Agenda

Basehor City Council
Work Session

May 4, 2016 - 7:00 p.m.
Basehor City Hall

1. Mize Houser & Company Audit Review – Resolution 2016-09
2. Annual City Official Appointments
3. City Attorney Agreement – Resolution 2016-10
4. City Prosecutor Agreement – Resolution 2016-11
5. Indigent Defense Attorney Fund – Ordinance 668
6. Compensation & Salaries – Judge, Prosecutor & City Attorney – Ordinance No. 669
7. Final Plat High Point Downs – Second Plat Ordinance No. 670
8. Basehor Town Center Revised Prelim. Development Plan, Perez – Ordinance No. 671
9. Municipal Services Advisor Agreement – Springsted Resolution 2016-12
10. Executive Session *(If Needed)*

Per K.S.A. 75-438 the City Council Meeting agenda is available for review at Basehor City Hall, 2620 North 155th

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 1

Topic: Fiscal Year 2015 Independent Audit

Action Requested: Approve Resolution 2016-09 FY 2015 Mize Houser External Independent Audit

Narrative: K.S.A. 75-1122 requires municipalities to have annual audits by licensed municipal public accountants or certified public accountants if the municipality has annual gross receipts over $275,000 or has bonds outstanding of over $275,000.

Presented by: Sean Gordon, CPA, Mize Houser & Company
Lloyd Martley, Chief of Police/City Administrator

Administration Recommendation: Approve Resolution 2016-09 FY 2015 Independent External Audit

Committee Recommendation: N/A

Attachments: 2015 External Independent Audit
Resolution 2016-09

Projector needed for this item?

No

RESOLUTION NO. 2016-09

A RESOLUTION ACCEPTING THE 2015 AUDIT OF THE FINANCIAL STATEMENTS OF THE CITY OF BASEHOR, KANSAS

WHEREAS, Mize Houser & Company P.A. performed an audit of the financial statements of the City of Basehor, Kansas, as of December 31, 2015 and the year then ended; and

WHEREAS, the Governing Body has reviewed the audit of the financial statements of the City of Basehor, Kansas, and finds it satisfactory; and

WHEREAS, the Governing Body wishes to accept the audit of the financial statements of the City of Basehor, Kansas as of December 31, 2015 and the year then ended.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR KANSAS:

Section 1. That the Governing Body accepts the audit of the financial statements of the City of Basehor, Kansas as of December 31, 2015 and the year then ended.

Section 2. That this resolution shall become effective upon passage.

PASSED by the Governing Body this 18th day of May, 2016.

APPROVED by the Mayor this 18th day of May, 2016.

[SEAL]

_____
David K. Breuer, Mayor

ATTEST:

_____
Katherine M. Renn, City Clerk

APPROVED AS TO FORM:

_____
Shannon M. Marcano, City Attorney

CITY OF BASEHOR, KANSAS

FINANCIAL STATEMENTS

Year Ended December 31, 2015

CITY OF BASEHOR, KANSAS

Financial Statements
Year ending December 31, 2015

TABLE OF CONTENTS

	Page
Independent Auditor's Report	1 - 2
Management's Discussion and Analysis	3 - 8
Basic Financial Statements:	
Government-wide Financial Statements	
Statement of Net Position	9
Statement of Activities	10
Fund Financial Statements	
Balance Sheet - Governmental Funds	11
Reconciliation of the Total Governmental Fund Balances to Net Position of Governmental Activities	12
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	13
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures And Changes in Fund Balances with the Government-wide Statement of Activities	14
Statement of Revenues, Expenditures, and Changes in Fund Balances - Actual and Budget	
General Fund	15 - 16
Consolidated Highway Fund	17
Capital Improvements Reserve Fund	18
Employee Benefit Fund	19
Statement of Net Position - Proprietary Funds	20
Statement of Revenues, Expenses, and Changes in Net Position - Proprietary Funds	21
Statement of Cash Flows - Proprietary Funds	22 - 23
Notes to the Financial Statements	24 - 44

CITY OF BASEHOR, KANSAS

Financial Statements
Year ending December 31, 2015

TABLE OF CONTENTS (CONTINUED)

Required Supplementary Information:

Schedule of Funding Progress 45

Schedule of the City's Proportionate Share of the Net Pension Liability 46

Schedule of the City's Contributions 46

Combining Statements and Individual Fund Schedules

Combining Statements - Nonmajor Funds

Combining Balance Sheet - Nonmajor Governmental Funds 47

Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds 48

Combining Balance Sheet - Nonmajor Special Revenue Funds 49

Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Special Revenue Funds 50

Combining Balance Sheet - Nonmajor Capital Project Funds 51

Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Capital Project Funds 52

Individual Fund Schedules of Revenues, Expenditures and Changes in Fund Balance - Actual and Budget

Special Parks and Recreation Fund 53
Cedar Lakes Maintenance Fund 54
Bond and Interest Fund 55

Individual Fund Schedules of Revenues, Expenditures and Changes in Net Position - Actual and Budget

Sewer Utility Fund 56
Solid Waste Utility Fund 57

MIZE HOUSER COMPANY P.A.

INDEPENDENT AUDITOR'S REPORT

Mayor and City Council
City of Basehor, Kansas

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Basehor, Kansas, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the "Kansas Municipal Accounting and Audit Guide." These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

www.mizehouser.com ■ mhco@mizehouser.com
534 S Kansas Ave, Suite 700 ■ Topeka, KS 66603-3465 ■ 785.233.0536 p ■ 785.233.1078 f
534 S Kansas Ave, Suite 400 ■ Topeka, KS 66603-3454 ■ 785.234.5573 p ■ 785.234.1037 f
7101 College Blvd, Suite 900 ■ Overland Park, KS 66210-1984 ■ 913.451.1882 p ■ 913.451.2211 f
211 E Eighth Suite A■ Lawrence, KS 66044-2771 ■ 785.842.8844 p ■ 785.842.9049 f

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Basehor, Kansas, as of December 31, 2015, and the respective changes in financial position, and where applicable, cash flows thereof and the respective budgetary comparison for the general fund, consolidated highway fund, capital improvements reserve fund and the employee benefit fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

Change in Accounting Principle

As Described in Note IV.G to the financial statements, the City implemented GASB 68 during the current year. As a result of the implementation, a restatement was made to the net position for the proportionate share of the City's net pension liability as of December, 31, 2014. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 8, the schedule of funding progress on page 45, the schedule of the City's proportionate share of the net pension liability on page 46, and the schedule of the City's contributions on page 46 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's financial statements as a whole. The combining and individual nonmajor fund financial statements and schedules as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying account and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Mize Houser & Company PA

Certified Public Accountants
Lawrence, Kansas

April 12, 2016

CITY OF BASEHOR, KANSAS

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended December 31, 2015
Unaudited

Our discussion and analysis of the City of Basehor, Kansas financial performance provides an overview of the City's financial activities for the fiscal year ended December 31, 2015.

Financial Highlights

- The Government-wide net position totaled $17.8 million at the end of the current fiscal year.
- The Government-wide unrestricted current assets exceed the current liabilities by $8.2 million, representing the City's ability to meet its current obligations when due.
- Total capital assets, net of accumulated depreciation at December 31, 2015 totaled $26.8 million.
- During the year ended December 31, 2015, the City's total revenues (which include charges for services, local taxes, and state and federal aid) exceeded total expenses by $.2 million.
- The City's total indebtedness decreased by $41,694.
- The City's net capital assets decreased $1.4 million in the current fiscal year.

Using This Financial Report

This annual report consists of two distinct series of financial statements: government-wide and funds. In addition, the annual report includes budgetary-basis financial statement comparisons, in accordance with the State of Kansas cash basis and budget laws.

The government-wide statements are designed to provide information about the City's activities as a whole and provide a longer-term view of the City's finances. The fund financial statements tell how the City's services for both governmental and business-type activities were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in greater detail than the government-wide statements by providing information about the City's most significant funds. In addition, combining statements included in the supplemental information show detail of all other governmental funds.

Reporting on the City as a Whole (Government Wide)

Statement of Net Position and the Statement of Activities

The view of the City as a whole looks at all financial transactions and asks the question, "Are we in a better financial position as a result of the current year's financial activities?" The Statement of Net Position and the Statement of Activities provide the basis for answering this question. The statements include all assets and all liabilities using the accrual basis of accounting, which is similar to the accounting method used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses, regardless of when cash is received or paid.

These two statements report the City's net position and current year change in those net position. The change in net position is important because it tells the reader whether the City, as a whole, has improved or diminished its financial position. Over time, increases or decreases in the City's net position are one indicator of whether its financial health is improving or deteriorating. Causes of these changes may be the result of many factors, some financial, some not. Non-financial factors include the City's property tax base, state mandates, and the financial condition of the State of Kansas general fund.

In the Statement of Net Position and the Statement of Activities, the City is divided into two distinct kinds of activities:

Governmental Activities - Most of the City's programs and services are reported here including general government, public safety, public works, and culture and recreation.

Business-Type Activities - These services are provided on a charge for goods and services basis to recover all of the expenses of the goods or services provided. The City's sewer utility and the solid waste utility are reported as business-type activities.

Reporting the City's Most Significant Funds (Fund Financial Statements)

Fund financial statements provide detailed information about the City's major funds. The City uses many funds to account for a multitude of financial transactions. The main fund financial statements focus on the City's most significant funds. Combining fund balance sheets and statements of revenues, expenditures and changes in fund balances provide detailed information about all of the City's non-major governmental funds.

Governmental Funds - Most of the City's activities are reported in the governmental funds, which focus on how money flows into and out of the funds and balances left over at fiscal yearend available to be spent in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general operations and the basic services it provides. Governmental fund information helps the reader to decide where there are more or fewer financial resources that can be spent in the near term to finance the City's programs. Major differences between the City's governmental activities as reported in the Statement of Net Position and the Statement of Activities and its governmental funds are reconciled in the Governmental Funds financial statements.

Proprietary Funds - Proprietary funds (Solid Waste Utility and Sewer Utility) are enterprise funds that use the same basis of accounting as business-type activities, therefore, these statements replicate the information provided in the government-wide financial statements.

The City as a Whole

Government-Wide Position

The Statement of Net Position provides the financial position of the City as a whole. The following is a summary of the City's Statement of Net Position as of December 31, 2015:

City of Basehor
Condensed Statement of Net Position
December 31, 2015 and 2014

	Governmental Activities		Business-Type Activities		Total	
	2015	2014	2015	2014	2015	2014
Current assets	$ 8,031,978	$ 6,811,344	$ 1,943,778	$ 1,489,057	$ 9,975,756	$ 8,300,401
Non current assets	10,939,492	11,579,541	15,831,298	16,567,020	26,770,790	28,146,561
Deferred outflows of resources	176,915	-	-	-	176,915	-
Total assets and deferred outflows of resources	$ 19,148,385	$ 18,390,885	$ 17,775,076	$ 18,056,077	$ 36,923,461	$ 36,446,962
Current liabilities	$ 1,063,202	$ 976,484	$ 759,405	$ 678,158	$ 1,822,607	$ 1,654,642
Noncurrent liabilities	7,935,665	6,752,862	7,659,987	8,018,179	15,595,652	14,771,041
Deferred inflows of resources	1,692,256	1,470,206	-	-	1,692,256	1,470,206
Total liabilities and deferred inflows of resources	$ 10,691,123	$ 9,199,552	$ 8,419,392	$ 8,696,337	$ 19,110,515	$ 17,895,889
Net Position:						
Invested in capital assets, net of debt	$ 3,226,851	$ 4,114,612	$ 7,514,778	$ 7,968,692	$ 10,741,629	$ 12,083,304
Restricted for:						
Debt Service	266,186	435,440	-	-	266,186	435,440
Unrestricted	4,964,225	4,641,281	1,840,906	1,391,048	6,805,131	6,032,329
Total net position	$ 8,457,262	$ 9,191,333	$ 9,355,684	$ 9,359,740	$ 17,812,946	$ 18,551,073

The assets of the City are classified as current assets and capital assets. Cash and investments and accounts receivable are the largest current assets. These are assets that are available to provide resources for the near-term operations of the City. Capital assets are used in the operations of the City. These assets include land, buildings, improvements other than buildings, machinery and equipment, and infrastructure.

Current and non-current liabilities are classified based on anticipated liquidation either in the near-term or in the future. Current liabilities include accounts payable, accrued liabilities, and current portion of long-term obligations. Current assets exceed current liabilities by $8.2 million, representing the City's ability to meet current obligations when due.

The City has $16 million in long-term debt, consisting of general obligation bonds, loans, and capital leases payable, of which $1.5 million is due within the next fiscal year.

The City had total assets at December 31, 2015, totaling $36.9 million. The total assets of the City exceeded the total liabilities by $17.8 million. Net position invested in capital assets, net of related debt, totaled $10.7 million, restricted net position totaled $.3 million and unrestricted net position totaled $6.8 million.

Government-Wide Activities

The following is a condensed statement of the City's change in net position for the year ended December 31, 2015. Major items of program revenues, grants and general revenues are detailed below. Government-wide activities increased the net position of the City by $.2 million for the year ended December 31, 2015. A reconciliation of the total change in fund balances for the governmental funds to the Statement of Activities is located on page 14 of the basic financial statements. Major differences in the Statement of Activities and changes in the fund balances of governmental funds as expenditures in the funds statements include the repayment of bonds and leases in the current fiscal year of $.8 million, which are treated as expenditures in the fund statements and a reduction of long-term debt payable in the Government wide financial statements. Capital outlays of $.5 million are treated as expenditures in the fund statements, but are treated as capital assets in the Government wide financial statements. In addition, issuances of long-term debt in the current fiscal year of $1 million are treated as revenue in the fund statements and an increase of long-term debt payable in the Government wide financial statements.

City of Basehor
Condensed Statement of Changes in Net Position
For the Years Ending December 31, 2015 and 2014

	Governmental Activities		Business-Type Activities		Total	
	2015	2014	2015	2014	2015	2014
Revenues:						
Program revenues:						
Charges for services	$ 410,467	$ 453,007	$ 1,864,196	$ 1,867,750	$ 2,274,663	$ 2,320,757
Operating grants	31,718	26,026	119,258	93,987	150,976	120,013
General revenues:						
Taxes	3,682,679	3,554,468	-	-	3,682,679	3,554,468
Transfers [net]	194,247	195,607	[194,247]	[195,607]	-	-
Other	62,738	50,008	3,395	3,123	66,133	53,131
Total revenues	4,381,849	4,279,116	1,792,602	1,769,253	6,174,451	6,048,369
Program expenses:						
General government	1,469,775	1,348,655	-	-	1,469,775	1,348,655
Public safety	731,424	799,033	-	-	731,424	799,033
Public works	645,686	669,003	-	-	645,686	669,003
Culture and recreation	46,705	52,063	-	-	46,705	52,063
Infrastructure depreciation	1,101,650	1,025,963	-	-	1,101,650	1,025,963
Sewer utility	-	-	1,495,022	1,398,171	1,495,022	1,398,171
Solid waste utility	-	-	301,636	286,459	301,636	286,459
Interest on long term debt	170,965	186,642	-	-	170,965	186,642
Total expenses	4,166,205	4,081,359	1,796,658	1,684,630	5,962,863	5,765,989
Increase [decrease] in net position	$ 215,644	$ 197,757	$ [4,056]	$ 84,623	$ 211,588	$ 282,380

Governmental Activities increase the net position by $.2 million. Business-type activities decreased the net position by $4,056. The primary increases in Governmental Activities can be attributed to many factors, in addition to conservative spending. Key elements in the Business-type activities decrease is due to an increase in budgeted expenses in the Sewer Utility fund.

Financial Analysis of the City's Funds

The City uses fund accounting to ensure and demonstrate compliance with state and federal finance related legal requirements. These funds are accounted for on the modified accrual basis of accounting.

The governmental funds of the City provide information on near-term inflows, outflows and balances of spendable resources.

Total fund balances at December 31, 2015, for the governmental funds totaled $6.3 million. Total unassigned fund balances at December 31, 2015, totaled $1.2 million, all of which was attributable to the General Fund. The remainder of fund balance includes: $.2 million of restricted fund balance to indicate that constraints have been placed on the use of resources either by being externally imposed by creditors, grantors, contributors, or laws or regulations; $4.9 million of assigned fund balance to indicate amounts that are constrained by the City's management to be used for specific purposes.

The General Fund is the chief operating fund of the City. At the end of the current fiscal year, unassigned fund balance of the General Fund was $1.2 million, which represents all of the total fund balance. The increase in the General Fund's fund balance was $.2 million.

The Consolidated Highway Fund is used to account for road and highway projects. At the end of the current fiscal year, assigned fund balance of the Consolidated Highway Fund was $2.2 million, which represents all of the total fund balance. The increase in the fund's fund balance was $.2 million.

The Capital Improvements Reserve Fund is used to account for capital improvement projects. At the end of the current fiscal year, assigned fund balance of the Capital Improvements Reserve Fund was $2.1 million, which represents all of the total fund balance. The increase in the Capital Improvement Reserve Fund's fund balance was $.9 million.

The Employee Benefit Fund is used to account for employee benefits. At the end of the current fiscal year, assigned fund balance of the Employee Benefit Fund was $.1 million, which represents all of the total fund balance. The increase in the Fund's fund balance was $1,600.

The Bond and Interest Fund is used to accumulate tax revenues and other revenues for the payment of principal and interest on general long-term debt. At the end of the current fiscal year, restricted fund balance of the Bond and Interest Fund was $.3 million, which represents all of the total fund balance. This is a decrease of $.2 million over the fiscal previous year

The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position of the Sewer Utility Fund at the end of the year amounted to $1.8 million and the unrestricted net position of the Solid Waste Utility Fund at the end of the year amounted to $85,000. The total change in the two funds was $254 and $[4,310], respectively.

General Fund Budgeting Highlights

The City's budgets are prepared in accordance with Kansas law and are based primarily on the basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

The City's final General Fund budget was $2,737,029, the same as the original published budget. The revenues were more than budgetary estimates by $.2 million and the expenditures were less than budgetary estimates by $1 million.

Fixed Assets and Debt Administration

The City's investment in fixed assets for its governmental and business-type activities totaled $26.8 million (net of accumulated depreciation) as of December 31, 2015.

Major fixed asset events during the current fiscal year included the following:

The City spent $102,000 on additional land for the future City Campus. The City also spent $202,000 sidewalk, street and walking trail projects started during the year.

At December 31, 2015, the City had total debt outstanding of $16 million, backed by the full faith and credit of the City. Total long-term debt decreased for the fiscal year ended December 31, 2015, in the amount of $41,694. This was a result of the gradual pay down of current outstanding debt and the issuance of the Series 2015-A General Obligation Improvement Bonds.

Additional information on the City's general long term debt can be found in Note III to the financial statements.

Contacting the City

This financial report is designed to provide a general overview of the City's finances. If you have questions about this report or need additional financial information, contact the City Clerk/Finance Department at 2620 North 155th Street, Basehor, Kansas 66007 or (913) 724-1370.

CITY OF BASEHOR, KANSAS

STATEMENT OF NET POSITION
December 31, 2015

	Primary Government		
	Governmental Activities	Business-type Activities	Primary Government Total
ASSETS			
Current assets:			
Cash and cash equivalents	$ 6,324,617	$ 1,785,775	$ 8,110,392
Receivables:			
Taxes	1,631,360	-	1,631,360
Municipal court	75,931	-	75,931
Other	70	158,003	158,073
Total current assets	8,031,978	1,943,778	9,975,756
Noncurrent assets:			
Nondepreciable capital assets:			
Construction in process	207,353	-	207,353
Land	490,030	-	490,030
Depreciable capital assets:	21,757,602	28,648,997	50,406,599
Less: accumulated depreciation	[11,515,493]	[12,817,699]	[24,333,192]
Total noncurrent assets	10,939,492	15,831,298	26,770,790
Total assets	18,971,470	17,775,076	36,746,546
Deferred outflow of resources			
Pension - contributions subsequent to the measurement date	70,326	-	70,326
Pension - changes in proportion	97,089	-	97,089
Pension - differences between expected and actual experience	9,500	-	9,500
Total deferred outflow of resources	176,915	-	176,915
Total assets and deferred outflow of resources	$ 19,148,385	$ 17,775,076	$ 36,923,461
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION			
Liabilities:			
Current liabilities:			
Accounts payable	$ 17,199	$ -	$ 17,199
Accrued liabilities	45,954	7,469	53,423
Accrued interest payable	51,127	70,443	121,570
Current portion of capital lease payable	7,600	-	7,600
Compensated absences payable	53,656	24,960	78,616
Current portion of general obligation bonds payable	887,666	407,335	1,295,001
Current portion of loans payable	-	249,198	249,198
Total current liabilities (payable from current assets)	1,063,202	759,405	1,822,607
Noncurrent liabilities:			
Net other post employment benefit obligation	48,362	-	48,362
Net pension liability	1,041,028	-	1,041,028
Capital lease payable	21,300	-	21,300
General obligation bonds payable	6,824,975	3,547,266	10,372,241
Loans payable	-	4,112,721	4,112,721
Total noncurrent liabilities	7,935,665	7,659,987	15,595,652
Total liabilities	8,998,867	8,419,392	17,418,259
Deferred inflows of resources			
Unavailable revenue - property taxes	1,631,360	-	1,631,360
Pension - differences between expected and actual experience	17,426	-	17,426
Pension - net differences between projected and actual earnings	33,060	-	33,060
Pension - changes of assumptions	10,410	-	10,410
Total deferred inflows of resources	1,692,256	-	1,692,256
Total liabilities and deferred inflows of resources	$ 10,691,123	$ 8,419,392	$ 19,110,515
Net Position			
Invested in fixed assets, net of related debt	$ 3,226,851	$ 7,514,778	$ 10,741,629
Restricted for:			
Debt service	266,186	-	266,186
Unrestricted	4,964,225	1,840,906	6,805,131
Total net position	$ 8,457,262	$ 9,355,684	$ 17,812,946

The notes to the financial statements are an integral part of this statement

This page intentionally left blank.

CITY OF BASEHOR, KANSAS

STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2015

		Program Revenues		Net [Expenses] Revenue and Changes in Net Assets Primary Government		
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business Type Activities	Total
Governmental activities:						
General government	$ 1,469,775	$ -	$ -	$ [1,469,775]	$ -	$ [1,469,775]
Public safety	731,424	152,282	-	[579,142]	-	[579,142]
Public works	645,686	258,185	31,718	[355,783]	-	[355,783]
Culture and recreation	46,705	-	-	[46,705]	-	[46,705]
Infrastructure depreciation	1,101,650	-	-	[1,101,650]	-	[1,101,650]
Interest on long-term debt	170,965	-	-	[170,965]	-	[170,965]
Total governmental activities	4,166,205	410,467	31,718	[3,724,020]	-	[3,724,020]
Business-type activities:						
Sewer Utility	1,495,022	1,546,962	119,258	-	171,198	171,198
Solid Waste Utility	301,636	317,234	-	-	15,598	15,598
Total business-type activities	1,796,658	1,864,196	119,258	-	186,796	186,796
Total primary government	$ 5,962,863	$ 2,274,663	$ 150,976	[3,724,020]	186,796	[3,537,224]
	General Revenues:					
	Property taxes levied for					
	General purposes			1,553,873	-	1,553,873
	Debt service			585,656	-	585,656
	Franchise tax			243,540	-	243,540
	Liquor tax			22,030	-	22,030
	Sales tax			897,040	-	897,040
	Motor vehicle tax			234,520	-	234,520
	Excise tax			14,373	-	14,373
	Miscellaneous tax			131,647	-	131,647
	Investments earnings			14,255	3,395	17,650
	Miscellaneous			48,483	-	48,483
	Transfers, net			194,247	[194,247]	-
	Total general revenues			3,939,664	[190,852]	3,748,812
	Change in net position			215,644	[4,056]	211,588
	Net position - beginning			9,191,333	9,359,740	18,551,073
	Prior period adjustment			[949,715]	-	[949,715]
	Net position - beginning, restated			8,241,618	9,359,740	17,601,358
	Net position - ending			$ 8,457,262	$ 9,355,684	$ 17,812,946

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2015

	General	Consolidated Highway	Capital Improvements Reserve
ASSETS			
Cash and cash equivalents	$ 1,130,986	$ 2,222,622	$ 2,158,272
Receivables			
Taxes	1,144,968	-	-
Municipal court	75,931	-	-
Accounts	70	-	-
Total assets	$ 2,351,955	$ 2,222,622	$ 2,158,272
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
Liabilities:			
Accounts payable	$ 4,470	$ -	$ 12,729
Accrued liabilities	45,954	-	-
Total liabilities	50,424	-	12,729
Deferred inflows of resources:			
Unavailable revenue - property taxes	1,144,968	-	-
Total deferred inflows of resources	1,144,968	-	-
Total liabilities and deferred inflows of resources	1,195,392	-	12,729
Fund balance:			
Restricted	-	-	-
Assigned	-	2,222,622	2,145,543
Unassigned	1,156,563	-	-
Total fund balance [deficit]	1,156,563	2,222,622	2,145,543
Total liabilities and fund balances	$ 2,351,955	$ 2,222,622	$ 2,158,272

Employee Benefit	Bond and Interest	Other Governmental Funds	Total Governmental Funds
$ 131,089	$ 266,186	$ 415,462	$ 6,324,617
412,019	74,373	-	1,631,360
-	-	-	75,931
-	-	-	70
$ 543,108	$ 340,559	$ 415,462	$ 8,031,978
$ -	$ -	$ -	$ 17,199
-	-	-	45,954
-	-	-	63,153
412,019	74,373	-	1,631,360
412,019	74,373	-	1,631,360
412,019	74,373	-	1,694,513
-	266,186	-	266,186
131,089	-	415,462	4,914,716
-	-	-	1,156,563
131,089	266,186	415,462	6,337,465
$ 543,108	$ 340,559	$ 415,462	$ 8,031,978

The notes to the financial statements are an integral part of this statement

This page intentionally left blank.

CITY OF BASEHOR, KANSAS

RECONCILIATION OF THE TOTAL GOVERNMENTAL FUND BALANCES TO
NET POSITION OF GOVERNMENTAL ACTIVITIES
For the Year Ended December 31, 2015

Total Governmental Fund Balances		$ 6,337,465
Amounts reported for governmental activities in the statement of net position are different because		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds		
The cost of capital assets is	22,454,983	
Accumulated depreciation is	[11,515,493]	10,939,490
Pension contributions are reported as an expense in the funds as a deferred outflow of resources in the governmental activities in the statement of net position		176,915
Pension fundings are reported as a revenue in the funds and as a deferred inflow of resources in the governmental activities in the statement of net position		[1,101,922]
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long term liabilities at year end consist of:		
General obligation bonds payable	7,712,641	
Lease payable	28,900	
Net other post employment benefit obligation	48,362	
Interest payable	51,127	
Compensated absences payable	53,656	[7,894,686]
Net Position of Governmental Activities		$ 8,457,262

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2015

	General	Consolidated Highway	Capital Improvements Reserve
REVENUES:			
Taxes	$ 1,811,570	$ 717,234	$ 110,038
Intergovernmental	-	-	-
Special assessments	-	-	-
Licenses, permits and fees	167,985	-	-
Fines, forfeitures and penalties	152,282	-	-
Use of money and property	2,952	4,814	3,854
Miscellaneous	40,560	-	7,923
Total revenues	2,175,349	722,048	121,815
EXPENDITURES:			
Current			
General government	776,666	47,468	245,968
Public works	153,686	-	-
Culture and recreation	46,705	-	-
Public safety	818,866	-	-
Capital outlay	-	457,601	-
Debt service			
Principal	-	-	-
Interest and other charges	-	-	-
Total expenditures	1,795,923	505,069	245,968
Excess [deficiency] of revenues over [under] expenditures	379,426	216,979	[124,153]
OTHER FINANCING SOURCES [USES]			
Bond proceeds	-	-	1,044,555
Cost of issuance	-	-	[44,555]
Transfers in	-	-	-
Transfers [out]	[180,939]	-	-
Total other financing sources [uses]	[180,939]	-	1,000,000
Excess [deficiency] of revenues and other sources over [under] expenditures and other [uses]	198,487	216,979	875,847
Fund balance - Beginning of year	958,076	2,005,643	1,269,696
Fund balance - End of year	$ 1,156,563	$ 2,222,622	$ 2,145,543

Employee Benefit	Bond and Interest	Other Governmental Funds	Total Governmental Funds
$ 447,169	$ 23,252	$ 11,012	$ 3,120,275
-	31,718	-	31,718
-	562,404	-	562,404
-	-	90,200	258,185
-	-	-	152,282
351	1,417	867	14,255
-	-	-	48,483
447,520	618,791	102,079	4,187,602
563,380	-	-	1,633,482
-	-	-	153,686
-	-	-	46,705
-	-	-	818,866
-	-	244,425	702,026
-	777,167	-	777,167
-	177,440	-	177,440
563,380	954,607	244,425	4,309,372
[115,860]	[335,816]	[142,346]	[121,770]
-	-	-	1,044,555
-	-	-	[44,555]
117,424	166,562	91,200	375,186
-	-	-	[180,939]
117,424	166,562	91,200	1,194,247
1,564	[169,254]	[51,146]	1,072,477
129,525	435,440	466,608	5,264,988
$ 131,089	$ 266,186	$ 415,462	$ 6,337,465

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES WITH THE GOVERNMENT WIDE STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2015

Total Net Change In Fund Balances - Governmental Funds		$ 1,072,477
Amounts reported for governmental activities in the statement of activities are different because		
Capital outlays to purchase or build assets are reported in governmental funds as expenditures. However, for governmental activities those costs are shown in the statement of net position and allocated over their estimated useful lives as annual depreciation expenses in the statement of activities. This is the amount by which capital outlays exceeds depreciation in the period.		
Capital outlays	461,602	
Depreciation expense	[1,101,650]	[640,048]
Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. This is the amount by which interest decreased.		6,475
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Compensated absences		4,710
Net other post employment benefits		[12,562]
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position.		[1,044,555]
Repayment of bond principal is an expenditure in the governmental funds, but it reduces long-term liabilities in the statement of net assets and does not affect the statement of activities.		796,843
Repayment of capital leases is an expenditure in the governmental funds, but it reduces long-term liabilities in the statement of net assets and does not affect the statement of activities.		7,600
Pension payments are reported as expenditures in the governmental funds and do not affect the statement of net activities		24,704
Changes In Net position of Governmental Activities		$ 215,644

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - ACTUAL AND BUDGET
For the Year Ended December 31, 2015

	GAAP Basis	Adjustments to Budgetary Basis	Budgetary Basis	Budgeted Amounts Original	Budgeted Amounts Final	Variance with Final Budget Positive [Negative]
Revenues:						
Taxes	$ 1,811,570	$ -	$ 1,811,570	$ 1,648,510	$ 1,648,510	$ 163,060
Licenses and permits	167,985	-	167,985	104,325	104,325	63,660
Fines, forfeitures and penalties	152,282	[4,909]	147,373	153,000	153,000	[5,627]
Use of money and property	2,952	-	2,952	1,500	1,500	1,452
Miscellaneous	40,560	-	40,560	38,500	38,500	2,060
Total Revenues	2,175,349	[4,909]	2,170,440	1,945,835	1,945,835	224,605
Expenditures:						
General Administration:						
Personal services	288,461	-	288,461	408,881	408,881	120,420
Contractual services	319,253	-	319,253	442,067	442,067	122,814
Commodities	9,042	-	9,042	30,396	30,396	21,354
Capital outlay	159,910	-	159,910	660,576	660,576	500,666
	776,666	-	776,666	1,541,920	1,541,920	765,254
Public Safety						
Personal services	720,500	-	720,500	731,635	731,635	11,135
Contractual services	64,062	-	64,062	98,700	98,700	34,638
Commodities	33,646	-	33,646	56,700	56,700	23,054
Capital outlay	658	-	658	8,000	8,000	7,342
	818,866	-	818,866	895,035	895,035	76,169
Highways and Streets						
Personal services	130,180	-	130,180	189,932	189,932	59,752
Contractual services	12,601	-	12,601	8,750	8,750	[3,851]
Commodities	10,905	-	10,905	13,950	13,950	3,045
Capital outlay	-	-	-	12,500	12,500	12,500
	153,686	-	153,686	225,132	225,132	71,446
Culture and recreation						
Personal services	16,385	-	16,385	21,042	21,042	4,657
Contractual services	12,100	-	12,100	52,400	52,400	40,300
Commodities	57	-	57	1,500	1,500	1,443
Capital outlay	18,163	-	18,163	-	-	[18,163]
	46,705	-	46,705	74,942	74,942	28,237

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

GENERAL FUND - (Continued)

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - ACTUAL AND BUDGET
For the Year Ended December 31, 2015

	GAAP Basis	Adjustments to Budgetary Basis	Budgetary Basis	Budgeted Amounts Original	Budgeted Amounts Final	Variance with Final Budget Positive [Negative]
Expenditures (Continued):						
Total Expenditures	$ 1,795,923	$ -	$ 1,795,923	$ 2,737,029	$ 2,737,029	$ 941,106
Excess [Deficiency] of Revenues Over [Under] Expenditures	379,426	[4,909]	374,517	[791,194]	[791,194]	1,165,711
Other Financing Sources [Uses]:						
Transfers in	-	-	-	252,460	252,460	[252,460]
Transfers [out]	[180,939]	-	[180,939]	[91,200]	[91,200]	[89,739]
Total Other Financing Sources [Uses]	[180,939]	-	[180,939]	161,260	161,260	[342,199]
Excess [Deficiency] of Revenues and Other Sources Over [Under] Expenditures and Other [Uses]	198,487	[4,909]	193,578	$ [629,934]	$ [629,934]	$ 823,512
Fund Balance, January 1	958,076	[71,022]	887,054			
Fund Balance, December 31	$ 1,156,563	$ [75,931]	$ 1,080,632			

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

CONSOLIDATED HIGHWAY FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - ACTUAL AND BUDGET
For the Year Ended December 31, 2015

	GAAP Basis	Adjustments to Budgetary Basis	Budgetary Basis	Budgeted Amounts Original	Budgeted Amounts Final	Variance with Final Budget Positive [Negative]
Revenues:						
Taxes	$ 717,234	$ -	$ 717,234	$ 546,940	$ 546,940	$ 170,294
Use of money and property	4,814	-	4,814	4,000	4,000	814
Total Revenues	722,048	-	722,048	550,940	550,940	171,108
Expenditures:						
Commodities	47,468	-	47,468	70,000	70,000	22,532
Capital outlay	437,509	-	437,509	780,000	780,000	342,491
Contractual	20,092	-	20,092	10,000	10,000	[10,092]
Total Expenditures	505,069	-	505,069	860,000	860,000	354,931
Excess [Deficiency] of Revenues Over [Under] Expenditures	216,979	-	216,979	$ [309,060]	$ [309,060]	$ 526,039
Fund Balance, January 1	2,005,643	-	2,005,643			
Fund Balance, December 31	$ 2,222,622	$ -	$ 2,222,622			

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

CAPITAL IMPROVEMENTS RESERVE FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - ACTUAL AND BUDGET
For the Year Ended December 31, 2015

	GAAP Basis	Adjustments to Budgetary Basis	Budgetary Basis	Budgeted Amounts Original	Budgeted Amounts Final	Variance with Final Budget Positive [Negative]
Revenues:						
Taxes	$ 110,038	$ -	$ 110,038	$ 82,000	$ 82,000	$ 28,038
Use of money and property	3,854	-	3,854	2,000	2,000	1,854
Miscellaneous	7,923	-	7,923	-	-	7,923
Total Revenues	121,815	-	121,815	84,000	84,000	37,815
Expenditures:						
Contractual	98,542	-	98,542	-	-	[98,542]
Capital outlay	147,426	-	147,426	20,000	20,000	[127,426]
Total Expenditures	245,968	-	245,968	20,000	20,000	[225,968]
Excess [Deficiency] of Revenues Over [Under] Expenditures	[124,153]	-	[124,153]	64,000	64,000	[188,153]
Other Financing Sources [Uses]:						
Bond proceeds	1,044,555	-	1,044,555	-	-	1,044,555
Cost of issuance	[44,555]	-	[44,555]	-	-	[44,555]
Total Other Financing Sources [Uses]	1,000,000	-	1,000,000	-	-	1,000,000
Excess [Deficiency] of Revenues and Other Sources Over [Under] Expenditures and Other [Uses]	875,847	-	875,847	$ 64,000	$ 64,000	$ 811,847
Fund Balance, January 1	1,269,696	-	1,269,696			
Fund Balance, December 31	$ 2,145,543	$ -	$ 2,145,543			

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

EMPLOYEE BENEFIT FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - ACTUAL AND BUDGET
For the Year Ended December 31, 2015

	GAAP Basis	Adjustments to Budgetary Basis	Budgetary Basis	Budgeted Amounts Original	Budgeted Amounts Final	Variance with Final Budget Positive [Negative]
Revenues:						
Taxes	$ 447,169	$ -	$ 447,169	$ 376,270	$ 376,270	$ 70,899
Use of money and property	351	-	351	600	600	[249]
Total Revenues	447,520	-	447,520	376,870	376,870	70,650
Expenditures:						
Personal services	563,380	-	563,380	560,869	560,869	[2,511]
Total Expenditures	563,380	-	563,380	560,869	560,869	[2,511]
Excess [Deficiency] of Revenues Over [Under] Expenditures	[115,860]	-	[115,860]	[183,999]	[183,999]	68,139
Other Financing Sources [Uses]:						
Transfers in	117,424	-	117,424	102,685	102,685	14,739
Total Other Financing Sources [Uses]	117,424	-	117,424	102,685	102,685	14,739
Excess [Deficiency] of Revenues and Other Sources Over [Under] Expenditures and Other [Uses]	1,564	-	1,564	$ [81,314]	$ [81,314]	$ 82,878
Fund Balance, January 1	129,525	-	129,525			
Fund Balance, December 31	$ 131,089	$ -	$ 131,089			

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

STATEMENT OF NET POSITION
PROPRIETARY FUNDS
December 31, 2015

	Business-Type Activities: Enterprise Funds		
	Sewer Utility	Solid Waste Utility	Total Enterprise Funds
ASSETS			
Current assets:			
Cash and cash equivalents	$ 1,711,961	$ 73,814	$ 1,785,775
Receivables:			
Accounts (net of allowance)	126,291	31,712	158,003
Total current assets	1,838,252	105,526	1,943,778
Capital assets:			
Capital assets, depreciable	28,648,997	-	28,648,997
Less: accumulated depreciation	[12,817,699]	-	[12,817,699]
Total capital assets	15,831,298	-	15,831,298
Total Assets	$ 17,669,550	$ 105,526	$ 17,775,076
LIABILITIES AND NET POSITION			
Current liabilities (payable from current assets):			
Accrued interest	$ 70,443	$ -	$ 70,443
Accrued compensation	4,450	20,510	24,960
Accrued payroll	7,469	-	7,469
Current portion of general obligation payable	407,335	-	407,335
Current portion of KDHE loan payable	249,198	-	249,198
Total current liabilities (payable from current assets):	738,895	20,510	759,405
Noncurrent liabilities:			
General obligation bond payable	3,547,266	-	3,547,266
KDHE loan payable	4,112,721	-	4,112,721
Total noncurrent liabilities:	7,659,987	-	7,659,987
Total Liabilities	$ 8,398,882	$ 20,510	$ 8,419,392
Net Position:			
Invested in capital assets, net of related debt	$ 7,514,778	$ -	$ 7,514,778
Unrestricted	1,755,890	85,016	1,840,906
Total Net Position	$ 9,270,668	$ 85,016	$ 9,355,684

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
For the Year Ended December 31, 2015

	Business-Type Activities: Enterprise Funds		
	Sewer Utility	Solid Waste Utility	Total Enterprise Funds
Operating revenues:			
Charges for services	$ 1,546,962	$ 317,234	$ 1,864,196
Special assessments	92,611	-	92,611
Miscellaneous	26,647	-	26,647
Total operating revenues	1,666,220	317,234	1,983,454
Operating expenses:			
Personnel	218,080	56,905	274,985
Contractual	190,136	241,980	432,116
Commodities	34,027	2,751	36,778
Capital outlay	69,108	-	69,108
Depreciation	743,677	-	743,677
Total operating expenses	1,255,028	301,636	1,556,664
Operating income [loss]	411,192	15,598	426,790
Nonoperating revenues [expenses]:			
Interest on long term debt	[224,790]	-	[224,790]
Bond issuance costs	[15,204]	-	[15,204]
Interest earned	3,140	255	3,395
Total nonoperating revenues [expenses]	[236,854]	255	[236,599]
Income [loss] before transfers	174,338	15,853	190,191
Transfers from [to] other funds			
Transfers in	75,000	-	75,000
Transfers out	[249,084]	[20,163]	[269,247]
Total transfers	[174,084]	[20,163]	[194,247]
Change in net position	254	[4,310]	[4,056]
Net position, January 1	9,270,414	89,326	9,359,740
Net position, December 31	$ 9,270,668	$ 85,016	$ 9,355,684

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
For the Year Ended December 31, 2015

	Business-Type Activities: Enterprise Funds		
	Sewer Utility	Solid Waste Utility	Total Enterprise Funds
Cash Flows from Operating Activities:			
Cash received from customers	$ 1,649,123	$ 314,549	$ 1,963,672
Cash paid to suppliers and employees	[509,259]	[297,046]	[806,305]
Net Cash Provided by [Used in] Operating Activities	1,139,864	17,503	1,157,367
Cash Flows from Non-Capital Financing Activities:			
Transfers [in] out	[174,084]	[20,163]	[194,247]
Net Cash Provided by [Used in] Non-Capital Financing Activities	[174,084]	[20,163]	[194,247]
Cash Flows from Capital and Related Financing Activities			
Capital asset additions, net	[7,955]	-	[7,955]
Bonds, notes and loans proceeds	300,000	-	300,000
Principal paid on bonds, notes and loans	[581,808]	-	[581,808]
Interest expense and fiscal charges	[226,609]	-	[226,609]
Bond issuance charges	[15,204]	-	[15,204]
Net Cash Provided by [Used in] Capital and Related Financing Activities	[531,576]	-	[531,576]
Cash Flows from Investing Activities:			
Interest income	3,140	255	3,395
Net Cash Provided by [Used in] Investing Activities	3,140	255	3,395
Net Increase [Decrease] in Cash and Cash Equivalents	437,344	[2,405]	434,939
Cash and Equivalents, January 1	1,274,617	76,219	1,350,836
Cash and Equivalents, December 31	$ 1,711,961	$ 73,814	$ 1,785,775

The notes to the financial statements are an integral part of this statement

CITY OF BASEHOR, KANSAS

STATEMENT OF CASH FLOWS - CONTINUED
PROPRIETARY FUNDS
For the Year Ended December 31, 2015

	Business-Type Activities: Enterprise Funds		
	Sewer Utility	Solid Waste Utility	Total Enterprise Funds
Reconciliation of Operating Net Income to Net Cash Provided by Operating Activities:			
Operating income [loss]	$ 411,192	$ 15,598	$ 426,790
Adjustments to reconcile operating income to net cash provided by operating activities:			
Depreciation	743,677	-	743,677
Change in assets and liabilities:			
[Increase] decrease in accounts receivable	[17,097]	[2,685]	[19,782]
Increase [decrease] in compensated absences/accrued payroll	2,092	4,590	6,682
Total Adjustments	728,672	1,905	730,577
Net Cash Provided by [Used in] Operating Activities	$ 1,139,864	$ 17,503	$ 1,157,367

The notes to the financial statements are an integral part of this statement

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. *Reporting Entity*

The City of Basehor, Kansas (the City), is a municipal corporation governed by an elected six-member council. The City has no component units.

B. *Government-wide and Fund Financial Statements*

The statement of net position and the statement of activities report information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from these statements. Exceptions to this general rule are charges between the City's governmental and business-type activities. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational requirements of a particular program. Taxes and other items which are not classified as program revenues are presented as general revenues of the City.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual funds are reported as separate columns in the fund financial statements. The City has no fiduciary funds.

C. *Measurement Focus, Basis of Accounting and Basis of Presentation*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to certain compensated absences and claims and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources.

Property taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. *Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)*

Proprietary fund type operating statements present increases (revenues) and decreases (expenses) in net total assets. Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing goods and services in connection with a proprietary fund's ongoing operations. The principal operating revenues of the City's proprietary funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The City has elected to report all funds as major and reports the following major governmental funds:

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

The Consolidated Highway Fund is used to account for road and highway projects.

The Capital Improvements Reserve Fund is used to account for capital improvement projects.

The Employee Benefit Fund is used to account for employee benefits.

The Bond and Interest Fund is used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental.

The City reports the following major proprietary funds:

The Sewer Utility Fund is used to account for the activities of the City's wastewater operations.

The Solid Waste Utility Fund is used to account for the activities of the City's refuse operations.

D. *Assets, Liabilities and Equity*

1. Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments (including certificates of deposit) with original maturities of six months or less from the date of acquisition.

Kansas statutes authorize the City to invest in U.S. Treasury bills and notes, repurchase agreements, the Kansas Municipal Investment Pool, and certain other types of federal and Kansas municipal obligations.

Investments are stated at fair market value.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. *Assets, Liabilities and Equity (Continued)*

2. Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as either "interfund receivables/payables" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

All trade and property tax receivables are shown net of an allowance for uncollectibles, if any.

Property taxes receivable - The determination of assessed valuations and the collections of property taxes for all political subdivisions in the State of Kansas is the responsibility of the various counties. The office of the County Appraiser annually determines assessed valuations on January 1 and the County Clerk spreads the annual assessment on the tax rolls. The County Treasurer is the tax collection agent for all taxing entities within the county. In accordance with state statutes, property taxes levied during the current year are a revenue source to be used to finance the budget of the ensuing year. Property taxes are levied and liens against property are placed on November 1 of the year prior to the fiscal year for which they are budgeted. Payments are due November 1, becoming delinquent, with penalty, December 21. Payments of 50% are accepted through December 20, with the second 50% then being due on or before May 10 of the following year. This procedure eliminates the need to issue tax anticipation notes since funds will be on hand prior to the beginning of each fiscal year. The City Treasurer draws down all available funds from the County Treasurer's office in two-month intervals. Taxes remaining due and unpaid at February 15 and July 1 are subject to collection procedures prescribed in state statutes.

Collection of current year property tax by the County Treasurer is not completed, apportioned or distributed to the various subdivisions until the succeeding year, such procedure being in conformity with governing state statutes. Consequently, current year property taxes receivable are not available as a resource that can be used to finance the current year operations of the City and therefore are not susceptible to accrual. Accruals of uncollected current year property taxes are offset by deferred revenue and are identical to the adopted budget for 2016.

3. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than $2,500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Capital assets used in governmental fund types of the City are recorded at cost or estimated historical cost if purchased or constructed.

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type is included in the capitalized value of the asset constructed, net of interest earned on the invested proceeds over the same period.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. *Assets, Liabilities and Equity (Continued)*

3. Capital Assets (Continued)

Property, plant and equipment of the City, are depreciated using the straight line method over the following estimated useful lives:

Assets	Years
Buildings	50 - 100
Other equipment	5 - 20
Vehicles	6 - 10
Infrastructure	30 - 75

4. Compensated Absences

It is the City's policy to permit employees to accumulate earned but unused paid time off. Paid time off earned but unused at termination (if a two-week notice is given) is paid to the employees at their current rate of pay.

Vested or accumulated paid time off that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability in the government fund financial statements that will pay it. Vested or accumulated paid time off of the business-type funds and government wide financial statements are recorded as an expense and liability of those funds as the benefits accrue to employees.

The General Fund and Sewer Utility Fund have been used in prior years to liquidate the liability for compensated absences.

5. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

6. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. *Assets, Liabilities and Equity (Continued)*

7. Net Position

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

8. Deferred outflows/inflows of resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City reports pension contributions subsequent to the measurement date, pension changes in proportion and pension differences between expected and actual experience as deferred outflows of resources.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources,* represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government funds report unavailable revenues from one source: property taxes. Pension differences between expected and actual experience, pension differences between projected and actual investment earnings, and pension changes in assumptions are reported as deferred inflows for governmental activities.

9. Fund Balance Reserves

In the fund financial statements, governmental funds report fund balance in the following classifications: nonspendable, restricted, committed, assigned and unassigned. Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Restricted fund balance indicates that constraints have been placed on the use of resources either by being externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Committed fund balances include amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the city council. Assigned fund balances include amounts that are constrained by the City management's intent to be used for specific purposes, but are neither restricted nor committed. Unassigned fund balance represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available restricted amounts is considered to be spent first. When an expenditure is incurred for purposes for which committed, assigned, or unassigned fund balance is available, the following is the order in which resources will be expended: committed, assigned and unassigned.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. *Assets, Liabilities and Equity (Continued)*

9. Fund Balance Reserves (Continued)

The following is the detail for fund balance classifications in the financial statements:

	Major Governmental Funds						
	General	Consolidated Highway	Capital Improvements Reserve	Employee Benefit	Bond and Interest	Other Governmental Funds	Total Governmental Funds
Fund Balances:							
Restricted for:							
Debt retirement	$ -	$ -	$ -	$ -	$ 266,186	$ -	$ 266,186
Assigned for:							
Street project construction	-	2,222,622	-	-	-	-	2,222,622
Capital improvements	-	-	2,145,543	-	-	53,617	2,199,160
Employee benefits	-	-	-	131,089	-	-	131,089
Culture and recreation	-	-	-	-	-	111,118	111,118
Equipment outlay	-	-	-	-	-	250,727	250,727
Unassigned:	1,156,563	-	-	-	-	-	1,156,563
Total Fund Balances	$ 1,156,563	$ 2,222,622	$ 2,145,543	$ 131,089	$ 266,186	$ 415,462	$ 6,337,465

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds and enterprise funds. The statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in the local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
3. Public hearing on or before August 15th, but at least ten days after publication of the notice of hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. The budget was not amended during the year ended December 31, 2015.

The statutes permit management to transfer budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds.

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)

Budgetary Information (Continued)

All legal annual operating budgets are prepared using the statutory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable and encumbrances. Encumbrances are commitments by the City for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. All unencumbered appropriations (legal budget expenditure authority) lapse at year-end.

A legal operating budget is not required for capital project funds and certain special revenue funds. Spending in funds which are not subject to the legal annual operating budget requirements is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

The actual data presented in the budgetary comparison statements differs from the data presented in accordance with accounting principles generally accepted in the United States of America (GAAP). The following is a summary of the effects on the ending fund balances caused by the difference in accounting between the budgetary basis and GAAP.

	Major Governmental Funds						
	General Fund	Consolidated Highway Fund	Capital Improvements Reserve Fund	Employee Benefit Fund	Bond and Interest Fund	Other Governmental Funds	Total Governmental Funds
GAAP FUND BALANCE December 31, 2015	$ 1,156,563	$ 2,222,622	$ 2,145,543	$ 131,089	$ 266,186	$ 415,462	$ 6,337,465
Unreserved fund balances not subject to the Kansas budget law:							
Municipal Equipment Reserve Fund	-	-	-	-	-	[250,727]	[250,727]
Glenwood Sewer Maintenance Fund	-	-	-	-	-	[35,725]	[35,725]
Adjustments:							
Municipal court receivable	[75,931]	-	-	-	-	-	[75,931]
Total deductions	[75,931]	-	-	-	-	[286,452]	[362,383]
BUDGETARY FUND BALANCE December 31, 2015	$ 1,080,632	$ 2,222,622	$ 2,145,543	$ 131,089	$ 266,186	$ 129,010	$ 5,975,082

Actual exceeded budgeted expenditures in the Capital Improvement Reserve Fund, the Employee Benefit Fund and the Sewer Utility Fund, which is a violation of K.S.A. 79-2935.

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)

Budgetary Information (Continued)

	Major Business-Type Funds		
	Sewer Utility Fund	Solid Waste Utility Fund	Total Business-Type Funds
NET POSITION December 31, 2015	$ 9,270,668	$ 85,016	$ 9,355,684
Adjustments:			
Capital assets, net	[15,831,298]	-	[15,831,298]
Receivables	[126,291]	[31,712]	[158,003]
Accrued interest	70,443	-	70,443
Accrued compensation	4,450	20,510	24,960
General obligation payable	3,954,601	-	3,954,601
KDHE loan payable	4,361,919	-	4,361,919
Total deductions	[7,566,176]	[11,202]	[7,577,378]
BUDGETARY NET POSITION December 31, 2015	$ 1,704,492	$ 73,814	$ 1,778,306

III. DETAILED NOTES ON ALL FUNDS

A. *Deposits and Investments*

Deposits. K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

Investments. K.S.A. 12-1675 limits the City's investments of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investments policy that would further limit its investment choices.

As of December 31, 2015, the City had the following investments and maturities:

Investment Type	Fair Value	Rating U.S.
Kansas Municipal Investment Pool	$ 810,488	S&P AAAf/S1+

III. DETAILED NOTES ON ALL FUNDS (Continued)

A. *Deposits and Investments (Continued)*

At December 31, 2015, the City had invested $810,488 in the State of Kansas's municipal investment pool. The municipal investment pool is under the oversight of the Pooled Money Investment Board. The board is comprised of the State Treasurer and four additional members appointed by the State Governor. The board reports annually to the Kansas legislature. State pooled monies may be invested in direct obligations of, or obligations that are insured as to principal and interest, by the U.S. government or any agency thereof, with maturities up to four years. No more than ten percent of those funds may be invested in mortgage-backed securities. In addition, the State pool may invest in repurchase agreements with Kansas banks or with primary government securities dealers.

Concentration of credit risk. State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The City has no designated "peak periods."

At December 31, 2015, the City's carrying amount of deposits was $7,299,904 and the bank balance was $7,388,287. Of the bank balance, $990,663 was covered by federal depository insurance, and $6,397,624 was collateralized with securities held by the pledging financial institutions' agents in the City's name.

Custodial credit risk – investments. For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured.

B. *Receivables*

Receivables at year end are as follows:

	General	Employee Benefit	Bond and Interest	Sewer Utility	Solid Waste Utility	Total
Receivables:						
Accounts	$ 70	$ -	$ -	$ 126,291	$ 31,712	$ 158,073
Taxes	1,144,968	412,019	74,373	-	-	1,631,360
Municipal court	75,931	-	-	-	-	75,931
Total	$ 1,220,969	$ 412,019	$ 74,373	$ 126,291	$ 31,712	$ 1,865,364

III. DETAILED NOTES ON ALL FUNDS (Continued)

C. *Capital Assets*

Capital asset activity for the year ended December 31, 2015, was as follows:

	Balance 12/31/14	Additions	Retirements	Balance 12/31/15
City governmental activities:				
Capital assets, not being depreciated				
Land	$ 388,197	$ 101,833	$ -	$ 490,030
Construction in progress	4,927	202,426	-	207,353
Capital assets, being depreciated				
Buildings, improvements, vehicles, and equipment	21,600,260	157,342	-	21,757,602
Total capital assets	21,993,384	461,601	-	22,454,985
Less accumulated depreciation for:				
Buildings, improvements, vehicles, and equipment	10,413,843	1,101,650	-	11,515,493
Total accumulated depreciation	10,413,843	1,101,650	-	11,515,493
Governmental activities capital assets, net	$ 11,579,541	$ [640,049]	$ -	$ 10,939,492
Business-type activities:				
Capital assets, being depreciated				
Buildings, improvements, vehicles, and equipment	$ 28,641,041	$ 7,956	$ -	$ 28,648,997
Total capital assets	28,641,041	7,956	-	28,648,997
Less accumulated depreciation for:				
Buildings, improvements, vehicles, and equipment	12,074,022	743,677	-	12,817,699
Total accumulated depreciation	12,074,022	743,677	-	12,817,699
Business-type activities capital assets, net	$ 16,567,019	$ [735,721]	$ -	$ 15,831,298

III. DETAILED NOTES ON ALL FUNDS (Continued)

C. *Capital Assets (Continued)*

The City's depreciation expense was charged as follows:

Governmental Activities:	
General government	$ 13,683
Public safety	23,804
Public works	4,103
Culture and recreation	13,431
Infrastructure	1,046,629
Total depreciation expense	$ 1,101,650
Business-type Activities:	
Sewer utility	$ 743,677
Total depreciation expense	$ 743,677

D. *Long-term Debt*

During the year ended December 31, 2015, the following changes occurred in long term liabilities:

Government Fund Activities	Balance January 1, 2015	Additions	Retirements	Balance December 31, 2015	Due Within One Year
General obligation bonds	$ 7,200,514	$ 995,000	$ 777,167	$ 7,418,347	$ 887,666
General obligation bonds premium	264,414	49,555	19,675	294,294	-
Total general obligation bonds	7,464,928	1,044,555	796,842	7,712,641	887,666
Capital lease	36,500	-	7,600	28,900	7,600
	$ 7,501,428	$ 1,044,555	$ 804,442	$ 7,741,541	$ 895,266
Enterprise Fund Activities					
General obligation bonds	$ 3,659,486	$ 300,000	$ 337,833	$ 3,621,653	$ 407,335
General obligation bonds premium	336,436	15,204	18,692	332,948	-
Total general obligation bonds	3,995,922	315,204	356,525	3,954,601	407,335
KDHE revolving loan	4,602,406	-	240,487	4,361,919	249,198
	$ 8,598,327	$ 315,204	$ 597,012	$ 8,316,520	$ 656,533

General Obligation Bonds. The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and proprietary funds if they are expected to be repaid from proprietary fund revenues. In addition, general obligation bonds have been issued to refund other general obligation bonds.

III. DETAILED NOTES ON ALL FUNDS (Continued)

D. Long-term Debt (Continued)

General obligation bonds are direct obligations and pledge the full faith and credit of the City. General obligation bonds currently outstanding are as follows:

Governmental Activities	Date of Issuance	Date of Final Maturity	Interest Rate	Original Amount	Outstanding Amount
Improvements, Series 2004	01/15/04	09/01/19	3.25-4.35%	$ 3,415,000	$ 41,400
Refunding and improvements, Series 2012	08/08/12	09/01/32	2.00-3.00%	9,345,884	3,686,947
Refunding, Series 2013	01/15/13	09/01/25	2.00%	3,480,000	2,695,000
Improvements, Series 2015	08/26/15	09/01/35	2.00-4.00%	995,000	995,000
				$ 17,235,884	$ 7,418,347
Business-type Activities					
Improvements, Series 2004	01/15/04	09/01/19	3.25-4.35%	$ 1,058,650	$ 18,600
Refunding and improvements, Series 2012	08/08/12	09/01/32	2.00-3.00%	4,175,000	3,303,053
Improvements, Series 2015	08/26/15	09/01/35	2.00-4.00%	300,000	300,000
				$ 5,533,650	$ 3,621,653
				$ 22,769,534	$ 11,040,000

Annual debt service requirements to maturity for the general obligation bonds are as follows:

	Governmental activities		Business-type activities		
Year Ending December 31,	Principal	Interest	Principal	Interest	Total
2016	$ 887,666	$ 185,109	$ 407,335	$ 97,905	$ 1,578,014
2017	922,329	162,326	422,671	85,607	1,592,933
2018	925,514	139,116	434,486	72,987	1,572,103
2019	943,699	115,706	446,301	60,010	1,565,716
2020	505,238	91,789	279,763	46,674	923,463
2021-2025	1,776,219	312,658	663,782	165,597	2,918,255
2026-2030	928,611	162,629	681,389	91,712	1,864,341
2031-2035	529,072	46,720	285,927	18,935	880,654
Total	$ 7,418,347	$ 1,216,053	$ 3,621,653	$ 639,426	$ 12,895,478

III. DETAILED NOTES ON ALL FUNDS (Continued)

D. Long-term Debt (Continued)

The Kansas Department of Health and Environment and the City has entered into an agreement for an additional loan. The City intends to make principal and interest payments on the loans from revenue derived from wastewater and water charges to the consumer. The original loan amount was $5,663,682 with a stated interest rate of 2.82%. This loan had an outstanding balance of $4,361,919 at December 31, 2015. The City will retire this loan with semi-annual payments through September 2030. The following displays annual debt service requirements to maturity for this KDHE loan for the full proceeds amount:

The following displays annual debt service requirements to maturity for this KDHE loan for the full proceeds amount:

Year Ending December 31,	State Agency Loan
2016	$ 371,395
2017	371,395
2018	371,395
2019	371,395
2020	371,395
2021-2025	1,856,974
2026-2030	1,634,497
Total principal and interest	5,348,445
Less: interest	986,526
Total principal	$ 4,361,919

Special Assessments. As provided by Kansas Statutes, projects financed in part by special assessments are financed through general obligation bonds of the City and are retired from the bond and interest fund. Special assessments paid prior to the issuance of bonds are recorded as revenue in the appropriate project. Special assessments received after the issuance of bonds are recorded as revenue in the bond and interest fund. The special assessments receivable are not recorded as revenue when levied against the respective property owners as such amounts are not available to finance current year operations. The special assessment debt is a contingent liability of the City to the extent of property owner defaults, which have historically been immaterial.

IV. OTHER INFORMATION

A. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City carries commercial insurance for these risks of loss including related lost revenue. No significant reductions in insurance coverage from that of the prior year have occurred. Settlements have not exceeded insurance coverage for each of the last three years.

IV. OTHER INFORMATION (Continued)

B. Contingent Liabilities

Amounts received or receivable from grantor agencies are subject to audit and adjustment by those agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of additional expenditures which may be disallowed by the grantor cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

The City is a party in various pending claims. Although the outcome of these pending claims is not presently determinable, it is the opinion of management that resolution of these matters will not have a material adverse effect on the financial condition of the City.

C. Retirement Plans

Description of Deferred Compensation Plan. All employees employed by the City, excluding police department employees, are entitled to enroll at the City Council's discretion, in a Deferred Compensation Plan, offered by Mass Mutual or such other insurance company as may offer a plan approved by the Kansas Legislature pursuant to K.S.A. 75-5522 et seq. and K.S.A. 75-5529 et seq. For an employee who is employed full time, the City shall contribute to the Plan an amount as specified according to the current maximum contribution to old age Social Security benefits. The payroll for employees covered by the Plan was $613,087. Total gross payroll was $1,417,218. The contribution for the year ending December 31, 2015, was $14,041 from employees and $67,440 from employer representing 11% of covered payroll, respectively.

Description of Pension Plan. The City also participates in a cost-sharing multiple-employer pension plan (Pension Plan), as defined in Governmental Accounting Standards Board Statement No. 67, *Financial Reporting for Pension Plans.* The Pension Plan is administered by the Kansas Public Employees Retirement System (KPERS), a body corporate and an instrumentality of the State of Kansas. KPERS provides benefit provisions to the following statewide pension groups under one plan, as provided by K.S.A. 74, article 49:

- Public employees, which includes:
- State/School employees
- Local employees
- Police and Firemen
- Judges

Substantially all public employees in Kansas are covered by the Pension Plan. Participation by local political subdivisions is optional, but irrevocable once elected.

Those employees participating in the Pension Plan for the City are included in the Kansas Police and Firemen (KP&F) group.

KPERS issues a stand-alone comprehensive annual financial report, which is available on the KPERS website at www.kpers.org.

IV. OTHER INFORMATION (Continued)

C. Retirement Plans (Continued)

Benefits. Benefits are established by statute and may only be changed by the State Legislature. Police and Firemen with twenty or more years of credited service, may retire as early as age 50, with an actuarially reduced monthly benefit. Police and Firemen normal retirement ages are age 60 with 15 years of credited service, age 55 with 20 years, age 50 with 25 years, or any age with 36 years of service.

Monthly retirement benefits are based on a statutory formula that includes final average salary and years of service. When ending employment, members may withdraw their contributions from their individual accounts, including interest. Members who withdraw their accumulated contributions lose all rights and privileges of membership. For all pension coverage groups, the accumulated contributions and interest are deposited into and disbursed from the membership accumulated reserve fund as established by K.S.A. 74-4922.

Members choose one of seven payment options for their monthly retirement benefits. At retirement a member may receive a lump-sum payment of up to 50% of the actuarial present value of the member's lifetime benefit. His or her monthly retirement benefit is then permanently reduced based on the amount of the lump sum. Benefit increases, including ad hoc post-retirement benefit increases, must be passed into law by the Kansas Legislature. Benefit increases are under the authority of the Legislature and the Governor of the State of Kansas.

For all pension coverage groups, the retirement benefits are disbursed from the retirement benefit payment reserve fund as established by K.S.A. 74-4922.

Contributions. Member contributions are established by state law, and are paid by the employee according to the provisions of Section 414(h) of the Internal Revenue Code. State law provides that the employer contribution rates are determined based on the results of an annual actuarial valuation. The contributions and assets of all groups are deposited in the Kansas Public Employees Retirement Fund established by K.S.A. 74-4921. All of the retirement systems are funded on an actuarial reserve basis.

For fiscal years beginning in 1995, Kansas legislation established statutory limits on increases in contribution rates for KPERS employers. Annual increases in the employer contribution rates related to subsequent benefit enhancements are not subject to these limitations. The statutory cap increase over the prior year contribution rate is 1.0% of total payroll for the fiscal year ended June 30, 2015.

IV. OTHER INFORMATION (Continued)

C. Retirement Plans (Continued)

The actuarially determined employer contribution rates (not including the 0.85% contribution rate for the Death and Disability Program) and the statutory contribution rates are as follows for the KPERS fiscal year ended June 30, 2015:

	Actuarial Employer Rate	Statutory Employer Capped Rate
Police and Firemen	21.36%	21.36%

Member contribution rate as a percentage of eligible compensation for the KPERS fiscal year June 30, 2015, was 7.15% for Police and Firemen.

Employer Allocations. Although KPERS administers one cost-sharing multiple-employer defined benefit pension plan, separate (sub) actuarial valuations are prepared to determine the actuarial determined contribution rate by group. Following this method, the measurement of the collective net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense are determined separately for each of the following groups of the plan:

- State/School
- Local
- Police and Firemen
- Judges

To facilitate the separate (sub) actuarial valuations, KPERS maintains separate accounts to identify additions, deductions, and fiduciary net position applicable to each group. The allocation percentages presented for each group in the schedule of employer and nonemployer allocations are applied to amounts presented in the schedules of pension amounts by employer and nonemployer.

The allocation percentages for the City's share of the collective pension amounts as of December 31, 2015, are based on the ratio of its contributions to the total of the employer and nonemployer contributions of the group for the fiscal year ended June 30, 2015.

The contributions used exclude contributions made for prior service, excess benefits and irregular payments. At December 31, 2015, the City's proportion for the Police and Firemen group was 0.143%, which was an increase of .135% from its proportion measured at December 31, 2014.

Net Pension Liability. At December 31, 2015 and 2014, the City reported a liability of $1,041,028 and $882,134, respectively, for its total proportionate share of the net pension liability for the Local and Police and Firemen groups.

IV. OTHER INFORMATION (Continued)

C. Retirement Plans (Continued)

Actuarial Assumptions. The total pension liability was determined by an actuarial valuation as of December 31, 2014, which was rolled forward to June 30, 2015, using the following actuarial assumptions:

Assumption	Rate
Price inflation	3.00%
Wage inflation	4.00%
Salary increases, including wage increases	4.00 to 16.00%, including inflation
Long-term rate of return, net of investment expense, and including price inflation	8.00%

Mortality rates were based on the RP-2000 Healthy Annuitant Mortality Table for Males and Females, with adjustments to better match actual experience. Separate tables apply for males and females as well as each group (State, School, Local, KP&F and Judges).

The actuarial assumptions used in the December 31, 2014 valuation were based on the results of an actuarial experience study conducted for three years ending December 31, 2012.

The long-term expected rate of return of pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2015 are summarized in the following table:

Asset	Long-Term Target Allocation	Long-Term Expected Real Rate of Return
Global equity	47.00%	6.30%
Fixed income	13.00%	0.80%
Yield driven	8.00%	4.20%
Real return	11.00%	1.70%
Real estate	11.00%	5.40%
Alternatives	8.00%	9.40%
Short-term investments	2.00%	[0.50]%
Total	100.00%	

Discount Rate. The discount rate used to measure the total pension liability was 8.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the contractually required rate. The State, School and Local employers do not necessarily contribute the full actuarial determined rate. Based on legislation passed in 1993, the employer contribution rates certified by the System's Board of Trustees for these groups may not increase by more than the statutory cap. The expected KPERS employer statutory contribution was modeled for future years, assuming all actuarial assumptions are met in future years. Employers contribute the full actuarial determined rate for Police & Firemen, and Judges. Future employer contribution rates were also modeled for Police & Firemen and Judges, assuming all actuarial assumptions are met in future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of

IV. OTHER INFORMATION (Continued)

C. Retirement Plans (Continued)

return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City's proportionate share of the net pension liability to changes in the discount rate. The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 8.00%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (7.00%) or 1-percentage point higher (9.00%) than the current rate:

1% Decrease (7.00%)	Discount Rate (8.00%)	1% Increase (9.00%)
$1,511,754	$1,041,028	$643,425

Pension Expense. For the year ended December 31, 2015, the City recognized pension expense of $116,975, which includes the changes in the collective net pension liability, projected earnings on pension plan investments, and the amortization of deferred outflows of resources and deferred inflows of resources for the current period.

Deferred Outflows of Resources and Deferred Inflows of Resources. At December 31, 2015, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred outflows of resources	Deferred inflows of resources
Differences between actual and expected experience	$ 9,500	$ 17,426
Net differences between projected and actual earnings on investments	-	33,060
Changes in assumptions	-	10,410
Changes in proportion	97,089	-
Total	$ 106,589	$ 60,896

$70,326 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2016. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31,	Deferred [Inflows] Outflows Amount
2016	$ [1,937]
2017	[1,937]
2018	[1,937]
2019	46,874
2020	4,630
Total	$ 45,693

IV. OTHER INFORMATION (Continued)

D. Interfund Transfers

A reconciliation of all operating transfers by fund type for 2015 follows:

From	To	Amount	Statutory Authority
General	Employee Benefit	$ 14,739	K.S.A. 12-16,102
General	Sewer Utility	75,000	Bond agreement
General	Municipal Equipment Reserve	91,200	K.S.A. 12-1,117
Sewer Utility	Employee Benefit	82,522	K.S.A. 12-825d
Sewer Utility	Bond and Interest	166,562	K.S.A. 12-825d
Solid Waste Utility	Employee Benefit	20,163	K.S.A. 12-825d
		$ 450,186	

The City uses interfund transfers to share administrative costs between funds.

E. Restricted Cash

In an agreement with the developer of the Falcon Lakes subdivision dated February 20, 2001, the City agreed to restrict the use of the $2,405 per lot impact fee. This restriction limited the use of these funds to improvements to the perimeter roads (Donohoo Road, Hollingsworth Road and 147th Street). Of the $2,222,622 of cash in the Consolidated Highway Fund as of December 31, 2015, $157,973 was subject to this restriction.

F. Postemployment Healthcare Plan

Plan Description. The City provides for a continuation of medical, pharmacy and dental insurance benefits to eligible early retirees and their spouses. K.S.A. 12-5040 requires all local governmental entities in the state that provide a group health care plan to make participation available to all retirees and dependents until the retiree reaches the age of 65 years. No separate financial report is issued for the Plan.

Funding Policy. The contribution requirements of plan participants and the City are established and amended by the City. The required contribution is based on projected pay-as-you-go financing requirements. Plan participants contributed approximately 100% of the total premiums to the Plan, through their required contribution.

Annual OPEB Cost and Net OPEB Obligation. The City's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

IV. OTHER INFORMATION (Continued)

F. Postemployment Healthcare Plan (Continued)

The following table shows the components of the City's annual OPEB cost for the Plan for the year, the amount actually contributed to the plan, and the changes in the City's net OPEB obligation to the Plan:

Annual required contribution	$ 13,201
Interest on Net OPEB Obligation	1,432
Adjustment to Annual Required Contribution	[2,071]
Annual OPEB cost (expense)	12,561
Benefit payments	-
Change in Net OPEB obligation	12,561
Net OPEB Obligation - beginning of year	35,800
Net OPEB Obligation - end of year	$ 48,362

The City's annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation for the year ended December 31, 2015 was as follows:

Fiscal Year Ended	Annual OPEB Cost	Annual OPEB Cost Contributed	Net OPEB Obligation
December 31, 2013	$ 11,579	$ -	$ 23,746
December 31, 2014	12,054	-	35,800
December 31, 2015	12,561	-	48,362

Funding Status and Funding Progress. As of January 1, 2013, the most recent actuarial valuation date, the Plan was not funded. The actuarial accrued liability for benefits was $45,720 and the actuarial value of asset was $0, resulting in an unfunded actuarial accrued liability (UAAL) of $45,720.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statement, presents multiyear trend information about whether the actuarial value of plan assets (if any) are increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions. Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan participants) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan participants to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

IV. OTHER INFORMATION (Continued)

F. Postemployment Healthcare Plan (Continued)

As of January 1, 2013, the most recent actuarial valuation date, the entry age normal actuarial cost method was used. The actuarial assumptions included a 5.00% investment rate of return, which is the rate of the employer's own investments as there are no plan assets and an annual healthcare cost trend of 9% initially, reduced by decrements to an ultimate rate of 5% after nine years. The UAAL is being amortized as a level dollar over an open thirty-year period.

G. Restatement of Net Position

The beginning governmental activities net position was restated as follows:

	Governmental Activities
Net position - beginning	$ 9,191,333
Prior period adjustment	
Net pension liability	[949,715]
Net position - beginning, restated	$ 8,241,618

CITY OF BASEHOR, KANSAS

OTHER POST-EMPLOYMENT BENEFITS
REQUIRED SUPPLEMENTARY INFORMATION
Year ended December 31, 2015

Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (b)	Unfunded AAL (b) - (a)	Funded Ratio (a)/(b)	Covered Payroll (c)	UAAL as Percent of Payroll (b)-(a)/(c)
1/1/2010	$ -	$ 11,407	$ 11,407	$ -	$ 1,020,641	1.1%
1/1/2013	-	45,720	45,720	-	1,020,641	4.5%

CITY OF BASEHOR, KANSAS

KPERS PENSION PLAN
REQUIRED SUPPLEMENTARY INFORMATION (CONTINUED)
Year ended December 31, 2015

Schedule of the City's Proportionate Share of the KP & F Net Pension Liability
Last Ten Fiscal Years*

	12/31/15
City's proportion of the net pension liability	0.143%
City's proportionate share of the net pension liability	$ 1,041,028
City's covered-employee payroll	$ 634,065
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	164.18%
Plan fiduciary net position as a percentage of the total pension liability	74.60%

* - The amounts presented for each fiscal year were determined as of 12/31. Data became available with the inception of GASB 68 during fiscal year 2015, therefore 10 years of data is unavailable.

Schedule of the City's Contributions
Last Ten Fiscal Years*

	12/31/15
Contractually required contribution	$ 141,616
Contributions in relation to the contractually required contribution	141,616
Contribution deficiency [excess]	$ -
City's covered-employee payroll	$ 662,996
Contributions as a percentage of covered employee payroll	21.36%

* - Data became available with the inception of GASB 68 during fiscal year 2015, therefore 10 years of data is unavailable.

CITY OF BASEHOR, KANSAS

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2015

	Special Revenue	Capital Projects	Total
ASSETS			
Cash and cash equivalents	$ 361,845	$ 53,617	$ 415,462
Total assets	$ 361,845	$ 53,617	$ 415,462
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	$ -	$ -	$ -
Total liabilities	-	-	-
Fund balance:			
Assigned	361,845	53,617	415,462
Total fund balance [deficit]	361,845	53,617	415,462
Total liabilities and fund balances	$ 361,845	$ 53,617	$ 415,462

CITY OF BASEHOR, KANSAS

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2015

	Special Revenue	Capital Projects	Total
REVENUES:			
Taxes	$ 11,012	$ -	$ 11,012
Licenses, permits and fees	17,200	73,000	90,200
Use of money and property	719	148	867
Total revenues	28,931	73,148	102,079
EXPENDITURES:			
Capital outlay	180,069	64,356	244,425
Total expenditures	180,069	64,356	244,425
Excess [deficiency] of revenues over [under] expenditures	[151,138]	8,792	[142,346]
OTHER FINANCING SOURCES [USES]:			
Transfers in	91,200	-	91,200
Total other financing sources [uses]	91,200	-	91,200
Excess [Deficiency] of Revenues and Other Financing Sources Over [Under] Expenditures and Other [Uses]	[59,938]	8,792	[51,146]
Fund balance - Beginning of year	421,783	44,825	466,608
Fund balance - End of year	$ 361,845	$ 53,617	$ 415,462

See independent auditor's report on the financial statements

CITY OF BASEHOR, KANSAS

COMBINING BALANCE SHEET
NONMAJOR SPECIAL REVENUE FUNDS
December 31, 2015

	Special Parks and Recreation	Municipal Equipment Reserve	Special Police	Totals
ASSETS				
Cash and cash equivalents	$ 111,118	$ 250,727	$ -	$ 361,845
Total assets	$ 111,118	$ 250,727	$ -	$ 361,845
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	$ -	$ -	$ -	$ -
Total liabilities	-	-	-	-
Fund balance:				
Assigned	111,118	250,727	-	361,845
Total fund balance [deficit]	111,118	250,727	-	361,845
Total liabilities and fund balances	$ 111,118	$ 250,727	$ -	$ 361,845

CITY OF BASEHOR, KANSAS

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS
For the Year Ended December 31, 2015

	Special Parks and Recreation	Municipal Equipment Reserve	Special Police	Totals
REVENUES:				
Taxes	$ 11,012	$ -	$ -	$ 11,012
Licenses, permits and fees	17,200	-	-	17,200
Use of money and property	331	387	1	719
Total revenues	28,543	387	1	28,931
EXPENDITURES:				
Capital outlay	70,204	109,321	544	180,069
Total expenditures	70,204	109,321	544	180,069
Excess [deficiency] of revenues over [under] expenditures	[41,661]	[108,934]	[543]	[151,138]
OTHER FINANCING SOURCES [USES]:				
Transfers in	-	91,200	-	91,200
Total other financing sources [uses]	-	91,200	-	91,200
Excess [Deficiency] of Revenues and Other Financing Sources Over [Under] Expenditures and Other [Uses]	[41,661]	[17,734]	[543]	[59,938]
Fund balance - Beginning of year	152,779	268,461	543	421,783
Fund balance - End of year	$ 111,118	$ 250,727	$ -	$ 361,845

See independent auditor's report on the financial statements.

CITY OF BASEHOR, KANSAS

COMBINING BALANCE SHEET
NONMAJOR CAPITAL PROJECT FUNDS
December 31, 2015

	Cedar Lakes Maintenance	Glenwood Sewer Maintenance	Totals
ASSETS			
Cash and cash equivalents	$ 17,892	$ 35,725	$ 53,617
Total assets	$ 17,892	$ 35,725	$ 53,617
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	$ -	$ -	$ -
Total liabilities	-	-	-
Fund balance:			
Assigned	17,892	35,725	53,617
Total fund balance [deficit]	17,892	35,725	53,617
Total liabilities and fund balances	$ 17,892	$ 35,725	$ 53,617

CITY OF BASEHOR, KANSAS

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
NONMAJOR CAPITAL PROJECT FUNDS
For the Year Ended December 31, 2015

	Cedar Lakes Maintenance	Glenwood Sewer Maintenance	Totals
REVENUES:			
Licenses, permits and fees	$ 40,000	$ 33,000	$ 73,000
Use of money and property	56	92	148
Total revenues	40,056	33,092	73,148
EXPENDITURES:			
Capital outlay	36,574	27,782	64,356
Total expenditures	36,574	27,782	64,356
Excess [deficiency] of revenues over [under] expenditures	3,482	5,310	8,792
Fund balance - Beginning of year	14,410	30,415	44,825
Fund balance - End of year	$ 17,892	$ 35,725	$ 53,617

CITY OF BASEHOR, KANSAS

SPECIAL PARKS AND RECREATION FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - ACTUAL AND BUDGET
For the Year Ended December 31, 2015

	GAAP Basis	Adjustments to Budgetary Basis	Budgetary Basis	Budgeted Amounts Original	Budgeted Amounts Final	Variance with Final Budget Positive [Negative]
Revenues:						
Taxes	$ 11,012	$ -	$ 11,012	$ 8,000	$ 8,000	$ 3,012
Licenses, permits and fees	17,200	-	17,200	8,000	8,000	9,200
Use of money and property	331	-	331	300	300	31
Total Revenues	28,543	-	28,543	16,300	16,300	12,243
Expenditures:						
Capital outlay	70,204	-	70,204	73,000	73,000	2,796
Total Expenditures	70,204	-	70,204	73,000	73,000	2,796
Excess [Deficiency] of Revenues Over [Under] Expenditures	[41,661]	-	[41,661]	$ [56,700]	$ [56,700]	$ 15,039
Fund Balance, January 1	152,779	-	152,779			
Fund Balance, December 31	$ 111,118	$ -	$ 111,118			

See independent auditor's report on the financial statements

CITY OF BASEHOR, KANSAS

CEDAR LAKES MAINTENANCE FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - ACTUAL AND BUDGET
For the Year Ended December 31, 2015

	GAAP Basis	Adjustments to Budgetary Basis	Budgetary Basis	Budgeted Amounts Original	Budgeted Amounts Final	Variance with Final Budget Positive [Negative]
Revenues:						
Licenses, permits and fees	$ 40,000	$ -	$ 40,000	$ 40,000	$ 40,000	$ -
Use of money and property	56	-	56	55	55	1
Total Revenues	40,056	-	40,056	40,055	40,055	1
Expenditures:						
Capital outlay	36,574	-	36,574	40,000	40,000	3,426
Total Expenditures	36,574	-	36,574	40,000	40,000	3,426
Excess [Deficiency] of Revenues Over [Under] Expenditures	3,482	-	3,482	$ 55	$ 55	$ 3,427
Fund Balance, January 1	14,410	-	14,410			
Fund Balance, December 31	$ 17,892	$ -	$ 17,892			

See independent auditor's report on the financial statements

CITY OF BASEHOR, KANSAS

BOND AND INTEREST FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - ACTUAL AND BUDGET
For the Year Ended December 31, 2015

	GAAP Basis	Adjustments to Budgetary Basis	Budgetary Basis	Budgeted Amounts Original	Budgeted Amounts Final	Variance with Final Budget Positive [Negative]
Revenues:						
Taxes	$ 23,252	$ -	$ 23,252	$ 68,683	$ 68,683	$ [45,431]
Intergovernmental	31,718	-	31,718	16,400	16,400	15,318
Special assessments	562,404	-	562,404	746,067	746,067	[183,663]
Use of money and property	1,417	-	1,417	2,500	2,500	[1,083]
Total Revenues	618,791	-	618,791	833,650	833,650	[214,859]
Expenditures:						
Debt service:						
Principal	777,167	[468,691]	308,476	1,461,781	1,461,781	1,153,305
Interest	177,440	302,129	479,569	3,000	3,000	[476,569]
Total Expenditures	954,607	[166,562]	788,045	1,464,781	1,464,781	676,736
Excess [Deficiency] of Revenues Over [Under] Expenditures	[335,816]	166,562	[169,254]	[631,131]	[631,131]	461,877
Other Financing Sources [Uses]:						
Transfer in	166,562	[166,562]	-	-	-	-
Total Other Financing Sources [Uses]	166,562	[166,562]	-	-	-	-
Excess [Deficiency] of Revenues and Other Sources Over [Under] Expenditures and Other [Uses]	[169,254]	-	[169,254]	$ [631,131]	$ [631,131]	$ 461,877
Fund Balances, January 1	435,440	-	435,440			
Fund Balances, December 31	$ 266,186	$ -	$ 266,186			

CITY OF BASEHOR, KANSAS

SEWER UTILITY FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN NET POSITION - ACTUAL AND BUDGET
For the Year Ended December 31, 2015

	GAAP Basis	Adjustments to Budgetary Basis	Budgetary Basis	Budgeted Amounts Original	Budgeted Amounts Final	Variance with Final Budget Positive [Negative]
Revenues						
Charges for services	$ 1,546,962	$ [17,097]	$ 1,529,865	$ 1,357,793	$ 1,357,793	$ 172,072
Special assessments	92,611	-	92,611	72,162	72,162	20,449
Miscellaneous	26,646	[26,646]	-	-	-	-
Use of money and property	3,141	-	3,141	1,500	1,500	1,641
Total revenues	1,669,360	[43,743]	1,625,617	1,431,455	1,431,455	194,162
Expenditures						
Personnel	218,080	[1,183]	216,897	124,874	124,874	[92,023]
Contractual	190,136	-	190,136	199,900	199,900	9,764
Commodities	34,027	-	34,027	33,000	33,000	[1,027]
Capital outlay	69,108	-	69,108	122,500	122,500	53,392
Depreciation	743,677	[743,677]	-	-	-	-
Total expenditures	1,255,028	[744,860]	510,168	480,274	480,274	[29,894]
Operating income [loss]	414,332	701,117	1,115,449	951,181	951,181	164,268
Other Financing Sources [Uses]:						
Bond proceeds	-	315,204	315,204	-	-	315,204
Issuance costs	[15,204]	-	[15,204]	-	-	[15,204]
Debt principal	-	[971,492]	[971,492]	[864,191]	[864,191]	[107,301]
Debt interest and fees	[224,790]	224,790	-	-	-	-
Transfers in	75,000	-	75,000	-	-	75,000
Transfers [out]	[249,084]	166,562	[82,522]	[205,982]	[205,982]	123,460
Total Other Financing Sources [Uses]	[414,078]	[264,936]	[679,014]	[1,070,173]	[1,070,173]	391,159
Change in net position	254	436,181	436,435	$ [118,992]	$ [118,992]	$ 555,427
Net position, January 1	9,270,414	[8,002,357]	1,268,057			
Net position, December 31	$ 9,270,668	$ [7,566,176]	$ 1,704,492			

CITY OF BASEHOR, KANSAS

SOLID WASTE UTILITY FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN NET POSITION - ACTUAL AND BUDGET
For the Year Ended December 31, 2015

	GAAP Basis	Adjustments to Budgetary Basis	Budgetary Basis	Budgeted Amounts Original	Budgeted Amounts Final	Variance with Final Budget Positive [Negative]
Revenues						
Charges for services	$ 317,234	$ [2,685]	$ 314,549	$ 292,000	$ 292,000	$ 22,549
Use of money and property	255	-	255	550	550	[295]
Total revenues	317,489	[2,685]	314,804	292,550	292,550	22,254
Expenditures						
Personnel	56,905	[4,590]	52,315	-	-	[52,315]
Contractual	241,980	-	241,980	302,367	302,367	60,387
Commodities	2,751	-	2,751	5,700	5,700	2,949
Total expenditures	301,636	[4,590]	297,046	308,067	308,067	11,021
Operating income [loss]	15,853	1,905	17,758	[15,517]	[15,517]	33,275
Other Financing Sources [Uses]:						
Transfer [out]	[20,163]	-	[20,163]	[19,970]	[19,970]	[193]
Total Other Financing Sources [Uses]	[20,163]	-	[20,163]	[19,970]	[19,970]	[193]
Change in net position	[4,310]	1,905	[2,405]	$ [35,487]	$ [35,487]	$ 33,082
Net position, January 1	89,326	[13,107]	76,219			
Net position, December 31	$ 85,016	$ [11,202]	$ 73,814			

See independent auditor's report on the financial statements

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 2

Topic: Annual appointments by Mayor for City positions

Action Requested: Appoint all positions as presented

Narrative: **K.S.A. 15-204. Appointment of city officers;** Subject to the provisions of K.S.A. 2012 Supp. 12-16,128, and amendments thereto, the mayor, with the consent of the council, may appoint, at the first regular meeting of the governing body in May of each year, the following city officers:

Chief of Police	City Clerk
City Treasurer	Municipal Judge

Current positions are as follows:

Chief of Police – Lloyd Martley	City Clerk – Katherine Renn
City Treasurer – Kristine Olson	Municipal Judge – William Pray

Presented by: Lloyd Martley, Chief of Police/City Administrator

Administration Recommendation: Reappoint staff for the positions as presented.

Committee Recommendation: N/A

Attachments: Staff memo

Projector needed for this item?

No

The City of Basehor

MEMO

Date: May 18, 2016

To: Mayor and City Council

From: Lloyd Martley, Chief of Police/City Administrator

Ref: Annual Appointments

K.S.A. 15-204. Appointment of city officers; Subject to the provisions of K.S.A. 2012 Supp. 12-16,128, and amendments thereto, the mayor, with the consent of the council, may appoint, at the first regular meeting of the governing body in May of each year, the following city officers:

The current positions are as follows:

Chief of Police	Lloyd Martley
Municipal Judge	William Pray
City Clerk	Katherine Renn
City Treasurer	Kristine Olson

It is staff's recommendation to reappoint all positions as presented.

2620 N. 155th Street
P.O. Box 406
Basehor, KS 66007-0406

913-724-1370
FAX 913-724-3388
www.cityofbasehor.org

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 3

Topic: City Attorney Engagement Letter

Action Requested: Approve Engagement letter with Shannon Marcano (Bushyhead, LLC) to provide attorney services for the City of Basehor.

Narrative: This Engagement Letter will provide city attorney services to the City of Basehor, Kansas ("City") to assist the City in its legal matters as general counsel to the municipal corporation of Basehor.

Presented by: Lloyd Martley, Chief of Police/City Administrator

Administration Recommendation: Approve Resolution 2016-10 authorizing the Mayor to execute the engagement letter with Bushyhead, LLC for the services of Shannon Marcano as our City Attorney.

Committee Recommendation: N/A

Attachments: Engagement Letter for City Attorney Services
Resolution 2016-10

Projector needed for this item?

No

RESOLUTION NO. 2016-10

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THAT CERTAIN ENGAGEMENT LETTER BY AND BETWEEN THE CITY OF BASEHOR, KANSAS AND BUSHYHEAD, LLC, REGARDING CITY ATTORNEY SERVICES

WHEREAS, the City of Basehor, Kansas wishes to enter into that certain Engagement Letter with Bushyhead, LLC, attached hereto as **Exhibit A**, regarding city attorney services for the City of Basehor, Kansas.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR KANSAS:

Section 1. That the Governing Body approves and hereby authorizes the Mayor to execute the Engagement Letter, attached as **Exhibit A**.

Section 2. That this resolution shall become effective upon passage.

PASSED by the Governing Body this 18th day of May, 2016.

APPROVED by the Mayor this 18th day of May, 2016.

[SEAL]

_____
David K. Breuer, Mayor

ATTEST:

_____
Katherine Renn, City Clerk

APPROVED AS TO FORM:

_____
Shannon M. Marcano, City Attorney

Exhibit A
Engagement Letter with Bushyhead, LLC

To be attached.

Shannon M. Marcano
Cell: (913) 219-9585
Shannon@bushyheadlaw.com

Bushyhead LLC
ATTORNEYS & ADVISORS

Office: (816) 207-6032
www.bushyheadlaw.com

April 27, 2016

Mayor David K. Breuer
City of Basehor
P.O. Box 406
2620 North 155th Street
Basehor, KS 66007

Re: Engagement Letter for City Attorney Services

Dear Mayor:

Thank you for the opportunity to present to you this Engagement Letter to provide city attorney services to the City of Basehor, Kansas ("City") to assist the City in its legal matters as general counsel to the municipal corporation of Basehor. These duties will not include city prosecution services. In establishing the attorney-client relationship, we believe that it is good practice to set forth in some detail, for future reference from time to time, our mutual understanding as to the scope of our representation and the terms of our employment. While, perhaps, most of the matters covered in this letter will never be relevant or of concern between us, we want to try to make communication clear and complete from the inception of this engagement, and to anticipate and resolve questions before they arise. Also, we believe that since performance of our services may require your joint effort and cooperation, the better our mutual understanding of our respective roles, responsibilities and contributions, the more efficient, effective and economical our work for you can be.

Scope of Services

We understand that the City of Basehor, Kansas is our client for this matter. We expect that most of our primary contact during this representation will be through you, and City Administrator, Lloyd Martley. We will keep you informed about the advice and other legal services we provide. Unless you advise us otherwise, we will send all bills to the City Administrator's attention.

Communication by E-Mail

Many communications in business occur by e mail. This is not as secure a form of communication as letters through the U.S. mail. If you would like to use e-mails, your signature on this engagement letter acts as consent to communication between us by e mail. As appropriate in relation to a specific matter or action communication will occur via U.S. mail as well.

Termination of Representation / Additional Services

It is agreed that the attorney-client relationship with respect to these services will be considered terminated upon our completion of the services that you have retained us to perform under this engagement. If you retain us to perform further or additional services, related to any filed litigation, or filed applications for economic development incentives, our attorney-client relationship may be revived subject to our additional discussions with you on that matter and subject to the terms of a new engagement letter or the supplementation of this letter with separate financial arrangements.

Your Legal File

You are entitled, upon written request, to any files in our possession relating to the legal services performed by us for you in this matter (excluding our internal accounting records and other documents not reasonably necessary to your representation), subject to our right to make copies of any files withdrawn by you. Under our document retention policy, we normally destroy our legal files seven years after the matter is closed; however, we understand that the political subdivision files may require a longer document retention.

Supervision and Delegation

I will be the attorney who will coordinate and oversee the services we perform on your behalf and be the designated City Attorney. We routinely delegate selected responsibilities to other persons in our firm when, because of special experience, time availability or other reasons, they are in a better position to carry them out. In addition, we will try, where feasible, to delegate tasks to persons who can properly perform them at the least cost to you, including the use of paralegals where appropriate.

Financial Arrangements

I am enclosing a Terms of Representation memorandum which outlines the terms of our engagement. Please read the memorandum carefully so that you will fully understand the financial commitments you are making. Bushyhead, LLC, will send to the City of Basehor at the end of each calendar month a flat fee invoice for the previous month's city attorney services rendered in the amount of $3,000. This monthly fee will be for the following services: representation at regular City Council meetings, and any other Board or Commission meetings as needed, as well as drafting documents, and participating in meetings and conference calls related to policy and ordinance development, negotiations and ongoing advice and counsel provided to the Mayor and City Council, City Administrator and city staff. Bushyhead, LLC, will track hours worked throughout each calendar month, and in the event Bushyhead, LLC, is required to spend more than 25 hours during any calendar month for the performance of legal services needed by the City, then such additional hours shall be billed by applying the discounted flat hourly rates for Ms. Marcano, and her partners of $200, for Bushyhead, LLC, associates of $150.00 and Bushyhead, LLC, paralegals of $75.00. If

anything in the financial arrangements presents a problem to you or is unclear, please advise me promptly so that we may discuss it and reach a full understanding. The terms of this engagement and financial obligations thereto are subject to annual appointment.

Periodically, our firm prepares marketing materials in which we include the names of selected clients and sometimes a brief description of a significant project on which we worked. If we include our representation of you in these materials, we will not include information about any specific transaction that is not otherwise publically available without your prior approval. We acknowledge, understand and respect the confidential nature of the banking privacy requirements.

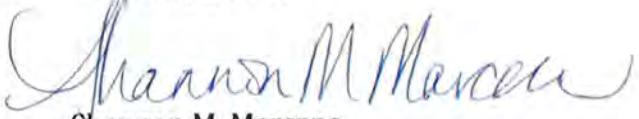
We are pleased to serve as your City Attorney and to have you as a client, and we look forward to a mutually satisfactory and beneficial relationship. Our effectiveness and your best interests are enhanced by an atmosphere of candor and confidence between us, not only as to the facts and circumstances of the legal issues on which we are working, but also as to the client-attorney relationship itself. Please feel free to discuss with us any question or concern you might have about either.

We are hopeful that this letter and the accompanying memo adequately explain the scope and terms of our services and representation. If it does and you are in agreement with it, then please indicate your affirmation of this by signing the enclosed copy of this letter and returning it to me for our files.

We appreciate the opportunity to handle this matter and look forward to a mutually beneficial relationship.

If you have any questions, please give me a call.

Very truly yours,



Shannon M. Marcano

SMM

APPROVED:

City of Basehor, Kansas

Approved: _____ Date: _____
Mayor David K. Breuer

TERMS OF REPRESENTATION

Confirmation of Services. Bushyhead, LLC, is pleased to have this opportunity to serve you. Our goal is to provide you with quality and efficient legal services. We have found from past experience that our relationship will be stronger and more effective when at the beginning there is a clear understanding of the services we will perform, the fees we intend to charge for such services, and the terms for payment. If what is set forth in the accompanying letter or in these Terms of Representation does not accurately describe your understanding of the services we are to perform or the terms for billing fees and expenses, please advise the attorney sending you the letter.

Attorneys and Others to Assist in Providing Services. When it is appropriate for your particular project, we intend to assign parts of your work to other lawyers, paralegals, law clerks and document clerks. Often these individuals specialize in certain areas, and we have found that allocating work to them allows us to produce higher quality work in a more efficient manner. In such an event, however, one attorney will be designated as your primary contact within the firm. This attorney will supervise the work and will be responsible to you for the entire assignment. The attorney who signed the accompanying letter will serve in that capacity for the work indicated.

Billing and Hourly Rates. Our fees and expenses will be billed as stated here unless otherwise agreed in the attached letter. We generally bill for professional services on an hourly basis and record time in units of .1 of an hour.

Hourly time charges reflect the time spent on the matter, including legal research, meetings, telephone conferences, document drafting, court appearances, transactions closings, and travel in connection with your affairs. We will not charge you for travel to and from City Hall. In addition, we do not charge for attorney administrative time or for time spent in maintaining a general, current knowledge of the law. In addition, we bill on a per-item basis for computerized research (Westlaw services, Dun & Bradstreet, etc.), filing fees and related court or county expenses, conference call and telephone charges, delivery and FAX charges, special database storage when established at your request, photocopying, and travel expenses.

Fees Not Contingent and Due Within Thirty Days. Payment is due within 30 days of the receipt of the invoice. If the firm has not received any comment about the invoice within 30 days of its receipt, we will assume that you find it acceptable. Payment is to be made by check or draft payable to Bushyhead, LLC.

If any of our invoices remain unpaid for more than 60 days, we may, consistent with our ethical and court imposed obligations, cease to perform services until satisfactory arrangements have been made for the payment of the unpaid invoices and future fees. In fairness to our many clients who promptly pay their invoices each month, we reserve the right to take appropriate action with respect to such delinquent accounts.

Conflicts. Any known actual or potential conflicts are discussed in the accompanying letter. In addition, you are no doubt aware that our firm represents many companies and individuals. It is

possible that during the time we are representing you or your company, that some of our present or future clients will have disputes or transactions with you or your company. We ask you to agree that we may continue to represent, or may undertake in the future to represent, existing or new clients in any matter that is not substantially related to our work for you even if the interests of such clients and your interests in those other matters are directly adverse. We agree, however, that your prospective consent to conflicting representation contained in the preceding sentence shall not apply in any instance where, as a result of our representation of you, we have obtained proprietary or other confidential information of a nonpublic nature that, if known to the other client, could be used by the other client to your material disadvantage.

Attorney-Client Communication. Our invoices generally contain information protected by the attorney client privilege. The privilege could be deemed waived if someone other than the client sees the privileged material. Therefore, we recommend that you keep all of our invoices in a segregated file marked "Attorney-Client Privileged Material" and keep the file in a secure place.

Payment of Third-Party Expenses. The firm prefers that you pay directly any significant outside expense items related to your file and, when possible, we will direct such expenses to you for payment. Therefore, we often ask our vendors to bill our clients directly rather than having us incur the expense and then including the amount on our invoice.

Termination of Services and Representation. You may terminate our services at any time. Termination of our representation does not, however, relieve you from the responsibility of paying those fees and expenses incurred through the date we were notified of such termination. Similarly, we may withdraw from this representation for a number of reasons, including failure to promptly pay the amounts indicated in our invoices; failure to disclose all facts material to our representation; failure to act in accordance with our advice; or development of one or more circumstances which, in our judgment, impair our ability to continue an effective attorney client relationship. In the event we terminate the engagement, we will take such steps as are reasonably practicable to protect your interests in the matters in which we are representing you.

Following termination, any nonpublic materials you have supplied to us which are retained by us will be kept confidential in accordance with applicable rules of professional conduct. At your request, our papers or property will be returned to you promptly. Our own files, including lawyers' work product, pertaining to the matter will be retained by the firm for seven years except as otherwise provided in the Engagement Letter.

Completion of Matter. After a particular matter is completed, we do not (unless you specifically request in writing that we do so) undertake to continue to review that matter and update you concerning legal developments, such as changes in applicable laws or regulations. If you do ask us to review a specific matter on which we have previously worked, we will consider that to be a new representation. Thus, while we may, from time to time, call to your attention issues or legal developments that might be relevant to your operations, we are not undertaking to do that as a part of this representation.

Client Confidences. Our clients are engaged in a wide variety of businesses throughout the country. From time to time we represent clients who are industry competitors. In order to ensure confidentiality, we will not (unless you specifically grant us the authority to do so) discuss or otherwise make available to anyone, including other clients, any information about you, your business, or our work on your behalf.

No Guarantee of Success. We will perform our professional services on your behalf to the best of our ability, but we cannot make, and have not made, any guarantees regarding the outcome of our work on your project. Any expressions by us about the outcome of your project are our best professional views only and are limited by our factual knowledge at the time they are expressed.

Acceptance of Terms. The accompanying letter should correctly and completely set forth our mutual understanding of the terms of our engagement. Please sign a copy of it and return it to our offices for our files. Please let us know in writing immediately of provisions that are not agreeable, if any. Otherwise, our work will proceed in accordance with these terms.

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 4

Topic: City Prosecutor Independent Contract Agreement

Action Requested: Approve Resolution 2016-11 authorizing the Mayor to sign the agreement with Ms. Spradlin to provide City Prosecutor services for the City of Basehor Municipal Court.

Narrative: The City hereby engages Ms. Spradlin to provide to the City all prosecutorial legal services needed by the City, of whatever nature. Such services shall include those set forth in the Basehor City Code. Ms. Spradlin agrees to perform the services in a timely, competent, and professional manner, and in accordance with all applicable laws, regulations, and ordinances, and the terms and conditions of this Agreement.

Presented by: Lloyd Martley, Chief of Police/City Administrator

Administration Recommendation: Approve Resolution 2016-11

Attachments: Independent Contractor Agreement for City Prosecutor
Resolution 2016-11

Projector needed for this item?

No

RESOLUTION NO. 2016-11

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THAT CERTAIN INDEPENDENT CONTRACTOR AGREEMENT BY AND BETWEEN THE CITY OF BASEHOR, KANSAS AND KIANN SPRADLIN REGARDING PROSECUTORIAL SERVICES

WHEREAS, the City of Basehor, Kansas wishes to enter into that certain Independent Contractor Agreement with KiAnn Spradlin, attached hereto as **Exhibit A**, regarding prosecutorial services for the City of Basehor, Kansas.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR KANSAS:

Section 1. That the Governing Body approves and hereby authorizes the Mayor to execute the Independent Contractor Agreement, attached as **Exhibit A**.

Section 2. That this resolution shall become effective upon passage.

PASSED by the Governing Body this 18th day of May, 2016.

APPROVED by the Mayor this 18th day of May, 2016.

[SEAL]

_____
David K. Breuer, Mayor

ATTEST:

_____
Katherine M. Renn, City Clerk

APPROVED AS TO FORM:

_____
Shannon M. Marcano, City Attorney

Exhibit A
Independent Contractor Agreement

To be attached.

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT is made as of the 18th day of May, 2016, by and between **THE CITY OF BASEHOR, KANSAS** (hereinafter "the City") and **KIANN SPRADLIN** (hereinafter "Ms. Spradlin"),
3723 N. 152nd Ct., Basehor, Kansas 66007.

In consideration of the mutual covenants hereinafter set forth, the City and Ms. Spradlin hereby agree as follows:

1. **Services.** The City hereby engages Ms. Spradlin to provide to the City all prosecutorial legal services needed by the City, of whatever nature. Such services shall include those set forth in the Basehor City Code. Ms. Spradlin agrees to perform the services in a timely, competent, and professional manner, and in accordance with all applicable laws, regulations, and ordinances, and the terms and conditions of this Agreement.

2. **Qualifications.** Ms. Spradlin agrees that she will maintain her license and memberships to practice law in all Kansas State and Federal Courts, and will maintain professional liability insurance.

3. **Compensation.** In consideration of the agreements and provisions contained herein, the City agrees to pay Ms. Spradlin $700.00 per month to perform any and all prosecutorial services on behalf of the City.

4. **Billing Statements.** Billing statements shall be sent to the City on a monthly basis itemizing services performed pursuant to this Agreement.

5. **Miscellaneous Expenses.** The City will reimburse Ms. Spradlin for miscellaneous, out-of-pocket expenses, such as copies, postage, and other expenses directly related to her duties as prosecutor.

6. **Other Employment.** During the term hereof, Ms. Spradlin is free to pursue other business interests and representation so long as such activities do not adversely affect her duties as City Prosecutor.

7. **Term and Termination.** This Agreement shall be effective retroactive to the date Ms. Spradlin was appointed by the Mayor and approved by the City Council. The Agreement shall be renewable for successive one year periods unless three-months' notice of non-renewal is given by either party.

IN WITNESS WHEREOF, the parties, voluntarily and with full knowledge of the contents hereof, have executed this Agreement.

THE CITY OF BASEHOR, KANSAS:

By: _____
Mayor David K. Breuer, with consent of a majority of the City Council

_____
KiAnn Spradlin, City Prosecutor

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 5

Topic: Indigent Defense Attorney Fund

Action Requested: Approve Ordinance 668 amending section 9-113 entitled indigent defense.

Narrative: The Municipal Judge shall have the authority to appoint an attorney for Indigent Defendants in accordance with the United States and the State of Kansas Constitutions. Before such an appointment, the Municipal Judge shall make a finding of Indigence in accordance with the standards established by the Kansas Supreme Court for the appointment of an attorney. The indigent fund will be $500 per month to provide payment of indigent defense.

Presented by: Lloyd Martley, Chief of Police/City Administrator

Administration Recommendation: Approve Ordinance 668

Attachments: Ordinance 668

Projector needed for this item?

No

ORDINANCE NO. 668

AN ORDINANCE AMENDING SECTION 9-113, ENTITLED "INDIGENT DEFENSE" OF THE CITY CODE OF THE CITY OF BASEHOR, LEAVENWORTH COUNTY, KANSAS.

WHEREAS, after due consideration, the Governing Body of the City of Basehor desires to update the City Code of the City of Basehor, Kansas by amending Section 9-113, entitled "Indigent Defense".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASEHOR, KANSAS AS FOLLOWS:

Section 1. That Section 9-113(l) of the City Code of the City of Basehor, Kansas, shall be amended to read as follows by deleting the stricken text, and adding the underlined text:

9-113 INDIGENT DEFENSE. The Municipal Judge shall have the authority to appoint an attorney for Indigent Defendants in accordance with the United States and the State of Kansas Constitutions. Before such an appointment, the Municipal Judge shall make a finding of Indigence in accordance with the standards established by the Kansas Supreme Court for the appointment of an attorney.

(l) The City Treasurer shall create an Indigent fund in which to accumulate funds to pay to attorneys appointed pursuant to this provision. The City Treasurer shall transfer the sum of ~~Four Hundred Dollars ($400.00)~~ Five Hundred Dollars ($500) per month into said fund to provide for payment pursuant to this provision.

Section 2. That all ordinances or parts of ordinances in conflict with the provisions of the ordinance shall be and are hereby repealed.

Section 3. That this ordinance shall take effect and be in force from and after its publication in the official city newspaper.

PASSED by the City Council this 18th day of May, 2016.

APPROVED by the Mayor this 18th day of May, 2016.

[SEAL]

_____
David K. Breuer, Mayor

ATTEST:

_____
Katherine M. Renn, City Clerk

APPROVED AS TO FORM:

_____

Shannon M. Marcano, City Attorney

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 6

Topic: Ordinance 669 amending section 2-51 Compensation and salaries

Action Requested: Approve Ordinance 669 amending the salaries and compensation for the Municipal Judge, Prosecutor and City Attorney

Narrative: Ordinance 669 amends the salaries and compensation for the Municipal Judge from $400 per month to $500, the City Prosecutor from $400 per month with $85 per hour overages to $700 per month with no overage charges and the City Attorney from $3000 per month with overage charges of $175 per hour to $3000 per month for 25 hours with $200 per hour overage charges for services beyond 25 hours.

Presented by: Lloyd Martley, Chief of Police/City Administrator

Administration Recommendation: Approve Ordinance 669

Attachments: Ordinance 669

Projector needed for this item?

No

ORDINANCE NO. 669

AN ORDINANCE AMENDING SECTION 2-51, ENTITLED "COMPENSATION FOR MAYOR AND CITY COUNCILMEMBERS, JUDGE, ATTORNEY AND PROSECUTOR" OF THE CITY CODE OF THE CITY OF BASEHOR, LEAVENWORTH COUNTY, KANSAS.

WHEREAS, after due consideration, the Governing Body of the City of Basehor desires to update the City Code of the City of Basehor, Kansas by amending Section 2-51, entitled "Compensation for Mayor and City Councilmembers, Judge, Attorney and Prosecutor".

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

Section 1: That Section 2-51 of the City Code of the City of Basehor, Kansas, entitled "Compensation for Mayor and City Councilmembers, Judge, Attorney and Prosecutor", shall be amended to read as follows by deleting the stricken text, and adding the underlined text:

Municipal Court Judge:	~~$450/month~~$500/month
Prosecutor:	~~$400/month flat fee plus $85/hour over 5 hours~~ $700/month flat fee
City Attorney:	$3,000/month flat fee plus ~~$175~~ $200/hour over 25 hours

Section 2: That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 3: That this ordinance shall take effect and be in force from and after its publication in the official newspaper of the City of Basehor, Kansas as provided by law.

PASSED by the City Council this 18th day of May, 2016.

APPROVED by the Mayor this 18th day of May, 2016.

SEAL

_____
David K. Breuer, Mayor

ATTEST:

_____
Katherine M. Renn, City Clerk

APPROVED AS TO FORM:

_____

Shannon M. Marcano, City Attorney

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 7

Topic: Final Plat of High Point Downs Second Plat.

Action Requested: Consider Ordinance 670, approving the Final Plat of High Point Downs 2nd Plat with three (3) stipulations.

Narrative: Landplan Engineering, on behalf of the Albert J. Treff Trust, has come forward with a Final Plat of High Point Downs 2nd Plat. The preliminary plat was approved by Planning Commission at the December 8, 2015 meeting and by the Governing Body on January 19, 2016.

The submitted final plat went forward to Planning Commission in order to insure that the final plat was in compliance with the approved preliminary plat and that all required elements for the Final Plat had been met. One item is yet to be addressed but this item shall come before the Governing Body. This item is an executed copy of the Subdivision Improvement Agreement.

On April 12, 2016, the Planning Commission reviewed and approved (6-0) the Final Plat with three (3) stipulations.

Presented by: Mark Lee, Planning and Zoning Director

Administration Recommendation: Consider Ordinance 670, approving the Final Plat of High Point Downs 2nd Plat, with three (3) stipulations stated within the Ordinance.

Attachments:
Ordinance 670
Staff Report (3 pages)
Reduced copy of FP (8.5 X 11)

Projector needed for this item?
No

ORDINANCE NO. 670

AN ORDINANCE APPROVING THE HIGH POINT DOWNS 2ND PLAT FINAL PLAT, LOCATED IN BASEHOR, LEAVENWORTH COUNTY, KANSAS

WHEREAS, in accordance with the Basehor Subdivision Regulation, the Planning Commission held a public hearing and recommended approval of the High Point Downs 2nd Plat Preliminary Plat on December 8, 2015; and

WHEREAS, the Governing Body approved the High Point Downs 2nd Plat Preliminary Plat on January 19, 2016; and

WHEREAS, the applicant submitted an application for approval of the High Point Downs 2nd Plat Final Plat; and

WHEREAS, in accordance with the Basehor Subdivision Regulations the Planning Commission reviewed the High Point Downs 2nd Plat Final Plat on April 12, 2016 and recommend approval with the following stipulations:

1. A Subdivision Improvement Agreement shall be prepared and approved by City Council coinciding with the approval of the final plat and shall be recorded with the Leavenworth County Register of Deeds.

2. A Transportation Excise Tax in the amount of $1,063.70 shall be collected at the issuance of each individual building permit.

3. A Parkland Fee of $200.00 shall be collected at the time of building permit issuance.

; and

WHEREAS, the Planning Commission's recommendation was presented to the Governing Body at its regularly scheduled meeting on May 18, 2016, in accordance with the Basehor Subdivision Regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

Section 1: That the Governing Body hereby approves the High Point Downs 2nd Plat Final Plat with the following stipulations:

1. A Subdivision Improvement Agreement shall be prepared and approved by City Council coinciding with the approval of the final plat and shall be recorded with the Leavenworth County Register of Deeds.

2. A Transportation Excise Tax in the amount of $1,063.70 shall be collected at the issuance of each individual building permit.

3. A Parkland Fee of $200.00 shall be collected at the time of building permit issuance.

Section 2: That this ordinance shall take effect and be in force from an after its publication in the official newspaper of the City of Basehor, Kansas as provided by law.

PASSED by the City Council this 18th day of May, 2016.

APPROVED by the Mayor this 18th day of May, 2016.

SEAL

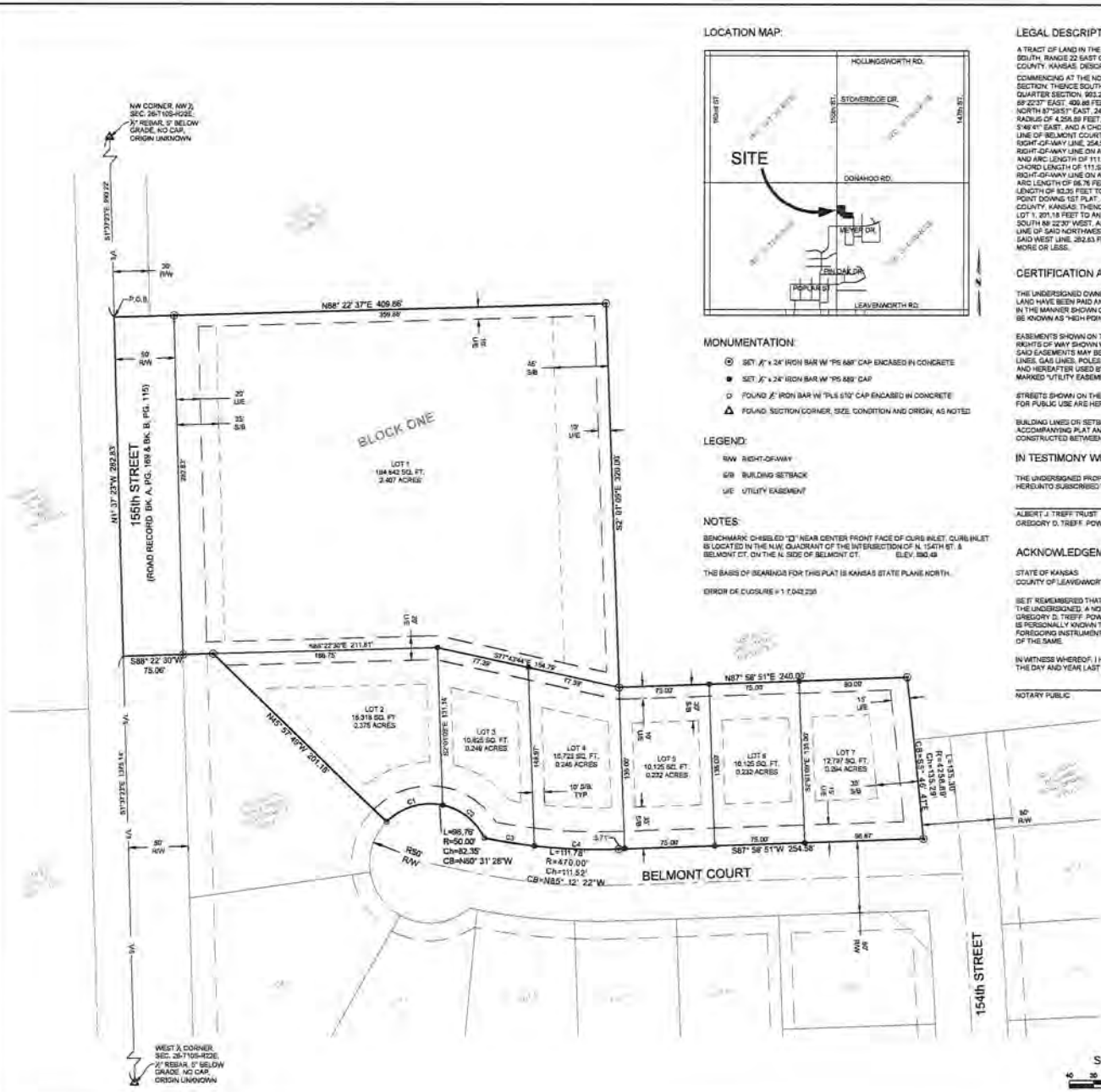
_____
David K. Breuer, Mayor

ATTEST:

_____
Katherine M. Renn, City Clerk

APPROVED AS TO FORM:

_____
Shannon M. Marcano, City Attorney



LOCATION MAP:

MONUMENTATION:

- SET: ⅝" x 24" IRON BAR W/ "PS 889" CAP ENCASED IN CONCRETE
- SET: ⅝" x 24" IRON BAR W/ "PS 889" CAP
- FOUND: ½" IRON BAR W/ "PLS 570" CAP ENCASED IN CONCRETE
- FOUND: SECTION CORNER, SIZE, CONDITION AND ORIGIN, AS NOTED

LEGEND:

R/W RIGHT-OF-WAY
B/S BUILDING SETBACK
U/E UTILITY EASEMENT

NOTES:

BENCHMARK: CHISELED "D" NEAR CENTER FRONT FACE OF CURB INLET. CURB INLET IS LOCATED IN THE N.W. QUADRANT OF THE INTERSECTION OF N. 154TH ST. & BELMONT CT., ON THE N. SIDE OF BELMONT CT. ELEV. 890.49

THE BASIS OF BEARINGS FOR THIS PLAT IS KANSAS STATE PLANE NORTH.

ERROR OF CLOSURE = 1:7,042,230

LEGAL DESCRIPTION:

A TRACT OF LAND IN THE NORTHWEST QUARTER OF SECTION 26, TOWNSHIP 10 SOUTH, RANGE 22 EAST OF THE SIXTH PRINCIPAL MERIDIAN, IN LEAVENWORTH COUNTY, KANSAS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID NORTHWEST QUARTER SECTION; THENCE SOUTH 1°37'23" EAST, ALONG THE WEST LINE OF SAID NORTHWEST QUARTER SECTION, 993.22 FEET TO THE POINT OF BEGINNING; THENCE NORTH 88°22'37" EAST, 409.66 FEET; THENCE SOUTH 2°01'05" EAST, 320.00 FEET; THENCE NORTH 87°58'51" EAST, 240.00 FEET; THENCE ON A CURVE TO THE RIGHT HAVING A RADIUS OF 4,258.89 FEET, AN ARC LENGTH OF 135.30 FEET, A CHORD BEARING SOUTH 5°46'41" EAST, AND A CHORD LENGTH OF 135.29 FEET TO THE NORTH RIGHT-OF-WAY LINE OF BELMONT COURT; THENCE SOUTH 87°58'51" WEST, ALONG SAID NORTH RIGHT-OF-WAY LINE, 254.58 FEET; THENCE CONTINUING ALONG SAID NORTH RIGHT-OF-WAY LINE ON A CURVE TO THE RIGHT HAVING A RADIUS OF 470.00 FEET, AND ARC LENGTH OF 111.78 FEET, A CHORD BEARING NORTH 85°12'22" WEST, AND A CHORD LENGTH OF 111.52 FEET; THENCE CONTINUING ALONG SAID NORTH RIGHT-OF-WAY LINE ON A CURVE TO THE LEFT HAVING A RADIUS OF 50.00 FEET, AND ARC LENGTH OF 86.76 FEET, A CHORD BEARING NORTH 80°31'28" WEST, AND A CHORD LENGTH OF 82.35 FEET TO THE NORTHEAST CORNER OF LOT 1, BLOCK THREE, HIGH POINT DOWNS 1ST PLAT, A SUBDIVISION IN THE CITY OF BASEHOR, LEAVENWORTH COUNTY, KANSAS; THENCE NORTH 40°57'40" WEST, ALONG THE NORTH LINE OF SAID LOT 1, 201.18 FEET TO AN ANGLE POINT ON THE NORTH LINE OF SAID LOT 1; THENCE SOUTH 88°22'30" WEST, ALONG SAID NORTH LINE OF LOT 1, 73.06 FEET TO THE WEST LINE OF SAID NORTHWEST QUARTER SECTION; THENCE NORTH 1°37'23" WEST, ALONG SAID WEST LINE, 282.83 FEET TO THE POINT OF BEGINNING. CONTAINS 4.259 ACRES, MORE OR LESS.

CERTIFICATION AND DEDICATION:

THE UNDERSIGNED OWNER STATES THAT ALL TAXES ON THE ABOVE DESCRIBED LAND HAVE BEEN PAID AND THAT THEY HAVE CAUSED THE SAME TO BE SUBDIVIDED IN THE MANNER SHOWN ON THE ACCOMPANYING PLAT, WHICH SUBDIVISION SHALL BE KNOWN AS "HIGH POINT DOWNS."

EASEMENTS SHOWN ON THIS PLAT ARE HEREBY DEDICATED FOR PUBLIC USE. THE RIGHTS OF WAY SHOWN WITH DASHED LINES ON THE ACCOMPANYING PLAT, AND SAID EASEMENTS MAY BE EMPLOYED TO LOCATE AND MAINTAIN SEWERS, WATER LINES, GAS LINES, POLES AND WIRES AND ANY OTHER FORM OF PUBLIC UTILITY NOW AND HEREAFTER USED BY THE PUBLIC OVER, UNDER, AND ALONG THE STRIPS MARKED "UTILITY EASEMENT."

STREETS SHOWN ON THE ACCOMPANYING PLAT AND NOT HERETOFORE DEDICATED FOR PUBLIC USE ARE HEREBY SO DEDICATED.

BUILDING LINES OR SETBACK LINES ARE HEREBY ESTABLISHED AS SHOWN ON THE ACCOMPANYING PLAT AND NO BUILDING OR PORTION THEREOF SHALL BE BUILT OR CONSTRUCTED BETWEEN THIS LINE AND THE ROAD RIGHT OF WAY.

IN TESTIMONY WHEREOF:

THE UNDERSIGNED PROPRIETORS OF THE ABOVE DESCRIBED TRACT OF LAND HAVE HEREUNTO SUBSCRIBED THEIR HAND THIS _____ DAY OF _____, 2016.

_____
ALBERT J. TREFF TRUST
GREGORY D. TREFF, POWER OF ATTORNEY

ACKNOWLEDGEMENT:

STATE OF KANSAS
COUNTY OF LEAVENWORTH

BE IT REMEMBERED THAT ON THIS _____ DAY OF _____, 2016, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, IN AND FOR SAID COUNTY AND STATE, CAME GREGORY D. TREFF, POWER OF ATTORNEY FOR THE ALBERT J. TREFF TRUST, WHO IS PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHO EXECUTED THE FOREGOING INSTRUMENT OF WRITING AND DULY ACKNOWLEDGES THE EXECUTION OF THE SAME.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY SEAL ON THE DAY AND YEAR LAST WRITTEN ABOVE.

_____ _____
NOTARY PUBLIC MY COMMISSION EXPIRES

CURVE TABLE				
CURVE	LENGTH	RADIUS	CHORD	BEARING
C1	59.82	50.01'	46.7'	S72° 12' 45"W
C2	45.64'	50.00'	44.25'	N31° 21' 58"W
C3	40.23'	469.99'	40.22'	N85° 54' 01"W
C4	59.33'	470.00'	59.4'	N87° 48' 49"W

PLANNING COMMISSION APPROVAL:

APPROVED THIS _____ DAY OF _____, 2016 BY THE CITY OF BASEHOR PLANNING COMMISSION.

_____ _____
CHAIRMAN SECRETARY
JON GALLION CONNIE LEGGETT

CITY COUNCIL APPROVAL:

APPROVED THIS _____ DAY OF _____, 2016 BY THE CITY COUNCIL, CITY OF BASEHOR, LEAVENWORTH COUNTY, KANSAS.

_____ _____
MAYOR CITY CLERK
DAVID K. BREWER KATHERINE REINN

CITY ENGINEER APPROVAL

THE CITY ENGINEER'S PLAT REVIEW IS ONLY FOR GENERAL CONFORMANCE WITH THE SUBDIVISION REGULATIONS AS ADOPTED BY THE CITY OF BASEHOR. THE CITY IS NOT RESPONSIBLE FOR THE ACCURACY OR ADEQUACY OF THE DESIGN, DIMENSIONS ELEVATIONS, AND QUANTITIES.

_____ _____
CITY ENGINEER DATE
MITCH PLEAK

COUNTY SURVEYOR CERTIFICATION:

I HEREBY CERTIFY THAT THIS PLAT MEETS THE REQUIREMENTS OF K.S.A 58-2005. THE FACE OF THIS PLAT WAS REVIEWED FOR COMPLIANCE WITH KANSAS MINIMUM STANDARDS FOR BOUNDARY SURVEYS. NO FIELD VERIFICATION IS IMPLIED. THIS REVIEW IS FOR SURVEY INFORMATION ONLY.

_____ _____
LEAVENWORTH COUNTY SURVEYOR DATE
WAYNE MAUMDOP

SURVEYOR'S CERTIFICATION:

I HEREBY CERTIFY THAT THE PLATTED AREA AND THE LOCATION MAP SHOWN HEREUPON ARE THE RESULTS OF A FIELD SURVEY PERFORMED UNDER MY DIRECT SUPERVISION IN FEBRUARY, 2016. THIS SURVEY CONFORMS TO THE KANSAS MINIMUM STANDARDS FOR BOUNDARY SURVEYS.

BRAD C. ZILLOX
LICENSED
PS-889
KANSAS
LAND SURVEYOR

_____ PLAT PREPARED IN FEBRUARY, 2016
BRAD C. ZILLOX, P.S. #889
LANDPLAN ENGINEERING, P.A.
1310 WAKARUSA DRIVE, SUITE 100
LAWRENCE, KS 66049
785.843.7530

FILING RECORD:

STATE OF KANSAS
COUNTY OF LEAVENWORTH

THIS IS TO CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD IN THE OFFICE OF THE LEAVENWORTH COUNTY REGISTER OF DEEDS ON THIS _____ DAY OF _____, 2016, AND IS DULY RECORDED AT _____ AM/PM, IN PLAT BOOK _____, PAGE _____.

_____
REGISTER OF DEEDS
STACY R. DRISCOLL

A FINAL PLAT OF
HIGH POINT DOWNS 2nd PLAT

A SUBDIVISION IN THE CITY OF BASEHOR, LEAVENWORTH COUNTY, KANSAS

NW 1/4, SEC. 26–T10S–R22E

FINAL PLAT HIGH POINT DOWNS 2ND PLAT– REQUEST FOR APPROVAL OF A FINAL PLAT OF LOTS 1-7 IN THE HIGH POINT DOWNS 2ND PLAT.

MEETING DATE: **April 12, 2016**
REPORT WRITTEN: **March 30, 2016**

STAFF RECOMMENDATION:
Staff recommends that the Planning Commission approve the Final Plat for High Point Downs 2nd Plat.

APPLICANT:
- The applicant is Landplan Engineering, PA, on behalf of the Albert J. Treff Trust.
- The surveyor is Landplan Engineering.

REQUEST:
- The applicant is requesting approval of a final plat to add an additional seven (7) lots to the High Point Downs subdivision including platting a 2.4 acre tract on which an existing residential structure will remain, thus removing the parcel from the existing 73+/- acre tract.

ZONING:
- The property is currently zoned "R-1" Single Family Residential District.

SURROUNDING ZONING:
- North "R-1" Single Family Residential District.
- South "R-1" Single Family Residential District.
- East "R-1" Single Family Residential District.
- West "R-1" Single Family Residential District.

BACKGROUND:
The High Point Downs Subdivision was initially platted in 2006. The preliminary plat came before and was approved by the Planning Commission on December 8, 2015. The current area included in the final plat is vacant, excluding the existing Treff residence. The proposed final plat area is located directly north of Belmont Court. The surrounding area consists mainly of multiple single family residences with the remaining area being comprised of agricultural use. The proposed plat includes six residential lots with an average lot size of 11,818 S.F. excluding the 2.4 acre tract (Lot 1). The proposed Final plat indicates a dwelling size classification of "E" (1,300 S.F.). The proposed development will not change any lots outside of the proposed Final plat area.

The typical preliminary and final plat procedures are being utilized for this application. The purpose of this procedure is to provide a means of approving a subdivision of land insuring compliance with the previously submitted preliminary plat and the subdivision regulations of the City of Basehor. Any deviation of the final plat from the intent of the approved preliminary plat as determined by the Planning Commission shall cause the re-initiation of the preliminary platting process as described in Chapter II; Section 102(6).

Traffic Impact

Additional traffic will be created by the proposed final plat. The increase in traffic created by the addition of the six new lots though was preconceived in the entirety of the development and creates no new hazards.

Stormwater Management

Stormwater Management facilities will not be changed with the approval of the subject plat. A letter has been provided by Landplan Engineering that states the additional drainage from the six lots can be handled by the existing retention pond as the water flow is to the area currently.

Transportation Excise Tax:

Per the excise tax (Ord. 387), $0.09 per square foot is taxed for platting real property up to $2,600. The proposed plat is 70,913 square feet. $0.09 x 70,913 = $6,382.17. $1,063.70 shall be collected at the time of building permit issuance. The original homestead (2.4 acres) is excluded from the Transportation Excise Tax requirements.

Parkland Fee:

Per the City's fee schedule, the park fee for eac residential lot is $200 and is collected with the building permit.

Utilities

After further investigation it was determined that new utilities will need to be installed in the area of the subject plat. The single utility that must be installed is electrical service via Westar Energy. This utility will need to be installed by the purchaser/developer of the lots. As part of the final plat, a 15'utility easement is proposed along Belmont Court and north along 154th Street. Along with this easement is an additional 10' utility easement along the north side of the proposed lots. The additional 2.4 acre tract indicates a 10' utility easement surrounding the property and a 20' utility easement along 155th Street. Staff has informed all utility companies of the application for the proposed final plat.

Subdivision Regulations Requirements

The items to be submitted with and included on the final plat per the Subdivision Regulations requirements and any appropriate comments from the applicant are provided in the included checklist.

STAFF RECOMMENDATION:

Staff recommends approval of the Final Plat of High Point Downs 2nd Plat application, with the following stipulations:

1. **A Subdivision Improvement Agreement shall be prepared and approved by City Council coinciding with the approval of the final plat and shall be recorded with the Leavenworth County Register of Deeds.**
2. **A Transportation Excise Tax in the amount of $1,063.70 shall be collected at the issuance of each individual building permit.**
3. **A Parkland Fee of $200.00 shall be collected at the time of building permit issuance.**

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 8

Topic: Basehor Town Center-Request approval of the revised preliminary development plan for the Basehor Town Center (Robert Perez property) with an approximate location between 155th and 147th Street (14700-14800 Block)

Action Requested: Consider Ordinance 671, approving the revision of the Basehor Town Center preliminary development plan with eight (8) stipulations.

Narrative: Basehor Town Center preliminary development Plan (PDP) and rezoning was approved in September 2007. The approved PDP included low-density single family residential (detached), single family (attached) townhomes, senior housing and mixed-use districts. To date two phases have been developed – Basehor Intermediate School and the Legacy Senior Living complex.

The applicant is requesting approval to revise the Single Family Residential Area abutting 147th Street located in the southeast corner of the Basehor Town Center slated for Type 'C' Homes, listed as Phase 1 on the revised plan; encompassing approximately 40.23 acres total acres of the existing Basehor Town Center Preliminary Development Plan, of which the applicant owns twenty (20) acres. The applicants' intent is to construct two (2) single family residential dwellings. The applicant is not requesting a zoning change due the property within the revision being "P-R" Planned Residential District.

On April 12, 2016, the Planning Commission conducted a public hearing and approved (6-0) the revised preliminary development plan with eight (8) stipulations. There were no individuals present during the public hearing to speak in favor, nor against.

Presented by: Mark Lee-Planning & Zoning Director

Administration Recommendation: Staff recommends Ordinance 671, approving the revision of the Basehor Town Center preliminary development plan with eight (8) stipulations stated within the Ordinance.

Attachments:
Ordinance 671
Staff report (5 pages)
Reduced copy of PDP (8.5 X 11)
Reduced copy of Existing PDP (8.5 X11)

Projector needed for this item? Yes

ORDINANCE NO. 671

AN ORDINANCE APPROVING THE REVISED PRELIMINARY DEVELOPMENT PLAN FOR BASEHOR TOWN CENTER, GENERALLY LOCATED BETWEEN 147TH STREET AND 155TH STREET (14700-14800 BLOCKS), BASEHOR, LEAVENWORTH COUNTY, KANSAS

WHEREAS, the applicant submitted an application for approval of a revised preliminary development plan for Basehor Town Center, generally located between 147th Street and 155th Street (14700-14800 blocks); and

WHEREAS, in accordance with the Basehor Zoning Code, the Planning Commission held a public hearing and reviewed the application for approval of the revised preliminary development plan for Basehor Town Center on April 12, 2016; and

WHEREAS, the Planning Commission recommended approval of the application for approval of the revised preliminary development plan for Basehor Town Center with the following stipulations:

1. The applicant shall be responsible for:

    a) Park Impact Fee-per city ordinance the applicant shall be required to pay a park impact fee (Parkland Fee) on all developed lots at time of building permit issuance. This fee shall be $200.00 per developed lot or a total of $800.00.

    b) Transportation Improvements Impact Fee- a total of $9,191.79 in excise tax shall be paid in full or $2,297.95 per platted lot shall be paid at the time of building permit issuance.

2. The applicant shall dedicate 25 feet of right of way along 147th Street for the entirety of the eastern property line for the future widening of 147th Street and 50 feet of right of way for "Street B" with the Final Plat.

3. All sidewalks shall be installed as per street construction standards.

4. The conditions and stipulations of the preliminary development plan approval remain in full force and effect, except to the extent expressly modified herein.

5. The developer/owner shall abide by that certain Development Agreement between the developer/owner and the City dated March 21, 2016.

6. A Final Plan and Preliminary and Final Plat shall be submitted by the developer/owner and approved by the City prior to a building permit being issued. The Final Plat shall be recorded with the Leavenworth County Register of Deeds.

7. The developer/owner shall plat, at a minimum, Lots 1, 43, 44, 45, and Tract X, as well as all required right-of-way for the future widening of 147th Street and the future "Street B".

8. In addition to the stipulations listed in this report, the developer/property owner agrees to abide by all of the ordinances of the City of Basehor.

;and

WHEREAS, the Planning Commission's recommendation was presented to the Governing Body at its regularly scheduled meeting on May 18, 2016, in accordance with the Basehor Zoning Code.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

Section 1: That the Governing Body hereby approves the preliminary development plan for Basehor Town Center, generally located between 147th and 155th Streets (14700-14800 blocks) with the following stipulations:

1. The applicant shall be responsible for:

(a) A.Park Impact Fee-per city ordinance the applicant shall be required to pay a park impact fee (Parkland Fee) on all developed lots at time of building permit issuance. This fee shall be $200.00 per developed lot or a total of $800.00.

(b) Transportation Improvements Impact Fee- a total of $9,191.79 in excise tax shall be paid in full or $2,297.95 per platted lot shall be paid at the time of building permit issuance.

2. The applicant shall dedicate 25 feet of right of way along 147th Street for the entirety of the eastern property line for the future widening of 147th Street and 50 feet of right of way for "Street B" with the Final Plat.

3. All sidewalks shall be installed as per street construction standards.

4. The conditions and stipulations of the preliminary plan approval remain in full force and effect, except to the extent expressly modified herein.

5. The developer/owner shall abide by that certain Development Agreement between the developer/owner and the City dated March 21, 2016.

6. A Final Plan and Preliminary and Final Plat shall be submitted by the developer/owner and approved by the City prior to a building permit being issued. The Final Plat shall be recorded with the Leavenworth County Register of Deeds.

7. The developer/owner shall plat, at a minimum, Lots 1, 43, 44, 45, and Tract X, as well as all required right-of-way for the future widening of 147th Street and the future "Street B".

8. In addition to the stipulations listed in this report, the developer/property owner agrees to abide by all of the ordinances of the City of Basehor.

Section 2: That this ordinance shall take effect and be in force from an after its publication in the official newspaper of the City of Basehor, Kansas as provided by law.

PASSED by the City Council this 18th day of May, 2016.

APPROVED by the Mayor this 18th day of May, 2016.

SEAL

_____
David K. Breuer, Mayor

ATTEST:

_____
Katherine M. Renn, City Clerk

APPROVED AS TO FORM:

_____
Shannon M. Marcano, City Attorney

Single Family Residential Summary

Type "A" Homes	
Phase 1 Total Area:	12.07±Ac.
Phase 1 Total # of Lots:	30
Phase 1 Density:	2.49
Phase 2 Total Area:	27.16±Ac.
Phase 2 Total # of Lots:	71
Phase 2 Density:	2.61
Type "B" Homes	
Phase 1 Total Area:	58.82±Ac.

N/A
543
257
53
115

Total Area:
Existing Zoning:
Proposed Zoning
Boulevard Benef

BASEHOR TOWN CENTER – REQUEST FOR APPROVAL TO REVISE THE PRELIMINARY DEVELOPMENT PLAN FOR BASEHOR TOWN CENTER WITH AN APPROXIMATE LOCATION BETWEEN 155TH STREET AND 147TH STREET (14700-14800 BLOCK).

MEETING DATE: **April 12, 2016**
REPORT WRITTEN: **March 31, 2016**

STAFF RECOMMENDATION:
Staff recommends approval of the revised Preliminary Development Plan of the Basehor Town Center, with the stipulations stated in the staff report.

APPLICANT:
- The applicant is the Robert and Susan Perez.
- The engineer is Oppermann LandDesign and Phelps Engineering, Inc.

REQUEST:
- The applicant is requesting approval to revise the Single Family Residential Area abutting 147th Street located in the southeast corner of the Basehor Town Center slated for Type 'C' Homes, listed as Phase 1 on the revised plan encompassing approximately 40.23 acres of the existing Basehor Town Center Preliminary Development Plan, of which the Perez's own 20 acres, for the purposes of constructing two (2) single family residential dwellings. The applicant is not requesting a zoning change due the property within the revision being "P-R" Planned Residential District.

ZONING:
- The existing preliminary development plan is currently zoned "P-R" Planned Residential District and "MU-1" Mixed Use Neighborhood District. The current zoning of the requested preliminary development plan revision is "P-R" Planned Residential District.

COMPREHENSIVE PLAN/FUTURE LAND USE MAP:
- The Comprehensive Plan designates the existing preliminary development plan as "P-R" Planned Residential District and "R-1" Single Family Residential District. The zoning of the requested preliminary development plan revision is "PR" Planned Residential District.

SURROUNDING ZONING PER THE REVISION REQUEST:
- North "RR-2.5"-Rural Residential (County Zoning District)
- South "R-O" Suburban Residential District
- East "I-2" Heavy Industrial (County Zoning District)
- West "PR" Planned Residential

BACKGROUND:
Basehor Town Center Preliminary Development Plan (PDP) and rezoning was approved in September 2007. The approved PDP included low-density single family residential (detached), single family (attached) townhomes, senior housing, commercial/mixed-use and public land for

such uses as City Hall, Police Station, Community Center and recreational uses. To date only two phases have been or are being developed – Basehor Intermediate School and Legacy Senior Living.

The following pertains to the 20 acres that Mr. & Mrs. Perez own

The original area of the PDP was to be developed into +/- fifty-eight (58) single family dwelling lots. Mr. Robert Perez is requesting to reduce the number of single family dwelling lots to forty-nine (49), Mr. Perez is not intending to develop the ground rapidly, in fact Mr. Perez's intent is to construct two single family residences; one for himself and one for his parents, at this time. Over the past several months, city staff; including the City Administrator and City Attorney have met with Mr. and Mrs. Perez regarding the requested changes they are asking for, several items came into play, some of these items have been addressed in an agreement approved by City Council via Resolution 2016-04 during the March 16th regular meeting (see included Resolution and agreement). A change in zoning is not required due to the proposed use staying the same.

The current zoning configuration:

PRELIMINARY DEVELOPMENT PLAN:

- Article 7, Section 5 of the Basehor Zoning Ordinance states that: *the purpose of the Planned Residential District is intended to provide for elements of flexibility in design, placement, arrangement, bulk, and other consideration; to provide a framework within which the buildings and uses in the planned district may be interrelated and compatible with the residential character of these developments areas and adjacent developments; and to maintain the desired overall intensity, efficiency in the provision of public facilities and*

services, and to provide protection for existing development while allowing new construction in accordance with current development and performance standards and density objectives.

- The following is provided within the proposed revised preliminary development plan:
  - At the current time, the only proposed elements of the revised PDP will be the construction of two single family dwellings. Through the meetings and conversations that city staff and Mr. Perez have had, if the PDP and subsequent FDP are approved then at the time of plat Mr. Perez will be required to plat a bare minimum of lots within the area.

The following pertains to all area of the Type 'C' Homes

Density:

- The existing preliminary development plan – Type 'C' Homes has a density of 3.06 units per acre (123 total lots).
- The proposed revision – Type 'C' Homes has a density of 2.83 units per acre (114 total lots).
- A comparable density is "R-1" Single-Family Residential District with a density maximum of 3.5 units per acre.

Bulk Regulations:

- The following table outlines the required bulk regulations per Article 7, Section 5 (c) of the Basehor Zoning Ordinance and what is provided with the application:

Criteria	Required	Provided
Front Yard Setback	35'	25'*
Side Yard Setback	12'	7'*
Rear Yard Setback	30'	30'
Minimum District Size	2 Acres	40.23 Acres
Minimum Open Space %	25%	+/-35%
Height Limit Single Family	35'	35'

*A modification was previously requested and approved as part of the initial preliminary development plan.

The yard regulations have been modified in accordance with Article 7, Section 5 (c) of the Basehor Zoning Ordinance. The reduced setbacks will not have any negative impacts to future development.

Traffic:

- Access to the development will be from 147th Street via a private driveway and the future street labeled as Street AA.

Landscaping:

- The following table outlines the required landscaping per Article 21, Section 6 of the Basehor Zoning Ordinance and what is provided with the application:

Criteria	Required	Provided
Base Trees (16 trees per acre of usable open space)	42	58
Street Trees (1 every 50')	30.5 ea. side	45 ea. side

Usable Open Space of the 20 acre Perez property:

- 25% of the site shall be maintained as usable open space per Article 7, Section 5 (c) of the Basehor Zoning Ordinance. The revised area includes +/- 4 acres (not including future road right-of-way).

Drainage:

- The proposed revision to the preliminary development plan provides a detention basin. The proposed runoff from the site will be detained back to a discharge rate equal to or less than the pre-existing runoff in the 1-year, 10-year, and 100-year storm event. The location of the detention basin is near 147th Street. Mr. Perez has also determined that the existing pond shall remain and become open space and include a walking trial all of which will in time be dedicated to the Homeowners Association, this will also be taken into account as a retention area for storm water run-off.

Park Fees:

- The developer will be required to pay $200 per residential unit for park fees, as required by the City's Subdivision Regulations. City Staff has decided to allow Mr. Perez to final plat a minimum number of lots in order to proceed with his development plan. The number of lots that Mr. Perez will be required to plat has been set at five (5). The park fees associated with the entire Perez development area will be approximately $22,800 and shall be paid at the time of development and during the building permit issuance phase per the Subdivision Regulations.

Transportation Excise Tax:

- Per Ordinance 387, the developer will be required to pay a transportation excise tax. The transportation excise tax of $0.09 per square is taxed for platting real property up to $2,600.00. The proposed plat is 102,131 square feet. $0.09 * 102,131 = $9,191.79. $2,297.95 shall be collected at the time of building permit issuance.

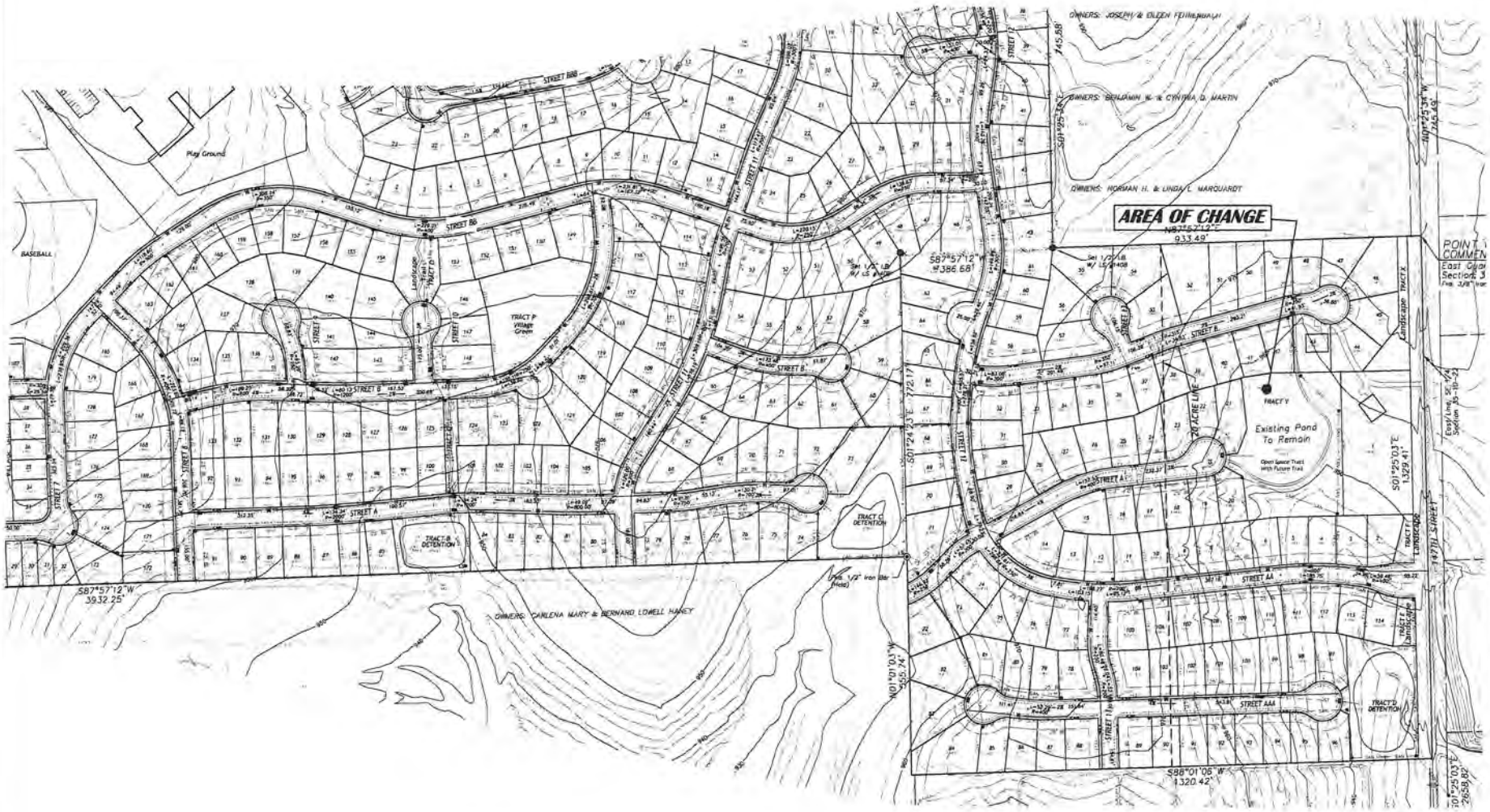
STAFF RECOMMENDATION:

Staff recommends the approval of the Revised Preliminary Development Plan for the Basehor Town Center, Robert Perez property, with the following stipulations:

1. The applicant shall be responsible for:

a) Park Impact Fee-per city ordinance the applicant shall be required to pay a park impact fee (Parkland Fee) on all developed lots at time of building permit issuance. This fee shall be $200.00 per developed lot or a total of $800.00.
b) Transportation Improvements Impact Fee- a total of $9,191.79 in excise tax shall be paid in full or $2,297.95 per platted lot shall be paid at the time of building permit issuance.

2. The applicant shall dedicate 25 feet of right of way along 147th Street for the entirety of the eastern property line for the future widening of 147th Street and 50 feet of right of way for "Street B" with the Final Plat.
3. All sidewalks shall be installed as per street construction standards.
4. The conditions and stipulations of the preliminary plan approval remain in full force and effect, except to the extent expressly modified herein.
5. The developer/owner shall abide by that certain Development Agreement between the developer/owner and the City dated March 21, 2016.
6. A Final Plan and Preliminary and Final Plat shall be submitted by the developer/owner and approved by the City prior to a building permit being issued. The Final Plat shall be recorded with the Leavenworth County Register of Deeds.
7. The developer/owner shall plat, at a minimum, Lots 1, 43, 44, 45, and Tract X, as well as all required right-of-way for the future widening of 147th Street and the future "Street B".
8. In addition to the stipulations listed in this report, the developer/property owner agrees to abide by all of the ordinances of the City of Basehor.



SINGLE FAMILY RESIDENTIAL SUMMARY

TYPE OF HOME	PHASE	AREA (Acres)	# OF LOTS	DENSITY	MIN. GROUNDFLOOR CLASSIFICATION	FRONT YARD SETBACK	SIDE YARD SETBACK	REAR YARD SETBACK
A	1	12.07	30	2.49	D	25'	10'	30'
A	2	27.16	71	2.61	D	25'	10'	30'
B	1	58.82	179	3.04	E	25'	8'	30'
B	2	15.91	46	2.89	E	25'	8'	30'
C	1	40.23	114	2.83	F	25'	7'	30'
C	2	25.00	77	3.08	F	25'	7'	30'

LEGEND

- Proposed Storm Sewer
- Proposed Sanitary Sewer
- Existing Sanitary Sewer
- Proposed Bike/Hike Trail
- Proposed Sidewalk

Prepared By:

NAPIER ENGINEERING, LLC
207 S. 5TH STREET, LEAVENWORTH, KS 66048
913.375.0182
BRETT@NAPIERENG.COM

Oppermann LandDesign, LLC
Land Planning & Landscape Architecture
913.894.8401

NO.	BY	DATE	REVISION
1	PAD	3/12/2015	Revised Preliminary Plat

SHEET
C5

06-1275
BASEHOR TOWN CENTER
PRELIMINARY DEVELOPMENT PLANS

Prepared For:
ROBERT A. AND SUSAN J. PEREZ
2151 ROCK CREEK DRIVE
TONGANOXIE, KANSAS 66086
913/749-2144

SINGLE-FAMILY LAYOUT

1" = 100'
50' 100'

BRETT A. NAPIER
NUMBER 17007
3/2/15
PROFESSIONAL ENGINEER

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 9

Topic: Municipal Services Advisor Agreement

Action Requested: Approve Resolution 2016-12 authorizing the Mayor to execute an agreement for Municipal Advisor Services with Springsted Incorporated.

Narrative: In 2014 council approved Resolution 2014-19 authorizing an agreement with Springsted for Municipal Advisor and disclosure services. A new agreement is needed to comply with the current Municipal Advisor Rules. The services Springsted will provide have not changed. We are updating the current agreement.

Presented by: Lloyd Martley, Chief of Police/City Administrator

Administration Recommendation: Approve Resolution 2016-12

Attachments: Resolution 2016-12
Municipal Advisor Agreement with Springsted

Projector needed for this item?

No

RESOLUTION NO. 2016-12

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THAT CERTAIN AGREEMENT FOR MUNICIPAL ADVISOR SERVICES BY AND BETWEEN THE CITY OF BASEHOR, KANSAS AND SPRINGSTED INCORPORATED

WHEREAS, the City of Basehor, Kansas wishes to enter into that certain Agreement for Municipal Advisor Services with Springsted Incorporated, attached hereto as **Exhibit A**, regarding financial advisor services for the City of Basehor, Kansas.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR KANSAS:

Section 1. That the Governing Body approves and hereby authorizes the Mayor to execute the Agreement for Municipal Advisor Services, attached as **Exhibit A**.

Section 2. That this resolution shall become effective upon passage.

PASSED by the Governing Body this 18th day of May, 2016.

APPROVED by the Mayor this 18th day of May, 2016.

[SEAL]

_____
David K. Breuer, Mayor

ATTEST:

_____
Katherine M. Renn, City Clerk

APPROVED AS TO FORM:

_____
Shannon M. Marcano, City Attorney

Exhibit A
Agreement for Municipal Advisor Services

To be attached.

AGREEMENT FOR MUNICIPAL ADVISOR SERVICES

THIS AGREEMENT FOR SERVICES ("Agreement") is made as of the 28 day of April, 2016 (the "Effective Date"), by and between City of Basehor, Kansas ("Client") and Springsted Incorporated ("Advisor").

WHEREAS, the Client wishes to retain the services of the Advisor on the terms and conditions set forth herein, and the Advisor wishes to provide such services; and

NOW, THEREFORE, the parties hereto agree as follows:

1. Dodd-Frank Compliance. Springsted is a Municipal Advisor as defined in Section 15B of the Securities Exchange Act of 1934 and as amended by Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act. For purposes of any Municipal Advisor Services rendered by Advisor, Springsted affirms that it is registered as a Municipal Advisor and in good standing with both the Securities and Exchange Commission (registration #867-00226) and the Municipal Securities Rulemaking Board (registration #K0457). The Advisor shall maintain such registration and compliance with applicable laws and regulations as they pertain to Municipal Advisors during the term of this Agreement.

2. Engagement; Duties. On the terms and conditions set forth herein, Client hereby engages Advisor as its Municipal Advisor. Advisor shall provide those services described in **Appendix A** to Client on an as-requested basis by Client; provided, however, that Advisor's obligations under this Agreement shall be expressly limited to such services. Notwithstanding the foregoing, if Client requests Advisor to provide services in connection with a particular municipal issuance-related matter and the parties agree that the services that will be required to be provided in connection therewith differ in scope from those services set forth on **Appendix A**, the parties shall negotiate a mutually agreeable set of services that will be provided by Advisor to Client. Upon the parties' agreement to a particular set of alternate services, Advisor shall deliver to Client an addendum to this Agreement (an "Addendum"). Any such Addendum shall set forth the scope of Advisor's engagement with respect to such municipal issuance-related matter, as well as any alterations to the terms of this Agreement that may have been agreed upon by the parties in connection with such alternate services.

   Client authorizes its Mayor ("Client Representative") to discuss with Advisor the terms of any such Addendum, and authorizes Client Representative to consult with other Client staff or counsel in order to take any and all actions necessary to negotiate, receive, acknowledge or undertake any other step(s) necessary to effectuate any such Addendum on behalf of Client.

3. Compensation and Expenses. Client shall compensate the Advisor and be responsible for the payment of such expenses as set forth on, and in accordance with, **Appendix B** attached hereto. Unless otherwise noted in Appendix B, compensation shall be due to the Advisor within thirty (30) days of the invoice date. The fees set out herein shall be effective for the twelve (12) month period immediately following the Effective Date and shall extend to any service provided by the Advisor pursuant to this Agreement within said 12-month period. Thereafter, the Advisor's compensation shall be at the rates charged other similar clients as of the time a Debt Obligation is commenced.

4. Term and Termination. This Agreement shall be effective as of the Effective Date and shall remain in effect until terminated by either party for any reason upon thirty (30) days prior written notice to the other party. Provided, however, that a termination of this Agreement shall not relieve Client of its obligations to pay Advisor for all services rendered and reimbursable expenses incurred prior to the effective date of termination.

5. Indemnification. Springsted Incorporated agrees to defend, indemnify and hold harmless the Client, its officials, agents and employees from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney's fees resulting from any act or omission of Springsted Incorporated, a subcontractor or anyone directly or indirectly employed by them in the performance of the services herein contracted for by the Client, and against all loss by reason of the failure of Springsted Incorporated, a subcontractor, or anyone directly or indirectly employed by them to perform any obligation herein contracted for by the Client.

6. Confidentiality; Disclosure of Information.

   6.1 Client Information. All information, files, records, memoranda and other data of the Client which the Client provides to the Advisor, or which the Advisor becomes aware of in the performance of its duties hereunder ("Client Information"), shall be deemed by the parties to be the property of the Client. Advisor may disclose Client Information to third parties in connection with the performance by it of its duties hereunder.

   6.2 Advisor Information. The Client acknowledges that, in connection with the performance by the Advisor of its duties hereunder, the Client may become aware of internal files, records, memoranda and other data, including without limitation computer programs of the Advisor ("Advisor Information"). The Client acknowledges that all Advisor Information, except reports prepared by the Advisor for the Client, is confidential and proprietary to the Advisor, and Client agrees that it will not, directly or indirectly, disclose the same or any part thereof to any person or entity except upon the express written consent of the Advisor.

7. Conflicts of Interest. Client acknowledges that it has received those disclosures set forth and contained within **Appendix C** attached hereto and incorporated herein by reference. Client further acknowledges that it has been given the opportunity to raise questions and discuss the above-referenced matters with Advisor and that it fully appreciates the nature of these conflicts and corresponding disclosures. Client hereby waives such conflicts. In the event any conflict arises during the term of this Agreement, Advisor will promptly disclose the same. Upon receiving any additional disclosures, Client agrees that it will carefully consider any such conflicts, will seek independent advice if it determines it is appropriate, and will, in a writing executed by Client Representative, specifically acknowledge the conflict(s) and, so long as Client believes that Advisor is able to appropriately manage the above-referenced conflicts, authorize Advisor to proceed with the engagement.

8. Dispute Resolution. Upon any dispute under this Agreement, and for a period of 30 days following written notice of a claim or dispute, the senior management of the parties shall first attempt to resolve the dispute informally. If informal dispute resolution is unsuccessful, within 30 days thereafter, the parties shall submit the matter to non-binding mediation before a mutually agreed, certified, neutral third party mediator. If the parties cannot agree upon a mediator, the matter shall be submitted to the American Arbitration Association, Commercial Mediation Division, for selection of a mediator. The parties shall share the cost of the mediator and pay their own mediation expenses and attorney fees. If mediation is unsuccessful, the parties may pursue all available legal and equitable remedies.

9. Miscellaneous.

9.1 No Underwriting Participation. The Advisor shall not during the term of this Agreement directly or indirectly engage in the underwriting of any securities issuance.

9.2 Delegation of Duties. The Advisor shall not delegate its duties hereunder to any third party without the express written consent of the Client.

9.3 No Third Party Beneficiary. No third party shall have any rights or remedies under this Agreement.

9.4 Entire Contract; Amendment. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior written or oral negotiations, understandings or agreements with respect hereto. This Agreement may be amended in whole or in part by mutual consent of the parties, and this Agreement shall not preclude the Client and the Advisor from entering into separate agreements for other projects.

9.5 Governing Law. The parties agree and acknowledge that any action brought for breach of this Agreement or to enforce any of its provisions shall be brought in Leavenworth County District Court, Kansas. This Agreement shall be governed by and construed in accordance with the laws of the State of Kansas.

9.6 Change in Laws or Regulations. The parties agree and acknowledge that changes in law or regulations issued by federal or state authorities may affect the terms of this Agreement. If there are any changes in law or regulations made after the date of this Agreement, the Client agrees to amend this Agreement if required, to maintain compliance with all applicable laws and regulations. Unless stated otherwise in this Agreement, Advisor may amend this agreement at any time by providing thirty (30) days advance written notice to Client. If no objection is made by the client within thirty (30) days following delivery of such notice, Advisor will assume Client's inactivity constitutes consent.

9.7 Severability. To the extent any provision of this Agreement shall be determined invalid or unenforceable, the invalid or unenforceable portion shall be deleted from this Agreement, and the validity and enforceability of the remainder shall be unaffected.

9.8 Notice. All notices required hereunder shall be in writing and shall be deemed to have been given when delivered, transmitted by first class, registered or certified mail, postage prepaid and addressed as follows:

If to the Client:	If to the Advisor, to:
The Honorable David K. Breuer, Mayor	Springsted Incorporated
City of Basehor	380 Jackson Street, Suite 300
2620 North 155th street	Saint Paul, MN 55101-2887
Basehor, KS 66007	Attention: Managing Principal

The foregoing Agreement is hereby entered into on behalf of the respective parties by signature of the following persons each of whom is duly authorized to bind the parties indicated.

FOR CLIENT	SPRINGSTED INCORPORATED
David Breuer	Bonnie Matson
Print Name	Print Name
Mayor	Principal
Title	Title

APPENDIX A OF AGREEMENT BETWEEN

City of Basehor, Kansas

AND

Springsted Incorporated

Effective as of April 28, 2016

SCOPE OF SERVICES

A. General Municipal Advisory Services

Unless otherwise agreed to by the parties, in connection with any request for services relative to any financial topic, new project concept planning or other financially related topic or project (each referred to herein as a "Project"), the Advisor shall perform the following services, as applicable:

1. Provide general financial advice relative to a Project.
2. Survey the resources available to determine the financial feasibility of a Project.
3. Assist in the development of a plan or plans for a particular Project that may be available and appropriate for such Project.
4. Recommend to the Client a plan for any Project.
5. Advise the Client on current market conditions, federal, state or other law considerations, and other general information and economic data that might be relevant to any Project.
6. Assist Client in coordinating the activities between various parties to any Project as needed.
7. Assist Client in selecting and, working with, members of a working group to procure services deemed necessary to a Project. Services that may be procured may include, but are not limited to: general counsel; special tax counsel; credit facilities; credit rating; and engineering or design services.
8. Assist with the review of all documents, including but not limited to any governing body resolutions, purchase agreement, and any other relevant documents.
9. Assist the Client with other components of a Project as requested and agreed upon.
10. Coordinate with the proper parties and oversee the completion of each Project.

B. Securities Issuance

Unless otherwise agreed to by the parties, in connection with any request for services relative to any new money issuance, refunding of a prior issuance or other financings (each referred to herein as a "Transaction"), the Advisor shall perform the following services, as applicable:

1. Provide general financial advice relative to any Transaction.
2. Survey the financial resources of the Client to determine its borrowing capacity and analyze existing debt structure as compared to the existing and projected sources of revenues.
3. Assist in the development of a plan or plans for the financing or refinancing of any improvements through the issuance of general bond obligations, loans and/or notes, school bonds, revenue or refunding bonds, or other type of financing alternatives that may be available and appropriate for the particular issuance ("Debt Obligations").

4. Recommend to the Client an amount, the maturity structure, call provisions, pricing, and other terms and conditions of the Debt Obligation.
5. Advise the Client on current market conditions, forthcoming bond, loans and note issues, federal, state or other tax law considerations, and other general information and economic data that might normally be expected to influence the interest rates of the financing.
6. Assist the Client in the analysis of and the selection of a credit rating firm or Firms for the Debt Obligation and further assist in the development and presentation of information to obtain a credit rating or credit ratings for the Debt Obligation.
7. Advise the Client on utilizing credit enhancement and provide assistance in seeking such credit enhancement if, in the opinion of the Advisor, such credit enhancements would be advantageous to the Client.
8. Assist Client in coordinating the financing activities between various parties to any Transaction as needed.
9. Assist Client in selecting and, working with, members of a working group to procure services deemed necessary to the issuance or post-issuance requirements of the Debt Obligation. Services that may be procured may include, but are not limited to: bond counsel; special tax counsel; disclosure counsel; trustee selection; paying agent selection; credit facilities; underwriter; and printing services.
10. Assist with the review of all financing documents, including but not limited to the preliminary and final offering statement, any governing body resolutions, purchase agreement, and any official notice of sale.
11. Communicate with potential underwriters or investors, as appropriate to any Transaction, to ensure that each is furnished with the information they need to render an independent, informed purchase or investment decision concerning the Client's proposed financing.
12. Coordinate with the proper parties and oversee the closing process so as to ensure the efficient delivery of the Debt Obligations to the applicable purchaser.

C. Arbitrage Monitoring Services

Upon receipt of written authorization by the Client to proceed, Advisor shall, based on information supplied by Client, make arbitrage calculations (to include for purposes of this document, rebate and yield reduction calculations) required by Section 148 of the Internal Revenue Service ("IRS") Code and related U.S. Treasury regulations with respect to specified Debt Obligations for the period of time designated for any such Debt Obligation. In carrying out its duties, the Advisor shall periodically, for each specified Debt Obligation:

1. Determine the yield on the applicable Debt Obligation;
2. Determine if spending exceptions have been met;
3. Determine the amount of any arbitrage payment due the IRS;
4. Notify Client and/or its designee of any liability amount;
5. Prepare for submission by Client the form/s with which to submit any payment amount due to the IRS at the appropriate intervals throughout the term of the engagement relative to each specified Debt Obligation;

Client agrees to timely provide the Advisor with accurate information concerning cash and investment activity within all funds relative to the subject Debt Obligations. The information to be provided shall include:

1. Deposits and withdrawals of proceeds or money from other sources within any funds subject to the IRS arbitrage rules;
2. Payments of principal and interest on the Debt Obligations; and
3. All investment activity including:
   a) Date of purchase or acquisition;
   b) Purchase price of investments including any accrued interest;
   c) Face amount and maturity date;
   d) Stated rate of interest;

e) Interest payment dates;
f) Date of sale, transfer, or other disposition;
g) Sale or disposition price; and
h) Accrued interest due on the date of sale or disposition;

4. Any other information necessary for the Advisor to make the calculations required for the specified Debt Obligation.

D. Continuing Disclosure Services

Upon receipt of written authorization from the Client to proceed, Advisor shall, based on the information supplied thereby, assist Client in satisfying its obligations for specified Debt Obligations under any applicable continuing disclosure undertaking executed by and requiring the Client to provide certain financial information and operating data and timely notices of the occurrence of certain events determined to be significant to investors. Such assistance will include the following for each specified Debt Obligation:

1. Compile, as needed, and file an annual report according to the continuing disclosure undertaking (the "Undertaking") executed by Client pursuant to SEC Rule 15c2-12(b)(5) for the Debt Obligation(s) for submission by Client to the Municipal Securities Rulemaking Board (MSRB) and the State Information Depository (SID), as applicable. The annual report will generally include:
   a) An annual audited financial statement to be prepared by Client's accountants.
   b) Updates of certain specified operating and financial data if not included in the annual audited financial statement.
2. Monitor through periodic requests for information, the significant events listed in the Undertaking and assist, as necessary, in the drafting and filing of a significant event notice relative thereto.
3. Advisor will furnish a receipt of filing for any continuing disclosure filing made within 30 days after its submission to the MSRB.

Client agrees to provide the Advisor with accurate information with respect to compiling the annual report in a timely manner and to fully disclose to Advisor any significant events as they occur.

APPENDIX B OF AGREEMENT BETWEEN

City of Basehor, Kansas

AND

Springsted Incorporated

Effective as of April 28, 2016

A. COMPENSATION FOR SERVICES RELATING TO CLIENT'S DEBT OBLIGATIONS

1. a. General obligation debt:

   - $7 per $1,000 for the first $2,500,000 of bonds issued
   - $1 per $1,000 for amounts over $2,500,000 of bonds issued
   - Minimum bond issuance fee - $12,500

   b. The foregoing schedule shall include the Advisor's services through closing of a Debt Obligation. If the Advisor performs post-closing services relative to a Debt Obligation, it shall be compensated for such services at the hourly rates set out in paragraph B of this appendix.

   c. A single Debt Obligation with multiple financing plans is charged per plan with a discount of $4,000 per plan applied after the first plan.

   d. Non ad valorem supported debt and advance refunding shall be compensated at 1.25 times the fee set out in paragraph 1.a. above.

   e. Debt Obligations dependent on successful referenda shall be compensated at 1.10 times the fee set out in paragraph 1.a. above.

   f. In the event it is necessary for the Advisor to repeat Debt Obligation services because of events beyond the Advisor's control, the Advisor shall be compensated for such repetitive services at the hourly rates set out in the foregoing paragraph B. of this Appendix. The Advisor shall not be entitled to compensation under this section for failed referenda unless otherwise provided by agreement between the Client and the Advisor.

   g. The Advisor's fees shall be payable as follows:

      (i) For a Debt Obligation, fees shall be contingent upon closing of the Debt Obligation, except that if the Debt Obligation is awarded but cannot be closed by reason of an error, act or omission of the Client, the Advisor shall be paid the amount which it would have been due upon closing.

      (ii) If an issuance does not close for a reason that is beyond the control of the Client and without fault of the Client, then the Advisor shall be compensated at one-half the amount which would have been due upon closing.

      (iii) Fees for services provided in connection with a private placement are not contingent on the successful placement of the Debt Obligation.

      (iv) If a Client Debt Obligation is abandoned for any reason and the Advisor is without fault for such abandonment, the Advisor shall be paid a fee in the amount that would have been due if the Advisor's services to the point of abandonment had been charged at the hourly rate set out in paragraph B. herein however not more than the fee had the Debt Obligation been issued. A Debt Obligation shall be deemed abandoned upon notice by the Client to the Advisor of abandonment or whenever the Client has taken no action with respect to the Debt Obligation within one year, whichever occurs first. Delay in the issuance of Debt Obligations resulting from failed authorization

referenda shall not constitute abandonment unless otherwise provided by agreement between the Client and the Advisor.

2. The Client shall be responsible for issuance expenses including, without exclusion of other expenses: (i) posting and distributing the Official Statement, (ii) legal fees, (iii) printing, (iv) delivery and settlement, (v) travel, (vi) rating fees, (vii) out-of-pocket Debt Obligation related expenses, and (viii) governmental and governmental agency fees and charges.

B. HOURLY RATES FOR NON-DEBT ISSUANCE RELATED SERVICES

Principal, Senior Officer $260
Senior Professional Staff $215
Professional Staff.....$160
Associates .....$ 75

C. ARBITRAGE AND REBATE MONITORING SERVICES

1. Fees for arbitrage services shall be as applied as follows:
   a. $1,500 per determination per Debt Obligation when such determinations are made annually as of the selected computation date of the applicable Debt Obligation's date of issuance, or
   b. $1,500 for the first year, plus $400 for each additional year up to a five year period per determination for each Debt Obligation when such determinations are made for periods in excess of one year.
2. At such time as the original proceeds and investment earnings thereon are completely expended and only a non-commingled bona fide debt service fund remains, the Advisor will notify the Client if compliance with the arbitrage provisions can be accomplished through monitoring of the Debt Service fund. In the event such recommendation is made and it is accepted by the Client, the Advisor will perform monitoring activities for a fee of $400 for annual monitoring or $850 for monitoring at the close of every fifth bond year. If, for any determination period, monitoring reveals that the debt service fund is no longer bona fide and a rebate calculation must be performed, any charge for monitoring for that determination period will apply toward the applicable fee for rebate and arbitrage services.
3. If (i) separate information for each Debt Obligation is not provided, (ii) Advisor is required to perform allocations of investments among funds, or (iii) the Advisor is required to perform other analysis, additional compensation will be charged for such allocations/analyses at the hourly rates in paragraph B.

D. CONTINUING DISCLOSURE SERVICES

Report preparation and filing per type of obligation:

a. Full disclosure report created by Advisor, $1,300, plus $200 each debt obligation
b. Full or limited disclosure official statement with updated data that can be referenced, $0, plus $200 each debt obligation
c. Full disclosure all operating data included within CAFR, $600, plus $200 each debt obligation
d. Limited disclosure, $600, plus $200 each debt obligation

E. EXPENSES AND HOURLY FEES

Amounts due the Advisor for expenses and services charged at hourly rates shall not be contingent.

APPENDIX C OF AGREEMENT BETWEEN

City of Basehor, Kansas

AND

Springsted Incorporated

Effective as of April 28, 2016

VARIOUS FORMS OF COMPENSATION

In connection with our fiduciary duty, we are hereby providing to you written disclosures about the actual or potential conflicts of interest presented by various forms of compensation.

We must provide this disclosure unless you have required that a particular form of compensation be used.

Forms of compensation; potential conflicts. The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an advisor to recommend one course of action over another if it is more beneficial to the advisor to do so. This document discusses various forms of compensation and the timing of payments to the advisor.

Fixed fee. Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor's fee is contingent upon the successful completion of a financing, as described below.

Hourly fee. Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the client and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (*e.g.*, a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.

Fee contingent upon the completion of a financing or other transaction. Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the client, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Fee paid under a retainer agreement. Under a retainer agreement, fees are paid to a municipal advisor periodically (*e.g.*, monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (*e.g.*, a fixed fee per month regardless of the

number of hours worked) or an hourly basis (*e.g.*, a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).

Fee based upon principal or notional amount and term of transaction. Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (*e.g.*, bonds) or, in the case of a derivative, the present value of or notional amount and term of the derivative. This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue or modify the derivative for the purpose of increasing the advisor's compensation.

OTHER MATERIAL CONFLICTS OF INTEREST

In connection with our fiduciary duty, we are hereby providing to you a written disclosure regarding actual or potential material conflicts of interest. The following represent the material conflicts of interest known to us as of the date of this Agreement:

Affiliated Entities and Subsidiaries. Advisor's wholly owned subsidiary, Springsted Investment Advisors Incorporated ("SIA") may provide services to Client in connection with the investment of proceeds from an issuance of securities. In such instances, such services will be provided under a separate engagement, for an additional fee. Notwithstanding the foregoing, Advisor may recommend the use of SIA, but Client shall be under no obligation to retain SIA or to otherwise utilize SIA relative to Client's investments.

No additional conflicts of interest have been identified by Advisor.

Arbitrage Monitoring Services

Authorization to Engage Services

Pursuant to the Agreement for Arbitrage Monitoring Services ("Agreement") by and between City of Basehor, Kansas ("Client") and Springsted Incorporated ("Advisor") effective April 28, 2016, Client wishes to retain the services of the Advisor to provide arbitrage calculations required by Section 148 of the Internal Revenue Service Code and related U.S. Treasury regulations with respect to the following Debt Obligation(s):

Bond Issue	Closing Date	Frequency
$3,415,000 General Obligation Refunding and Improvement Bonds, Series 2004	1/29/2004	5th Year
$8,835,000 General Obligation Refunding and Improvement Bonds, Series 2012	8/23/2012	5th Year
$3,480,000 General Obligation Refunding Bonds, Series 2013-A	1/30/2013	5th Year
$1,295,000 General Obligation Improvement Bonds, Series 2015-A	8/26/2015	5th Year
$4,185,000 General Obligation Refunding Bonds, Series 2016-A*	Pending	5th Year

** Preliminary*

Acceptance:

FOR CLIENT	SPRINGSTED INCORPORATED
David Breuer	Bonnie Matson
Print Name	Print Name
Mayor	Principal
Title	Title

Continuing Disclosure Services

Authorization to Engage Services

Pursuant to the Agreement for Continuing Disclosure Services ("Agreement") by and between the City of Basehor, Kansas ("Client") and Springsted Incorporated ("Advisor") effective April 28, 2016, Client wishes to retain the services of the Advisor to provide continuing disclosure services required by Securities and Exchange Commission Rule 15c2-12(b)(5) for submissions to the Municipal Securities Rulemaking Board with respect to the following Debt Obligation(s):

- $3,415,000 General Obligation Refunding and Improvement Bonds, Series 2004
- $8,835,000 General Obligation Refunding and Improvement Bonds, Series 2012
- $3,480,000 General Obligation Refunding Bonds, Series 2013-A
- $1,295,000 General Obligation Improvement Bonds, Series 2015-A
- $4,185,000 General Obligation Refunding Bonds, Series 2016-A*

* *Preliminary.*

Acceptance:

FOR CLIENT	SPRINGSTED INCORPORATED
David Breuer	Bonnie Matson
Print Name	Print Name
Mayor	Principal
Title	Title