AGENDA
BASEHOR CITY COUNCIL
April 20, 2016 - 7:00 p.m.
Basehor City Hall

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1. **Roll Call** by Mayor David K. Breuer and Pledge of Allegiance

2. **Consent Agenda** *(Items to be approved by Council in one motion, unless objections raised)*

    a. City Council Minutes
    b. Treasurer's Report
    c. Falcon Lakes Replat – Ordinance No. 667
    d. Basehor Elementary School Sanitary Agreement – Resolution 2016-08
    e. Shark's Cove liquor license renewal

3. **Call to Public**

Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the Mayor then proceed to the podium; state your name and address).

4. **Unfinished Business** - *(None at this time)*

New Business
5. **Health Benefits Renewal**
6. **City Administrator's Report**
7. **Council Members Report**
8. **Mayor's Report**
9. **Executive Session** *(if needed)*
10. **Adjournment**

Per K.S.A. 75-438 the City Council Meeting agenda is available for review at Basehor City Hall, 2620 North 155th Street.

Minutes
Basehor City Council Meeting
Basehor City Hall, March 16, 2016

1. Roll Call by Mayor David K. Breuer and Pledge of Allegiance

Mayor David K. Breuer called the meeting to order at 7:00 p.m.

Council Members present: David K. Breuer, Travis Miles, Vernon Fields, Rae Anderson Nicholson, Ty Garver and Dick Drennon.

Staff Present: Chief of Police/City Administrator, Lloyd Martley, City Superintendant, Gene Myracle, Planning & Zoning Director, Mark Lee, City Treasurer, Kristi Olson and City Attorney, Shannon Marcano.

2. Consent Agenda *(Items to be approved by Council in one motion, unless objections are raised)*

a. City Council Minutes
b. Treasurer's Report
c. Development Agreement Robert & Susan Perez – Resolution 2016-04
d. Falcon Lakes liquor license approval

Councilman Fields moved to approve the consent agenda and Councilman Drennon seconded. The motion passed unanimously, 5-0.

3. Call to Public – *None at this time*

4. Unfinished Business – *None at this time*

New Business

5. City Liability Insurance Renewal
Councilman Garver moved to approve the City liability insurance renewal with One Beacon less the terrorism portion of $6,2816.00 and Councilwoman Nicholson seconded. The motion passed unanimously, 5-0.

6. Zoning Change Pinehurst North Subdivision
Councilwoman Nicholson moved to approve the zoning change in Pinehurst north subdivision, and Councilman Fields seconded. The motion passed unanimously, 5-0.

7. Resolution 2016-05 KDHE Loan C20 1767 Authorize
Councilman Miles moved to approve Resolution 2016-05 and Councilman Drennon seconded. The motion passed unanimously, 5-0.

8. Resolution 2016-06 KDHE Loan C20 1767 Issuance
Councilman Drennon moved to approve Resolution 2016-06 and Councilwoman Nicholson seconded. The motion passed unanimously, 5-0.

9. Resolution 2016-07 Falcon Lakes Rebate Support
Councilman Garver moved to approve Resolution 2016-07 and Councilman Fields seconded. The motion passed unanimously, 5-0.

10. Boy Scout Troop 169 Camping request
Councilwoman Nicholson moved to approve Boy Scout Troop 169 campout request and Councilman Miles seconded. The motion passed unanimously, 5-0.

11. City Administrator's Report
Mr. Martley gave an update to let the Council and audience know that the Leavenworth County EMS unit is now up and running at the Fairmount Township Fire Department and the grand opening will be held on Monday, March 28, 2016 at 6:00 p.m. Also that Channel 6 News out of Lawrence came and did a segment story.

Mr. Martley gave an update on the Cornerstone project that they started turning dirt and they have been receiving calls from people wanting to reserve rooms.

12. Council Members Report
Vernon Fields – The MARC park application has been submitted and mentioned how much appreciation he has for the public community support for the EMS and hopes those who helped in getting it here in Basehor will come out to the ribbon cutting ceremony.

13. Mayor's Report - *None at this time*

14. Executive Session - *None at this time*

15. Adjournment
Councilman Garver moved to adjourn regular meeting at 7:32 p.m. and Councilman Drennon seconded. Motion passed unanimously, 5-0.

David K. Breuer, Mayor

Attest:

Katherine M. Renn, City Clerk
via Kristi Olson staff taken notes

CITY OF BASEHOR
MARCH 2016 FINANCIAL SNAPSHOT

Funds

Fund	Budget	Revenues	Expenditures	% Utilized
General	$2,912,231	$927,183	$393,403	14%
Special Park	$88,000	$8,946	$774	1%
Sewer	$1,794,456	$501,217	$349,258	19%
Cedar Lake Maintenance	$40,000	$12	$2,122	5%
Bond & Interest	$866,112	$518,881	$77,378	9%
Solid Waste	$322,275	$90,845	$57,657	18%
Special Highway	$1,175,000	$189,541	$4,392	0%
Municipal Equipment Reserve	$175,000	$184	$8,287	5%
Capital Improvement	$966,466	$32,757	$52,120	5%
Employee Benefit	$618,804	$246,684	$155,993	25%
LCSD#3	$33,000	$23	$9,160	28%

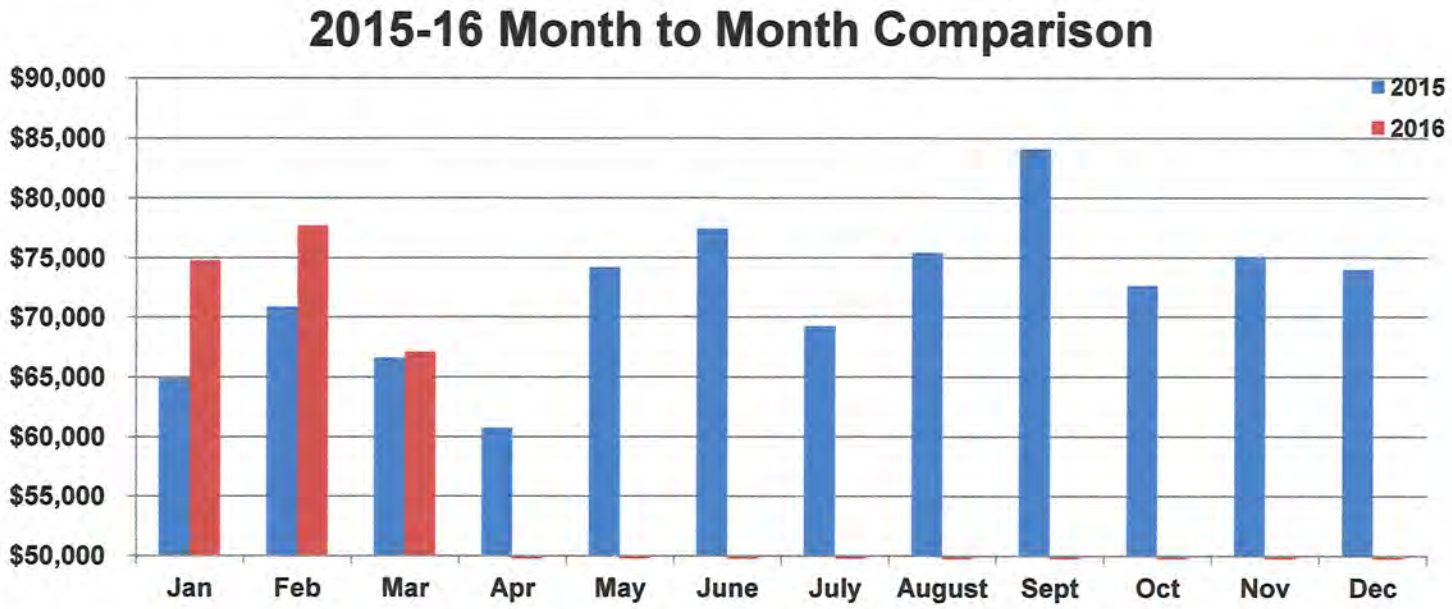
Department

General	Budget	Expenditures	Remaining Balance	% Utilized
Clerk	$378,219	$65,303	$312,916	17%
Street	$237,316	$35,121	$202,195	15%
Governing Body	$537,800	$27,899	$509,901	5%
Police	$924,651	$186,308	$738,343	20%
Facilities	$146,913	$25,580	$121,333	17%
Administrator	$249,506	$6,510	$242,996	3%
Park & Recreation	$74,942	$8,490	$66,452	11%
Miscellaneous	$162,700	$7,676	$155,024	5%
HR	$27,600	$4,074	$23,526	15%
Planning	$172,584	$26,443	$146,141	15%

**MISC includes transfers out of general fund into MERF, Sewer, and Capital Improvemer

MONTHLY SALES TAX COLLECTIONS 2012-2016

	2012	2013	2014	2015	2016	Monthly Diff. '15 - '16	% Difference	2015 YTD	2016 YTD	Diff. '15 -'16	% Difference
Jan	57,962.61	55,854.63	57,521.05	64,945.65	74,803.28	9,857.63	13.2%	64,945.65	74,803.28	9,857.63	13.2%
Feb	48,668.43	50,846.50	61,331.66	70,869.41	77,689.41	6,820.00	8.8%	135,815.06	152,492.69	16,677.63	10.9%
Mar	51,596.39	50,846.50	54,298.46	66,612.89	67,094.24	481.35	0.7%	202,427.95	219,586.93	17,158.98	7.8%
Apr	42,372.82	48,009.19	59,434.83	60,756.14				263,184.09			
May	50,639.59	53,986.75	59,679.42	74,209.84				337,393.93			
June	55,921.34	60,215.87	66,757.64	77,452.56				414,846.49			
July	49,304.00	56,140.33	66,800.72	69,216.07				484,062.56			
Aug	55,484.63	60,644.35	63,635.42	75,424.27				559,486.83			
Sept	62,953.65	59,886.19	67,381.62	84,096.74				643,583.57			
Oct	57,986.12	59,634.13	75,075.03	72,635.93				716,219.50			
Nov	59,821.88	58,067.36	69,812.32	75,123.36				791,342.86			
Dec	49,586.00	58,821.13	67,635.00	73,979.24				865,322.10			
	642,297.46	672,952.93	769,363.17	865,322.10	219,586.93						
2016 TDD	$8,123.51										
2015 TDD	$31,717.59										



SOLID WASTE FUND HIGHLIGHTS

For the Month of March 2016

MONTH	2015 SOLID WASTE COUNT	2016 SOLID WASTE COUNT	% DIFFERENCE
January	1,847	1,973	6.39%
February	1,852	1,989	6.89%
March	1,866	1,995	6.47%
April	1,891		
May	1,911		
June	1,926		
July	1,932		
August	1,946		
September	1,953		
October	1,954		
November	1961		
December	1969		
AVERAGE	1,917	1,986	6.58%

MONTH	2015 SOLID WASTE BILLED	2016 SOLID WASTE BILLED	% DIFFERENCE
January	$25,963.34	$27,792.02	6.58%
February	$26,060.62	$27,985.20	6.88%
March	$26,221.64	$28,082.41	6.63%
April	$26,404.12		
May	$26,756.19		
June	$26,956.84		
July	$27,320.41		
August	$27,233.52		
September	$27,376.36		
October	$27,514.14		
November	$27,701.83		
December	$27,751.72		
TOTAL	$323,260.73	$83,859.63	

MONTH	2015 AVERAGE BILL	2016 AVERAGE BILL	% DIFFERENCE
January	$14.06	$14.09	0.21%
February	$14.07	$14.07	0.00%
March	$14.05	$14.08	0.21%
April	$13.96		
May	$14.00		
June	$14.00		
July	$14.14		
August	$13.99		
September	$14.02		
October	$14.08		
November	$14.13		
December	$14.09		
AVERAGE	$14.05	$14.08	0.22%

SEWER FUND HIGHLIGHTS

For the Month of March 2016

MONTH	2015 SWR COUNT	2016 SWR COUNT	% DIFFERENCE
January	1960	2077	5.63%
February	1960	2085	6.00%
March	1971	2090	5.69%
April	1997		
May	2017		
June	2032		
July	2037		
August	2055		
September	2065		
October	2057		
November	2065		
December	2073		
AVERAGE	2024	2084	

MONTH	2015 SWR BILLED	2016 SWR BILLED	% DIFFERENCE
January	$98,315.70	$103,888.24	5.67%
February	$99,121.87	$106,054.34	6.99%
March	$98,797.47	$104,234.00	5.50%
April	$98,845.10		
May	$102,569.87		
June	$103,045.89		
July	$102,504.86		
August	$103,973.82		
September	$104,665.79		
October	$105,097.52		
November	$104,622.86		
December	$103,882.70		
TOTAL	$1,225,443.45	$314,176.58	

MONTH	2015 AVERAGE SWR BILL	2016 AVERAGE SWR BILL	% DIFFERENCE
January	$50.16	$50.02	-0.28%
February	$50.57	$50.87	0.59%
March	$50.13	$49.87	-0.52%
April	$49.50		
May	$50.85		
June	$50.71		
July	$50.32		
August	$50.60		
September	$50.69		
October	$51.09		
November	$50.66		
December	$50.11		
AVERAGE	$50.45	$50.25	-0.39%

CHECK REGISTER FOR CITY OF BASEHOR
CHECK DATE FROM 02/27/2016 - 03/09/2016

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 FIRST STATE BANK CHECKING					
03/07/2016	1	1120(E)	ADVANCE INSURANCE COMPANY	GROUP AD&D/LIFE/LTD/STD INSURANCE	712.73
03/07/2016	1	1121(E)	AFLAC	EMP CAFETERIA PLAN/FEB	1,108.56
03/07/2016	1	1122(E)	ATMOS ENERGY	GAS USAGE/PWD 1-30 TO 2-26-16	652.81
03/07/2016	1	1123(E)	ATMOS ENERGY	GAS USAGE/CH 1-27 TO 2-24-16	229.43
03/07/2016	1	1124(E)	BLUE CROSS & BLUE SHIELD OF KS	GROUP MEDICAL INS/MARCH	19,088.53
03/07/2016	1	1125(E)	DELTA DENTAL OF KANSAS	GROUP DENTAL INS/MARCH	1,592.49
03/07/2016	1	1126(E)	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	200.77
03/07/2016	1	1127(E)	KPF EFT PROGRAM	POLICE RETIRE CONTRIB/MN LIFE	7,674.32
03/07/2016	1	1128(E)	MASS MUTUAL FINANCIAL GROUP	401/457 RETIRE CONTRIB	3,260.33
03/07/2016	1	1129(E)	PITNEY BOWES RESERVE ACCT	REFILL CITY POSTAGE METER	100.00
03/07/2016	1	1130(E)	VISION SERVICES PLAN	GROUP VISION INS	497.10
03/07/2016	1	23147	ALLEN, GIBBS & HOULIK, LC	CONTRACT FINANCE SVCS/1-4 TO1-27-16	2,380.00
03/07/2016	1	23148	CONS RURAL WATER DISTRICT #1	WATER USAGE/2016 WATER REPORT	775.05
03/07/2016	1	23149	HAYNES EQUIPMENT CO	REPLACE GRINDER PUMP/GLENWOOD	2,123.78
03/07/2016	1	23150	KANSAS MUNICIPAL JUDGES ASSN	JUDGES DUES 2016	25.00
03/07/2016	1	23151	KANSAS ONE-CALL SYSTEMS, INC.	MONTHLY LOCATE SVC/FEB-100	100.00
03/07/2016	1	23152	KANSAS STATE TREASURER	STATE MANDATED COURT FEES-FEB	2,036.00
03/07/2016	1	23153	KIANN SPRADLIN	CITY PROSECUTOR SALARY MARCH 2016	740.00
03/07/2016	1	23154	KOMLINE SANDERSON	FACILITY PARTS/PINS	62.53
03/07/2016	1	23155	MCAFEE HENDERSON SOLUTIONS	ENG SVCS/BASEHOR DRAIN STUDY/LV RD PROJ	12,707.16
03/07/2016	1	23156	SONNTAG LAW OFFICE	COURT APPOINTED ATTORNEY/MARCH 20	400.00
03/07/2016	1	23157	SPECTRA	FACILITY OPER/ENZYME & BACTERIAL/ORANGE AWAY	1,488.00
03/07/2016	1	23158	SPOTS OFF LLC	PATROL CAR WASHES JANUARY 2016	102.76
03/07/2016	1	23159	TRAINING AT YOUR PLACE	UPDATE TO COURT SYSTEM	142.50
03/07/2016	1	23160	WESTAR ENERGY	ELECTRIC USAGE	11,692.65
03/07/2016	1	23161	WILLIAM E. PRAY	JUDGE SALARY MARCH 2016	450.00

1 TOTALS:

Total of 26 Checks:	70,342.50
Less 0 Void Checks:	0.00
Total of 26 Disbursements:	70,342.50

**(E)=EFT Checks-Online Payments

3-31-16
Lloyd Martley
City Administrator

Katherine M. Renn 3-31-16
Katherine Renn
City Clerk

Kristi Olson 3/31/16
Kristi Olson
City Treasurer

03/31/2016 CHECK REGISTER FOR CITY OF BASEHOR
CHECK DATE FROM 03/10/2016 - 03/25/2016

Check Date	Bank	Check	Vendor Name	Description	Amount	
Bank 1 FIRST STATE BANK CHECKING						
03/14/2016	1	23162	BUSHYHEAD LLC	CONTRACT LEGAL AMOUNT (2-1 TO 2-29-16)	4,172.50	
03/14/2016	1	23163	DENNIS DUMOVICH	MONTHLY HR SUPPORT/MARCH	500.00	
03/14/2016	1	23164	WESTAR ENERGY	ELECTRIC USAGE/STREET LIGHTS	4,092.11	
03/18/2016	1	23165	LEAVENWORTH COUNTY SHERIFF	BOARD BILL FEBRUARY 2016	220.00	
03/18/2016	1	23166	ROBERT HOLLAND	REIMBURSEMENT FOR TRAINING EQUPMENT	110.30	
03/18/2016	1	23167	WARD, SHAWN P.	UB refund for account: 2030	14.03	
03/25/2016	1	1131(E)	COMMERCE	CITYWIDE PURCHASING CARD CHARGES/FEB	31,839.62	
03/25/2016	1	1132(E)	ETS	CITYWIDE CREDIT CARD FEES	105.67	
03/25/2016	1	1133(E)	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	200.77	
03/25/2016	1	1134(E)	KPF EFT PROGRAM	POLICE RETIRE CONTRIB/MN LIFE	6,858.66	
03/25/2016	1	1135(E)	MASS MUTUAL FINANCIAL GROUP	401/457 RETIRE CONTRIB	3,265.89	
03/25/2016	1	1136(E)	WRIGHT EXPRESS	FEBRUARY/FLEET FUEL CHARGES	948.44	
03/25/2016	1	23168-23173	VOIDED CHECKS	CHECKS JAMMED IN PRINTER	0.00	V
03/25/2016	1	23174	DESIGN ENERGY GROUP	CODE REVIEW/LEGACY SENIOR RES	2,072.50	
03/25/2016	1	23175	MUNICIPAL CODE CORPORATION	CITY CODE WEB HOST SVCS/MAR TO FEB	800.00	
03/25/2016	1	23176	PITNEY BOWES GLOBAL	POSTAGE METER LEASE/1ST QTR	140.10	
03/25/2016	1	23177	REGISTER OF DEEDS	MONTHLY LAREDO BILLING/FEBRUARY	108.00	
03/25/2016	1	23178	STEPHEN R MARSDEN	JANITORIAL SERVICE/MARCH 2016	387.00	
03/25/2016	1	23179	THE REILLY COMPANY LLC	POLICY CHANGE/ADD TRAILER/12-23-15	20.00	

1 TOTALS:

Total of 24 Checks:	55,855.59
Less 6 Void Checks:	0.00
Total of 18 Disbursements:	55,855.59

**(E)=EFT Checks-Online Payments

3/31/16
Lloyd Martley
City Administrator

Katherine M. Renn 3-31-16
Katherine Renn
City Clerk

Kristi Olson 3/31/16
Kristi Olson
City Treasurer

CHECK DATE FROM 03/26/2016 - 04/08/2016

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 FIRST STATE BANK CHECKING					
04/08/2016	1	1137(E)	ADVANCE INSURANCE COMPANY	GROUP AD&D/LIFE/LTD/STD INSURANCE	712.73
04/08/2016	1	1138(E)	AFLAC	EMP CAFETERIA PLAN/MARCH	1,108.56
04/08/2016	1	1139(E)	BLUE CROSS & BLUE SHIELD OF KS	GROUP MEDICAL INS/APRIL	19,558.23
04/08/2016	1	1140(E)	DELTA DENTAL OF KANSAS	GROUP DENTAL INS/APRIL	1,592.49
04/08/2016	1	1141(E)	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	200.77
04/08/2016	1	1142(E)	KPF EFT PROGRAM	POLICE RETIRE CONTRIB/MN LIFE	7,333.80
04/08/2016	1	1143(E)	MASS MUTUAL FINANCIAL GROUP	401/457 RETIRE CONTRIB	3,330.75
04/08/2016	1	1144(E)	PITNEY BOWES RESERVE ACCT	REFILL CITY POSTAGE METER	100.00
04/08/2016	1	1145(E)	VISION SERVICES PLAN	GROUP VISION INS	497.10
04/08/2016	1	23180	ALLEN, GIBBS & HOULIK, LC	CONTRACT FINANCE SVCS/2-11 TO 2-23	2,560.00
04/08/2016	1	23181	ATMOS ENERGY	GAS USAGE/CH 2-25 TO 3-24-16	126.74
04/08/2016	1	23182	ATMOS ENERGY	GAS USAGE/PWD 2-27 TO 3-28-16	362.03
04/08/2016	1	23183	BASEHOR CHAMBER OF COMMERCE	STATE OF CITY-14 STAFF/FEB LUNCH-KATHY	127.50
04/08/2016	1	23184	BUSHYHEAD LLC	CONTRACT LEGAL AMOUNT (3/1-3/30/2016)	3,402.50
04/08/2016	1	23185	C & D HAY & STRAW SALES	CITY PARK/PWD PROJECTS	175.00
04/08/2016	1	23186	CHIP DEMOSS	SPECIAL COURT APPOINTED ATTORNEY DKT #15	100.00
04/08/2016	1	23187	CONS RURAL WATER DISTRICT #1	WATER USAGE	284.40
04/08/2016	1	23188	CORY TURNER	REIMB OVERPAYMENT	10.00
04/08/2016	1	23189	DENNIS DUMOVICH	MONTHLY HR SUPPORT/APRIL	500.00
04/08/2016	1	23190	ELITE ELECTRIC LLC	FACILITY REPAIRS	1,150.00
04/08/2016	1	23191	HAYNES EQUIPMENT CO	REPAIR GRINDER PUMP/GLENWOOD	534.83
04/08/2016	1	23192	KANSAS STATE TREASURER	STATE MANDATED COURT FEES MARCH 2016	904.00
04/08/2016	1	23193	KIANN SPRADLIN	CITY PROSECUTOR APRIL 2016	400.00
04/08/2016	1	23194	LAWN TAMERS	CONTRACT MOW/MARCH	60.00
04/08/2016	1	23195	LEAVENWORTH CITY & COUNTY	FIRST QUARTER JANUARY-MARCH 2016	2,003.84
04/08/2016	1	23196	LEAVENWORTH COUNTY CO-OP	DIESEL FUEL/WWTF & PWD	965.12
04/08/2016	1	23197	MATTHEW JOHNSON	REIMB OVERPAYMENT	20.00
04/08/2016	1	23198	MID-AMERICA REGIONAL COUNCIL	2016 LOCAL GOVT DUES/BASEHOR	1,112.00
04/08/2016	1	23199	MISSION COMMUNICATIONS	2016 LIFT STATION MONITORING (7)	2,431.80
04/08/2016	1	23200	NATIONAL SIGN COMPANY INC	STREET SIGNS	838.05
04/08/2016	1	23201	OLSSON ASSOCIATES	ENGINEERING SVCS THRU 3-12-16	528.00
04/08/2016	1	23202	SONNTAG LAW OFFICE	COURT APPOINTED ATTORNEY SALARY APRIL 20	400.00
04/08/2016	1	23203	SYSTEMS MANUFACTURING INC	FACILITY REPAIRS/UV SYSTEM	2,504.30
04/08/2016	1	23204	THE MIDDLE MAN INC	PWD PHONE SUPPLIES	179.94
04/08/2016	1	23205	THE REILLY COMPANY LLC	RENEW POLICY/FULL CITY PACKAGE & BUS AUTO	62,816.00
04/08/2016	1	23206	UNITED LABORATORIES	CITY PARK MAINT	394.05
04/08/2016	1	23207	UNITED STATES POSTAL SERVICE	REPLENISH POSTAGE ACCT/UB BILL CARDS	2,000.00
04/08/2016	1	23208	WESTAR ENERGY	ELECTRIC USAGE	10,725.61
04/08/2016	1	23209	WILLIAM E. PRAY	JUDGE SALARY APRIL 2016	450.00

1 TOTALS:

Total of 39 Checks:	132,500.14
Less 0 Void Checks:	0.00
Total of 39 Disbursements:	132,500.14

**(E)=EFT Checks-Online Payments

4-8-16
Lloyd Martley
City Administrator

Katherine M. Renn 4-8-16
Katherine Renn
City Clerk

Kristi Olson 4/8/16
Kristi Olson
City Treasurer

City of Basehor

Agenda Item Cover Sheet

Consent Agenda Item C

Topic: Short-form final plat of lots 137 and 138 located within the Falcon Lakes 3rd Phase.

Action Requested: Approve Ordinance 667, approving the short-form final plat of the Johnson Subdivision.

Narrative: The purpose of the short-form final plat is for subdivision and/or platting of areas containing four or less lots. The proposed short-form plat is for the combination of Lots 137 and 138 in the Falcon Lakes 3rd Phase. One of the stipulations in the covenants and restrictions of the Falcon Lakes Home Owners Association is that an individual purchasing a lot must construct a residence within a specified timeframe. In order for the applicant to alleviate himself from this requirement he is being required to replat the two individual lots into one single lot.

On March 8, 2016, the Planning Commission conducted a public hearing and approved the short-form, final plat with three (3) stipulations. There were no individuals present during the public hearing to speak in favor, nor against. Planning Commission had no specific questions of the applicant at that time either. Per the City Attorney, approval of the plat by the city does not alleviate the owners from signing and recording the plat, if all appropriate signature from owners are not received then the plat effectively cannot be filed and becomes null and void.

Presented by: Mark Lee - Planning & Zoning Director

Administration Recommendation: Staff recommends Ordinance 667, approving a short-form final plat for the Johnson Subdivision with the following conditions.

1. Two Mylar signature copies of the final plat shall be submitted for approval.
2. The applicant shall complete the installation of the approved sidewalk along lot 138, per city standards within sixty (60) days of approval.
3. Final plat shall be recorded with the Register of Deeds of Leavenworth County, one registered copy shall be returned to city staff for record keeping purposes.

Attachments:
Ordinance 667
Staff report
Reduced copy of plat

Projector needed for this item? No

ORDINANCE NO. 667

AN ORDINANCE APPROVING A SHORT FORM FINAL PLAT FOR THE CONSOLIDATION OF LOTS 137 AND 138 OF THE FALCON LAKES SUBDIVISION 3RD PHASE, GENERALLY LOCATED AT 142ND STREET AND INDEPENDENCE STREET, BASEHOR, LEAVENWORTH COUNTY, KANSAS.

WHEREAS, the applicant submitted an application for a short form final plat for the consolidation of Lots 137 and 138 of the Falcon Lake Subdivision, 3rd Phase, entitled "Johnson Subdivision; a replat of Lots 137 and 138; Falcon Lakes 3rd Plat, Basehor, Leavenworth County, Kansas"; and

WHEREAS, in accordance with Section 2-104 of the Basehor Subdivision Regulations, the Planning Commission held a public hearing and reviewed the application for the short form final plat on March 8, 2016; and

WHEREAS, the Planning Commission recommended approval of the application for the short form final plat with the following stipulations:

1. The Mylar signature copies of the final plat shall contain the name of the appropriate representative from the owners of lot 138.
2. The applicant shall complete the installation of approved sidewalk along the frontage of lot 138, per city standards within sixty (60) days.
3. The final plat shall be recorded with the Register of Deeds of Leavenworth County, one registered copy shall be returned to city staff for record keeping purposes; and

WHEREAS, the Planning Commission's recommendation was presented to the Governing Body at its regularly scheduled meeting on April 20, 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

Section 1: That the Governing Body hereby approves the short form final plat for the consolidation of Lots 137 and 138 of the Falcon Lake Subdivision, 3rd Phase, entitled "Johnson Subdivision; a replat of Lots 137 and 138; Falcon Lakes 3rd Plat, Basehor, Leavenworth County, Kansas" with the following stipulations:

1. Two Mylar signature copies of the final plat shall be submitted for approval.
2. The applicant shall complete the installation of the approved sidewalk along lot 138, per city standards within sixty (60) days of approval.
3. Final plat shall be recorded with the Register of Deeds of Leavenworth County, one registered copy shall be returned to city staff for record keeping purposes.

Section 2: That this ordinance shall take effect and be in force from and after its publication in the official newspaper of the City of Basehor, Kansas as provided by law.

PASSED by the City Council this 20th day of April, 2016.

APPROVED by the Mayor this 20th day of April, 2016.

SEAL

_____
David K. Breuer, Mayor

ATTEST:

_____
Katherine M. Renn, City Clerk

APPROVED AS TO FORM:

_____
Shannon M. Marcano, City Attorney

STAFF REPORT

FALCON LAKES PHASE 3 REPLAT – REQUEST FOR APPROVAL OF A SHORT-FORM FINAL PLAT – A replat of lots 137 and 138 within Falcon Lakes Phase 3 with an approximate location along the north curve of 142nd Street and Independence Street.

MEETING DATE: **April 6, 2016**

REPORT WRITTEN: **February 9, 2016**

STAFF RECOMMENDATION:

Staff recommends approval by the City Council of the replat of lots 137 and 138 of Falcon Lakes 3rd Phase via the short-form plat process, with the stipulations stated in the staff report.

APPLICANT:

- The applicant is Mark Johnson.
- The surveyor is Larry Hahn, Jr.

REQUEST:

- The applicant is requesting approval of a short-form plat in an effort to combine lots 137 and 138 to create a single lot, Mr. Johnson is the current owner of lot 137 (4413 N. 142nd Street). The lot will consist of approximately 33,808 square feet.

ZONING:

- The property is currently zoned "R-1" Single Family Residential District.

SURROUNDING ZONING:

- All surrounding properties are zoned as R-1-Single Family Residential

LOCATION:

BACKGROUND:

Falcon Lakes 3rd Phase was initially platted in 2006. Lot 137 currently has the Johnson residence constructed upon it, lot 138 is currently vacant. Mr. Johnson is in the final stages of purchasing lot 138. One of the conditions placed upon Mr. Johnson, by the Falcon Lakes Home Owners Association, is that the two lots must be replatted into one single lot. The deeds and covenants of Falcon Lakes require that if an individual purchases a lot they have a set timeframe in which they must construct a residence upon said lot. With the replatting of the two lots into one single lot, this alleviates Mr. Johnsons' requirement to construct a residence upon lot 138.

A short-form plat procedure is being utilized for this application. The purpose for a short-form plat is to provide a means of approving a subdivision of land that contains four (4) lots or less. The short-form plat shall serve as the final plat of the subdivision. The submission and approval of a preliminary plat is not required as a prerequisite for a short-form plat approval; provided, that the public hearing requirements outlined in preliminary plats are met.

Traffic Impact:

No additional traffic will be created by the proposed plat.

Stormwater Management:

Stormwater Management facilities will not be changed with the approval of the subject plat.

Utilities:

No new utilities will be proposed with the subject plat. As part of the replat, all existing utility easements shall remain intact as platted. Staff has requested reviews from all utility companies of the application for the proposed final plat.

Subdivision Regulations Requirements:

The items to be included on the final plat per the Subdivision Regulations requirements are indicated on the included checklist.

STAFF RECOMMENDATION:

Staff recommends approval of the Replat of lots 137 & 138 located within the Falcon Lakes 3rd Phase application, with the following stipulations:

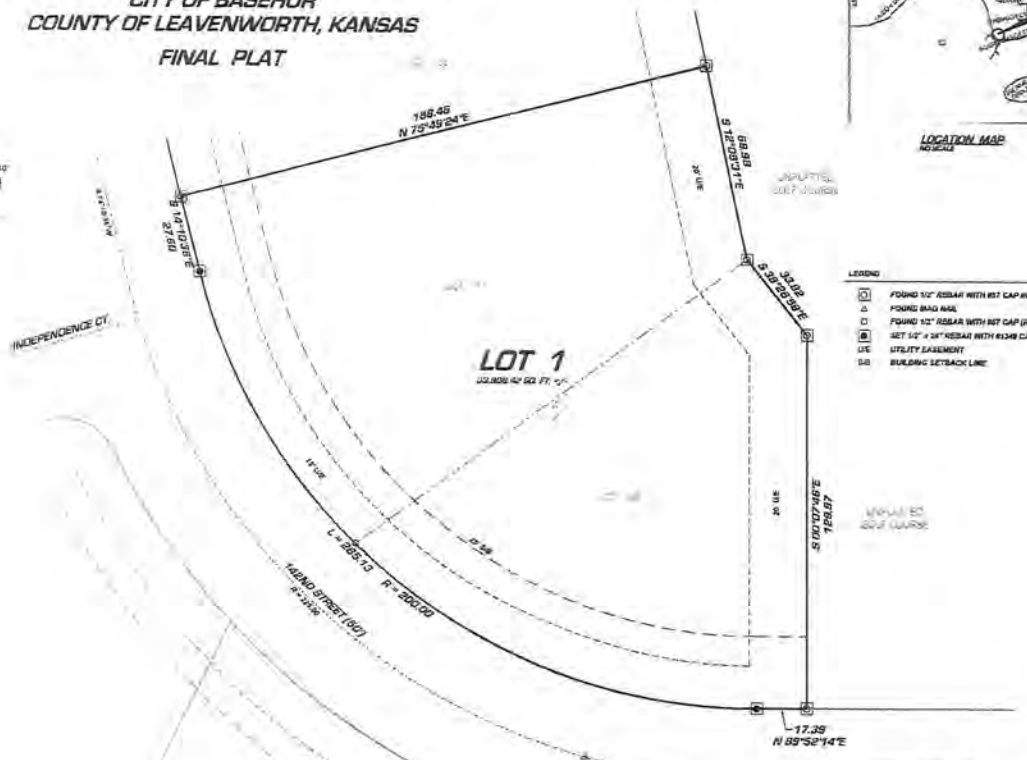
1. **The Mylar signature copies of the final plat shall contain the name of the appropriate representative from the owners of lot 138.**
2. **The applicant shall complete the installation of approved sidewalk along the frontage of lot 138, per city standards within sixty (60) days.**
3. **The final plat shall be recorded with the Register of Deeds of Leavenworth County, one registered copy shall be returned to city staff for record keeping purposes.**

JOHNSON SUBDIVISION

A REPLAT OF LOTS 137 AND 138
FALCON LAKES THIRD PLAT

CITY OF BASEHOR
COUNTY OF LEAVENWORTH, KANSAS

FINAL PLAT



LEGEND

○	FOUND 1/2" REBAR WITH #57 CAP IN CONCRETE (REF. #3)
△	FOUND MAG NAIL
□	FOUND 1/2" REBAR WITH #57 CAP (REF. #3)
●	SET 1/2" x 24" REBAR WITH #1349 CAP IN CONCRETE
UE	UTILITY EASEMENT
SB	BUILDING SETBACK LINE

LOCATION MAP
NO SCALE

LEGAL DESCRIPTION

LOTS 137 AND 138, FALCON LAKES THIRD PLAT, A SUBDIVISION IN THE CITY OF BASEHOR, LEAVENWORTH COUNTY, KANSAS.

CERTIFICATE AND DEDICATION

THE UNDERSIGNED PROPRIETORS STATE THAT ALL TAXES ON THE ABOVE DESCRIBED TRACT OF LAND HAVE BEEN PAID AND THAT THEY HAVE CAUSED THE SAME TO BE SUBDIVIDED IN THE MANNER SHOWN ON THE ACCOMPANYING PLAT, WHICH SHALL BE KNOWN AS "JOHNSON SUBDIVISION".

EASEMENTS SHOWN ON THIS PLAT ARE HEREBY DEDICATED FOR PUBLIC USE; THE RIGHTS OF WAY ARE SHOWN WITH DASHED LINES ON THE ACCOMPANYING PLAT AND SAID EASEMENTS MAY BE EMPLOYED TO LOCATE AND MAINTAIN SEWERS, WATER LINES, GAS LINES, POLES AND WIRES AND ANY OTHER FORM OF PUBLIC UTILITY NOW AND HEREAFTER USED BY THE PUBLIC OVER, UNDER AND ALONG THE STRIPS MARKED "UTILITY EASEMENT", "UE OR DIE, DRAINAGE EASEMENT.

STREETS SHOWN ON THE ACCOMPANYING PLAT AND NOT HERETOFORE DEDICATED FOR PUBLIC USE ARE HEREBY SO DEDICATED.

BUILDING LINES OR SETBACK LINES ARE HEREBY ESTABLISHED AS SHOWN ON THE ACCOMPANYING PLAT, AND NO BUILDING OR PORTION THEREOF SHALL BE BUILT OR CONSTRUCTED BETWEEN THIS LINE AND THE ROAD RIGHT OF WAY.

IN TESTIMONY WHEREOF:

THE UNDERSIGNED PROPRIETORS OF THE ABOVE DESCRIBED TRACT OF LAND HAVE HEREUNTO SUBSCRIBED THEIR HANDS THIS _____ DAY OF _____, 2015.

MARK A. JOHNSON

JOHN PRICE
VALLEY VIEW BANK

ACKNOWLEDGMENT

STATE OF KANSAS
COUNTY OF LEAVENWORTH

BE IT REMEMBERED THAT ON THIS _____ DAY OF _____, 2015, BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, IN AND FOR SAID COUNTY AND STATE, CAME MARK A. JOHNSON AND JOHN PRICE OF VALLEY VIEW BANK, WHO IS PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT OF WRITING AND DULY ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR OWN FREE ACT AND DEED. IN WITNESS THEREOF, I HEREUNTO SET MY HAND AND AFFIX MY NOTARIAL SEAL ON THE DAY AND YEAR LAST WRITTEN ABOVE.

NOTARY PUBLIC

MY COMMISSION EXPIRES

PLANNING COMMISSION APPROVAL

APPROVED THIS _____ DAY OF _____, 2015 BY THE CITY OF BASEHOR PLANNING COMMISSION.

JON GALLION
CHAIRMAN

CONNIE LEUGETT
SECRETARY

CITY COUNCIL APPROVAL

APPROVED THIS _____ DAY OF _____, 2015 BY THE CITY COUNCIL, CITY OF BASEHOR, LEAVENWORTH COUNTY, KANSAS.

DAVID K. BREUER
MAYOR

KATHERINE BEEK
CITY CLERK (ATTEST)

CITY ENGINEER APPROVAL

THE CITY ENGINEERS PLAT REVIEW IS ONLY FOR GENERAL CONFORMANCE WITH THE SUBDIVISION REGULATIONS AS ADOPTED BY THE CITY OF BASEHOR. THE CITY IS NOT RESPONSIBLE FOR THE ACCURACY OR ADEQUACY OF THE DESIGN, DIMENSIONS, ELEVATIONS AND QUANTITIES.

CITY ENGINEER

COUNTY SURVEYOR CERTIFICATION

I HEREBY CERTIFY THIS PLAT MEETS THE REQUIREMENTS OF K.S.A. 58-2005. THE FACE OF THIS PLAT WAS REVIEWED FOR COMPLIANCE WITH KANSAS MINIMUM STANDARDS FOR BOUNDARY SURVEYS. NO FIELD VERIFICATION IS IMPLIED. THIS REVIEW IS FOR SURVEY INFORMATION ONLY.

WAYNE MACKCOF, PLS
COUNTY SURVEYOR

BENCHMARK:
WYPN - 1965 ALUMINUM MONUMENT IN CONCRETE LOCATED IN THE SOUTH CENTER MEDIAN AT THE INTERSECTION OF K-7 AND DONAHOO ROAD.
EL. = 953.83

(TRAVERSE SUMMARY)
CLOSED LOOP - 8 POINTS,
HORIZONTAL DISTANCE: 721.26
AREA: 33806.42 SQ. FT. / 0.78 ACRES

(ERROR SUMMARY)
RELATIVE: 1:1291705 (CLOSED LOOP) LINEAR: 0.001 FEET DIRECTION: S 64°13'26"W
NORTHING: 0.000 FEET EASTING: 0.001 FEET

THIS IS TO CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD IN THE OFFICE OF THE LEAVENWORTH COUNTY REGISTER OF DEEDS ON THIS _____ DAY OF _____, 2015, AND IS DULY RECORDED AT _____ A.M., P.M., IN DOCUMENT # _____

STACY R. DRIGGOLL
REGISTER OF DEEDS

LARRY T. HAHN, LS
LICENSED
LS-1349
KANSAS
LAND SURVEYOR

LARRY T. HAHN, LS #1349

THIS IS TO CERTIFY THAT IN THE MONTH OF JANUARY, 2015, THIS SURVEY WAS MADE UNDER MY DIRECT SUPERVISION AND THAT SAID SURVEY MEETS OR EXCEEDS THE "KANSAS MINIMUM STANDARDS" FOR BOUNDARY SURVEYS PURSUANT TO K.S.A. 74-7027.
FIELD SURVEY COMPLETED JANUARY 20, 2015.

HAHN SURVEYING
PO BOX 47
LANSING, KANSAS 66043
(913) 727-1007 (913) 547-2400

REFERENCE
1. FALCON LAKES 3RD PLAT (2004)

City of Basehor

Agenda Item Cover Sheet

Consent Agenda Item D

Topic: Release agreement with USD 458 Basehor-Linwood Elementary School regarding sanitary sewer installation

Action Requested: Approve Resolution 2016-08 authorizing the execution of a release agreement with USD 458 Basehor-Linwood Elementary School for the installation of a sanitary sewer system.

Narrative: USD 458 Basehor-Linwood owns property located at 15602 Leavenworth Road in Basehor, Kansas. The landowner is constructing a new addition to the existing Basehor Elementary School, which will be attached on the west side of the existing building. Because there is no feasible way to connect to the existing sewer system in place at this location, the landowner must install a new sewer system. The new sewer system shall meet all standards in the Basehor city code in order for connection to be allowed to the City's sewer system.

Presented by: Lloyd Martley, Chief of Police/City Administrator
Gene Myracle, City Superintendent

Administration Recommendation: Approve Resolution 2016-08

Attachments: Resolution 2016-08
Release Agreement

Projector needed for this item?

No

RESOLUTION NO. 2016-08

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A RELEASE AGREEMENT WITH USD 458 BASEHOR-LINWOOD REGARDING SANITARY SEWER INSTALLATION AT BASEHOR ELEMENTARY SCHOOL

WHEREAS, USD 458 Basehor-Linwood and the City of Basehor wish to enter into a Release Agreement related to the installation of a new sanitary sewer system at Basehor Elementary School describing the duties and responsibilities of the respective parties, attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

Section 1. That the Governing Body approves and hereby authorizes the Mayor to execute the Release Agreement related to the installation of a new sanitary sewer system at Basehor Elementary School describing the duties and responsibilities of the respective parties, attached as Exhibit A.

Section 2. That this resolution shall become effective upon passage.

ADOPTED by the Governing Body this 20th day of April, 2016.

SIGNED by the Mayor this 20th day of April, 2016.

SEAL

_____
David K. Breuer, Mayor

ATTEST:

_____
Katherine M. Renn, City Clerk

APPROVED AS TO FORM:

_____
Shannon M. Marcano, City Attorney

EXHIBIT A
Release Agreement

RELEASE AGREEMENT

THIS RELEASE AGREEMENT ("Agreement") is executed by the City of Basehor, Kansas (the "City") and USD 458 Basehor-Linwood (the "Landowner") on the 24th day of March, 2016.

1. **Background.** The Landowner owns property located at 15602 Leavenworth Road in Basehor, Kansas (the "Property"). The Landowner is constructing a new addition to the existing Basehor Elementary School on the Property, which will be attached on the west side of the existing building. Because there is no feasible way to connect to the existing sewer system in place at this location, the Landowner must install a new sewer system. The new sewer system shall meet all standards in the Basehor city code in order for connection to be allowed to the City's sewer system.

2. **Agreement.** The Landowner acknowledges that the new sewer system must meet the Basehor city code in all respects, and that the City shall have no responsibility related to the installation of the new sewer system on the Property. In addition, the Landowner acknowledges that any maintenance, repair, or replacement obligations are its sole responsibility. The City acknowledges that once it is determined by the City that the sewer system standards contained in the city code are met, the Landowner will be allowed to connect to the City's sewer system.

3. **Release.** The Landowner, its successors and assigns, expressly release the City from any and all claims and demands of whatever nature, actions and causes of action whether known in law or in equity, damages, costs, fees, expenses, loss of service, compensation and suits of any kind, whether known or unknown, that exist as of this date from or on account of or in any way growing out of which may be traced either directly or indirectly to the installation, maintenance, repair or replacement of the new sewer system, including all claims raised or that could have been raised, and all claims arising from any alleged misrepresentations, acts of deceit or arising from any act, omission, matter, event or occurrence occurring at any time through the date of this Agreement.

4. **Entire Agreement.** This Agreement contains the entire understanding between the parties with respect to its subject matter, and supersedes all other prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as contained in this Agreement. The express terms of this Agreement control and supersede any course of performance and usage of the trade inconsistent with any of its terms. This Agreement may not be modified or amended other than by agreement in writing and signature by the parties.

5. **Voluntary Agreement.** The parties acknowledge that they have read this Agreement, have had the opportunity to consult with their own attorneys prior to executing it, and that they have fully understood this Agreement. This Agreement has been executed by persons having full power and authority to bind the named signatories.

6. **Agreement Running with the Land.** Each term, covenant, condition and agreement contained herein with respect to the Property shall be a burden on the Property and shall run with the land.

7. **Counterparts.** The parties acknowledge that this Agreement may be executed in two or more counterparts.

THE CITY OF BASEHOR, KANSAS

_____
Mayor David K. Breuer

ATTEST

_____
Katherine Renn, City Clerk

LANDOWNER

USD 458 BASEHOR LINWOOD

By: _____

3-24-2016
Date

ACKNOWLEDGEMENT

THE STATE OF _____)
) ss:
THE COUNTY OF _____)

BE IT REMEMBERED, that on this _____ day of _____, 2016, before me the undersigned, a notary public in and for the County and State aforesaid, came _____, of _____, who is personally known to me to be the same person who executed this instrument in writing, and the said person fully acknowledged this instrument to be the act and deed of the aforementioned entity.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by notarial seal, the day and year last written above.

_____
Notary Public

My appointment expires:

City of Basehor

Agenda Item Cover Sheet

Consent Agenda Item E

Topic: Shark's Cove Grill & Bar liquor license renewal

Action Requested: Approve renewal of liquor license for Shark's Cove

Narrative: Shark's Cove is zoned CP-2 "General Business" which allows Sharks Cove Grill & Bar to sell liquor and alcoholic beverages as allowed by state law.

Presented by: Lloyd Martley, Chief of Police/City Administrator
Mark Lee, Planning and Zoning Director

Administration Recommendation: Approve Shark's Cove liquor license renewal

Attachments: Shark's Cove liquor license application
Planning and Zoning memorandum

Projector needed for this item?

No

Memorandum

To: Lloyd Martley

CC: Mr. Mayor and City Council, Katherine Renn

From: Mark Lee, Planning & Zoning Director

Date: 4/20/2016

Re: Liquor License Renewal

Mark Lee, Building Official Recommendations

Zoned in CP-2 "General Business" zoning district allows Sharks Cove Grill & Bar to sell liquor and alcoholic beverages as allowed by State law.

Staff has no objections to the issuance of a renewal 2016 license application. The place of business has passed all necessary building code and fire code inspections.

The City Clerk's office has confirmed that all permit and business license fees have been paid in full before issuance.

The Basehor Police Department also has no objections to the issuance of the license.

Respectfully,

Mark J. Lee

Mark J. Lee
Planning & Zoning Director

Kansas Alcoholic Beverage Control Division
Liquor License

Drinking Establishment

OWNER NAME: **Basehor Marina LLC**
DBA: **Sharks Cove Grill and Bar**
ADDRESS: **15306 Briar Road**
Basehor, KS 66007-5100

LICENSE NO: 10007107800

The licensee named above has been granted a liquor license by the Kansas Department of Revenue, Alcoholic Beverage Control Division. This license is neither transferable nor assignable and is subject to suspension or revocation.

PRIVILEGES:
Allows the licensee to sell and serve alcoholic liquor for consumption on licensed premises; serve limited free samples of alcoholic liquor; redeem drink coupons in arrangement with a hotel; and other activities as authorized by K.S.A. 41-2642.

AGREEMENT:
By accepting this license, the licensee agrees to conduct business in compliance with all applicable federal, state, county and city statutes and regulations.

Dean Reynoldson
Director, Alcoholic Beverage Control

Nick Jordan
Secretary of Revenue

EFFECTIVE: 04/05/2016 EXPIRES: 04/04/2018

THIS LICENSE MUST BE FRAMED AND POSTED ON THE PREMISES IN A CONSPICUOUS PLACE

IMPORTANT INFORMATION

Contact the ABC Licensing Unit at 785-296-7015 or email abc.licensing@kdor.ks.gov if you have any:
- questions regarding this license
- changes to your business name, location, ownership or officers
- questions about filing gallonage tax; if applicable

Contact your local ABC Enforcement Agent at 785-296-7015 or visit our website at http://www.ksrevenue.org/abccontact.html

Contact the Miscellaneous Tax Segment at 785-368-8222 or email miscellaneous.tax@kdor.ks.gov if you:
- need assistance with liquor drink or liquor enforcement taxes
- have questions about liquor drink tax bonds, bond relief or bond release

CLOSING YOUR BUSINESS

If you are closing your business, you must surrender your liquor license and complete the information on the back of the license

City of Basehor

Agenda Item Cover Sheet

Agenda Item No. 5

Topic: 2016/2017 Health, Dental, Vision and Disability Benefits Renewal

Action Requested: Renew Health, Dental, Vision and Disability Employee Benefits

Narrative: The City annually reviews the employee health benefits. Our health benefits are currently with Blue Cross Blue Shield, Delta Dental, VSP and STD/LTD with Advance Insurance Co. Staff recommends renewing our health benefits with the current carriers.

Presented by: Lloyd Martley, Chief of Police/City Administrator

Administration Recommendation: Approve renewal for employee health benefits with Blue Cross Blue Shield, Delta Dental of Kansas, VSP and Advance Insurance Company

Committee Recommendation: N/A

Attachments:

2016/2017 Health Benefit Plans

Projector needed for this item?

No

MEMO

Date: April 20, 2016

To: Mayor and Governing Body

From: Lloyd Martley, Chief of Police/City Administrator

Ref: Health, Dental and Vision Employee Benefits Renewal

The City annually reviews employee health benefits. The City's current employee health benefit plans will expire on July 1, 2016. For this year's review per council's direction staff contracted with The Reilly Company to evaluate and compare our current plans with other competitive markets. The Reilly Company compared our rates with Humana, Coventry and United Health Care. Based on the results, Reilly Company stated the Blue Cross Blue Shield rates were very competitive and their recommendation was to stay with Blue Cross Blue Shield for this year's renewal.

The Affordable Care Act was not designed to replace employer sponsored health insurance. It was developed to build on to the current system that already covers most employed Americans. There are hundreds of provision in the Affordable Care Act. Due to the fact that we still have under 50 employees we are considered to be in a small group which means some of the provisions of the ACA do not apply to our company.

Health:

The City's current health care provider is Blue Cross Blue Shield. We currently are offering the Platinum Level Plan and due to a projected 32% increase in this plan the City is opting to change our plan to the Gold Level BlueCare Classic Choice 2. This plan changes the deductible and out of pocket expenses to the employee but the end result will ultimately be a cost savings of 25% to the City. By changing plans their will only be a 7% increase to the City's health care plan. The City currently pays 100% for the employee and offers to pay a portion of the coverage for the employee's wishing to carry their families on our plan. Based on the projected increases for family coverage the City will be raising the cost by 10% for employee's choosing to carry their families on our plan. These changes will still provide great coverage for our employees and their families. It will also help reduce the overall cost to the City. Staff is recommending that we stay with Blue Cross Blue Shield for 2016/2017.

Dental:

The City's current dental provider is Delta Dental of Kansas. Our current policy for 2016-2017 will be increasing by 2.91%. We currently pay 100% of the employee's coverage and 50% for employees wishing to carry their families on our plan. The City will be increasing the cost to

employees for family coverage by 2.18%. Staff is recommending that we stay with Delta Dental of Kansas for 2016/2017.

Vision:

The City's current vision provider is Vision Service Plan (VSP). There will be no increase to this plan for 2016/2017. Staff is recommending that we stay with VSP for 2016/2017.

Short and Long Term Disability, Basic Term Life and Basic AD&D:

The City's current Short Term Disability, Long Term Disability Basic, AD&D and Basic Term Life provider is Advance Insurance Company (an Independent Licensee of Blue Cross Blue Shield). There will be no increase for this coverage in 2016/2017. Staff is recommending that we stay with Advance Insurance Company for this coverage.

Providing employee benefits in 2016-17 will not require an increase to the employee benefit mill levy.

2016/17 City of Basehor Health Benefit Plans

BCBS Medical Insurance Premiums & Employee Deductions 2016-2017 - Effective 7/1/16

Coverage	Employer Responsibility	Employee Responsibility	Employee deduction per pay period
Single	100.00%	$0.00	$0.00
Spouse		$225.30	$112.65
Children		$238.70	$119.35
Family		$463.99	$232.00

Delta Dental of Kansas - Dental Premiums & Employee Deductions 2016-2017 - Effective 7/1/16

Coverage	Invoice total per plan	Employee Responsibility	Employee deduction per pay period
Single	$28.93	$0.00	$0.00
Emp/Spouse	$99.91	$35.49	$17.75
Emp/Children	$99.91	$35.49	$17.75

Vision Service Plan - Premiums & Employee Deductions 2016-2017 Effective 7/1/16

Coverage	Invoice total per plan	Employee Responsibility	Employee deduction per par period
Single	$12.48	$0.00	$0.00
Emp/Spouse	$19.97	$7.49	$3.75
Emp/Children	$20.38	$7.90	$3.95
Family	$32.86	$20.38	$10.19

Advance Insurance Company - Disablility Insurance 2016-2017 Effective 7/1/16

Coverage	Current rates	Renewal rates	
Basic Term Life	.17/1,000	.17/1,000	
Basic AD & D	.03/1,000	.03/1,000	
Short Term Disability	.22/$10 unit	.22/$10 unit	
Long Term Disability	.24% monthly payroll	.22% monthly payroll	

This is only a summary. If you want more detail about your coverage and costs, you can get the complete terms in the policy or plan document at www.bcbsks.com/blueaccess or by calling 1-800-432-3990.

Important Questions	Answers	Why this Matters:
What is the overall deductible?	**$1,000** person/**$2,000** family for In-Network. **$4,000** person/ **$8,000** family for Out-of-Network. Doesn't apply to In-Network preventive care.	You must pay all the costs up to the **deductible** amount before this plan begins to pay for covered services you use. Check your policy or plan document to see when the **deductible** starts over (usually, but not always, January 1st). See the chart starting on page 2 for how much you pay for covered services after you meet the **deductible**.
Are there other deductibles for specific services?	No.	You don't have to meet **deductibles** for specific services, but see the chart starting on page 2 for other costs for services this plan covers.
Is there an out-of-pocket limit on my expenses?	Yes. **$3,000** person/**$6,000** family for In-Network only. **$10,000** person/**$20,000** family for Out-of-Network only.	The **out-of-pocket limit** is the most you could pay during a coverage period (usually one year) for your share of the cost of covered services. This limit helps you plan for health care expenses.
What is not included in the out-of-pocket limit?	Premiums, balance-billed charges, out-of-network prescription drug copays, and health care this plan doesn't cover.	Even though you pay these expenses, they don't count toward the **out-of-pocket limit**.
Is there an overall annual limit on what the plan pays?	No.	The chart starting on page 2 describes any limits on what the plan will pay for *specific* covered services, such as office visits.
Does this plan use a network of providers?	Yes. See www.bcbsks.com /providerdirectory or call 1-800-432-3990 for a list of participating providers.	If you use an in-network doctor or other health care **provider**, this plan will pay some or all of the costs of covered services. Be aware, your in-network doctor or hospital may use an out-of-network **provider** for some services. Plans use the term in-network, **preferred**, or participating for **providers** in their **network**. See the chart starting on page 2 for how this plan pays different kinds of **providers**.
Do I need a referral to see a specialist?	No. You don't need a referral to see a **specialist**.	You can see the **specialist** you choose without permission from this plan.
Are there services this plan doesn't cover?	Yes.	Some of the services this plan doesn't cover are listed on page 5. See your policy or plan document for additional information about **excluded services**.

Questions: Call **1-800-432-3990** or visit us at **www.bcbsks.com**.
If you aren't clear about any of the underlined terms used in this form, see the Glossary. You can view the Glossary at **www.cciio.cms.gov** or call **1-800-432-3990** to request a copy.

OMB Control Numbers 1545-2229, 1210-0147, and 0938 -1146

- **Copayments** are fixed dollar amounts (for example, $15) you pay for covered health care, usually when you receive the service.
- **Coinsurance** is *your* share of the costs of a covered service, calculated as a percent of the **allowed amount** for the service. For example, if the plan's **allowed amount** for an overnight hospital stay is $1,000, your **coinsurance** payment of 20% would be $200. This may change if you haven't met your **deductible**.
- The amount the plan pays for covered services is based on the **allowed amount**. If an out-of-network **provider** charges more than the **allowed amount**, you may have to pay the difference. For example, if an out-of-network hospital charges $1,500 for an overnight stay and the **allowed amount** is $1,000, you may have to pay the $500 difference. (This is called **balance billing**.)
- This plan may encourage you to use participating **providers** by charging you lower **deductibles**, **copayments** and **coinsurance** amounts.

Common Medical Event	Services You May Need	Your Cost If You Use an In-network Provider	Your Cost If You Use an Out-of-network Provider	Limitations & Exceptions
If you visit a health care provider's office or clinic	Primary care visit to treat an injury or illness	$35 copay/visit	Deductible then 50% coinsurance	none
	Specialist visit	$70 copay/visit	Deductible then 50% coinsurance	none
	Other practitioner office visit	$70 copay/visit	Deductible then 50% coinsurance	none
	Preventive care/screening/immunization	$0. Preventive is without cost share.	Deductible then 50% coinsurance	none
If you have a test	Diagnostic test (x-ray, blood work)	$0 to $300 person, deductible then 20% coinsurance	Deductible then 50% coinsurance	none
	Imaging (CT/PET scans, MRIs)	$0 to $300 person, deductible then 20% coinsurance	Deductible then 50% coinsurance	none
If you need drugs to treat your illness or condition More information about **prescription drug coverage** is available at www.bcbsks.com	Generic drugs	$15 copay	$15 copay	Generic drugs are mandatory if available unless physician prescribes a brand drug.
	Preferred brand drugs	$50 copay	$50 copay	none
	Non-preferred brand drugs	$75 copay	$75 copay	none

Common Medical Event	Services You May Need	Your Cost If You Use an In-network Provider	Your Cost If You Use an Out-of-network Provider	Limitations & Exceptions
If you need drugs to treat your illness or condition More information about **prescription drug coverage** is available at www.bcbsks.com	Specialty drugs	Formulary: $150 copay Non-Formulary: 20% coinsurance not to exceed $250	Formulary: $150 copay Non-Formulary: 20% coinsurance not to exceed $250	Prime Specialty Pharmacy is BCBSKS' preferred specialty pharmacy.
If you have outpatient surgery	Facility fee (e.g., ambulatory surgery center)	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————
	Physician/surgeon fees	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————
If you need immediate medical attention	Emergency room services	Deductible then 20% coinsurance	Deductible then 20% coinsurance	——————none——————
	Emergency medical transportation	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————
	Urgent care	$35 copay/visit	Deductible then 50% coinsurance	——————none——————
If you have a hospital stay	Facility fee (e.g., hospital room)	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————
	Physician/surgeon fee	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————
If you have mental health, behavioral health, or substance abuse needs	Mental/Behavioral health outpatient services	$35 copay/visit	Deductible then 50% coinsurance	——————none——————
	Mental/Behavioral health inpatient services	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————
	Substance use disorder outpatient services	$35 copay/visit	Deductible then 50% coinsurance	——————none——————
	Substance use disorder inpatient services	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————

Common Medical Event	Services You May Need	Your Cost If You Use an In-network Provider	Your Cost If You Use an Out-of-network Provider	Limitations & Exceptions
If you are pregnant	Prenatal and postnatal care, delivery and all inpatient services	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————
If you need help recovering or have other special health needs	Home health care	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————
	Rehabilitation services	Deductible then 20% coinsurance	Deductible then 50% coinsurance	Speech Therapy: Limited to 90 visits per Insured per benefit period.
	Habilitation services	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————
	Skilled nursing care	Not Covered	Not Covered	——————none——————
	Durable medical equipment	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————
	Hospice service	Deductible then 20% coinsurance	Deductible then 50% coinsurance	——————none——————
If your child needs dental or eye care	Eye exam	$70 copay/visit	Deductible then 50% coinsurance	Vision services are limited to Insureds through the benefit period in which they turn age 19. Screening for children under 5 years which is covered at 100% as Preventive.
	Glasses	Deductible then 20% coinsurance	Deductible then 50% coinsurance	Eyeglasses are limited to Insureds through the benefit period in which they turn age 19.
	Dental check-up	Deductible then 20% coinsurance	Deductible then 50% coinsurance	Dental services are limited to Insureds through the benefit period in which they turn age 19.

Excluded Services & Other Covered Services:

Services Your Plan Does NOT Cover (This isn't a complete list. Check your policy or plan document for other excluded services.)		
• Acupuncture	• Bariatric surgery	• Cosmetic surgery
• Dental care (Adult)	• Hearing aids	• Long-term care
• Weight loss programs		

Other Covered Services (This isn't a complete list. Check your policy or plan document for other covered services and your costs for these services.)		
• Infertility treatment	• Non-emergency care when traveling outside the U.S. See www.bcbs.com/already-a-member/coverage-home-and-away.html	• Private-duty nursing
• Routine eye care (Adult)	• Routine foot care	• Spinal manipulations

Your Rights to Continue Coverage:

If you lose coverage under the plan, then, depending upon the circumstances, Federal and State laws may provide protections that allow you to keep health coverage. Any such rights may be limited in duration and will require you to pay a **premium**, which may be significantly higher than the premium you pay while covered under the plan. Other limitations on your rights to continue coverage may also apply.

For more information on your rights to continue coverage, contact the plan at 1-800-432-3990. You may also contact your state insurance department, Kansas Insurance Department, 420 SW 9th Street, Topeka, Kansas 66612-1678, Phone: 800-432-2484, or visit www.ksinsurance.org ,or the U.S. Department of Labor, Employee Benefits Security Administration at 1-866-444-3272 or www.dol.gov/ebsa, or the U.S. Department of Health and Human Services at 1-877-267-2323 x61565 or www.cciio.cms.gov.

Your Grievance and Appeals Rights:

If you have a complaint or are dissatisfied with a denial of coverage for claims under your plan, you may be able to **appeal** or file a **grievance**. For questions about your rights, this notice, or assistance, you can contact: Customer Service at 1-800-432-3990 or you can visit www.bcbsks.com/blueaccess, or the Kansas Insurance Department, 420 SW 9th Street, Topeka, Kansas 66612-1678, Phone: 800-432-2484, or visit www.ksinsurance.org, or the U.S. Department of Labor, Employee Benefits Security Administration at 1-866-444-3272 or www.dol.gov/ebsa.

Does this Coverage Provide Minimum Essential Coverage?

The Affordable Care Act requires most people to have health care coverage that qualifies as "minimum essential coverage." **This plan or policy does provide minimum essential coverage.**

Does this Coverage Meet the Minimum Value Standard?

In order for certain types of health coverage (for example, individually purchased insurance or job-based coverage) to qualify as minimum essential coverage, the plan must pay, on average, at least 60 percent of allowed charges for covered services. This is called the "minimum value standard." **This health coverage does meet the minimum value standard for the benefits it provides.**

Language Access Services:

Chinese:	此“保险金与覆盖范围概要”有中文版本，请致电.	1-800-432-3990
Spanish:	Este Resumen de Beneficios y Cobertura està disponible en español, por favor llame al	1-800-432-3990

To see examples of how this plan might cover costs for a sample medical situation, see the next page.

About these Coverage Examples:

These examples show how this plan might cover medical care in given situations. Use these examples to see, in general, how much financial protection a sample patient might get if they are covered under different plans.

This is not a cost estimator.

Don't use these examples to estimate your actual costs under this plan. The actual care you receive will be different from these examples, and the cost of that care will also be different.

See the next page for important information about these examples.

Having a baby
(normal delivery)

- **Amount owed to providers:** $7,540
- **Plan pays:** $5,120
- **Patient pays:** $2,420

Sample care costs:

Hospital charges (mother)	$2,700
Routine obstetric care	$2,100
Hospital charges (baby)	$900
Anesthesia	$900
Laboratory tests	$500
Prescriptions	$200
Radiology	$200
Vaccines, other preventive	$40
Total	**$7,540**

Patient pays:

Deductibles	$1,000
Copays	$20
Coinsurance	$1,200
Limits or exclusions	$200
Total	**$2,420**

Managing type 2 diabetes
(routine maintenance of a well-controlled condition)

- **Amount owed to providers:** $5,400
- **Plan pays:** $3,760
- **Patient pays:** $1,640

Sample care costs:

Prescriptions	$2,900
Medical Equipment and Supplies	$1,300
Office Visits and Procedures	$700
Education	$300
Laboratory tests	$100
Vaccines, other preventive	$100
Total	**$5,400**

Patient pays:

Deductibles	$200
Copays	$1,400
Coinsurance	$0
Limits or exclusions	$40
Total	**$1,640**

Questions and answers about the Coverage Examples:

What are some of the assumptions behind the Coverage Examples?

- Costs don't include **premiums**.
- Sample care costs are based on national averages supplied by the U.S. Department of Health and Human Services, and aren't specific to a particular geographic area or health plan.
- The patient's condition was not an excluded or preexisting condition.
- All services and treatments started and ended in the same coverage period.
- There are no other medical expenses for any member covered under this plan.
- Out-of-pocket expenses are based only on treating the condition in the example.
- The patient received all care from in-network **providers**. If the patient had received care from out-of-network **providers**, costs would have been higher.

What does a Coverage Example show?

For each treatment situation, the Coverage Example helps you see how **deductibles**, **copayments**, and **coinsurance** can add up. It also helps you see what expenses might be left up to you to pay because the service or treatment isn't covered or payment is limited.

Does the Coverage Example predict my own care needs?

✗ **No.** Treatments shown are just examples. The care you would receive for this condition could be different based on your doctor's advice, your age, how serious your condition is, and many other factors.

Does the Coverage Example predict my future expenses?

✗ **No.** Coverage Examples are **not** cost estimators. You can't use the examples to estimate costs for an actual condition. They are for comparative purposes only. Your own costs will be different depending on the care you receive, the prices your **providers** charge, and the reimbursement your health plan allows.

Can I use Coverage Examples to compare plans?

✓ **Yes.** When you look at the Summary of Benefits and Coverage for other plans, you'll find the same Coverage Examples. When you compare plans, check the "Patient Pays" box in each example. The smaller that number, the more coverage the plan provides.

Are there other costs I should consider when comparing plans?

✓ **Yes.** An important cost is the **premium** you pay. Generally, the lower your **premium**, the more you'll pay in out-of-pocket costs, such as **copayments**, **deductibles**, and **coinsurance**. You should also consider contributions to accounts such as health savings accounts (HSAs), flexible spending arrangements (FSAs) or health reimbursement accounts (HRAs) that help you pay out-of-pocket expenses.

Questions: Call **1-800-432-3990** or visit us at **www.bcbsks.com**.
If you aren't clear about any of the underlined terms used in this form, see the Glossary. You can view the Glossary at **www.cciio.cms.gov** or call **1-800-432-3990** to request a copy.

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