

**Planning Commission
City of Basehor, Kansas**

Tuesday, December 2, 2014



City Hall Council Chambers

Regular Meeting – 7:00 p.m.

***Work Session at 6 PM**

AGENDA
BASEHOR PLANNING COMMISSION
December 2, 2014
7:00 P.M.
Basehor City Hall

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes of the Preceding Meeting
 - 1. **Minutes of the August 5, 2014 Planning Commission meeting.**
- D. Unfinished Business
- E. New Business
 - 1. **Consider 2015 City of Basehor Application and Review Schedule.**
 - 2. **Planning Commission Elections.**
- F. Open Agenda
- G. Reports from Special Committees
- H. City Engineer's Report
- I. Adjournment

**Minutes of the August 5, 2014
Planning Commission Meeting**

**MINUTES
BASEHOR PLANNING COMMISSION
August 5, 2014
BASEHOR CITY HALL**

**PLANNING COMMISSION MEETING
7:00 P.M.**

A. Call to Order

Chair Jon Gallion called the meeting to order at 7:00 p.m.

Pledge of Allegiance

B. Roll Call

Members Present: Commissioners John Flower, Terry Gall, Fred Farris, Tracey Hannah, and Jon Gallion, and Ed Bush

Staff Present: Mitch Pleak. City Engineer. Connie Leggett. Utility Billing Clerk/Planning

Secretary

C. Approval of Minutes

A motion was made by Commissioner Flower and seconded by Commissioner Farris to approve the June 3rd, 2014 minutes. Chair Gallion called for a vote. Commissioner Ed Bush abstained as he was not present. Motion passed 5-0.

D. Unfinished Business – None

E. New Business –

1. Public Hearing: 2824 North 155th Street – request for Approval of a Zoning Change from CP-1 Neighborhood Business District to R-1 Single Family Residential District.

Mitch Pleak – Staff summarization of comments and recommendations to request approval of a zoning change CP-1 Neighborhood Business District to R-1 Single Family Residential District.

Chair Gallion called to open the Public Hearing with Commissioner Gall making the motion and Commissioner Bush seconded. Commissioner Gallion called for a vote. Motion passed 6-0 and the public hearing was open at 7:09 p.m.

Robin Runnels – 2824 N. 155th Street addressed the commissioners explaining the reason why she is requesting the rezoning for her real estate.

Commissioner Gall asked if there were any other lots on the block in the same manner as the requester. Staff answered yes and that there would be a need for to contact those properties and

Unfinished Business

New Business

Agenda Item No. E1
Planning Commission – December 2, 2014

Consider 2015 City of Basehor Application and Review Schedule.

Narrative

The 2015 application and review schedule for all Planning Commission requests is enclosed. Please review.

Staff will be available for discussion at the meeting.

Staff Recommendation

Staff recommends the approval of the 2015 City of Basehor Application and Review Schedule.

2015 City of Basehor Application and Review Schedule

This schedule applies to all applications that require public hearings, including Zoning, Preliminary Development Plans, Preliminary Plats, Final Plats, & Conditional Use Permits. The submittal dates for applications not requiring public hearings may vary depending on requirements of the Zoning or Subdivision Regulations, or in the absence thereof, at the Planning Director's discretion.

Submittal Deadline	Notice of Public Hearing to paper	Publication Date for Notice of Public Hearing	Postmark Date for Notice of Public Hearing to Property Owners	Planning Commission	Governing Body*
10/22/14	10/31/14	11/06/14	11/12/14	12/02/14	01/05/15
11/26/14	12/05/14	12/11/14	12/17/14	01/06/15	02/02/15
12/24/14	01/02/15	01/08/15	01/14/15	02/03/15	03/02/15
01/21/15	01/30/15	02/05/15	02/11/15	03/03/15	04/06/15
02/25/15	03/06/15	03/12/15	03/18/15	04/07/15	05/04/15
03/25/15	04/03/15	04/09/15	04/15/15	05/05/15	06/01/15
04/22/15	05/01/15	05/07/15	05/13/15	06/02/15	07/06/15
05/27/15	06/05/15	06/11/15	06/17/15	07/07/15	08/03/15
06/20/15	07/01/15	07/09/15	07/15/15	08/04/15	09/14/15
07/29/15	08/07/15	08/13/15	08/19/15	09/15/15	10/05/15
08/26/15	09/04/15	09/10/15	09/16/15	10/06/15	11/02/15
09/23/15	10/02/15	10/08/15	10/14/15	11/03/15	12/08/15
10/21/15	10/30/15	11/05/15	11/10/15	12/07/15	01/04/16

The application fee must be paid prior to the scheduling of any action with the Planning Commission. **An application is not considered submitted until all required information is received.**

***All actions forwarded from the Planning Commission on public hearing items will be submitted to Governing Body on the first Council meeting of the following month due to protest period requirements.**

City Council meetings are the first (1st) and third (3rd) Monday of each month.

Final Plats will not be forwarded to the Governing Body for acceptance of the dedication of public easements, rights-of-way or parklands until the construction plans and any associated documents are approved by the City Engineer.

Open Agenda

Reports from Special Committees

City Engineer's Report

Adjournment