

MINUTES

BASEHOR CITY COUNCIL

November 15, 1999

7:00 PM

Basehor City Council

OFFICIAL PRESIDING: MAYOR JOHN PFANNENSTIEL

MEMBERS PRESENT: Pres. Robert Vervaecke, Joseph Odle, Burl Gratny,
Victor Ziegler and Chris Garcia

Staff Present: Mary Mogle, City Clerk Pernell Dye, City Treasurer
Gene Myracle, Supt. Vincent Weston, Police Chief
Martin Cigich, Sgt. Michael Hooper, Code Adm.

The monthly meeting of the Basehor City Council was called to order at 7:00 p.m. by Mayor John Pfannenstiel. All members were present.

EXECUTIVE SESSION

Mayor Pfannenstiel requested a fifteen-minute executive session to discuss personnel and attorney-client matters.

B. Gratny moved to convene into an executive session to discuss personnel and attorney-client matters until 8:00 p.m. C. Garcia seconded the motion. All aye. Motion carried 5-0.

At 7:15 p.m., Mayor Pfannenstiel called the regular meeting back to order.

APPROVAL OF MINUTES

Councilman Ziegler moved to approve the Minutes of November 15, 1999 as printed. R. Vervaecke seconded the motion. All aye. Motion carried 5-0.

APPROVAL OF TREASURER'S REPORT

Item #1. Approval of September & October 1999 Month End Treasurer's Reports.

A motion was made by C. Garcia and seconded by J. Odle to approve the Accounts Receivable and Trial Balance reports for September and October 1999 as submitted. All aye. Motion carried 5-0.

Item #2. Investments

It was moved and seconded by R. Vervaecke and C. Garcia to reinvest C.O.D #4028, in the amount of \$155,600, with Commercial National Bank for a period of 182 days. All aye. Motion carried 5-0.

Budget Update - Mayor Pfannenstiel reported financial records indicate that at the end of 75% of the budget year 82% of the revenues have been received and only 43% of expenditures have been made.

CITIZENS AND PETITIONS

David Thomas, 2957 N. 154th Terr, requested permission to obtain an additional permit for a 3rd dog. Animal control officer, Donald Wilson, recommended approval following an inspection of the property and discussion with area neighbors.

Mayor Pfannenstiel opened the floor to comment from the general public. No was present to speak for or against the petition. The public portion was then closed.

A motion was made by B. Gratny and seconded by V. Ziegler to accept the animal control officers recommendation and allow Mr. Thomas to have a 3rd dog on his property. All aye. Motion carried 5-0.

Public Comments on Agenda Items - Mayor Pfannenstiel announced this portion of the meeting allowed citizens to comment on agenda items. There we no comments; therefore, the public portion of the meeting was closed.

STAFF AND COMMITTEE REPORTS

City Superintendent

Communications System - City superintendent, Gene Myracle, submitted a bid from Basehor FM Communications for a TK-760G-3 Kenwood Radio System. The system will consist of a base station, antenna, and 4 hand-held radios. The cost of the system will be \$2,695.00, excluding coax cable and FCC license cost.

Funding for the purchase will come from the different departments that will be utilizing the radio system.

A motion was made by R. Vervaecke and seconded by J. Odle to allocate up to \$3,200.00 for Kenwood Radio System as presented. All aye. Motion carried 5-0.

Sidewalk Project - Mr. Myracle reported the sidewalk project, from Poplar south to the East Elementary School is complete other than some minor dirt work. The library and post office still need to be contacted regarding replacing the sidewalk in front of their buildings.

Snow Plow Purchase - The city superintendent submitted a written bid for an 8 1/2 ft. snow plow package. The cost for a complete snow plow package and installation is \$3,159.30.

A motion was made by J. Odle and seconded by R. Vervaecke to approve the bid as submitted and allocate payment from the General Highway Fund. All aye. Motion carried. 5-0.

Council member, Joseph Odle, requested the superintendent check into the cost of a small salt/sand spreader.

City Engineer

Sewer Facility Update - Engineering staff announced interceptor line and pump station bid notice will be published in December. Bids will be opened on January 18th and may be acted upon at the January council meeting.

Engineering Contract - Amendments to the engineering contract were postponed until the December meeting for further review.

City Attorney

Condemnation Proceedings - City attorney, John Thompson, reported the City of Basehor has paid the \$44,582.00 damage award to Leavenworth County District Court for interceptor line easements and appraiser fees. One appeal has been filed by Keith Mark.

Planning Commission

Future Land Use Map - An ordinance was submitted to adopt the amended Future Land Use Map. Mayor Pfannenstiel described each land use classification.

V. Ziegler moved to adopt the amended Future Land Use Map as described. B. Gratny seconded the motion. All aye. Motion carried 5-0.

ORD. #348 -AN ORDINANCE AMENDING THE FUTURE LAND USE MAP OF
THE CITY OF BASEHOR, KANSAS.

Amendment to Subdivision Regulations - An ordinance was submitted repealing the existing subdivision regulations and adopting a new one, to include, the incorporation of current regulations for park dedications, street standards and minimum square footage requirements.

It was moved and seconded by R. Vervaecke and V. Ziegler to approve the amendment to the subdivision regulations as presented and change the ordinance adoption date to read November rather than October. All aye. Motion carried 5-0.

ORD. 349- AN ORDINANCE REPEALING IN ITS ENTIRETY THE EXISTING
SUBDIVISION REGULATIONS FOR THE CITY OF BASEHOR,
KANSAS AND ADOPTING NEW SUBDIVISION REGULATIONS
IN ITS STEAD

Amendment to Special Use Permit Section 11.01 - A recommendation was submitted by the planning commission to amend Section 11.01 of Special Uses to include cabinet/woodworking shops.

Council member Odle protested the amendment stating he was not comfortable with allowing a cabinet shop in a residential zoning. Code administrator, Mike Hooper, reported a cabinet shop is considered a hazardous use in the building codes.

J. Odle moved to deny the request to amend Section 11.01, Special Uses of the Zoning Regulations. B. Gratny seconded the motion. Odle, Vervaecke, Gratny, Garcia-Aye. Ziegler-Nay. Motion carried 4-1.

Pebblebrook Garden Apartments - The Planning Commission recommended approval of the site plan for Pebblebrook Garden Apartments. Developer, John Bonee, reported the apartments will be designed for residents age 55 and older.

A motion was made by R. Vervaecke and seconded by C. Garcia to grant a variance of Chapter IV, Article 4-102.11 to allow private streets with the owner/developer being solely responsible for all maintenance. All aye. Motion carried 5-0.

A motion was made by C. Garcia and seconded by R. Vervaecke to grant a variance of Chapter IV, Article 4-102.17 to allow for streets constructed to a width of 24 Ft. back to back curb. All aye. Motion carried 5-0.

MAYOR'S REPORT

Approval of FY2000 Employee Pay Scale, Positions & Pay Ranges - The resolution submitted sets pay for non-elected staff, mayor (\$9,000/yr), and council members (\$12.00/yr) for year 2000. The resolution will be effective January 1, 2000.

J. Odle moved to adopt the resolution setting positions, pay scale and ranges as presented. R. Vervaecke seconded the motion. All aye. Motion carried 5-0.

FY2000 Sewer Rates - An ordinance was submitted for council approval to amend Article 2 of the City Code increasing the individual monthly charge for sewage treatment from \$4.00 to \$4.50 per thousand gallons of average monthly water consumption.

V. Ziegler moved to approve the ordinance amending Article 2 of the City Code as presented. B. Gratny seconded the motion. All aye. Motion carried 5-0.

ORD. 350 - AN ORDINANCE AMENDING ARTICLE 2, SEWERS, SECTION 15-239, CHAPTER XV, UTILITIES, OF THE CODE OF THE CITY OF BASEHOR KANSAS.

Cancellation of Contract with Leavenworth County Regarding Planning Services- Mayor Pfannenstiel submitted a letter for council approval canceling the interlocal agreement with Leavenworth County for planning services.

J. Odle moved to authorize the mayor to send the letter, as printed, to the county withdrawing from the planning services. C. Garcia seconded the motion. All aye. Motion carried 5-0.

Discussion of Lifting Sunset on County Sales Tax - Mayor Pfannenstiel reported there has been a discussion of lifting the Sunset clause that was placed on the county-wide sales tax issue for the new justice center. The mayor noted the county is in need of additional funds to purchase equipment and furniture for the justice center.

B. Gratny moved to send a letter to the county commissioners recommending to lift the sunset clause. J. Odle seconded the motion. All aye. Motion carried 5-0.

COUNCIL MEMBER REPORT

Robert Vervaecke

Amendment to Employee Policy Manual - A motion was made by R. Vervaecke and seconded by J. Odle to adopt the amendments to the Employee Policy Manual as presented. All aye. Motion carried 5-0.

Chris Garcia

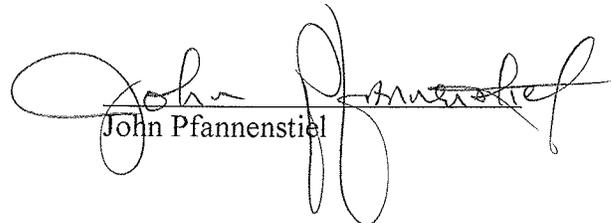
Donation for Holiday Decorating Contest - J. Odle moved to donate \$100.00 to the Chamber of Commerce for the Holiday Decorating Contest. The money will be used for homes inside the city limits. V. Ziegler seconded the motion. All aye. Motion carried 5-0.

Code Enforcement - Councilman Garcia questioned if all properties have been brought into code compliance. Mayor Pfannenstiel noted, other than some minor violations, all properties that the council has passed resolutions for have complied as requested.

ADJOURNMENT

There being no further business to discuss, J. Odle moved to adjourn the meeting. C. Garcia seconded the motion. All aye. Motion carried 5-0.

Submitted for Council approval with/without corrections this 20th day of December, 1999.


John Pfannenstiel

Attest:


Mary A. Mogle, CMC City Clerk

INVESTMENT RECOMMENDATIONS

Item #1

First State Bank:

CD #	Due	50,000.00
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Recommendation:

Reinvest with First State Bank for a period of 182 days at rate of 5.32% interest.

Item #2

Commercial National Bank:

CD #4028	Due 10/24/99	155,600.00
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Recommendation:

Reinvest at highest interest rate available at the time of renewal.

Item #3 (Information Only)

First State Bank:

CD #20332	Reinvested on 9/15/99 at 5.27% for a period of 182 days.
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SUPPLEMENT TO TREASURER'S REPORT
November 15, 1999

HUMANA INSURANCE
(health/life insurance for 12/99)

2365.09