

# Agenda

## Basehor City Council Work Session

April 1, 2013 7:00 p.m.  
Basehor City Hall



1. Discuss Resolution No. 2013-6 – A Resolution Establishing Fees and Rates for Permits, Licenses and Services within the City of Basehor.

*Per K.S.A. 75-438 the City Council Meeting agenda is available for review at Basehor City Hall, 2620 North 155<sup>th</sup>*

City of Basehor  
Agenda Item Cover Sheet

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Agenda Item No. 1

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**Topic:**

Resolution No. 2013-6 – A Resolution Establishing Fees and Rates for Permits, Licenses And Services Within The City of Basehor.

**Action Requested:**

Discuss Resolution No. 2013-06 a Resolution establishing fees and rates for permits, licenses and services within the City of Basehor.

**Narrative:**

On June 20, 2011, The Basehor City Council approved a consolidated, City-wide Master Fee Schedule. The benefits of this consolidated approach are many:

- Serves as a comprehensive record of fees
- Enhanced public information
- Easily updated

The proposed Resolution will update the City's master Fee Schedule. All proposed updates are identified in a red font color.

**Presented by:**

Lloyd Martley, Chief of Police/Acting City Administrator  
Corey Swisher, City Clerk/Finance Director

**Administration Recommendation:**

Discuss Resolution No. 2013-06, a Resolution establishing fees and rates for permits, licenses and services within the City of Basehor.

**Attachments:**

Resolution 2013-06  
Fee Schedule

**RESOLUTION NO. 2013-06**

**A RESOLUTION ADOPTING A FEES/PERMITS/LICENSES SCHEDULE  
FOR THE CITY OF BASEHOR, KANSAS**

WHEREAS, the City of Basehor has found it in the public interest and convenience to adopt a fee schedule which lists all fees, permits, and licenses which are imposed by the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF BASEHOR,  
KANSAS:**

SECTION 1: That the Fee Schedule attached as Exhibit A be the official fee schedule of the City of Basehor, Kansas.

SECTION 2: That the Fee Schedule may be amended by the adoption of a resolution of the Governing Body.

SECTION 3: That any existing fee or charge included in the City Code shall remain valid, even if not listed in the Fee Schedule.

SECTION 4. That upon adoption and approval of this Resolution, any other Resolutions or Ordinances which conflict with this Resolution are hereby repealed.

SECTION 5: That this Resolution shall become effective upon its adoption by the Governing Body of Basehor, Kansas.

ADOPTED by the Governing Body this 15th day of April, 2013.

APPROVED by the Mayor this 15th day of April, 2013.

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David K. Breuer, Mayor of Basehor, Kansas

ATTEST:

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Corey Swisher  
Finance Director/City Clerk of Basehor, Kansas

APPROVED AS TO FORM:

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Shannon Marcano, City Attorney of Basehor, Kansas



Resolution 2013-06 Attachment A

## 2013 City of Basehor Fee/Permit Schedule

The following fees shall be due and payable to the City of Basehor:

<b>Convenience Fee (credit/debit card payments)</b>	<b>\$1.50</b>
<b>Pet License</b>	<b>\$5.00</b>
<b>Animal Recovery Fee</b>	<b>\$15.00</b>
<b>Deer Permit</b>	<b>\$10.00</b>
<b>Fingerprints</b>	<b>\$15.00</b>
<b>Police Reports</b>	<b>\$5.00</b>
<b>Color Copies of Photos</b>	<b>.50 per page</b>
<b>Business License (based on calendar year)</b>	<b>\$50.00</b>
<b>Penalty for Not Obtaining a Business License</b>	<b>\$50.00</b>
<b>Peddler/Solicitor License (14 day)</b>	<b>\$50.00</b>
<b>Fireworks Sales License</b>	<b>\$500.00</b>
<b>Return Check Fee</b>	<b>\$30.00</b>
<b>Park Fee</b>	
Residential – Per Dwelling Unit	\$200.00
Commercial/Industrial – Per Store Front	\$200.00
- Per Lot	\$200.00
<b>Sewer Connection-Residential</b> (Collect at time of building permit)	<b>\$3,450.00</b>

**Sewer Connection-Commercial up to 11,500 square feet** **\$3,450.00**  
 Over 11,500 square feet base rate + \$.30 per square foot of structure

**Sewer Connection – Outside of City Limit** **\$5,175.00**

**Pinehurst Lift Station Upsize Fee** **\$78.00**

**Transportation Excise Tax** .09 per sq, ft, of platted property

**Aerial Topography`** \$100.00 per ¼ section

**Map Printing/Plotting Reproductions:**

<u>Black &amp; White</u>		<u>Color</u>	
24x36	\$6.00	24x36	\$8.00
11x17	\$2.00	11x17	\$4.00
8 1/2x11	\$.50	8 ½ x 11	\$2.00

Plus Computer Generated Mapping Labor Charge \$25.00 per hour

**Miscellaneous Copying and Reproduction Charges:**

<u>Black &amp; White</u>		<u>Color</u>	
24x36	\$6.00	24x36	Per Vendor Billing
11x17	\$2.00	11x17	Per Vendor Billing
8 1/2x11	\$.50	8 ½ x 11	\$2.00

Plus Labor Rate for Reproductions of Copies \$15.00 per hour per employee

**Specialized Copying or Reproduction of Documents or Mapping** Per Vendor Billing

**Video Reproduction Costs** \$25.00 per video

**Change in Zoning** (per request) \$150.00

**Board of Zoning Appeals** (per variance request) \$150.00

**Special Use Permit** (per request) \$150.00

**Preliminary Development or Preliminary Plat** \$250.00 + \$5.00 per lot

**Final Development Plan or Final Plat or Replat** \$250.00 + \$5.00 per lot

**Lot Split** \$150.00

**Subdivision & Improvement Plan Review Fees** Per City Engineer Billing

**Development/Project Inspection Fees** Per City Engineer Billing

**Legal Fees Deemed Reimbursable** Per City Attorney Billing

**Residential Permit Fees:**

Base permit fee based on value of construction	
Electrical	\$130.00
Mechanical	\$95.00
Plumbing	\$160.00

**Commercial Permit Fees:**

Base permit fee based on value of construction. The following rates are used to calculate the Electrical, Plumbing and Mechanical permit fees:

Electrical:

TYPE OF FIXTURE	FEE
Receptacle, Switch, Light Fixtures (1-20)	\$0.75
Receptacle, Switch, Light Fixtures (20 or more)	
.45	\$0.45
<b>APPLIANCES</b>	
Ranges	\$3.00
Ovens ( wall mounted)	\$3.00
Garbage Disposal	\$3.00
Cook Top	\$3.00
Dish Washer	\$3.00
Clothes Washer	\$3.00
Clothes Dryer	\$3.00
Water Heater	\$3.00
Space Heater	\$3.00
Misc. Appliances ( not exceeding one HP)	\$3.00
<b>NON RESIDENTIAL APPLIANCES</b>	
	\$3.00
<b>POWER APPARATUS - HP, KW, KVA, KVAR</b>	
Motors, Generators, Cooking Equip. up to 1	\$3.00
Motors, .....Over 1 up to 10 each	\$7.50
Motors, .....Over 10 up to 50 each	\$15.00
Motors, .....Over 50 up to 100 each	\$30.00
Motors, .....Over 100 each	\$45.00
<b>SIGNS</b>	
Signs, lighting systems----one circuit	\$15.00
Signs, lighting systems--- each add'l circuit	\$3.00
<b>SERVICES</b>	
0 -- 200 amps.	\$18.50
201 -- 600 amps.	\$37.50
over 600 amps.	\$75.00
<b>SATURDAY INSPECTION</b>	\$42.00

Base Permit Fee \$15.00

Plumbing:

TYPE OF FIXTURE	FEE
Water Closet (toilet)	\$7.00
Bathtub	\$7.00
Lavatory (wash basin)	\$7.00
Shower	\$7.00
Kitchen Sink and Disposal	\$7.00
Dishwasher	\$7.00
Laundry Tray	\$7.00
Clothes Washer	\$7.00
Water Heater	\$7.00
Urinal	\$7.00
Drinking Fountain	\$7.00
Floor Sink or Drain	\$7.00
Wall Hydrant	\$7.00
Mop Sink	\$7.00
Water Piping ---installation or repair, each	\$7.00
D W V --- installation or repair, each	\$7.00
Lawn Sprinkler System	\$7.00
<b>BACKFLOW DEVICES</b>	
Atmospheric, 1to 5 each	\$5.00
Other --- 2in. diameter and smaller	\$7.00
Other --- over 2 in. diameter	\$15.00
Building Sewer, each	\$15.00
Private Sewage Disposal System or repair	\$40.00
Gray water System	\$40.00
SATURDAY INSPECTION	\$42.00
PERMIT	\$20.00

Mechanical:

TYPE OF FIXTURE	FEE
FURNACE 100,000 BTU/H	\$13.25
FURNACE Over 100,000 BTU/H	\$16.25

<b>ROOF TOP UNITS (2-4 TONS)</b>	\$13.25
<b>ROOF TOP UNITS (5-7 TONS)</b>	\$24.25
<b>ROOF TOP UNITS (OVER 8 TONS)</b>	\$33.25
<b>FLOOR FURNACE</b>	\$13.25
<b>SUSPENDED HEATER</b>	\$13.25
<b>APPLIANCE VENTS</b>	\$6.50
<b>REPAIRS OR ADDITIONS</b>	\$12.25
<b>BOILERS, COMPRESSORS</b>	
<b>3horsepower or 100,000 Btu</b>	\$13.25
<b>4-15 horsepower or over 100,000 to 500,000 BTU</b>	\$24.25
<b>16-30 horsepower or over 500,000 to 1,000,000 BTU</b>	\$33.25
<b>31-50 horsepower or over 1,000,000 to 1,750,000 BTU</b>	\$49.50
<b>over 50 horsepower or over 1,750,000 Btu</b>	\$82.75
<b>AIR HANDLERS</b>	
<b>10,000 CFM</b>	\$9.50
<b>Over 100,000 CFM</b>	\$16.25
<b>EVAPORATIVE COOLERS</b>	\$9.50
<b>VENTILATION and EXHAUST</b>	
<b>Fan with Single Duct</b>	\$6.50
<b>Ventalation System</b>	\$9.50
<b>Range Hood</b>	\$9.50
<b>INCINERATOR</b>	
<b>Residential</b>	\$16.25
<b>Commercial</b>	\$66.50
<b>MISC. EQUIPMENT</b>	\$9.50
<b>GAS PIPING / HAZARDOUS PIPING</b>	
<b>1-4 Outlets</b>	\$5.50
<b>Over 5 Outlets, Each</b>	\$1.00
<b>SATURDAY INSPECTION</b>	\$42.00
<b>PERMIT</b>	\$22.00
<b>Doc Box Replacement Fee</b>	\$60.00
<b>Zoning &amp; Subdivision Manual</b>	\$20.00
<b>Commercial Development Corridor Guidelines</b>	\$10.00
<b>Technical Specifications Manual</b>	\$25.00
<b>Sign Permits:</b>	
Marquee Sign	\$125.00
Business Sign	\$125.00
Advertising Sign	\$125.00

Temporary Sign	\$25.00
<b>Cereal Malt Beverage License (3.2%)</b>	\$100.00
<b>State CMB Stamp</b>	\$25.00
<b>Limited Retailer License</b>	\$250.00
<b>2 Year Class A and Class B Liquor License</b>	\$500.00
<b>Caterer Liquor License Fee</b> (With maximum of \$250.00.yr)	\$25.00/day
<b>Temporary Liquor License Fee</b> (for special events)	\$25.00/day
<b>Reimbursable Charge of Work Performed by Public Works Dept.</b>	
<ul style="list-style-type: none"> <li>• \$100 per hour per employee and piece of equipment</li> <li>• Cost of materials (i.e. culverts, gravel, etc.) shall be charged per vendor billing</li> </ul>	

**CASH IS NOT ACCEPTED**  
Accepted methods of payment are personal check, money order, debit/credit card.