



**AGENDA**  
**BASEHOR CITY COUNCIL**  
July 20, 2015 - 7:00 p.m.  
Basehor City Hall

---

1. **Roll Call** by Mayor David K. Breuer and Pledge of Allegiance
2. **Consent Agenda** *(Items to be approved by Council in one motion, unless objections raised)*
  - a. City Council Minutes
  - b. Treasurer's Report
  - c. Rodeo Mexican Restaurant Liquor License
  - d. Kelly's Bar & Grill Liquor License Renewal
  - e. Stars & Stripes Billiards Liquor License

3. **Call to Public**

*Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the Mayor then proceed to the podium; state your name and address).*

4. **Unfinished Business** - *(None at this time)*

**New Business**

5. **2016 Budget Discussion**
6. **Resolution 2015-12 Improvements of Certain Traffic Ways**
7. **Schlup Final Plat**
8. **Pavement Management Project Contract**
9. **City Administrator's Report**
10. **Council Members Report**
11. **Mayor's Report**
12. **Executive Session** (if needed)
13. **Adjournment**



## Minutes

### Basehor City Council Meeting

### Basehor City Hall, June 15, 2015

---

#### **1. Roll Call** by Mayor David K. Breuer and Pledge of Allegiance

Mayor Breuer called the meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

Council Members present: David K. Breuer, Travis Miles, Ty Garver, Dick Drennon and Vernon Fields. Absent: Brian Healy

Staff Present: Chief of Police/City Administrator, Lloyd Martley, City Engineer, Mitch Pleak, City Clerk, Katherine Renn and City Attorney, Shannon Marcano.

#### **2. Consent Agenda** (*Items to be approved by Council in one motion, unless objections are raised*)

- a. City Council Minutes
- b. Treasurer's Report

Councilman Fields moved to approve the consent agenda and Councilman Garver seconded. The motion passed unanimously, 4-0.

#### **3. Call to Public –**

*-Dave Barlow – son of Jerry Barlow residing at 15320 Elm St.-* asked questions in regards to Ordinance No. 651 and his concerns to the changes.

*-Mark Loughry- 5001 N 142<sup>nd</sup> Terr. -* Mr. Loughry thanked the City Council for their consideration for all the improvements that will be coming in the future to Donahoo Road and had a couple of questions in regards to the percentages on the design work for Leavenworth Road project.

#### **4. Unfinished Business –** *None at this time*

## **New Business**

**5. Agenda item order change to move Item number five to the last business agenda item-** Councilman Fields moved to move item five as the last agenda item of business and Councilman Drennon seconded. The motion passed unanimously, 4-0.

**6. Ordinance No. 651 – Amendment to Ordinance No. 525**

Councilman Miles moved to approve Ordinance No. 651 amendment to Ordinance No. 525 and Councilman Fields seconded. The motion passed unanimously, 4-0.

**7. Resolution 2015-11 Authorizing the Sale of the G. O. Bonds**

Councilman Garver moved to approve Resolution 2015-11 authorizing the sale of the G. O. Bonds and Councilman Miles seconded. The motion passed unanimously, 4-0.

**8. Ordinance No. 652 - Designating Certain Streets Main Traffic Ways in City Limits**

Councilman Miles moved to approve Ordinance No. 652 designating certain streets main traffic ways within the City limits and Councilman Drennon seconded. The motion passed unanimously, 4-0.

**9. Ordinance No. 653 - Authorizing the Issuance of General Obligation Bonds**

Councilman Fields moved to approve Ordinance No. 653 authorizing the issuance of the general obligation bonds and Councilman Garver seconded. The motion passed unanimously, 4-0.

**10. Planning Commission Appointments**

Councilman Drennon moved to approve the planning commission appointments of Cecil Swenson and Rae Anderson Nicholson and Councilman Fields seconded. The motion passed unanimously, 4-0.

**11. Basehor Linwood High School Band – Fireworks Stand**

Councilman Miles moved to waive the fireworks permit fee for the Basehor Linwood High School band and Councilman Drennon seconded. The motion passed unanimously, 4-0.

**12. Executive Session**

Councilman Miles moved to go into executive session to discuss attorney/client privilege with City Engineer, Mitch Pleak and City Administrator, Lloyd Martley and City Attorney, Shannon Marcano at 7:40 p.m. for a period of ten minutes. Councilman Fields seconded. Motion passed unanimously, 4-0.

City Council returned at 7:50 p.m. and Councilman Miles moved to go into executive session for additional time to discuss attorney/client privilege with City Engineer, Mitch Pleak and City Administrator, Lloyd Martley and City Attorney, Shannon Marcano for an additional ten minutes at 7:50 p.m. Councilman Drennon seconded. Motion passed unanimously, 4-0.

City Council returned at 7:54 p.m.

**5. Leavenworth Road Sidewalk Project – MHS Contract Resolution 2015-10**

Councilman Garver moved to approve Resolution 2015-10 approving the MHS contract agreement and Councilman Fields seconded. The motion passed, 3-1 with Councilman Drennon voting no.

Councilman Garver moved to approve the last minute revision of Resolution 2015-10 the MHS contract agreement on page ten section C as noted in the meeting and Councilman Miles seconded. The motion passed unanimously, 4-0.

**13. City Administrator's Report**

Mr. Martley informed City Council and the audience that the City of Basehor was awarded the Sunflower Grant in the amount of \$44,770 and thanked Mr. Myracle for his hard work in the application process and that this will be very beneficial to the City.

**14. Council Member's Reports**

Councilman Fields briefly said to be careful this Fourth of July holiday coming up.

**15. Mayor's Report**

Mayor Breuer gave another brief update about housing the EMS ambulance here in Basehor and the much needed support from our citizens to acquire the unit to be based here in Basehor.

**16. Adjournment**

Councilman Fields moved to adjourn regular meeting at 8:00 p.m. and Councilman Garver seconded. Motion passed unanimously, 4-0.

\_\_\_\_\_  
David K. Breuer, Mayor

Attest:

\_\_\_\_\_  
Katherine M. Renn, City Clerk



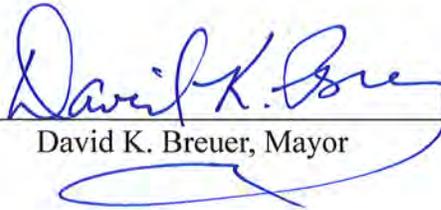
**NOTICE OF SPECIAL MEETING**

**TO THE MEMBERS OF THE GOVERNING BODY  
OF THE CITY OF BASEHOR, KANSAS:**

You are hereby notified that I have called and do hereby call a special meeting of the Governing Body of the City of Basehor, Kansas, to be held at Basehor City Hall, 2620 North 155<sup>th</sup> Street, Basehor, Kansas 66007 on July 6, 2015, at 6:55 p.m., for the purpose of:

1. Set a Public Hearing Date for the 2016, City of Basehor Operating Budget.

DATED: June 30, 2015

  
\_\_\_\_\_  
David K. Breuer, Mayor

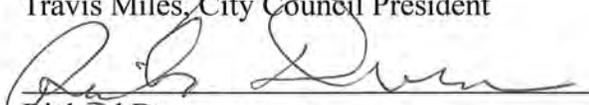
**CONSENT TO MEETING**

We, the undersigned, being all the members of the Governing Body of the City of Basehor, Kansas, hereby accept service of the foregoing notice, waiving any and all irregularities in such service and in such notice and consent and agree that said Governing Body shall meet at the time and place therein specified and for the purposes therein stated.

DATED: June 30, 2015



Travis Miles, City Council President



Richard Drennon



Vernon Fields



Brian D. Healy

Ty Garver



Attest/Seal:

  
Katherine M. Renn, City Clerk



## **Minutes**

### **Basehor City Council Special Meeting**

### **Basehor City Hall, July 6, 2015**

---

**Roll Call** by Mayor David K. Breuer

Mayor David K. Breuer called the meeting to order at 6:55 p.m.

Council Members present: Mayor David K. Breuer, Travis Miles, Vernon Fields, Brian Healy and Ty Garver. Absent: Richard Drennon.

Staff Present: Chief of Police/City Administrator, Lloyd Martley, City Engineer, Mitch Pleak and City Clerk, Katherine M. Renn.

**1. Set Public Hearing Date for 2016 Operating Budget**

Councilman Miles moved to set the public hearing date for Special Meeting on August 3, 2015 at 6:30 p.m. and Councilman Fields seconded. The motion passed unanimously, 4-0.

**2. Adjournment**

Councilman Healy moved to adjourn special meeting at 6:58 p.m. and Councilman Fields seconded. Motion passed unanimously, 4-0.

---

David K. Breuer, Mayor

Attest:

---

Katherine M. Renn, City Clerk

# CITY OF BASEHOR

## JUNE 2015 FINANCIAL SNAPSHOT

### Funds

Fund	Budget	Revenues	Expenditures	% Utilized
General	\$2,828,230	\$1,538,951	\$891,847	32%
Special Park	\$73,000	\$13,255	\$5,561	8%
Sewer	\$1,550,947	\$715,842	\$479,953	31%
Cedar Lake Maintenance	\$40,000	\$40,017	\$15,739	39%
Bond & Interest	\$1,464,781	\$594,239	\$84,957	6%
Solid Waste	\$328,807	\$123,698	\$114,088	35%
Special Highway	\$860,000	\$344,838	\$23,551	3%
Municipal Equipment Reserve	\$173,000	\$137	\$133,114	77%
Capital Improvement	\$20,000	\$52,943	\$22,300	112%
Employee Benefit	\$560,868	\$392,421	\$302,467	54%
LCSD#3	\$33,000	\$33,028	\$13,216	40%

### Department

General	Budget	Expenditures	Remaining Balance	% Utilized
Clerk	\$346,547	\$171,169	\$175,378	49%
Street	\$225,132	\$73,531	\$151,601	33%
Governing Body	\$587,800	\$45,599	\$542,201	8%
Police	\$895,035	\$397,406	\$497,629	44%
Facilities	\$144,989	\$46,142	\$98,847	32%
Administrator	\$247,870	\$11,033	\$236,837	4%
Park & Recreation	\$74,942	\$21,516	\$53,426	29%
Miscellaneous	\$112,700	\$42,422	\$70,278	38%
HR	\$26,600	\$7,084	\$19,516	27%
Planning	\$166,615	\$75,945	\$90,670	46%

\*\*MISC includes transfers out of general fund into MERF and Capital Improvements\*\*

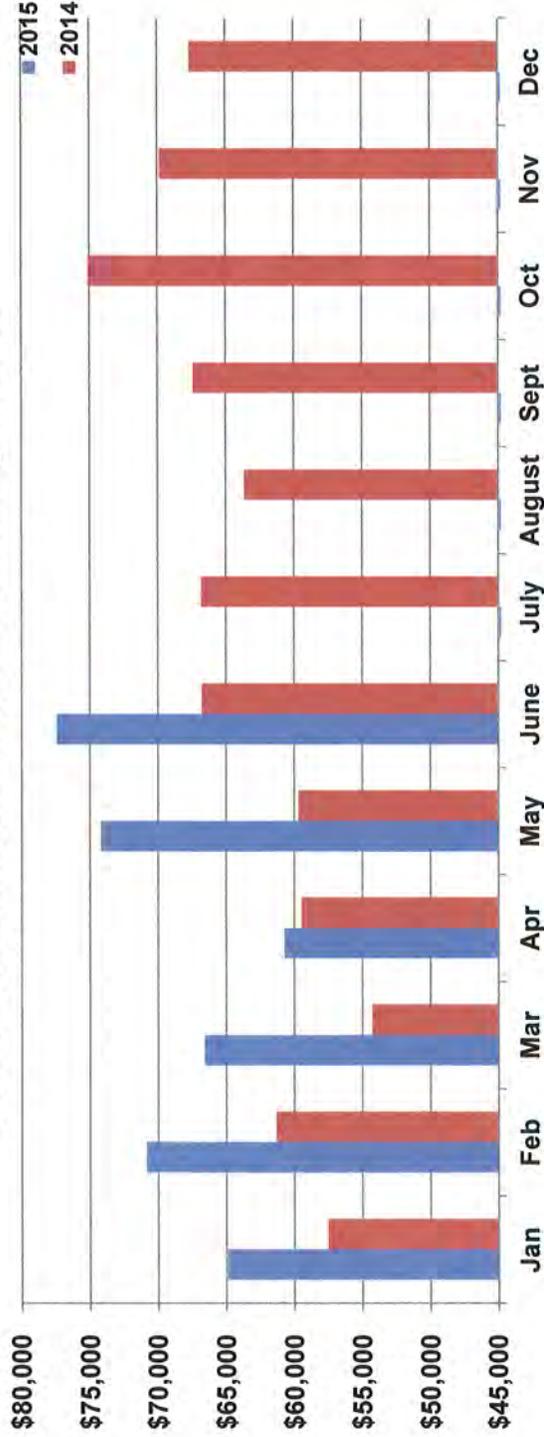
# MONTHLY SALES TAX COLLECTIONS 2011-2015

	2011	2012	2013	2014	2015	Monthly Diff. '14 - '15	% Difference	2014 YTD	2015 YTD	Diff. '14 - '15	% Difference
Jan	43,677.78	57,962.61	55,854.63	57,521.05	64,945.65	7,424.60	11.4%	57,521.05	64,945.65	7,424.60	11.4%
Feb	48,453.55	48,668.43	50,846.50	61,331.66	70,869.41	9,537.75	13.5%	118,852.71	135,815.06	16,962.35	12.5%
Mar	48,692.52	51,596.39	50,846.50	54,298.46	66,612.89	12,314.43	18.5%	173,151.17	202,427.95	29,276.78	14.5%
Apr	42,633.11	42,372.82	48,009.19	59,434.83	60,756.14	1,321.31	2.2%	232,586.00	263,184.09	30,598.09	11.6%
May	48,186.99	50,639.59	53,986.75	59,679.42	74,209.84	14,530.42	19.6%	292,265.42	337,393.93	45,128.51	13.4%
June	47,682.94	55,921.34	60,215.87	66,757.64	77,452.56	10,694.92	13.8%	359,023.06	414,846.49	55,823.43	13.5%
July	44,834.43	49,304.00	56,140.33	66,800.72							
Aug	49,903.11	55,484.63	60,644.35	63,635.42							
Sept	49,250.84	62,953.65	59,886.19	67,381.62							
Oct	51,883.08	57,986.12	59,634.13	75,075.03							
Nov	49,270.35	59,821.88	58,067.36	69,812.32							
Dec	51,874.96	49,586.00	58,821.13	67,635.00							
	576,343.66	642,297.46	672,952.93	769,363.17	414,846.49						

2015 TDD \$15,443.60

2014 TDD \$26,026.15

## 2014-15 Month to Month Comparison





## SOLID WASTE FUND HIGHLIGHTS

For the Month of June 2015

MONTH	2014	2015	% DIFFERENCE
	SOLID WASTE COUNT	SOLID WASTE COUNT	
January	1,760	1,847	4.71%
February	1,761	1,852	4.91%
March	1,778	1,866	4.72%
April	1,790	1,891	5.34%
May	1,808	1,911	5.39%
June	1,817	1,926	5.66%
July	1,822		
August	1,828		
September	1,833		
October	1,847		
November	1853		
December	1850		
<b>AVERAGE</b>	<b>1,812</b>	<b>1,882</b>	<b>5.12%</b>

MONTH	2014	2015	% DIFFERENCE
	SOLID WASTE BILLED	SOLID WASTE BILLED	
January	\$24,818.78	\$25,963.34	4.41%
February	\$24,974.62	\$26,060.62	4.17%
March	\$24,989.37	\$26,221.64	4.70%
April	\$25,167.00	\$26,404.12	4.69%
May	\$25,329.61	\$26,756.19	5.33%
June	\$25,479.72	\$26,956.84	5.48%
July	\$25,574.59		
August	\$25,735.24		
September	\$25,758.93		
October	\$25,969.22		
November	\$26,024.08		
December	\$25,968.77		
<b>TOTAL</b>	<b>\$305,789.93</b>	<b>\$158,362.75</b>	

MONTH	2014	2015	% DIFFERENCE
	AVERAGE BILL	AVERAGE BILL	
January	\$14.10	\$14.06	-0.28%
February	\$14.18	\$14.07	-0.78%
March	\$14.05	\$14.05	0.00%
April	\$14.06	\$13.96	-0.72%
May	\$14.01	\$14.00	-0.07%
June	\$14.02	\$14.00	-0.14%
July	\$14.04		
August	\$14.08		
September	\$14.05		
October	\$14.06		
November	\$14.04		
December	\$14.04		
<b>AVERAGE</b>	<b>\$14.06</b>	<b>\$14.02</b>	<b>-0.27%</b>



## SEWER FUND HIGHLIGHTS

For the Month of June 2015

MONTH	2014 SWR COUNT	2015 SWR COUNT	% DIFFERENCE
January	1863	1960	4.95%
February	1876	1960	4.29%
March	1891	1971	4.06%
April	1906	1997	4.56%
May	1920	2017	4.81%
June	1928	2032	5.12%
July	1933		
August	1934		
September	1940		
October	1948		
November	1954		
December	1955		
<b>AVERAGE</b>	<b>1921</b>		

MONTH	2014 SWR BILLED	2015 SWR BILLED	% DIFFERENCE
January	\$91,681.27	\$98,315.70	7.24%
February	\$92,496.06	\$99,121.87	7.16%
March	\$91,753.37	\$98,797.47	7.68%
April	\$94,279.20	\$98,845.10	4.84%
May	\$98,923.62	\$102,569.87	3.69%
June	\$97,113.31	\$103,045.89	6.11%
July	\$97,177.47		
August	\$100,096.98		
September	\$99,208.77		
October	\$98,594.66		
November	\$98,616.61		
December	\$97,746.39		
<b>TOTAL</b>	<b>\$1,157,687.71</b>	<b>\$600,695.90</b>	

MONTH	2014 AVERAGE SWR BILL	2015 AVERAGE SWR BILL	% DIFFERENCE
January	\$49.21	\$50.16	1.93%
February	\$49.30	\$50.57	2.58%
March	\$48.52	\$50.13	3.32%
April	\$49.46	\$49.50	0.08%
May	\$51.52	\$50.85	-1.30%
June	\$50.37	\$50.71	0.68%
July	\$50.27		
August	\$51.76		
September	\$51.14		
October	\$50.61		
November	\$50.47		
December	\$50.00		
<b>AVERAGE</b>	<b>\$50.22</b>	<b>\$50.32</b>	<b>0.20%</b>

Check Register Report

Date: 06/08/2015  
 Time: 11:51 AM  
 Page: 1

City Of Basehor

BANK: FIRST STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>FIRST STATE BANK Checks</b>							
22603	06/08/2015	Printed		ADVANCE IN	ADVANCE INSURANCE COMPANY	GROUP AD&D/LIFE/LTD/STD INS	667.42
22604	06/08/2015	Printed		ALLEN GIBB	ALLEN, GIBBS & HOULIK, LC	BUDGET & ACCOUNT SVCS/APRIL	869.50
22605	06/08/2015	Printed		ANDERSON C	CAMILLE ANDERSON	YOUTH SPORTS REBATE X 2	55.00
22606	06/08/2015	Printed		ATMOS ENER	ATMOS ENERGY	GAS USAGE	106.73
22607	06/08/2015	Printed		BASEHOR CH	BASEHOR CHAMBER OF COMMERCE	MONTHLY MEETING/2 STAFF	17.00
22608	06/08/2015	Printed		BLUE CROSS	BLUE CROSS & BLUE SHIELD OF KS	GROUP MEDICAL INSURANCE	18,711.06
22609	06/08/2015	Printed		BS&A SOFTW	BS&A SOFTWARE	4-NEW CREDIT CARD READERS	300.00
22610	06/08/2015	Printed		CONS WATER	CONS RURAL WATER DISTRICT #1	WATER USAGE	414.81
22611	06/08/2015	Printed		DELTA DENT	DELTA DENTAL OF KANSAS	GROUP DENTAL INS JUNE 2015	1,536.27
22612	06/08/2015	Printed		DOUGLAS CO	DOUGLAS COUNTY DISTRICT COURT	COURT RECORDS REQUEST	7.50
22613	06/08/2015	Printed		DXP	DXP: PUMP & POWER	REPAIR FAIRBANKS/6" D5433	12,467.00
22614	06/08/2015	Printed		ELITE ELEC	ELITE ELECTRIC LLC	CHK PANEL/BREAKER AT PARK	556.00
22615	06/08/2015	Printed		ETS	ETS	CITYWIDE/ONLINE CREDIT CARD	315.67
22616	06/08/2015	Printed		HAYNES EQU	HAYNES EQUIPMENT CO	PARTS/EQUIP REPAIR-WWTF	1,082.17
22617	06/08/2015	Printed		HENLEY/TYL	TYLER HENLEY	REFUND CASH/APPEAL BOND	775.00
22618	06/08/2015	Printed		HUBBEL/MAT	MATTEW HUBBEL	REFUND FULL CASH BOND	2,000.00
22619	06/08/2015	Printed		HUMAN CAP	HUMAN CAPITAL CONSULTING	MONTHLY HR SUPPORT/JUNE	500.00
22620	06/08/2015	Printed		KS DOR ALC	KANSAS DEPARTMENT OF REVENUE	CASEY'S CMB LICENSE	25.00
22621	06/08/2015	Printed		KANSAS ONE	KANSAS ONE-CALL SYSTEMS, INC.	MONTHLY LOCATE SVC/MAY-124	124.00
22622	06/08/2015	Printed		KANSAS PAY	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	200.77
22623	06/08/2015	Printed		KS TREASUR	KANSAS STATE TREASURER	STATE MANDATED COURT FINES	1,614.00
22624	06/08/2015	Printed		KPF EFT	KPF EFT PROGRAM	POLICE RETIREMENT CONTRIB	7,246.48
22625	06/08/2015	Printed		LANDES/RYA	RYAN LANDES	REIMB CASH BONDS	445.00
22626	06/08/2015	Printed		LEAV COOP	LEAVENWORTH COUNTY CO-OP	DIESEL FUEL/WWTF/PWD	1,200.58
22627	06/08/2015	Printed		LV SHERIFF	LEAVENWORTH COUNTY SHERIFF	JAIL BOARD FEES/APRIL	227.50
22628	06/08/2015	Printed		LV DIST CT	LEAVENWORTH DISTRICT COURT	COPY OF TRANSCRIPT	35.00
22629	06/08/2015	Printed		MASS M	MASS MUTUAL FINANCIAL GROUP	401/457 RETIRE CONTRIB	2,950.56
22630	06/08/2015	Printed		MCBRATNEY	KIANN MCBRATNEY	CITY PROSECUTOR FEES	527.50
22631	06/08/2015	Printed		MILLER	MILLER SIGN SHOPPE, LLC	2 SIGNS W/POSTS-FALCON LAKES	230.00
22632	06/08/2015	Printed		PRAY	WILLIAM E. PRAY	MUNICIPAL JUDGE SERVICES	450.00
22633	06/08/2015	Printed		SMITH, AMA	AMANDA SMITH	YOUTH SPORTS REBATE X 2	82.50
22634	06/08/2015	Printed		SONNTAG	SONNTAG LAW OFFICE	COURT APPOINTED ATTORNEY FEES	400.00
22635	06/08/2015	Printed		SPECTRA	SPECTRA	MISC SUPPLIES/WWTF	1,427.36
22636	06/08/2015	Printed		SUCHY	CARRY & JAMIE SUCHY	YOUTH SPORTS REBATE	45.00
22637	06/08/2015	Printed		TRAINING A	TRAINING AT YOUR PLACE	INSTL UPDATES/SHRTCTS/CHG FLTR	142.50
22638	06/08/2015	Printed		VANDONGE/A	ANGIE VANDONGE	YOUTH SPORTS REBATE X 2	100.00
22639	06/08/2015	Printed		VISION SER	VISION SERVICES PLAN	GROUP VISION INSURANCE	451.76
22640	06/08/2015	Printed		WESTAR GRP	WESTAR ENERGY	ELECTRIC USAGE	14,367.41
22641	06/08/2015	Printed		WRIGHT EX	WRIGHT EXPRESS	APRIL 2015 FLEET FUEL CHARGES	2,123.80

Total Checks: 39

Checks Total (excluding void checks): 74,797.85

*Lloyd Martley 6-15-15*  
 Lloyd Martley  
 City Administrator

*Katherine M. Renn 6-8-15*  
 Katherine Renn  
 City Clerk

*Kristi Olson 6/8/15*  
 Kristi Olson  
 City Treasurer

Check Register Report

Date: 06/19/2015

Time 9:16 AM

Page 1

City Of Basehor

BANK: FIRST STATE BANK

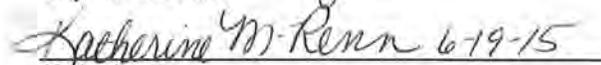
Check Number	Check Date	Status	Void/S top Date	Vendor Number	Vendor Name	Check Description	Amount
<b>FIRST STATE BANK Checks</b>							
22642	06/19/2015	Printed		ATHCO	ATHCO, LLC	SCOREBRD CONTRL SUPPLIES/FOD	65.00
22643	06/19/2015	Printed		C & D HAY	C & D HAY & STRAW SALES	25 SMALL SQUARE HAY BAILS/PWD	100.00
22644	06/19/2015	Printed		DEFFENBAUG	DEFFENBAUGH DISPOSAL SERVICE	SLUDGE REMOVAL/CITYWIDE TRASH/SPCL PU	23,713.60
22645	06/19/2015	Printed		DEGRAEVE	CHERYL DEGRAEVE	YOUTH SPORTS REBATE X 2	77.50
22646	06/19/2015	Printed		ELITE ELEC	ELITE ELECTRIC LLC	INSTALL & MATL/WWTF LTS/SCOREBRD MAINT	2,117.50
22647	06/19/2015	Printed		HEANEY/JAM	JAMES HEANEY	BOND REFUND	395.00
22648	06/19/2015	Printed		HOTUJAC	SABRA HOTUJAC	YOUTH SPORTS REBATE	50.00
22649	06/19/2015	Printed		JO CO GOVT	JOHNSON COUNTY GOVERNMENT	FACILITY FLOW TEST/KDHE/MAY	281.00
22650	06/19/2015	Printed		KANSAS PAY	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	200.77
22651	06/19/2015	Printed		KPF EFT	KPF EFT PROGRAM	POLICE RETIREMENT CONTRIB	7,680.03
22652	06/19/2015	Printed		LAWN TAMER	LAWN TAMERS	BASEHOR BLVD MOW/MAY	200.00
22653	06/19/2015	Printed		MASS M	MASS MUTUAL FINANCIAL GROUP	401/457 RETIRE CONTRIB	3,227.82
22654	06/19/2015	Printed		MCAFFEE HEN	MCAFFEE HENDERSON SOLUTIONS	ENG SVCS/BASEHOR DRAINAGE STDY	500.00
22655	06/19/2015	Printed		PATCHEN EL	PATCHEN ELECTRICAL &	REPAIR MIXER/WWTF	2,352.85
22656	06/19/2015	Printed		PITNEY BOW	PITNEY BOWES GLOBAL	POSTAGE METER LEASE/2ND QTR	140.10
22657	06/19/2015	Printed		REGISTER	REGISTER OF DEEDS	MONTHLY LAREDO BILLING/2 RELEASES	132.00
22658	06/19/2015	Printed		RUNNELS-NE	LISA RUNNELS-NEVINS	YOUTH SPORTS REBATE X 2	95.00
22659	06/19/2015	Printed		SPECTRA	SPECTRA	2-55 GALS BLEACH/60-1/2 GALS ODOR BAN/WWTF	1,556.40
22660	06/19/2015	Printed		SPOTS OFF	SPOTS OFF LLC	CAR WASH/PLAN	14.19
22661	06/19/2015	Printed		TRAN, HOAI	HOAI & LAURIE TRAN	YOUTH SPORTS REBATE X 2	77.50
22662	06/19/2015	Printed		VAN TUYL/J	JOELLEN M. VAN TUYL	TRANSCRIPT BILLING	35.00
22663	06/19/2015	Printed		WHITE GOSS	WHITE GOSS	CONTRACT LEGAL AMT 4/20-5/4/15 & 5/6-5/15/15	5,380.00
22664	06/19/2015	Printed		WHITE/DUST	DUSTY WHITE	BOND REFUND	0.25

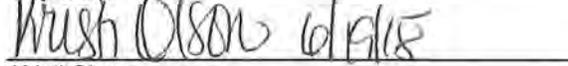
Total Checks: 23

Checks Total (excluding void checks):

48,391.51

  
 Lloyd Martley  
 City Administrator

  
 Katherine Renn  
 City Clerk

  
 Kristi Olson  
 City Treasurer

Check Register Report

Date: 06/24/2015

Time: 9:12 AM

Page: 1

City Of Basehor

BANK: FIRST STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>FIRST STATE BANK Checks</b>							
22665-80	06/24/2015	VOIDED		VOIDED	VOIDED	CHECKS PRINTED INCORRECTLY	-
22681	06/24/2015	Printed		BAILEY/TIN	TINA BAILEY	REIMB FINE/OVERPAYMENT	10.00
22682	06/24/2015	Printed		KANSAS PAY	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	200.77
22683	06/24/2015	Printed		KPF EFT	KPF EFT PROGRAM	POLICE RETIREMENT CONTRIB	6,946.29
22684	06/24/2015	Printed		LV SHERIFF	LEAVENWORTH COUNTY SHERIFF	JAIL BOARD FEES/MAY	402.50
22685	06/24/2015	Printed		MASS M	MASS MUTUAL FINANCIAL GROUP	401/457 RETIRE CONTRIB	3,100.20
22686	06/24/2015	Printed		REGISTER	REGISTER OF DEEDS	RECORDING FEE/SF-19-15	49.99
22687	06/24/2015	Printed		SPOTS OFF	SPOTS OFF LLC	CAR WASH/PD/MAY	142.50
22688	06/24/2015	Printed		HEART BUIL	STEPHEN R MARSDEN	JANITORIAL SERVICE/JUNE 2015	387.00

Total Checks: 8

Checks Total (excluding void checks): 11,239.25

*Lloyd Martley 6-24-15*  
 Lloyd Martley  
 City Administrator

*Katherine M. Renn 6-24-15*  
 Katherine Renn  
 City Clerk

*Kristi Olson 6/24/15*  
 Kristi Olson  
 City Treasurer

07/09/2015

CHECK REGISTER FOR CITY OF BASEHOR  
CHECK DATE FROM 07/01/2015 - 07/02/2015

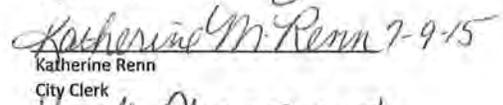
Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 FIRST STATE BANK CHECKING					
07/02/2015	1	1000(E)	ADVANCE INSURANCE COMPANY	GROUP ADD/LIFE/LTD/STD	694.46
07/02/2015	1	1001(E)	AFLAC	EMP CAFETERIA PLAN/JUN	937.08
07/02/2015	1	1002(E)	BLUE CROSS & BLUE SHIELD OF KS	GROUP MEDICAL INS	19,351.08
07/02/2015	1	1003(E)	DELTA DENTAL OF KANSAS	GROUP DENTAL INS	1,633.84
07/02/2015	1	1004(E)	VISION SERVICES PLAN	GROUP VISION INS	471.74
07/02/2015	1	22689	HUMAN CAPITAL CONSULTING	MONTHLY HR SUPPORT	500.00
07/02/2015	1	22690	LAWN TAMERS	CONTRACT MOW/BTC	590.00
07/02/2015	1	22691	LEAVENWORTH CITY & COUNTY	SECOND QUARTER APRIL-JUNE 2015	2,003.84
07/02/2015	1	22692	SONNTAG LAW OFFICE	COURT APPOINTED ATTORNEY	400.00
07/02/2015	1	22693	WILLIAM E. PRAY	MUNICIPAL JUDGE SALARY	450.00

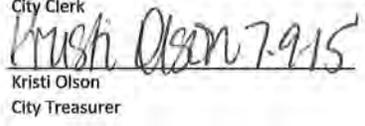
1 TOTALS:

Total of 10 Checks:	27,032.04
Less 0 Void Checks:	0.00
Total of 10 Disbursements:	27,032.04

\*(E)=EFT check-online payment

 7-9-15  
 Lloyd Martley  
 City Administrator

 7-9-15  
 Katherine Renn  
 City Clerk

 7-9-15  
 Kristi Olson  
 City Treasurer

**Kansas Alcoholic Beverage Control Division  
Liquor License**

**Drinking Establishment**

**OWNER NAME: Rodeo Mexican Restaurant LLC**  
**DBA: Rodeo Mexican Restaurant LLC**  
**ADDRESS: 15510 State Avenue Suite 11**  
**Basehor, KS 66007**

**LICENSE NO: 3889**

The licensee named above has been granted a liquor license by the Kansas Department of Revenue, Alcoholic Beverage Control Division. This license is neither transferable nor assignable and is subject to suspension or revocation.

**PRIVILEGES:**

Allows the licensee to sell and serve alcoholic liquor for consumption on licensed premises; serve limited free samples of alcoholic liquor; redeem drink coupons in arrangement with a hotel; and other activities as authorized by K.S.A. 41-2642.



**AGREEMENT:**

By accepting this license, the licensee agrees to conduct business in compliance with all applicable federal, state, county and city statutes and regulations.

Dean Reynoldson  
Director, Alcoholic Beverage Control

Nick Jordan  
Secretary of Revenue

**EFFECTIVE: 07/01/2015**

**EXPIRES: 06/30/2017**

THIS LICENSE MUST BE FRAMED AND POSTED ON THE PREMISES IN A CONSPICUOUS PLACE

**IMPORTANT INFORMATION**

Contact the ABC Licensing Unit at 785-296-7015 or email [abc.licensing@kdor.ks.gov](mailto:abc.licensing@kdor.ks.gov) if you have any:

- questions regarding this license
- changes to your business name, location, ownership or officers
- questions about filing gallonage tax; if applicable

Contact your local ABC Enforcement Agent at 785-296-7015 or visit our website at <http://www.ksrevenue.org/abcontact.html>

Contact the Miscellaneous Tax Segment at 785-368-8222 or email [miscellaneous.tax@kdor.ks.gov](mailto:miscellaneous.tax@kdor.ks.gov) if you:

- need assistance with liquor drink or liquor enforcement taxes
- have questions about liquor drink tax bonds, bond relief or bond release

**CLOSING YOUR BUSINESS**

If you are closing your business, you must surrender your liquor license and complete the information on the back of the license

# Memorandum

---

**To:** Lloyd Martley  
**CC:** Mr. Mayor and City Council, Katherine Renn  
**From:** Mark Lee, Building Official  
**Date:** 7/15/2015  
**Re:** Liquor Licenses

---

## **Mark Lee, Building Official Recommendations**

Zoned in CP-2 "General Business" zoning district allows Rodeo Mexican Restaurant to serve liquor and alcoholic beverages as allowed by state law.

Zoned in CP-2 "General Business" zoning district allows Kelly's Restaurant and bar to service liquor and alcoholic beverages as allowed by state law.

Staff has no objections to the issuance of a 2015 license application for Rodeo Mexican Restaurant. This new place of business has passed all necessary building code and fire code inspections as of May 26, 2015.

Staff has no objections to the reissuance of a liquor license for Kelly's Restaurant and bar as it meets our current zoning requirements.

The City Clerk's office shall confirm that all permit and business license fees have been paid in full before issuance.

Respectfully,

*Mark J. Lee*

Mark J. Lee  
Building Official

**Kansas Alcoholic Beverage Control Division  
Liquor License**

**Drinking Establishment**

**OWNER NAME: Stars & Stripes Billiards LLC**  
**DBA: Stars & Stripes Billiards**  
**ADDRESS: 15518 Pinehurst Drive**  
**Suite 2 & 3**  
**Basehor, KS 66007**

**LICENSE NO: 3934**

The licensee named above has been granted a liquor license by the Kansas Department of Revenue, Alcoholic Beverage Control Division. This license is neither transferable nor assignable and is subject to suspension or revocation.

**PRIVILEGES:**

Allows the licensee to sell and serve alcoholic liquor for consumption on licensed premises; serve limited free samples of alcoholic liquor; redeem drink coupons in arrangement with a hotel; and other activities as authorized by K.S.A. 41-2642.



**AGREEMENT:**

By accepting this license, the licensee agrees to conduct business in compliance with all applicable federal, state, county and city statutes and regulations.

Dean Reynoldson  
Director, Alcoholic Beverage Control

Nick Jordan  
Secretary of Revenue

**EFFECTIVE: 07/03/2015**

**EXPIRES: 07/02/2017**

**THIS LICENSE MUST BE FRAMED AND POSTED ON THE PREMISES IN A CONSPICUOUS PLACE**

**IMPORTANT INFORMATION**

Contact the ABC Licensing Unit at 785-296-7015 or email [abc.licensing@kdor.ks.gov](mailto:abc.licensing@kdor.ks.gov) if you have any:

- questions regarding this license
- changes to your business name, location, ownership or officers
- questions about filing gallonage tax; if applicable

Contact your local ABC Enforcement Agent at 785-296-7015 or visit our website at <http://www.ksrevenue.org/abccontact.html>

Contact the Miscellaneous Tax Segment at 785-368-8222 or email [miscellaneous.tax@kdor.ks.gov](mailto:miscellaneous.tax@kdor.ks.gov) if you:

- need assistance with liquor drink or liquor enforcement taxes
- have questions about liquor drink tax bonds, bond relief or bond release

**CLOSING YOUR BUSINESS**

If you are closing your business, you must surrender your liquor license and complete the information on the back of the license

City of Basehor  
Agenda Item Cover Sheet

---

Agenda Item No. 5

---

**Topic:** 2016 Budget Proposal

**Action Requested:** Review 2016 budget.

**Narrative:** At the council retreat the proposed 2016 budget was presented to council. The budget review process is to update the council of any changes or adjustments to the original proposed budget. We received our valuations from the county and they were up from last year.

**Presented by:** Lloyd Martley, Chief of Police/City Administrator  
Ben Hart, AGH

**Administration Recommendation:** N/A

**Attachments:** 2016 proposed budget (provided at meeting)

**Projector needed for this item?**

No

## OPERATING FUNDS BEGINNING FUNDS BALANCE

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
General	\$ 155,776	\$ 172,333	\$ 565,744	\$ 766,798	\$ 915,611	\$ 869,279
Special Parks and Rec	\$ 166,804	\$ 121,308	\$ 109,765	\$ 121,623	\$ 152,768	\$ 96,068
Consolidated Highway	\$ 1,920,341	\$ 2,020,285	\$ 1,946,611	\$ 1,718,307	\$ 1,994,944	\$ 1,681,944
Capital Improvement	\$ 52,023	\$ 1,343,996	\$ 1,424,266	\$ 1,507,879	\$ 1,269,695	\$ 1,333,695
Municipal Equipment Reserve	\$ 321,271	\$ 321,272	\$ 341,722	\$ 312,730	\$ 301,106	\$ 219,306
Bond and Interest	\$ 35,043	\$ 404,894	\$ 659,198	\$ 586,411	\$ 439,297	\$ 282,235
Sewer	\$ 404,640	\$ 717,428	\$ 814,394	\$ 943,169	\$ 1,191,386	\$ 947,446
Solid Waste	\$ 88,375	\$ 96,034	\$ 110,283	\$ 105,229	\$ 114,129	\$ 77,871
Cedar Lake Maintenance	\$ 26,689	\$ 10,320	\$ 3,713	\$ 13,627	\$ 14,410	\$ 14,465
Sewer District #3 Maintenance	\$ -	\$ 37,117	\$ 19,683	\$ 22,788	\$ 30,568	\$ 30,718
Employee Benefit	\$ 1	\$ 48,282	\$ 134,954	\$ 175,304	\$ 155,641	\$ 91,787
<b>Total Beginning Fund Balance</b>	<b>\$ 3,170,962</b>	<b>\$ 5,293,269</b>	<b>\$ 6,130,332</b>	<b>\$ 6,273,865</b>	<b>\$ 6,579,555</b>	<b>\$ 5,644,815</b>

## OPERATING FUNDS REVENUE

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
General	\$ 1,865,466	\$ 1,912,387	\$ 1,971,262	\$ 2,087,014	\$ 2,141,151	\$ 2,286,254
Special Parks and Recreation	\$ 14,903	\$ 16,073	\$ 28,439	\$ 32,045	\$ 16,300	\$ 16,300
Consolidated Highway	\$ 394,921	\$ 518,255	\$ 632,754	\$ 709,374	\$ 547,000	\$ 547,000
Capital Improvement	\$ 52,023	\$ 80,270	\$ 83,613	\$ 101,006	\$ 84,000	\$ 134,000
Municipal Equipment Reserve	\$ 69,835	\$ 70,537	\$ 85,274	\$ 133,626	\$ 91,200	\$ 91,200
Bond and Interest	\$ 1,021,871	\$ 2,183,227	\$ 734,944	\$ 639,167	\$ 632,726	\$ 686,738
Sewer	\$ 1,785,322	\$ 5,831,531	\$ 1,443,073	\$ 1,660,847	\$ 1,435,819	\$ 1,465,023
Solid Waste	\$ 270,985	\$ 293,263	\$ 290,577	\$ 297,704	\$ 292,550	\$ 292,550
Cedar Lake Maintenance	\$ 20,015	\$ 31,055	\$ 40,016	\$ 40,016	\$ 40,055	\$ 40,055
Sewer District #3	\$ 9,400	\$ 37,117	\$ 33,028	\$ 33,040	\$ 33,150	\$ 33,150
Employee Benefit	\$ 515,251	\$ 527,338	\$ 483,918	\$ 499,534	\$ 472,016	\$ 524,390
<b>Total Annual Revenue</b>	<b>\$ 6,019,992</b>	<b>\$ 11,501,051</b>	<b>\$ 5,826,898</b>	<b>\$ 6,233,373</b>	<b>\$ 5,785,966</b>	<b>\$ 6,116,660</b>

## OPERATING FUNDS EXPENSES

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
General	\$ 1,657,759	\$ 1,675,468	\$ 1,770,209	\$ 1,938,201	\$ 2,827,483	\$ 2,912,232
Special Parks and Rec	\$ 60,400	\$ 27,616	\$ 16,581	\$ 900	\$ 73,000	\$ 88,000
Consolidated Highway	\$ 276,014	\$ 591,929	\$ 861,058	\$ 432,737	\$ 860,000	\$ 860,000
Capital Improvement	\$ (1,687)	\$ -	\$ -	\$ 339,190	\$ 20,000	\$ 1,355,000
Municipal Equipment Reserve	\$ 89,119	\$ 50,087	\$ 114,266	\$ 145,250	\$ 173,000	\$ 175,000
Bond and Interest	\$ 654,024	\$ 1,928,921	\$ 807,731	\$ 786,280	\$ 789,788	\$ 866,112
Sewer	\$ 1,421,662	\$ 5,788,556	\$ 1,314,298	\$ 1,412,630	\$ 1,679,759	\$ 1,776,431
Solid Waste	\$ 266,966	\$ 279,188	\$ 290,678	\$ 288,804	\$ 328,808	\$ 343,045
Cedar Lake Maintenance	\$ 36,384	\$ 37,662	\$ 30,102	\$ 39,233	\$ 40,000	\$ 40,000
Sewer District #3 Maintenance	\$ -	\$ 26,836	\$ 29,923	\$ 25,410	\$ 33,000	\$ 33,000
Employee Benefit	\$ 466,982	\$ 440,666	\$ 443,568	\$ 519,197	\$ 560,869	\$ 616,176
<b>Total Annual Expenditures</b>	<b>\$ 4,927,621</b>	<b>\$ 10,846,929</b>	<b>\$ 5,678,414</b>	<b>\$ 5,927,833</b>	<b>\$ 7,385,706</b>	<b>\$ 9,064,996</b>

## OPERATING FUNDS ENDING FUND BALANCE

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
General	\$ 363,484	\$ 409,252	\$ 766,797	\$ 915,611	\$ 229,279	\$ 243,302
Special Parks and Rec	\$ 121,307	\$ 109,765	\$ 121,623	\$ 152,768	\$ 96,068	\$ 24,368
Consolidated Highway	\$ 2,039,248	\$ 1,946,611	\$ 1,718,307	\$ 1,994,944	\$ 1,681,944	\$ 1,368,944
Capital Improvement	\$ 105,733	\$ 1,424,266	\$ 1,507,879	\$ 1,269,695	\$ 1,333,695	\$ 112,695
Municipal Equipment Reserve	\$ 301,987	\$ 341,722	\$ 312,730	\$ 301,106	\$ 219,306	\$ 135,506
Bond and Interest	\$ 402,890	\$ 659,200	\$ 586,411	\$ 439,297	\$ 282,235	\$ 102,862
Sewer	\$ 768,300	\$ 760,403	\$ 943,169	\$ 1,191,386	\$ 947,446	\$ 636,038
Solid Waste	\$ 92,394	\$ 110,108	\$ 110,182	\$ 114,129	\$ 77,871	\$ 27,377
Cedar Lake Maintenance	\$ 10,321	\$ 3,712	\$ 13,627	\$ 14,410	\$ 14,465	\$ 14,520
Sewer District #3 Maintenance	\$ 9,400	\$ 47,399	\$ 22,788	\$ 30,418	\$ 30,718	\$ 30,868
Employee Benefit	\$ 48,270	\$ 134,954	\$ 175,304	\$ 155,641	\$ 66,787	\$ 0
<b>Total Ending Fund Balance</b>	<b>\$ 4,263,333</b>	<b>\$ 5,947,392</b>	<b>\$ 6,278,816</b>	<b>\$ 6,579,404</b>	<b>\$ 4,979,815</b>	<b>\$ 2,696,479</b>

\*\* The City maintains healthy cash reserves which is reflected in the yearly beginning cash balances. This projected balance allows for the City to budget for more expenditures than revenues each year. Through prudent annual saving the City allows itself to pay cash for large projects in the upcoming years.

According to state law, the budget must be balanced for each fund. ***The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations.*** The State Budget Law prohibits a budget which projects spending in excess of available resources. The Budget Law further ***prohibits*** unappropriated balances in funds supported by general tax levies.

## MILL LEVY COMPARISON

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
Annual Valuation	\$ 49,823,218	\$ 48,877,985	\$ 48,885,631	\$ 50,416,747	\$ 51,677,166
Bond and Interest Levy	2.032	1.458	0.376	0.375	1.375
General Fund Levy	18.974	20.320	21.165	21.168	21.168
Employee Benefit Levy	8.590	7.629	7.616	7.617	7.617
<b>Total Annual Mill Levy</b>	<b>29.596</b>	<b>29.407</b>	<b>29.157</b>	<b>29.160</b>	<b>30.160</b>
Total Funds Generated from Ad Valorem	\$ 1,474,568	\$ 1,437,355	\$ 1,425,358	\$ 1,470,152	\$ 1,558,583

## ALL FUNDS SALARIES

		2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
Street	Full Time	\$ 157,510	\$ 168,456	\$ 125,033	\$ 176,590	\$ 183,581
	Part Time	\$ -	\$ 7,505	\$ 5,503	\$ 6,042	\$ 5,985
	Overtime	\$ 2,214	\$ 6,638	\$ 6,486	\$ 7,300	\$ 7,300
Police	Full Time	\$ 548,647	\$ 563,015	\$ 627,278	\$ 649,573	\$ 682,011
	Part Time	\$ 20,074	\$ 22,057	\$ 19,894	\$ 37,066	\$ 25,240
	Overtime	\$ 41,307	\$ 39,248	\$ 42,880	\$ 45,000	\$ 50,000
Planning	Full Time	\$ 89,448	\$ 102,165	\$ 134,395	\$ 136,915	\$ 143,884
	Overtime	\$ 653	\$ 1,154	\$ 477	\$ 1,200	\$ 1,000
Park & Rec	Full Time	\$ -	\$ -	\$ -	\$ -	\$ 1
	Part Time	\$ 9,330	\$ 6,000	\$ 6,000	\$ 21,042	\$ 21,042
	Overtime	\$ 102	\$ -	\$ -	\$ -	\$ -
Clerk/Finance	Full Time	\$ 143,693	\$ 148,325	\$ 112,113	\$ 152,547	\$ 155,719
	Part time	\$ 11,676	\$ 17,906	\$ -	\$ -	\$ -
	Overtime	\$ 2,881	\$ 2,332	\$ 1,264	\$ 3,000	\$ 3,000
Admin	Full Time	\$ 31,828	\$ 32,645	\$ 33,900	\$ 60,620	\$ 62,256
	Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
	Part Time	\$ -	\$ -	\$ -	\$ -	\$ -
Governing Body	Elected Officials	\$ 17,894	\$ 32,200	\$ 54,600	\$ 54,600	\$ 54,600
	Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL GENERAL FUND</b>		<b>\$ 1,077,257</b>	<b>\$ 1,149,646</b>	<b>\$ 1,169,823</b>	<b>\$ 1,351,495</b>	<b>\$ 1,395,619</b>
Sewer Fund	Full Time	\$ 70,674	\$ 80,216	\$ 163,279	\$ 120,385	\$ 120,390
	Overtime	\$ 4,794	\$ 2,551	\$ 4,489	\$ 4,489	\$ 4,489
	<b>TOTAL SEWER FUND</b>	<b>\$ 75,468</b>	<b>\$ 82,767</b>	<b>\$ 167,768</b>	<b>\$ 124,874</b>	<b>\$ 124,879</b>
Solid Waste						
Total Benefits all Funds		\$ 440,666	\$ 443,568	\$ 519,197	\$ 560,869	\$ 616,176
<b>TOTAL WAGES AND BENEFITS</b>		<b>\$ 1,593,391</b>	<b>\$ 1,675,981</b>	<b>\$ 1,856,788</b>	<b>\$ 2,037,238</b>	<b>\$ 2,136,675</b>

# GENERAL FUND

# REVENUE

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>Beginning of the year balance</b>	\$ 172,333	\$ 565,744	\$ 766,798	\$ 915,611	\$ 869,279
401 Building Permits	\$ 54,488	\$ 155,806	\$ 164,373	\$ 80,000	\$ 80,000
403 Pet Licenses	\$ 1,345	\$ 1,360	\$ 2,110	\$ 1,325	\$ 1,325
404 Business Licenses	\$ 8,500	\$ 10,700	\$ 8,150	\$ 9,000	\$ 9,000
405 Misc. Fees/Permits/Licenses	\$ 15,034	\$ 10,345	\$ 11,352	\$ 14,000	\$ 14,000
407 Plan/Plat Application Fees	\$ 750	\$ 650	\$ 255	\$ 1,000	\$ 1,000
421 Court Fines	\$ 152,808	\$ 106,732	\$ 146,727	\$ 152,000	\$ 150,000
432 Westar Energy Franchise Tax	\$ 101,576	\$ 104,548	\$ 118,693	\$ 105,000	\$ 135,000
433 Atmos Energy Franchise Tax	\$ 31,759	\$ 41,297	\$ 48,573	\$ 40,000	\$ 45,000
434 SW Bell Franchise Tax	\$ 17,163	\$ 19,070	\$ 22,426	\$ 18,000	\$ 19,000
435 Wow Cable Franchise Fee	\$ 34,386	\$ 31,802	\$ 27,376	\$ 32,500	\$ 30,000
436 Suburban Water Franchise Tax	\$ 20,114	\$ 22,853	\$ 22,460	\$ 23,000	\$ 23,000
438 AT&T Franchise Tax	\$ -	\$ -	\$ -	\$ -	\$ -
450 Sales Tax	\$ 244,689	\$ 256,916	\$ 286,944	\$ 292,683	\$ 301,464
451 Local Alcohol Liquor Fund	\$ 8,482	\$ 9,462	\$ 10,126	\$ 9,250	\$ 9,250
460 Ad Valorem Property Tax	\$ 925,038	\$ 973,648	\$ 1,019,402	\$ 1,003,125	\$ 1,087,739
464 Back Taxes	\$ 89,557	\$ 23,704	\$ 17,730	\$ 25,000	\$ 25,000
480 Field of Dreams	\$ 33,721	\$ 33,310	\$ 30,368	\$ 33,500	\$ 33,500
491 Motor Vehicle Distribution	\$ 104,077	\$ 101,187	\$ 138,424	\$ 115,000	\$ 141,255
493 Recreational Vehicle Tax	\$ 1,127	\$ 1,050	\$ 1,383	\$ 1,250	\$ 1,383
496 16M & 20M Truck Tax	\$ 1,860	\$ 1,208	\$ 1,084	\$ 1,228	\$ 1,373
511 Other Revenues	\$ 3,411	\$ 5,459	\$ 6,580	\$ 5,000	\$ 5,000
551 Interest Income	\$ 2,749	\$ 1,471	\$ 2,479	\$ 1,500	\$ 1,500
672 Transfer from Sewer	\$ 25,088	\$ 47,810	\$ -	\$ 123,460	\$ 113,818
675 Transfer from Solid Waste Fund	\$ 34,665	\$ 10,874	\$ -	\$ 54,330	\$ 57,647
<b>TOTAL REVENUES</b>	\$ 1,912,387	\$ 1,971,262	\$ 2,087,014	\$ 2,141,151	\$ 2,286,254
<b>TOTAL FUNDS AVAILABLE</b>	\$ 2,084,720	\$ 2,537,006	\$ 2,853,812	\$ 3,056,762	\$ 3,155,534
<b>TOTAL EXPENDITURES</b>	\$ 1,675,468	\$ 1,770,209	\$ 1,938,201	\$ 2,827,483	\$ 2,912,232
<b>UNRESERVED CASH BALANCE</b>	\$ 409,252	\$ 766,798	\$ 915,611	\$ 229,279	\$ 243,302
<b>MILL LEVY INFORMATION</b>				<b>2015</b>	<b>2016</b>
FUND REQUIREMENTS				\$ 1,003,125	\$ 1,087,739
ADD FOR DELINQUENT TAXES				5%	5%
TOTAL AD VALOREM				\$ 1,053,282	\$ 1,142,127
RATE OF LEVY IN MILLS				21.168	21.168

# GENERAL FUND

# EXPENDITURES

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
Governing Body	\$ 38,505	\$ 54,251	\$ 70,894	\$ 587,800	\$ 537,800
Administrator	\$ 43,351	\$ 32,786	\$ 61,382	\$ 247,870	\$ 249,506
Facilities	\$ 127,514	\$ 115,466	\$ 121,218	\$ 144,989	\$ 146,913
City Clerk/Finance	\$ 308,169	\$ 310,803	\$ 310,764	\$ 346,547	\$ 378,219
Human Resources	\$ 23,277	\$ 23,311	\$ 21,270	\$ 26,600	\$ 27,600
Park & Recreation	\$ 35,152	\$ 31,331	\$ 61,400	\$ 74,942	\$ 74,943
Planning & Zoning	\$ 106,701	\$ 119,106	\$ 151,183	\$ 165,865	\$ 172,584
Police	\$ 725,258	\$ 741,641	\$ 798,452	\$ 895,039	\$ 924,651
Street	\$ 181,235	\$ 234,357	\$ 192,068	\$ 225,132	\$ 237,316
Miscellaneous	\$ 86,306	\$ 107,156	\$ 149,569	\$ 112,700	\$ 162,700
<b>TOTALS</b>	<b>\$ 1,675,468</b>	<b>\$ 1,770,209</b>	<b>\$ 1,938,201</b>	<b>\$ 2,827,483</b>	<b>\$ 2,912,232</b>

The General Fund is the primary operating fund for any city as it is available for any legally authorized purpose except those required to be accounted for in another Fund. The General Fund's primary revenue source is ad valorem property tax. This is a general tax on all real and personal property not exempt from taxation by law. It is sometimes called an "ad valorem" tax, meaning that the tax is based on the value of the property.

**GENERAL FUND**

**GOVERNING BODY**

**ACCOUNT: 01-003**

		2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
701	Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
708	Elected Officials	\$ 17,894	\$ 32,200	\$ 54,600	\$ 54,600	\$ 54,600
751	Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -
758	Paging/Wireless	\$ -	\$ -	\$ -	\$ -	\$ -
761	Vehicle Expense	\$ 189	\$ -	\$ -	\$ 500	\$ 500
774	Training	\$ 354	\$ -	\$ 137	\$ 1,200	\$ 1,200
781	Promo/Public Relations Activities	\$ 2,071	\$ 1,674	\$ 571	\$ 2,000	\$ 2,000
782	Mileage Reimbursement	\$ -	\$ -	\$ -	\$ 200	\$ 200
783	Organization & Membership Dues	\$ 50	\$ 2,500	\$ 50	\$ 100	\$ 100
795	Outside Agency Requests	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
799	Miscellaneous Contractual	\$ 1,953	\$ 2,085	\$ -	\$ 2,000	\$ 2,000
801	Office Supplies	\$ 175	\$ 248	\$ 91	\$ 100	\$ 100
803	Miscellaneous Commodities	\$ 206	\$ 200	\$ 101	\$ 1,000	\$ 1,000
804	Gas / Oil / Miscellaneous	\$ 304	\$ -	\$ -	\$ 100	\$ 100
807	Printed Material/Publications	\$ 309	\$ 344	\$ 345	\$ 1,000	\$ 1,000
850	Budget Stabilization & Development	\$ -	\$ -	\$ -	\$ 510,000	\$ 460,000
<b>TOTALS</b>		<b>\$ 38,505</b>	<b>\$ 54,251</b>	<b>\$ 70,894</b>	<b>\$ 587,800</b>	<b>\$ 537,800</b>

The Governing Body Department consists of the Mayor and a five member City Council. Outside agency funding (Care Council) has been maintained at the 2015 level. The Budget Stabilization & Development line item accounts for funds intended for the use of budget stabilization and potential development opportunities. If not utilized these resources will be rolled over into the 2017 budget in the form of cash carryover and could be used for budget stabilization purposes.

**GENERAL FUND**

**CITY ADMINISTRATOR**

**ACCOUNT: 01-006**

		2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
701	Full Time	\$ 31,828	\$ 32,646	\$ 33,900	\$ 60,620	\$ 62,256
774	Training	\$ 300	\$ -	\$ 383	\$ 2,000	\$ 2,000
783	Organization & Membership Dues	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500
799	Miscellaneous Contractual	\$ -	\$ 140	\$ 2,411	\$ 50,000	\$ 50,000
801	Office Supplies	\$ -	\$ -	\$ -	\$ 250	\$ 250
803	Miscellaneous Commodities	\$ -	\$ -	\$ 68	\$ 500	\$ 500
807	Printed Material/Publications	\$ -	\$ -	\$ -	\$ 500	\$ 500
850	Capital Outlay	\$ -	\$ -	\$ 24,621	\$ 2,500	\$ 2,500
847	Contingency	\$ 11,223	\$ -	\$ -	\$ 130,000	\$ 130,000
<b>TOTALS</b>		<b>\$ 43,351</b>	<b>\$ 32,786</b>	<b>\$ 61,382</b>	<b>\$ 247,870</b>	<b>\$ 249,506</b>

The City Administrator is responsible for planning, organizing, directing and coordinating all municipal activities, including utilities; serves as the chief administrative officer of the City and is responsible for the proper administration of all City affairs. Kansas statutes allow for up to ten percent of contingency spending. The **Contingency** line item is budgeted for unexpected expenses that occur mid-year with no ability to budget for them. Miscellaneous Contractual Services was increased by the contracts set up with these vendors: AGH, CBIZ, NYHART.

**GENERAL FUND**

**CLERK/FINANCE**

**ACCOUNT: 01-001**

		2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
701	Full-time	\$ 143,693	\$ 148,325	\$ 112,113	\$ 152,547	\$ 155,719
702	Part-time	\$ 11,676	\$ 17,906	\$ -	\$ -	\$ -
704	Overtime	\$ 2,881	\$ 2,332	\$ 1,264	\$ 3,000	\$ 3,000
751	Legal Fees	\$ 48,452	\$ 41,627	\$ 50,095	\$ 52,000	\$ 52,000
758	Paging/Wireless	\$ 892	\$ 683	\$ 589	\$ 700	\$ 700
760	Notices & Advertisements	\$ 3,035	\$ 1,224	\$ 336	\$ 1,500	\$ 1,500
774	Training	\$ 3,648	\$ 4,441	\$ 6,116	\$ 5,000	\$ 7,000
779	Insurance Expenses	\$ 44,288	\$ 51,077	\$ 54,833	\$ 64,000	\$ 64,000
781	Promo/Public Relations Activities	\$ 1,000	\$ 1,013	\$ 1,040	\$ 1,500	\$ 1,500
782	Car Allowance/Mileage Reimb	\$ -	\$ -	\$ -	\$ 300	\$ 300
783	Organization & Membership Dues	\$ 11,593	\$ 9,654	\$ 13,204	\$ 13,500	\$ 13,500
785	Accounting & Auditing	\$ 17,900	\$ 18,250	\$ 48,149	\$ 20,000	\$ 50,000
799	Miscellaneous Contractual	\$ 11,149	\$ 8,321	\$ 16,743	\$ 11,000	\$ 15,000
801	Office Supplies	\$ 2,227	\$ 1,944	\$ 2,433	\$ 2,500	\$ 2,500
803	Miscellaneous Commodities	\$ 50	\$ 458	\$ 406	\$ 1,000	\$ 1,000
807	Printed Material/Publications	\$ 2,632	\$ 643	\$ 1,375	\$ 2,000	\$ 2,000
808	Postage & Postal Permit	\$ 906	\$ 582	\$ 750	\$ 1,000	\$ 1,000
850	Capital Outlay	\$ 2,147	\$ 2,323	\$ 1,316	\$ 15,000	\$ 7,500
<b>TOTALS</b>		<b>\$ 308,169</b>	<b>\$ 310,803</b>	<b>\$ 310,764</b>	<b>\$ 346,547</b>	<b>\$ 378,219</b>

The City Clerk/Finance office is responsible for many basic governmental functions. As part of the statutory duties, the Clerk serves as the record keeper of all City Council proceedings and actions, as well as City records (ordinances, resolutions, deeds, contracts, agreements, easements, vacations). The City Clerk is designated as the Freedom of Information Officer and coordinates all requests for records. Department staff also provide the City with all accounting and utility billing functions including preparation of the City's annual operating budget. The **Organizational and Membership** dues line item includes funding for affiliations to organizations such as League of Kansas Municipalities (LKM), Mid-America Regional Council (MARC) and the Leavenworth County Development Coalition (LCDC). **Accounting and Auditing** expenses were increased to reflect the cost of continuing a Generally Accepted Accounting Principles (GAAP) compliant audit for the 2015 fiscal year. The **Miscellaneous Contractual** line item includes image management agreements, accounting software. City-wide legal expenses are consolidated and included in the Clerk/Finance budget.

**GENERAL FUND**

**Human Resources**

**ACCOUNT: 01-012**

		2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>742</b>	Payroll Vendor	\$ 3,104	\$ 6,686	\$ 4,401	\$ 5,000	\$ 6,000
<b>745</b>	HR Support	\$ 9,375	\$ 6,023	\$ 7,035	\$ 6,000	\$ 6,000
<b>787</b>	Employee Assistance Program	\$ -	\$ -	\$ -	\$ 500	\$ 500
<b>813</b>	Clothing Allowance	\$ 10,748	\$ 10,552	\$ 9,734	\$ 15,000	\$ 15,000
<b>816</b>	Vaccination Allowance	\$ 50	\$ 50	\$ 100	\$ 100	\$ 100
<b>TOTALS</b>		<b>\$ 23,277</b>	<b>\$ 23,311</b>	<b>\$ 21,270</b>	<b>\$ 26,600</b>	<b>\$ 27,600</b>

Employee benefits for all funds have been consolidated into the Employee Benefit Fund allowing for easier tracking and a comprehensive view of employee benefit costs. **HR Support** includes the agreement for human resource support for all City Departments. The **Clothing Allowance** line item encompasses all General Fund employees the Planning Commission and Elected Officials.

**GENERAL FUND**

**STREET DEPARTMENT**

**ACCOUNT: 01-002**

		2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
701	Full Time	\$ 157,510	\$ 168,456	\$ 125,033	\$ 176,590	\$ 183,581
702	Part Time	\$ -	\$ 7,505	\$ 5,503	\$ 6,042	\$ 5,985
704	Overtime	\$ 2,214	\$ 6,638	\$ 6,486	\$ 7,300	\$ 7,300
758	Paging/Wireless	\$ 1,356	\$ 1,366	\$ 1,829	\$ 1,500	\$ 1,500
761	Vehicle/Equipment Main & Repair	\$ 4,289	\$ 13,187	\$ 12,006	\$ 7,000	\$ 11,000
774	Training	\$ 697	\$ -	\$ -	\$ 250	\$ 250
799	Miscellaneous Contractual	\$ 1,840	\$ 1,873	\$ 620	\$ -	\$ -
801	Office Supplies	\$ 1,359	\$ 792	\$ 525	\$ 700	\$ 700
803	Miscellaneous Commodities	\$ 4,970	\$ 4,802	\$ 5,115	\$ 4,500	\$ 4,500
804	Gas/Oil/Misc	\$ 6,111	\$ 9,375	\$ 9,268	\$ 7,250	\$ 8,500
810	Safety Equipment	\$ 889	\$ 877	\$ 683	\$ 1,500	\$ 1,500
811	Maint Materials/Supplies	\$ -	\$ 616	\$ -	\$ -	\$ -
850	Capital Outlay	\$ -	\$ 18,870	\$ 25,000	\$ 12,500	\$ 12,500
<b>TOTALS</b>		<b>\$ 181,235</b>	<b>\$ 234,357</b>	<b>\$ 192,068</b>	<b>\$ 225,132</b>	<b>\$ 237,316</b>

The Street Department contributes to the quality of life of Basehor residents by maintaining approximately 45 linear miles of city streets including maintenance, improvements and snow removal. The Department also maintains and schedules repairs and improvements on City Streets, all City facilities including the Field of Dreams Athletic complex and the City Park, state licensed animal confinement area as well as general maintenance on all designated City property. The Street Department also coordinates the logistics of solid waste disposal and single stream recycling disposal. The Capital Outlay line item includes the purchase of additional snow removal equipment. Salary breakdown is part-time regular employee is split half between streets and park dept and also includes two part-time seasonal employees.

**GENERAL FUND**

**POLICE**

**ACCOUNT: 01-004**

		2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
701	Full-time	\$ 548,647	\$ 563,015	\$ 627,278	\$ 649,573	\$ 682,011
702	Part-time	\$ 20,074	\$ 22,057	\$ 19,894	\$ 37,066	\$ 25,240
704	Overtime	\$ 41,307	\$ 39,248	\$ 42,880	\$ 45,000	\$ 50,000
758	Paging/Wireless	\$ 4,685	\$ 3,597	\$ 3,801	\$ 4,000	\$ 4,000
759	Animal Control Expenses	\$ 1,278	\$ 1,624	\$ 522	\$ 2,000	\$ 2,000
760	Notices & Advertisements	\$ 554	\$ 1,508	\$ 211	\$ 750	\$ 750
761	Vehicle/Equipment Main & Repair	\$ 11,850	\$ 9,563	\$ 7,855	\$ 12,000	\$ 12,000
764	Leavenworth County Jail	\$ 2,503	\$ 1,229	\$ 2,328	\$ 5,000	\$ 5,000
766	Municipal Court Judge	\$ 3,600	\$ 4,650	\$ 5,400	\$ 5,400	\$ 5,400
767	Court Fees	\$ 16,587	\$ 15,441	\$ 20,343	\$ 25,000	\$ 25,000
774	Training	\$ 7,864	\$ 5,936	\$ 6,618	\$ 8,000	\$ 10,000
780	Court Appointed Counsel	\$ 1,450	\$ 600	\$ -	\$ 4,800	\$ 4,800
781	Promo/Public Relations Activities	\$ 90	\$ -	\$ -	\$ 500	\$ 500
782	Mileage Reimbursement	\$ -	\$ -	\$ -	\$ 500	\$ 500
783	Organization Membership Dues	\$ 325	\$ 205	\$ 230	\$ 750	\$ 750
799	Misc Contractual Services	\$ 17,989	\$ 17,410	\$ 17,084	\$ 30,000	\$ 30,000
801	Office Supplies	\$ 2,385	\$ 1,913	\$ 2,770	\$ 2,500	\$ 2,500
803	Miscellaneous Commodities	\$ 1,678	\$ 3,438	\$ 8,012	\$ 8,000	\$ 8,000
804	Gas/Oil/Misc	\$ 37,936	\$ 31,470	\$ 30,785	\$ 42,000	\$ 42,000
807	Printed Material/Publications	\$ 953	\$ 935	\$ 521	\$ 1,000	\$ 1,000
808	Postage & Postal Permit	\$ 639	\$ 454	\$ 252	\$ 1,200	\$ 1,200
810	Safety Equipment ( <i>Vests</i> )	\$ (333)	\$ (665)	\$ (1,004)	\$ 2,000	\$ 4,000
850	Capital Outlay	\$ 3,197	\$ 18,013	\$ 2,673	\$ 8,000	\$ 8,000
<b>TOTALS</b>		<b>\$ 725,258</b>	<b>\$ 741,641</b>	<b>\$ 798,452</b>	<b>\$ 895,039</b>	<b>\$ 924,651</b>

The Basehor Police Department coordinates public safety efforts throughout the City. Through investigations, patrols, and other efforts, the Police Department endeavors to deter and prevent criminal activity within the city. **Vehicle/equipment maintenance** and repair is required to maintain the fleet of response vehicles. The **Miscellaneous Contractual Services** line item includes image management expenses, TLO Online Investigative Services, Training @ Your Place, Leavenworth County Probation services, insurance claims, fire extinguisher maintenance, new employee psychological exams, citation books, statute pocket guides, UPC/STO books, indigent defense and departmental functional requirements. **Training**- all officers are required by Kansas Statute to obtain 40 hours of annual training. The **Miscellaneous Commodities** line item includes Watchguard video equipment and supplies, promotional items purchased for community policing, video and office supplies, radar system calibrations along with other departmental necessities.

**GENERAL FUND**

**CITY FACILITIES**

**ACCOUNTS: 01-005; 01-001**

		2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
752	Utility Gas (Atmos)	\$ 3,522	\$ 9,612	\$ 9,502	\$ 10,225	\$ 10,225
753	Utility Electric (Westar)	\$ 4,130	\$ 4,780	\$ 4,978	\$ 3,837	\$ 3,837
754	Utility Sewer & Solid Waste	\$ -	\$ -	\$ -	\$ 300	\$ 300
755	Utility Water (Cons Water)	\$ 2,001	\$ 1,623	\$ 2,658	\$ 1,722	\$ 1,722
757	Telephone/Fax/Internet Service	\$ 4,126	\$ 3,959	\$ 4,256	\$ 4,544	\$ 4,544
761	Vehicle/Equip. Maint. & Repair	\$ 1,031	\$ 460	\$ 257	\$ 1,000	\$ 1,000
777	Facility Repairs & Maintenance	\$ 170	\$ 921	\$ 1,471	\$ 1,076	\$ 1,076
787	Street Lighting	\$ 56,741	\$ 37,465	\$ 47,952	\$ 53,813	\$ 53,813
797	Technology Support	\$ 40,513	\$ 42,874	\$ 38,754	\$ 43,050	\$ 45,000
799	Misc. Contractual Services	\$ 11,533	\$ 10,406	\$ 8,941	\$ 23,000	\$ 23,000
803	Miscellaneous Commodities	\$ 3,592	\$ 2,334	\$ 1,609	\$ 1,184	\$ 1,184
810	Safety Equipment	\$ 155	\$ 151	\$ 837	\$ 162	\$ 162
850	Capital Outlay	\$ -	\$ 881	\$ -	\$ 1,076	\$ 1,050
<b>TOTALS</b>		<b>\$ 127,514</b>	<b>\$ 115,466</b>	<b>\$ 121,218</b>	<b>\$ 144,989</b>	<b>\$ 146,913</b>

The **Technology Agreement** line item covers the agreement for services relating to information technology support and network security for all City Departments. **Miscellaneous Contractual** includes items such as cleaning, general repairs and fire extinguisher inspections. It also includes the benefit district payments for Basehor Blvd, 155th St and 158th St. The **Miscellaneous Commodities** line item includes general supplies and maintenance materials. **Street Lighting** was moved from the Street Department to City Facilities as it is a City-wide utility expense.

**GENERAL FUND**

**PARKS & RECREATION DEPARTMENT**

**ACCOUNT: 01-008**

PERSONNEL		2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
702	Part-Time	\$ 9,330	\$ 7,505	\$ 6,000	\$ 21,042	\$ 21,042
704	Overtime	\$ 102	\$ 112	\$ -	\$ -	\$ -
803	Miscellaneous Commodities	\$ 522	\$ 426	\$ 500	\$ 500	\$ 500
811	Maintenance Materials/Supplies	\$ 752	\$ 429	\$ 1,000	\$ 1,000	\$ 1,000
738	Field of Dreams	\$ 20,115	\$ 15,380	\$ 36,000	\$ 36,000	\$ 36,000
735	Field of Dreams Rebates	\$ -	\$ -	\$ 9,000	\$ 9,000	\$ 9,000
753	Utility Electric	\$ 2,119	\$ 2,868	\$ 3,800	\$ 3,800	\$ 3,800
755	Utility Water	\$ 415	\$ 445	\$ 600	\$ 600	\$ 600
761	Vehicle/Equipment Maint & Repair		\$ 190		\$ -	\$ -
792	Park Maintenance & Repairs	\$ 1,265	\$ 1,864	\$ 2,000	\$ 2,000	\$ 2,000
799	Misc. Contractual Services	\$ 532	\$ 2,112	\$ 2,500	\$ 1,000	\$ 1,000
<b>TOTALS</b>		<b>\$ 35,152</b>	<b>\$ 31,331</b>	<b>\$ 61,400</b>	<b>\$ 74,942</b>	<b>\$ 74,943</b>

The Parks & Recreation Department provides quality recreational, sporting and leisure opportunities within the City of Basehor. This Department also enhances and maintains the City Park (including walking trail and restroom facilities). The Field of Dreams athletic complex expenses includes utilities. Utility expenses at the complex during the sports season are recouped from the City's youth programming contractor. \$36,000 has been included in the Field of Dreams line item for the potential irrigation of the playing fields. Salary breakdown is a part-time regular employee split half between streets and park dept and also includes two part-time seasonal employees.

# GENERAL FUND

# PLANNING & ZONING

ACCOUNT: 01-017

		2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
701	Full-time	\$ 89,448	\$ 102,165	\$ 134,395	\$ 136,915	\$ 143,884
704	Overtime	\$ 653	\$ 1,154	\$ 477	\$ 1,200	\$ 1,000
758	Paging/Wireless	\$ 1,171	\$ 1,084	\$ 1,023	\$ 1,300	\$ 1,400
760	Notices & Printed Materials	\$ 988	\$ 2,258	\$ 1,067	\$ 3,000	\$ 2,000
761	Vehicle/Equipment Main & Repair	\$ 612	\$ 103	\$ 660	\$ 1,000	\$ 1,300
765	Engineering Services	\$ 2,514	\$ -	\$ -	\$ -	\$ -
765	Professional Services	\$ -	\$ 770	\$ 2,731	\$ 10,000	\$ 10,000
774	Training/Travel/Mileage	\$ 609	\$ 559	\$ 359	\$ 1,250	\$ 2,000
783	Organization/Membership Dues	\$ 494	\$ 834	\$ 399	\$ 900	\$ 700
799	Miscellaneous Contractual	\$ 6,477	\$ 4,051	\$ 4,699	\$ 4,300	\$ 4,300
801	Office Supplies	\$ 671	\$ 489	\$ 323	\$ 500	\$ 500
803	Miscellaneous Commodities	\$ 31	\$ 2,503	\$ 1,400	\$ 1,000	\$ 1,000
804	Gas/Oil/Misc	\$ 1,635	\$ 1,812	\$ 1,798	\$ 2,500	\$ 2,500
807	Printed Material/Publications	\$ 198	\$ -	\$ -	\$ -	\$ -
808	Postage & Postal Permit	\$ 1,200	\$ -	\$ 157	\$ -	\$ -
850	Capital Outlay	\$ -	\$ 1,324	\$ 1,696	\$ 2,000	\$ 2,000
<b>TOTALS</b>		<b>\$ 106,701</b>	<b>\$ 119,106</b>	<b>\$ 151,183</b>	<b>\$ 165,865</b>	<b>\$ 172,584</b>

The Planning & Zoning Department promotes quality neighborhood/commercial maintenance and development. The department conducts reviews of all construction plans for compliance with the latest building codes, engineering standards and environmental requirements. Reviews with detailed, on-site inspections of construction activity throughout the building process are also conducted. **Engineering Services** and **Consulting/Special Studies** are included in **Professional Services**. **Professional Services** include miscellaneous traffic studies, geotechnical studies, and licensed survey work. **Miscellaneous Contractual** includes maintenance on AutoCAD, GIS, Laredo and aerial mapping. **Miscellaneous Commodities** include field equipment replacement, survey equipment, safety equipment, and 36" printing paper. **Capital Outlay** will provide for the replacement of forty permit job boxes. Salary includes half of the administrative assistant position salary.

**GENERAL FUND**

**MISCELLANEOUS**

**ACCOUNT: 01-011**

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>01-011-971</b> Transfer to Equipment Reserve	\$ 69,518	\$ 84,901	\$ 121,177	\$ 91,200	\$ 91,200
<b>01-011-97x</b> Transfer to CIP	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>01-011-985</b> NRP Rebate	\$ 16,788	\$ 19,871	\$ 28,172	\$ 21,500	\$ 21,500
Reimbursements & Reimbursables	\$ -	\$ 2,384	\$ 220	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 86,306</b>	<b>\$ 107,156</b>	<b>\$ 149,569</b>	<b>\$ 112,700</b>	<b>\$ 162,700</b>

Included in this budget is a Fleet Replacement Schedule which outlines the necessary transfers to cover the General Fund's share of equipment depreciation. The **Transfer to Equipment Reserve** is for this purpose. The **Neighborhood Revitalization Program (NRP) Rebate** covers the rebate of ad valorem taxes on constructed and eligible property improvements within the defined NRP neighborhoods.

# SOLID WASTE FUND

# REVENUES & EXPENSES

ACCOUNTS: 09-000; 09-009; 09-010

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>Beginning of year balance</b>	\$ 96,034	\$ 110,283	\$ 105,229	\$ 114,129	\$ 77,871
<b>411</b> Deffenbaugh PAYT Stickers	\$ 453	\$ 153	\$ 259	\$ 500	\$ 500
<b>495</b> Delinquent Fee Collections	\$ 10,117	\$ 1,011	\$ 806	\$ 1,500	\$ 1,500
<b>521</b> Solid Waste Fees	\$ 282,173	\$ 289,218	\$ 296,352	\$ 290,000	\$ 290,000
<b>551</b> Interest on Idle Funds	\$ 520	\$ 195	\$ 288	\$ 550	\$ 550
<b>TOTAL REVENUE</b>	\$ 293,263	\$ 290,577	\$ 297,704	\$ 292,550	\$ 292,550
<b>TOTAL AVAILABLE FUNDS</b>	\$ 389,297	\$ 400,860	\$ 402,933	\$ 406,679	\$ 370,421
<b>EXPENDITURES</b>					
<b>09-010-807</b> Printed Material/Publications	\$ 381	\$ -	\$ 794	\$ 500	\$ 500
<b>09-010-808</b> Postage & Postal Permit	\$ 2,136	\$ 3,000	\$ 2,507	\$ 3,000	\$ 3,000
<b>09-010-850</b> Capital Outlay	\$ -	\$ 255	\$ -	\$ 500	\$ 500
<b>09-000-903</b> Transfer to General Fund (Wages)	\$ 34,665	\$ 10,874	\$ 35,796	\$ 54,330	\$ 57,647
<b>09-010-775</b> Solid Waste Disposal	\$ 231,758	\$ 258,176	\$ 229,144	\$ 248,614	\$ 248,614
<b>09-010-799</b> Misc. Contractual Services	\$ 1,254	\$ 1,640	\$ 1,929	\$ 1,000	\$ 1,000
<b>09-010-801</b> Office Supplies	\$ -	\$ -	\$ -	\$ 100	\$ 100
<b>09-010-803</b> Miscellaneous Commodities	\$ 77	\$ 439	\$ 65	\$ 100	\$ 100
<b>09-011-905</b> Transfer to Employee Benefit	\$ 8,623	\$ 16,294	\$ 18,569	\$ 20,163	\$ 31,082
<b>09-010-774</b> Training	\$ 294	\$ -	\$ -	\$ 500	\$ 500
<b>TOTALS</b>	\$ 279,188	\$ 290,678	\$ 288,804	\$ 328,808	\$ 343,045
<b>UNRESERVED CASH BALANCE</b>	\$ 110,108	\$ 110,182	\$ 114,129	\$ 77,871	\$ 27,377

The City of Basehor contracts with Deffenbaugh Industries to provide solid waste collection and single stream curbside recycling utilizing poly-carts. The transfer to the General Fund allocates the partial salaries for City staff involved in operating the utility. Five percent of the City Administrator, City Clerk/Finance Director, Accounting Clerk and Street Department line staff's salaries are accounted for in this Fund. Fifty percent of the Assistant City Clerk's salary and ten percent of the City Superintendent's salary is accounted for in this Fund.

## SEWER FUND

## REVENUES

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>Beginning of year balance</b>	\$ 717,428	\$ 814,394	\$ 943,169	\$ 1,191,386	\$ 947,446
<b>521</b> Sewer Charges	\$ 1,060,514	\$ 1,082,485	\$ 1,139,665	\$ 1,168,157	\$ 1,197,361
<b>408</b> Sewer Connection Fees	\$ 120,750	\$ 319,779	\$ 376,050	\$ 150,000	\$ 150,000
<b>495</b> Delinquent Fee Collections	\$ 29,690	\$ 8,900	\$ 48,309	\$ 44,000	\$ 44,000
<b>511</b> Other Revenues	\$ 100	\$ -	\$ -	\$ -	\$ -
<b>551</b> Interest Income	\$ 2,586	\$ 1,562	\$ 2,835	\$ 1,500	\$ 1,500
<b>547</b> KDHE Loan Proceeds	\$ 4,527,622	\$ -	\$ -	\$ -	\$ -
Capital Project Funds	\$ -	\$ -	\$ -	\$ -	\$ -
<b>468/472</b> Special Assessments 24-40	\$ 90,269	\$ 30,347	\$ 93,988	\$ 72,162	\$ 72,162
<b>TOTAL REVENUE</b>	<b>\$ 5,831,531</b>	<b>\$ 1,443,073</b>	<b>\$ 1,660,847</b>	<b>\$ 1,435,819</b>	<b>\$ 1,465,023</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 6,548,959</b>	<b>\$ 2,257,467</b>	<b>\$ 2,604,016</b>	<b>\$ 2,627,204</b>	<b>\$ 2,412,468</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,788,556</b>	<b>\$ 1,314,298</b>	<b>\$ 1,412,630</b>	<b>\$ 1,679,759</b>	<b>\$ 1,776,431</b>
<b>UNRESERVED CASH BALANCE</b>	<b>\$ 760,403</b>	<b>\$ 943,169</b>	<b>\$ 1,191,386</b>	<b>\$ 947,446</b>	<b>\$ 636,038</b>

The Sewer Fund accounts for revenues and expenses related to the provision of sewer services to City residents and customers in adjacent areas. It is classified as an Enterprise Fund rendering services on a user charge basis. The system is a self supporting entity and the accounting must make it possible to demonstrate whether the enterprise is operating at a profit or loss. Rates are set based on the cash needs approach with revenues equaling or exceeding budgetary expenditure appropriations which include both capital outlay and debt retirement. Users of the system are charged based on actual water usage during the months of December, January and February.

## SEWER FUND

## EXPENSES

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>PERSONNEL</b>					
05-009-701 Full Time	\$ 70,674	\$ 80,216	\$ 163,279	\$ 120,385	\$ 120,390
05-009-704 Overtime	\$ 4,794	\$ 2,551	\$ 3,432	\$ 4,489	\$ 4,489
05-009-751 Legal Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -
05-009-753 Utility Electric	\$ 96,630	\$ 108,591	\$ 116,789	\$ 114,000	\$ 114,000
05-009-757 Telephone/Fax/Internet Service	\$ 1,720	\$ 1,516	\$ 1,599	\$ -	\$ -
05-009-758 Paging/Wireless	\$ 1,193	\$ 1,084	\$ 1,452	\$ -	\$ -
05-009-760 Notices & Printed Materials	\$ 120	\$ -	\$ -	\$ -	\$ -
05-009-761 Vehicle/Equip Maint. & Repair	\$ 1,619	\$ 2,471	\$ 1,844	\$ 5,000	\$ 5,000
05-009-762 Sludge Waste Removal	\$ 17,412	\$ 28,161	\$ 23,196	\$ 25,000	\$ 25,000
05-009-765 Engineering Services	\$ 2,212	\$ -	\$ -	\$ -	\$ -
05-009-774 Training	\$ 3,415	\$ 2,453	\$ 404	\$ 3,000	\$ 3,000
05-009-777 Facility Repairs/Maintenance	\$ 8,345	\$ 14,814	\$ 15,797	\$ 15,000	\$ 15,000
05-009-789 Collection System Maint./Repair	\$ 24,317	\$ 24,326	\$ 29,901	\$ 35,000	\$ 35,000
05-009-790 Sampling	\$ 4,292	\$ 3,614	\$ 3,295	\$ 5,400	\$ 5,400
05-009-799 Miscellaneous Contractual	\$ 44,178	\$ 15,110	\$ 6,939	\$ 2,500	\$ 2,500
05-009-803 General Supplies	\$ 4,865	\$ 5,215	\$ 2,034	\$ 5,000	\$ 5,000
05-009-804 Gas/Oil/Misc	\$ 4,994	\$ 10,810	\$ 9,429	\$ 5,500	\$ 5,500
05-009-807 Printed Material/Publications	\$ 381	\$ -	\$ 794	\$ 500	\$ 500
05-009-808 Postage & Postal Permit	\$ 7,904	\$ 3,435	\$ 6,906	\$ 4,000	\$ 4,000
05-009-810 Safety Equipment	\$ 2,089	\$ 836	\$ 1,503	\$ 1,500	\$ 1,500
05-009-845 New Equipment	\$ 18,799	\$ 17,893	\$ 33,623	\$ 21,000	\$ 21,000
05-009-811 Maint. Materials/Supplies	\$ 7,714	\$ 11,437	\$ 15,727	\$ 18,000	\$ 18,000
05-009-815 Collection System Materials/Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
05-000-903 Transfer to General Fund (Wages)	\$ 25,088	\$ 47,810	\$ -	\$ 123,460	\$ 113,818
05-000-905 Transfer to Employee Benefit	\$ 38,880	\$ 47,535	\$ 54,871	\$ 82,522	\$ 83,975
05-000-971 Transfer to Equip Reserve Fund	\$ -	\$ -	\$ 12,000	\$ -	\$ -
05-000-865 Capital Improvements	\$ -	\$ 255	\$ -	\$ -	\$ -
*** Sewer Rehab - Parallel Rd	\$ -	\$ -	\$ -	\$ -	\$ -
05-009-854 Sewer Line Rehabilitation	\$ -	\$ 2,156	\$ 43,624	\$ 100,000	\$ 100,000
05-000-875 KDHE Payments	\$ 5,396,921	\$ 882,009	\$ 864,192	\$ 988,503	\$ 1,093,359
<b>TOTALS</b>	<b>\$ 5,788,556</b>	<b>\$ 1,314,298</b>	<b>\$ 1,412,630</b>	<b>\$ 1,679,759</b>	<b>\$ 1,776,431</b>

The **Sewer Line Rehabilitation** line item includes \$100,000 to repair and replace infrastructure. The increase in the General Fund transfer more accurately allocates the percentage of wages required to operate the sewer system. Forty percent of the City Superintendent and one half of the Utility Clerk's wages are allocated to the Sewer Fund. The full time wages included in the budget account for the three full time wastewater operator positions.

## BOND & INTEREST FUND

		2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
Beginning of year balance		\$ 404,894	\$ 659,198	\$ 586,411	\$ 439,297	\$ 282,235
<b>REVENUES</b>						
460	Ad Valorem	\$ 99,066	\$ 69,861	\$ 18,118	\$ 17,500	\$ 70,656
461 & 464	Delinquent Taxes	\$ 7,011	\$ 11,821	\$ 730	\$ 5,000	\$ 5,000
465	Neighborhood Revit.	\$ -	\$ -	\$ -	\$ -	\$ -
466	(Escape) Tax	\$ (1)	\$ (2)	\$ 0	\$ -	\$ -
491	MVT	\$ 17,392	\$ 11,169	\$ 10,400	\$ 10,000	\$ 10,000
493	RVT	\$ 197	\$ 115	\$ 99	\$ 98	\$ 98
496	16/20MVT	\$ 22	\$ 215	\$ 116	\$ 556	\$ 556
470 & 471	Special Assessments	\$ 704,913	\$ 539,311	\$ 506,635	\$ 505,481	\$ 505,617
523	TDD - Sales Tax Revenue	\$ 14,278	\$ 23,276	\$ 26,026	\$ 16,400	\$ 16,400
549	Bond Proceeds	\$ 1,287,762	\$ 2,676	\$ -	\$ -	\$ -
481	BTC Assessments	\$ -	\$ 75,191	\$ 75,191	\$ 75,191	\$ 75,911
681	Transfer from BTC	\$ 49,983	\$ -	\$ -	\$ -	\$ -
551	Interest	\$ 2,604	\$ 1,311	\$ 1,851	\$ 2,500	\$ 2,500
<b>TOTAL REVENUE</b>		<b>\$ 2,183,227</b>	<b>\$ 734,944</b>	<b>\$ 639,167</b>	<b>\$ 632,726</b>	<b>\$ 686,738</b>
<b>TOTAL AVAILABLE FUNDS</b>		<b>\$ 2,588,121</b>	<b>\$ 1,394,142</b>	<b>\$ 1,225,578</b>	<b>\$ 1,072,023</b>	<b>\$ 968,974</b>
<b>EXPENDITURES</b>						
<b>08-000-880</b>						
883	KDHE Payments					
	KDOT TRF125 Refi. Payment	\$ 1,250,000	\$ -	\$ 88,195	\$ 87,195	\$ 90,395
876	2012 GO Bonds (BTC & 155th)	\$ 143,777	\$ 120,595	\$ 219,280	\$ 221,280	\$ 216,930
	2012 GO Bond subtotal	<b>\$ 1,393,777</b>	<b>\$ 120,595</b>	<b>\$ 307,475</b>	<b>\$ 308,475</b>	<b>\$ 307,325</b>
860/862	2004, 2005 GO bond	\$ 533,346	\$ 644,917	\$ 18,705	\$ 12,513	\$ 12,099
XXX	2013 GO Bonds	\$ -	\$ 40,793	\$ 459,600	\$ 465,800	\$ 458,900
xxx	2015 GO Bond	\$ -	\$ -	\$ -	\$ -	\$ 87,788
	Future Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
985	Neighborhood Revitalization	\$ 1,798	\$ 1,426	\$ 500	\$ 3,000	\$ -
877						
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,928,921</b>	<b>\$ 807,731</b>	<b>\$ 786,280</b>	<b>\$ 789,788</b>	<b>\$ 866,112</b>
<b>UNRESERVED CASH BALANCE</b>		<b>\$ 659,200</b>	<b>\$ 586,411</b>	<b>\$ 439,297</b>	<b>\$ 282,235</b>	<b>\$ 102,862</b>
<b>MILL LEVY INFORMATION</b>						<b>2015</b>
FUND REQUIREMENTS						<b>2016</b>
						\$ 70,656
ADD FOR DELINQUENT TAXES						5%
						5%
TOTAL AD VALOREM						\$ 74,190
RATE OF LEVY IN MILLS						<b>0.375</b>
						<b>\$1.375</b>

The Bond & Interest Fund is used to account for the payment of principal and interest on long term general obligation debts. KSA 79-2930 allows up to an additional 5% for delinquent taxes over the actual delinquency rate. The **Future Debt Service** line item will be utilized for future financing capacity and protection against default if revenues are not collected as anticipated.

## EMPLOYEE BENEFIT

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
Beginning of year balance	\$ 48,282	\$ 134,954	\$ 175,304	\$ 155,641	\$ 91,787
<b>REVENUES</b>					
460 Ad Valorem	\$ 418,787	\$ 365,549	\$ 366,829	\$ 353,931	\$ 391,407
461/464 Delinquent	\$ 8,365	\$ 6,921	\$ 5,403	\$ 5,500	\$ 5,500
491 MVT	\$ 51,595	\$ 36,797	\$ 52,381	\$ 8,700	\$ 8,700
493 RVT	\$ 586	\$ 478	\$ 520	\$ 500	\$ 500
496 16/20MVT		\$ 10,016	\$ 491	\$ 100	\$ 100
551 Interest	\$ 582	\$ 328	\$ 471	\$ 600	\$ 600
675 Transfer From Solid Waste	\$ 8,623	\$ 16,294	\$ 18,569	\$ 20,163	\$ 31,082
672 Transfer From Sewer	\$ 38,800	\$ 47,535	\$ 54,871	\$ 82,522	\$ 86,500
<b>TOTAL REVENUE</b>	\$ 527,338	\$ 483,918	\$ 499,534	\$ 472,016	\$ 524,390
<b>TOTAL AVAILABLE FUNDS</b>	\$ 575,620	\$ 618,872	\$ 674,838	\$ 627,655	\$ 616,177
<b>EXPENDITURES</b>					
737 Work Comp	\$ 24,348	\$ 23,993	\$ 26,997	\$ 28,509	\$ 30,105
740 Life and AD&D	\$ 918	\$ 870	\$ 844	\$ 1,026	\$ 1,026
742 Payroll Vendor	\$ 2,017	\$ -	\$ -	\$ -	\$ -
743 Short Term Disability	\$ 3,374	\$ 3,429	\$ 3,400	\$ 4,371	\$ 4,707
744 Long Term Disability	\$ 2,699	\$ 2,734	\$ 2,800	\$ 3,486	\$ 3,755
746 Social Security	\$ 69,984	\$ 74,507	\$ 80,905	\$ 85,497	\$ 91,753
747 Medicare	\$ 16,338	\$ 17,425	\$ 18,645	\$ 19,995	\$ 21,458
748 KS Unemployment Tax	\$ 6,084	\$ 9,356	\$ 13,098	\$ 17,905	\$ 19,159
749 Employee Vision	\$ 3,897	\$ 3,933	\$ 3,944	\$ 4,060	\$ 4,293
772 EE Medical	\$ 135,695	\$ 134,819	\$ 143,495	\$ 147,182	\$ 157,172
773 EE Deferred Compensation	\$ 61,402	\$ 62,924	\$ 85,631	\$ 75,531	\$ 83,650
778 EE Dental Insurance	\$ 10,618	\$ 11,780	\$ 11,751	\$ 12,135	\$ 12,033
786 KS Police/Fireman	\$ 95,692	\$ 97,798	\$ 117,688	\$ 126,172	\$ 142,167
847 Budget Stabilization	\$ -	\$ -	\$ -	\$ 25,000	\$ 34,897
985 Neighborhood Revitalization	\$ 7,600	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
<b>TOTAL EXPENDITURES</b>	\$ 440,666	\$ 443,568	\$ 519,197	\$ 560,869	\$ 616,176
<b>UNRESERVED CASH BALANCE</b>	\$ 134,954	\$ 175,304	\$ 155,641	\$ 66,787	\$ 0
<b>MILL LEVY INFORMATION</b>				<b>2015</b>	<b>2016</b>
FUND REQUIREMENTS				\$ 353,931	\$ 391,407
ADD FOR DELINQUENT TAXES				5%	5%
TOTAL AD VALOREM				\$ 371,627	\$ 410,977
RATE OF LEVY IN MILLS				7.617	7.617

KSA 12-16,102 authorizes the establishment of an employee benefit fund. KSA 79-2930 allows up to an additional 5% for delinquent taxes over the actual delinquency rate. The cost of employee benefits for all City employees are included in one fund to allow a clear reporting of the total cost to the City for providing those benefits. This Fund has not included a contingency line item in the past. These funds will be used as a stop gap measure if revenues are not collected as anticipated as well as a cushion against future increases.

# CONSOLIDATED HIGHWAY FUND

ACCOUNT: 10-000

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>Beginning of year balance</b>	\$ 2,020,285	\$ 1,946,611	\$ 1,718,307	\$ 1,994,944	\$ 1,681,944
<b>REVENUES</b>					
458 State of Kansas Gas Tax	\$ 120,543	\$ 119,471	\$ 125,378	\$ 120,000	\$ 120,000
494 County Transfer Gas Tax	\$ 13,979	\$ 14,050	\$ 14,321	\$ 13,000	\$ 13,000
647 Excise/Impact Fees	\$ 56,279	\$ 157,878	\$ 180,830	\$ 80,000	\$ 80,000
452/456 Local Sales and Use Tax	\$ 320,389	\$ 338,323	\$ 384,682	\$ 330,000	\$ 330,000
673 Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
551 Interest on Idle Funds	\$ 7,065	\$ 3,032	\$ 4,164	\$ 4,000	\$ 4,000
<b>TOTAL REVENUE</b>	\$ 518,255	\$ 632,754	\$ 709,374	\$ 547,000	\$ 547,000
<b>TOTAL AVAILABLE FUNDS</b>	\$ 2,538,540	\$ 2,579,365	\$ 2,427,681	\$ 2,541,944	\$ 2,228,944
<b>EXPENDITURES</b>					
849 Street Improvement Project - PMP	\$ 378,708	\$ 781,643	\$ 299,988	\$ 355,000	\$ 355,000
846 CIP Projects - Reserves	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000
Sidewalk - Lv Rd. City Park to 155th	\$ -	\$ -	\$ -	\$ -	\$ -
771 Street Repairs & Maintenance	\$ 164,974	\$ 30,271	\$ 72,503	\$ 125,000	\$ 125,000
799 Misc. Contractual Services	\$ 133	\$ 11,021	\$ 11,123	\$ 10,000	\$ 10,000
811 Maintenance Materials/Supplies	\$ 48,114	\$ 38,123	\$ 49,122	\$ 70,000	\$ 70,000
<b>TOTAL EXPENDITURES</b>	\$ 591,929	\$ 861,058	\$ 432,737	\$ 860,000	\$ 860,000
<b>UNRESERVED CASH BALANCE</b>	\$ 1,946,611	\$ 1,718,307	\$ 1,994,944	\$ 1,681,944	\$ 1,368,944

The Consolidated Highway Fund is used for street maintenance and repair, the pavement management plan, as well as the purchase of road salt and sand. The **Street Repairs & Maintenance** line item will allow for the continuation of the Pavement Management Program. The **Maintenance Materials/Supplies** line item includes items such as salt, sand and street signs. The **Street Repairs and Maintenance** line item is used for any unforeseen street repairs that may be required during the course of the year or for larger street replacement projects not included in the pavement management plan.

# SPECIAL PARKS & REC FUND

ACCOUNT: 04-000

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>Beginning of year balance</b>	\$ 121,308	\$ 109,765	\$ 121,623	\$ 152,768	\$ 96,068
<b>REVENUES</b>					
451 Local Liquor Tax	\$ 8,482	\$ 9,462	\$ 10,126	\$ 8,000	\$ 8,000
459 Parkland Fee	\$ 7,200	\$ 18,800	\$ 21,600	\$ 8,000	\$ 8,000
551 Interest on Investments	\$ 391	\$ 177	\$ 290	\$ 300	\$ 300
511 Miscellaneous	\$ -	\$ -	\$ 30	\$ -	\$ -
<b>TOTAL REVENUE</b>	\$ 16,073	\$ 28,439	\$ 32,045	\$ 16,300	\$ 16,300
<b>TOTAL AVAILABLE FUNDS</b>	\$ 137,381	\$ 138,204	\$ 153,668	\$ 169,068	\$ 112,368
<b>EXPENDITURES</b>					
792 Park Maintenance & Repair	\$ 3,729	\$ -	\$ -	\$ 10,000	\$ 10,000
738 Field of Dreams	\$ 23,887	\$ 11,576	\$ 900	\$ 8,000	\$ 8,000
850 Capital Outlay	\$ -	\$ 5,005	\$ -	\$ 55,000	\$ -
City Park					\$ 70,000
<b>TOTAL EXPENDITURES</b>	\$ 27,616	\$ 16,581	\$ 900	\$ 73,000	\$ 88,000
<b>UNRESERVED CASH BALANCE</b>	\$ 109,765	\$ 121,623	\$ 152,768	\$ 96,068	\$ 24,368

This Fund is used to account for parks and recreation expenditures funded from the State liquor tax and City Parkland fees. These monies may only be used for park and recreation improvements and maintenance.

# CAPITAL IMPROVEMENT FUND

ACCOUNT: 12-000

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>Beginning of year balance</b>	\$ 1,343,996	\$ 1,424,266	\$ 1,507,879	\$ 1,269,695	\$ 1,333,695
<b>REVENUE</b>					
<b>673</b> Transfer From General Fund	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>452/456</b> Local Sales/Use Tax	\$ 75,699	\$ 81,408	\$ 97,737	\$ 82,000	\$ 82,000
<b>551</b> Interest on Idle Funds	\$ 4,571	\$ 2,205	\$ 3,269	\$ 2,000	\$ 2,000
<b>TOTAL REVENUE</b>	\$ 80,270	\$ 83,613	\$ 101,006	\$ 84,000	\$ 134,000
<b>TOTAL AVAILABLE FUNDS</b>	\$ 1,424,266	\$ 1,507,879	\$ 1,608,885	\$ 1,353,695	\$ 1,467,695
<b>EXPENDITURES</b>					
<b>12-000-850</b> Capital Outlay	\$ -	\$ -	\$ 339,190	\$ 20,000	\$ 20,000
City Hall - Reserves	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000
Sidewalk LV Rd	\$ -	\$ -	\$ -	\$ -	\$ -
City Park	\$ -	\$ -	\$ -	\$ -	\$ 85,000
<b>TOTALS</b>	\$ -	\$ -	\$ 339,190	\$ 20,000	\$ 1,355,000
<b>UNRESERVED CASH BALANCE</b>	\$ 1,424,266	\$ 1,507,879	\$ 1,269,695	\$ 1,333,695	\$ 112,695

This Fund is used to account for resources that are used for acquiring or significantly improving capital facilities (roads, buildings, etc.), except for those facilities that are financed by special assessment funds and enterprise funds.

**CEDAR LAKE MAINTENANCE  
FUND**

**ACCOUNT: 07-001**

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>Beginning of year balance</b>	\$ 10,320	\$ 3,713	\$ 13,627	\$ 14,410	\$ 14,465
<b>REVENUES</b>					
<b>454</b> Assessed Fees	\$ 31,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
<b>551</b> Interest on Idle Funds	\$ 55	\$ 16	\$ 16	\$ 55	\$ 55
<b>TOTAL REVENUE</b>	\$ 31,055	\$ 40,016	\$ 40,016	\$ 40,055	\$ 40,055
<b>TOTAL AVAILABLE FUNDS</b>	\$ 41,375	\$ 43,729	\$ 53,643	\$ 54,465	\$ 54,520
<b>EXPENDITURES</b>					
<b>07-000-799</b> Miscellaneous Contractual	\$ 37,662	\$ 30,102	\$ 39,233	\$ 40,000	\$ 40,000
<b>TOTAL EXPENDITURES</b>	\$ 37,662	\$ 30,102	\$ 39,233	\$ 40,000	\$ 40,000
<b>UNRESERVED CASH BALANCE</b>	\$ 3,713	\$ 13,627	\$ 14,410	\$ 14,465	\$ 14,520

The Sewer District #7 Maintenance Fund is to be used for expenses related to ongoing sewer operations in the Cedar Lake Estates sewer district.

**SEWER DISTRICT #3  
MAINTENANCE FUND**

**ACCOUNT: 21-001**

	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>Beginning of year balance</b>	\$ 9,400	\$ 19,683	\$ 22,938	\$ 30,568	\$ 30,718
<b>REVENUES</b>					
454 Assessed Fees	\$ 37,048	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
551 Interest on Idle Funds	\$ 69	\$ 28	\$ 40	\$ 150	\$ 150
<b>TOTAL REVENUE</b>	\$ 37,117	\$ 33,028	\$ 33,040	\$ 33,150	\$ 33,150
<b>TOTAL AVAILABLE FUNDS</b>	\$ 46,517	\$ 52,711	\$ 55,978	\$ 63,718	\$ 63,868
<b>EXPENDITURES</b>					
21-000-799 Miscellaneous Contractual	\$ 26,836	\$ 29,923	\$ 25,410	\$ 33,000	\$ 33,000
<b>TOTAL EXPENDITURES</b>	\$ 26,836	\$ 29,923	\$ 25,410	\$ 33,000	\$ 33,000
<b>UNRESERVED CASH BALANCE</b>	\$ 19,681	\$ 22,788	\$ 30,568	\$ 30,718	\$ 30,868

The Sewer District #3 Maintenance Fund is to be used for expenses related to maintenance in the sewer district of Glenwood Ridge.

# MUNICIPAL EQUIP RESERVE FUND (MERF)

ACCOUNT: 11-000

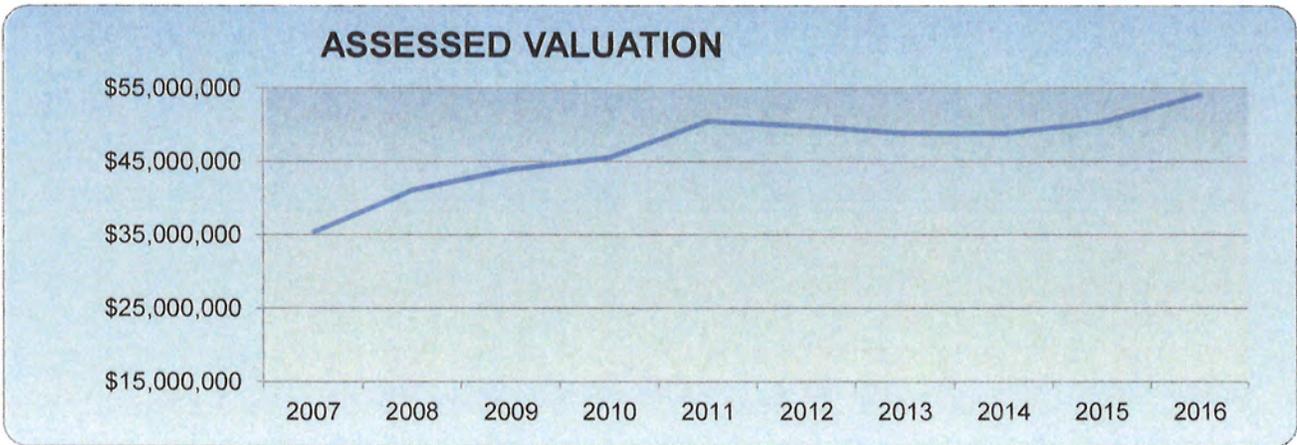
	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Proposed
<b>Beginning of year balance</b>	\$ 321,272	\$ 341,722	\$ 312,730	\$ 301,106	\$ 219,306
<b>REVENUES</b>					
<b>673</b> Transfer from General Fund	\$ 69,518	\$ 84,901	\$ 121,177	\$ 91,200	\$ 91,200
<b>672</b> Transfer from Sewer Fund	\$ -	\$ -	\$ 12,000	\$ -	\$ -
<b>551</b> Interest on Investments	\$ 1,019	\$ 373	\$ 449	\$ -	\$ -
<b>TOTAL REVENUE</b>	\$ 70,537	\$ 85,274	\$ 133,626	\$ 91,200	\$ 91,200
<b>TOTAL AVAILABLE FUNDS</b>	\$ 391,809	\$ 426,996	\$ 446,356	\$ 392,306	\$ 310,506
<b>EXPENDITURES</b>					
<b>850/870</b> Capital Outlay	\$ 50,087	\$ 114,266	\$ 145,250	\$ 173,000	\$ 175,000
<b>TOTAL EXPENDITURES</b>	\$ 50,087	\$ 114,266	\$ 145,250	\$ 173,000	\$ 175,000
<b>UNRESERVED CASH BALANCE</b>	\$ 341,722	\$ 312,730	\$ 301,106	\$ 219,306	\$ 135,506

Kansas statutes provide that any Governing Body of any city may provide, by adoption of an Ordinance, for a Municipal Equipment Reserve Fund to finance the acquisition of equipment. Moneys may be budgeted and transferred to such fund from any source which may be lawfully utilized for such purposes, including equipment use charges on the various departments and agencies of the City to finance new and replacement equipment. Equipment includes machinery, vehicles and any other equipment or property including, but not limited to, computer hardware and software, which the city is authorized to purchase for municipal purposes. Transfers to this Fund are calculated based on the Fleet Replacement Schedule with each Fund covering its own projected depreciation. By following the transfer schedule the City should be able to avoid significant single year budget increases. Expenditures from this Fund do not require budgeting as it is a Reserve Fund. The 2016, MERF also includes the replacement of a 2000 Ford 4x4 pickup/plow.

	<b>2016</b>	<b>2015</b>	<b>2014</b>
Home Value	\$ 200,000	\$ 200,000	\$ 200,000
Appraised Valuation	\$ 23,000	\$ 23,000	\$ 23,000
Tax per mill	\$ 23	\$ 23	\$ 23
City Mill Levy	\$ 30	\$ 29	\$ 29
City Tax	\$ 694	\$ 671	\$ 671
Change	\$ 23	\$ 0	
	23	23	

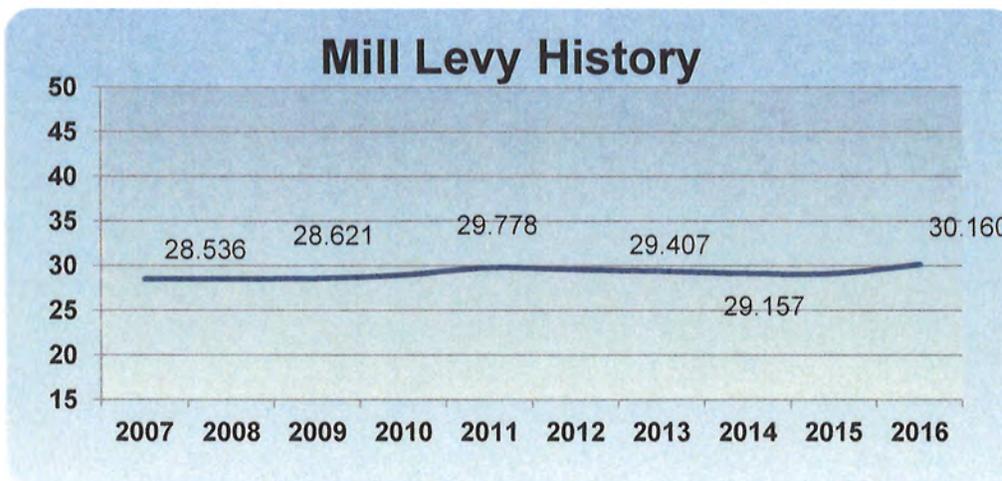
**CITY OF BASEHOR  
ASSESSED VALUATION**

	<b>Budget YEAR</b>	<b>Total</b>	
	2007	\$35,473,155	
	2008	\$41,143,071	
	2009	\$43,924,056	
	2010	\$45,550,427	
	2011	\$50,502,675	
	2012	\$49,823,218	
	2013	\$48,877,985	
	2014	\$48,885,631	
	2015	\$50,416,747	
Estimated	2016	\$54,090,557	7.29%



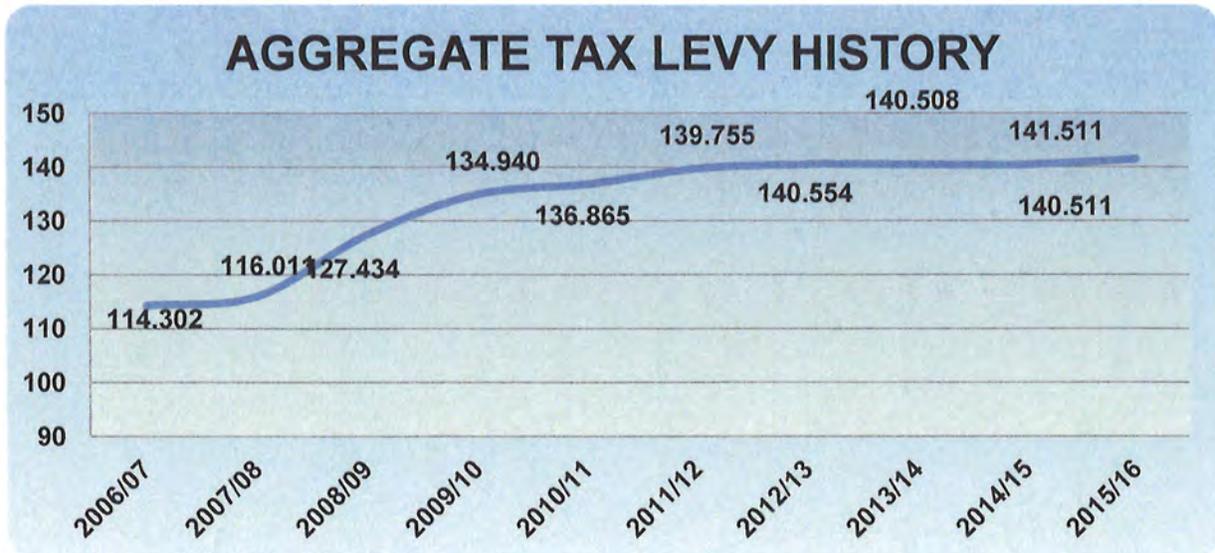
**CITY OF BASEHOR  
MILL LEVY HISTORY**

<b>Budget Year</b>	<b>Total</b>	<b>General</b>	<b>Debt Service</b>	<b>Employee Benefit</b>
2007	28.536	28.536	0.000	0
2008	28.547	25.340	3.207	0
2009	28.621	27.953	0.668	0
2010	28.976	28.640	0.336	0
2011	29.778	17.440	3.100	9.238
2012	29.596	18.974	2.032	8.590
2013	29.407	20.320	1.458	7.629
2014	29.157	21.165	0.376	7.616
2015	29.160	21.168	0.375	7.617
2016	30.160	21.168	1.375	7.617



# AGGREGATE TAX LEVY HISTORY

Year Tax/Budget	City	Leavenworth County	USD #458	State	Other	Total Levy
2006/07	28.536	28.181	47.567	1.5	8.518	114.302
2007/08	28.547	28.121	47.688	1.5	10.155	116.011
2008/09	28.621	31.560	54.644	1.5	11.109	127.434
2009/10	28.977	32.052	61.009	1.5	11.402	134.940
2010/11	29.778	33.085	61.012	1.5	11.490	136.865
2011/12	29.596	35.513	61.500	1.5	11.646	139.755
2012/13	29.407	36.514	66.148	1.5	6.985	140.554
2013/14	29.157	36.570	61.505	1.5	11.776	140.508
2014/15	29.160	36.570	61.505	1.5	11.776	140.511
2015/16	30.160	36.570	61.505	1.5	11.776	141.511



\*Source: Leavenworth County Clerk

City of Basehor  
Agenda Item Cover Sheet

---

Agenda Item No. 6

---

**Topic:** Resolution 2015-12 authorizing the improvements of certain main trafficways within the City of Basehor.

**Action Requested:** Approve Resolution 2015-12

**Narrative:** The City will be issuing \$1,360,000 bond debt for improvements to Leavenworth Road sidewalk, storm/sanitary sewer rehabilitation and 141<sup>st</sup> and Donahoo Road. Resolution 2015-12 authorizes improvements of certain main trafficways within the City of Basehor.

**Presented by:** Lloyd Martley, Chief of Police/City Administrator

**Administration Recommendation:** Approve Resolution 2015-12

**Attachments:** Resolution 2015-12

**Projector needed for this item?**

No

**RESOLUTION NO. 2015-12**

**A RESOLUTION AUTHORIZING THE IMPROVEMENT OR REIMPROVEMENT OF CERTAIN MAIN TRAFFICWAYS WITHIN THE CITY OF BASEHOR, KANSAS; AND PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF.**

---

**WHEREAS**, K.S.A. 12-687 provides that the governing body of any city shall have the power to improve or reimprove or cause to be improved or reimproved, any main trafficway or trafficway connection designated and established under the provisions of K.S.A. 12-685 *et seq.* (the "Act"), and such improvement or reimprovement may include grading, regrading, curbing, recurbing, guttering, reguttering, paving, repaving, macadamizing, remacadamizing, constructing, reconstructing, opening, widening, extending, rounding corners, straightening, relocating, building any necessary bridges and approaches thereto, viaducts, overpasses, underpasses, culverts and drainage, trafficway illumination, traffic control devices, pedestrian ways, or other improvements or any two or more of such improvements or reimprovements and the acquisition of right-of-way by purchase or condemnation when necessary for any of such purposes; and

**WHEREAS**, the Act provides that all costs of improvements or reimprovements authorized thereunder, including acquisition of right-of-way, engineering costs, and all other costs properly attributable to such projects, shall be paid by the city at large and may be funded, among others, by the issuance of general obligation bonds; and

**WHEREAS**, the governing body of the City of Basehor, Kansas (the "City"), has previously designated certain streets within the City as main trafficways, as provided by and under the authority of the Act; and

**WHEREAS**, said governing body hereby finds and determines that it is necessary to improve or reimprove said main trafficways, and to provide for the payment of the costs thereof, all as provided by and under the authority of the Act.

**THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:**

**Section 1. Project Authorization.** It is hereby deemed and declared to be necessary to improve or reimprove the following main trafficways (the "Project") under the authority of the Act:

<u>Main Trafficway</u>	<u>Description</u>
Leavenworth Road	The construction of a sidewalk on the north side of Leavenworth Road, including ADA ramps and other necessary and appurtenant improvements, located approximately from 155th Street to Basehor City Park.
141st Street and Donahoo Road	The removal of existing road surface, construction of roadside ditches, creation of subgrade to City standards, and capping with asphalt, and other necessary and appurtenant improvements, located at the intersection of 141st Street and Donahoo Road.

**Section 2. Financing Authority.** The estimated costs of the Project, including construction, engineering fees, acquisition of right-of-way and easements, contingencies and administrative expenses are \$1,150,000. The costs of the Project, interest on interim financing and associated financing costs shall be

payable from the proceeds of general obligation bonds of the City issued under authority of the Act (the "Bonds").

**Section 3. Reimbursement.** The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation § 1.150-2.

**Section 4. Effective Date.** This Resolution shall take effect and be in full force from and after its adoption by the governing body of the City.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

**ADOPTED AND APPROVED** by the governing body of the City of Basehor, Kansas, on July 20th, 2015.

(Seal)

ATTEST:

---

David K. Breuer, Mayor

---

Katherine M. Renn, City Clerk

**EXCERPT OF MINUTES OF A MEETING  
OF THE GOVERNING BODY OF  
THE CITY OF BASEHOR, KANSAS  
HELD ON JULY 20, 2015**

The governing body met in regular session at the usual meeting place in the City, at 7:00 p.m., the following members being present and participating, to-wit:

\_\_\_\_\_

Absent: \_\_\_\_\_

The Mayor declared that a quorum was present and called the meeting to order.

\*\*\*\*\*

(Other Proceedings)

Thereupon, there was presented a Resolution entitled:

**A RESOLUTION AUTHORIZING THE IMPROVEMENT OR  
REIMPROVEMENT OF CERTAIN MAIN TRAFFICWAYS WITHIN THE CITY  
OF BASEHOR, KANSAS; AND PROVIDING FOR THE PAYMENT OF THE  
COSTS THEREOF.**

Thereupon, Councilmember \_\_\_\_\_ moved that said Resolution be adopted. The motion was seconded by Councilmember \_\_\_\_\_. Said Resolution was duly read and considered, and upon being put, the motion for the adoption of said Resolution was carried by the vote of the governing body, the vote being as follows:

Yea: \_\_\_\_\_

Nay: \_\_\_\_\_

Thereupon, the Mayor declared said Resolution duly adopted and the Resolution was then duly numbered Resolution No. \_\_\_\_\_ and was signed by the Mayor and attested by the Clerk.

\*\*\*\*\*

(Other Proceedings)

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

On motion duly made, seconded and carried, the meeting thereupon adjourned.

**CERTIFICATE**

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Basehor, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

---

Katherine M. Renn, City Clerk

City of Basehor  
Agenda Item Cover Sheet

---

Agenda Item No. 7

---

**Topic:** Schlup's final plat

**Action Requested:** Approve Ordinance 654, approving final plat for Schlup's addition.

**Narrative:** The purpose of the Final Plat is for one single family residential lot. The proposed lot is located at the northeast corner of 154<sup>th</sup> Terrace and Ripley Street containing 1.96 acres.

June 2, 2015, the Planning Commission conducted a public hearing and approved the final plat with 6 stipulations. During the public hearing, the applicant provided information regarding an existing well located along 154<sup>th</sup> Terrace which was previously unknown to Staff. The location of the well is approximately 45' north of the barn and within the requested 25' dedication along 154<sup>th</sup> Terrace - Stipulation 1. The applicant requested the ability to utilize the well if Stipulation 1 was approved. Staff consulted with the City Attorney with the scenario of a private well located on public right of way. If the well remained in place and within public right of way there would be liability concerns. It is Staff's recommendation that right of way not be required under the well, and that Stipulation 1 be revised to the following language: 25' shall be dedicated for 154<sup>th</sup> Terrace right-of-way along the west lot line from the north lot line to 50' north of the existing north barn face.

**Presented by:** Mitch Pleak, City Engineer

**Administration Recommendation:**

Staff recommends Ordinance 654, approving final plat for Schlup's addition with the following conditions:

1. 25' shall be dedicated for 154<sup>th</sup> Terrace right of way along the west lot line from the north lot line to 50' north of the existing north barn face.
2. 10' shall be dedicated for Ripley Street right of way along the south lot line from the east building face of the existing barn to the east lot line.
3. The side yard (north lot line) utility easement shall be 15'.
4. Utility easements shall be revised and identified as "Utility Easement" or "U/E".
5. Remove the barn from the face of the plat.
6. The WOW! Blanket easement shall reference a book and page.

**Attachments:** Ordinance 654 (2 pages)  
Staff Report (11 pages)

**Projector needed for this item?** No

**ORDINANCE NO. 654**

**AN ORDINANCE APPROVING A FINAL PLAT FOR SCHLUP'S ADDITION SUBDIVISION, GENERALLY LOCATED AT THE NORTHEAST CORNER OF 154<sup>TH</sup> TERRACE AND RIPLEY STREET, BASEHOR, LEAVENWORTH COUNTY, KANSAS.**

**WHEREAS**, the applicant submitted a request for approval of a final plat; and

**WHEREAS**, in accordance with Section 2-104 of the Basehor Subdivision Regulations, the Planning Commission reviewed the application on June 2, 2015; and

**WHEREAS**, the Planning Commission recommended approval with the following stipulations:

1. 25' shall be dedicated for 154<sup>th</sup> Terrace right-of-way along the west lot line from the north lot line to the north building face of the existing barn.
2. 10' shall be dedicated for Ripley Street right-of-way along the south lot line from the east building face of the existing barn to the east lot line.
3. The side yard (north lot line) utility easement shall be 15'.
4. Utility easements shall be revised and identified as "Utility Easement" or "U/E".
5. Remove the barn from the face of the plat.
6. The blanket easement shall reference a book and page.

**WHEREAS**, the Planning Commission's recommendation was presented to the Governing Body at its regularly scheduled meeting on July 20, 2015.

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:**

**Section 1:** That the Governing Body hereby approves the applicant's request, and the Planning Commission's recommendation of approval for said final plat subject to the stipulations stated below:

1. 25' shall be dedicated for 154<sup>th</sup> Terrace right-of-way along the west lot line from the north lot line to 50' north of the existing north barn face.
2. 10' shall be dedicated for Ripley Street right-of-way along the south lot line from the east building face of the existing barn to the east lot line.
3. The side yard (north lot line) utility easement shall be 15'.
4. Utility easements shall be revised and identified as "Utility Easement" or "U/E".
5. Remove the barn from the face of the plat.
6. The WOW! blanket easement shall reference a book and page.

**Section 2:** That this ordinance approving the subject plat shall not be published, nor the plat executed by the Governing Body, until the applicant has resolved the six (6) conditions to satisfaction.

**Section 3:** That this ordinance shall take effect and be in force from and after its publication in the official newspaper of the City of Basehor, Kansas as provided by law.

**PASSED** by the City Council this 20th day of July, 2015.

**APPROVED** by the Mayor this 20<sup>th</sup> day of July, 2015.

**SEAL**

---

David K. Breuer, Mayor

ATTEST:

---

Katherine M. Renn, City Clerk

APPROVED AS TO FORM:

---

Shannon M. Marciano, City Attorney

**SCHLUP'S ADDITION FINAL PLAT – REQUEST FOR APPROVAL OF A SHORT-FORM PLAT - A tract of land in the Northwest ¼ of the Northwest ¼ of Section 35, Township 10 South, Range 22 East in the City of Basehor, Leavenworth County, Kansas containing 1.96 acres more or less.**

**MEETING DATE: June 2, 2015**  
**REPORT WRITTEN: May 27, 2015**

**STAFF RECOMMENDATION:**

Staff recommends that the City Council approve Schlup's Addition Final Plat with the stipulations stated in the staff report.

**APPLICANT:**

- The applicant/owner is Philip Schlup.
- The surveyor is ATLAS Surveyors, LLC.

**Request:**

- The applicant is requesting approval of a Final Plat for one single family residential lot.

**ZONING:**

- The property is currently zoned "R-1" Single Family Residential District.

**COMPREHENSIVE PLAN:**

- The Comprehensive Plan designates this property as "R-1" Single Family Residential District.

**SURROUNDING ZONING:**

- North To the north, abutting the proposed plat, is existing single family homes with "R-1" Single Family Residential Zoning.
- South Directly south is Ripley Street. Across Ripley Street is existing single family homes with "R-1" Single Family Residential Zoning.
- East To the east, abutting the proposed plat, is existing single family homes with "R-1" Single Family Residential Zoning.
- West Directly west is 154<sup>th</sup> Terrace. Across 154<sup>th</sup> Terrace is existing single family homes with "R-1" Single Family Residential Zoning.

**LOCATION:**



**BACKGROUND:**

The proposed plat will generate one lot for the purpose of a single family house. The lot contains 1.96 acres.

Chapter 2, Section 104 of the Subdivision Regulations allows for a short-form plat procedure for the purpose and intent of providing a means of approving a subdivision of land that contains four (4) lots or less. Short-form plats shall serve as the final plat of the subdivision. The submission and approval of a preliminary plat is not required as a prerequisite for a short-form plat approval; provided, that the public hearing requirements outlined in preliminary plats are met.

**FINAL PLAT:**

**Lots:**

- The plat includes 1 lot on 1.96 acres.
- The lot meets all area and setback requirements for R-1 Districts. The following table outlines the required regulations per Article 7, Section 2 of the Basehor Zoning Ordinance and what is provided with the application:

<b><u>Criteria</u></b>	<b><u>Required</u></b>	<b><u>Provided</u></b>
Front Setback	35'	35'
Side Setback	12'	15'
Rear Setback	45'	45'
Minimum Lot Size	10,000 SF	85,347 SF
Maximum Density	3.5/AC	0.51/AC
Minimum Lot Width	90'	247.6'

- Per Chapter 5, Section 105.3 of the Subdivision Regulations states: *Where the proposed subdivision is a resubdivision or concerns an area presently abutting or containing any existing public street with less than the minimum required right-of-way width or roadway width, land shall be dedicated so as to provide a minimum street right-of-way width established by the Regulations and/or City Policy.*

Per the Streets/Transportation Section of the Comprehensive Plan (Pg. 19) states: *Goal: Establish an efficient transportation system capable of supporting the community's growing population while keeping maintenance costs to a minimum. Acquire right-of-way for anticipated future roadways during the subdivision of property throughout the City is the Action Step 7 for the Strategy: Ensure a strong transportation system.*

Per the Transportation Section of the Comprehensive Plan (Pg. 9), *Local streets shall have a right-of-way width of 50'*

Currently, 154<sup>th</sup> Terrace has a right-of-way width abutting the proposed plat of 25'. Ripley Street has a right-of-way width abutting the proposed plat of 40'. As per the Comprehensive Plan and the Subdivision Regulations, the city shall require the dedication of additional right-of-way abutting the proposed plat along 154<sup>th</sup> Terrace and Ripley Street to obtain the minimum street right-of-way width of 50'.

The existing right-of-ways along 154<sup>th</sup> Terrace and Ripley Street were dedicated in final plats abutting the proposed plat.

- The property has an existing barn located at on the corner of 154<sup>th</sup> Terrace and Ripley Street. The existing barn is non-conforming per the zoning regulations. Due to the structure being non-conforming, staff is recommending that any dedication of right-of-way or easements over or under the structure be avoided. Such dedication would make the existing structure more non-conforming than it currently is. It is acknowledged that the city will have to acquire the right of way under the barn at a later date.

- WOW! Communications has an existing blanket easement over the proposed plat. The existing blanket easement will need to be reduced before a building permit could be approved.

Utilities/Municipal Services:

- Existing sanitary sewer infrastructure is located at the northwest corner of the proposed plat.
- Utility easements are identified on the proposed plat.

Streets/Traffic Impact:

- The proposed plat abuts 154<sup>th</sup> Terrace and Ripley Street. Per the site plan access will be off of 154<sup>th</sup> Terrace.
- One residential lot will be generated with the proposed plat. The additional traffic created by the proposed plat will be minimal.

Stormwater Management:

- The property slopes to the south. The slope of the property is approximately 2%.
- Stormwater detention facilities are not required.

Transportation Excise Tax:

Per the excise tax (Ord. 387), \$0.09 per square foot is taxed for platting real property up to \$2,600. The proposed lot is 85,347 square feet.  $\$0.09 \times 85,347 = \$7,681.23$ . \$2,600 shall be collected with the building permit.

Parkland Fee:

Per the City's fee schedule, the park fee for a residential lot is \$200 and shall be collected with the building permit.

**STAFF RECOMMENDATION TO The PLANNING COMMISSION:**

**Staff recommends approval of the final plat, with the following stipulations:**

1. 25' shall be dedicated for 154<sup>th</sup> Terrace right-of-way along the west lot line from the north lot line to the north building face of the existing barn.
2. 10' shall be dedicated for Ripley Street right-of-way along the south lot line from the east building face of the existing barn to the east lot line.
3. The side yard (north lot line) utility easement shall be 15'.
4. Utility easements shall be revised and identified as "Utility Easement" or "U/E".
5. Remove the barn from the face of the plat
6. The WOW! blanket easement shall reference a book and page.

**PLANNING COMMISSION RECOMMENDATION:**

The Planning Commission considered this application at a public hearing on June 2, 2015. During the public hearing, the applicant provided information regarding an existing well located along 154<sup>th</sup> Terrace which was previously unknown to Staff. The location of the well is within the requested 25' dedication along 154<sup>th</sup> Terrace – Stipulation 1. The applicant expressed his interest in activating the well for gardening purposes. The applicant requested the ability to utilize the well if Stipulation 1 was approved. The applicant was informed that Staff would work with the City Attorney regarding question. After conducting the public hearing, the Planning Commission made a motion

for recommendation of approval to the Governing Body with Staff's recommendations. The motion was seconded and approved.

**Existing Well Along 154<sup>th</sup> Terrace:**

The well is located 45' north of the existing barn. Staff consulted with the City Attorney with the scenario of a private well located on public right of way. There are liability concerns if the right of way is acquired and the well is allowed to remain in place and be accessed by the applicant. It is Staff's recommendation that right of way not be required under the well, and that Stipulation 1 revised to the following language: **25' shall be dedicated for 154<sup>th</sup> Terrace right-of-way along the west lot line from the north lot line to 50' north of the existing north barn face.**

**STAFF RECOMMENDATION TO CITY COUNCIL:**

**Staff recommends approval of the final plat, with the following stipulations:**

1. 25' shall be dedicated for 154<sup>th</sup> Terrace right-of-way along the west lot line from the north lot line to 50' north of the existing north barn face.
2. 10' shall be dedicated for Ripley Street right-of-way along the south lot line from the east building face of the existing barn to the east lot line.
3. The side yard (north lot line) utility easement shall be 15'.
4. Utility easements shall be revised and identified as "Utility Easement" or "U/E".
5. Remove the barn from the face of the plat
6. The WOW! blanket easement shall reference a book and page.

# FINAL PLAT

## SCHLUP'S ADDITION

### A PART OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 10 SOUTH, RANGE 22 EAST IN THE CITY OF BASEHOR LEAVENWORTH COUNTY, KANSAS



LOCATION MAP  
SECTION 35-10-22



**Description:**  
A block of land in the Northwest Quarter (NW1/4) of the Northwest Quarter (NW1/4) of Section 35, Township 10 South, Range 22 East in the City of Basehor, Leavenworth County, Kansas being described as follows: Commencing at a point 35.00 feet east of the Southeast corner of the Northwest Quarter (NW1/4) of Section 35, Township 10 South, Range 22 East in Leavenworth County, Kansas; thence North 89 degrees 28 minutes 13 seconds East along the North 89 degrees 28 minutes 13 seconds East line of said Northwest Quarter (NW1/4) of Section 35, Township 10 South, Range 22 East in Leavenworth County, Kansas; thence North 00 degrees 00 minutes 00 seconds East continuing along said right of way line a distance of 63.64 feet to the Southwest corner of Lot 17, Block 1, Leavenworth County, Kansas; thence North 00 degrees 01 minutes 33 seconds West along the west line of said Lot 17 and Lot 16 in said Block 1, Leavenworth County, Kansas; thence North 00 degrees 01 minutes 33 seconds West along a distance of 210.00 feet to a point on the east line of the east right of way line of North 154th Terrace as said right of way line exists; thence South 00 degrees 03 minutes 03 seconds East along the east line of North 154th Terrace as said right of way line exists; thence South 00 degrees 03 minutes 03 seconds East along the east line of North 154th Terrace as said right of way line exists; less 184.18 feet taken and used for road right of way. Contains: 85,347.04 square feet or 1.96 acres more or less.

**CITY APPROVALS:**  
Approved by the Planning Commission of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
City Engineer

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.

**COUNTY APPROVALS:**  
Approved by the Governing Body of the City of Basehor, Leavenworth County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
\_\_\_\_\_  
Mayor

**CITY ENGINEERS APPROVAL:**  
The City Engineer's review is only for general compliance with the requirements of the Kansas Statutes, Chapter 12-10, and is not responsible for the accuracy and reliability of the design, dimensions, elevations, and quantities.



This is to certify on this 20th day of March, 2015 that said survey was completed on the ground by me or under my direct supervision.  
ROGER R. OEHL, L.S. 1408  
Date of preparation: March 25, 2015

**DISPOSITION:**  
The undersigned proprietors of the above described tract of land state that all taxes have been paid and that they have caused the same to be subdivided in the manner as shown on the accompanying plat which hereafter shall be known as "Schlup's Addition". All interests, claims, and demands of every kind and character, whether or not known to the undersigned, are hereby relinquished. An easement is hereby granted to public utility companies, their successors or assigns or their water districts duly incorporated and authorized to do business in Leavenworth County, Kansas, for the purpose of installing, maintaining and repairing overhead and underground utility lines for purposes of utility installation and maintenance thereof. The lack of said easement by any such entity shall obligate such entity to return said easement to its condition prior to any installation, maintenance or repair performed on said easement.

**NOTES:**  
1. All measurements are shown in feet.  
2. ROW and existing private ways are shown per surrounding plats.  
3. Bath of Basehor, Kansas North Zone, U.S. State Plane, NAD 83.  
4. The shown company contains a business establishment belonging to MCM cable.

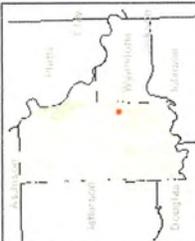
**EXECUTION:**  
The undersigned proprietor states that all taxes of the above described tract of land have been paid in testimony whereof, I caused this instrument to be executed, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.  
By: PHILIP SCHLUP  
State of Kansas  
County of Leavenworth  
Be it remembered that on this \_\_\_\_\_ day of \_\_\_\_\_, 2015, before me, the undersigned, a Notary Public in and for said County and State of Kansas, personally appeared \_\_\_\_\_ who owns the property shown therein, and such party acknowledged the execution of said instrument, and that the purpose of said instrument is for the purposes stated therein.

**IN WITNESS WHEREOF,** I have hereunto set my hand and affixed my notary seal on the day and year last above-written.  
Notary Public  
My commission Expires: \_\_\_\_\_  
Prepared For:  
Philip D. Schulz  
1420 Woodlawn Drive  
Warrensburg, Missouri 64085

**FINAL PLAT SCHLUP'S ADDITION**  
BOUNDARY SURVEY SECTION 35-10-22

**ATLAS SURVEYORS, LLC**  
207 South 5th Street | Leavenworth, Kansas 66048 | 316.982.8600 | 316.982.8600 (F)

# Leavenworth County, KS



**Legend**

- Address Point
- Address Points Leavenworth
- Parcel
- ▭ Parcel Number
- ▭ Subdivisions
- ▭ Lot Line
- ▭ City Limit Line
- ▭ Major Road
- ▭ Road
- ▭ Railroad
- ▭ Contour
- ▭ Section
- ▭ County Boundary

70  
-all other values-

1:960

Notes



This map is a user generated static output from an internet mapping site and is for reference only. Data layers from this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

160.1 80.04 0 160.1 Feet



## Affidavit in Proof of Publication

STATE OF KANSAS  
Wyandotte County

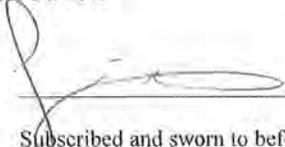
Shanice Varnado of the Legal Dept. of the Bonner Springs Chieftain being first duly sworn, deposes and says:

That this weekly newspaper printed in the State of Kansas, and published in and of general circulation in Wyandotte County, Kansas, with a general paid circulation on a weekly basis in Wyandotte County, Kansas, and that said newspaper is not a trade, religious or fraternal publication, and which newspaper has been admitted to the mails as periodicals class matter in said County, and that a notice of which is hereto attached, was published in the regular and entire issue of the Bonner Springs Chieftain

Said newspaper is published weekly 52 weeks a year; has been so published continuously and uninterruptedly in said county and state for a period of more than five years prior to the first publication of said notice and been admitted at the post office of Bonner Springs in said County as second class matter.

That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for 1 consecutive weeks the first publication thereof being made as aforesaid on 05/14/2015 with publications being made on the following dates:

05/14/2015

  
\_\_\_\_\_

Subscribed and sworn to before me this



Notary Public

My Appointment expires: March 15, 2019

Notary And Affidavit	\$0.00
Additional Copies	\$0.00
Publication Charges	\$52.00
	\$52.00

(First published in The Chieftain May 14, 2015)

**PUBLIC HEARING NOTICE  
CITY OF BASEHOR  
PLANNING COMMISSION**

Notice is hereby given that the Planning Commission of the City of Basehor, Kansas will hold a public hearing on Tuesday, June 2, 2015 at 7:00 PM, in the meeting room of City Hall, located at 2620 N. 155th Street, Basehor, Kansas to consider Schlup's Addition Final Plat submitted by Philip Schlup. The proposed plat is located at the northeast corner of 154th Terrace and Ripley Street. The property description is:

A tract of land in the Northwest Quarter (NW1/4) of the Northwest Quarter (NW1/4) of Section 35, Township 10 South, Range 22 East in the City of Basehor, Leavenworth County, Kansas being described as follows: Commencing at a point 25.00 feet east of the Southeast corner of Lot 26, Block 1, First and Second Additions to the Town of Basehor; a subdivision of land in the City of Basehor, Leavenworth County, Kansas; thence North 89 degrees 38 minutes 13 seconds East along the north right of way line of Ripley Street as said right of way now exists, a distance of 197.80 feet; thence North 50 degrees 41 minutes 38 seconds East continuing along said right of way line a distance of 63.64 feet to the Southwest corner of Lot 17, Block 1, Petherbridge Addition, a subdivision of land in the City of Basehor, Leavenworth County, Kansas; thence North 00 de-

grees 01 minutes 33 seconds West along the west line of said Lot 17 and Lot 16 in said Petherbridge Addition a distance of 310.00 feet; thence South 89 degrees 38 minutes 13 seconds West a distance of 247.60 feet to a point of the east right of way line of North 154th Terrace as said right of way now exists; thence South 00 degrees 04 minutes 03 seconds East along said right of way line a distance of 350.00 feet to the Point of Beginning. Less that part taken and used for road right of way. Contains: 85,347.04 square feet or 1.96 acres more or less.

All persons who desire to comment for or against said application are invited to appear at the time and place mentioned above. Copies of the application and full legal description are available for review during normal business hours at Basehor City Hall. Questions about the application may be directed to Mitch Pleak, City Engineer at 913-724-1370.

PLANNING COMMISSION  
CITY OF BASEHOR, KANSAS



# CITY OF BASEHOR

Planning & Zoning Department  
 2620 N. 155<sup>th</sup> Street, PO Box 406, Basehor, KS 66007  
 Phone: 913-724-1370 Fax: 913-724-3388  
 www.basehor.org



# APPLICATION FORM

Project Name & Description <b>Schlop Addition</b>		Total Site Acreage <b>2</b>	Present Zoning <b>R-1</b>
Legal Description (May be attached as separate sheet)			Proposed Zoning <b>R-1</b>
Project Address / General Location <b>0000 N 154<sup>th</sup> Terrace</b>			Pre-submittal Date <b>4/20/15</b>
Parcel ID Number (CAMA Number)			Floor Area Classification
Property Owner Name <b>Philip Schlop</b>	Phone	Fax	
Property Owner Address <b>1430 Woodlawn dr.</b>	City <b>Basehor</b>	State <b>MO</b>	Zip <b>64093</b>
Applicant's Name (if different from above) <b>Andrea Weishaubt</b>	Phone <b>913-702-5073</b>	Fax	
Applicant's Address <b>15623 iron creek dr</b>	City <b>Basehor</b>	State <b>KS</b>	Zip <b>66007</b>
Applicant's mobile phone <b>Same</b>	Property Owner and/or Applicant's E-mail address		

APPLICATION TYPE	
<input type="checkbox"/> Annexation	<input type="checkbox"/> Preliminary Development Plan (Submit Sheet A)
<input type="checkbox"/> Rezoning (Submit Sheet A)	<input checked="" type="checkbox"/> Final Development Plan (Submit Sheet A)
<input type="checkbox"/> Conditional Use Permit (Submit Sheet A)	<input type="checkbox"/> Lot Split
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Preliminary Plat
<input type="checkbox"/> Variance (Submit Sheet B)	<input checked="" type="checkbox"/> Final Plat / Replat

PROJECT INFORMATION	
Existing Use <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Office <input type="checkbox"/> Agriculture <input type="checkbox"/> Vacant <input type="checkbox"/> Other _____	
Proposed Use <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Office <input type="checkbox"/> Agriculture <input type="checkbox"/> Other _____	

COMPLETE THIS AREA IF APPLYING FOR SITE PLAN, CONDITIONAL USE PERMIT, AND PRELIMINARY OR FINAL DEVELOPMENT PLANS (in acres)			
Total Site Area <b>2 acres</b>	Existing Floor Area <b>0 N/A</b>	Existing Building Footprint <b>N/A</b>	Open Space Area
No. of Buildings <b>1</b>	Proposed Floor Area	Proposed Building Footprint	Pavement Coverage

COMPLETE THIS AREA IF SUBDIVIDING PROPERTY			
Proposed Number of Lots <b>1</b>	Maximum Lot Size <b>2</b>	Minimum Lot Size <b>2</b>	Average Lot Size <b>2</b>

**Property Owner/Agent Consent** – I am the legal owner of record of the land specified in this application or am authorized and empowered to act as an agent on behalf of the owner of record on all matters relating to this application. I declare that the foregoing is true and correct and accept that false or inaccurate owner authorization may invalidate or delay action on this application.

x	<b>4/20/15</b>	Office Use Only
Signature	Date	<input type="checkbox"/> Filing Fee \$ <b>265.00</b> <input type="checkbox"/> Received by <input type="checkbox"/> # of Plans _____ <input type="checkbox"/> Attached Legal Description <input type="checkbox"/> Property Ownership List

**CITY OF BASEHOR**

Planning & Zoning Department  
2620 N. 155<sup>th</sup> Street, PO Box 406, Basehor, KS 66007  
Phone: 913-724-1370 Fax: 913-724-3388  
www.basehor.org



Please respond to the following questions to the best of your knowledge (Attach additional sheets if needed)

1. Reason for This Request? Residential Use

2. What is the Suitability of Subject Property for the Uses to Which it Has Been Restricted? for housing

3. To What Extent Will Removal of Restrictions Detrimentally Affect Nearby Property? None

4. What is the Relative Gain to the Public Health, Safety, and Welfare by the Destruction of the Value of the Petitioner's Property as Compared to the Hardship Imposed upon the Individual Landowners? None

5. How Does Your Request Conform with the Comprehensive Plan? Well

**If the application is for a Development Plan (Planned Residential, Planned Industrial or Mixed Use) please provide the following additional information.**

1. Please provide a statement regarding why the development plan would be in the public interest. more tax revenue

2. Please provide a statement with regard as to why the PUD would be consistent with the statement of Objectives for Planned Unit Development as found in Section 20-1002.

City of Basehor  
Agenda Item Cover Sheet

---

Agenda Item No. 8

---

**Topic:** Pavement Management Project contract with Donelson Construction Company, LLC.

**Action Requested:** Approve Resolution 2015-13 to enter into a contract with Donelson Construction Company, LLC.

**Narrative:** The proposed 2015 project includes approximately 7 miles of pavement treatments. On July 9<sup>th</sup>, 2015, staff opened bids for the project. The lowest bidder was Donelson Construction Company, LLC with a bid of \$302,077.59. Staff is recommending approving resolution 2015-13 to enter into a contract with Donelson Construction Company, LLC. The project will be paid from the consolidated highway fund. Available funds are:

- 10-000-849 Street Improvements - PMP \$355,000.

Utilizing the budgeted amount of \$355,000 and contract unit prices, an additional 1 mile of pavement treatments could be added to the project for a total of 8 miles

**Presented by:** Gene Myracle, City Superintendent and Mitch Pleak, City Engineer

**Administration Recommendation:** Approve Resolution 2015-13 not to exceed \$355,000 using contract unit prices.

**Attachments:**  
Resolution 2015-13 (5 pages)  
2015 Project Maps (4 pages)

**Projector needed for this item?** No

RESOLUTION NO. 2015-13

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THAT CERTAIN AGREEMENT BETWEEN BY AND BETWEEN THE CITY OF BASEHOR, KANSAS AND DONELSON CONSTRUCTION COMPANY, LLC. REGARDING THE 2015 MODIFIED AGGREGATE QUICKSET SURFACE (MAQS) PROGRAM IN BASEHOR, LEAVENWORTH COUNTY, KANSAS.

WHEREAS, the City of Basehor, Kansas wishes to enter into the 2015 Modified Aggregate Quickset Surface (MAQS) Program with Donelson Construction Company, LLC., attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BASEHOR KANSAS:

Section 1. That the Governing Body approves and hereby authorizes the Mayor to execute the Agreement with Donelson Construction Company, LLC., attached as Exhibit A.

Section 2. That this resolution shall become effective upon passage.

PASSED by the Governing Body this \_\_\_ day of July, 2015.

APPROVED by the Mayor this \_\_\_ day of July, 2015.

[SEAL]

\_\_\_\_\_  
David K. Breuer, Mayor

ATTEST:

\_\_\_\_\_  
Katherine M. Renn, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Shannon M. Marcano, City Attorney

Exhibit A  
**2015 Modified Aggregate Quickset Surface (MAQS) Program Agreement**

To be attached.

CITY OF BASEHOR, KANSAS

AGREEMENT BETWEEN  
CITY OF BASEHOR, KANSAS  
AND CONTRACTOR

**2015 Modified Aggregate Quickset Surface (MAQS) Program**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of Basehor, Kansas, hereinafter the "City", and Donelson Construction Company, LLC., hereinafter the "Contractor";

WITNESSETH:

WHEREAS, the City has caused to be prepared, in accordance with the law, Notice to Bidders, Instructions to Bidders, Bid, this Agreement, General Conditions, Plans, Specifications and other Contract Documents, as defined in the General Conditions, for the work herein described, and has approved and adopted these said Contract Documents and has caused to be published, in the manner and for the time required by law, an advertisement inviting sealed Bids for furnishing construction materials, labor, tools, equipment and transportation necessary for, and in connection with, the construction of public improvements in accordance with the terms of this Agreement; and

WHEREAS, the Contractor, in response to the advertisement, has submitted to the City, in the manner and at the time specified, a sealed Bid in accordance with the terms of this Agreement; and

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined and canvassed the Bids submitted, and as a result of this canvass has, in accordance with the law, determined and declared the Contractor to be the lowest and best responsible bidder for the construction of the public improvements, and has duly awarded to the Contractor a contract therefor upon the terms and conditions set forth in this Agreement and for the sum or sums named in the Bid attached to and made a part of this Agreement.

NOW, THEREFORE, in consideration of the compensation to be paid the Contractor, and of the mutual agreements herein contained, the parties hereto have agreed, and hereby agree, the City for itself and its successors, and the Contractor for itself, himself/herself or themselves, its, his/her or their successors and assigns, or its, his/her or their executors and administrators, as follows:

ARTICLE I. The Contractor will furnish at its own cost and expense all labor, tools, equipment, materials and transportation required to construct and complete the work as designated, described and required by the Contract Documents, to wit: \_\_\_\_\_

\_\_\_\_\_ all in accordance with the Notice to Bidders, Instructions to Bidders, Bid, this Agreement, General Conditions, Plans, Specifications and other Contract Documents as defined in paragraph GC-1 of the General Conditions of the Contract for Construction, on file with the City Clerk of Basehor, Kansas, all of which Contract Documents form the Contract, and are as fully a part hereof as if repeated verbatim herein; all work to be done in a good, substantial and workmanlike manner to the entire satisfaction of the City, and in accordance with the laws of the

City, the State of Kansas and the United States of America. All terms used herein shall have the meanings ascribed to them in the General Conditions unless otherwise specified.

ARTICLE II. The City shall pay to the Contractor for the performance of the work embraced in this Contract, and the Contractor will accept in full compensation therefor, the sum of THREE HUNDRED TWO THOUSAND SEVENTY-SEVEN DOLLARS AND 59/100 DOLLARS (\$302,077.59) (subject to adjustment as provided by the Contract Documents) for all work covered by and included in the Contract award and designated in the foregoing Article I, payment thereof to be made in cash or its equivalent and in the manner provided in the Contract Documents.

ARTICLE III. The Contractor shall commence work upon the date stated in the Notice to Proceed, and will complete all work covered by this Contract by September 30, 2015. Liquidated damages based on the full bid price of the Contract shall be assessed against Contractor, as stipulated liquidated damages and not as a penalty, in an amount as set forth in paragraph GC-45 of the General Conditions for each and every calendar day the work remains incomplete over the specified completion time stated above.

ARTICLE IV. The Contractor shall not subcontract, sell, transfer, assign or otherwise dispose of the Contract or any portion thereof without previous written consent of the City. In case such consent is given, the Contractor shall be permitted to subcontract a portion thereof, but shall self perform not less than forty percent (40%) of the total Contract Price based upon the unit prices within the Bid submitted to the City by the Contractor. No subcontracts, or other transfer of Contract, shall release the Contractor of its liability under the Contract and Bonds applicable thereto.

ARTICLE V. Contractor specifically acknowledges and confirms that: 1.) it has visited the site, made all inspections it deems appropriate and has read and fully understands the Contract Documents, including all obligations and responsibilities undertaken by it as specified herein and in the other Contract Documents and knowingly accepts same; 2.) it has furnished copies of all Contract Documents to its insurance carrier(s) and its surety(ies); and 3.) its insurance carrier(s) and surety(ies) agree to be bound as specified herein, in the Contract Documents and in the insurance policy(ies) and bonds as to liability and surety coverage; 4.) it has a license and/or other permission to use the MAQS surfacing product and application system in accordance with Donelson Construction Company LLC's United States patents.

ARTICLE VI. It is specifically agreed between the parties executing this Agreement that the Contract Documents are not intended to create any third party beneficiary relationship nor to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The duties, obligations and responsibilities of the parties to this Agreement with respect to third parties shall remain as imposed by law.

ARTICLE VII. This Agreement, together with the other Contract Documents, constitutes the entire agreement between the parties and supersedes all prior agreements, whether oral or written, covering the same subject matter. This Agreement may not be modified or amended except as provided herein or in the other Contract Documents.

ARTICLE VIII. This Contract shall begin from the date of the Notice to Proceed letter through the Time for Completion stated in Article III of this Agreement, with the option to extend the Contract for up to five additional one year terms by mutual agreement of both parties. Services and/or materials received under an extension shall be in accordance with pricing terms and

conditions as described herein, unless adjusted by mutual agreement of both parties. Extensions shall be approved by resolution of the City Council.

ARTICLE IX. This Agreement is entered into, under and pursuant to, and is to be construed and enforceable in accordance with, the laws of the State of Kansas.

ARTICLE X. Should any provision of this Agreement or the other Contract Documents be determined to be void, invalid, unenforceable or illegal for whatever reason, such provision(s) shall be null and void; provided, however, that the remaining provisions of this Agreement and/or the other Contract Documents shall be unaffected thereby and shall continue to be valid and enforceable.

IN WITNESS WHEREOF, the City of Basehor, Kansas, has caused this Agreement to be executed on its behalf, thereunto duly authorized, and the said Contractor has executed \_\_\_ counterparts of this Contract in the prescribed form and manner, the day and year first above written.

CITY OF BASEHOR, KANSAS

ATTEST:

By \_\_\_\_\_  
David K. Breuer  
Mayor

\_\_\_\_\_  
Katherine M. Renn  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Shannon M. Marcano  
City Attorney

\_\_\_\_\_  
Contractor

(SEAL)

By \_\_\_\_\_  
Title \_\_\_\_\_ President \_\_\_\_\_

(If the Contract is not executed by the president of the corporation or general partner of the partnership, please provide documentation which authorizes the signatory to bind the corporation or partnership. If a corporation, Contractor shall furnish City a current certificate of good standing, dated within ten (10) days of the date of this Contract.)









US 24/40

158TH STREET

PINEHURST DRIVE

155TH ST.

CRIMSON ST.



**Legend**

 MAQS