

**Minutes**  
**Basehor Board of Zoning Appeals**  
**December 4, 2013**  
**Basehor City Hall**

**A. Call To Order**

Chair Bill Robinson called the meeting to order at 6:00 p.m.

**B. Roll Call**

Present: Ken Massingill, and Bill Robinson and Kevin Jones.

Absent: John Dockendorff & Jeff Scherer

Staff: Mark Lee, Building Inspector; Mitch Pleak, Planning and Zoning; and Kathy Renn, City Clerk;  
Connie Leggett, Utility Billing Clerk.

**C. Approval of Minutes**

A motion from Mr. Massingill change some minor wording in the January 10, 2013 Minutes and to approve the October 20, 2011 minutes. Mr. Jones seconded. Motion passed 3-0.

**D. New Business**

**1. Election of Chairperson and Vice Chairperson**

Mr. Massingill motioned to nominate Mr. Jeff Scherer as Chair. Mr. Jones seconded. Motion passed 3-0.

Mr. Jones motioned to nominate Mr. Massingill as Vice Chair. Mr. Robinson seconded. Motion passed 3-0.

**Appointment of Secretary**

Mr. Jones motioned to nominate Connie Leggett as secretary. Mr. Massingill seconded. Motion passed 3-0.

**2. Public Hearing – A request for variance from the Zoning regulations as allowed in Article 17 Subsection 14 [A] regarding the rear yard setback at Lot 9 of Falcon Lakes Villas Phase 1 Plat of twenty-five (25') to approximately fifteen feet (15').**

Garland – 601 154<sup>th</sup> Place is asking for the approval

Patrick Schmidt – 603 154<sup>th</sup> Circle stated that he had no problem with the addition and thought it would be good for the neighborhood.

Mr. Massingill asked if everyone in the neighborhood was notified and Mr. Garland replied that he had signed receipts from the Certified Letters of which he sent out.

Mr. Jones had no problem with the variance.

Mr. Massingill made the motion to approve the Variance and Mr. Jones seconded. Motion passed 3-0.

**E. Old Business – None**

**F. Open Agenda – None**

**G. Reports from Special Committees – None**

**H. Notices and Communications – None**

**I. Adjournment**

Mr. Jones made the motion to adjourn. Mr. Massingill seconded. Motion passed. 3-0.  
There being no further business, the meeting was adjourned at 6:11 p.m.

Submitted for approval with/without additions or corrections this 12<sup>th</sup> day of December 2013.



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Bill Robinson, Chairman



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Katherine M. Renn, Asst. City Clerk, BZA Secretary