

SCANNED

2-6-09  
CW

**MINUTES**  
**BASEHOR PLANNING COMMISSION**  
**December 2, 2008**  
**BASEHOR CITY HALL**

**WORKSHOP**  
**6:30 P.M.**

Official Presiding: Dustin Smith, Director of Planning. *Topic for workshop: Trail Plan*

Members Present: Commissioners Kevin Jones, Jason Logsdon, John Flower, Ed Bush, John Matthews and Bob Harrison.

Staff Present: Dustin Smith, Director of Planning, Carl Slaugh, City Administrator and Kathy Renn, Assistant City Clerk.

Mr. Smith gave a presentation on trail plans and ideas of placement throughout the City of Basehor to the Planning Commissioners.

*Note: There are no detailed minutes for workshops since they, are not required by law.*

**PLANNING COMMISSION MEETING**  
**7:00 P.M.**

***A. Call to Order***

John Flower, Chair, called the meeting to order at 7:00 p.m.

***Pledge of Allegiance***

***B. Roll Call***

Members Present: Commissioners Kevin Jones, Jason Logsdon (*was absent for thirty minutes, returned at 7:27 p.m.*), John Flower, Ed Bush, John Matthews, and Bob Harrison.

Staff Present: Dustin Smith, Planning Director; Carl Slaugh, City Administrator and Kathy Renn, Assistant City Clerk.

***C. Approval of Minutes***

A motion was made by Commissioner Jones and seconded by Commissioner Harrison to approve the November 4, 2008 minutes. Chair Flower asked for a vote. Motion passed, 5-0.

***D. Unfinished Business –***

**D1. Consider Zoning Regulations (continued from the November 4, 2008 after being returned to the Planning Commission by the City Council).**

**D2. Public Hearing (continued from November 4, 2008) – Consideration of proposed Sign Regulations.**

**D3. Public Hearing (continued from November 4, 2008) – Consideration of proposed Subdivision Regulations.**

Mr. Smith recommended to the Planning Commissioners that Items D1, D2 and D3 all be continued to a later date to schedule public hearings. Mr. Smith stated that the subdivision regulations were in good condition but perhaps needed some clarification and that the Zoning and Sign regulations needed more involvement.

Mr. Smith, Mr. Slaugh and the Planning Commissioners had lengthy discussion about the time already spent on these items. Mr. Slaugh felt that the Commissioners should consider getting some further input from builders working in the community.

Commissioner Harrison made the motion to continue Zoning Regulations until February 3, 2009 Planning Commission Meeting. Commissioner Jones seconded. Chair Flower asked for a vote. Motion passed, 6-0.

Commissioner Matthews made the motion to continue public hearing on proposed sign regulations until January 6, 2009 Planning Commission Meeting. Commissioner Bush seconded. Chair Flower asked for a vote. Motion passed 6-0.

Commissioner Bush made the motion to continue the public hearing on proposed subdivision regulations until February 3, 2009 Planning Commission Meeting. Commissioner Matthews seconded. Chair Flower called for a vote. Motion passed 6-0.

***E. New Business –***

**E1. 2009 Planning Application and Review Schedule.**

Commissioner Jones made the motion to accept the 2009 Planning application and review schedule. Commissioner Logsdon seconded. Chair Flower asked for a vote. Motion passed. 6-0.

***F. Open Agenda - None***

***G. Reports from Special Committees – None***

***H. Notices and Communications –***

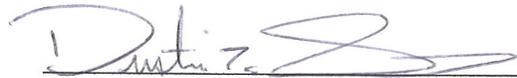
Commissioner Flower stated that he would be stepping down from the Planning Commission Board due to his election win to the Leavenworth County Commission Board. Commissioner Flower stated that at the January 6, 2009 Planning Commission meeting he would step down as Chair so fellow commissioners could vote for Commissioner Matthews to take over as acting Chair.

***I. Adjournment -***

Commissioner Harrison made the motion to adjourn and Commissioner Matthews seconded. There being no further discussion, the meeting was adjourned at 8:02 p.m. from Chair Flower.

Submitted for approval with/**without** additions or corrections this 6<sup>th</sup> day of January, 2009.

  
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John Matthews, Chairperson

  
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Dustin Smith, Planning Secretary