



Minutes  
**Basehor City Council Meeting**  
Basehor City Hall September 20, 2010

**1. Roll Call**

Mayor Hill called the meeting to order at 7:00 p.m.

Council Members Present: Mayor Terry Hill, President Jim Washington, David Breuer, Iris Dysart, Bill Moyer, Dennis Mertz

Staff Present: Mark Loughry, Lloyd Martley, Gene Myracle, Mitch Pleak, Corey Swisher and Patrick Reavey.

Media Present: Matt Erickson, *Basehor Sentinel*

**2. Consent Agenda**

- a. Approve August 2, 2010 minutes
- b. Approve August 16, 2010 minutes
- c. Approve Treasurer's Report
- d. Approve Vernon Fields for Planning Commission

Washington moved to approve the consent agenda with Moyer seconding. The motion passed unanimously, 5-0.

**3. Call to Public**

Susan Guy and George Smith expressed concern over the progress of revegetation that was required due to improvements made to 150<sup>th</sup> Street. Smith commented, "The current seeding program is unacceptable." Hill said the City would continue to work for a satisfactory result.

**4. Unfinished Business – None**

**5. Audit Review**

Lowenthal, Webb & Odermann, P.A. representative Audrey Oderman said the City's financial controls had improved. Loughry noted the City received an unqualified audit which the City has not received for several years. Oderman noted that auditing firms across the country were scrutinizing utility fund balances as many municipalities are tempted to use enterprise funds to subsidize the general fund. Oderman explained that Internal Revenue Service standards require credit card receipts be maintained in order to sufficiently state the business purpose and who was involved in the transaction. Moyer clarified the City had significantly improved its financial health from fiscal year 2008 to 2009. Washington and Dysart asked to see itemized purchase card statements.

**6. Sunflower Broadband Ordinance 576**

Staff reported The World Company had notified the City of Basehor that the company was sold and requested a transfer of the current franchise agreement to Knology, the new owner of the company. Approval of this franchise transfer was required to finalize ownership of their company. Mertz moved to approve Ordinance 576 with Breuer seconding. The motion passed unanimously, 5-0.

### **7. *George & Cynthia Smith concrete pad replacement***

During the reconstruction of 150<sup>th</sup> Street (Craig to Parallel) in 2009 a concrete pad was removed from the Smith property. The proposed settlement and release agreement of payment for \$4,028 would release the City of any obligations for replacement of the 22'x22' concrete pad. Washington moved to approve the payment with Dysart seconding. The motion passed unanimously, 5-0.

### **8. *George & Cynthia Smith tree replacement***

During the reconstruction of 150<sup>th</sup> Street (Craig to Parallel) in 2009, several trees were removed from the Smith property. The proposed settlement and release agreement of payment for \$3,600 would release the City of any obligations for replacement of the trees. Mertz moved to approve the agreement with Washington seconding. The motion passed unanimously, 5-0.

### **9. *2010 Pavement Management Plan***

Staff reported seven streets and one alternate had been selected to be completed under the 2010 pavement management program. The project will restore 4116 feet or 0.78 miles of Basehor streets. The selections follow suit with the pavement condition index completed in 2008. The Pavement Condition Index, developed by the United States Army Corps of Engineers, is a numerical index between 0 and 100 and is used to indicate the condition of a roadway. It is a statistical measure and requires a manual survey of the pavement. The budget for the project is \$175,000. The street improvements that will take place:

- Crestwood Drive (Walnut Street to 155<sup>th</sup> Terrace).
- Elm Street/155<sup>th</sup> Terrace (155<sup>th</sup> Street to Walnut Court).
- Willow Drive (158<sup>th</sup> St to W156th Terrace).
- 157<sup>th</sup> Street (Willow Drive to Hickory Street).
- 156<sup>th</sup> Terrace (Poplar Street to 261 north of Popular Street).
- Intersection of 154<sup>th</sup> Terrace and Rickel Drive.
- Alternate – Curb replacement at Pin Oak Drive and Popular Street.

The project is anticipated to begin on October 11 and be completed by October 29. Washington said he did not want to aggregate Council's authority. He recommended having a special meeting to approve the bids. Washington moved to authorize staff to take bids for the completion of pavement mp with Dysart seconding. The motion passed unanimously, 5-0. Washington then moved to schedule a special meeting on October 4 to consider bids with Mertz seconding. The motion passed, 4-1 with Moyer opposed as he would be unable to attend.

### **10. *City Administrator's Report***

Loughry said he would include purchasing card statements in the monthly financial report that is provided to Council. He then encouraged Basehor residents to lock their cars as there had recently been two vehicles stolen in the community.

### **11. *Mayor's Report***

Hill reported he had recently spoke on leadership at a local elementary school.

### **12. *Council Member's Report***

Moyer asked if the local school district intended to request a speed reduction on Highway 24/40. Loughry explained that three recent automobile accidents had spurred the dialogue.

Mertz inquired about the status was of the Wolf Creek Parkway punch list. Staff reported it was an ongoing project. He then asked that staff reports be provided on Friday's. Mertz finished his comments by inquiring about parking at the Field of Dreams.

Dysart asked if Council could be apprised of final payments for large projects (i.e, Wolf Creek Parkway). She then inquired about a charge related to a septic tank located at the Field of Dreams.

Breuer emphasized the importance of maintaining existing city streets.

### ***13. Executive Session***

A motion was made by Washington and seconded by Mertz for the Governing Body, City Administrator Mark Loughry and the City Attorney Patrick Reavey to meet in executive session for no longer than 15 minutes. The motion passed unanimously, 5-0.

The meeting then reconvened.

A motion was made by Washington and seconded by Mertz for the Governing Body, City Administrator Mark Loughry and the City Attorney Patrick Reavey to meet in executive session for no longer than 15 minutes. The motion passed 4-1, with Moyer opposed.

The meeting then reconvened.

Washington moved to add two additional items to the meeting's agenda with Breuer seconding. The motion passed unanimously, 5-0. The items were:

- Settlement agreement for Basehor Boulevard and easements.
- Green space and future City Hall agreement.

### ***14. Settlement agreement for Basehor Boulevard and easements***

The settlement agreement allowed the City to obtain clear title to the land immediately adjacent Basehor Boulevard in the Basehor Town Center Area. Local land owner Jerry Mussett urged Council to refrain from approving the agreement. Breuer moved to approve the settlement agreement with Washington seconding. The motion passed 4-1, with Dysart opposed.

### ***15. Green space and future City Hall agreement***

The agreement allowed the City to obtain clear title to land with no restrictions in the Basehor Town Center area. The City acquired 25 acres with five acres designated as the future site of a municipal building. Washington moved to approve the agreement with Moyer seconding. The motion passed 4-1, with Dysart opposed.

### ***16. Adjournment***

Adjournment was rescheduled to take place after items 14 and 15. Mertz moved to adjourn the meeting with Moyer seconding at approximately 9:45 p.m. The motion passed unanimously, 5-0.

\_\_\_\_\_  
Terry Hill, Mayor

Attest:

\_\_\_\_\_  
Corey Swisher, City Clerk