(First published in *Basehor Sentinel*, Thursday, Nov. 19, 2009)

ORDINANCE NO. 563

AN ORDINANCE AMENDING SECTION 1-401 OF ARTICLE 4 OF CHAPTER I OF THE CITY CODE PERTAINING TO REVISIONS TO THE UNIFORM PERSONNEL POLICIES AND GUIDELINES FOR THE CITY OF BASEHOR

WHEREAS, it may be necessary from time to time for the Governing Body to amend the Uniform Personnel Policies and Guidelines for the City of Basehor; and

WHEREAS, the Governing Body desires that such amendments be made via Resolutions rather than Ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

SECTION 1: Section 1-401 of Article 4 of Chapter I of the City Code is amended to read as follows:

ARTICLE 4. PERSONNEL POLICY AND EMPLOYEE BENEFITS

1-401. PERSONNEL POLICIES AND GUIDELINES. There is hereby incorporated by reference for the purpose of establishing employee personnel rules and regulations the document entitled "Uniform Personnel Policies and Guidelines for the City of Basehor." No fewer than three copies of said document shall be marked or stamped "Official Copy as adopted by the Code of the City of Basehor" and which there shall be attached a copy of this section. Said official copies shall be filed with the city clerk and shall be open to inspection and available to the public at all reasonable hours. All departments of the city shall be supplied with copies of such rules and regulations as may be deemed necessary. Any revisions to the rules and regulations will be made by the Governing Body via a Resolution and communicated to employees governed by the same. (Code 1999)

SECTION 2. <u>REPEALER</u>. Existing Section 1-401 of Article 4 of Chapter I of the City Code is hereby repealed.

SECTION 3. <u>EFFECTIVE DATE</u>. This ordinance shall take effect upon approval by the Mayor and publication in the official City newspaper.

ADOPTED BY THE GOVERNING BODY AND APPROVED BY THE MAYOR OF BASEHOR, KANSAS ON THE 16th DAY OF November, 2009.

Terry Hill 11-17-09

TERRY HILL, Mayor

ATTEST:

MARY MOGLE, City Clerk

SEAL OF THE CITY OF BASEHOR, KANSAS
CORPORATE
SEAL

APPROVED AS TO FORM:

PATRICK G. REAVEY, City Attorney