

MINUTES

BASEHOR CITY COUNCIL

December 20, 1999

7:00 PM

Basehor City Council

OFFICIAL PRESIDING: MAYOR JOHN PFANNENSTIEL

MEMBERS PRESENT: Pres. Robert Vervaecke, Burl Gratny, Victor Ziegler
and Chris Garcia (Joseph Odle-absent)

Staff Present: Mary Mogle, City Clerk
Gene Myracle, Supt.
Michael Hooper, Code Adm.

Pernell Dye, City Treasurer
Allen Johnson, WWTO
Cecil Kingsley & Pat Cox, Eng.

The monthly meeting of the Basehor City Council was called to order at 7:00 p.m. by Mayor John Pfannenstiel. All members were present except Joseph Odle.

EXECUTIVE SESSION

Mayor Pfannenstiel requested an executive session, for up to thirty minutes, to discuss personnel and attorney-client matters.

B. Gratny moved to convene into an executive session, to discuss personnel and attorney-client matters, for a period of up to thirty minutes. V. Ziegler seconded the motion. All aye. Motion carried 5-0. (*amended 1/18/00 to 4-0*)

Engineer, Cecil Kingsley and Pat Cox were asked to join the executive session.

At 7:35 p.m., Mayor Pfannenstiel called the regular meeting back to order. Pledge of Allegiance was recited.

Mayor Pfannenstiel requested an amendment to the order of agenda by allowing the city engineers to give their reports at this time. Council agreed.

CITY ENGINEERS

Update on Sewer Facility - Engineer, Pat Cox, reported request for interceptor line and pump station bids have been published and will be opened on the 18th of January. Pre-purchase agreements for equipment are in the process of being completed. Different phases of the project were discussed.

Addendum to Engineer Contract - Mayor Pfannenstiel presented an addendum to the city's engineering contract with BG Consultants for collection system renovation. An agreement signed by Mayor Bettin, in June of 1996, allowed for work to be performed by the engineers on the collection

system project totaling \$61,000.00. An additional \$359.00 was charged, by engineering staff, to handle an easement agreement with Karen Palmgren.

V. Ziegler moved to approve the addendum to the contract for collection system improvements as presented. R. Vervaecke seconded the motion. All aye. Motion carried 4-0.

APPROVAL OF MINUTES

President Vervaecke moved to approve the Minutes of November 15, 1999, and the November 22 and December 11th Telephone Polls as printed. B. Gratny seconded the motion. All aye. Motion carried 4-0.

APPROVAL OF FINANCIAL REPORT

Approval of November Treasurer's Report - A motion was made by C. Garcia and seconded by V. Ziegler to approve the November 1999 Treasurer's Reports as presented. All aye. Motion carried 5-0. (amended 1/18/00 to 4-0)

Investments - City treasurer, Pernell Dye, made the following investment recommendations.

First State Bank:

C.O.D # 20205	Due 12/17/99	\$117,995.32
C.O.D #20078	Due 1/3/00	\$ 51,000.00

Recommendation:

Invest at the highest rate available at the time of renewal.

V. Ziegler moved to approve the treasurer's recommendations as presented. C. Garcia seconded the motion. All aye. Motion carried 5-0. (amended 1/18/00 to 4-0)

Amendments to 1999 Budget (Inter-fund & Intra-fund Transfers) - A motion was made by R. Vervaecke and seconded by C. Garcia to grant the city treasurer authorization to make inter-fund and intra-fund amendments to the 1999 city budget, as necessary, to insure that expenditures of individual line items and individual funds do not exceed amended budgeted totals. Affected funds are the General Fund, the Special Highway Fund, the Employee Benefits Fund and the Sewer Fund. The authorized amendments may not exceed the original published totals of each of these major funds. All aye. Motion carried 4-0.

CITIZENS AND PETITIONS

Citizen Comments Regarding Agenda Items - Mayor Pfannenstiel announced this portion of the meeting allowed citizens to comment on agenda items. There were no comments; therefore, the public portion of the meeting was closed.

STAFF AND COMMITTEE REPORTS

City Clerk

Workers Compensation Renewal for FY 2000 – The city clerk requested the renewal of the City's worker compensation insurance, for fiscal year 2000, with Kansas Municipal Insurance Trust operated through the League of Kansas Municipalities. The annual premium is \$5,443.00.

It was moved and seconded by B. Gratny and V. Ziegler to renew worker's compensation with Kansas Municipal Insurance Trust for \$5,443.00 All aye. Motion carried 4-0.

City Superintendent

Installation of Street Lights in Hickory Pointe Subdivision - B. Gratny moved to install three street lights in Hickory Pointe subdivision per recommendation made by Kansas Power & Light Co.. C. Garcia seconded the motion. All aye. Motion carried 4-0.

Disposal of Aerator Motors - A motion was made by R. Vervaecke and seconded by C. Garcia to authorize the city superintendent to dispose of two inoperable aerator motors as requested. All aye. Motion carried 4-0.

Communication System - The superintendent reported the radio base station has been delivered, along with loaner hand-held radios. The new radios are being programmed and will be delivered first of the year. The antenna will also be installed when weather permits.

City Attorney

Petition for Annexation - Code Administrator, Mike Hooper, presented a voluntary petition for annexation. The 2.35-acre tract of land is located at 15822 Ripley, and currently owned by Norma Barron. Mrs. Barron has requested her ditches be cleaned and a street light be installed as conditions of the annexation.

R. Vervaecke moved to adopt the ordinance annexing land by petition in Section 34, Township 10, Range 22E. V. Ziegler seconded the motion. All aye. Motion carried 4-0.

ORD. 351 - AN ORDINANCE ANNEXING LAND TO THE CITY OF BASEHOR,
KANSAS.

PLANNING COMMISSION

Update on Planning Issues - Mr. Hooper reported he is in the process of updating the zoning ordinance. At the January meeting, the planning commission will hold a public hearing for a special use permit for a beauty shop.

MAYOR'S REPORT

County Road Agreement - Mayor Pfannenstiel reported the city has an agreement with the county to maintain certain roads within the city limits. The new agreement (attached to original minutes) proposes the county continue to maintain Parallel west of 158th Street even though the area has been annexed.

It was moved and seconded by R. Vervaecke and C. Garcia to submit the agreement to the county commissioners for approval, as presented. All aye. Motion carried 4-0.

Renewal of Liquor and Cereal Malt Beverage License - Mayor Pfannenstiel presented the following license for renewal.

Rumsey's Liquor Store - Retail Liquor
Kelley's Bar & Grille - Drinking Establishment
Doc & Bruties Pizza - Cereal Malt Bev. - drink on-site
Roseroom Restaurant - Cereal Malt Bev. - drink on-site
Casey's General Store - Cereal Malt Bev. - unopened containers
Bichelmeyer Bros. - Cereal Malt Bev. - unopened containers

A motion was made by B. Gratny and seconded by V. Ziegler to approve the liquor and cereal malt beverage license for year 2000 as presented. All aye. Motion carried 5-0.

County-wide Sales Tax - Mayor Pfannenstiel reported a letter supporting the lifting of the sunset clause was sent to the county commissioners. Commissioners Adams and Navinsky have expressed opposition to the lifting of the sunset at this time, while Commissioner Eldridge has gone on record as supporting it.

CITY COUNCIL REPORTS

Robert Vervaecke

Sidewalk Projects - President Vervaecke asked that the sidewalk plan be reviewed by the planning commission and a minimum of 1,000 ft. of sidewalk be constructed on an annual basis.

Gate at City Park - President Vervaecke requested a gate and regulation board be installed at the city park. He commented that he has received complaints from area residents regarding the "after dark" traffic.

Victor Ziegler

ADA Compliance - Council member Ziegler requested that the city hall be made ADA accessible in 2000. It was announced a grant has been awarded to PRIDE to construct

a monument in front of city hall; however, the project should work in conjunction with renovations to the city hall parking lot and building to make them ADA accessible.

Chris Garcia

Holiday Lighting Contest - Council member Garcia reported the holiday lighting contest has been judged and cash prizes have been awarded. He thanked the City for participating with a cash donation.

Appreciation Dinner - Chamber of Commerce and Pride will sponsor an appreciation dinner on Saturday, January 15th. Guest speaker will be 2nd District Congressman, Jim Ryan.

EXECUTIVE SESSION

A ten-minute executive session to discuss attorney-client matters was requested by Mayor Pfannenstiel.

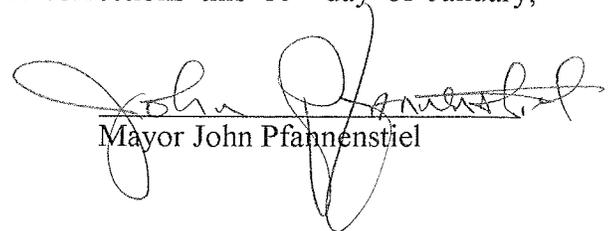
R. Vervaecke moved to hold a ten-minute executive session to discuss attorney-client matters. B. Gratny seconded the motion. All aye. Motion carried 4-0.

At 8:50 p.m., Mayor Pfannenstiel called the meeting back to order and entertained a motion for adjournment.

ADJOURNMENT

There being no further business to discuss, C. Garcia moved to adjourn the meeting. B. Gratny seconded the motion. All aye. Motion carried 4-0. Meeting adjourned at 8:52 p.m.

Submitted for Council approval with/without corrections this 18th day of January, 2000.


Mayor John Pfannenstiel

Attest:


Mary A. Mogie, CMC City Clerk

INVESTMENT RECOMMENDATIONS

Item #1

First State Bank:

C.O.D # 20205	DUE 12/17/99	\$117,995.32
C.O.D #20078	Due 1/3/00	\$ 51,000.00

Recommendation:

INVEST AT THE HIGHEST RATE AVAILABLE.

SUPPLEMENT TO TREASURER'S REPORT
December 20, 1999

HUMANA INSURANCE (health/life insurance for 12/99)	2365.09
GREELEY GAS CO. (gas service for 12/99)	95.67
UNITED STATES POST OFFICE (replenish postal permit #12 account)	350.00
SOUTHWESTERN BELL (telephone bill for November 1999)	247.14
SOUTHWESTERN BELL WIRELESS (cellular phone bill for November 1999)	159.51
 Total Disbursements	 3,217.41



Computer Solutions, Inc.

**City Of Basehor Ks.
Attn: Mary Mogle**

Konica 7033 Digital Printer/copier

- **Purchase Price** **\$12,935.00**
- **Lease Price** **\$ 275.00**

The Lease is a Municipal Lease which has a funding out clause Included \$1.00 Buyout at end of term

- **33 Prints Per Minute**
- **Reduction / Enlargement**
- **35%-400%**
- **Duplexing** **Stackless**
- **RADF Document Scanner** **Scan Sets**
- **Embedded Rip** **Included**
- **Finisher Fs 105** **Included**
- **Two 500 sheet paper Drawers plus LCT.** **Included**

Dynamic Care (Konica 7033 Printer)

Includes all parts, labor and supplies including staples (excludes paper)

- **Base Monthly Charge** **\$90.00**
- **Prints Included** **7500**
- **Overage** **.014**

Proposed By Jerry Borgmeyer 2/10/2000

Leavenworth Office Equipment

325 Delaware
Leavenworth, Kansas 66048
(913) 682-1738

2/7/2000

Basehor City
Attn: Mary Ann
724-1370

Dear Mary Ann;

Please find enclosed a proposal on a new copier for your office.

The Royal Copystar 3010 is rated at 30 copies per minute and up to 50,000 copies per month. This copier comes standard with two 550-sheet drawers, enlargement, reduction (25% to 400%) and much more.

This copier with the following attachments retails for \$10,018.00.

SRDF-1	Reverse automatic document feeder
MD-14	Front loading paper deck (two 550 sheet drawers)
Ad-60	Automatic Duplex unit
0231Z503	Switchable output feeder
80080700	Stand

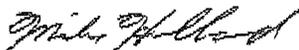
Your cost on this package with the trade in of your copier is only \$6999.00

I have included with this proposal a brochure and specification sheet on this copier that should answer most other questions you might have, but if not please call.

I am also including a price sheet for other options you might want the price on these items are good only at the time of the machine purchase.

Thank you for the opportunity to give you this pricing and if I can be of any further service please let me know.

Sincerely;



Mike Hubbard

MACHINES

MODEL	ITEM NUMBER	PRICE	SUGGESTED RETAIL PRICE
RC-2310 *	022A5512		\$4,998.00
RC-3010 *	022AR312		\$6,458.00

* Must be installed with either Output Feeder or Switchable Output Feeder.

ACCESSORIES

MODEL	ITEM NUMBER	DESCRIPTION	PRICE	SUGGESTED RETAIL PRICE
SRDF-1	023AL503	Reversing Document Feeder	<i>INC</i>	\$1,295.00
F-3130	023AW003	3,000 Sheet Finisher	<i>1275.00</i>	\$1,798.00
MD-14	023AT503	Front Loading Paper Deck (550 x 2 Drawer)	<i>INC</i>	\$1,225.00
ST-10	00103241	3,000 Sheet Paper Deck	<i>999.00</i>	\$1,495.00
Multi-Bypass	023A2503	200 Sheet Tray	<i>150</i>	\$229.00
M-2007*	023AX000	7 Bin Mail Box	<i>598</i>	\$998.00
J-1202	023AJ000	Job Separator	<i>220</i>	\$209.00
AD-60	023AP000	Automatic Duplexing Unit	<i>INC</i>	\$648.00
Output Feeder	02A06503	Internal Output Tray Only	<i>N/A</i>	\$55.00
Switchable Output Feeder	023AZ503	..	<i>INC</i>	\$172.00

* M-2007 can only be used with F-3130 and is for printer output only

** Switchable Output Feeder is required for F-3130, J-1202, AD-60.

SUPPLIES

ITEM	ITEM NUMBER	PACKING	PRICE
Toner (Yield Approx. 10K at 6%)	37016016	315g/cartridge, 20 Cartridges/Case	1 - 19 Cartridges <i>50.50</i> 20 Cartridges +
Developer (Yield Approx. 50K)	37016111	600g/Bottle, 4 Bottles/Case	1 - 15 Bottles <i>40.50</i> 16 Bottles +
Drum (Yield Approx. 50K)	2AR82020	6 Units/Master Carton	1 - 5 Units <i>61.50</i> 6 Units +

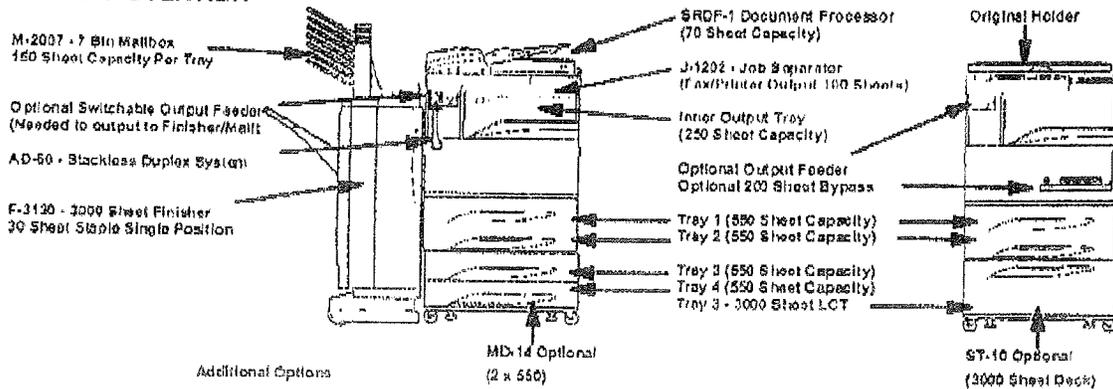
OTHERS

ITEM	ITEM NUMBER	DEALER PRICE	RETAIL PRICE
Printing System (H)			
NC-4A (Network Board 10BaseT/2)	3A082010	<i>695.00</i>	\$845.00
NC-4B (Network Board 10BaseTX/10BaseT)	0010A080	<i>440.00</i>	\$495.00
Fax System(A)*	0010B091	<i>490.00</i>	\$495.00
Fax Memory Board (2MB)	023A1503	<i>890.00</i>	\$1,225.00
Fax Memory Board (4MB)**	19082110	<i>80.00</i>	\$110.00
HDD for Printing System(H)	19082120	<i>155.00</i>	\$220.00
Original Holder**	<i>Disk Drive</i> 82140120	<i>300.00</i>	N/A
Staple Cartridge for F-3130** (3,000 Pcs. x 3 Cart./Case)	2AB00111	<i>85.00</i>	N/A
Copier Stand	5AX82010	<i>79.90</i>	N/A
	80080700	<i>INC</i>	N/A

* SRDF-1 required with Fax System for Auto Faxing of Multi-Page Originals.

**Original Holder and Staple Cartridge should be ordered through the Parts Center.

SYSTEM OVERVIEW



Additional Options
 PCL5e/PCL6/PostScript 2 Printer Controller w/IEEE-1284
 10/100BaseTX/10BaseT/2 Network Interface Cards
 HDD For Print Spooling/Send Once Print Menu/Font & Form Storage
 Copier Image Memory and Printer Memory 16/32MB
 Facsimile Memory 2/4MB
 32.6Kbps w/BJG Fax

Specifications subject to change without notice.



GOVERNMENT ACCOUNT PROGRAM
AR-286 Digital Copier / Printer

28 COPIES PER MINUTE - 30,000 COPIES PER MONTH



PURCHASE Includes Delivery and Installation

AR-286		<i>Special Purchase Price</i>	Lease To Ownership Plan 12 Mo. 24 Mo. 36 Mo. 48 Mo. 60 Mo.
AR-286	28 PPM Digital Copier / Printer	\$5,595.00	Please refer to Current Open Market Lease Rate Sheet or contact your Government Account Manager Terms per SNAP Municipal Lease Agreement
AR-TE1	Exit Tray	n/c	
Total Package Price:		\$5,595.00	

AR-286 - Package A		<i>Special Package Purchase Price</i>	Lease To Ownership Plan 12 Mo. 24 Mo. 36 Mo. 48 Mo. 60 Mo.
AR-286	28 PPM Digital Copier / Printer	\$7,795.00	Please refer to Current Open Market Lease Rate Sheet or contact your Government Account Manager Terms per SNAP Municipal Lease Agreement
AR-FN1N	3-Tray Staple/Stacker Finisher	n/c	
AR-DE1N	Stand w/ 500 Sheet Drawer	n/c	
Total Package Price:		\$7,795.00	
Package includes 28 PPM Digital Duplexing Copier, 3 Tray Multi-Position Finisher and Stand with 500 Sheet Drawer			

AR-286 - Package B		<i>Special Package Purchase Price</i>	Lease To Ownership Plan 12 Mo. 24 Mo. 36 Mo. 48 Mo. 60 Mo.
AR-286	28 PPM Digital Copier / Printer	\$8,595.00	Please refer to Current Open Market Lease Rate Sheet or contact your Government Account Manager Terms per SNAP Municipal Lease Agreement
AR-FN1N	3-Tray Staple/Stacker Finisher	n/c	
AR-DE1N	Stand w/ 500 Sheet Drawer	n/c	
AR-LC1N	3,000 Sheet Paper Cassette	n/c	
Total Package Price:		\$8,595.00	
Package includes 28 PPM Digital Duplexing Copier, 3 Tray Multi Position Finisher, 3,000 Sheet Paper Drawer & Stand with 500 Sheet Drawer			

AR-286 - Package C		<i>Special Package Purchase Price</i>	Lease To Ownership Plan 12 Mo. 24 Mo. 36 Mo. 48 Mo. 60 Mo.
AR-286	28 PPM Digital Copier / Printer	\$6,995.00	Please refer to Current Open Market Lease Rate Sheet or contact your Government Account Manager Terms per SNAP Municipal Lease Agreement
AR-FN2	2-Tray Staple/Stacker Finisher	n/c	
AR-DE1N	Stand w/ 500 Sheet Drawer	n/c	
Total Package Price:		\$6,995.00	
Package includes 28 PPM Digital Duplexing Copier, 2 Tray Finisher and Stand with 500 Sheet Drawer			

AR-286 - Package D		<i>Special Package Purchase Price</i>	Lease To Ownership Plan 12 Mo. 24 Mo. 36 Mo. 48 Mo. 60 Mo.
AR-286	28 PPM Digital Copier / Printer	\$7,695.00	Please refer to Current Open Market Lease Rate Sheet or contact your Government Account Manager Terms per SNAP Municipal Lease Agreement
AR-FN2	2-Tray Staple/Stacker Finisher	n/c	
AR-DE1N	Stand w/ 500 Sheet Drawer	n/c	
AR-LC1N	3,000 Sheet Paper Cassette	n/c	
Total Package Price:		\$7,695.00	
Package includes 28 PPM Digital Duplexing Copier, 2 Tray Staple/Stacker Finisher, 3,000 Sheet Paper Drawer and Stand with 500 Sheet Drawer			



**GOVERNMENT ACCOUNT PROGRAM
AR-286 Digital Copier / Printer**

28 COPIES PER MINUTE - 30,000 COPIES PER MONTH



Promotional Pricing
Available
Through
3/29/00

AR-286 - Package E		Special Package	Lease To Ownership Plan
AR-286	28 PPM Digital Copier / Printer	<u>Purchase Price</u>	12 Mo. 24 Mo. 36 Mo. 48 Mo. 60 Mo.
AR-28ABD	Deluxe Cabinet	\$7,295.00	Please refer to Current Open Market Lease Rate Sheet or contact your Government Account Manager Terms per SNAP Municipal Lease Agreement
AR-FN1N	3-Tray Staple/Stacker Finisher	n/c	
Total Package Price:		<u>n/c</u>	
		\$7,295.00	
Package includes 28 PPM Digital Duplexing Copier, 3 Tray Staple/Stacker Finisher and Deluxe Cabinet			

AR-286 - Package F		Special Package	Lease To Ownership Plan
AR-286	28 PPM Digital Copier / Printer	<u>Purchase Price</u>	12 Mo. 24 Mo. 36 Mo. 48 Mo. 60 Mo.
AR-28ABD	Deluxe Cabinet	\$6,495.00	Please refer to Current Open Market Lease Rate Sheet or contact your Government Account Manager Terms per SNAP Municipal Lease Agreement
AR-FN2	2-Tray Staple/Stacker Finisher	n/c	
Total Package Price:		<u>n/c</u>	
		\$6,495.00	
Package includes 28 PPM Digital Duplexing Copier, 2 Tray Staple/Stacker Finisher and Deluxe Cabinet			

<u>Special Controller Pricing</u>		Special	Lease To Ownership Plan
		<u>Purchase Price</u>	12 Mo. 24 Mo. 36 Mo. 48 Mo. 60 Mo.
AR-PB2N-3*	Sharp Controller Unit w/ NIC	\$1,595.00	Please refer to Current Open Market Lease Rate Sheet or contact your Government Account Manager Terms per SNAP Municipal Lease Agreement
AR-LXII*	Fiery Print Controller with 200 MHz Processor and 32 MB Memory	\$3,295.00	

* Customer site installation/training includes set-up as printer/copier ready for network installation by customer Network Administrator, with customer telephone assistance available from Sharp for network installation. On-site network installation assistance can be obtained on an open market basis through a separate contract from the local dealer. Contact your Government Account Manager with any questions. **A Digital Site Survey is required.**