

**Minutes**

**BASEHOR CITY COUNCIL**

**October 18, 1999**

**7:00 PM**

**Basehor City Hall**

**OFFICIAL PRESIDING: MAYOR JOHN PFANNENSTIEL**

**MEMBERS PRESENT: Pres. Robert Vervaecke, Joseph Odle, Victor Ziegler,  
Burl Gratny and Chris Garcia**

**Staff Members Present: Gene Myracle, Supt. Mary Mogle, City Clerk  
Pernell Dye, Treasurer Vincent Weston, COP  
John Thompson, Atty.**

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The monthly meeting of the Basehor City Council was called to order at 7:15 p.m. by Mayor John Pfannenstiel. Roll call was answered with all members present.

***EXECUTIVE SESSION***

Mayor Pfannenstiel requested a forty-five minute executive session to discuss personnel and attorney-client matters.

R. Vervaecke moved to convene into an executive session to discuss personnel and attorney-client matters until 8:00 p.m. B. Gratny seconded the motion. All aye. Motion carried 5-0.

At 7:55 p.m., Mayor Pfannenstiel called the regular meeting back to order.

***APPROVAL OF MINUTES***

Councilman Garcia moved to approve the Minutes of September 20, 1999 Worksession and Public Hearing, September 23, 1999 Telephone Poll, as printed, and Monthly Meeting Minutes with a correction on page 4 to read "has been working properly". V. Ziegler seconded the motion. All aye. Motion carried 5-0.

***APPROVAL OF TREASURER'S REPORT***

*Treasurer's Reports* - A motion was made by R. Vervaecke and seconded by B. Gratny to approve the July and August Month End Reports and the September 1999 Accounts Payable and Supplement Reports as submitted. All aye. Motion carried 5-0.

SCANNED

2-23-07 *at*

*Investments* – The city treasurer made the following investment recommendations:

**Item #1**

First State Bank:

CD #14111	Due 10/19/99	50,000.00
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Recommendation:

Reinvest with First State Bank for a period of 182 days at rate of 5.32% interest.

**Item #2**

Commercial National Bank:

CD #4028	Due 10/24/99	155,600.00
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Recommendation:

Reinvest at highest interest rate available at the time of renewal.

**Item #3 (Information Only)**

First State Bank:

CD #20332	Reinvested on 9/15/99 at 5.27% for a period of 182 days.
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V. Ziegler moved to approve the treasurer's recommendation as submitted B. Gratny seconded the motion. All aye. Motion carried 5-0.

***CITIZENS AND PETITIONS***

Citizen Comments Regarding Agenda Items – There was no one from the audience who wished to speak regarding an agenda item, therefore, the public portion of the meeting was closed.

***STAFF AND COMMITTEE REPORTS***

**City Clerk**

*Disposal of Outdated Computer Systems* – The city clerk requested disposal of two computer systems that are not Y2K compliant. The cost to upgrade the systems would be approximately \$400 each, which would not be cost effective.

Councilman Gratny requested the systems be donated to the Lazareth organization, which refurbishes old computers for senior citizens.

R. Vervaecke moved to donate the computer systems to the Lazareth organization. B. Gratny seconded the motion. All aye. Motion carried 5-0.

### **Chief of Police**

*Vest program* – Chief Weston reported the City of Basehor has been awarded a federal grant for bulletproof vests for all police officers.

### **City Superintendent**

*Radio Communication System* – The city superintendent submitted a request to purchase a base station with three radios. Mr. Myracle stated the need for the communication system was for safety of employees, as well as, communication between departments.

The matter was tabled until the November meeting for further review.

*Sidewalk Project* – Mr. Myracle reported the installation of sidewalks from Leavenworth Road north to Poplar Street is underway. Labor will be provided by inmates, from Lansing Correctional Facility and cost of materials will be approximately \$3,400.00. Mr. Myracle requested permission to purchase a smaller bucket for the unloader. A smaller bucket will allow for less damage to the property owners' yards.

A motion was made by B. Gratny to approve up to \$4,000.00 for sidewalk material costs and a used 5 ft. bucket for the unloader. V. Ziegler seconded the motion. All aye. Motion carried 5-0.

### **City Engineer**

*Sewer Worksession* - Engineer, Brian Kingsley, reported the interceptor line design has been approved by Kansas Department of Health & Environment. Mr. Kingsley requested a worksession be held on November 8<sup>th</sup> at 7:00 p.m. to discuss plant design and the letting of bids.

It was moved and seconded by R. Vervaecke and V. Ziegler to hold a worksession at 7:00 p.m. on November 8<sup>th</sup> to discuss sewer facility matters. All aye. Motion carried 5-0.

### **City Attorney**

*Condemnation Court Proceedings* – City attorney, John Thompson, reported appraisals have been submitted to the clerk of the district court on properties involved in the sewer easement condemnation suit. The City of Basehor must submit a check in the amount of \$44,582.00 to the district court clerk by Friday, October 22, 1999. Appeals protesting the appraisals must be filed by the same date. Mr. Thompson will request the court review the appraiser's fees.

J. Odle moved to pay funds to Leavenworth County District Court by Friday, October 22, 1999 as stipulated. B. Gratny seconded the motion. All aye. Motion carried 5-0.

Mayor Pfannenstiel stated he thought the amounts are "about twice as much as they should be", but because of litigation cost, it is not feasible to appeal.

*Court Services Contract* – R. Vervaecke moved to approve the contract with Leavenworth County for court probation services for year 2000 at the cost of \$85 per case. B Gratny seconded the motion. All aye. Motion carried 5-0.

*Amendment to Section 12, Zoning Regulations* – A motion was made by J. Odle to adopt the ordinance amending Section 12, Plan Review of the Zoning Regulations. B. Gratny seconded the motion. All aye. Motion carried 5-0.

*Amendment to Future Land Use Map* – Action tabled to the November meeting.

*Amendment to Subdivision Regulations* – Action tabled to the November meeting.

### ***MAYOR'S REPORT***

*Code Administrator Position* – R. Vervaecke moved to create the position and job description of code administrator at pay range 10. J. Odle seconded the motion. All aye. Motion carried 5-0.

*Appointment of Code Administrator* – It was moved and seconded by J. Odle and C. Garcia to appoint Michael Hooper as Code Administrator effective November 8, 1999.

*Appointment of Planning Commission Member* – J. Odle moved to appoint Ray Harvey to the Basehor Planning Commission. C. Garcia seconded the motion. All aye. Motion carried 5-0.

### ***COUNCIL MEMBER REPORTS***

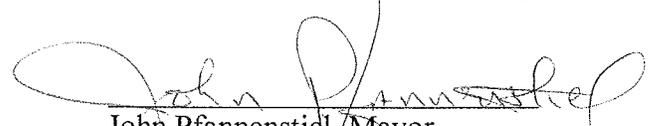
*Proposed Amendments to Employee Policy Handbook* – President Vervaecke reported the only change that to be addressed, at that time, was employee health insurance benefits. Due to rising costs in family health care, the sub-committee has recommended the City of Basehor pay 50% toward family health insurance premium. The remaining policy changes will be presented at the November meeting.

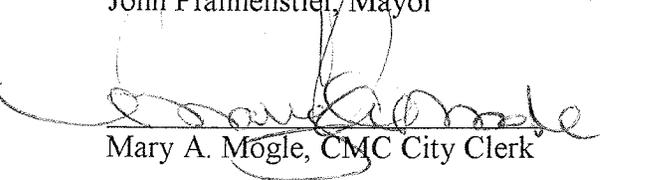
R. Vervaecke moved that the City pay 50% of the employee's family health insurance premium, effective with the November premium. J. Odle seconded the motion. All aye. Motion carried 5-0.

***ADJOURNMENT***

There being no further business to discuss, B. Gratny moved to adjourn the meeting. J. Odle seconded the motion. All aye. Meeting was adjourned at 9:05 p.m.

Submitted for Council approval with/without corrections this 15<sup>th</sup> day of November, 1999.

  
John Pfannenstiel, Mayor

  
Mary A. Mogle, CMC City Clerk

SUPPLEMENT TO TREASURER'S REPORT  
October 18, 1999

HUMANA INSURANCE (health/life insurance for 11/99)	2365.09
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HARBOUR CONSTRUCTION (St. repairs to Poplar, 154 <sup>th</sup> Terr. Pin Oak Dr. & 154 <sup>th</sup> Terr. Crt.)	17,105.00
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Total Disbursements to be approved.....\$19,470.09