MINUTES

BASEHOR CITY COUNCIL
March 18, 1996
7:00 PM
Basehor City Hall

OFFICIAL PRESIDING: MAYOR BRYCE D. BETTIN

MEMBERS PRESENT: Pres. Charles Wilderson, Jerry Barlow, Joseph Odle, John Pfannenstiel and Robert Vervaecke

Others Staff Present: John Thompson, Attorney **Cecil Kingsley, Engineer**
Bill Mogle, WWTO **Mary Mogle, Clerk**
Donald Wilson, Animal Control **Vince Weston, Chief of Police**
Joe Scherer/Robert Bryan/Burl Gratny, Planning Commission

The monthly meeting of the Basehor City Council was called to order at 7:35 P.M. by Mayor Bettin. The Pledge of Allegiance was recited followed by roll call with all members present.

APPROVAL OF MINUTES

A motion was made by R. Vervaecke and seconded by J. Odle to approve the Minutes of February 19, 1996, February 27th and March 4, 1996 as written. All Aye. Motion Carried 5-0.

APPROVAL OF TREASURER'S REPORT

C. Wilderson moved to approve the February 1996 Treasurer's report as submitted. J. Odle second the motion. All Aye. Motion Carried 5-0. (There were no investments to be made this month)

APPROVAL OF MUNICIPAL COURT REPORT

It was moved and seconded by R. Vervaecke and J. Barlow to approve the February 1996 Municipal Court Report as written. All Aye. Motion passed unanimously 5-0. Receipts-4,260.50

CITIZENS AND PETITIONS

MID-AMERICA REGIONAL COUNCIL - A request was received from Mid-America Regional Council for the City of Basehor to become members. The fee request was in the amount of $122.00.

C. Wilderson moved to pay Mid-America Regional Council $122.00 for 1996 membership. J. Pfannenstiel second the motion. Pfannenstiel & Wilderson-Aye. Odle, Barlow & Vervaecke-Nay. Motion failed 3-2.

JOANNE ELLIS, 3127 N. 157th Street, (not present) submitted a request for reimbursement of veterinary bills on her feline that was trapped by the animal control officer. Mrs. Ellis felt the animal was mishandled while in the company of the officer. Wilson was present to give his report regarding the incident . A letter was submitted by Dr. Tuttle substantiating the officers report.

A motion was made by J. Barlow to cite the owner with "animal running at large". Councilman Odle felt the governing body did not have the authority to cite her and should have been issued at the time of pickup. Barlow agreed and withdrew his motion.

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R. Vervaecke moved to deny Mrs. Ellis her request for reimbursement. J. Barlow second the motion. All Aye. Motion passed 5-0.

BASEHOR PARK ADVISORY BOARD

PARK REGULATIONS - A list of regulations to be placed on a sign at the city park was submitted for Council approval. Councilman Pfannenstiel reported it is his understanding that the only thing the park association was willing to pay for was a sign that stated the park hours and "all city ordinances will be enforced". Wilderson stated he does not feel the average park attendant will know what the ordinances are and feels they should be listed. Mogle suggested making a road-side display where it allows the city to go in and update. The clerk was directed to obtain a cost and report back at the April meeting. Mayor Bettin requested the Park Association also make a formal presentation of the sign they plan to install.

MONTHLY MEETINGS - Mayor Bettin questioned the city attorney as to the quorum issue at a meeting. He explained the park board called a member on the telephone so that they may have a quorum for their monthly meeting.

City Attorney Thompson, stated that as long as the Board was in agreement to handle the meeting in this matter, it was acceptable. However, he did not recommend it.

BASEHOR PLANNING COMMISSION

REZONING/REPLAT - A recommendation was made by the Planning Commission to approve the rezoning of lots 54-60 and 72-74 from R-l to R-2 and approve a replat of the same lots in Phase III, Crestwood Country Estates.

A motion was made by J. Pfannenstiel to approve the replat and rezoning from R-1 to R-2 in Phase III of Crestwood Country Estates.

SIDEWALKS - Joe Scherer and Charles Wilderson met with county engineer, Dave Mahoney, regarding the renovations of the existing sidewalks in front of the library. Scherer noted the engineer was not very receptive, however, they would continue to work on the matter.

CITY ENGINEER

ELIMINATION OF BASEMENT DRAINS - Engineer Kingsley submitted a written report noting that all basement and garage drains should be eliminated since this is a City and State regulation. Odle noted it is also listed in the adopted Uniform Building Codes. Wastewater operator, Bill Mogle, stated in the past the city has waived basement drains for air conditioners.

A motion was made by J. Pfannenstiel and seconded by R. Vervaecke that the Mayor be instructed to enforce most current building codes and ordinances adopted eliminating all basement and garage drains into the public sewer system. All Aye. Motion passed unanimously 5-0.

The city clerk was directed to revise the rules for builders to include the current building codes and elimination of all drains into the sewer system.

GRINDER PUMPS - A recommendation to prohibit "public" grinder pumps was made by engineer Kingsley. He also recommended allowing "private" grinder pump systems on a case by case situation. He explained the City at this time does not have the revenue to keep extra pumps and parts on hand nor do they have ample labor to make the

emergency repairs.

J. Odle moved to redraft the proposed ordinance to prohibit "public" grinder pump systems and address "private" grinder pump systems on a case by case situation with language that spells the owners responsibilities and costs. J. Pfannenstiel second the motion. All Aye. Motion Carried 5-0.

STORM SEWER INLET BID - Two bids were received to install inlet grates in Hickory Pointe and Crestwood Subdivisions. Bids are as follows:

K. C. Construction - 1,180.00
Leavcon Construction - 1,696.00
Meadows Construction - No bid received

A motion was made by J. Barlow to award the bid to K. C. Construction in the amount of $1,180.00. R. Vervaecke second the motion. All Aye. Motion Carried 5-0.

WASTEWATER OPERATOR

DEGREASER - A motion was made by J. Pfannenstiel and second by J. Odle to approve the purchase of degreaser for the Sewer Department not to exceed $1,800.00. All Aye. Motion Carried 5-0.

ELECTRICITY FOR GENERATOR - Mogle requested Council allow him to install the proper electrical power connections at all three lift stations to accommodate the new generator. Following a brief discussion, Council directed Mogle to obtain bids and have clerk telephone poll them regarding the expenditure.

FUEL TANK - Mogle requested the purchase of a 36 gallon "L" shaped fuel tank with hand pump. He noted the tank will be placed in the back of the pickup (for diesel fuel) and used for the Toro mower. Estimated cost is $300.00.

Pfannenstiel moved to approve the purchase of the "L" shaped fuel tank not to exceed $300.00. R. Vervaecke second the motion. All Aye. Motion Carried 5-0.

MAINTENANCE DEPARTMENT

PURCHASE KABOTA TRACTOR - Donald Wilson submitted a bid from Coleman Implement for a new 3600 Model Kabota Tractor with bucket attachment for $23,527.00 allowing for a $4,000.00 trade-in on the twenty-three year old tractor that the city current owns.

Councilman Pfannenstiel did not feel the tractor was a high priority item and should be added to the equipment reserve budget along with the other needed equipment. Council unanimously agreed.

CITY CLERK

SEWER AND WASTE DELINQUENT BILLS - Clerk Mogle presented a list of sewer and solid waste delinquent accounts for Council review. Mogle requested Council's permission to notify those listed of their past due bills along with their landlords. She noted this is a three month process she will go through to certify the delinquent bills to the County Clerk for collections on to the Ad Valorem Tax Roll.

R. Vervaecke moved to allow the clerk to begin the process of notifying delinquent accounts via mail. C. Wilderson second the motion. Motion Carried 5-0.

SOUTHWESTERN BELL TELECOM CONTRACT - A two year maintenance contract for the city's telephone system was submitted for Council approval in the amount of $832.26.

J. Pfannenstiel moved to approve the maintenance agreement in the amount of $832.26 for two years. J. Odle second the motion. All Aye. Motion Carried 5-0.

WORKERS COMPENSATION BID - Two bids were received on the City's workers compensation insurance for 1996. The bids were as follows:

Evans Insurance (EMC)	3,510.00/yr.
Kansas Insurance Pool (KMIT)	3,206.00/yr.

A motion was made by C. Wilderson to change worker's compensation provider to Kansas Municipal Insurance Trust (KMIT) for the remainder of 1996 in the amount of $2,409.00. R. Vervaecke second the motion. All Aye. Motion Carried 5-0.

RESOLUTION 96-01. A RESOLUITON AUTHORIZING THE CITY OF BASEHOR TO ENTER INTO THE KANSAS MUNICIPAL GROUP-FUNDED POOL FOR WORKER'S COMPENSATION AND THE ACCEPTANCE OF BY-LAWS THAT GOVERN THE GROUP-FUNDED POOL

CITY ATTORNEY

KDOT TRAFFIC SIGNAL - Attorney Thompson reported he has received correspondence back from KDOT stating the State Highway Department will be responsible for installation and maintenance until the City annexations the property on the south side of 24-40 Highway.

CAR WASH - A letter was sent to the owner of the car wash requesting a completion date. Clerk Mogle reported no response has been received to date. The clerk was directed to make a follow-up call with the owner before the next meeting.

GALAXY CABLEVISION - Galaxy Cable is in the process of applying for a special use permit to place their satellite dishes in a 40x40 area behind Breuer Inc. The original tower will be disassembled and their cable wires will be connected to the existing Cellular One Tower.

24-40 HIGHWAY PROJECT - According to Senator Ramirez Kansas Department of Transportation is not going to allow any further changes in the construction plans of 24-40 Highway. He noted the bids have already be awarded and construction should start in March.

MAYOR'S REPORT

COURT FINES/BUILDING PERMITS - Mayor Bettin announced he is in the process of reviewing court fines and building permit fees. He has been told they are too low and need to be increased to meet the other cities in Leavenworth County.

The clerk was directed to return next month with a formal proposal.

SEWER FACILITY PLAN - A letter has been received from Kansas City, Kansas responding to questions the City had regarding the possible connection between KCK, Leavenworth County and the City of Basehor. A sample Inter-Local Agreement was also submitted. Odle expressed concern about working with a City and company (BPU) that is already $750 million dollars in debt.

Mayor Bettin stated he would like to have the County do the negotiating since they will be connecting at the same location. Council agreed.

INCREASE IN OFFICE HOURS - City hall, starting April 1, 1996, will be open 8:00 am - 4:00 pm, Monday through Friday. The city clerk will starting working a half a day on Friday's.

ONE CENT SALES TAX PROPOSAL - Mayor Bettin reported he has been out of town and has not had ample time to construct a sales tax ballot question. He will work on the question and present them to the Council at a later date.

1996 STREET PROPOSAL - The county superintendent and city maintenance worker have inspected the streets and are in the process of composing a formal bid for the April meeting.

RESIGNATION OF PEGGY COCHRAN - J. Pfannenstiel moved to accept the resignation of Planning Board member, Peggy Cochran. R. Vervaecke second the motion. All Aye. Motion Carried 5-0.

SKAGGS VS CITY OF BASEHOR - A pre-trial hearing will be heard on March 28, 1996 and anticipates a settlement at this time.

EXECUTIVE SESSION

City attorney reported he does not need an executive session as previously requested. He reported

COUNCIL MEMBER REPORTS

CHARLES WILDERSON reported on Leavenworth Area Development's activities for February 1996.

1. Basehor has been given a page on the World Wide Web network. Information is currently being compiled for loading.

2. The LAD "Strategic Planning Task Force" met. Basehor still needs a representative to sit on the Transportation Board.

3. An "Action Team" will be formed next month to include realtors, city officials, LAD officials, and Chamber of Commerce members. This team will learn to address questions presented by potential business owners regarding the area.

4. LAD's next meeting will be held at noon, March 21st, Bitler's BBQ.

LAGOON GATE - Wilderson noted there have been vehicles driving on the north lagoon property. He noted they have been entering through the open entrance at the park. He stated the City needs to install a gate and charge the cost back to the Park Association or contact the Park Association to follow through with their original request. Councilman Pfannenstiel noted the Park Association has already scheduled the work for next month.

HARRY KELLEY - Wilderson reported Harry Kelley (active Basehor volunteer) has experienced three heart attacks today and has a get well card for everyone to sign.

ROBERT VERVAECKE reported that he and Mayor Bettin flew to Washington D.C. last week to accept the $3000.00 award to construct an environmental lab at the city park. Vervaecke noted a special account has been established to keep funds separate from the Jaycees regular account. Vervaecke wanted the Council and citizens

to know that no city tax dollars were used to pay for his trip.

ADJOURNMENT

There being no further business to discuss J. Odle moved to adjourn the meeting. R. Vervaecke second the motion. All Aye. Meeting was adjourned.

Submitted for Council approval with/without corrections, this 15th day of April, 1996.

Bryce D. Bettin, Mayor

Mary A. Mogle, City Clerk

winword/council/mar96