

**MINUTES**  
**BASEHOR PLANNING COMMISSION**  
**October 4, 2011**  
**BASEHOR CITY HALL**

**PLANNING COMMISSION MEETING**  
**7:00 P.M.**

***A. Call to Order***

Ed Bush, Chair, called the meeting to order at 7:00 p.m.

***Pledge of Allegiance***

***B. Roll Call***

Members Present: Commissioners Russell Jacobson, John Matthews, Ed Bush, Jon Gallion, and Kevin Istas. *Absent: Brian Healy and Vernon Fields.*

Staff Present: Mitch Pleak, City Engineer, and Kathy Renn, Assistant City Clerk.  
*Mayor Hill attended only to listen at the meeting.*

***C. Approval of Minutes***

A motion was made by Commissioner Gallion and seconded by Commissioner Istas to approve the September 13, 2011 minutes. Chair Bush asked for a vote. Motion passed 3-0. *Commissioner Jacobson and Matthews abstained since absent from previous meeting.*

***D. Unfinished Business – None***

***E. New Business –***

**1. Consider a final plat for Pinehurst North Third Plat, submitted by Community National Bank located on Pinehurst Drive.**

Mr. Pleak summarized the staff report. Mr. Pleak recommended approval with three conditions:

1. City Council approves the rezoning of property from “CP-2” to “R-3”.
2. City Council approves the preliminary plat.
3. Title Insurance certification shall be submitted by the applicant and verified by the City Clerk.

Commissioner Istas motioned to approve final plat for Pinehurst North Third Plat submitted by Community National Bank located on Pinehurst Drive with the staff recommendations and his recommendation of a fourth condition:

4. Construction exits limited to the best management practice during the construction process.

Commissioner Gallion seconded. Chair Bush called for vote. Motion passed 5-0.

*F. Open Agenda – None*

*G. Reports from Special Committees – None*

*H. City Engineer's Report – None*

*I. Adjournment -*

Commissioner Gallion made the motion to adjourn and Commissioner Matthews seconded. Chair Bush called for vote. Motion passed 5-0. There being no further discussion, the meeting was adjourned at 7:28 p.m. from Chair Bush.

Submitted for approval with/**without** additions or corrections this 8<sup>th</sup> day of November, 2011.

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Ed Bush, Chairperson

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Katherine M. Renn, Planning Secretary