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The City of Basehor

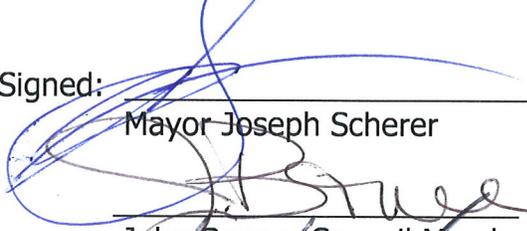
REQUEST FOR SPECIAL COUNCIL MEETING

TO: Mayor Joseph Scherer

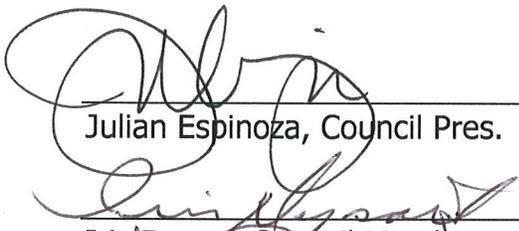
We, the undersigned, council members of the City of Basehor, Kansas hereby respectfully request you to call a SPECIAL MEETING of the Council on 16th day of December, 2003 at 4:00 p.m in the meeting room of Basehor City Hall for the object and purpose of:

1. Interview applicants for the position of city administrator via conference call.
2. Take action on construction drawings and final plat plan for Basehor Plaza
3. Approve or deny vendor payments.
4. Approve or deny Social Security Plan of Coverage

Signed:



Mayor Joseph Scherer



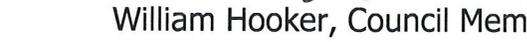
Julian Espinoza, Council Pres.



John Bonee, Council Member



Iris Dysart, Council Member



William Hooker, Council Member



Keith Sifford, Council Member

Official Newspaper was notified by fax of the specially scheduled meeting on Monday, December 15, 2003 at 6:25 am/pm by [Signature].

*Hand Delivered to Josh Roberts
Faxed to KC Star.*

SCANNED

2-15-7 *[Signature]*

MINUTES
SPECIAL MEETING

BASEHOR CITY COUNCIL

December 16, 2003

4:00 P.M

Basehor City Hall

Official Presiding: Mayor Joseph Scherer

**Members Present: Pres. Julian Espinoza, John Bonee, Iris Dysart, Bill Hooker,
Keith Sifford**

Staff: Mary Mogle

The special meeting was called to order by Mayor Joseph Scherer with all members present. Mayor Scherer read the Request for Special Meeting noting topics of discussion are 1) Interview applicants for the position of city administrator via conference call; 2) take action on construction drawings and final plat plan for Basehor Plaza; 3) approve or deny vendor payments; and 4) approve or deny social security plan of coverage.

Item #1. Approve or Deny Social Security Plan of Coverage.

A motion was made by J. Espinoza and seconded by K. Sifford to approve the Social Security Plan of Coverage as presented. All aye. Motion carried 5-0.

Item #2. Approve or Deny Vendor Payments.

A motion was made by K. Sifford and seconded by J. Espinoza to approve the vendor payments as presented. All voted in favor except B. Hooker. Motion carried 4-1.

Item #3. Take Action On Construction Drawings and Final Plat Plan for Basehor Plaza.

Mayor Scherer stated he has a conflict of interest with this project noting he is the list agent for Basehor Plaza. At this time he turned this portion of the meeting over to council president Julian Espinoza.

A motion was made by J. Bonee and seconded by K. Sifford to approve the construction drawings and final plat plan with the changes of 1) delineation of curbs on the right-in/right-out lanes; 2) require right-in/right-out lanes; and 3) allow street construction with a compaction of 6" base and 8" of asphalt. All aye. Motion carried 5-0.

At this time, President Espinoza turned the meeting back over to Mayor Scherer.

Item #4. Interview applicants for the position of city administrator via conference call.

Mayor and council discussed questions that should be asked during the interview process. The governing body agreed to use the questions recommended by the League of Kansas Municipalities.

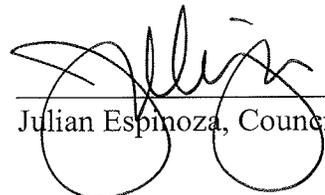
At this time, Mayor Scherer entertained a motion to convene into an executive session until 6:30 p.m. for the purpose of interviewing applicants for the position of city administrator via conference call.

A motion was made by B. Hooker and seconded by J. Bonee to convene into an executive session for two hours (until 6:30 p.m.) for the purpose of interviewing applicants for the position of city administrator via conference call. All aye. Motion carried 5-0. (4:30 p.m.)

At 6:25 p.m. Mayor Scherer called the meeting back to order stating no decisions were made in executive session and entertained a motion for adjournment.

A motion was made by B. Hooker and seconded by I. Dysart to adjourn the special meeting. All aye. Motion carried 5-0.

Submitted for Council approval with/without corrections this 12th day of January, 2004.



Julian Espinoza, Council President

Attest:



Mary A. Mogle, City Clerk


SEAL OF THE CITY OF BASEHOR, KANSAS
INCORPORATED 1887