MINUTES
BASEHOR PLANNING COMMISSION
April 6, 2010
BASEHOR CITY HALL

WORKSESSION
6:30 P.M.

Official Presiding: Mitch Pleak, City Engineer. *Topic for workshop: Architectural Design Standards.*

Members Present: Commissioners Joe Mc Ardle, Kevin Jones, Russell Jacobson, John Matthews, Ed Bush, Jon Gallion and Bob Harrison.

Staff Present: Mitch Pleak, City Engineer, Mark Lee, Building Inspector and Kathy Renn, Assistant City Clerk.

Mr. Pleak reviewed the Architectural Design standards with the Commissioners and asked for some guidance and feedback as to what they would like to see in our City.

Note: There are no detailed minutes for workshops since they, are not required by law.

PLANNING COMMISSION MEETING
7:00 P.M.

A. Call to Order

John Matthews, Chair, called the meeting to order at 7:00 p.m.

Pledge of Allegiance

B. Roll Call

Members Present: Commissioners Joe McArdle, Kevin Jones, Russell Jacobson, John Matthews, Ed Bush, and Jon Gallion and Bob Harrison.

Staff Present: Mitch Pleak, City Engineer, Mark Lee, Building Inspector and Kathy Renn, Assistant City Clerk.

Press: Katilyn Syring – Basehor Sentinel

C. Approval of Minutes

A motion was made by Commissioner Jones and seconded by Commissioner Bush to approve the March 2, 2010 minutes. Chair Matthews asked for a vote. Motion passed, 7-0.

***D. Unfinished Business* – None**

E. New Business –

1. **Lot Split for Lot 77, Crestwood Country Estates Phase I**

Mr. Pleak reviewed the staff report with Commissioners. Staff recommends approval of the lot split for lot 77, Crestwood Estates Phase I property, with the following conditions:

1. The applicant shall have the lot split recorded at the Register of Deeds Office, with a recorded copy provided to the City.
2. The applicant shall file for a rule exception from the City Council pertaining to Section 3-101 of the Subdivision Regulations concerning further divisions of lot(s) that have been previously split. City Council must approve the rule exception.

Commissioner Gallion motions to approve the lot split for lot 77, Crestwood Country Estates Phase I as recommended by staff. Commissioner McArdle seconds. Chair Matthews asked for a vote. Motion passed 5-2. Commissioners Jacobson and Bush voting no.

F. Open Agenda – Mr. Pleak and Commissioners decided to have a special work session on Tuesday, April 20, 2010 at 7:00 p.m. to discuss further discussion on the Architectural Design Standards.

G. Reports from Special Committees – **None**

H. City Engineer's Report –
Mr. Pleak instructed the Commissioners that the Basehor Linwood School District's representative Level 4 Engineering contacted him to begin the platting process of the high school property for the weight room facility.

I. Adjournment -
Commissioner Gallion made the motion to adjourn and Commissioner Bush seconded. There being no further discussion, the meeting was adjourned at 7:25 p.m. from Chair Matthews.

Submitted for approval with/**without** additions or corrections this 8th day of June, 2010.

John Matthews, Chairperson

Katherine Renn, Planning Secretary