



**AGENDA**  
**BASEHOR CITY COUNCIL**  
June 15, 2016 - 7:00 p.m.  
Basehor City Hall

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1. **Roll Call** by Mayor David K. Breuer and Pledge of Allegiance
2. **Consent Agenda** *(Items to be approved by Council in one motion, unless objections raised)*
  - a. City Council Minutes
  - b. Treasurer's Report
  - c. BLHS Fireworks Stand-Waive Fee

**3. Call to Public**

*Members of the public are welcome to use this time to comment on any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the Mayor then proceed to the podium; state your name and address).*

**4. Unfinished Business** - *(None at this time)*

**New Business**

5. **Planning Commission Appointments-T. Gall, E. Bush & J. Gallion**
6. **City Administrator's Report**
7. **Council Members Report**
8. **Mayor's Report**
9. **Executive Session** *(if needed)*
10. **Adjournment**



## Minutes

### Basehor City Council Meeting

### Basehor City Hall, May 18, 2016

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#### 1. **Roll Call** by Mayor David K. Breuer and Pledge of Allegiance

Mayor David K. Breuer called the meeting to order at 7:00 p.m.

Council Members present: David K. Breuer, Travis Miles, Vernon Fields, Rae Anderson Nicholson, Ty Garver and Dick Drennon.

Staff Present: Chief of Police/City Administrator, Lloyd Martley, City Superintendent, Gene Myracle, City Planning & Zoning Director, Mark Lee, City Clerk, Katherine Renn and City Attorney, Shannon Marciano.

Councilman Miles moved to add agenda items 11a. Consolidated relocation agreement Resolution 2016-13 and 11b. Resolution 2016-15 approving authorization contract services with MHS and Councilwoman Nicholson seconded. The motion passed unanimously, 5-0.

#### 2. **Consent Agenda** (*Items to be approved by Council in one motion, unless objections are raised*)

- a. City Council Minutes
- b. Treasurer's Report
- c. Indigent Defense Attorney Fund – Ordinance No. 668
- d. Municipal Services Advisor Agreement – Springsted Resolution 2016-12

Councilman Garver moved to approve the consent agenda and Councilman Miles seconded. The motion passed unanimously, 5-0.

3. **Call to Public** – Mayor Breuer introduced Mitra Templin who introduced herself to City Council and the audience that she will be running for the 38<sup>th</sup> District House of Representatives and gave the audience a brief bio of herself and her experience for running for office.

#### 4. **Unfinished Business** – *None at this time*

## **New Business**

### **5. Mize Houser & Company Audit Review – Resolution 2016-09**

Councilman Fields moved to approve the FY 2015 Mize Houser & Company annual audit review, resolution 2016-09 and Councilman Garver seconded. The motion passed unanimously, 5-0.

### **6. Annual City Official Appointments**

Councilman Miles moved to approve the annual City Officials appointments as recommended, for Lloyd Martley as Chief of Police, Katherine Renn as City Clerk, Kristi Olson as City Treasurer and William Pray as Municipal Judge and Councilwoman Nicholson seconded. The motion passed unanimously, 5-0.

### **7. City Attorney Appointment – Resolution 2016-10**

Councilwoman Nicholson moved to approve the City Attorney appointment of Shannon Marcano with Bushyhead, LLC resolution 2016-10 and Councilman Drennon seconded. The motion passed unanimously, 5-0.

### **8. City Prosecutor Agreement – Resolution 2016-11**

Councilman Drennon moved to approve City Prosecutor agreement with KiAnn Spradlin, resolution 2016-11 and Councilman Garver seconded. The motion passed unanimously, 5-0.

### **9. Compensation & Salaries Judge, Prosecutor & City Attorney – Ordinance No. 669**

Councilman Miles moved to approve the compensation and salaries ordinance No. 669 for the municipal judge, city prosecutor and city attorney and Councilman Drennon seconded. The motion passed unanimously, 5-0.

### **10. Final High Point Downs – Second Plat Ordinance No. 670**

Councilman Miles moved to approve the final High Point Downs second plat ordinance No. 670 and Councilman Drennon seconded. The motion passed unanimously, 5-0.

### **11. Basehor Town Center Revised Preliminary Development Plan, Perez – Ordinance No. 671**

Councilwoman Nicholson moved to approve the Basehor Town Center revised preliminary development plan, Perez ordinance No. 671 and Councilman Fields seconded. The motion passed unanimously, 5-0.

### **11 a. Consolidated Water Line Relocation Agreement – Resolution 2016-13**

Councilman Fields moved to approve the Consolidated water line relocation agreement, resolution 2016-13 and Councilman Drennon seconded. The motion passed unanimously, 5-0.

### **11 b. Contract Authorization with McAfee Henderson Solutions, Inc. – Resolution 2016-15**

Councilman Miles moved to approve the contract authorization with McAfee Henderson Solutions, Inc. resolution 2016-15 and Councilman Garver seconded. The motion passed unanimously, 5-0.

### **12. City Administrator's Report**

Mr. Martley made a few announcements for upcoming events:

- Reminder that Basehor City Hall offices will be closed May 30<sup>th</sup> for the Memorial Day holiday

- June 1, 2016 there will be the 2017 budget review and Ben Hart will be here for any questions anyone might have and reminder that there will be a special meeting before the work session on Wednesday, June 1, 2016.
- Mr. Martley said the S&P (Standard & Poor) bond rating call he had today went very well and that S&P expressed how impressed they were and they wished other cities of our size were as solid and stable as our City.
- Daylight Donuts has been confirmed to be coming to Basehor and will be doing business next to Stars & Stripes in the Pinehurst plaza.

### **13. Council Members Report**

*Vernon Fields* – gave a brief update on the MARC (Mid-America Regional Council) application that was sent in and that the possibility that our City can possibly receive up to \$300,000.00 from MARC transportation application for the 2019-20 year. Mr. Fields has also asked Ron Achelpohl, Director of Transportation and Environment with MARC about attending the work session on June 1, 2016. The purpose of having Ron attend the work session is for him to provide an overview of how MARC works as well as how the City of Basehor could participate in more of the potential funding opportunities transportation related.

Mr. Fields also reminded the audience that Dairy Days was coming up very soon and would like to see as many citizens from Basehor attend the festivities.

Dick Drennon – Asked if there was any news in from Brothers grocery store.

### **14. Mayor's Report**

Mayor Breuer asked fellow board members to volunteer a few hours of their time at the Dairy Days Chris Cakes event.

### **15. Executive Session**

Councilman Garver moved to go into executive session until 8:25 p.m. to discuss attorney client privilege and Councilman Drennon seconded. The motion passed unanimously, 5-0.

Council resumed with no action taken at 8:25 p.m.

### **16. Adjournment**

Councilman Garver moved to adjourn regular meeting at 8:26 p.m. and Councilman Miles seconded. Motion passed unanimously, 5-0.

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David K. Breuer, Mayor

Attest:

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Katherine M. Renn, City Clerk

# CITY OF BASEHOR

## MAY 2016 FINANCIAL SNAPSHOT

### Funds

Fund	Budget	Revenues	Expenditures	% Utilized
General	\$2,912,231	\$1,094,067	\$751,961	26%
Special Park	\$88,000	\$21,376	\$9,032	10%
Sewer	\$1,794,456	\$786,163	\$433,418	24%
Cedar Lake Maintenance	\$40,000	\$16	\$7,299	18%
Bond & Interest	\$866,112	\$524,183	\$77,378	9%
Solid Waste	\$322,275	\$148,728	\$91,591	28%
Special Highway	\$1,175,000	\$337,175	\$13,954	1%
Municipal Equipment Reserve	\$175,000	\$226	\$84,910	49%
Capital Improvement	\$966,466	\$95,139	\$57,487	6%
Employee Benefit	\$618,804	\$246,729	\$231,288	37%
LCSD#3	\$33,000	\$29	\$14,599	44%

### Department

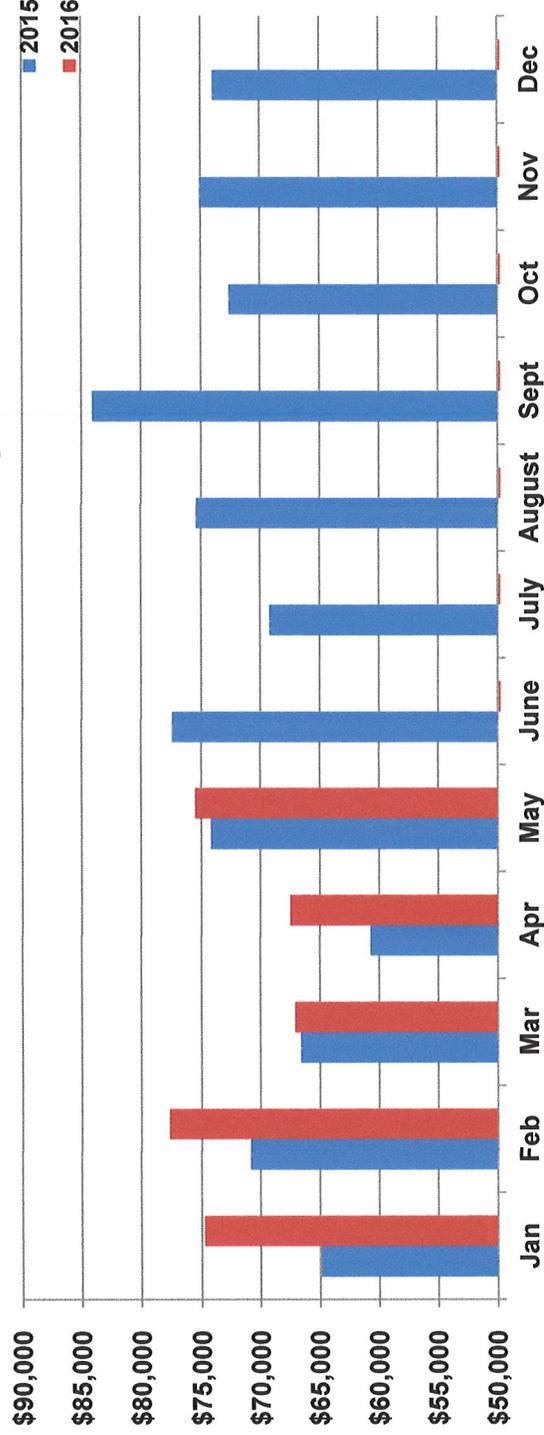
General	Budget	Expenditures	Remaining Balance	% Utilized
Clerk	\$378,219	\$176,571	\$201,648	47%
Street	\$237,316	\$63,318	\$173,998	27%
Governing Body	\$537,800	\$38,399	\$499,401	7%
Police	\$924,651	\$336,757	\$587,894	36%
Facilities	\$146,913	\$43,241	\$103,672	29%
Administrator	\$249,506	\$11,502	\$238,004	5%
Park & Recreation	\$74,942	\$17,753	\$57,189	24%
Miscellaneous	\$162,700	\$7,676	\$155,024	5%
HR	\$27,600	\$6,594	\$21,006	24%
Planning	\$172,584	\$50,149	\$122,435	29%

\*\*MISC includes transfers out of general fund into MERF, Sewer, and Capital Improvermer

# MONTHLY SALES TAX COLLECTIONS 2012-2016

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>Monthly Diff.</u> <u>'15 - '16</u>	<u>%</u> <u>Difference</u>	<u>2015 YTD</u>	<u>2016 YTD</u>	<u>Diff. '15-'16</u>	<u>%</u> <u>Difference</u>
Jan	57,962.61	55,854.63	57,521.05	64,945.65	74,803.28	9,857.63	13.2%	64,945.65	74,803.28	9,857.63	13.2%
Feb	48,668.43	50,846.50	61,331.66	70,869.41	77,689.41	6,820.00	8.8%	135,815.06	152,492.69	16,677.63	10.9%
Mar	51,596.39	50,846.50	54,298.46	66,612.89	67,094.24	481.35	0.7%	202,427.95	219,586.93	17,158.98	7.8%
Apr	42,372.82	48,009.19	59,434.83	60,756.14	67,477.32	6,721.18	10.0%	263,184.09	287,064.25	23,880.16	8.3%
May	50,639.59	53,986.75	59,679.42	74,209.84	75,539.09	1,329.25	1.8%	337,393.93	362,603.34	25,209.41	7.0%
June	55,921.34	60,215.87	66,757.64	77,452.56				414,846.49			
July	49,304.00	56,140.33	66,800.72	69,216.07				484,062.56			
Aug	55,484.63	60,644.35	63,635.42	75,424.27				559,486.83			
Sept	62,953.65	59,886.19	67,381.62	84,096.74				643,583.57			
Oct	57,986.12	59,634.13	75,075.03	72,635.93				716,219.50			
Nov	59,821.88	58,067.36	69,812.32	75,123.36				791,342.86			
Dec	49,586.00	58,821.13	67,635.00	73,979.24				865,322.10			
	642,297.46	672,952.93	769,363.17	865,322.10	362,603.34						
2016 TDD	\$13,224.47										
2015 TDD	\$31,717.59										

## 2015-16 Month to Month Comparison





## SOLID WASTE FUND HIGHLIGHTS

For the Month of May 2016

MONTH	2015	2016	% DIFFERENCE
	SOLID WASTE COUNT	SOLID WASTE COUNT	
January	1,847	1,973	6.39%
February	1,852	1,989	6.89%
March	1,866	1,995	6.47%
April	1,891	2,017	6.25%
May	1,911	2,031	5.91%
June	1,926		
July	1,932		
August	1,946		
September	1,953		
October	1,954		
November	1961		
December	1969		
<b>AVERAGE</b>	1,917	2,001	6.38%

MONTH	2015	2016	% DIFFERENCE
	SOLID WASTE BILLED	SOLID WASTE BILLED	
January	\$25,963.34	\$27,792.02	6.58%
February	\$26,060.62	\$27,985.20	6.88%
March	\$26,221.64	\$28,082.41	6.63%
April	\$26,404.12	\$28,314.15	6.75%
May	\$26,756.19	\$28,534.39	6.23%
June	\$26,956.84		
July	\$27,320.41		
August	\$27,233.52		
September	\$27,376.36		
October	\$27,514.14		
November	\$27,701.83		
December	\$27,751.72		
<b>TOTAL</b>	\$323,260.73	\$140,708.17	

MONTH	2015	2016	% DIFFERENCE
	AVERAGE BILL	AVERAGE BILL	
January	\$14.06	\$14.09	0.21%
February	\$14.07	\$14.07	0.00%
March	\$14.05	\$14.08	0.21%
April	\$13.96	\$14.04	0.57%
May	\$14.00	\$14.04	0.28%
June	\$14.00		
July	\$14.14		
August	\$13.99		
September	\$14.02		
October	\$14.08		
November	\$14.13		
December	\$14.09		
<b>AVERAGE</b>	\$14.05	\$14.06	0.11%



## SEWER FUND HIGHLIGHTS

For the Month of May 2016

MONTH	2015 SWR COUNT	2016 SWR COUNT	% DIFFERENCE
January	1960	2077	5.63%
February	1960	2085	6.00%
March	1971	2090	5.69%
April	1997	2107	5.22%
May	2017	2121	4.90%
June	2032		
July	2037		
August	2055		
September	2065		
October	2057		
November	2065		
December	2073		
<b>AVERAGE</b>	<b>2024</b>	<b>2096</b>	

MONTH	2015 SWR BILLED	2016 SWR BILLED	% DIFFERENCE
January	\$98,315.70	\$103,888.24	5.67%
February	\$99,121.87	\$106,054.34	6.99%
March	\$98,797.47	\$104,234.00	5.50%
April	\$98,845.10	\$105,982.42	7.22%
May	\$102,569.87	\$109,140.33	6.41%
June	\$103,045.89		
July	\$102,504.86		
August	\$103,973.82		
September	\$104,665.79		
October	\$105,097.52		
November	\$104,622.86		
December	\$103,882.70		
<b>TOTAL</b>	<b>\$1,225,443.45</b>	<b>\$529,299.33</b>	

MONTH	2015 AVERAGE SWR BILL	2016 AVERAGE SWR BILL	% DIFFERENCE
January	\$50.16	\$50.02	-0.28%
February	\$50.57	\$50.87	0.59%
March	\$50.13	\$49.87	-0.52%
April	\$49.50	\$50.30	1.62%
May	\$50.85	\$51.46	1.19%
June	\$50.71		
July	\$50.32		
August	\$50.60		
September	\$50.69		
October	\$51.09		
November	\$50.66		
December	\$50.11		
<b>AVERAGE</b>	<b>\$50.45</b>	<b>\$50.50</b>	<b>0.11%</b>

05/20/2016

CHECK REGISTER FOR CITY OF BASEHOR  
CHECK DATE FROM 04/22/2016 - 05/06/2016

Check Date	Bank	Check	Vendor Name	Description	Amount
<b>Bank 1 FIRST STATE BANK CHECKING</b>					
05/05/2016	1	23237	AMERICAN SECURITY CONTRACTORS LLC	FACILITY REPAIR/CAM LOCKS-ALARM SYSTEM	176.55
05/05/2016	1	23238	ATMOS ENERGY	GAS USAGE/PWD 3-29 TO 4-27-16	62.02
05/05/2016	1	23239	ATMOS ENERGY	GAS USAGE/CH 3-25 TO 4-26-16	96.95
05/05/2016	1	23240	BS&A SOFTWARE	YEARLY MAINTENANCE FEE/2016-2017	7,550.00
05/05/2016	1	23241	CONS RURAL WATER DISTRICT #1	WATER USAGE/APRIL	305.80
05/05/2016	1	23242	DENNIS DUMOVICH	MONTHLY HR SUPPORT/MAY	500.00
05/05/2016	1	23243	DSG EQUIPMENT & SUPPLIES	EQUIPMENT REPAIRS	250.00
05/05/2016	1	23244	GRAINGER	LIFT STATION MAINT	321.81
05/05/2016	1	23245	HAYNES EQUIPMENT CO	REPLACE GRINDER PUMP/GLENWOOD	8,471.58
05/05/2016	1	23246	KANSAS ONE-CALL SYSTEMS, INC.	MONTHLY LOCATE SVC/MARCH-136	304.00
05/05/2016	1	23247	KANSAS STATE TREASURER	STATE MANDATED COURT FEES APRIL 2016	668.00
05/05/2016	1	23248	KC CONSTRUCTION INC	CITY PARK SEEDING	2,558.06
05/05/2016	1	23249	KIANN SPRADLIN	CITY PROSECUTOR/MAY 2016	570.00
05/05/2016	1	23250	OLSSON ASSOCIATES	PROF SVCS THRU 4-9-16	198.00
05/05/2016	1	23251	PAVING MAINTENANCE SUPPLY INC	STREET MAINT MATERIAL	1,396.38
05/05/2016	1	23252	RECORD NEWS	BUS CARDS-MARSHALL/ENVELOPES-OFFICE	138.00
05/05/2016	1	23253	SCHLAGEL & ASSOCIATES INC	PROF SVCS THRU 4-16-16	629.01
05/05/2016	1	23254	SONNTAG LAW OFFICE	COURT APPOINTED ATTORNEY/MAY 2016	400.00
05/05/2016	1	23255	SPECTRA	H2S INHIBITOR/LIFT STATION MAINT	2,225.20
05/05/2016	1	23256	STEPHEN R MARSDEN	JANITORIAL SERVICE/APRIL 2016	387.00
05/05/2016	1	23257	STEVE FOUTS	CITY PARK MAINT/FOD TURF MAINT	4,139.20
05/05/2016	1	23258	WATER ENVIRONMENT FEDERATION	MEMBERSHIP RENEWAL/MYRACLE	81.00
05/05/2016	1	23259	WESTAR ENERGY	ELECTRIC USAGE	10,793.88
05/05/2016	1	23260	WESTLAND CONSTRUCTION	STOCK MATERIAL FOR MAINT PROJECT	1,171.66
05/05/2016	1	23261	WILLIAM E. PRAY	JUDGE SALARY/MAY 2016	450.00
05/05/2016	1	23262	JENNIFER SPROFERA	REIMB OVERPAYMENT	50.00
05/05/2016	1	23263	REGISTER OF DEEDS	MONTHLY LAREDO BILLING/MARCH	214.99
05/06/2016	1	1146(E)	ADVANCE INSURANCE COMPANY	GROUP AD&D/LIFE/LTD/STD INSURANCE	712.73
05/06/2016	1	1147(E)	AFLAC	EMP CAFETERIA PLAN/APRIL	1,662.84
05/06/2016	1	1148(E)	BLUE CROSS & BLUE SHIELD OF KS	GROUP MEDICAL INS/MAY	19,265.43
05/06/2016	1	1149(E)	COMMERCE	CITYWIDE PURCHASING CARD CHARGES/MARCH	42,599.33
05/06/2016	1	1150(E)	DELTA DENTAL OF KANSAS	GROUP DENTAL INS/MAY	1,592.49
05/06/2016	1	1151(E)	ETS	CITYWIDE CREDIT CARD FEES	38.32
05/06/2016	1	1152(E)	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	401.54
05/06/2016	1	1153(E)	KPF EFT PROGRAM	POLICE RETIRE CONTRIB/MN LIFE	13,771.31
05/06/2016	1	1154(E)	MASS MUTUAL FINANCIAL GROUP	401/457 RETIRE CONTRIB	6,552.59
05/06/2016	1	1155(E)	VISION SERVICES PLAN	GROUP VISION INS/MAY	497.10
05/06/2016	1	1156(E)	WESTAR ENERGY	ELECTRIC USAGE/STREET LIGHTS	4,088.87
05/06/2016	1	1157(E)	WRIGHT EXPRESS	FLEET FUEL CHARGES/MARCH	1,590.37

1 TOTALS:

Total of 39 Checks:	136,882.01
Less 0 Void Checks:	0.00
Total of 39 Disbursements:	136,882.01

\*\*(E)=EFT Checks-Online Payments

*Lloyd Martley* 5-29-16  
Lloyd Martley  
City Administrator

*Katherine M. Renn* 5-20-16  
Katherine Renn  
City Clerk

*Kristi Olson* 5/20/16  
Kristi Olson  
City Treasurer

05/20/2016

CHECK REGISTER FOR CITY OF BASEHOR  
 CHECK DATE FROM 05/07/2016 - 05/20/2016

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 FIRST STATE BANK CHECKING					
05/20/2016	1	1158(E)	ETS	CITYWIDE CREDIT CARD FEES	106.59
05/20/2016	1	1159(E)	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	200.77
05/20/2016	1	1160(E)	KPF EFT PROGRAM	POLICE RETIRE CONTRIB/MN LIFE	7,180.90
05/20/2016	1	1161(E)	MASS MUTUAL FINANCIAL GROUP	401/457 RETIRE CONTRIB	3,322.62
05/20/2016	1	1162(E)	WESTAR ENERGY	ELECTRIC USAGE/STREET LIGHTS	4,212.73
05/20/2016	1	23264	A & A MOTORSPORTS & AUSTIN SALES	OUTFIT NEW SERVICE TRUCK	590.85
05/20/2016	1	23265	ALLEN, GIBBS & HOULIK, LC	CONTRACT FINANCE SVCS/3-7 TO 4-1-16	6,620.00
05/20/2016	1	23266	ATHCO, LLC	REPAIR SCOREBOARD/FOD	740.00
05/20/2016	1	23267	BS&A SOFTWARE	CORRECT GL CODING UB WEB PYMTS	2,000.00
05/20/2016	1	23268	BUSHYHEAD LLC	CONTRACT LEGAL SVCS/ FLAT FEE & OVERAGE	5,082.50
05/20/2016	1	23269	CARTER WATERS CORPORATION	ASPHALT/PWD STREET REPAIRS	1,287.80
05/20/2016	1	23270	CODY & HEATHER SNYDER	YOUTH SPORTS REBATE	27.50
05/20/2016	1	23271	DEERE AND COMPANY	NEW ZERO TURN MOWER/PWD	18,820.00
05/20/2016	1	23272	ELITE ELECTRIC LLC	ELECTRIC/FOD	412.00
05/20/2016	1	23273	GRAINGER	GEN PURPOSE LIMIT SWITCH/LIFT STAT MAINT	362.49
05/20/2016	1	23274	HAYNES EQUIPMENT CO	REPLACE GRINDER PUMP/CL	2,124.00
05/20/2016	1	23275	HERITAGE TRACTOR INC	DEERE 6320 TRACTOR/DASH DIGITAL CLUSTER	2,159.45
05/20/2016	1	23276	JAMES ERIN	YOUTH SPORTS REBATE X 3	82.50
05/20/2016	1	23277	KRISTA ALLEN	YOUTH SPORTS REBATE	27.50
05/20/2016	1	23278	LAWN TAMERS	CONTRACT MOW/APRIL 2016	200.00
05/20/2016	1	23279	MCAFFEE HENDERSON SOLUTIONS	PARALLEL RD DRAINAGE PROJ	6,227.73
05/20/2016	1	23280	MID-AMERICA REGIONAL COUNCIL	AERIAL MAPPING	1,800.00
05/20/2016	1	23281	MILLER SIGN SHOPPE, LLC	LETTERING/F-350 SVC TRUCK	252.00
05/20/2016	1	23282	OMEGA DOOR & HARDWARE	DOOR OPENER/PWD	6,253.00
05/20/2016	1	23283	PAVING MAINTENANCE SUPPLY INC	CRACK SEAL MAT'L/PWD STREETS	1,237.50
05/20/2016	1	23284	REGISTER OF DEEDS	MONTHLY LAREDO BILLING/APRIL	75.00
05/20/2016	1	23285	USA BLUEBOOK	PADLOCKS/WWTF,PWD	773.47
05/20/2016	1	23286	WESTLAND CONSTRUCTION	ROCK CULVERT PROJECT	3,758.59

1 TOTALS:

Total of 28 Checks:

Less 0 Void Checks:

Total of 28 Disbursements:

\*\* (E) = EFT Checks-Online Payments

75,937.49

0.00

75,937.49

*Lloyd Martley 5-23-16*  
 Lloyd Martley  
 City Administrator

*Katherine M. Renn 5-20-16*  
 Katherine Renn  
 City Clerk

*Kristi Olson 5/20/16*  
 Kristi Olson  
 City Treasurer

05/27/2016

CHECK REGISTER FOR CITY OF BASEHOR  
CHECK DATE FROM 05/21/2016 - 05/27/2016

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 FIRST STATE BANK CHECKING					
05/27/2016	1	23287	DENNIS DUMOVICH	MONTHLY HR SUPPORT/MAY	500.00
05/27/2016	1	23288	EDWARD MYERS & ASSOCIATES, INC.	REIMB OVERPAY/BACKGROUND CHK	5.00
05/27/2016	1	23289	JOEL GLAVIN	REIMB PURCH/WINDSHIELD WIPERS UNIT #16	12.94
05/27/2016	1	23290	KCK PD TRAINING ACADEMY	TRAINING-COGNITIVE INTERVIEW CLASS	295.00
05/27/2016	1	23291	LEAVENWORTH COUNTY SHERIFF	JAIL BOARD FEE/APRIL 2016	440.00
05/27/2016	1	23292	MIZE HOUSER & COMPANY INC	FINAL BILL/FY 2015 AUDIT	12,040.00
05/27/2016	1	23293	SHAWN BIGGS	YOUTH SPORTS REBATE	27.50
05/27/2016	1	23294	STEPHEN R MARSDEN	JANITORIAL SERVICE/MAY 2016	387.00

1 TOTALS:

Total of 8 Checks:

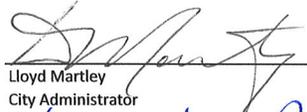
13,707.44

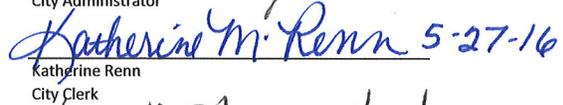
Less 0 Void Checks:

0.00

Total of 8 Disbursements:

13,707.44

 5-27-16  
 Lloyd Martley  
 City Administrator

 5-27-16  
 Katherine Renn  
 City Clerk

 5/27/16  
 Kristi Olson  
 City Treasurer

06/03/2016

CHECK REGISTER FOR CITY OF BASEHOR  
CHECK DATE FROM 05/28/2016 - 06/03/2016

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 FIRST STATE BANK CHECKING					
06/03/2016	1	1163(E)	ADVANCE INSURANCE COMPANY	GROUP AD&D/LIFE/LTD/STD INSURANCE	712.73
06/03/2016	1	1164(E)	AFLAC	EMP CAFETERIA PLAN/MAY	1,108.56
06/03/2016	1	1165(E)	ATMOS ENERGY	GAS USAGE/CH 4-27 TO 5-25-16	69.49
06/03/2016	1	1166(E)	ATMOS ENERGY	GAS USAGE/PWD 4-28 TO 5-27-16	50.00
06/03/2016	1	1167(E)	BLUE CROSS & BLUE SHIELD OF KS	GROUP MEDICAL INS/JUNE	19,265.43
06/03/2016	1	1168(E)	DELTA DENTAL OF KANSAS	GROUP DENTAL INS/JUNE	1,592.49
06/03/2016	1	1169(E)	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	200.77
06/03/2016	1	1170(E)	KPF EFT PROGRAM	POLICE RETIRE CONTRIB/MIN LIFE	7,125.86
06/03/2016	1	1171(E)	MASS MUTUAL FINANCIAL GROUP	401/457 RETIRE CONTRIB	3,506.01
06/03/2016	1	1172(E)	PITNEY BOWES RESERVE ACCT	REFILL CITY POSTAGE METER	100.00
06/03/2016	1	1173(E)	VISION SERVICES PLAN	GROUP VISION INS	497.10
06/03/2016	1	1174(E)	WRIGHT EXPRESS	APRIL/FLEET FUEL CHARGES	1,470.12
06/03/2016	1	23295	ALLEN, GIBBS & HOULIK, LC	CONTRACT FINANCE SVCS/4-4 TO 4-22-16	5,261.00
06/03/2016	1	23296	CONS RURAL WATER DISTRICT #1	WATER USAGE	339.24
06/03/2016	1	23297	OLSSON ASSOCIATES	PROF SVCS THRU 5-7-16	713.00
06/03/2016	1	23298	WASTE MANAGEMENT	CITYWIDE TRASH SVC/MAY; SLUDGE RMVL-WWTF	24,319.08
06/03/2016	1	23299	WESTAR ENERGY	ELECTRIC USAGE	11,515.98

1 TOTALS:

Total of 17 Checks:

Less 0 Void Checks:

Total of 17 Disbursements:

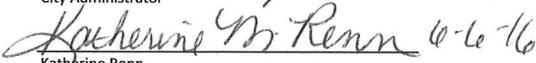
\*\*(E)=EFT Checks-Online Payments

77,846.86

0.00

77,846.86

  
Lloyd Martley  
City Administrator

  
Katherine Renn  
City Clerk

  
Kristi Olson  
City Treasurer

City of Basehor  
Agenda Item Cover Sheet

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Consent Agenda Item C

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**Topic:** Fireworks stand permit fee

**Action Requested:** Waive the \$500.00 permit fee established by Ord. 549 for Basehor Linwood High School Marching Band

**Narrative:** Ordinance #549, established a permit fee of \$500.00 for having a fireworks stand within the city limits. Under section 7-305 the ordinance states that permit fees for non-profit organizations may be waived at the discretion of and upon approval of the governing body. The Basehor Linwood High School Marching Band is a non-profit organization and is planning on using the money made from the sale of the fireworks to purchase uniforms, maintain their trailer and for future travel. The band group is asking for council's approval to waive the permit fee of \$500.00

**Presented by:** Lloyd Martley, Chief of Police/City Administrator

**Administration Recommendation:** Waive the permit fee of \$500.00

**Committee Recommendation:** N/A

**Attachments:** Ord. #549

**Projector needed for this item?**

No

SCANNED

2-27-09  
CR

(First published in *Basehor Sentinel* February 26, 2009)

ORDINANCE NO. 549

AN ORDINANCE AMENDING CHAPTER VII, ARTICLE 3, SECTION 7-305 CONCERNING FIREWORKS, OF THE CODE OF THE CITY OF BASEHOR, KANSAS. SAID SECTIONS CONCERNING FIREWORKS SHALL BE AMENDED AS FOLLOWS:

Be it ordained by the Governing Body of the City of Basehor, Kansas:

Section 1. That Article 3 Section 7-305 shall be repealed and the following new Section 7-305 shall be inserted as adopted:

7-305. PERMIT FOR SALE OF FIREWORKS REQUIRED; FEE; ISSUANCE. (a) It shall be unlawful for any person to sell, display for sell, offer to sell or give away any type of fireworks within the city without first paying a fee of \$500.00 per establishment or premises to the city clerk and applying for and securing a permit therefore on or before June 25<sup>th</sup> of the permit year. The application shall be approved by the fire chief before the license shall be issued. Permit fees for non-profit organizations may be waived at the discretion of and upon approval of the governing body.

(b) No permit shall be issued for any location where retail sales are not permitted under the zoning laws. Prior to the issuance of the permit, an inspection will be made of the applicant's facility for compliance with this chapter and other pertinent laws, and no permit shall be issued for any premises not in compliance with such laws. Upon qualifying for the permit, the permittee shall prominently display the permit and the hours of discharge and the penalties for non compliance at the establishment or premises where fireworks are to be sold or displayed for sale. The permit fee shall not be refundable upon failure to qualify for the permit or withdrawal or cancellation of the application or permit.

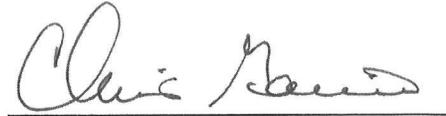
**(c) No permit shall be approved unless the applicant furnished a certificate of an occurrence, and not claims made, public liability insurance policy for the display in a minimum amount of \$1,000,000, written by an insurance carrier licensed to do business in Kansas, conditioned as being non-cancelable except by giving 10-days advance written notice to the City Clerk.**

**(d) No permit shall be approved unless the applicant furnished a tax clearance from the Department of Revenue ensuring prior year sales taxes if owed are paid.**

Section 2. REPEAL. To the extent any other Ordinance of the City of Basehor which is inconsistent herewith, the same is repealed.

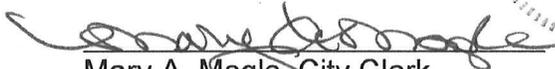
Section 3. EFFECTIVE DATE. That this ordinance shall take effect and be in force from and after its passage, approval, and publication in the *Basehor Sentinel*, the official newspaper of the City of Basehor, Kansas.

PASSED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF  
BASEHOR, KANSAS, ON THIS 17th DAY OF February, 2009.

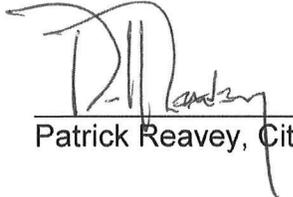
  
Chris Garcia, Mayor



Attest:

  
Mary A. Mogle, City Clerk

Approved as to content:

  
Patrick Reavey, City Attorney



Basehor City Hall  
2620 N. 155<sup>th</sup> St.  
Basehor, KS 66007  
(913)724-1370

**To: City Administrator, Mayor and City Council**

*Please fill out name and address and a contact number*

From : CURTIS WESTBROOK  
BLHS BANDS

Phone Number: 785.564.0371

**Requesting to be put on the City Council Agenda**

Regarding: REQUEST TO HAVE PERMIT FEES FOR BLHS BAND  
FIREWORKS STAND WAIVED.

Signature C. Westbrook

Date: 6.3.16

City of Basehor  
Agenda Item Cover Sheet

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Agenda Item No. 5

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**Topic:** Re-appointments by Mayor for Planning Commission Positions

**Action Requested:** Re-appoint Terry Gall, Ed Bush and Jon Gallion to the Planning Commission for a 3 year term. Fred Farris has elected not to be re-appointed this year due to conflicts with his current job.

**Narrative:** The Planning Commission shall consist of seven (7) appointees of which number, two members shall reside outside of but within three (3) miles of the corporate limits of the City, but the remaining members shall be residents of the City. Appointments are to be made by the Mayor with the consent of the City Council. The members of the Planning Commission first appointed shall serve respectively for terms of one (1) year, two (2) years and three (3) years, divided equally or as nearly equal as possible between these terms. Thereafter, members shall be appointed for terms of three years each. Vacancies shall be filled by appointment for the unexpired term only.

**Presented by:** Mark Lee, Planning and Zoning Director  
Lloyd Martley, Chief of Police/City Administrator

**Administration Recommendation:** Reappoint Terry Gall, Ed Bush and Jon Gallion to the Planning Commission.

**Attachments:** N/A

**Projector needed for this item?**

No