

MINUTES

BASEHOR CITY COUNCIL MEETING

September 21, 1998

7:15 P.M.

Basehor City Hall

OFFICIAL PRESIDING: MAYOR JOHN PFANNENSTIEL

MEMBERS PRESENT: Pres. Robert Vervaecke, Charles Wilderson, Burl Gratny and Victor Ziegler. (Joseph Odle-absent)

Staff Present: Mary Mogle, City Clerk Jane Scherer, Treasurer John Thompson, Atty. Pat Cox, Cecil & Brian Kingsley, BG Consultants

The monthly meeting of the Basehor City Council was called to order at 7:10 p.m. by Mayor John Pfannenstiel.

EXECUTIVE SESSION

Mayor Pfannenstiel requested an executive session of up to forty-five minutes to discuss personnel and attorney-client matters. R. Vervaecke moved to adjourn into an executive session for up to forty-five minutes to discuss personnel and attorney-client matters. V. Ziegler second the motion. All Aye. Motion Carried 4-0. Engineer, Cecil Kingsley, was asked to attend the executive session. At 7:45 p.m., Mayor Pfannenstiel called the monthly to order.

PLEDGE & ROLL CALL

The pledge of allegiance was recited, followed by roll call. All members were present except Joseph Odle.

APPROVAL OF MINUTES

R. Vervaecke moved to approve the Minutes of August 17th Budget Public Hearing, August 17th Monthly Council meeting, August 25th Worksession and September 3rd Telephone Poll as printed. C. Wilderson second the motion. All Aye. Motion Carried 4-0.

APPROVAL OF TREASURER'S REPORT

Treasurer's Report & Supplement - A motion was made by V. Ziegler and second by R. Vervaecke to approve the August 1998 Treasurer's Report and September 21 Supplement as presented. All Aye. Motion Carried 4-0.

SCANNED

2-23-07 *lt*

Investments - City treasurer, Jane Scherer, reported the Municipal Investment Pool Six Month Account will mature on October 19th with a principal amount of 77,757.15 and interest of 2,089.90 for a total of 79,847.05. She made the recommendation to reinvest in the Municipal Investment Pool if their interest is comparable to what the local banks were offering (6 mo. term).

C. Wilderson moved to accept the treasurer's recommendation and reinvest funds at the highest rate available. B. Gratny second the motion. All Aye. Motion Carried 4-0.

Intrafund Transfer - A motion was made by R. Vervaecke and second by B. Gratny to approve an Intrafund Transfer within the Special Highway Fund adjusting "personnel" from 7,950.00 to 2,472.38 and "contractual" from 90,361.00 to 95,838.62. All Aye. Motion Carried 4-0.

CITIZENS AND PETITIONS

Agenda Comments - Mayor Pfannenstiel opened the public portion of the meeting for any resident present to comment on any agenda item. There were no comments at this time. The public portion of the meeting was then closed.

STAFF & COMMITTEE REPORTS

City Superintendent

Update on Projects - Mayor Pfannenstiel reported sidewalks have been repaired down to Hickory Street and have received several positive comments from area residents. There has been discussion about the library and cabinet shop working with the City by paying for materials if the City would provide the labor to repair the sidewalks in front of their buildings. Sidewalk repairs are still needed across city hall driveway, Cross Creek Realty, and a few areas going south to the high school. Once these areas are repaired, that will complete Phase I of the sidewalk project.

Other Projects - It was also reported by Mayor Pfannenstiel that Crockett Electric has started working on repairing the wiring at city hall and various trees throughout the city are being trimmed.

City Engineer

Update on Sewer Facility - Engineer, Pat Cox, reported a cost for the initial process plant has been negotiated, and was pleased to report it came in under the original estimates. Mr. Cox stated he is in the process of preparing a pre-purchase agreement and requested the Council give the Mayor authorization to sign at a later date.

A motion was made by R. Vervaecke and second by V. Ziegler to authorize preparation of a pre-purchase agreement to be signed by the Mayor at a later date. All Aye. Motion Carried 4-0.

Mr. Cox went on to report the draft loan agreement with Kansas Department of Health & Environment consists of four contracts; 1) internal collection system, 2) main plant work, 3) pre-purchase agreement, and 4) interceptor sewer and force main. The agreement has dates and loan repayment schedule based on an interest rate of 3.5%, actual rate is expected to be lower. Mr. Cox expects the agreement to be signed in September at which point the City will be allowed to take their first "draw" (repayment for past expenditures). By the City receiving funds in September, that will mean they will have to start paying their loan back in the year 2000. City Attorney, John Thompson, reported he has reviewed the agreement and will sign the attorney's report.

A motion was made by R. Vervaecke to authorize the city attorney to send a letter to Kansas Department of Health & Environment agreeing to the conditions of the agreement. B. Gratny second the motion. All Aye. Motion Carried 4-0.

The interceptor line design is completed, reported Mr. Cox. He does not foresee any problems with property owners. He has tried to take their original concerns into consideration in his design plan. After performing the necessary calculations, it is his recommendation to run the line from the existing north facility along the creek line.

Council agreed, by consensus, to authorize the engineers to proceed with the design plan as discussed.

Worksession - Council agreed to hold a worksession, at the request of the engineering staff, on September 29, 1998 at 7:00 p.m. to discuss the sewer treatment facility.

MAYOR'S REPORT

The Mayor did not have any business to present at this time.

COUNCIL MEMBER REPORTS

Robert Vervaecke

Employee Policy & Job Description Manual - Councilman Vervaecke reported the manuals were distributed to the various departments for comments. He recommended passage and to take effect immediately.

Mayor Pfannenstiel reported he talked with Sgt. Cigich, who expressed concerns about officers being required to work 42.75 hrs. per week before they are eligible for overtime and limitations placed on sick leave accrual. The mayor stated he explained to Sgt. Cigich, Council's reasoning in making these decisions, of which, Sgt. Cigich appeared to understand and accept. There were also some minor changes to the city superintendent's job description.

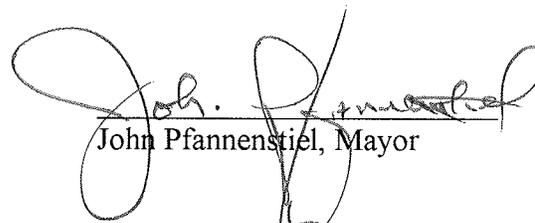
A motion was made by C. Wilderson and second by V. Ziegler to adopt the "Employees Policy and Job Description" manual as submitted. All Aye. Motion Carried 4-0.

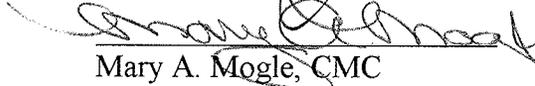
ADJOURNMENT

Prior to adjournment, Mayor Pfannenstiel invited the public to attend a worksession following this meeting regarding planning issues.

There being no further business to discuss, V. Ziegler moved to adjourn the meeting followed by a second from R. Vervaecke. All Aye. Motion Carried 4-0.

Submitted for Council approval with without corrections this 19th day of October, 1998.


John Pfannenstiel, Mayor


Mary A. Mogle, CMC