



AGENDA
BASEHOR CITY COUNCIL
September 16, 2013 7:00 p.m.
Basehor City Hall

1. **Roll Call** by Mayor David K. Breuer and Pledge of Allegiance
2. **Consent Agenda** (*Items to be approved by Council in one motion, unless objections raised*)
 - a. 8-19-2013 City Council Regular Meeting Minutes
 - b. Treasurer's Report

3. Call to Public

Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the Mayor then proceed to the podium; state your name and address).

4. **Unfinished Business** - (*None at this time*)
5. Consideration of Ordinance No. 634 – Comprehensive Plan Update
6. Comprehensive Plan Implementation

New Business

7. **City Administrator's Report**
8. **Mayor's Report**
9. **Council Members Report**
10. **Executive Session** (*if needed*)
11. **Adjournment**



**MINUTES
BASEHOR CITY COUNCIL**

July 15, 2013 7:00 p.m.
Basehor City Hall

1. Roll Call by Mayor David K. Breuer and Pledge of Allegiance

Mayor David K. Breuer called the meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

Council Members present: Mayor David K. Breuer, City Council President, Travis Miles, Richard Drennon and Brian Healy

Council Members not present: Vernon Fields, Ty Garver

Staff Present: Interim City Administrator/Police Chief, Lloyd Martley; City Superintendant, Gene Myracle; City Engineer, Mitch Pleak; Finance Director/City Clerk, Corey Swisher

2. Consent Agenda (*Items to be approved by Council in one motion, unless objections raised*)

- a. July 15, City Council Minutes
- b. Monthly Treasurer's Report
- c. Resolution 2013-16 – Construction Inspection Agreement
- d. Ordinance No. 631 – Standard Traffic Ordinance
- e. Ordinance No. 632 – Uniform Public Offense Code
- f. Resolution 2013-15 – Designation of City Depositories

Healy moved to approve the consent agenda with Drennon seconding. The motion passed unanimously, 3-0.

Healy moved to add consideration of the City's annual Pavement Management Plan agreement (Resolution 2013-17) to the Agenda as Item No. 8 with Fields seconding. The motion passed unanimously, 3-0.

3. Call to Public

There was none.

4. Unfinished Business

There was none.

5. Ordinance No. 633 -Ordinance 585 Amendment – K.S.A 15-204

Healy moved to approve the Ordinance with Miles seconding. The motion passed unanimously, 3-0.

6. Board of Zoning Appeals Appointments

Miles moved to approve the appointments with Healy seconding. The motion passed unanimously, 3-0.

7. Wolf Creek Parkway Extension – Award of Construction Contract

Miles moved to approve the agreement with Miles Excavating Inc., with Healy seconding. The motion passed unanimously, 3-0.

8. Approval of Pavement Management Plan Agreement – Resolution 2013-17

Healy moved to approve the Resolution with Drennon seconding. The motion passed unanimously, 3-0.

New Business

9. City Administrator's Report

Martley reported the Police Department would be participating in a state wide drunk driving enforcement campaign.

10. Council Members Report

There was none.

11. Mayor's Report

The Mayor reported he had been in contact with the Planning Commission in regard to the City's Comprehensive Plan.

12. Executive Session

There was none.

13. Adjournment

Healy moved to adjourn with meeting with Drennon seconding at approximately 7:40 p.m. The motion passed unanimously, 3-0.

David K. Breuer, Mayor

Attest:

Corey Swisher, City Clerk



The City of Basehor

Date: September 10, 2013

To: Basehor Mayor & City Council
Lloyd Martley, Interim City Administrator/Chief of Police

From: Corey Swisher, City Clerk/Finance Director

Re: September 2013, Treasurer's Report

Background:

The attached report contains the financial summaries of the revenue and expenditure activities of the City of Basehor for the month ending August 31, 2013.

Attachments:

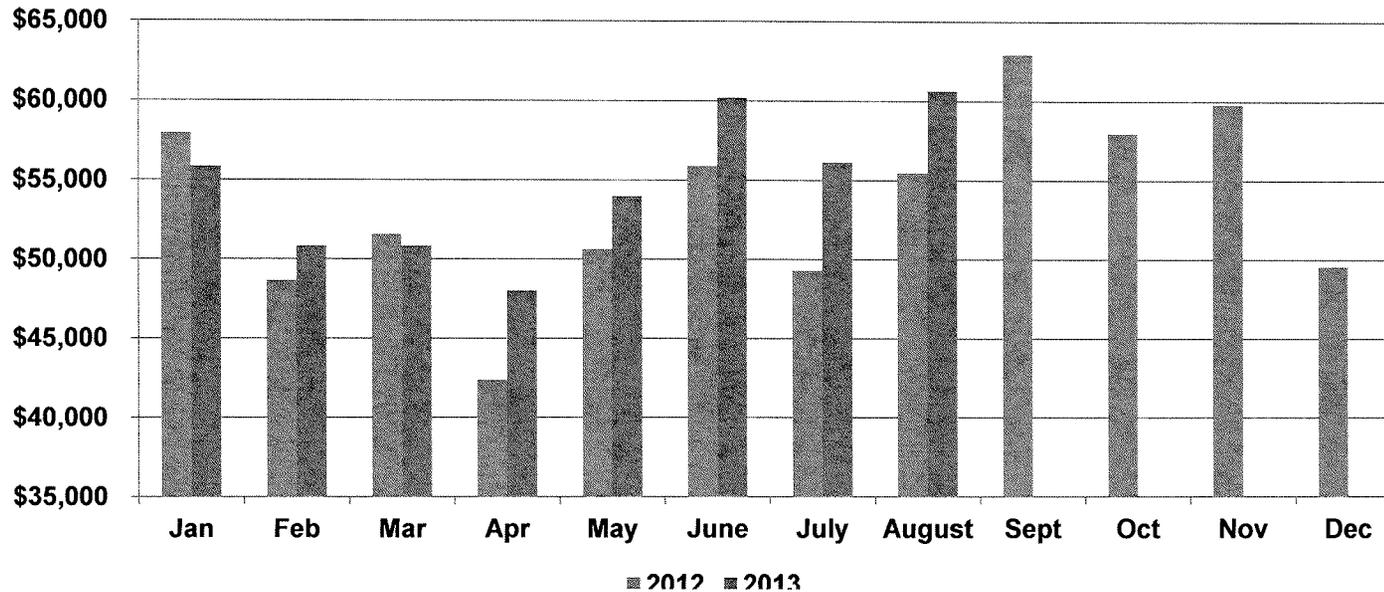
- City-Wide Financial Snapshot
- Monthly Sales Tax Report
- Solid Waste Enterprise Fund Report
- Sewer Enterprise Fund Report
- Monthly Check Register

MONTHLY SALES TAX COLLECTIONS 2009-2013

	2009	2010	2011	2012	2013	Monthly Diff. '12 - '13	% Difference	2012 YTD	2013 YTD	Diff. '12 - '13	% Difference
Jan	43,726.32	44,933.16	43,677.78	57,962.61	55,854.63	-2,107.98	-3.8%	57,962.61	55,854.63	-2,107.98	-3.8%
Feb	49,937.92	59,338.25	48,453.55	48,668.43	50,846.50	2,178.07	4.3%	106,631.04	106,701.13	70.09	0.1%
Mar	59,417.29	44,064.14	48,692.52	51,596.39	50,846.50	-749.89	-1.5%	158,227.43	157,547.63	-679.80	-0.4%
Apr	41,900.26	46,686.51	42,633.11	42,372.82	48,009.19	5,636.37	11.7%	200,600.25	205,556.82	4,956.57	2.4%
May	41,070.02	47,865.00	48,186.99	50,639.59	53,986.75	3,347.16	6.2%	251,239.84	259,543.57	8,303.73	3.2%
June	43,320.60	48,059.05	47,682.94	55,921.34	60,215.87	4,294.53	7.1%	307,161.18	319,759.44	12,598.26	3.9%
July	46,612.85	43,151.43	44,834.43	49,304.00	56,140.33	6,836.33	12.2%	356,465.18	375,899.77	19,434.59	5.2%
Aug	50,284.61	52,935.19	49,903.11	55,484.63	60,644.35	5,159.72	8.5%	411,949.81	436,544.12	24,594.31	5.6%
Sept	52,550.48	52,062.71	49,250.84	62,953.65							
Oct	52,382.92	47,483.47	51,883.08	57,986.12							
Nov	47,111.87	44,789.92	49,270.35	59,821.88							
Dec	56,073.14	46,693.70	51,874.96	49,586.00							
	584,388.28	578,062.53	576,343.66	642,297.46	436,544.12						

2013 TDD \$13,559.45

2012-13 Month to Month Comparison



CITY OF BASEHOR

SEPTEMBER 2013 FINANCIAL SNAPSHOT

Funds

Fund	Budget	Revenues	Expenditures	% Utilized
General	\$2,494,293	\$1,535,344	\$1,103,844	44%
Special Park	\$47,500	\$15,455	\$4,255	9%
Sewer	\$1,397,071	\$1,086,158	\$403,902	29%
Cedar Lake Maintenance	\$40,000	\$40,002	\$15,116	38%
Bond & Interest	\$1,528,997	\$713,457	\$201,704	13%
Solid Waste	\$292,258	\$189,594	\$121,103	41%
Special Highway	\$890,000	\$404,514	\$166,839	19%
Municipal Equipment Reserve	\$84,884	\$223	\$120,842	142%
Capitol Improvement	\$20,000	\$53,108	\$0	0%
Employee Benefit	\$554,382	\$375,541	\$305,460	55%
LCSD#3	\$33,000	\$33,003	\$20,615	62%

Department

Department	Budget	Expenditures	Remaining Balance	% Utilized
General				
Clerk	\$325,115	\$230,325	\$94,790	71%
Street	\$207,515	\$141,134	\$66,381	68%
Governing Body	\$544,100	\$35,210	\$508,891	6%
Police	\$834,432	\$467,711	\$366,721	56%
Facilities	\$123,346	\$68,366	\$54,980	55%
Administrator	\$160,000	\$21,485	\$138,515	13%
Park & Recreation	\$30,225	\$32,753	-\$2,528	108%
Miscellaneous	\$91,783	\$19,908	\$71,875	22%
HR	\$25,150	\$16,359	\$8,791	65%
Planning	\$152,206	\$70,594	\$81,612	46%



SOLID WASTE FUND HIGHLIGHTS

For the Month of August 2013

MONTH	2012	2013	% DIFFERENCE
	SOLID WASTE COUNT	SOLID WASTE COUNT	
January	1,653	1,702	2.88%
February	1,655	1,703	2.82%
March	1,665	1,700	2.06%
April	1,672	1,706	1.99%
May	1,690	1,727	2.14%
June	1,688	1,732	2.54%
July	1,690	1,750	3.43%
August	1,701	1,753	2.97%
September	1,701		
October	1,697		
November	1696		
December	1697		
AVERAGE	1,684		

MONTH	2012	2013	% DIFFERENCE
	SOLID WASTE BILLED	SOLID WASTE BILLED	
January	\$23,276.77	\$23,938.92	2.77%
February	\$23,320.00	\$23,990.00	2.79%
March	\$23,379.98	\$23,957.46	2.41%
April	\$23,518.26	\$24,029.09	2.13%
May	\$23,794.81	\$24,307.75	2.11%
June	\$23,774.99	\$24,383.90	2.50%
July	\$23,719.21	\$24,471.61	3.07%
August	\$23,858.00	\$24,615.50	3.08%
September	\$23,922.17		
October	\$23,821.96		
November	\$23,784.36		
December	\$23,856.66		
TOTAL	\$284,027.17	\$193,694.23	

MONTH	2012	2013	% DIFFERENCE
	AVERAGE BILL	AVERAGE BILL	
January	\$14.08	\$14.07	-0.07%
February	\$14.09	\$14.09	0.00%
March	\$14.04	\$14.09	0.35%
April	\$14.07	\$14.09	0.14%
May	\$14.08	\$14.08	0.00%
June	\$14.07	\$14.08	0.07%
July	\$14.04	\$13.98	-0.43%
August	\$14.03	\$14.04	0.07%
September	\$14.06		
October	\$14.04		
November	\$14.02		
December	\$14.06		
AVERAGE	\$14.06	\$14.07	0.06%



SEWER FUND HIGHLIGHTS

For the Month of August 2013

	2012	2013	
	SWR	SWR	%
MONTH	COUNT	COUNT	DIFFERENCE
January	1789	1812	1.27%
February	1792	1807	0.83%
March	1797	1805	0.44%
April	1799	1809	0.55%
May	1801	1829	1.53%
June	1798	1832	1.86%
July	1799	1850	2.76%
August	1806	1848	2.27%
September	1805		
October	1806		
November	1806		
December	1801		
AVERAGE	1800	1824	1.32%

	2012	2013	
	SWR	SWR	%
MONTH	BILLED	BILLED	DIFFERENCE
January	\$89,188.63	\$92,268.23	3.45%
February	\$89,662.48	\$92,212.85	2.84%
March	\$88,970.52	\$91,555.12	2.91%
April	\$89,233.29	\$92,074.43	3.18%
May	\$91,548.66	\$92,301.51	0.82%
June	\$89,646.47	\$91,539.56	2.11%
July	\$90,508.05	\$92,674.56	2.39%
August	\$90,985.23	\$91,649.64	0.73%
September	\$92,083.69		
October	\$90,721.14		
November	\$90,453.78		
December	\$90,682.84		
TOTAL	\$1,083,684.78	\$736,275.90	

	2012	2013	
	AVERAGE	AVERAGE	%
MONTH	SWR BILL	SWR BILL	DIFFERENCE
January	\$49.85	\$50.92	2.15%
February	\$50.03	\$51.03	2.00%
March	\$49.51	\$50.72	2.44%
April	\$49.60	\$50.90	2.62%
May	\$50.83	\$50.47	-0.71%
June	\$49.86	\$49.97	0.22%
July	\$50.31	\$50.09	-0.44%
August	\$50.38	\$49.59	-1.57%
September	\$51.02		
October	\$50.23		
November	\$50.09		
December	\$50.35		
AVERAGE	\$50.17	\$50.46	0.58%

Check Register Report

Date: 09/04/2013
 Time: 11:24 AM
 Page: 1

City Of Basehor

BANK: FIRST STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
FIRST STATE BANK Checks							
20841	09/04/2013	Printed		ADVANCE IN	ADVANCE INSURANCE COMPANY	GROUP ADD/LTD/LIFE/STD	619.71
20842	09/04/2013	Printed		AFFINIS	AFFINIS CORP	DESIGN SVCS/WC PKWY IMPRVMENTS	7,589.55
20843	09/04/2013	Printed		AFLAC	AFLAC	EMP CAFETERIA PLAN/AUG 2013	1,107.90
20844	09/04/2013	Printed		ATMOS ENER	ATMOS ENERGY	GAS USAGE/AUGUST 2013	99.53
20845	09/04/2013	Printed		BLUE CROSS	BLUE CROSS & BLUE SHIELD OF KS	GROUP MEDICAL INSURANCE	15,814.28
20846	09/04/2013	Printed		CONS	CONS RURAL WATER DISTRICT #1	WATER USAGE	247.65
20847	09/04/2013	Printed		FASTENAL	FASTENAL COMPANY	NEW 80 GAL AIR COMPRESSOR	2,734.04
20848	09/04/2013	Printed		HUGO WALL	HUGO WALL SCHOOL	GFOA BLUE BOOK/SEPT CLASS	100.00
20849	09/04/2013	Printed		KS TREASUR	KANSAS STATE TREASURER	STATE MANDATED COURT FEES	775.00
20850	09/04/2013	Printed		KARBON	KARBON ARMS	PD TASERS + CARTRIDGES	11,189.64
20851	09/04/2013	Printed		KDHE TECH	KDHE BUREAU OF WATER	LOAN C20-1767-01	184,295.83
20852	09/04/2013	Printed		KRAFT	KRAFT GARAGE DOOR LLC	NEW GARAGE DOOR/FOD MAINT BLDG	1,502.96
20853	09/04/2013	Printed		LAWN TAMER	LAWN TAMERS	CONTRACT MOW/OLD VFW SITE	130.00
20854	09/04/2013	Printed		LV SHERIFF	LEAVENWORTH COUNTY SHERIFF	JAIL BOARD FEES	122.50
20855	09/04/2013	Printed		MIDWEST PU	MIDWEST PUBLIC RISK	GROUP DENTAL INS/SEPT 2013	1,337.34
20856	09/04/2013	Printed		MILLER	MILLER SIGN SHOPPE, LLC	RMV OLD GRAPHICS/PUT NEW ON	180.00
20857	09/04/2013	Printed		PALENSKE	BRIAN PALENSKE	REPALCE SIDEWALK/ADA RAMP	950.00
20858	09/04/2013	Printed		PITNEY RES	PITNEY BOWES RESERVE ACCT	REFILL CITY POSTAGE METER	125.00
20859	09/04/2013	Printed		PROPAYROL	PROPAYROLL	TIME/ATTENDANCE CHGS-AUGUST	105.00
20860	09/04/2013	Printed		HEART BUIL	STEPHEN R MARSDEN	JANITORIAL SVC/AUGUST 2013	387.00
20861	09/04/2013	Printed		REILLY COM	THE REILLY COMPANY LLC	NOTARY FEE/LEGGETT, C	150.00
20862	09/04/2013	Printed		TRAINING A	TRAINING AT YOUR PLACE	PHONE/WEB SUPPORT-POLICE	641.25
20863	09/04/2013	Printed		VAN WALL	VAN WALL EQUIPMENT	MISC ITEMS/WWTF EQUIP REPAIR	6.72
20864	09/04/2013	Printed		VISION SER	VISION SERVICES PLAN	GROUP VISION INSURANCE	393.53
20865	09/04/2013	Printed		WESTAR	WESTAR ENERGY	ELECTRIC USAGE	9,145.47
20866	09/04/2013	Printed		WHITE GOSS	WHITE GOSS BOWERS MARCH	LEGAL SVCS/7-16 THRU 8-7-13	3,000.00
20867	09/04/2013	Printed		WRIGHT EX	WRIGHT EXPRESS	CITYWIDE FUEL CHARGES/JULY	3,916.49

Total Checks: 27

Checks Total (excluding void checks):

246,666.39

[Signature] 9-4-13

 Lloyd Martley Date
 Interim City Administrator

[Signature] 09/04/13

 Corey Swisher Date
 City Clerk/Finance Director

[Signature] 9/4/13

 Kristi Olson Date
 Accounting Clerk

Check Register Report

Date: 08/23/2013
 Time: 2:29 PM
 Page: 1

City Of Basehor

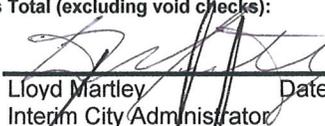
BANK: FIRST STATE BANK

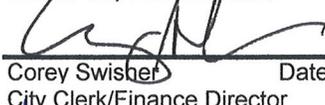
Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
FIRST STATE BANK Checks							
20817	08/23/2013	Printed		ATMOS ENER	ATMOS ENERGY	GAS USAGE	99.57
20818	08/23/2013	Printed		BAKER	NANCY & GERALD BAKER	YOUTH SPORTS REBATE X2	70.00
20819	08/23/2013	Printed		CENTRAL SA	CENTRAL SALT	25.58 TONS DE-ICY SALT/ROADS	1,444.76
20820	08/23/2013	Printed		COLEMAN	COLEMAN EQUIPMENT INC	72" ASPHALT BUCKET W/ CUT EDGE	1,400.00
20821	08/23/2013	Printed		COMMERCE	COMMERCE PURCHASING CARD	CITYWIDE PCARD CHARGES	44,415.23
20822	08/23/2013	Printed		DANIELS EX	DANIELS EXCAVATING LLC	EXCAVATE SWR 4"MAIN/SWR 8" BREAK	1,375.00
20823	08/23/2013	Printed		ELITE ELEC	ELITE ELECTRIC INC	RMV&REPLACE NEW LIGHT SYS/FOD	2,050.00
20824	08/23/2013	Printed		FASTENAL	FASTENAL COMPANY	NEW PIPE WRENCH/WWTF OPER	46.96
20825	08/23/2013	Printed		FRONTIER	FRONTIER RESTORATION LLC	EXTRACT&DRY WATER LEAK/CH	1,246.88
20826	08/23/2013	Printed		PRO ELECT	GJO HOLDING INC	ALARM SYSTEM WORK/CITY HALL	160.00
20827	08/23/2013	Printed		HARRIS/DER	DEREK HARRIS	YOUTH SPORTS REBATE	25.00
20828	08/23/2013	Printed		HOHENSCH	HOHENSCHILD WELDERS SUPPLY CO	1 YR CYLINDER RENT/ARGON GAS	68.00
20829	08/23/2013	Printed		IDEAL LAWN	IDEAL LAWN & LANDSCAPE	MOW BASEHOR BLVD/AUGUST	129.00
20830	08/23/2013	Printed		JO CO GOVT	JOHNSON COUNTY GOVERNMENT	MONTH FACILITY FLOW TEST/7-11	281.00
20831	08/23/2013	Printed		KBI LAB	KANSAS BUREAU OF INVESTIGATION	COURT ORDERED LAB FEES	400.00
20832	08/23/2013	Printed		KS DEPT OF	KANSAS DEPT OF TRANSPORTATION	POLICE RADIO LEASE/INTEREST	1,059.97
20833	08/23/2013	Printed		KANSAS PAY	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	489.24
20834	08/23/2013	Printed		KPF EFT	KPF EFT PROGRAM	POLICE RETIRE CONTRIBUTION	5,350.80
20835	08/23/2013	Printed		MASS M	MASS MUTUAL FINANCIAL GROUP	401/457 RETIREMENT CONTRIB	2,762.81
20836	08/23/2013	Printed		PURE WATER	PURE WATER OASIS	SVC CALL/WWTF WATER COOLER	195.90
20837	08/23/2013	Printed		SPECTRA	SPECTRA	SURFACTANT/PESTICIDE	932.16
20838	08/23/2013	Printed		SPELLMAN/J	JENNIFER SPELLMAN	YOUTH SPORTS REBATE	25.00
20839	08/23/2013	Printed		SPRINGSTED	SPRINGSTED	BASIC SERVICES FEE	583.56
20840	08/23/2013	Printed		VAN WALL	VAN WALL EQUIPMENT	MISC ITEMS/EQUIP REPAIR @ WWTF	60.32

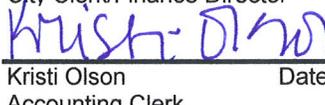
Total Checks: 24

Checks Total (excluding void checks):

64,671.16


 Lloyd Martley Date 8-23-13
 Interim City Administrator


 Corey Swisher Date 08/23/13
 City Clerk/Finance Director


 Kristi Olson Date 8/23/13
 Accounting Clerk

City of Basehor
Agenda Item Cover Sheet

Agenda Item No. 5

Topic:

Comprehensive Plan Update.

Action Requested:

Consider Ordinance 634 approving the amendments to the Comprehensive Plan.

Narrative:

In 2012, the City Council directed Staff and the Planning Commission to update the Comprehensive Plan. In October of 2012, a citizen survey was set to all residents. Referencing the recent citizen survey, the existing Comprehensive Plan, a study of the surrounding areas as well as research by the Planning Commission, the Planning Commission compiled an updated Comprehensive Plan.

April 12, Staff presented the Comprehensive Plan update to the City Council for review.

June 10, the Planning Commission and City Council held a joint meeting to review the Comprehensive Plan update. During the meeting, the City Council advised Staff to move the Comprehensive Plan to a Public Hearing.

August 6, Planning Commission conducted the Comprehensive Plan Public Hearing and approved the plan for adoption.

September 10, Planning Commission adopted Planning Commission Resolution 2013-01.

Presented by:

Mitch Pleak, City Engineer

Administration Recommendation:

Approve Ordinance 634.

Committee Recommendation:

Attachments:

Memo 9.3.13 (2 pages)

Ordinance 634 (2 pages)

Planning Commission Resolution 2013-01 (2 pages)

Public Hearing Notice (1 page)

Comprehensive Plan Update (68 pages) - City Website

Projector needed for this item?

No

Memorandum

To: Mr. Mayor and City Council
CC: Lloyd Martley
From: Mitch Pleak
Date: 9.11.13
Re: Comprehensive Plan Update

In 2012, the City Council directed staff and the Planning Commission to update the Comprehensive Plan. In October of 2012, a citizen survey was sent to all residents (4,692). Approximately, 1,710 citizens participated in the community survey (36% of the population). The survey provided an opportunity for residents to recommend the prioritization of public services, community development, and investment opportunities. Referencing the recent citizen survey, the existing Comprehensive Plan and a study of the neighboring communities, the Planning Commission has authored a revised Comprehensive Plan.

The purpose of the Comprehensive Plan is to establish a vision for the community and proactively prepare for the future. The Comprehensive Plan dictates public policy in terms of transportation, utilities, land use, recreation, and housing. Comprehensive plans typically encompass large geographical areas, a broad range of topics, and cover a long-term time horizon. It is estimated the plan will be a guiding tool for Basehor over the next 10-20 years.

The importance of the Comprehensive Plan is brought home when our current growth rate is extrapolated into the future. Basehor's growth from 2000 to 2010 is at a rate of 106.1%. The 2010 census reported Basehor's population to be 4,613 with an area of 6.7 square miles. The average population density for surrounding communities is near 1,000 residents per square mile. Basehor has the potential to grow to 15,000 or more in the next 20 years with a footprint of 15 square miles. This is three times the City's current size and places Basehor between the size of Ottawa and Pittsburg. Such growth will bring with it significant new infrastructure investment.

With growth on the horizon, the Planning Commission has identified topics of importance. These include goals, strategies, and action steps for today's concerns illustrated by the citizen survey and the long-term well being of the City. These topics include:

- Annexation
- Zoning and Physical Image
- Infrastructure
- Streets/Transportation
- Public Safety
- City Center
- Parks and Recreation
- Education
- Economic Development

April 12, Staff presented the Comprehensive Plan update to the City Council for review.

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(Published in the Basehor Sentinel _____)

ORDINANCE NO. 634

AN ORDINANCE APPROVING THE ANNUAL AMENDMENTS TO THE COMPREHENSIVE PLAN OF THE CITY OF BASEHOR,

WHEREAS, the City of Basehor, Kansas, has determined a need to update the Comprehensive Plan of the City; and

WHEREAS, the provisions of K.S.A. 12-747 were followed and addressed; and

WHEREAS, annual amendments to the Comprehensive Plan were prepared for review by the Basehor Planning Commission in accordance with K.S.A. 12-747; and

WHEREAS, a properly noticed public hearing was held on August 6, 2013, to consider all of the annual amendments to the Comprehensive Plan, in accordance with K.S.A. 12-747; and

WHEREAS, the Planning Commission adopted Resolution No 2013-1 approving the annual amendments to the comprehensive plan, and submitted the resolution, along with a written summary of the Planning Commission's public hearing to the Governing Body.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

Section 1: That the Governing Body hereby approves the annual amendments to the Comprehensive Plan, incorporating within that Comprehensive Plan all adopted revisions to the text and maps that:

1. Include map changes reflected on the Major Streets Plan and Future Land Use Map.
2. Revise the community's demographic characteristics based on the 2010 Census.
3. Revise the City's existing infrastructure conditions.
4. Revise the identification of the City's priorities to include:
 - Annexation
 - Zoning and Physical Image
 - Infrastructure
 - Streets/Transportation
 - Public Safety
 - City Center
 - Parks and Recreation
 - Education
 - Economic Development

and revise the goals, strategies and action steps for each priority

5. Revise future land use characteristics for each zoning district.

Section 2. That this resolution, together with a certified copy of the annual amendments to the Comprehensive Plan and a written summary of the Planning Commission's public hearing, shall be submitted to the Governing Body pursuant to K.S.A. 12-747.

Section 3. That the Comprehensive Plan, once amended with the annual amendments, will be known as the 2013 Comprehensive Plan.

Section 4. This ordinance shall take effect and be in force from and after its publication in the official city newspaper.

PASSED by the Governing Body this _____ day of September, 2013.

APPROVED by the Mayor this _____ day of September, 2013.

[SEAL]

David K. Breuer, Mayor

ATTEST:

Corey Swisher, City Clerk

APPROVED AS TO FORM:

Shannon M. Marcano, City Attorney

PLANNING COMMISSION RESOLUTION NO. 2013-01

A RESOLUTION ADOPTING THE ANNUAL AMENDMENTS TO THE COMPREHENSIVE
PLAN OF THE CITY OF BASEHOR, KANSAS

WHEREAS, the City of Basehor, Kansas, has determined a need to update the Comprehensive Plan of the City; and

WHEREAS, the provisions of K.S.A. 12-747 were followed and addressed; and

WHEREAS, annual amendments to the Comprehensive Plan were prepared for review by the Basehor Planning Commission in accordance with K.S.A. 12-747; and

WHEREAS, a properly noticed public hearing was held on August 6, 2013, to consider all of the annual amendments to the Comprehensive Plan, in accordance with 12-747; and

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF BASEHOR KANSAS:

Section 1. That the Planning Commission hereby adopts the annual amendments to the Comprehensive Plan, and recommends to the Governing Body the approval of the Comprehensive Plan, incorporating within that Comprehensive Plan all adopted revisions to the text and maps that:

1. Include map changes reflected on the Major Streets Plan and Future Land Use Map.
2. Revise the community's demographic characteristics based on the 2010 Census.
3. Revise the City's existing infrastructure conditions.
4. Revise the identification of the City's priorities to include:
 - Annexation
 - Zoning and Physical Image
 - Infrastructure
 - Streets/Transportation
 - Public Safety
 - City Center
 - Parks and Recreation
 - Education
 - Economic Development

and revise the goals, strategies and action steps for each priority

5. Revise future land use characteristics for each zoning district.

Section 2. That this resolution, together with a certified copy of the annual amendments to the Comprehensive Plan and a written summary of the Planning Commission's public hearing, shall be submitted to the Governing Body pursuant to K.S.A. 12-747.

Section 3. That the Comprehensive Plan, once amended with the annual amendments, will be known as the 2013 Comprehensive Plan.

Section 4. That this resolution will become effective upon passage.

PASSED by the Planning Commission this 10 day of September, 2013.

[SEAL]


Jon Gallion, Chairman

ATTEST:


Katherine Renn, Planning Commission Secretary

APPROVED AS TO FORM:

Shannon M. Marcano, City Attorney

Affidavit in Proof of Publication

STATE OF KANSAS
Leavenworth County

(Published in the Basehor Sentinel, Thursday, July 11, 2013)

PUBLIC HEARING NOTICE
CITY OF BASEHOR
PLANNING COMMISSION

Tammy Sabol of the Legal Dept. of the Basehor Sentinel being first duly sworn, deposes and says:

Notice is hereby given that the Planning Commission of the City of Basehor, Kansas, will hold the following Public Hearing on Tuesday, August 6, 2013, at 7:00 PM in the meeting room of City Hall, located at 2620 N. 155th Street, to consider the following item:

That this weekly newspaper printed in the State of Kansas, and published in and of general circulation in Leavenworth County, Kansas, with a general paid circulation on a weekly basis in Leavenworth County, Kansas, and that said newspaper is not a trade, religious or fraternal publication, and which newspaper has been admitted to the mails as periodicals class matter in said County, and that a notice of which is hereto attached, was published in the regular and entire issue of the Basehor Sentinel

1. Comprehensive Plan (2013)

All persons who desire to comment for or against said item are invited to appear at the time and place mentioned above. Copies of the proposed document are available for review during normal business hours at Basehor City Hall or at our website www.cityofbasehor.org. Any questions regarding items to this matter may be directed to Mitch Pleak, City Engineer at 913-724-1370.

PLANNING COMMISSION
CITY OF BASEHOR, KANSAS

Said newspaper is published weekly 52 weeks a year; has been so published continuously and uninterruptedly in said county and state for a period of more than one year prior to the first publication of said notice and been admitted at the post office of Basehor in said County as second class matter.

That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for 1 consecutive weeks the first publication thereof being made as aforesaid on 07/11/2013 with publications being made on the following dates:

07/11/2013

[Handwritten signature]

Subscribed and sworn to before me this

[Handwritten signature]

Notary Public

My Appointment expires: March 15, 2015

Notary And Affidavit	\$0.00
Additional Copies	\$0.00
Publication Charges	\$25.44
	<u> </u>
	\$25.44

COPY





Agenda Item: No. 6

Date: September 10, 2013

To: Basehor City Council
Lloyd Martley, Interim City Administrator

From: Mitch Pleak, City Engineer
Corey Swisher, City Clerk/Finance Director

Re: Comprehensive Plan Implementation

Background:

During the September 9, Basehor City Council Work Session the Basehor City Council discussed the updated City Comprehensive Plan as provided by the Planning Commission. During that discussion Council began the initiated a conversation regarding the exploration of the potential development of a municipal campus as well as the potential for pedestrian access along 155th Street from Wolf Creek Parkway to Parallel Road.

Staff Recommendation:

Direct staff to return to City Council on October 7 with an initial outline for plan implementation.

Requested Council Action:

Direct staff to return to City Council on October 7 with an initial outline for plan implementation.

Attachments:

None