2011 Ad Valorem Tax	County Clerk's Use Only
Computation to Determine Limit for 2012		2			
Allocation of MVT, RVT, 16/20M Veh & Slider		3			
Schedule of Transfers		4			
Statement of Indebtedness		5			
Statement of Lease-Purchases		6			
Fund	**K.S.A.**				
General	12-101a	7	1,867,562	945,344	
Debt Service	10-113		702,234	101,288	
Employee Benefit			489,630	427,999	
Special Highway			715,000		
Special Park			25,000		
Sewer			1,379,625		
Solid Waste			280,897		
Cedar Lakes Maintenance			40,000		
Capital Improvement					
Sewer District #3			33,000		
Non-Budgeted Funds					
Totals		xxxxxx	5,532,948	1,474,631	
Is an Ordinance required to be passed, published, and attached to the budget?				No	County Clerk's Use Only
Budget Summary		1			
Neighborhood Revitalization					Nov 1, 2011 Total Assessed Valuation

Assisted by:
Mark Loughry, City Administrator
Corey Swisher, City Clerk/Finance Director
Address:
2620 N. 155th Street
Basehor, KS 66007

Date Attested: , 2011

County Clerk

Governing Body

OPERATING FUNDS BEGINNING CASH BALANCE

	2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
General	$562,109	$419,077	$264,598	$155,776	$172,333
Special Parks and Rec	$146,260	$159,898	$149,714	$166,804	$121,554
Consolidated Highway	$2,217,728	$1,726,181	$1,692,871	$1,920,341	$1,294,201
Capital Improvement	$1,210,908	$1,346,875	$1,244,713	$1,290,286	$1,256,286
Municipal Equipment reserve	$355,972	$286,227	$236,227	$340,555	$320,722
Bond and Interest	$106,182	$81,613	$46,949	$37,043	$61,741
Sewer	-$22,348	$464,249	$624,709	$404,640	$560,541
Solid Waste	$65,925	$71,534	$17,538	$88,375	$98,602
Cedar Lake Maintenance	$62,523	$23,442	$24,141	$26,689	$9,209
Employee Benefit	$0	$0	$0	$1	$1,392
Total Beginning Cash	$4,705,259	$4,579,096	$4,301,460	$4,430,509	$3,896,580

OPERATING FUNDS EXPENSES

	2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Budget
General	$1,986,681	$2,038,857	$2,048,180	$1,786,390	$1,867,562
Special Parks and Rec	$821	$2,570	$67,500	$55,000	$25,000
Consolidated Highway	$1,074,840	$244,916	$1,281,000	$1,048,500	$715,000
Capital Improvement	$117,597	$399,976	$500,000	$100,000	$0
Municipal Equipment Reserve	$103,535	$15,044	$63,000	$89,700	$8,840
Bond and Interest	$534,971	$531,121	$727,489	$652,489	$702,234
Sewer	$5,374,122	$1,179,231	$1,666,235	$1,522,106	$1,379,625
Solid Waste	$164,177	$155,370	$208,865	$260,873	$280,897
Cedar Lake Maintenance	$29,378	$26,442	$44,141	$36,000	$40,000
Sewer District #3 Maintenance	$0	$0	$0	$0	$33,000
Employee Benefit	$0	$0	$499,155	$497,765	$489,630
Total Annual Expenditures	$9,386,121	$4,593,527	$7,105,565	$6,048,823	$5,541,788

OPERATING FUNDS REVENUE

	2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Budget
General	$1,783,352	$1,805,451	$1,783,582	$1,802,947	$1,731,549
Special Parks and Recreation	$14,459	$9,476	$10,250	$9,750	$10,646
Consolidated Highway	$568,782	$439,076	$440,320	$422,360	$451,410
Capital Improvement	$306,402	$290,548	$75,000	$66,000	$66,100
Municipal Equipment reserve	$33,790	$69,372	$93,050	$69,868	$69,868
Bond and Interest	$510,819	$486,551	$681,540	$677,186	$640,493
Sewer	$5,981,180	$1,012,427	$896,762	$1,678,007	$1,243,162
Solid Waste	$158,996	$177,381	$196,100	$271,100	$279,233
Cedar Lake Maintenance	$10,297	$9,712	$20,000	$18,520	$31,020
Sewer District #3	$0	$0	$0	$0	$33,000
Employee Benefit	$0	$0	$499,156	$499,156	$503,304
Total Annual Revenue	$9,368,077	$4,299,994	$4,695,760	$5,514,894	$5,059,785
Total Cash Available	$14,073,336	$8,879,090	$8,997,220	$9,945,403	$8,956,365
Ending Cash Balance	$4,687,215	$4,285,563	$1,891,655	$3,896,580	$3,414,577

MILL LEVY COMPARISON

	2009 Actual	2010 Actual	2011 Budget	2012 Proposed
Annual Valuation	$43,924,056	$45,550,427	$50,502,675	$49,543,124
Bond and Interest Levy	0.000	0.336	3.100	2.044
General Fund Levy	27.953	28.640	17.440	19.081
Employee Benefit Levy			9.238	8.639
Total Annual Mill Levy	27.953	28.976	29.778	29.765
Variance From Previous Year	-0.594	1.023	0.802	-0.013
Total Funds Generated from Ad Valorem	$1,227,809	$1,319,869	$1,503,880	$1,474,634

ALL FUNDS SALARIES

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Street	Full Time	$117,424	$120,565	$120,000	$118,000	$156,000
	Part-Time	$0	$0	$0	$0	$0
	Overtime	$6,234	$6,916	$3,500	$5,000	$6,000
Police	Full-time	$538,466	$566,865	$590,000	$543,512	$551,700
	Part-time	$37,397	$23,433	$15,000	$24,500	$25,000
	Overtime	$29,074	$43,452	$48,000	$40,000	$40,000
Planning	Fulltime	$94,669	$110,962	$112,000	$112,000	$112,600
	Overtime	$1,779	$981	$1,000	$1,000	$1,000
Park & Rec	Personal Services	$3,203	$4,765	$0	$0	$0
	Part-Time	$3,202	$0	$5,400	$8,400	$8,400
	Overtime	0	38.67	$0	$0	$0
Clerk	Full-time	$64,661	$108,147	$107,000	$98,904	$136,000
	Part-time	$40,961	$0	$0	$0	$0
	Overtime	$4,595	$1,330	$2,000	$2,400	$3,000
Admin	Full Time	$0	$0	$130,000	$120,000	$92,000
	Overtime	$0	$0	$1,200	$325	$0
	Part-time	$0	$0	$0	$0	$20,800
Governing Body						
	Elected Officials	$28,670	$0	$17,200	$18,200	$18,564
	Personal Services	$102,654	$115,943	$0	$0	$0
	TOTAL GENERAL FUND	$1,072,988	$1,103,398	$1,152,300	$1,092,241	$1,171,064
Sewer Fund						
	Full-time	$116,995	$129,037	$119,700	$113,611	$72,500
	Overtime	$5,464	$4,808	$7,000	$5,000	$5,000
	TOTAL SEWER FUND	$122,458	$133,845	$126,700	$118,611	$77,500
Solid Waste						
	Full-time	$16,240	$18,958	$26,980	$26,900	$0
	Overtime	$55	$659	$1,000	$1,310	$0
	TOTAL SOLID WASTE FUND	$16,296	$19,617	$27,980	$28,210	$0
	Total Benefits all Funds	$364,276	$427,970	$499,155	$497,765	$489,630
	TOTAL WAGES AND BENEFITS	$1,576,019	$1,684,830	$1,806,135	$1,736,827	$1,738,194

REVENUE

GENERAL FUND

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
	Beginning of the year balance	$562,109	$419,077	$264,598	$155,776	$172,333
460	Ad Valorem Property Tax	$1,122,910	$1,201,867	$823,161	$823,161	$883,500
491	Motor Vehicle Distribution	$144,741	$148,751	$153,666	$128,360	$91,538
493	Recreational Vehicle Tax	$1,945	$1,770	$1,951	$1,900	$1,079
496	16M & 20M Truck Tax	$1,770	$3,121	$3,403	$3,400	$2,064
464	Back Taxes	$48,112	$38,696	$30,000	$30,000	$30,000
	Sales Tax	$0	$0	$220,000	$200,000	$195,000
	Slider	$4,882	$0	$0	$0	$0
	Field of Dreams	$0	$0	$55,000	$44,000	$35,000
421	Court Fines	$194,846	$153,901	$195,000	$170,000	$170,000
401	Building Permits	$36,379	$11,382	$13,000	$28,000	$40,000
403	Pet Licenses	$1,348	$1,170	$1,000	$1,150	$1,150
404	Business Licenses	$8,050	$7,700	$8,000	$7,800	$7,800
405	Misc. Fees/Permits/Licenses	$14,175	$15,888	$13,000	$14,500	$14,500
407	Plan/Plat Application Fees	$1,845	$2,265	$3,400	$3,500	$3,500
432	Westar Energy Franchise Tax	$73,840	$91,498	$67,000	$70,000	$70,000
433	Atmos Energy Franchise Tax	$44,917	$41,421	$70,000	$42,000	$42,000
436	Suburban Water Franchise Tax	$7,454	$23,076	$11,000	$23,000	$23,000
	Consolidated Water Franchise Tax	$0	$0	$12,000	$0	$0
437	The World Co. Franchise Tax	$24,427	$39,934	$32,000	$32,500	$32,500
438	AT&T Franchise Tax	$11,832	$10,882	$13,000	$10,400	$10,400
434	SW Bell Franchise Tax	$0	$4,711	$3,000	$4,500	$4,500
	Grants and Reimbursables	$0	$625	$42,000	$0	$0
551	Interest Income	$11,307	$944	$0	$1,000	$1,000
451	Local Alcohol Liquor Fund	$7,816	$7,881	$8,001	$8,000	$8,896
511	Other Revenues	$5,754	$16,719	$5,000	$0	$0
	Transfer from Sewer	$0	$0	$0	$0	$25,088
675	Transfer from Solid Waste Fund	$15,000	$0	$0	$0	$39,035
	TOTAL REVENUES	$1,783,352	$1,805,451	$1,783,582	$1,802,947	$1,731,549
	TOTAL FUNDS AVAILABLE	$2,345,461	$2,224,528	$2,048,180	$1,958,723	$1,903,882
	TOTAL EXPENDITURES	$1,986,681	$2,038,857	$2,048,180	$1,786,390	$1,867,562
	UNRESERVED CASH BALANCE	$358,781	$185,671	$0	$172,333	$36,321

MILL LEVY INFORMATION	**2009**	**2010**	**2011**	**2012**
FUND REQUIREMENTS	$1,122,910	$1,304,610	$823,161	$883,500
ADD FOR DELINQUENT TAXES			7%	7%
TOTAL AD VALOREM	$1,122,910	$1,304,610	$880,782	$945,345
RATE OF LEVY IN MILLS	27.953	28.64	17.440	19.081

GENERAL FUND

EXPENDITURES

	2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Governing Body	$157,522	$127,221	$59,620	$73,903	$44,614
Administrator	$0	$0	$256,200	$175,425	$162,400
Facilities	$91,843	$116,188	$135,100	$121,204	$131,775
Clerk	$266,160	$277,147	$243,800	$219,104	$286,150
HR	$329,306	$387,628	$20,000	$18,000	$16,000
Park & Recreation	$14,106	$15,311	$59,450	$58,350	$32,955
Planning	$156,085	$152,537	$179,300	$144,524	$153,400
Police	$727,708	$740,500	$799,350	$747,562	$771,650
Street	$142,321	$153,324	$158,450	$142,800	$183,100
Miscellaneous	$101,629	$69,000	$136,910	$85,518	$85,518
TOTALS	$1,986,681	$2,038,857	$2,048,180	$1,786,390	$1,867,562

The General Fund is the primary operating fund for any city as it is available for any legally authorized purpose except those required to be accounted for in another Fund. The General Fund's primary revenue source is ad valorem property tax. This is a general tax on all real and personal property not exempt from taxation by law. It is sometimes called an "ad valorem" tax, meaning that the tax is based on the value of the property.

GENERAL FUND

GOVERNING BODY

ACCOUNT: 01-003

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
708	Elected Officials	$28,670	$0	$17,200	$18,200	$18,564
701	Personnel Services	$102,654	$115,943	$0	$0	$0
758	Paging/Wireless	$735	$453	$0	$0	$0
751	Legal Fees	$2,388	$2,095	$1,000	$750	$0
761	Vehicle Expense	$1,231	$281	$1,000	$150	$1,000
774	Training	$1,601	$1,654	$1,400	$1,400	$1,400
781	Promo/Public Relations Activities	$0	$569	$0	$20,000	$750
782	Mileage Reimbursement	$2,658	$274	$500	$500	$500
783	Organization & Membership Dues	$260	$1,001	$1,070	$100	$1,000
795	Outside Agency Requests	$0	$0	$30,000	$30,000	$15,000
799	Miscellaneous Contractual	$10,798	$2,100	$1,500	$500	$1,500
801	Office Supplies	$90	$73	$200	$50	$200
803	Miscellaneous Commodities	$3,298	$1,650	$3,000	$1,500	$2,000
804	Gas / Oil / Miscellaneous	$166	$269	$450	$103	$400
807	Printed Material/Publications	$697	$90	$300	$150	$300
850	Capital Outlay	$2,276	$771	$2,000	$500	$2,000
	TOTALS	$157,522	$127,221	$59,620	$73,903	$44,614

The Governing Body consists of the Mayor and a five member City Council. Expenses related to the City Administrator were separated from the Governing Body Department budget in 2011 resulting in a significant decrease in expenditures. Outside agency requests have been reduced to reflect Council direction to maintain a flat mill levy. Publice relations expenses have been decreased as a successful marketing program has been developed.

GENERAL FUND

CITY ADMINISTRATOR

ACCOUNT: 01-006

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
701	Full Time			$130,000	$120,000	$92,000
	Part Time			$0	$0	$20,800
704	Overtime			$1,200	$325	$0
758	Cell Phone			$2,000	$1,850	$1,850
774	Training			$3,500	$3,500	$3,500
782	Mileage Reimb/Car Allowance			$7,000	$7,000	$7,000
783	Organization & Membership Dues			$1,500	$1,500	$1,500
799	Miscellaneous Contractual			$15,000	$7,000	$7,000
801	Office Supplies			$1,000	$250	$250
	General Supplies			$500	$500	$500
807	Printed Material/Publications			$2,000	$1,000	$500
850	Capital Outlay			$2,500	$2,500	$2,500
	Contingency			$90,000	$30,000	$25,000
	TOTALS			$256,200	$175,425	$162,400

The City Administrator is responsible for planning, organizing, directing and coordinating all municipal activities, including activities of the utilities; serves as the chief administrative officer of the City and is responsible for the proper administration of all City affairs. This Department was initially identifed as independependent of others in the City's annual operating budget in 2011 and includes expenditures for the City Administrator. Previously expenses were dispersed between the Clerk/Finance and Governing Body budgets. The decrease in full time wages reflects the transition of the full time administrative assistant position into a part time position. Kansas statutes allow for up to ten percent of contingency spending. The **Contingency** line item is budgeted for unexpected expenses that occur mid-year with no ability to budget for them.

GENERAL FUND

CLERK / FINANCE

ACCOUNT : 01-001

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
701	Full-time	$64,661	$108,147	$107,000	$98,904	$136,000
702	Part-time	$40,961	$0	$0	$0	$0
704	Overtime	$4,595	$1,330	$2,000	$2,400	$3,000
751	Legal Fees	$9,838	$11,053	$15,000	$8,000	$30,000
758	Paging/Wireless	$190	$0	$1,500	$600	$600
760	Notices & Advertisements	$1,812	$1,897	$2,000	$2,000	$2,000
774	Training	$3,063	$3,283	$3,700	$4,200	$4,500
779	Insurance Expenses	$69,741	$82,396	$55,000	$45,000	$50,000
781	Promo/Public Relations Activities	$17,060	$19,268	$0	$100	$4,000
782	Car Allowance/Mileage Reimb	$217	$78	$400	$400	$450
783	Organization & Membership Dues	$10,205	$11,264	$11,600	$11,600	$12,000
785	Accounting & Auditing	$17,790	$16,460	$12,000	$19,000	$20,000
799	Miscellaneous Contractual	$10,773	$13,052	$15,000	$15,000	$7,000
801	Office Supplies	$3,632	$3,892	$3,600	$3,500	$3,600
803	Miscellaneous Commodities	$2,130	$1,461	$3,500	$1,500	$1,500
807	Printed Material/Publications	$429	$2,774	$7,000	$5,000	$5,000
808	Postage & Postal Permit	$841	$793	$2,000	$1,000	$4,000
850	Capital Outlay	$8,223	$0	$2,500	$900	$2,500
	TOTALS	**$266,160**	**$277,147**	**$243,800**	**$219,104**	**$286,150**

The City Clerk/Finance office is responsible for many basic governmental functions. As part of the official duties, the Clerk serves as the record keeper of all City Commission proceedings and actions, as well as City records (ordinances, resolutions, deeds, contracts, agreements, easements, vacations). The City Clerk is designated as the Freedom of Information Officer and coordinates all requests for records. The Clerk/Finance office is also responsible for providing the Governing Body with agenda packets and materials, maintaining and updating the City Code, recording and certifying special assessments, licensing businesses, cereal malt beverages, drinking establishments and fireworks stands. Department staff also provide the City with all accounting and utility billing functions including preparation of the City's annual operating budget. The **Organizational and Membership** dues line item includes funding for affiliations to organizations such as League of Kansas Municipalities (LKM), Mid-America Regional Council (MARC) and the Leavenworth County Development Coalition (LCDC). **Accounting and Auditing** expenses have been increased to reflect the cost of continuing a Generally Accepted Accounting Principles (GAAP) compliant audit for the 2012 budget year. The **Miscellaneous Contractual** line item includes image manage agreements, accounting software (FundBalance) maintenance and Filebound (online public records search access). Filebound will be discontinued in April of 2012 (saving approximately $8,000). Online code and a more user friendly records hosting service will replace the document search system. City-wide legal expenses have been consolidated and included in the 2012 Clerk/Finance budget.

GENERAL FUND

HR

ACCOUNT: 01-011

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
745	HR Support Plus	$1,375	$8,758	$9,000	$7,000	$5,000
746	Social Security	$64,545	$70,199	$0	$0	$0
747	Medicare	$15,095	$16,446	$0	$0	$0
748	KS Unemployment Tax	$1,076	$1,362	$0	$0	$0
749	Employee Vision	$1,844	$3,698	$0	$0	$0
772	EE Medical	$106,684	$130,606	$0	$0	$0
773	EE Deferred Compensation	$55,513	$75,700	$0	$0	$0
778	EE Dental Insurance	$7,574	$8,422	$0	$0	$0
786	KS Police/Fireman	$68,982	$62,075	$0	$0	$0
787	Employee Assistance Program	$0	$0	$500	$500	$500
813	Clothing Allowance	$6,417	$10,362	$10,000	$10,000	$10,000
816	Vaccination Allowance	$200	$0	$500	$500	$500
	TOTALS	**$329,306**	**$387,628**	**$20,000**	**$18,000**	**$16,000**

Employee benefits for all funds have been consolidated into the Employee Benefit Fund allowing for easier tracking and a complete view of benefit costs. **HR Support Plus** includes the agreement for human resource support for all Departments. This group provides all background checks and general consulting for the City. The **Clothing Allowance** line item includes all General Fund employees and Elected Officials.

GENERAL FUND

STREET DEPARTMENT

ACCOUNT: 01-002

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
701	Full Time	$117,424	$120,565	$120,000	$118,000	$156,000
702	Part-Time	$0	$0	$0	$0	$0
704	Overtime	$6,234	$6,916	$3,500	$5,000	$6,000
751	Legal Fees	$46	$600	$1,500	$0	$0
758	Paging/Wireless	$1,397	$978	$1,500	$1,500	$1,500
760	Notices & Advertisements	$193	$369	$150	$0	$100
761	Vehicle/Equipment Main & Repair	$5,107	$5,696	$7,500	$4,500	$5,000
774	Training	$0	$38	$300	$300	$300
799	Miscellaneous Contractual	$1,962	$3,260	$2,500	$1,800	$2,000
801	Office Supplies	$91	$244	$700	$700	$700
803	Miscellaneous Commodities	$4,488	$8,264	$5,000	$4,000	$4,500
804	Gas/Oil/Misc	$4,010	$5,339	$6,000	$6,000	$6,000
810	Safety Equipment	$988	$267	$1,200	$1,000	$1,000
811	Maint Materials/Supplies	$382	$789	$0	$0	$0
850	Capital Outlay	$0		$8,600	$0	$0
	TOTALS	**$142,321**	**$153,324**	**$158,450**	**$142,800**	**$183,100**

The Street Department contributes to the quality of life of Basehor residents by maintaining approximatley 43 linear miles of city streets and improvements including snow removal. The Department maintains and schedules repairs and improvements on City Streets, all City facilities including parks the State licensed animal confinement area as well as general maintenance on designated City property. The Street Department also coordinates the logistics of solid waste and recycling disposal. The increase in full time wages reflects the City Superintendent's wages being reported outside of the Sewer Fund for ease of accounting. The wages will continue to be drawn from the Sewer Fund and accounted for through a transfer of funds.

GENERAL FUND

POLICE DEPARTMENT

ACCOUNT: 01-004

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
701	Full-time	$538,466	$566,865	$590,000	$543,512	$551,700
702	Part-time	$37,397	$23,433	$15,000	$24,500	$25,000
704	Overtime	$29,074	$43,452	$48,000	$40,000	$40,000
705	Police Grant Personal Serv.	$1,901	$0	$0	$0	$0
751	Legal Fees	$112	$231	$1,000	$1,000	$0
758	Paging/Wireless	$5,130	$2,850	$5,000	$4,000	$4,000
759	Animal Control Expenses	$2,251	$2,280	$3,000	$2,000	$2,000
760	Notices & Advertisements	$108	$803	$1,000	$750	$750
761	Vehicle/Equipment Main & Repair	$7,553	$8,776	$10,000	$10,000	$12,000
764	Leavenworth County Jail	$4,603	$3,133	$6,000	$4,000	$5,000
766	Municipal Court Judge	$3,650	$3,600	$3,650	$3,600	$4,000
767	Court Fees	$30,520	$21,858	$30,000	$20,000	$25,000
774	Training	$6,055	$7,683	$10,000	$8,000	$8,000
781	Promo/Public Relations Activities	$0	$211	$500	$500	$500
782	Mileage Reimbursement	$157	$0	$500	$500	$500
783	Organization Membership Dues	$295	$1,603	$500	$500	$500
799	Misc Contractual Services	$11,971	$10,733	$15,000	$30,000	$30,000
801	Office Supplies	$2,747	$2,653	$3,500	$2,500	$2,500
803	Miscellaneous Commodities	$8,965	$5,311	$10,000	$6,000	$8,000
804	Gas/Oil/Misc	$27,043	$30,826	$35,000	$40,000	$40,000
807	Printed Material/Publications	$673	$655	$1,500	$1,000	$1,000
808	Postage & Postal Permit	$1,009	$893	$1,200	$1,200	$1,200
810	Safety Equipment *(Vests)*	$3,087	-$1,918	$3,000	$1,000	$2,000
850	Capital Outlay	$4,942	$4,570	$6,000	$3,000	$8,000
	TOTALS	**$727,708**	**$740,500**	**$799,350**	**$747,562**	**$771,650**

The Basehor Police Department coordinates public safety efforts throughout the City. Through investigations, patrols, detective, and other efforts, the Police Department endeavors to deter and prevent criminal activity within the city. The **Part-time** animal control line item has been increased to provide for increased demand for services. **Vehicle/equipment maintenance** and repair is required to maintain an aging fleet of response vehicles. The **Miscellaneous Contractual** Services line item includes image management expenses, Leads Online, Training @ Your Place, Leavenworth County Probation services, insurance claims, fire extinguisher maintenance, new employee psychological exams, citation books, statute pocket guides, UPC/STO books, indigent deffense and departmental functional requirements. In regard to **training** all officers are required by Kansas Statutue to obtain 40 hours of annual training. Due to rising fuel costs and required patrol coverage the **Gas/Oil/Misc** line item has been increased. The **Miscellaneous Commodities** line item includes Watchguard video equipment and supplies, promotional items purchased for community policing, video supplies, office supplies, other departmental functional commodities. The **Capital Outlay** line item includes $5,000 available through the Department's participation (equitable share) in a criminal case.

GENERAL FUND

CITY FACILITIES

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Budget
752	Utility Gas (Atmos)	$7,141	$6,368	$10,000	$9,000	$10,000
753	Utility Electric (Westar)	$2,619	$2,919	$3,000	$2,950	$3,225
754	Utility Sewer & Solid Waste	$2,895	$1,836	$3,000	$500	$250
755	Utility Water (Cons Water)	$1,126	$1,114	$1,500	$1,200	$1,500
757	Telephone/Fax/Internet Service	$5,801	$4,115	$4,200	$2,500	$3,000
777	Facility Repairs & Maintenance	$867	$932	$1,800	$1,000	$1,800
787	Street Lighting	$52,615	$52,576	$56,000	$56,500	$59,000
797	Technology Support	$8,300	$33,985	$40,000	$35,000	$40,000
799	Misc. Contractual Services	$7,654	$5,600	$5,800	$6,000	$6,000
803	Miscellaneous Commodities	$2,524	$2,330	$2,800	$1,954	$2,000
810	Safety Equipment	$0	$231	$0	$100	$500
850	Capital Outlay	$299	$4,183	$7,000	$4,500	$4,500
	TOTALS	**$91,843**	**$116,188**	**$135,100**	**$121,204**	**$131,775**

The **Technology Agreement** line item covers the agreement for services relating to information technology support and network security. **Miscellaneous Contractual** includes items such cleaning, general repairs and fire extinguisher inspections. The **Miscellaneous Commodities** line item includes general supplies and maintenance materials. **Street Lighting** was moved from the Street Department to City Facilities as it is a true utility expense.

GENERAL FUND

PARKS & REC DEPTARTMENT

ACCOUNT: 01-008

PERSONNEL		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
701	Personal Services	$3,203	$4,765	$0	$0	$0
702	Part-Time	$3,202	$0	$5,400	$8,400	$8,400
704	Overtime	$0	$39	$0	$0	$0
803	Miscellaneous Commodities	$827	$855	$500	$500	$500
811	Maintenance Materials/Supplies	$1,166	$323	$800	$800	$800
480	Field of Dreams	$0	$0	$40,000	$40,000	$15,000
753	Utility Electric	$1,532	$3,800	$3,000	$3,400	$3,655
754	Utility Sewer & Solid Waste	$139	$424	$150	$150	$0
755	Utility Water	$352	$850	$600	$600	$600
792	Park Maintenance & Repairs	$2,534	$1,488	$2,500	$1,000	1,500
799	Misc. Contractual Services	$1,150	$2,767	$6,500	$3,500	2,500
	TOTALS	**$14,106**	**$15,311**	**$59,450**	**$58,350**	**$32,955**

The Parks & Recreation Department provides for quality recreational, sporting and leisure opportunities within the City of Basehor. This Department enhances and maintains the City Park (including walking trail and restroom facilities). **The Electric Utility** line item reflects the energy used to warm the City Park restrooms and allow electricity for special events and family reservations. The Field of Dreams athletic complex expenses include utilities and youth programming participation rebates.

GENERAL FUND

PLANNING & ZONING DEPT.

ACCOUNT: 01-017

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
701	Full-time	$94,669	$110,962	$112,000	$110,199	$112,600
704	Overtime	$1,779	$981	$1,000	$1,000	$1,000
751	Legal Fees	$12,865	$18,491	$18,000	$5,000	$0
758	Paging/Wireless	$1,107	$1,039	$1,500	$1,000	$1,500
760	Notices & Advertisements	$3,237	$534	$3,000	$500	$0
761	Vehicle/Equipment Main & Repair	$68	$439	$1,000	$1,000	$1,700
765	Engineering Services	$27,957	$8,297	$15,000	$15,000	$0
768	Consulting/Special Studies	$0	$3,024	$10,000	$0	$0
774	Training/Travel/Mileage	$2,166	$335	$3,500	$2,000	$3,000
776	Building Demolition	$6,000	$0	$1,500	$0	$0
782	Mileage Reimb/Car Allowance	$82	$818	$1,000	$0	$0
783	Organization/Membership Dues	$662	$580	$1,000	$525	$1,000
799	Miscellaneous Contractual	$2,012	$2,731	$3,000	$3,000	$4,000
801	Office Supplies	$349	$202	$500	$500	$500
803	Miscellaneous Commodities	$897	$533	$1,000	$500	$1,500
804	Gas/Oil/Misc	$853	$1,026	$1,300	$1,300	$2,600
807	Printed Material/Publications	$325	$1,730	$2,000	$1,000	$0
808	Postage & Postal Permit	$840	$817	$1,000	$0	$0
850	Capital Outlay	$217	$0	$2,000	$2,000	$2,000
	Notices & Printed Materials	$0	$0	$0	$0	$2,000
	Professional Services	$0	$0	$0	$0	$20,000
	TOTALS	**$156,085**	**$152,537**	**$179,300**	**$144,524**	**$153,400**

The Planning & Zoning Department promotes safety and quality neighborhod/commercial maintenance and development. More specifically, staff continues to review the City's Comprehensive Plan and add items as-needed based on special study areas. The Department also applies the city's long-range development goals and objectives to specific development proposals as they are brought before the Planning Commission and City Council. The department assures resident's safety by conducting thorough reviews of all construction plans for compliance with the latest building codes, engineering standards and environmental requirements. Reviews with detailed, on-site inspections of construction activity throughout the building process are also conducted . **Printed Materials/Publications** and **Notices & Advertisements** have been included in the **Notices & Printed Materials** line item. **Engineering Services** and **Consulting/Special Studies** are included in **Professional Services**. **Profesional Services** include miscellaneous traffic studies, geotechnical studies, and licensed survey work. **Mileage Reimb/Car Allowance** will now be reported in the **Training/Travel/Mileage** in 2011 budget line item. **Miscellaneous Contractual** includes maintenance on AutoCAD ($950), GIS ($700), Laredo ($720) and biannual County mapping ($1200). **Miscellaneous Commodities** include field equipment replacement, survey equipment, safety equipment, and 36" printing paper. The **Gas/Oil/Misc** increase reflects the addition of one work truck to the fleet. **Postage & Postal Permits** will be provided by the General Fund. **Capital Outlay** will

GENERAL FUND

MISCELLANEOUS

	2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Transfer to Equipment Reserve	$30,000	$69,000	$78,910	$69,518	$69,518
NRP Rebate	$2,391	$0	$16,000	$16,000	$16,000
Reimbursements & Reimbursables	$69,238	$0	$42,000	$0	$0
TOTALS	**$101,629**	**$69,000**	**$136,910**	**$85,518**	**$85,518**

Included in this budget is a Fleet Replacement Schedule which outlines the necessary transfers to cover the General Funds share of equipment depreciation. The **Transfer to Equipment Reserve** is for this purpose. The **Neighborhood Revitalization Program** (NRP) Rebate covers the rebate of ad valorem taxes on constructed and eligible property improvements within the defined NRP neighborhoods. **Reimbursements & Reimbursables** are not required to be budgeted for and have been removed from the budget both in revenue and expenditures.

SOLID WASTE FUND

ACCOUNTS: 09-000; 09-009; 09- 09-011

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Beginning of year balance		$65,925	$71,534	$17,538	$88,375	$98,602
Revenue						
521	Solid Waste Fees	$153,420	$176,271	$194,000	$269,000	$277,070
495	Delinquent Fee Collections	$4,510	$979	$2,000	$2,000	$2,060
551	Interest on Idle Funds	$1,066	$131	$100	$100	$103
	TOTAL REVENUE	$158,996	$177,381	$196,100	$271,100	$279,233
	TOTAL AVAILABLE FUNDS	$224,921	$248,915	$213,638	$359,475	$377,835
Expenditures						
09-010-701	Full-time	$16,240	$18,958	$26,980	$26,900	$0
09-010-704	Overtime	$55	$659	$1,000	$1,310	$0
09-011-746	Social Security	$1,010	$0	$0	$0	$0
09-011-747	Medicare	$237	$0	$0	$0	$0
09-011-748	Unemployment	$0	$0	$0	$0	$0
05-011-749	Vision Insurance	$0	0	$0	$0	*$0*
09-011-772	Medical/Life Insurance	$27	0	$0	$0	*$0*
09-011-773	Deferred Compensation	$2,202	$0	$0	$0	$0
09-111-774	Training	$0	$0	$0	$1,200	$1,500
09-011-778	Dental Insurance	$0	0	$0	$0	$0
	Transfer to Employee Benefit	$0	$0	$11,085	$11,085	$13,373
09-011-779	Misc. Contractual Services	$0	$1,172	$0	$0	$0
09-000-903	Transfer to General Fund	$15,000	$0	$0	$0	$39,035
09-000-972	Transfer to Sewer Fund	$0	$0	$0	$0	$0
09-010-775	Solid Waste Disposal	$125,729	$131,602	$163,300	$217,778	$224,311
09-010-799	Misc. Contractual Services	$585	$0	$800	$0	$0
09-010-801	Office Supplies	$91	$0	$100	$300	$309
09-010-803	Miscellaneous Commodities	$0	$0	$100	$100	$103
05-009-807	Printed Material/Publications	$0	$480	$1,500	$1,500	$1,545
05-009-808	Postage & Postal Permit	$3,000	$2,500	$4,000	$700	$721
	TOTALS	**$164,177**	**$155,370**	**$208,865**	**$260,873**	**$280,897**
	UNRESERVED CASH BALANCE	$60,744	$93,545	$4,773	$98,602	$96,938

The City of Basehor contracts with Deffenbaugh Industries to provide solid waste disposal and single stream curbside recycling utilizing poly-carts. All residences in Basehor receive this service. The reduction in **wages** is reflected in the transfer to the General Fund. This is to accomodate simplified accounting and reporting. The transfer to the General Fund accounts for the partial salaries for City staff. Five percent of the City Administrator, City Clerk/Finance Director, Accounting Clerk and Street Department line staff's salaries are accounted for in this Fund. Fifty percent of the Assistant City Clerk's salary and ten percent of the City Superintendent's salary is accounted for in this Fund.

SEWER FUND

SEWER DEPARTMENT

ACCOUNTS: 05-000; 05-009; 05-011

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Beginning of year balance		-$22,348	$464,249	$624,709	$404,640	$560,541
REVENUES						
	Sewer Charges	$665,825	$685,170	$715,600	$1,043,621	$1,052,000
408	Sewer Connection Fees	$88,636	$69,729	$100,000	$390,000	$110,000
495	Delinquent Fee Collections	$18,236	$3,187	$8,000	$30,000	$8,000
551	Interest Income	$7,927	$908	$1,000	$1,000	$1,000
547	KDHE Loan Proceeds	$0	$0	$0	$141,224	$0
	Capital Project Funds	$5,200,556	$253,433	$0	$0	$0
472	24/40 Interceptor	$0	$0	$72,162	$72,162	$72,162
	TOTAL REVENUE	$5,981,180	$1,012,427	$896,762	$1,678,007	$1,243,162
	TOTAL AVAILABLE FUNDS	$5,958,832	$1,476,676	$1,521,471	$2,082,647	$1,803,703
	TOTAL EXPENDITURES	$5,374,122	$1,179,231	$1,666,235	$1,522,106	$1,379,625
	UNRESERVED CASH BALANCE	$584,710	$297,445	-$144,764	$560,541	$424,078

The Sewer Fund accounts for revenues and expenses related to the provision of sewer services to City residents and customers in adjacent areas. It is classified as an enterprise fund rendering services on a user charge basis. The system is a self supporting entity and the accounting must make it possible to show whether it operated at a profit or loss. Rates are set based on the cash needs approach with revenues equaling or exceeding budgetary expenditure appropriations which include both capital outlay and debt detirement. Users of the system are charged based on actual water usage during the months of December, January and February. The increase in the estimated 2011 **Sewer Connection Fees** reflect the connection of Glenwood Estates to the City's wastewater treatment facility. Sewer rates were increased in 2011 to accomodate higher debt service payments and ongoing infrastructure maintenance.

SEWER FUND

SEWER DEPARTMENT

ACCOUNTS: 05-000; 05-009; 05-011

PERSONNEL		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
05-009-701	Full-time	$116,995	$129,037	$119,700	$113,611	$72,500
05-009-704	Overtime	$5,464	$4,808	$7,000	$5,000	$5,000
05-011-746	Social Security	$7,281	$0	$0	$0	$0
05-011-747	Medicare	$1,703	$0	$0	$0	$0
05-011-749	Vision Insurance	$231	$0	$0	$0	$0
05-011-772	Medical/Life Insurance	$12,794	$0	$0	$0	$0
05-011-773	Deferred Compensation	$16,544	$0	$0	$0	$0
05-011-778	Dental Insurance	$932	$0	$0	$0	$0
05-711-751	Legal Professional Fees	$0	$671	$0	$0	$0
05-009-753	Utility Electric	$67,754	$90,436	$83,000	$91,000	$100,513
05-009-757	Telephone/Fax/Internet Service	$5,137	$1,445	$2,500	$1,800	$2,000
05-009-758	Paging/Wireless	$1,654	$1,327	$1,200	$1,200	$1,500
05-009-761	Vehicle/Equip Maint. & Repair	$8,878	$1,745	$2,500	$2,000	$2,500
05-009-762	Sludge Waste Removal	$15,532	$11,431	$20,000	$17,000	$18,500
05-009-765	Engineering Services	$258,399	$18,085	$5,000	$0	$0
05-009-774	Training	$849	$827	$2,500	$1,500	$1,500
05-009-777	Facility Repairs/Maintenance	$1,932	$7,878	$14,000	$10,000	$10,000
05-009-789	Collection System Maint./Repair	$14,767	$26,185	$26,500	$26,500	$26,500
05-009-790	Sampling	$3,725	$3,637	$5,000	$4,200	$4,500
05-009-799	Miscellaneous Contractual	$7,061	$5,438	$7,500	$4,500	$5,000
05-009-803	General Supplies	$6,519	$4,970	$5,000	$5,000	$5,000
05-009-804	Gas/Oil/Misc	$3,855	$5,629	$4,500	$6,000	$6,500
05-009-807	Printed Material/Publications	$174	$480	$1,000	$250	$250
05-009-808	Postage & Postal Permit	$3,833	$3,372	$4,000	$4,000	$4,000
05-009-810	Safety Equipment	$0	$853	$0	$0	$2,500
	New Equipment	$9,857	$0	$6,500	$3,500	$21,000
05-009-810	Maint. Materials/Supplies	$9,231	$1,366	$10,000	$10,000	$10,000
05-009-815	Collection System Materials/Supplies	$0	$392	$0	$0	$0
	Transfer to General Fund (Wages)	$0	$0	$0	$0	$25,088
	Transfer to Equipment Reserve	$0	$0	$13,790	$0	$0
	Transfer to Employee Benefit	$0	$0	$52,056	$52,056	$38,880
	Transfer to Bond & Interest	$0	$0	$0	$0	$0
05-000-865	Capital Improvements	$4,236,792	$121,227	$10,000	$5,000	$5,000
05-000-854	Sewer Line Rehababilitation	$29,108	$0	$275,000	$170,000	$100,000
05-000-901	KDHE Payments	$527,122	$737,995	$987,989	$987,989	$911,395
	TOTALS	**$5,374,122**	**$1,179,231**	**$1,666,235**	**$1,522,106**	**$1,379,625**

The **Sewer Line Rehabilitation** includes $100,000 to repair and replace infrastrucuture. The reduction in wages is reflected in the transfer to the General Fund. This is to accomodate simplified accounting and reporting. Previously the City Superintendent's salary was reported in the Full-time salaries line item.

		Gene 10%	Johnson	Wright	Kathy 50%
Salary	$96,466	7015	40477	31901	17072.5
OT	$6,000		2500	2500	1000
SS	$6,353				
Medicare	$1,486				
Unempl	$2,500				
Vision	$416	$16	160	$160	$80
Medical	$15,977	607.4	6074	4056	2028
Deferred	$10,611	$772	$4,452	$3,509	$1,878
Dental	$967	37.2	372	372	186
STD/LTD	$472	20.95	241	190	20.3
AD&D	$99	$4	38	$38	$19
Total Benefits	$38,880				

Loughry 5%	Swisher 5%	Olson 5%
$4,489	$3,127	$1,841
$8	$8	$8
$653	$208	$208
$654	$456	$268
$19	$19	$19
$27	$19	$11
$2	$2	$2

BOND & INTEREST FUND

ACCOUNT: 08-000

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Beginning of year balance		$106,182	$81,613	$46,949	$37,043	$61,741
REVENUES						
460	Ad Valorem	$26,834	$14,100	$146,319	$146,319	$94,663
461 & 464	Delinquent Taxes	$2,780	$1,046	$0	$1,000	$1,000
465	Neighborhood Revit.	$0	-$208	$0	$0	$0
466	(Escape) Tax	$0	$7	$0	$0	$0
491	MVT	$17,309	$4,217	$1,804	$1,804	$16,271
493	RVT	$222	$49	$23	$23	$192
496	16/20MVT	$0	$395	$40	$40	$367
470 & 471	Special Assessments	$460,902	$466,744	$532,354	$527,000	$527,000
551	Interest	$2,772	$202	$1,000	$1,000	$1,000
	TOTAL REVENUE	$510,819	$486,551	$681,540	$677,186	$640,493
	TOTAL AVAILABLE FUNDS	$617,001	$568,164	$728,489	$714,230	$702,234
EXPENDITURES						
860	GO Bond	$320,000	$330,000	$350,000	$321,476	$319,001
862	GO Bond	$214,971	$201,121	$186,821	$215,345	$214,645
880	KDOT Principal Payments	$0	$0	$53,418	$53,418	$55,635
881	KDOT Interest Payments	$0	$0	$62,250	$62,250	$60,033
	Neighborhood Revitilization	$0	$0	$0	$0	$2,920
	Cash Basis Reserve	$0	$0	$75,000	$0	$50,000
	TOTAL EXPENDITURES	$534,971	$531,121	$727,489	$652,489	$702,234
	UNRESERVED CASH BALANCE	$82,030	$37,043	$1,000	$61,741	$0

MILL LEVY INFORMATION	2009	2010	2011	2012
FUND REQUIREMENTS			$146,319	$94,663
ADD FOR DELINQUENT TAXES			7%	7%
TOTAL AD VALOREM			$156,561	$101,289
RATE OF LEVY IN MILLS			3.100	2.044

The Bond & Interest Fund is used for the accumulation of resources for, and the repayment of general long-term debt, interest and related costs. KSA 79-2930 allows up to an additional 5% for delinquent taxes over the actual delinquency rate. The Special Assessments revenue line item is derived from the Pinehurst and Falcon Lakes Benefit Districts. The KDOT expense litem items represent a loan that was used to complete the east end of Wolf Creek Parkway. The **Cash Basis Reserve** is utilized to prevent a budget violation.

EMPLOYEE BENEFIT

	2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Budget
Beginning of year balance			$0	$1	$1,392
REVENUES					
Ad Valorem			$436,015	$436,015	$400,000
Delinquent			$0	$0	$750
MVT			$0	$0	$48,486
RVT			$0	$0	$572
16/20MVT			$0	$0	$1,093
Interest			$0	$0	$150
Transfer From Solid Waste			$11,085	$11,085	$13,373
Transfer From Sewer			$52,056	$52,056	$38,880
TOTAL REVENUE			$499,156	$499,156	$503,304
TOTAL AVAILABLE FUNDS			$499,156	$499,157	$504,696
EXPENDITURES					
Neighborhood Revitilization			$0	$0	$8,230
Social Security			$78,000	$78,000	$77,100
Medicare			$18,200	$18,200	$18,000
KS Unemployment Tax			$30,265	$30,265	$9,700
Employee Vision			$4,590	$4,200	$4,000
EE Medical			$159,000	$159,000	$160,000
EE Deferred Compensation			$80,000	$80,000	$72,000
Work Comp			$35,000	$35,000	$36,000
EE Dental Insurance			$10,500	$10,000	$9,700
KS Police/Fireman			$76,000	$76,000	$87,000
Short Term Disability			$3,500	$3,500	$3,800
Long Term Disability			$2,500	$2,500	$3,100
Life and AD&D			$1,600	$1,100	$1,000
TOTAL EXPENDITURES			$499,155	$497,765	$489,630
UNRESERVED CASH BALANCE			$1	$1,392	$15,066

MILL LEVY INFORMATION	**2009**	**2011**	**2012**
FUND REQUIREMENTS		$436,015	$400,000
ADD FOR DELINQUENT TAXES		7%	7%
TOTAL AD VALOREM		$466,536	$428,000
RATE OF LEVY IN MILLS		9.238	8.639

KSA 12-16,102 authorizes the establishment of an employee benefit fund. KSA 79-2930 allows up to an additional 5% for delinquent taxes over the actual delinquency rate.

CONSOLIDATED HIGHWAY FUND

ACCOUNT: 10-000

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Beginning of year balance		$2,217,728	$1,726,181	$1,692,871	$1,920,341	$1,294,201
REVENUES						
	State of Kansas Gas Tax	$105,127	$115,818	$108,900	$115,220	$121,040
	County Transfer Gas Tax	$9,476	$10,187	$12,420	$13,140	$13,170
	Excise/Impact Fees	$34,951	$21,636	$16,000	$16,000	$34,000
452/456	Local Sales and Use Tax	$289,594	$288,778	$300,000	$275,000	$280,000
	Miscellaneous	$100,000	$0	$0	$0	$0
	Transfer from General Fund	$0	$0	$0	$0	$0
	Interest on Idle Funds	$29,634	$2,658	$3,000	$3,000	$3,200
	TOTAL REVENUE	$568,782	$439,076	$440,320	$422,360	$451,410
	TOTAL AVAILABLE FUNDS	$2,786,510	$2,165,257	$2,133,191	$2,342,701	$1,745,611
849	Pavement Management Plan	$781,120	$201,494	175,000	175,000	$175,000
	Street CIP Projects	$0	$0	700,000	700,000	$250,000
765	Contractual Services	$100,705	$11,751	15,000	15,000	$0
771	Street Repairs & Maintenance	$170,240	$22,156	330,000	100,000	$230,000
803	Misc. Contractual Services	$3,833	$1,941	11,000	8,500	$10,000
811	Maintenance Materials/Supplies	$18,941	$7,573	50,000	50,000	$50,000
	TOTAL EXPENDITURES	$1,074,840	$244,916	$1,281,000	$1,048,500	$715,000
	UNRESERVED CASH BALANCE	$1,711,670	$1,920,341	$852,191	$1,294,201	$1,030,611

The Consolidated Highway Fund is used for street maintenance and repair, the pavement management plan, as well as salt and sand. The **Street Repairs & Maintenance** line item will allow for the continuation of the Pavement Management Program which paves approximately one linear mile of Basehor streets per year. The City established a Pavement Condition Index in 2008 which is used to determine which streets are resurfaced. The Pavement Condition Index, developed by the United States Army Corps of Engineers, is a numerical index between 0 and 100 and is used to indicate the condition of a roadway. It is a statistical measure and requires a manual survey of the pavement. The **Maintenance Materials/Supplies** line item includes items such as salt, sand and street signs. The **Street Repairs and Maintenance** line item is used for any unforseen street repairs that may be required during the course of the year or for larger street replacement projects not included in the pavement management plan.

SPECIAL PARK & REC FUND

ACCOUNT: 04-000

	2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Beginning of year balance	$146,260	$159,898	$149,714	$166,804	$121,554
REVENUES					
Local Liquor Tax	$7,816	$7,881	$8,000	$8,000	$8,896
Parkland Fee	$4,400	$1,400	$2,000	$1,500	$1,500
Interest on Investments	$1,993	$195	$250	$250	$250
Miscellaneous	$250	$0	$0	$0	0
TOTAL REVENUE	$14,459	$9,476	$10,250	$9,750	$10,646
TOTAL AVAILABLE FUNDS	$160,719	$169,374	$159,964	$176,554	$132,200
EXPENDITURES					
Park Maintenance & Repair	$821	$2,570	$7,500	$5,000	$10,000
Field of Dreams	$0	$0	$0	$0	$15,000
Capital Outlay	$0	$0	$60,000	$50,000	$0
TOTAL EXPENDITURES	$821	$2,570	$67,500	$55,000	$25,000
UNRESERVED CASH BALANCE	$159,898	$166,804	$92,464	$121,554	$107,200

This Fund is used to account for parks and recreation expenditures funded from the State liquor tax and City Parkland fees. These monies may on be used for park and recreation improvements and maintenance. 2011 expenditures include the paving of City Park and a matching funds request for one neighborhood park. The **Capital Outlay** line item for 2012 includes $15,000 for Field of Dreams capital improvements. These will include field enhancements, landscaping, HVAC replacement as well as restroom and concession facility improvements.

CAPITAL IMPROVEMENT FUND

ACCOUNT: 12-000

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Beginning of year balance		$1,210,908	$1,346,875	$1,244,713	$1,290,286	$1,256,286
REVENUE						
	Transfer From General Fund	$0	$0	$0	$0	$0
452/456	Local Sales/Use Tax	$289,594	$288,778	$70,000	$65,000	$65,000
	Interest on Idle Funds	$16,808	$1,770	$5,000	$1,000	$1,100
	TOTAL REVENUE	$306,402	$290,548	$75,000	$66,000	$66,100
	TOTAL AVAILABLE FUNDS	$1,517,310	$1,637,423	$1,319,713	$1,356,286	$1,322,386
EXPENDITURES						
12-000-850	Capital Outlay	$117,597	$399,976	$500,000	$100,000	$0
	TOTALS	$117,597	$399,976	$500,000	$100,000	$0
	UNRESERVED CASH BALANCE	$1,399,713	$1,237,447	$819,713	$1,256,286	$1,322,386

The Capital Improvement Fund is to be utilized for City facilities and infrastructure. The 2011 estimated expenditures include funding for City Hall architectual design services.

CEDAR LAKE MAINTENANCE FUND

ACCOUNT: 07-001

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Beginning of year balance		$62,523	$23,442	$24,141	$26,689	$9,209
REVENUES						
	Assessed Fees	$9,646	$9,669	$20,000	$18,500	$31,000
	Interest on Idle Funds	$651	$43	$0	$20	$20
	TOTAL REVENUE	$10,297	$9,712	$20,000	$18,520	$31,020
	TOTAL AVAILABLE FUNDS	$72,820	$33,154	$44,141	$45,209	$40,229
EXPENDITURES						
01-001-799	Miscellaneous Contractual	$29,378	$26,442	$44,141	$36,000	$40,000
	TOTAL EXPENDITURES	$29,378	$26,442	$44,141	$36,000	$40,000
	UNRESERVED CASH BALANCE	$43,442	$6,712	$0	$9,209	$229

The Cedar Lakes Maintenance Fund is to be used for expenses related to sewer issues in the Cedar Lake Estates sewer district. In 2011 and 2012 fees were increased to more closely reflect actual needs and expenditures.

SEWER DISTRICT #3 MAINTENANCE FUND

ACCOUNT:		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Beginning of year balance						$0
REVENUES						
	Assessed Fees					$33,000
	Interest on Idle Funds					$0
	TOTAL REVENUE					$33,000
	TOTAL AVAILABLE FUNDS					$33,000
EXPENDITURES						
01-001-799	Miscellaneous Contractual					$33,000
	TOTAL EXPENDITURES					$33,000
	UNRESERVED CASH BALANCE					$0

The Sewer District #3 Maintenance Fund is to be used for expenses related to maintence in the sewer district. This is a new fund for 2012 as the City will absorb this district from Leavenworth County as part of the Kansas Departmetn of Health & Enviornment (KDHE) mandated connection project.

MUNICIPAL EQUIP RESERVE FUND

ACCOUNT: 11-000

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Proposed
Beginning of year balance		$355,972	$286,227	$236,227	$340,555	$320,722
REVENUES						
	Transfer from General Fund	$30,000	$69,000	$78,910	$69,518	$69,518
	Transfer from Sewer Fund	$0	$0	$13,790	$0	$0
551	Interest on Investments	$3,790	$372	$350	$350	$350
	TOTAL REVENUE	$33,790	$69,372	$93,050	$69,868	$69,868
	TOTAL AVAILABLE FUNDS	$389,762	$355,599	$329,277	$410,422	$390,590
EXPENDITURES						
	Capital Outlay	$103,535	$15,044	$63,000	$89,700	$8,840
	TOTAL EXPENDITURES	$103,535	$15,044	$63,000	$89,700	$8,840
	UNRESERVED CASH BALANCE	$286,227	$340,555	$266,277	$320,722	$381,750

Kansas statutes provide that any Governing Body of any city may provide, by adoption of an Ordinance, for a Municipal Equipment Reserve Fund to finance the acquisition of equipment. Moneys may be budgeted and transferred to such fund from any source which may be lawfully utilized for such purposes, including equipment use charges on the various departments and agencies of the City to finance new and replacement equipment. Equipment includes machinery, vehicles and any other equipment or property including, but not limited to, computer hardware and software, which the city is authorized to purchase for municipal purposes. Included in this budget is a Fleet Replacement Schedule. Transfers to this Fund are calculated based on the Fleet Replacement Schedule with each Fund covering its own projected depreciation. By following the transfer schedule the City should be able to avoid single year budget increases. Expenditures from this Fund do not require budgeting as it is a Reserve Fund. The Police Department radio communications system will be the only budgeted expenditure in 2012.

BASEHOR TOWN CENTER

REPORT

ACCOUNT: 18-000

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Budget
18-000-751	Legal Fees	$0	$17,470			
18-000-760	Notices/Advertisements	$0	$1,361			
18-000-765	Engineering Services	$169,668	$11,515			
18-000-799	Misc. Contractual Services	$18,229	$72,062			
18-000-849	Street Improvements	$25,700	$700			
18-000-863	Temp Note Payments	$0	$3,835,380			
18-000-864	Temp Note Interest Payments	$144,551	$75,200			
18-000-891	Water Services	$10,212	$0			
18-000-892	Sewer Services	$537,843	$0			
18-000-893	Street Services	$1,655,005	$182,569			
	Totals	$2,561,208	$4,196,256			

WOLF CREEK **REPORT**

ACCOUNT: 19-000

		2009 Actual	2010 Actual	2011 Budget	2011 Estimate	2012 Budget
19-000-751	Legal Professional Fees	$67,429	$836			
19-000-760	Notices & Advertisements	$1,466	$0			
19-000-765	Engineering Services	$228,734	$130,631			
19-000-799	Misc. Contractual Services	$130,208	$4,557			
19-000-803	Misc. Commodities	$6	$8			
19-000-849	Street Improvements	$933,466	$503,662			
19-000-891	Water Services	$110,427	$0			
	Totals	$1,471,736	$639,694			

	2012	2011	2010	2009	2008
Home Value	$200,000	$200,000	$200,000	$200,000	$200,000
Appraised Valuation	$23,000	$23,000	$23,000	$23,000	$23,000
Tax per mill	$23	$23	$23	$23	$23
City Mill Levy	29.765	29.778	28.64	27.953	28.547
City Tax	$684.59	$684.89	$658.72	$642.92	$656.58
Change	-$0.31	$26.17	$15.80	-$13.66	

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 7

Topic:
2012 Pay Matrix

Action Requested:
Approve 2012 Pay Matrix.

Narrative:
On July 18, the Basehor City Council directed staff to prepare a 2012 operating budget that included decreased deferred compensation contributions, flat health benefit expenses and a two percent pay matrix increase. On August 1, Council reviewed and discussed these proposed changes. This item addresses the pay matrix adjustment.

Presented by:
City Administrator, Mark Loughry
Corey Swisher, City Clerk/Finance Director

Administration Recommendation:
Approve 2012 Pay Matrix.

Committee Recommendation:
N/A

Attachments:
Proposed 2012 Pay Matrix
Approved 2011 Pay Matrix Adjustment

City of Basehor

Adopted 2012 Pay Scale

8/5/2011

Range	Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
	Mayor										$5,304
	Council Member										$2,652
1	Parks Laborer	$10.27	$10.53	$10.79	$11.06	$11.34	$11.62	$11.91	$12.21	$12.51	$12.83
	Maintenance Worker 1	$11.54	$11.82	$12.12	$12.42	$12.73	$13.05	$13.38	$13.71	$14.06	$14.41
	Police Clerk	$11.71	$12.00	$12.30	$12.61	$12.93	$13.25	$13.58	$13.92	$14.27	$14.62
2	Wastewater Operator 1	$13.45	$13.79	$14.13	$14.49	$14.85	$15.22	$15.60	$15.99	$16.39	$16.80
	Court Clerk	$14.08	$14.43	$14.79	$15.16	$15.54	$15.93	$16.32	$16.73	$17.15	$17.58
	Wastewater Operator 2	$14.72	$15.09	$15.46	$15.85	$16.25	$16.65	$17.07	$17.50	$17.93	$18.38
3	Assistant City Clerk	$15.37	$15.76	$16.15	$16.55	$16.97	$17.39	$17.83	$18.27	$18.73	$19.20
	Administrative Support	$15.37	$15.76	$16.15	$16.55	$16.97	$17.39	$17.83	$18.27	$18.73	$19.20
	Animal Control Officer	$15.75	$16.14	$16.55	$16.96	$17.38	$17.82	$18.26	$18.72	$19.19	$19.67
	Police Officer 2	$15.44	$15.83	$16.22	$16.63	$17.04	$17.47	$17.91	$18.35	$18.81	$19.28
	Accounting Clerk	$15.76	$16.15	$16.56	$16.97	$17.39	$17.83	$18.28	$18.73	$19.20	$19.68
	Maintenance Worker 2	$15.76	$16.15	$16.56	$16.97	$17.39	$17.83	$18.28	$18.73	$19.20	$19.68
	Police Officer 3	$15.94	$16.34	$16.75	$17.17	$17.59	$18.03	$18.49	$18.95	$19.42	$19.91
4	Senior Wastewater Oper	$18.87	$19.34	$19.83	$20.32	$20.83	$21.35	$21.88	$22.43	$22.99	$23.57
	Police Sergeant	$18.50	$18.96	$19.44	$19.92	$20.42	$20.93	$21.45	$21.99	$22.54	$23.10
	Building/Code Inspector	$19.23	$19.71	$20.20	$20.71	$21.22	$21.75	$22.30	$22.85	$23.43	$24.01
5	Lieutenant/Detective	$20.97	$21.49	$22.03	$22.58	$23.15	$23.73	$24.32	$24.93	$25.55	$26.19
6	Chief of Police	$26.58	$27.24	$27.93	$28.62	$29.34	$30.07	$30.82	$31.60	$32.39	$33.19
	Finance Director	$27.11	$27.79	$28.48	$29.20	$29.93	$30.67	$31.44	$32.23	$33.03	$33.86
	City Superintendent	$27.11	$27.79	$28.48	$29.20	$29.93	$30.67	$31.44	$32.23	$33.03	$33.86
7	City Engineer	$29.68	$30.42	$31.18	$31.96	$32.76	$33.58	$34.42	$35.28	$36.16	$37.07

Approved and adopted by Council August 15, 2011

Terry Hill, Mayor

City of Basehor

Adopted 2011 Pay Scale

11/17/2010

Range	Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
1	Parks Laborer	$10.07	$10.32	$10.58	$10.84	$11.12	$11.39	$11.68	$11.97	$12.27	$12.58
	Maintenance Worker 1	$11.31	$11.59	$11.88	$12.18	$12.48	$12.80	$13.12	$13.44	$13.78	$14.12
	Police Clerk	$11.48	$11.77	$12.06	$12.36	$12.67	$12.99	$13.31	$13.65	$13.99	$14.34
2	Wastewater Operator 1	$13.19	$13.52	$13.86	$14.20	$14.56	$14.92	$15.30	$15.68	$16.07	$16.47
	Court Clerk	$13.80	$14.15	$14.50	$14.86	$15.23	$15.61	$16.00	$16.40	$16.81	$17.23
	Wastewater Operator 2	$14.43	$14.79	$15.16	$15.54	$15.93	$16.33	$16.73	$17.15	$17.58	$18.02
3	Assistant City Clerk	$15.07	$15.45	$15.83	$16.23	$16.63	$17.05	$17.48	$17.91	$18.36	$18.82
	Administrative Support	$15.07	$15.45	$15.83	$16.23	$16.63	$17.05	$17.48	$17.91	$18.36	$18.82
	Animal Control Officer	$15.44	$15.83	$16.22	$16.63	$17.04	$17.47	$17.91	$18.35	$18.81	$19.28
	Police Officer 2	$15.44	$15.83	$16.22	$16.63	$17.04	$17.47	$17.91	$18.35	$18.81	$19.28
	Accounting Clerk	$15.45	$15.84	$16.23	$16.64	$17.05	$17.48	$17.92	$18.37	$18.82	$19.29
	Maintenance Worker 2	$15.45	$15.84	$16.23	$16.64	$17.05	$17.48	$17.92	$18.37	$18.82	$19.29
	Police Officer 3	$15.94	$16.34	$16.75	$17.17	$17.59	$18.03	$18.49	$18.95	$19.42	$19.91
4	Senior Wastewater Oper	$18.50	$18.96	$19.44	$19.92	$20.42	$20.93	$21.45	$21.99	$22.54	$23.10
	Police Sergeant	$18.50	$18.96	$19.44	$19.92	$20.42	$20.93	$21.45	$21.99	$22.54	$23.10
	Building/Code Inspector	$18.85	$19.32	$19.80	$20.30	$20.81	$21.33	$21.86	$22.41	$22.97	$23.54
5	Lieutenant/Detective	$20.97	$21.49	$22.03	$22.58	$23.15	$23.73	$24.32	$24.93	$25.55	$26.19
6	Chief of Police	$26.58	$27.24	$27.93	$28.62	$29.34	$30.07	$30.82	$31.60	$32.39	$33.19
	Finance Director	$26.58	$27.24	$27.93	$28.62	$29.34	$30.07	$30.82	$31.60	$32.39	$33.19
	City Superintendent	$26.58	$27.24	$27.93	$28.62	$29.34	$30.07	$30.82	$31.60	$32.39	$33.19
7	City Engineer	$29.10	$29.83	$30.57	$31.34	$32.12	$32.92	$33.75	$34.59	$35.46	$36.34
8	City Administrator	$33.42	$35.17	$37.02	$38.96	$41.00	$43.16	$45.67	$48.30	$51.05	$53.94

Approved and adopted by Council November 15, 2010

Terry Hill, Mayor

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 8

Topic:
Ordinance No. 601 - Amendment to Public Officials Fees & Payments

Action Requested:
Approve Ordinance No. 601 - Amendment to Public Officials Fees & Payments.

Narrative:
On July 18, the Basehor City Council directed staff to prepare a 2012 operating budget that included decreased deferred compensation contributions, shared health benefits expenses and a two percent pay matrix increase. On August 1 the City Council discussed the proposed changes. This item addresses the necessary adjustment to the Public Officials Fees & Payments Ordinance.

Presented by:
City Administrator, Mark Loughry
Corey Swisher, City Clerk/Finance Director

Administration Recommendation:
Approve Ordinance No. 601 - Amendment to Public Officials Fees & Payments.

Committee Recommendation:
N/A

Attachments:
Ordinance No. 601
Ordinance No. 596
Ordinance No. 585

(Published in the Basehor Sentinel _____)

ORDINANCE NO. 601

AN ORDINANCE AMENDING ORDINANCE 585, PROVIDING FOR THE SALARIES AND COMPENSATION FOR OFFICERS AND EMPLOYEES OF THE CITY OF BASEHOR, KANSAS.

WHEREAS, K.S.A. 15-204 requires all third class cities to prescribe by ordinance the salaries and compensation of its officers; and

WHEREAS, Ordinance No. 585 was previously amended with the adoption of Ordinance No. 596, adopted on June 20, 2011, referencing the salary for the City Attorney.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

SECTION 1: Compensation for Full-Time Salaried Officers: In accordance with K.S.A. 15-204, the Governing Body does hereby establish, approve, and ratify the following compensation per pay period for full-time salaried Officers:

Position	Low	High
City Administrator	$2,727.15	$4,401.69
City Clerk/Treasurer	$2,168.80	$2,708.80
Chief of Police	$2,126.40	$2,655.20
City Superintendent	$2,168.80	$2,708.80
City Engineer	$2,374.40	$2,965.60

SECTION 2: Conflict. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3: Effective Date. That this ordinance shall take effect and be in force from and after its publication in the official newspaper of the City of Basehor, Kansas as provided by law.

PASSED by the City Council this 15th day of August, 2011.

APPROVED by the Mayor this 15th day of August, 2011.

SEAL

_____
TERRY HILL, Mayor

ATTEST:

_____

COREY SWISHER, City Clerk

APPROVED AS TO FORM:

_____

Shannon M. Marcano, City Attorney

ORIGINAL

ORDINANCE NO. 596

AN ORDINANCE AMENDING ORDINANCE 585, PROVIDING FOR THE SALARIES AND COMPENSATION FOR OFFICERS AND EMPLOYEES OF THE CITY OF BASEHOR, KANSAS.

WHEREAS, K.S.A. 15-204 requires all third class cities to prescribe by ordinance the salaries and compensation of its officers.

NOW, THEREFOR, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

SECTION 1: Compensation for the office of City Attorney. In accordance with K.S.A. 15-204, the Governing Body does hereby amend Ordinance 585 with the deletion of the stricken text and the addition of the underlined text as follows:

City Attorney	~~$1,600 per month or $110 per hour (whichever is greater)~~ $2,000 a month, flat fee, for general City Attorney services, $150-$290 per hour for Special Projects and Litigation.

SECTION 2: Conflict. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3: Effective Date. This ordinance shall be effective after its passage, approval and publication once in the City's official newspaper.

ADOPTED BY THE GOVERNING BODY AND APPROVED BY THE MAYOR OF BASEHOR, KANSAS ON THE 20th DAY OF JUNE, 2011.

THE CITY OF BASEHOR, KANSAS CORPORATE SEAL

TERRY HILL, Mayor

ATTEST:

COREY SWISHER, City Clerk

APPROVED AS TO FORM:

Shannon Marcano, City Attorney

ORIGINAL

ORDINANCE NO. 585

AN ORDINANCE TO PROVIDE FOR THE SALARIES AND COMPENSATION FOR OFFICERS AND EMPLOYEES OF THE CITY OF BASEHOR, KANSAS AND REPEALING ORDINANCE 442

WHEREAS, K.S.A. 15-204 requires all third class cities to prescribe by Ordinance the salaries and compensation of its officers.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

SECTION 1: Compensation for officers and other professionals. In accordance with K.S.A. 15-204, the Governing Body does hereby establish, approve, and ratify the following compensation for officers and professionals:

Mayor	$200 per pay period
City Council Members	$100 per pay period
Municipal Court Judge	$300 per month
Prosecutor	$400 per month & $85 per hour after five hours
City Attorney	$1,600 per month or $110 per hour (whichever is greater)

SECTION 2: Compensation for Full-Time Salaried Officers: In accordance with K.S.A. 15-204, the Governing Body does hereby establish, approve, and ratify the following compensation per pay period for full-time salaried Officers:

Position	**Low**	**High**
City Administrator	$2,673.69	$4,315.38
City Clerk/Treasurer	$2,126.31	$2,655.24
Chief of Police	$2,126.31	$2,655.24
City Superintendent	$2,126.21	$2,655.24

SECTION 2: **Repealer.** Ordinance 442, and any other Ordinances or Code provisions setting forth compensation for the above officers, are hereby repealed.

SECTION 3: **Effective Date.** This Ordinance shall be effective after its passage, approval and publication once in the City's official paper.

ADOPTED BY THE GOVERNING BODY AND APPROVED BY THE MAYOR OF BASEHOR, KANSAS ON THE 28th DAY OF February, 2011.

TERRY HILL, Mayor

ATTEST:

COREY SWISHER, City Clerk

APPROVED AS TO FORM:

PATRICK G. REAVEY, City Attorney

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 9

Topic:
Resolution 2011-9 - Amendments to Personnel Manual

Action Requested:
Approve Resolution 2011-9 - Amendments to Personnel Manual.

Narrative:
On July 18, the Basehor City Council directed staff to prepare a 2012 operating budget that included decreased deferred compensation contributions, flat health benefit expenses and a two percent pay matrix increase. On August 1 Council reviewed and discussed these proposed changes which require a Resolution to implement. The Resolution will formalize amendments to the City's Personnel Manual which will adjust deferred compensation and health benefit contributions to meet Council direction.

Presented by:
City Administrator, Mark Loughry
Corey Swisher, City Clerk/Finance Director

Administration Recommendation:
Approve Resolution 2011-9 - Amendments to Personnel Manual.

Committee Recommendation:
N/A

Attachments:
Resolution No. 2011-9

RESOLUTION NO. 2011-9

A RESOLUTION APPROVING AN AMENDMENT TO SECTION G-2 OF THE CITY'S PERSONNEL MANUAL PROVIDING FOR EMPLOYER PROVIDED DEFERRED COMPENSATION BENEFITS FOR THE EMPLOYEES OF BASEHOR, LEAVENWORTH COUNTY, KANSAS AND AN AMENDMENT TO SECTION G-11 OF THE CITY'S PERSONNEL MANUAL PROVIDING FOR THE EMPLOYEE HEALTH CARE PROGRAM FOR THE EMPLOYEES OF THE CITY OF BASEHOR, LEAVENWORTH COUNTY, KANSAS.

WHEREAS, the Governing Body of the City of Basehor, Kansas, adopted a compilation of written personnel policies, procedures and guidelines for employees of Basehor, Kansas, known as the Personnel Manual and effective August 1, 2010; and

WHEREAS, Section A-8 of the Personnel Manual allows for the amendment of its policies via resolution; and

WHEREAS, Section G-2 of the Personnel Manual provides that under the City's deferred compensation plan, the City's contribution for those employees hired prior to 1/17/2011 will be equal to the city contribution for sworn officers in the KP&F Retirement System and may vary from year to year, and the City's contribution for employees hired after 1/17/2011 will be equal to the current Kansas Public Employees Retirement System contribution requirement and may vary from year to year; and

WHEREAS, Section G-11 of the Personnel Manual provides that the City will contribute 100% of the employee's health care insurance premium and 50% of qualified dependent/spouse health care insurance premiums; and

WHEREAS, the Governing Body has determined the need to revise the City's contribution under the City's deferred compensation plan and the City's health care program, as increases to the contribution rate are not financially sustainable.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

Section 1: That the City's contribution for eligible employees hired as of 8/1/2011 under the City's deferred compensation plan be reduced to 11% of gross wages. For all employees hired after 8/1/2011, the rate shall be 8% of gross wages for the first three (3) years of employment and will increase by 3% for a total of 11% of gross wages after three years of service.

Section 2: That Section G-2 of the Personnel Manual be amended to read as follows with the addition of the underlined text, and the deletion of the stricken text:

G-2. Employer Provided Deferred Compensation Benefits. Effective 8/15/2011, all eligible employees, with the exception of sworn police officers, are covered under the City's deferred compensation program (401-A). Under this plan, the employer's contribution is 11% of gross wages for all employees hired before 8/1/2011. For employees hired after 8/1/2011, the rate shall be 8% of gross wages for the first three (3) years of employment and will increase by 3% for a total of 11% of gross wages after three (3) years of service. The City will begin depositing funds into the 401-A plan for the employee beginning with their first paycheck. For any employee hired after 8/1/2010, there will be a three (3) year vesting period from the date of hire, at which time the employee will be fully vested. The cost of this benefit is paid entirely by the employer. ~~All eligible employees (with a hire date on or before 1/17/2011), with the exception of sworn police officers, are covered under the city's deferred compensation program (401-A). Under this plan, the employer's contribution is equal to the city contribution for sworn officers in the KP&F Retirement System and may vary from year to year. For all eligible employees hired after 1/17/2011, with the exception of sworn police officers, the city contribution to the employee's 401-A plan will be equal to the current Kansas Public Employees Retirement System contribution requirement and may vary from year to year. The city will begin depositing funds into the 401-A plan for the employee beginning with their first paycheck but, for any employee beginning service with the city after the adoption of this policy (1/17/2011), said employee will not be vested in the 401-A plan until their third anniversary with the city. The cost of this benefit is paid entirely by the employer.~~

Section 3: That Section G-11(c) of the Personnel Manual be amended to read as follows with the addition of the underlined text, and the deletion of the stricken text:

G-11. Health Care Program.

(c) Currently the City contributes one-hundred percent (100%) of the employee's health care insurance, dental insurance, and vision insurance premium and fifty percent (50%) of qualified dependent/spouse health care insurance premiums. Beginning 7/1/2012, the City's participation shall not exceed the following monthly amounts:

Employee	$375
Employee/Child	$540
Employee/Spouse	$565
Employee/Dependents	$730

~~Currently the City contributes one-hundred percent (100%) of the employee's health care insurance premium and fifty percent (50%) of qualified dependent/spouse health care insurance premiums. Permanent part-time employees working 20 or more hours per week shall be eligible to purchase health care insurance at the rate of one-hundred percent (100%) out-of-pocket expense.~~

ADOPTED by the Governing Body this 15th day of August, 2011.

SIGNED by the Mayor this 15th day of August, 2011.

SEAL

_____
Terry Hill, Mayor

ATTEST:

_____
Corey Swisher, City Clerk

APPROVED AS TO FORM:

_____
Shannon M. Marcano, City Attorney

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 10

Topic: Standard Traffic Ordinance of greater Kansas City for 2011

Action Requested: Adopt an Ordinance amending Chapter XIV, Traffic, Article 14-101 of the code of the City of Basehor, Kansas.

Narrative: In July of each year new laws for the State of Kansas that were adopted through legislation become effective. As a City we have to adopt a new ordinance each year to allow us to enforce the new laws.

Presented by: Chief Lloyd Martley

Administration Recommendation: Adopt new ordinance (#602) amending current STO.

Committee Recommendation:

Attachments: Changes to the STO for the 2011 editions, copy of the STO

Projector needed for this item?

No

(Published in the Basehor Sentinel _____)

ORDINANCE NO. 602

AN ORDINANCE AMENDING ARTICLE 1 OF CHAPTER XIV OF THE CODE OF THE CITY OF BASEHOR KANSAS BY AMENDING SECTION 14-101 AND 14-102, AND ADDING NEW SECTIONS 14-103 AND 14-104, PERTAINING TO REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF BASEHOR, KANSAS; INCORPORATING BY REFERENCE THE 'STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES, 2011 EDITION,' WITH CERTAIN AMENDMENTS AND OMISSIONS, SUCH INCORPORATION BEING AUTHORIZED BY K.S.A. § 12-3009 THROUGH 12-3012 AND K.S.A. § 12-3301 AND 12-3302; REPEALING EXISTING SECTION 14-101, AND OTHER SECTIONS IN CONFLICT HEREWITH

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

Section 1: Section 14-101 of the Code of the City of Basehor, Kansas is hereby amended to read as follows:

ARTICLE 1. STANDARD TRAFFIC ORDINANCE

14-101 INCORPORATING STANDARD TRAFFIC ORDINANCE. There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Basehor, Kansas, that certain standard traffic ordinance known as the "Standard Traffic Ordinance for Kansas Cities", edition of 2011, prepared and published in book form by the League of Kansas Municipalities, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified or changed, such incorporation being authorized by K.S.A. 12-3009 through 12-3012, inclusive, as amended. No fewer than three copies of said Standard Traffic Ordinance shall be marked or stamped "Official Copy as incorporated by Ordinance No. _____," with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge, and all administrative departments of the city charged with enforcement of the ordinance shall be supplied, at the cost of the city, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient.

Section 2: Section 14-102 of the Code of the City of Basehor, Kansas is hereby amended to read as follows:

14-102 SAME; TRAFFIC INFRACTIONS AND TRAFFIC OFFENSES.

(a) An ordinance traffic infraction is a violation of any section of this ordinance that prescribes or requires the same behavior as that prescribed or required by a statutory provision that is classified as a traffic infraction in K.S.A. 8-2118.

(b) All traffic infractions which are included within this ordinance, and which are not ordinance traffic infractions, as defined in subsection (a) of this section, shall be considered traffic offenses.

Section 3: A new Section 14-103 of the Code of the City of Basehor, Kansas is hereby adopted to read as follows:

14-103 Sec. 194. Driving While License Canceled, Suspended or Revoked; Penalty.

(a) (1) Any person who drives a motor vehicle on any street or highway at a time when such person's privilege to do so is canceled, suspended or revoked or while such person's privilege to obtain a driver's license is suspended or revoked, shall upon a first conviction be punished by imprisonment for not more than six months or fined not to exceed $1,000, or both such fine and imprisonment. On a second conviction of a violation of this section such person shall be punished by imprisonment for not more than one year or fined not to exceed $2,500, or both such fine and imprisonment.

(2) No person shall be convicted under this section if such person was entitled at the time of arrest under K.S.A. 8-257 and amendments thereto, to the return of such person's driver's license.

(3) Except as otherwise provided by subsection (a)(4), every person convicted under this section shall be sentenced to at least five day' imprisonment and fined at least $100.00 and upon a second conviction shall not be eligible for parole until completion of five days' imprisonment.

(4) If a person: (A) is convicted of a violation of this section, committed while the person's privilege to drive or privilege to obtain a driver's license was suspended or revoked for a violation of K.S.A. 8-1567, and amendments thereto, or any ordinance of any city or resolution of any county or a law of another state, which ordinance or law prohibits the acts prohibited by that statute; and (B) is or has been also convicted of a violation of K.S.A. 8-1567, and amendments thereto, or of a municipal ordinance or law of another state, which ordinance or law prohibits the acts prohibited by that statute, committed while the person's privilege to drive or privilege to obtain a driver's license was so suspended or revoked, the person shall not be eligible for suspension of sentence, probation or parole until the person has served at least 90

days' imprisonment, and any fine imposed on such person shall be in addition to such a term of imprisonment.

(b) For the purposes of determining whether a conviction is a first or second conviction in sentencing under this section, conviction includes a conviction of a violation of any ordinance of any city or resolution of any county or a law of any state which is in substantial conformity with this section.

Section 4. A new Section 14-104 of the Code of the City of Basehor, Kansas is hereby adopted to read as follows:

14-104. The following section of the Uniform Traffic Ordinance incorporated in Section 14-101 above is hereby omitted and deleted:

Section 195.1 pertaining to Operation of a Motor Vehicle When a Habitual Violator

Section 5. This ordinance shall be construed as follows:

A. Liberal Construction. The provisions of this Ordinance shall be liberally construed to effectively carry out its purposes which are hereby found and declared to be in furtherance of the public health, safety, welfare and convenience.
B. Savings Clause. The repeal of Ordinance sections, as provided herein below, shall not affect any rights acquired, fines, penalties, forfeitures or liabilities incurred there under or actions involving any of the provisions of said Ordinances or parts thereof. Said Ordinance repealed is hereby continued in force and effect after the passage, approval and publications of this Ordinance for the purposes of such rights, fines, penalties, forfeitures, liabilities and actions therefore.
C. Invalidity. If for any reason any chapter, article, section, subsection, sentence, portion or part of this proposed Ordinance set out herein, or the application thereof to any person or circumstances is declared to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Code or other Ordinances.

Section 6. That existing Sections 14-101 and 14-102 of the Code of the City of Basehor are hereby repealed.

Section 7. This ordinance shall take effect and be in force from and after its publication in the official city newspaper.

PASSED by the Governing Body this _____ day of August, 2011.

APPROVED by the Mayor this _____ day of August, 2011.

[SEAL]

Terry Hill, Mayor

ATTEST:

Corey Swisher, City Clerk

APPROVED AS TO FORM:

Shannon M. Marcano, City Attorney

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 11

Topic: Uniform Public Offense Code of greater Kansas City for 2011

Action Requested: Adopt an Ordinance amending Chapter XI, Uniform Public Offenses, Article 11-101 of the code of the City of Basehor, Kansas.

Narrative: In July of each year new laws for the State of Kansas that were adopted through legislation become effective. As a City we have to adopt a new ordinance each year to allow us to enforce the new laws.

Presented by: Chief Lloyd Martley

Administration Recommendation: Adopt new ordinance (# 603) amending current UPC.

Committee Recommendation:

Attachments: Changes to the UPC for the 2011 editions, copy of the new UPC

Projector needed for this item?

No

(Published in the Basehor Sentinel _____)

ORDINANCE NO. 603

AN ORDINANCE AMENDING ARTICLE 1 OF CHAPTER XI OF THE CODE OF THE CITY OF BASEHOR KANSAS BY AMENDING SECTION 11-101, PERTAINING TO REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF BASEHOR, KANSAS; INCORPORATING BY REFERENCE THE 'UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES, 2011 EDITION,' WITH CERTAIN AMENDMENTS, SUCH INCORPORATION BEING AUTHORIZED BY K.S.A. § 12-3009 THROUGH 12-3012 AND K.S.A. § 12-3301 AND 12-3302; REPEALING EXISTING SECTION 11-101

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

Section 1: Section 11-101 of the Code of the City of Basehor, Kansas is hereby amended to read as follows:

ARTICLE 1. UNIFORM OFFENSE CODE

11-101 INCORPORATING UNIFORM PUBLIC OFFENSE CODE. There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Basehor, Kansas, the "Uniform Public Offense Code for Kansas Cities", edition of 2011, prepared and published in book form by the League of Kansas Municipalities, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified or changed, such incorporation being authorized by K.S.A. 12-3009 through 12-3012, inclusive, as amended. No fewer than three copies of said Uniform Public Offense Code shall be marked or stamped "Official Copy as incorporated by Ordinance No. ____," with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours.

Section 2. This ordinance shall be construed as follows:

A. Liberal Construction. The provisions of this Ordinance shall be liberally construed to effectively carry out its purposes which are hereby found and declared to be in furtherance of the public health, safety, welfare and convenience.
B. Savings Clause. The repeal of Ordinance sections, as provided herein below, shall not affect any rights acquired, fines, penalties, forfeitures or liabilities

incurred there under or actions involving any of the provisions of said Ordinances or parts thereof. Said Ordinance repealed is hereby continued in force and effect after the passage, approval and publications of this Ordinance for the purposes of such rights, fines, penalties, forfeitures, liabilities and actions therefore.

C. Invalidity. If for any reason any chapter, article, section, subsection, sentence, portion or part of this proposed Ordinance set out herein, or the application thereof to any person or circumstances is declared to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Code or other Ordinances.

Section 3. That existing Section 11-101 of the Code of the City of Basehor is hereby repealed.

Section 4. This ordinance shall take effect and be in force from and after its publication in the official city newspaper.

PASSED by the Governing Body this _____ day of August, 2011.

APPROVED by the Mayor this _____ day of August, 2011.

[SEAL]

_____
Terry Hill, Mayor

ATTEST:

_____
Corey Swisher, City Clerk

APPROVED AS TO FORM:

_____
Shannon M. Marcano, City Attorney

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 12

Topic:
Resolution 2011-10 - A Resolution approving and authorizing the Mayor to execute an agreement with Basehor PRIDE for the use of a portion of the City Park as a Community Garden and providing for the reimbursement of water usage for irrigation up to a certain amount.

Action Requested:
Approve Resolution 2011-10.

Narrative:
The Basehor PRIDE Organization is pursuing the development of a Community Garden at the Basehor City Park. On July 18, the Basehor City Council unanimously approved the project proposal. City staff was then directed to develop an operating agreement (City of Basehor & PRIDE) and return to Council for agreement approval prior to moving forward with the project.

Presented by:
City Administrator, Mark Loughry
Corey Swisher, City Clerk/Finance Director

Administration Recommendation:
Approve Resolution 2011-10.

Attachments:
Resolution 2011-10

RESOLUTION NO. 2011-10

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH BASEHOR PRIDE FOR THE USE OF A PORTION OF THE CITY PARK AS A COMMUNITY GARDEN AND PROVIDING FOR WATER USAGE FOR IRRIGATION UP TO A CERTAIN AMOUNT

WHEREAS, Basehor PRIDE wishes to operate a community garden within the Basehor city park; and

WHEREAS, the City of Basehor has determined that Basehor PRIDE's use of the Garden Area will provide a benefit to the citizens of the City as such use will enhance the natural aesthetic beauty of the Park ; and

WHEREAS, the City of Basehor, Kansas wishes to grant a non-exclusive license for a portion of the park to be used as a community garden by Basehor PRIDE as depicted in the Community Garden Operating Agreement, attached as **Exhibit A**.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR KANSAS:

Section 1. That the Governing Body hereby authorizes the Mayor to execute the Community Garden Operating Agreement, attached as **Exhibit A**.

Section 2. That this resolution shall become effective upon passage.

PASSED by the Governing Body this 15th day of August, 2011.

APPROVED by the Mayor this 15th day of August, 2011.

[SEAL]

_____
Terry Hill, Mayor

ATTEST:

_____
Corey Swisher, City Clerk

APPROVED AS TO FORM:

_____
Shannon M. Marcano, City Attorney

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 13

Topic:
PRIDE Community Garden Operating Agreement

Action Requested:
Approve Basehor PRIDE Community Garden Operating Agreement.

Narrative:
The Basehor PRIDE Organization is pursuing the development of a Community Garden at the Basehor City Park. On July 18, the Basehor City Council unanimously approved the project proposal. City staff was then directed to develop an operating agreement (City of Basehor & PRIDE) and return to Council for agreement approval prior to moving forward with the project.

Presented by:
City Administrator, Mark Loughry
Corey Swisher, City Clerk/Finance Director

Administration Recommendation:
Approve Basehor PRIDE Community Garden Operating Agreement.

Committee Recommendation:
The City of Basehor Park Board Approved the Project.

Attachments:
Proposed Community Garden Operating Agreement
Basehor PRIDE Correspondence

KANSAS PRIDE

Basehor PRIDE
P.O. Box 413
Basehor, KS 66007

To: Basehor City Council, Mayor and Staff

From: Basehor PRIDE

Date: August 8, 2011

RE: Water Usage in Basehor Community Garden

Basehor PRIDE agrees to pay for any water used in excess of the dollar amount specified by the City on an annual basis. Basehor PRIDE will be responsible for water usage greater than this specified amount and will reimburse the City at the end of the growing season. It is our understanding that the City will meter the water used in the Community Garden and bill Basehor PRIDE for any excess amount.

Agreed to on this _____ day of _____, 2011.

Charles R. Wilderson

Charles R. Wilderson, Chairman, Basehor PRIDE

Judy Goens

Judy Goens, Vice-Chairman, Basehor PRIDE

COMMUNITY GARDEN OPERATINGAGREEMENT

This Community Garden Operating Agreement ("Agreement") is entered into effective as of _____, 2011 (the "Effective Date") by and between the City of Basehor, Kansas, a third class city (the "City") and Basehor PRIDE ("Basehor Pride").

WITNESSETH:

WHEREAS, The City is the owner of city park facility located at 15940 Leavenworth Road in Basehor, Kansas (the "Park"); and

WHEREAS, Basehor Pride desires a non-exclusive license to use that certain portion of the Park as set forth and depicted on Exhibit A, attached hereto, as a community garden (the "Garden Area") pursuant to the terms of this Agreement; and

WHEREAS, The City is willing to grant a non-exclusive license to the Garden Area to Basehor Pride for such uses and pursuant to the terms and conditions set forth below; and

WHEREAS, the parties acknowledge and agree that Basehor Pride's use of the Garden Area will provide a benefit to the citizens of the City as such use will enhance the natural aesthetic beauty of the Park and reduce the maintenance obligations of the City with respect to the same.

NOW, THEREFORE, in consideration of the mutual covenants, conditions and performances described in this Agreement, the City and Basehor Pride hereby agree as follows:

1. Term. The term of this Agreement (the "Term") shall be for one (1) calendar year commencing on the Effective Date. This Agreement shall automatically renew for successive one (1) year calendar periods and shall continue to renew for such one (1) year renewal periods so long as neither party terminates this Agreement as set out below and/or unless and until Basehor Pride ceases to use the Garden Area. Notwithstanding the foregoing, the City may terminate this Agreement, with or without cause, upon thirty (30) days notice to Basehor Pride and Basehor Pride may terminate this Agreement, with or without cause, upon thirty (30) days notice to the City. The parties agree that in no event shall the City be liable to Basehor Pride (or its members) for any loss or damage to crops or flowers that occurs as a result of the expiration or termination of this Agreement.

2. Use. The use by Basehor Pride of the Garden Area shall be a non-exclusive license in favor of Basehor Pride. The Garden Area may be used by Basehor Pride and its members as a vegetable and flower garden during the normal hours of operation of the Park. Basehor Pride shall not plant or allow to be planted or to grow any illegal, poisonous, or exotic plantings not native to northeast Kansas in the Garden Area. During the Term hereof, Basehor Pride may, at its sole cost and expense, erect a temporary fence around the Garden Area of no more than three (3) feet in height in order to restrict wild animals and vermin from destroying the vegetable and flower plantings, provided that any such fencing shall in no way restrict the public's access to/from the Garden Area.

3. Water Supply. Basehor Pride desires a water supply line at the Garden Area to assist with irrigation of the vegetable and flower garden planted by Basehor Pride pursuant to the terms of this Agreement. Basehor Pride shall, at its sole cost and expense, extend a water supply line from the existing water line servicing the Park to the Garden Area. Such extension shall be performed by a licensed contractor approved by the City and shall be constructed pursuant to plans and specifications approved by the City. Once such water supply line is extended to the Garden Area, the City agrees to install, at its sole cost and expense, a water meter to monitor water consumption by Basehor Pride. The parties agree that during the Term of this Agreement, Basehor Pride shall reimburse the City a _____ basis for its share of the cost of such water consumption in excess of $_____, per _____. The City shall provide Basehor Pride with copies of the water bills for each such reimbursable period along with its request for reimbursement of its share and Basehor Pride shall pay the reimbursable portion of such bill to the City within ten (10) days of such request. Basehor Pride shall take all such steps as the City deems necessary in its sole discretion to secure the use of this separately metered water supply location.

4. Maintenance. Basehor Pride shall, at its sole cost and expense, maintain the Garden Area in clean and aesthetically pleasing condition and the same shall be kept free from weeds and vegetation overgrowth during the term hereof.

5. Insurance. During the term hereof, Basehor Pride shall maintain a policy or policies of comprehensive general liability insurance, including bodily injury and property damage in the amount of at least $1,000,000.00 combined single limits (bodily injury and property damage), naming the City as an additional insured as its interest may appear. Basehor Pride shall provide the City with a certificate of insurance evidencing compliance with this paragraph. The obligations of Basehor Pride and any other party indemnifying the City hereunder with respect to indemnification and insurance shall survive the termination of this Agreement for a period of one (1) year.

6. The City's Representations. The City represent and warrant to Basehor Pride as follows: the City has the full power and authority to enter into this Agreement.

7. Basehor Pride's Representations. Basehor Pride represents and warrants to the City as follows: Basehor Pride has the full power and authority to enter into this Agreement and the agreements and instruments contemplated hereby and to carry out its obligations hereunder, that the execution and delivery of this Agreement has been duly authorized by all necessary action required on Basehor Pride's part, and that upon execution, this Agreement shall constitute a valid and legally binding obligation, enforceable against Basehor Pride in accordance with its terms.

8. Indemnity. Basehor Pride agrees to fully indemnify, hold harmless and release the City (including without limitation, its shareholders, directors, officers, employees and representatives) from any and all claims, suits, liabilities, damages and expenses (including without limitation, reasonable attorneys' fees and costs) arising from, connected with or related in any way to any claims (including without limitation, any third-party claims) arising from the use by Basehor Pride of the Garden Area or a breach by the Basehor Pride of any of its representations, warranties, covenants or obligations set forth in this Agreement.

9. Rules and Regulations.

The following Rules and Regulations relating to the use of the Garden Area must be adhered to unless amended or modified in writing by the City.

A. Basehor Pride shall comply, and take any measures the City deems appropriate to see that Basehor Pride's members and invitees and guests comply, with all applicable federal, state and local laws, ordinances, rules and regulations within the Garden Area.

B. Basehor Pride shall reimburse the City the cost of repairing any destruction of or damage to the Park caused by Basehor Pride or any of Basehor Pride's members, guests, or invitees.

C. Upon the expiration or earlier termination of this Agreement, Basehor Pride shall surrender possession of the Licensed Area, in similar condition as when received. Prior to such surrender, Basehor Pride shall remove any personal property owned by Basehor Pride located in the Garden Area and remove any fencing constructed by Basehor Pride within the Garden Area.

10. Events of Default. In the event that Basehor Pride commits a material breach of any representation, warranty or obligation set forth in this Agreement, which breach is not cured within five (5) days of written notice by the City to Basehor Pride, then such event shall be constitute an "Event of Default," and shall entitle the City to immediately exercise its right to terminate this Agreement without further notice.

11. Miscellaneous.

A. Assignment. None of the parties shall have the right to assign or otherwise transfer their rights, interests or obligations hereunder without the prior written consent of the other parties.

B. Notices. All notices or other communications required or permitted to be given pursuant to this Agreement shall be in writing and may be given personally, by facsimile during normal business hours (with confirmation of such notice), by messenger or delivered by registered or certified U.S. mail with return receipt requested, and addressed to the address of the intended recipient at the following addresses:

If to the City:

City of Basehor
2620 N. 155th
Basehor, KS 66007
Attn:_____
Fax: 913-724-3388

If to Basehor Pride:

Basehor PRIDE

_____

_____

Attn:_____

Fax:_____

Such notices shall be deemed to be duly given when received. Either party may change its address by giving notice in writing stating its new address to the other party.

C. Governing Law; Injunctive Relief. This Agreement shall be governed by and construed in conformity with the laws of the State of Kansas.

D. Severability. Each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law; but if any provision of this Agreement or the application thereof to any party or circumstance is prohibited by or invalid under applicable law, that provision shall be effective only to the extent of such prohibition or invalidity without invalidating the remainder of such provision or the remaining provisions of this Agreement or the application of such provision to other parties or circumstances.

E. Waiver. No delay or omission of any party to exercise rights or powers under this Agreement shall impair any such right or power or be construed to be a waiver of any default or acquiescence therein. No waiver of any default shall be construed, taken or held to be a waiver of any other default, or waiver, acquiescence in, or consent to any further or succeeding default of the same nature.

F. Entire Agreement. This Agreement contains the entire understanding between the parties and supersede any prior understanding and written or oral agreements between them respecting the matters set forth herein.

G. Amendments. This Agreement may be amended only the written agreement of each of the parties hereto.

H. Titles and Captions. All section titles or captions in this Agreement are for convenience of reference only. They should not be deemed to be part of this Agreement or to m any way deified, limit, extend or describe the scope or intent of any provision of this Agreement.

I. Counterparts. This Agreement may be executed by the patties in separate counterparts, each of which when so executed and delivered shall be deemed an original, but all such counterparts shall together constitute but one and the same Agreement.

J. Interpretation and Reliance. No presumption shall apply in favor of any of the parties in the interpretation of this Agreement or in, the resolution of any ambiguity of any provisions thereof.

K. Subordination. Basehor Pride accepts this Agreement subject and subordinate to any mortgage, deed of trust or other lien encumbering the Garden Area as of the Effective Date

and agrees that this Agreement is and shall be subject and subordinate to any mortgage, deed of trust or other lien encumbering the Park as of the Effective Date.

L. Relationship of the Parties. It is understood that this is an Agreement between independent contractors and the neither party is in any way a partner, franchisee, agent, or employee of the other party.

THE CITY

THE CITY OF BASEHOR, KANSAS

By:_____
Terry Hill, Mayor

Attest:

By: _____
Katherine Renn, Asst. City Clerk

BASEHOR PRIDE

BASEHOR PRIDE

By:_____
Name:_____
Its:_____

EXHIBIT A
DEPICTION OF PARK AND GARDEN AREA

To be attached by the parties.

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 14

Topic:
Smart Lights for Smart Cities

Action Requested:
Consider Memorandum of Agreement (MOA) between City of Basehor & Mid-America Regional Council (MARC) - Smart Lights for Smart Cities

Narrative:

Presented by:
Mark Loughry

Administration Recommendation:

Committee Recommendation:

Attachments:
Memo – Mark Loughry- August 9, 2011 (1 page)
Memorandum of Understanding from MARC (3 pages)

Projector needed for this item?
No

Memo

Date: 8/8/2011

To: Basehor City Council

Cc: Mayor, Terry Hill

From: Mark Loughry, City Administrator

RE: Smart Lights Program

Council over the course of the past year and a half I have been working with the Mid America Regional Council (MARC) on a grant process they submitted to upgrade street lights in smaller metro communities. This process began with the City expressing an interest in participating in a study as part of a larger federal grant application to replace older technologies lights with higher efficiency lights in our community. MARC was awarded the grant but had to provide the federal government with a proposal on how to implement a program that would be duplicable and show cooperation between several governmental entities and both public and private utilities. The final phase of this process prior to implementation is that each entity must sign the attached Memorandum of Agreement (MOA) with MARC. I have asked the City Attorney to review this MOA and she feels that it is relatively benign in nature. I would ask that the Council authorize the Mayor to sign this agreement so that the City in partnership with Westar Energy and the MARC be eligible for funding to replace street lights around the community with high efficient LED lighting.

If you have questions or require further discussion please let me know.

600 Broadway, Suite 200
Kansas City, Missouri 64105-1659

816/474-4240
816/421-7758 FAX
www.marc.org

MARC
Mid-America Regional Council

TO: Smart Light for Smart Cities Consortium Members

FROM: Georgia Nesselrode, Director of Local Government Services
Roger Kroh, Energy Conservation Manager

RE: Memorandum of Understanding

DATE August 2, 2011

We are quickly approaching a significant milestone in the Smart Lights for Smart Cities project. The majority of the high efficiency street lights have been ordered and deliveries are expected this month. We have contracted with Black & McDonald to install the lights and they have proposed a schedule which would start the installation process by late August with the expectation that the lights would be in by early October. We will be able to distribute a schedule in the next two weeks with more information about when the crews will be working in your part of the metro area. The installation of the decorative lighting will depend on production and delivery timelines.

It is at this juncture that we need to enter into a formal agreement with our city partners. I have attached the ***Memorandum of Understanding*** for your city along with the original support letter and a draft pro forma that has guided this project up to this point.

We would ask that you process this document through the city's signature protocol and return one copy to MARC in the enclosed return envelope.

We are looking forward to working with you as we install the street lights and conduct the evaluation phase of the project.

Please contact us if you have any questions, Georgia Nesselrode, gnessel@marc.org 816.701.8207 or Roger Kroh, rkroh@marc.org, 816.701.8280.

Thank you.

Cc: KCP&L
Westar Energy
Platte-Clay Electric Cooperative
Ameron

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Councilmember
Independence, Mo.

1st Vice Chair
Marge Vogt
Councilmember
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Executive Director
David A. Warm

600 Broadway, Suite 200
Kansas City, Missouri 64105-1659

816/474-4240
816/421-7758 FAX
www.marc.org

MARC
Mid-America Regional Council

Memorandum of Understanding

RE: Smart Lights for Smart Cities - Memorandum of Understanding Between the CITY OF BASEHOR hereafter (CITY), and Mid-America Regional Council

WHEREAS, MARC was awarded a U.S. Department of Energy EECBG competitive grant in July 2010. The objective of the grant initiative named, *Smart Lights for Smart Cities,* is to deploy different high efficiency streetlight technologies from different vendors in 25 different cities in the region and use this deployment to transform the streetlight market in the Kansas City metro area. This grant initiative is being implemented through a partnership of the Smart Lights Coalition made up of 25 municipalities, MARC and local utility companies. The grant period is from August 1, 2010 to July 31, 2013.

WHEREAS, MARC selected through a public bid process five streetlight contractors to supply the participating cities with high efficiency streetlights. In addition, the MARC Board of Directors has approved the Executive Director to execute contracts with these vendors;

WHEREAS, the agreed upon strategy by the Smart Lights Coalition is that each participating city would share equally in the funds available to purchase and install streetlights. This amount is $120,000 per city;

WHEREAS, this arrangement requires MARC to place orders, for volume purchasing discounts, as well as make payment out of grant funds for the streetlights, shipping, installation and maintenance;

WHEREAS, the CITY either owns its streetlights or leases its streetlights through its public electric utility company. The owner of the streetlights (the city or utility company) will assume ownership of the streetlights once installed and will provide long-term maintenance of the streetlights after the grant period;

WHEREAS, the CITY is willing to provide all appropriate feedback to MARC according to the grant evaluation criteria; and

WHEREAS, the CITY is willing to participate in discussion with other partners on the policy topics such as pilot tariffs and approaches to sustain the *Smart Lights for Smart Cities* initiative.

This ***Memorandum of Understanding*** is written to define the roles and responsibilities:

1. **MARC will:**
   A. Serve as the grant manager and liaison with DOE, which includes all reporting,
   B. Have overall financial management of the project,
   C. Coordinate development of specifications and vendor selection;
   D. Coordinate the communications with local governments and education of rest of the region,
   E. Act as an agent for the CITY/UTILITY COMPANY in purchasing streetlights and installation services through MARC's cooperative purchasing program, Kansas City Regional Purchasing Cooperative (KCRPC),

Chair
Jim Schultz
Councilmember
Independence, Mo.

1st Vice Chair
Marge Vogt
Councilmember
Olathe, Kan.

2nd Vice Chair
Jan Marcason
Councilmember
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Treasurer
Ed Peterson
Commissioner
Johnson County, Kan.

Secretary
Kathy Dusenbery
Commissioner
Platte County, Mo.

Executive Director
David A. Warm

F. Pay for (out of the grant funds) the total costs of the street lights, applicable shipping charges, installation, testing and maintenance charges,
G. Provide contract specific documents for the CITY, as requested,
H. Work with local governments and utilities on development of pilot tariffs and policies, and
I. Conduct citizen and local government evaluations of street lights.

2. CITY will:

A. Provide an inventory of existing street light fixtures including ownership, number, location, type of fixture, and spacing of poles,
B. Provide data on current and future electrical usage of targeted streetlights,
C. Participate in vendor and technology selection process,
D. Work with local utility in coordination in selection of lights to be changed and in the installation of those lights,
E. Participate in the evaluation of streetlight fixtures,
F. Participate in regional forums on the use of the lights,
G. Support outreach to the public, and
H. Participate in discussions about pilot tariffs and sustainability of project.

MARC and the CITY OF BASEHOR agree to be responsible for the above stated items, as well as continue to fully cooperate throughout the three-year grant period. This ***Memorandum of Understanding*** is in effect from the date of signature to July 31, 2013.

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Understanding.

CITY OF BASEHOR

By: _____
Signature

_____
Print Name

_____
Title

_____
Date

MARC

By: _____
David A. Warm, Executive Director
Mid-America Regional Council

8/1/11
Date

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 15

Topic:
Request from Sewer District # 3 to waive out-of-city sewer connection fees.

Action Requested:

Narrative:

Presented by:
Mark Loughry for John Flower and Sewer District # 3

Administration Recommendation:

Committee Recommendation:

Attachments:
Request from John Flower (5 pages)

Projector needed for this item?
No

Mark Loughry

From: John E Flower <sailing@sunflower.com>
Sent: Monday, August 08, 2011 10:27 PM
To: Mark Loughry
Cc: John E Flower
Subject: SD#3 Background paper
Attachments: SD#3 Analysis 3 Basehor Summary.xls

Mark,
I've attached the information for the packet regarding SD #3. It basically outlines the what, why and how on requesting the waiving of out-of-city sewer connections for SD #3. The costs used are not final but are close and certainly directional. If you have questions please call me on my cell 634.0061.

WHAT ARE WE TRYING TO BE ACCOMPLISH?

Determine how to recover costs of a KDHE mandated SD#3 improvement.
Establishing benefiting partners for participation
Determine how we can fairly allocate costs of KDHE mandated improvements
Provide relief to the current SD#3 users.

WHAT'S BEING REQUESTED?

Basehor

Charge in-city connection rates to Sewer District 3, to reduce loan amount

Basehor Connection Fees (96 conections)

Out=City	$	4,425	$	424,800
In-City	$	2,950	$	283,200
Forgiven Revenue			$	141,600
Retained Revenue			**$**	**283,200**

School

Continue to commit $200K to reduce the loan amount

County

Commit $194K to reduce the loan amount.
Create a Redevelopment District with contributions off setting the loan.
Allows for recovery of supporters investment over time
Act as the management of the process to insure collection

REASON TO SUPPORT SD#3!

The cost of the improvement places an undo burden on existing SD#3 users.
All three governmental enmities have a role in creating the issue.
Strategic Sewer Plan
KDHE order
Building of new schools
Statutorily responsible to administer
Long term in best interest of all concerned
Provides opportunity for growth
Provide opportunity for new revenues
It's the right thing to do

WHAT'S IN IT FOR BASEHOR?

Provides new revenue for sewer fund.
Demonstrates willingness to provide services for future annexation
Improves likelihood residences will be more favorable to future annexation
Homes Assoc. indicates 70% to 80% willing to support at future date

Displayed below is the effect on the users in SD#3 under the scenarios where no financial assistance is provided to where the school and city participate.

SUMMARY OF ASSISTANCE SCENARIOS				
SCENARIOS	AVG. COST/ CONNECTION /YR	LIFE OF LOAN AVG. COST PER CONNECTION	TOTAL DEBT	LIFE OF LOAN SAVINGS PER USER
No Assistance	$ 828	$ 16,569	$ 1,922,040	$ -
School District Assistance	$ 717	$ 14,331	$ 1,662,360	$ 2,239
School & City Assistance	$ 619	$ 12,387	$ 1,436,920	$ 4,182

ADDITIONAL FEES		1st YEAR PER USER	YEAR 2-20 PER USER
Pinehurst Up charge	$ 8,658	$ 75	
O&M Charges	$ 285	$ 285	$ 285
		$ 360	$ 285

TOTAL ANNUAL COST PER USER		
No Assistance	$ 1,188	$ 1,113
School District Assistance	$ 1,077	$ 1,002
School & City Assistance	$ 979	$ 904

Debt	KDHE				
		Principal	$ 1,373,821		
		Interest	$ 451,019	$ 1,824,840	$ 1,824,840
	Leavenworth County				
		Principal	$ 300,000		
		Interest	$ 3,015	$ 303,015	$ 303,015
					$2,127,855
Pay Back		Lvn County Loai	$ (205,815)		
		Debt Reduction		$ (205,815)	
					$ (205,815)
		Total Debt			$1,922,040
Funding Sources	BLSD	Principal	$ 200,000		
	Interest (20 yrs @ 2.72%)	Interest	$ 59,680	$ (259,680)	
	Basehor City		$ 141,600		
	Interest (20 yrs @ 2.72%)		$ 83,840	$ (225,440)	
					$ (485,120)
	Net Total Debt				$1,436,920

Impact to SD#3 Users (96+5+15=116)

			Year 1	Year 2	Years 3 - 20
KDOT Debt (20 years)		$1,339,720	$ 577	$ 577	$ 577
Easement Loan - 2 years		$97,200	$ 419	$ 419	$ -
		$1,436,920	$ 996	$ 996	$ 577
Basehor Up charge (Pinehurst Lift Station)	Annual per user				
		$ 8,658			
			$ 75	$ -	$ -
Total Debt Assessment	Annual per user		$ 1,071	$ 996	$ 577

	Annual Maintenance			285	285	285
NEW ANNUAL ASSESSMENT				**$ 1,356**	**$ 1,281**	**$ 862**
Basehor Connection Fees (96)						
In City	$ 2,950	$ 283,200				
Out City	$ 4,425	$ 424,800				
Difference	$ 1,475	**$ 141,600**				
Retained Revenue		**$ 283,200**				

Check Register Report

Date: 07/14/2011
Time: 3:41 PM
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City Of Basehor

Check #	Check Date	Void/Stop Date	Status	Vendor#	Vendor Name	Check Description	Amount
Ref#	GL Number				Line Distribution Description		
18853	07/14/2011		Printed	ADVANCE PE	ADVANCE PEST CONTROL	PEST SVC/FOD	
	13125	01-008-799					27.50
	13127	01-008-738					45.00
	13126	05-009-799					94.30
						Check Amount	166.80
18854	07/14/2011		Printed	ATMOS ENER	ATMOS ENERGY	GAS SERVICE/JUNE 2011	
	13128	01-005-752					91.66
						Check Amount	91.66
18855	07/14/2011		Printed	BEVER/ERIC	ERICA BEVER	YOUTH SPORTS REBATE	
	13129	01-008-738					40.00
						Check Amount	40.00
18856	07/14/2011		Printed	BRANDT FAB	BRANDT FABRICATING	EXCHANGE OUT ACETELYN & 02	
	13130	01-002-803					77.55
						Check Amount	77.55
18857	07/14/2011		Printed	COMMERCE	COMMERCE PURCHASING CARD	PURCHASING CARD CHARGES	
	13169	09-010-775			APRIL & MAY TRASH SERVICE		37,521.65
	13169	05-009-808					35.25
	13169	05-009-804					517.69
	13169	05-009-803					410.87
	13169	05-009-799					91.46
	13169	05-009-777					1,338.77
	13169	05-009-762					864.22
	13169	05-009-758					399.37
	13169	05-009-757					152.02
	13169	01-017-808					39.85
	13169	01-017-760					531.00
	13169	01-017-758					373.36
	13169	01-012-813					289.69
	13169	01-008-803					89.05
	13169	01-008-792					217.00
	13169	01-008-738					-53.54
	13169	01-006-807					818.75
	13169	01-006-774					33.58
	13169	01-005-803					130.67
	13169	01-005-799					65.90
	13169	01-005-797					5,142.00
	13169	01-005-757					346.46
	13169	01-004-808					34.13
	13169	01-004-808					35.25
	13169	01-004-803					348.79
	13169	01-004-801					114.28
	13169	01-004-761					1,981.15
	13169	01-004-758					1,457.19
	13169	01-003-807					56.00
	13169	01-002-804					517.69
	13169	01-002-803					57.96
	13169	01-002-758					423.45
	13169	01-001-808					35.25

Check #	Check Date	Void/Stop Date	Status	Vendor#	Vendor Name	Check Description	Amount
Ref#	GL Number				Line Distribution Description		
	13169	01-001-803					48.88
	13169	01-001-801					175.31
	13169	01-001-799					281.12
	13169	01-001-774					193.13
	13169	01-001-760					225.00
	13169	01-001-758					189.13
						Check Amount	55,528.78
18858	07/14/2011		Printed	GT DISTRIB	GT DISTRIBUTORS-AUSTIN	WEAPONS LESS TRADE IN	
	13172	01-004-850					229.95
						Check Amount	229.95
18859	07/14/2011		Printed	HALLGRIMSO	GREGORY HALLGRIMSON	REIMB REG FEE/TORCH RUN	
	13170	01-004-774					25.00
						Check Amount	25.00
18860	07/14/2011		Printed	HARTFORD	HARTFORD RETIREMENT PLANS	EMP/EMPLYR RETIRE CONTRIB	
	13131	01-000-212					463.53
	13131	20-014-773					3,680.46
						Check Amount	4,143.99
18861	07/14/2011		Printed	HUMAN RESO	HUMAN RESOURCE SOLUTION	HR SUPPORT/JULY	
	13132	01-012-745					550.00
						Check Amount	550.00
18862	07/14/2011		Printed	JOHNSON CL	JOHNSON COUNTY GOVERNMENT	SAMPLING WWTF FLOW/	
	13133	05-009-790					174.00
						Check Amount	174.00
18863	07/14/2011		Printed	KS DEPT OF	KANSAS DEPT OF TRANSPORTATION	TRF 125 LOAN PAYMENT	
	13134	08-000-883					59,728.12
	13134	08-000-884					26,992.30
						Check Amount	86,720.42
18864	07/14/2011		Printed	KANSAS ONE	KANSAS ONE-CALL SYSTEMS, INC.	LOCATE SVC/JUNE	
	13135	05-009-799					77.00
						Check Amount	77.00
18865	07/14/2011		Printed	KANSAS PAY	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	
	13136	01-000-248					350.35
						Check Amount	350.35
18866	07/14/2011		Printed	KS TREASUR	KANSAS STATE TREASURER	STATE MANDATED COURT FEES	
	13137	01-004-767					788.50
						Check Amount	788.50
18867	07/14/2011		Printed	KPF EFT	KPF EFT PROGRAM	POLICE RETIRE CONTRIB	
	13138	01-000-208					1,391.02
	13138	20-014-786					2,895.33
	13138	01-000-211					4.85
						Check Amount	4,291.20
18868	07/14/2011		Printed	LAWN TAMER	LAWN TAMERS	CONTRACT MOW/PRAIRIE GARDEN	
	13143	01-000-856					260.00
	13142	01-000-856					390.00
	13141	01-000-856					75.00

Check #	Check Date / Ref#	Void/Stop Date / GL Number	Status	Vendor#	Vendor Name / Line Distribution Description	Check Description	Amount
		13140 01-000-856					195.00
		13139 01-000-856					325.00
						Check Amount	1,245.00
18869	07/14/2011		Printed	LEAGUE KM	LEAGUE OF KS MUNICIPALITIES	KS MUNICIPAL SOURCEBOOK	
		13144 01-001-807					43.23
						Check Amount	43.23
18870	07/14/2011		Printed	LVCO SOLID	LEAVENWORTH COUNTY SOLID WASTE	COMMERCIAL BRUSH, LOGS, STUMP	
		13145 01-002-799					79.50
						Check Amount	79.50
18871	07/14/2011		Printed	LEE	MARK LEE	REIMB MILEAGE/TONGIE WORK	
		13146 01-017-774					102.00
						Check Amount	102.00
18872	07/14/2011		Printed	LINDELOF	KYLE & JENNIFER LINDELOF	YOUTH SPORTS REBATE X2	
		13147 01-008-738					70.00
						Check Amount	70.00
18873	07/14/2011		Printed	MAC'S FENC	MAC'S FENCE	FENCE REPAIR PARTS @ FOD	
		13149 01-008-738					97.12
		13148 01-008-792					249.47
						Check Amount	346.59
18874	07/14/2011		Printed	MCBRATNEY	KIANN MCBRATNEY	PROSECUTOR FEES	
		13171 01-004-767					400.00
						Check Amount	400.00
18875	07/14/2011		Printed	MERCHANT S	MERCHANT SERVICES GROUP	CITYWIDE CREDIT CARD FEES	
		13150 01-005-799					117.75
						Check Amount	117.75
18876	07/14/2011		Printed	NAT SIGN	NATIONAL SIGN COMPANY INC	STREET SIGNS/REPLACE OR NEW	
		13151 10-000-811					199.60
						Check Amount	199.60
18877	07/14/2011		Printed	PLEAK	MITCH PLEAK	REIMB MILEAGE/CITY BUSINESS	
		13152 01-017-774					175.95
						Check Amount	175.95
18878	07/14/2011		Printed	PRAY	WILLIAM E. PRAY	MUNCIPAL JUDGE SERVICES	
		13153 01-004-766					300.00
						Check Amount	300.00
18879	07/14/2011		Printed	SELECT SEC	SELECT SECURITY SYSTEMS	MONITOR/WWTF PROCESS/JULY	
		13159 05-009-799					30.00
		13158 01-002-799					19.00
		13157 01-008-799					40.00
		13156 05-009-799					30.00
		13155 01-002-799					19.00
		13154 01-008-799					40.00
						Check Amount	178.00
18880	07/14/2011		Printed	SIRRIDGE	BRANDI SIRRIDGE	YOUTH SPORTS REBATE	
		13160 01-008-738					30.00

Check #	Check Date / Ref#	Void/Stop Date / GL Number	Status	Vendor#	Vendor Name / Line Distribution Description	Check Description	Amount
						Check Amount	30.00
18881	07/14/2011		Printed	SNEED	BLAKE SNEED	PAYROLL (6/25-7/08/11)	
	13161	01-008-701					526.79
						Check Amount	526.79
18882	07/14/2011		Printed	SONNTAG	SONNTAG LAW OFFICE	COURT APPOINTED ATTORNEY FEE	
	13173	01-004-780					400.00
						Check Amount	400.00
18883	07/14/2011		Printed	SPECTRA	SPECTRA	(30) GA HERBICIDE/KILL WEEDS	
	13164	10-000-811					1,130.90
	13164	05-009-789					307.00
	13163	10-000-811					421.00
	13162	05-009-789					578.00
						Check Amount	2,436.90
18884	07/14/2011		Printed	STEVENS	COLTEN STEVENS	PAYROLL (6/25-7/08/11)	
	13165	01-002-701					686.28
						Check Amount	686.28
18885	07/14/2011		Printed	SUMMIT SUP	SUMMIT SUPPLY CORPORATION	REPLACE VOLLEYBALL NET @ PARK	
	13166	01-008-792					705.00
						Check Amount	705.00
18886	07/14/2011		Printed	US POSTAL	UNITED STATES POSTAL SERVICE	REPLENISH PERMIT #12	
	13070	05-009-808					800.00
	13070	09-010-808					200.00
						Check Amount	1,000.00
18887	07/14/2011		Printed	VERIZON	VERIZON WIRELESS	CELLULAR PHONE SERVICE	
	13168	05-009-758					103.70
	13168	01-017-758					121.00
	13168	01-001-758					65.24
	13168	01-002-758					105.83
	13168	01-004-758					368.22
						Check Amount	763.99
18888	07/14/2011		Printed	WESTAR GRP	WESTAR ENERGY	ELECTRIC SERIVCES	
	13167	01-002-787					5,186.00
	13167	05-009-753					392.69
						Check Amount	5,578.69

Total Checks: 36 **Grand Total(excluding void checks):** 168,640.47

7-15-11
Mark Loughry Date
City Administrator

07/15/11
Corey Swisher Date
City Clerk/Finance Director

Kristi Olson 7/14/11
Kristi Olson Date
Accounting Clerk

Check Register Report

Date: 07/27/2011
Time: 3:53 PM
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City Of Basehor

Check #	Check Date	Void/Stop Date	Status	Vendor#	Vendor Name	Check Description	Amount
	Ref#	GL Number			Line Distribution Description		
18889	07/27/2011		Printed	ED BOZARTH	ED BOZARTH CHEVROLET	2011 CHEVROLET SILVERADO	
	13174	11-000-850					17,836.00
						Check Amount	17,836.00
				Total Checks:	**1**	**Grand Total(excluding void checks):**	**17,836.00**

Mark Loughry — 7-27-11
City Administrator — Date

Corey Swisher — 07/27/11
City Clerk/Finance Director — Date

Kristi Olson — 7/27/11
Accounting Clerk — Date

Check Register Report

Date: 07/29/2011
Time: 8:37 AM
City Of Basehor Page: 1

Check #	Check Date	Void/Stop Date	Status	Vendor#	Vendor Name	Check Description	Amount
	Ref#	GL Number			Line Distribution Description		
18890	07/28/2011		Printed	DAVENPORT	STEPHANIE DAVENPORT	YOUTH SPORTS REBATE	
	13176	01-008-738					30.00
						Check Amount	30.00
18891	07/28/2011		Printed	ELITE ELEC	ELITE ELECTRIC INC	REPAIR CITY HALL ELEC METER	
	13177	01-005-777					562.00
						Check Amount	562.00
18892	07/28/2011		Printed	GARRETT	CHAD & MAGAN GARRETT	YOUTH SPORTS REBATE	
	13178	01-008-738					30.00
						Check Amount	30.00
18893	07/28/2011		Printed	HARTFORD	HARTFORD RETIREMENT PLANS	457/401A RETIREMENT CONTRIB	
	13179	01-000-212					474.53
	13179	20-014-773					3,706.08
						Check Amount	4,180.61
18894	07/28/2011		Printed	IDEAL LAWN	IDEAL LAWN & LANDSCAPE	LAWN MAINT/CH & BASEHOR BLVD	
	13180	10-000-849					900.00
	13181	10-000-799					187.00
						Check Amount	1,087.00
18895	07/28/2011	07/28/2011	Void	ING LIFE	ING LIFE INSURANCE & ANNUITY	EMPLOYEE DEFERRED COMP	
						voided-not an online payment-reissued	
						Check Amount	600.00
18896	07/28/2011		Printed	KANSAS PAY	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	
	13183	01-000-248					350.35
						Check Amount	350.35
18897	07/28/2011		Printed	KPF EFT	KPF EFT PROGRAM	POLICE RETIRE CONTRIB	
	13184	01-000-208					1,241.34
	13184	20-014-786					2,583.76
						Check Amount	3,825.10
18898	07/28/2011		Printed	LAWN TAMER	LAWN TAMERS	CONTRACT MOW/HONEY CREEK	
	13185	01-000-856					568.75
	13186	01-000-856					861.25
						Check Amount	1,430.00
18899	07/28/2011		Printed	LCDC	LCDC	LUNCH MTG/LOUGHRY	
	13188	01-006-774					14.00
	13189	01-006-774					7.00
						Check Amount	21.00
18900	07/28/2011		Printed	LV SHERIFF	LEAVENWORTH COUNTY SHERIFF	JAIL BOARDING FEES	
	13187	01-004-764					105.00
						Check Amount	105.00
18901	07/28/2011		Printed	LOWENTHAL	LOWENTHAL WEBB & ODERMAN	Final billing on audit of fina	
	13175	01-001-785			final bill/fy 2010/fin stmnts		9,400.00
						Check Amount	9,400.00
18902	07/28/2011		Printed	MKEC ENGIN	MKEC ENGINEERING CONSULTANTS	ENG SVCS/24-40 & 150 ST INTER	
	13190	19-000-765					2,150.00
	13191	19-000-765					162.13
						Check Amount	2,312.13

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Date: 07/29/2011
Time: 8:37 AM
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City Of Basehor

Check #	Check Date	Void/Stop Date	Status	Vendor#	Vendor Name	Check Description	Amount
	Ref#	GL Number			Line Distribution Description		
18903	07/28/2011		Printed	NAT SIGN	NATIONAL SIGN COMPANY INC	SIGNS-STOCK	
	13192	10-000-811					406.80
						Check Amount	406.80
18904	07/28/2011		Printed	PAVING MAI	PAVING MAINTENANCE SUPPLY INC	CRAFTCO SUPERSHOT 125 MELTER	
	13201	11-000-850					31,700.00
						Check Amount	31,700.00
18905	07/28/2011		Printed	REGISTER	REGISTER OF DEEDS	LAREDO BILLING/MAY 2011	
	13193	01-017-803					60.00
						Check Amount	60.00
18906	07/28/2011		Printed	SELECT IMA	SELECT IMAGING	FILEBOUND HOSTING FEE	
	13194	01-001-799					300.00
						Check Amount	300.00
18907	07/28/2011		Printed	SMITH VET	SMITH VETERINARY CLINIC INC	CAT/#165	
	13195	01-004-759					107.50
						Check Amount	107.50
18908	07/28/2011		Printed	SPOTS OFF	SPOTS OFF LLC	CAR WASHES/PLANNING	
	13197	01-017-761					4.22
	13196	01-004-761					19.18
						Check Amount	23.40
18909	07/28/2011		Printed	HEART BUIL	STEPHEN R MARSDEN	JANITORIAL SERVICE/JULY 2011	
	13198	01-005-799					387.00
						Check Amount	387.00
18910	07/28/2011		Printed	SWISHER	COREY SWISHER	REIMB CHAMBER LUNCH MTG	
	13199	01-001-774					8.00
						Check Amount	8.00
18911	07/28/2011		Printed	WRIGHT EX	WRIGHT EXPRESS	JUNE 2011 FUEL CHARGES	
	13200	01-004-804					2,975.18
	13200	01-005-761					36.04
	13200	01-017-804					48.20
						Check Amount	3,059.42
18912	07/28/2011		Printed	ING LIFE	ING LIFE INSURANCE & ANNUITY	EMPLOYEE DEFERRED COMP	
	13182	01-000-212					600.00
						Check Amount	600.00

Total Checks: 23 **Grand Total(excluding void checks):** 59,985.31

Mark Loughry — Date 7-29-11
City Administrator

Corey Swisher — Date 08/01/11
City Clerk/Finance Director

Krsiti Olson — Date 7.29.11
Accounting Clerk

Check Register Report

Date: 07/29/2011
Time: 11:59 AM
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City Of Basehor

Check #	Check Date / Ref#	Void/Stop Date / GL Number	Status	Vendor#	Vendor Name / Line Distribution Description	Check Description	Amount
18913	07/29/2011		Printed	ADVANCE IN	ADVANCE INSURANCE COMPANY	GROUP AD&D/LIFE/STD/LTD	
	13203	20-014-740					83.20
	13203	20-014-743					305.38
	13203	20-014-744					246.08
						Check Amount	634.66
18914	07/29/2011		Printed	AFLAC	AFLAC	EMPLOYEE CAFTERIA PLAN/JULY	
	13202	01-000-239					40.02
	13202	01-000-238					152.64
	13202	01-000-237					71.82
	13202	01-000-242					120.78
	13202	01-000-241					520.74
	13202	01-000-240					533.10
						Check Amount	1,439.10
18915	07/29/2011		Printed	BLUE CROSS	BLUE CROSS & BLUE SHIELD OF KS	GROUP MEDICAL INSURANCE	
	13205	01-000-209					3,336.57
	13205	20-014-772					13,078.58
						Check Amount	16,415.15
18916	07/29/2011		Printed	MIDWEST PU	MIDWEST PUBLIC RISK	GRP DENTAL INS/BMI555/JULY	
	13206	01-000-203					576.00
	13206	20-014-778					806.00
						Check Amount	1,382.00
18917	07/29/2011		Printed	VISION SER	VISION SERVICES PLAN	GROUP VISION INSURANCE	
	13204	01-000-200					84.24
	13204	20-014-749					395.53
						Check Amount	479.77

Total Checks: 5 **Grand Total(excluding void checks):** **20,350.68**

7-29-11
Mark Loughry Date
City Administrator

08/01/11
Corey Swisher Date
City Clerk/Finance Director

7/29/11
Kristi Olson Date
Accounting Clerk