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AGENDA

BASEHOR CITY COUNCIL

February 9, 2004

7:00 PM

Basehor City Hall

**Official Presiding: Mayor Joseph Scherer**

**Members Present: Pres. Julian Espinoza, John Bonee, Iris Dysart, Bill Hooker,  
Keith Sifford**

**Staff Present: Mary Mogle, Gene Myracle**

**Newspaper Represented: Josh Roberts, Basehor Sentinel**

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At 7:07 p.m., the meeting was called to order by Mayor Joseph Scherer. Roll call was answered with all members present. The mayor asked the record reflect that the city attorney was absent. Pledge of Allegiance was recited followed by a moment of silence.

**MINUTES**

A motion was made by B. Hooker and seconded by K. Sifford to approve the minutes of January 26, 2004 as written. All aye. Motion carried 5-0.

**FINANCIAL REPORT**

A motion was made by K. Sifford and seconded by J. Espinoza to approve the Treasurer's Report and Vendor Payments as submitted. All aye. Motion carried 5-0.

A motion was made by J. Espinoza and seconded by K. Sifford to approve the Investment Report as submitted. Discussion followed. All aye. Motion carried 5-0.

**STAFF REPORTS**

**Chief of Police**

In the absence of the chief of police, the city clerk was asked if retired animal control officer Donald Wilson, had in fact, returned to work. Ms. Mogle informed the council Mr. Wilson was rehired two weeks ago as animal control officer and was not back in the capacity of a police officer.

**City Superintendent**

*North Interceptor Sewer Line* - Mr. Myracle reported McAfee Engineering completed the design work for the North Interceptor project and forwarded the plans to Ponzer Younquist and KDHE for approval. It was anticipated that it would take approximately ten days for Ponzer Youngquist to review the plans.

*Lease/Purchase Backhoe* – The city superintendent requested direction from the city council, reporting it has become necessary to obtain a backhoe for his department, noting he has spent over \$60,000 in rental fees over the last five years. He informed Council the City could lease/purchase a backhoe for four payments of \$17,000 each (over a period of four years) or purchase the backhoe outright for \$64,000.

Council questioned the city superintendent as what funds would pay for the equipment and if the City employed qualified backhoe operators. Mr. Myracle reported he had budgeted in the Equipment Reserve Fund the last four years for a backhoe and he, as well as city street superintendent, were qualified operators. Council noted they would take the request under advisement.

**UNFINISHED BUSINESS****Item #1. North Interceptor Sewer Line**

Design work from McAfee Engineering has been submitted to Ponzer Youngquist and KDHE for review and approval. Ponzer Youngquist should have the plans ready for Council approval in approximately ten days.

**NEW BUSINESS****Item #1. Contractor Payments for Pinehurst Benefit District (AI #1)**

Council discussed the change orders that were submitted for approval expressing concerns about the invoice submitted by Van Fleet for grub and clearing work. They felt the invoice was unwarranted and should have been within the scope of the original bid by Larkin Excavating.

**Item #2. Ordinance Creating City Administrators Position (AI#2)**

Mayor Scherer reported the revised ordinance before the Council showed the changes requiring the city administrator to reside within the city limits and the sentence stating the administrator would receive the same level of benefits as other city employees had been eliminated. He recommended approval as submitted.

**CITIZENS AND PETITIONS (presentations limited to 5 minutes)****Item #1. Basehor Community Library (AI #3)****Re: Variance to Allow Trailer At City Park After Hours on  
July 2, 2004**

Mayor Scherer reported the library representative was unable to attend the meeting and requested the item be placed on the February 23<sup>rd</sup> agenda.

**Item #2. Citizen Comments Regarding Agenda Items**

Mayor Scherer announced this was the portion of the meeting where citizens from the audience could speak regarding agenda items. He noted all presentations were limited to five minutes each.

*Ed McIntosh (214<sup>th</sup> St, Linwood, Ks)* addressed the governing body regarding the construction of the North Interceptor Line. He noted he, as well as other area contractors, felt the City should bid the work rather than give it to the current contractor (Miles Excavating). Mr. McIntosh also suggested having a meeting with area contractors concerning the City's bid process.

Councilman Bonee felt that was a good idea and would show the Council was acting in the best interest of the City.

**ACTION ITEMS****Item #1. Approve or Deny Contractor Payments for Pinehurst Benefit District**

A motion was made by B. Hooker and seconded by I. Dysart to approve the contractor payments and change orders as presented with the exception of change order #3 for \$960.00. All aye. Motion carried 5-0.

**Item #2. Approve or Deny Ordinance Creating City Administrators Position**

A motion was made by J. Espinoza and seconded by K. Sifford to approve the ordinance creating the position of city administrator as presented. All aye. Motion carried 5-0.

**Item #3. Approve or Deny Variance for Basehor Community Library**

A motion was made by J. Bonee and seconded by B. Hooker to allow

the Basehor Community Library to set a mobile trailer at the city park overnight on June 2<sup>nd</sup>. Discussion followed. Bonee and Hooker withdrew their motions.

A motion was made by K. Sifford to table the motion. Discussion followed. Sifford withdrew his motion.

A motion was made by J. Espinoza and seconded by I. Dysart to deny the Basehor Library's request. All aye. Motion carried 5-0.

### **OTHER BUSINESS**

#### **Item #1. Appointment of Planning Commission Member**

Councilman Hooker requested the appointment of Bob Moore to fill the vacancy (of Ron Owen) on the planning commission.

Mayor Scherer informed Councilman Hooker it was his decision to make the appointment and at this time he chose to wait. He noted the city clerk was directed to put an advertisement in the Basehor Sentinel asking for applicants interested in serving as a member on the planning commission.

#### **Item #2. Future Development Plan for Downtown Area and Streets**

Councilman Bonee requested the discussion of a future development plan for a new downtown area and streets be added to the next worksession agenda. Mayor Scherer agreed to add that to the February 17<sup>th</sup> agenda. Mr. Bonee requested the planning commission members be present if possible.

### **EXECUTIVE SESSION**

A motion was made by K. Sifford and seconded by J. Espinoza to recess into executive session for a period of thirty minutes to discuss non-elected personnel issues regarding the city administrator. All aye. Motion carried. (8:00 pm)

At 8:35 p.m., Mayor Scherer called the regular meeting back to order announcing that no formal action was taken in executive session.

Based on discussion in executive session the following action was taken.

A motion was made by J. Espinoza and seconded by J. Bonee to reserve the right to be polled via telephone on Friday, February 13<sup>th</sup>, for approval on the Employment Agreement for the position of city administrator. All aye. Motion carried 5-0.

**Basehor City Council**

MAYOR'S REPORT

**Item #1. Appointment of Planning Commission Member**

Mayor Scherer reported he received the resignation of planning commission chairman Ron Owen. At this time, he chose not to fill the position until after the advertisement appeared in the newspaper and he receives application from interested citizens.

**Item #2. Letter from Unified Government of Wyandotte County (UGW)**

The mayor reported a letter was received from UGW stating they were not interested in working with Basehor regarding the K-7 corridor and the realignment of Donohue, east of K-7 Hwy.

COUNCIL MEMBER REPORTS

There were no reports at this time.

ADJOURNMENT

There being no further business to discuss, the mayor entertained a motion to adjourn. It was moved and seconded by Councilmember's Hooker and Sifford to adjourn the meeting. All aye. Motion carried 5-0. Meeting adjourned at 8:37 p.m.

Submitted for Council approval with/without corrections this 23<sup>rd</sup> day of February, 2004.

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Mayor Joseph Scherer

Attest:

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Mary A. Mogle, City Clerk

