

BASEHOR PLANNING COMMISSION

COMPREHENSIVE PLAN - Bryce Bettin, Chairman of the Planning Commission, reported on March 1, 1994 at 7:30 PM the Board will hold a public hearing regarding the updated Comprehensive Plan.

BUDGET - The Planning Board requested an opportunity to become involved in the budget process this year. The Board feels they can better plan their projects if they know in advance how much money they have to work with.

Mayor Odle explained that by giving the Board a budget, that may limit them. Odle suggested compiling an estimated budget and list of proposed projects and submit to the clerk in June.

BASEHOR PARK ADVISORY BOARD

CAN CANISTER - Mary Ohler and Judy Goens were present as representatives of the Advisory Board. The Park Board feels the canister would best be served in its present location in front of city hall. Odle stated he has no problem with the location as long as the bin and area is kept clean and the bin painted. Council unanimously agreed.

RESIGNATION - The Advisory Board recommended acceptance of the resignation of member, Brenda Smith. Smith will be moving out of the Leavenworth County area.

J. Novak moved to accept Smith's resignation. J. Scherer second the motion. All Aye. Motion Carried 5-0.

APPOINTMENT - A recommendation to appoint Jeff Theno to the Advisory Board was made.

Mayor Odle stated that based on the Park Boards recommendation he would appoint Mr. Theno.

John Novak opposed a county resident being appointed to a city board and recommended the appointment of Bob Vervaecke.

J. Pfannenstiel moved to accept the Mayor's appointment of Jeff Theno to fill the position of Brenda Smith. J. Barlow second the motion. Wilderson, Pfannenstiel, Scherer and Barlow-Aye. Novak-No. Motion Carried 4-1.

CITY ENGINEER

PIN OAK ESTATES II - City engineer, Bruce Browne,

recommended acceptance for maintenance (police patrol and snow removal) of the new streets in Phase II of Pin Oak Estates. Browne reported he has received a copy of the two year maintenance bond.

Browne reported the sewers are constructed but changes needed to be made on their bond so he will be submitting them for approval at the March meeting.

A motion was made by J. Scherer and seconded by J. Pfannenstiel to accept the streets in Pin Oak Estates II. All Aye. Motion Carried 5-0.

SEWER DISTRICT #12 - Browne reported he received telephone confirmation last week approving the plans for Sewer Benefit District #12. Written approval should be received by mail in a week or two. Browne suggested advertising for bids. Council discussed the design of the system and properties included.

Mayor Odle reported several bids were received from appraisers with the lowest bid being \$250 per parcel for residential and \$350 per parcel for commercial. Odle felt the Council should consider using only one appraiser rather than three as previously discussed.

J. Novak moved to accept the Mayor's recommendation of hiring the lowest bidder. J. Pfannenstiel second the motion. There was no vote. Mayor stated he will telephone poll Council when he finds a lower bid. Also at this time he will poll Council on letting bids for the construction of the district. Council agreed.

Browne stated the appraisals should be finalized prior to setting a hearing date.

CITY CLERK

TELEPHONE SYSTEM - City Clerk, Mary Ann Mogle, requested Council approval to solicit bids from Southwestern Bell for a new telephone system. Mogle explained she is having continuous problems with the current system. Mogle reported the last bid she received in 1993 was approximately \$2,500.00.

J. Novak moved to allow the city clerk to solicit bids for a new telephone system from Southwestern Bell. The motion was second by J. Pfannenstiel. All Aye. Motion Carried 5-0.

FIREWORKS DISPLAY - Mogle reported that so far the fireworks company and Evans Insurance has not yet reported a price

for celebration insurance. Council tabled action until the March meeting.

1994 BUSINESS LICENSE - Over fifty-five (55) notices were mailed to business owners requesting them to acquire a business license, reported Mogle. Only thirty-four companies have complied. Mogle stated she will send out a final letter informing them to comply and their fee is now \$20.00 which includes the penalty.

Odle stated that if this action fails, those delinquent owners will be turned over to the city attorney for action.

Councilman Novak questioned if the city was even legal in issuing business owners license if they are not properly zoned. Mayor directed clerk to send a letter to the city attorney requesting a legal opinion.

Mogle stated when Council originally agreed to enforce a business license they agreed that improper zoning would not be a factor. The business license was only to be used for census and sales tax purposes.

SEWER USER FEE - Mogle reported she has received inquiries from citizens as to why the City has not reduced their sewer bills since the bonds have been paid in full. Mogle stated the complaining citizens were told the increase in user fees were to be for a period of ten (10) years. Mogle informed Council while performing research on Ordinance #162 she was unable to see where it specified a limit of ten years. The ordinance refers to the "useful life" of the system is to be twenty (20) years. Since she was unable to interpret the ordinance, she referred this matter over to the city attorney.

Included in the Council's meeting packet was a legal opinion from the city attorney. Thompson states the City is in need of the additional income and recommends the Council vote to continue collecting the funds for their operations and maintenance fund.

J. Novak moved to continue the user fees as currently being charged and place the funds into the operation and maintenance fund. C. Wilderson second the motion. All Aye. Motion Carried 5-0.

MAYOR'S REPORT

No report at this time.

JERRY BARLOW

Councilman Barlow wanted to recognize Brenda Smith for her service on the Basehor Park Advisory Board the last year.

JOHN NOVAK

Councilman Novak asked if the Mayor had received a letter from city attorney, John Thompson, regarding the conflict of interest matter. Odle stated he has received an opinion and would discuss the matter with Scherer later.

JOHN PFANNENSTIEL

No comment at this time.

CHARLES WILDERSON

LEAVENWORTH AREA DEVELOPMENT - A position on the LAD Board of Directors has been opened for the City of Basehor, reported Councilman Wilderson. Wilderson will also serve on the Strategic Plan Task Force and the Exiting Business Committee.

JEFF SCHERER

No comment at this time.

ADJOURNMENT

A motion was made by J. Scherer and second by J. Novak to adjourn the meeting. All Aye. Motion Carried. Meeting was adjourned at 8:50 P.M.

Submitted for Council approval this 21st day of March, 1994.

Respectfully,



Mary A. Mogle,
City Clerk