



AGENDA
BASEHOR CITY COUNCIL
March 18, 2013 7:00 p.m.
Basehor City Hall

1. **Roll Call** by Mayor David K. Breuer and Pledge of Allegiance
Presentation of S&P AA- Bond Issue Rating Award – Bryan Kidney, Springsted, Inc.
2. **Consent Agenda** *(Items to be approved by Council in one motion, unless objections raised)*
 - a. February 25, 2013 City Council Minutes
 - b. Treasurer's Report

3. Call to Public

Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the Mayor then proceed to the podium; state your name and address).

4. **Unfinished Business** - (None at this time)

New Business

5. 2013/14 Property/Liability Insurance Renewal
6. **City Administrator's Report**
7. **Mayor's Report**
8. **Council Members Report**
9. **Executive Session** (if needed)
10. **Adjournment**



MINUTES
BASEHOR CITY COUNCIL
February 25, 2013 7:00 p.m.
Basehor City Hall

1. Roll Call by Mayor David K. Breuer and Pledge of Allegiance

Mayor David K. Breuer called the meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

Council Members present: Mayor David K. Breuer, Travis Miles, Richard Drennon, Brain Healy, Ty Garver, and Vernon Fields

Staff present: Interim City Administrator/Police Chief Lloyd Martley, City Engineer Mitch Pleak, City Superintendent Gene Myracle, City Clerk/Finance Director Corey Swisher

2. Consent Agenda *(Items to be approved by Council in one motion, unless objections raised)*

- a. January 14, 21, & February 4, 19, 2013 City Council Minutes
- b. Treasurer's Report
- c. Resolution 2013-7 – Treff Property Agreement
- d. Annual Pride Resolution
- e. Waive Application Fee for Emergency Management Construction in Public ROW (Warning Siren)
- f. Resolution 2013-6 – Amendments to Personnel Policy

Healy moved to pass the Consent Agenda with Fields seconding. The motion passed unanimously, 5-0.

3. Call to Public

There was none.

4. Unfinished Business

There was none.

New Business

5. Motion to purchase a Uniloader as presented for \$39,813.30

Garver moved to approve the purchase with Healy seconding. The motion passed unanimously, 5-0.

6. Consolidated Water Utility Relocation Agreement (Resolution No. 2013-3)

Miles moved to pass Resolution No. 2013-3 with Drennon seconding. The motion passed unanimously, 5-0.

7. City Administrator's Report

There was none.

8. Mayor's Report

There was none.

9. Council Members Report

There was none.

10. Executive Session

There was none.

11. Adjournment

Healy moved to adjourn the meeting at approximately at 7:15 p.m. with Fields seconding. The motion passed unanimously, 5-0.

David K. Breuer, Mayor

Attest:

Corey Swisher, City Clerk/Finance Director



The City of Basehor

Date: March 14, 2012

To: Basehor Mayor & City Council
Lloyd Martley, Interim City Administrator

From: Corey Swisher, City Clerk/Finance Director

Re: March 2013, Treasurer's Report

Background:

The attached report contains the financial summaries of the revenue and expenditure activities of the City of Basehor for the month ending February 28, 2013.

Attachments:

City-Wide Financial Snapshot
Monthly Sales Tax Report
Solid Waste Enterprise Fund Report
Sewer Enterprise Fund Report
Monthly Check Register

CITY OF BASEHOR

MARCH 2013 FINANCIAL SNAPSHOT

Funds

Fund	Budget	Revenues	Expenditures	% Utilized
General	\$2,494,293	\$686,967	\$248,066	10%
Special Park	\$47,500	\$1,836	\$0	0%
Sewer	\$1,397,071	\$329,612	\$228,884	16%
Cedar Lake Maintenance	\$40,000	\$1	\$0	0%
Bond & Interest	\$1,528,997	\$467,654	\$201,038	13%
Solid Waste	\$292,258	\$48,927	\$46	0%
Special Highway	\$890,000	\$101,276	\$19,187	2%
Municipal Equipment Reserve	\$84,884	\$91	\$70,584	83%
Capital Improvement	\$20,000	\$12,985	\$0	100%
Employee Benefit	\$554,382	\$211,807	\$90,698	16%
LCSD#3	\$33,000	\$6	\$1,500	5%

Department

General	Budget	Expenditures	Remaining Balance	% Utilized
Clerk	\$325,115	\$42,261	\$282,854	13%
Street	\$207,515	\$31,514	\$176,001	15%
Governing Body	\$544,100	\$21,777	\$522,323	4%
Police	\$834,432	\$105,721	\$728,711	13%
Facilities	\$123,346	\$8,173	\$115,173	7%
Administrator	\$160,000	\$5,162	\$154,838	3%
Park & Recreation	\$30,225	\$4,449	\$25,776	15%
Miscellaneous	\$91,783	\$9,377	\$82,406	10%
HR	\$25,150	\$2,506	\$22,644	10%
Planning	\$152,206	\$17,125	\$135,082	11%



SEWER FUND HIGHLIGHTS

For the Month of January 2013

MONTH	2012 SWR COUNT	2013 SWR COUNT	% DIFFERENCE
January	1789	1812	1.27%
February	1792	1807	0.83%
March	1797		
April	1799		
May	1801		
June	1798		
July	1799		
August	1806		
September	1805		
October	1806		
November	1806		
December	1801		
AVERAGE	1800	1810	0.53%

MONTH	2012 SWR BILLED	2013 SWR BILLED	% DIFFERENCE
January	\$89,188.63	\$92,268.23	3.45%
February	\$89,662.48	\$92,212.85	2.84%
March	\$88,970.52		
April	\$89,233.29		
May	\$91,548.66		
June	\$89,646.47		
July	\$90,508.05		
August	\$90,985.23		
September	\$92,083.69		
October	\$90,721.14		
November	\$90,453.78		
December	\$90,682.84		
TOTAL	\$1,083,684.78	\$184,481.08	

MONTH	2012 AVERAGE SWR BILL	2013 AVERAGE SWR BILL	% DIFFERENCE
January	\$49.85	\$50.92	2.15%
February	\$50.03	\$51.03	2.00%
March	\$49.51		
April	\$49.60		
May	\$50.83		
June	\$49.86		
July	\$50.31		
August	\$50.38		
September	\$51.02		
October	\$50.23		
November	\$50.09		
December	\$50.35		
AVERAGE	\$50.17	\$50.98	1.60%



SOLID WASTE FUND HIGHLIGHTS

For the Month of January 2013

MONTH	2012 SOLID WASTE COUNT	2013 SOLID WASTE COUNT	% DIFFERENCE
January	1,653	1,702	2.88%
February	1,655	1,703	2.82%
March	1,665		
April	1,672		
May	1,690		
June	1,688		
July	1,690		
August	1,701		
September	1,701		
October	1,697		
November	1696		
December	1697		
AVERAGE	1,684		

MONTH	2012 SOLID WASTE BILLED	2013 SOLID WASTE BILLED	% DIFFERENCE
January	\$23,276.77	\$23,938.92	2.77%
February	\$23,320.00	\$23,990.00	2.79%
March	\$23,379.98		
April	\$23,518.26		
May	\$23,794.81		
June	\$23,774.99		
July	\$23,719.21		
August	\$23,858.00		
September	\$23,922.17		
October	\$23,821.96		
November	\$23,784.36		
December	\$23,856.66		
TOTAL	\$284,027.17		

MONTH	2012 AVERAGE BILL	2013 AVERAGE BILL	% DIFFERENCE
January	\$14.08	\$14.07	-0.07%
February	\$14.09	\$14.09	0.00%
March	\$14.04		
April	\$14.07		
May	\$14.08		
June	\$14.07		
July	\$14.04		
August	\$14.03		
September	\$14.06		
October	\$14.04		
November	\$14.02		
December	\$14.06		
AVERAGE	\$14.06	\$14.08	

Check Register Report

Date: 02/27/2013
 Time: 2:51 PM
 Page: 1

City Of Basehor

BANK: First State Bank

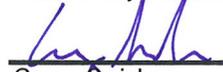
Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
First State Bank Checks							
20382	02/27/2013	Printed		ATMOS ENER	ATMOS ENERGY	GAS USAGE	1,765.23
20383	02/27/2013	Printed		BARBER	HAL BARBER	REIMB DUPLICATE PAYMENT	250.00
20384	02/27/2013	Printed		COLEMAN	COLEMAN EQUIPMENT INC	MISC SUPPLIES/PWD	3,375.89
20385	02/27/2013	Printed		FASTENAL	FASTENAL COMPANY	ANCHOR BOLTS/LIGHT PROJECT	47.30
20386	02/27/2013	Printed		HARTFORD	HARTFORD RETIREMENT PLANS	401/457 RETIREMENT CONTRIB	2,694.13
20387	02/27/2013	Printed		HICKMAN	HICKMAN ENVIRONMENTAL	REHAB ELECT CONTRL/LIFTSTATN	7,954.00
20388	02/27/2013	Printed		JOHNSON CL	JOHNSON COUNTY	BI MONTHLY FLOW TEST/1-10-13	281.00
20389	02/27/2013	Printed		KANSAS ONE	KANSAS ONE-CALL SYSTEMS,	MONTHLY LOCATE SVC/AUG 104	233.60
20390	02/27/2013	Printed		KELLY	MICHAEL E KELLY	CITY PROSECUTOR FEES	467.50
20391	02/27/2013	Printed		KPF EFT	KPF EFT PROGRAM	POLICE RETIREMENT CONTRIB	5,045.04
20392	02/27/2013	Printed		LAND CO	LAND CO REAL ESTATE SVCS	ROW ACQUISTION SVCS/WC	495.00
20393	02/27/2013	Printed		LCDC	LCDC	IMPRVMT	8,640.00
20394	02/27/2013	Printed		LEAGUE KM	LEAGUE OF KS MUNICIPALITIES	2013 ANNUAL FUNDING	140.00
20395	02/27/2013	Printed		LV SHERIFF	LEAVENWORTH COUNTY	JAIL BOARD FEES	70.00
20396	02/27/2013	Printed		MILLER	SHERIFF	UNIT #15/NEW PATROL CAR	180.00
20397	02/27/2013	Printed		SONNTAG	MILLER SIGN SHOPPE	COURT APPOINTED ATTORNEY FEE	400.00
20398	02/27/2013	Printed		SPECTRA	SONNTAG LAW OFFICE	(15) GAL LIFT STATION DEGREASE	1,442.40
20399	02/27/2013	Printed		SPOTS OFF	SPECTRA	CAR WASH/PLANNING/JAN 2013	49.54
20400	02/27/2013	Printed		WATER ENVI	SPOTS OFF LLC	MEMBERSHIP/MYRACLE, G##1767160	57.00
20401	02/27/2013	Printed		WATTS UP	WATER ENVIRONMENT	LIGHTING SUPPLIES	505.34
20402	02/27/2013	Printed		WESTAR	FEDERATION	ELECTRIC USAGE	13,414.94
20403	02/27/2013	Printed		WRIGHT EX	WATTS UP	CITYWIDE FUEL CHGS/JAN 2013	2,816.06
20404	02/27/2013	Printed		ZEE MED	WESTAR ENERGY	REFILL WWTF 1ST AID CABINET	154.78
				ZEE MEDICAL SERVICE			

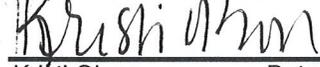
Total Checks: 23

Checks Total (excluding void checks):

50,478.75


 Lloyd Martley Date 2-28-13
 Interim City Administrator


 Corey Swisher Date 02/27/13
 City Clerk/Finance Director


 Kristi Olson Date 2/27/13
 Accounting Clerk

Check Register Report

Date: 03/12/2013
 Time: 12:07 PM
 Page: 1

City Of Basehor

BANK: FIRST STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
FIRST STATE BANK Checks							
20405	03/11/2013	Printed		ADVANCE IN	ADVANCE INSURANCE COMPANY	GROUP LTD/STD/ADD/LIFE	599.58
20406	03/11/2013	Printed		AFFINIS	AFFINIS CORP	DESIGN SVCS/WC PKWY IMPROV	10,939.50
20407	03/11/2013	Printed		AFLAC	AFLAC	EMPLOYEE CAFETERIA PLAN/FEB	984.42
20408	03/11/2013	Printed		BLUE CROSS	BLUE CROSS & BLUE SHIELD OF KS	GROUP MEDICAL INSURANCE	14,087.86
20409	03/11/2013	Printed		COMMERCE	COMMERCE PURCHASING CARD	CITYWIDE PURCH CARD CHARGES	13,233.56
20410	03/11/2013	Printed		CONS	CONS RURAL WATER DISTRICT #1	WATER USAGE	278.79
20411	03/11/2013	Printed		ETS	ETS	CITYWIDE CREDIT CARD FEES	202.37
20412	03/11/2013	Printed		GEIGER	GEIGER READY MIX	CONCRETE/ST LIGHT PEDISTALS	426.65
20413	03/11/2013	Printed		HARTFORD	HARTFORD RETIREMENT PLANS	401/457 RETIREMENT CONTRIB	2,803.69
20414	03/11/2013	Printed		HAYNES EQU	HAYNES EQUIPMENT CO	GRINDER PUMP/17701 157TH ST	5,552.86
20415	03/11/2013	Printed		JO CO GOVT	JOHNSON COUNTY GOVERNMENT	BI MONTHLY FLOW TEST	281.00
20416	03/11/2013	Printed		KANSAS ONE	KANSAS ONE-CALL SYSTEMS, INC.	MONTHLY LOCATE SVC/FEB/76 LOC	106.40
20417	03/11/2013	Printed		KANSAS PAY	KANSAS PAYMENT CENTER	PAYROLL DIRECTED DEDUCTION	504.94
20418	03/11/2013	Printed		KS SECURED	KANSAS SECURED TITLE	MULTIPLE TITLE SEARCHES	950.00
20419	03/11/2013	Printed		KS TREASUR	KANSAS STATE TREASURER	STATE MANDATED COURT FEES	859.00
20420	03/11/2013	Printed		KPF EFT	KPF EFT PROGRAM	POLICE RETIREMENT CONTRIB	5,575.97
20421	03/11/2013	Printed		LAND CO	LAND CO REAL ESTATE SVCS INC	ROW ACQUIST SVCS/WC PWKY	495.00
20422	03/11/2013	Printed		LEE	MARK LEE	REIMB MILEAGE/TONGIE WORK	169.50
20423	03/11/2013	Printed		MIDWEST PU	MIDWEST PUBLIC RISK	GROUP DENTAL INS/MAR 2013	1,209.00
20424	03/11/2013	Printed		PRAY	WILLIAM E. PRAY	MUNICIPAL JUDGE SERVICES	300.00
20425	03/11/2013	Printed		REGISTER	REGISTER OF DEEDS	RECORD FEE/WC PKWY IMPROV (4)	900.77
20426	03/11/2013	Printed		SPECTRA	SPECTRA	INVERTED GREEN MARKING PAINT	379.90
20427	03/11/2013	Printed		HEART BUIL	STEPHEN R MARSDEN	JANITORIAL SERVICE/FEB 2013	387.00
20428	03/11/2013	Printed		VISION SER	VISION SERVICES PLAN	GROUP VISION INSURANCE	388.54
20429	03/11/2013	Printed		WESTAR GRP	WESTAR ENERGY	ELECTRIC USAGE	10,044.17
20430	03/11/2013	Printed		WHITE GOSS	WHITE GOSS BOWERS MARCH	LEGAL SERVICES THRU 2/15/13	3,955.00
20431	03/12/2013	Printed		HR HAVEN	HR HAVEN INC	MONTHLY HR SERVICE/MAR 2013	500.00

Total Checks: 27

Checks Total (excluding void checks):

76,115.47

[Signature] 3-13-13
 Lloyd Martley Date

Interim City Administrator

[Signature] 03/13/13
 Corey Swisher Date

City Clerk/Finance Director

[Signature] 3/12/13
 Kristi Olson Date

Accounting Clerk

City of Basehor
Agenda Item Cover Sheet

Agenda Item No. 5

Topic: 2013/14 City of Basehor Property/Liability Insurance Renewal

Action Requested: Approve insurance policy renewal

Narrative: The City's current property insurance will expire on March 31, 2013. Our insurance broker Reilly & Son's has provided a renewal quote for the time frame of April 1, 2013 through March 31, 2014.

Presented by: Lloyd Martley

Administration Recommendation: Approve insurance policy renewal

Committee Recommendation:

Attachments: Policy Term

Projector needed for this item?

No



The City of Basehor

MEMO

Date: March 14, 2013

To: Basehor Mayor & City Council

From: Lloyd Martley/Corey Swisher

Ref: 2013-14 Property/Liability Insurance Renewal

The City's current property insurance will expire on March 31, 2013. Reilly & Son's (underwriter EMC) has provided a renewal quote for the time frame of April 1, 2013 through March 31, 2014.

Premium History:	2010/11	2011/12	2012/13	2013/14
	\$50,816	\$44,652	\$47,194	\$54,197

The 2013/14 insurance premium quote represents a 14.83% increase. The increase is attributed to inflation, increased property values, litigation and added equipment.

In 2011, the City engaged Lockton Companies, the world's largest, privately owned, independent insurance broker, to review the City's insurance coverage. Lockton verified the City was receiving thorough and sufficient coverage for a good value. Reilly & Son's/EMC continue to maintain very competitive rates and staff has been please with their customer support.

Staff recommends approving 2013/14 Property/Liability Insurance Renewal as presented.

**City of Basehor, Kansas
PO Box 406
Basehor, KS 66007**

Policy term

April 1, 2013

to

April 1, 2014

ACCOUNT SERVICING TEAM

No matter how comprehensive or price competitive your insurance program is, it's still people who service it to ensure that the coverage will respond when it's needed. We feel our people are our greatest asset - courteous professionals who know that you expect and deserve the very best.

These are the people who will be handling your account:

J.R. REILLY	AGENT	jr.reilly@reillyinsurance.com
CYNDI FRY	ACCOUNT MANAGER	cyndi.fry@reillyinsurance.com
TAMMY WAGNER	CLAIMS	tammy.wagner@reillyinsurance.com

The Reilly Company
Leavenworth Office: 608 Delaware, Leavenworth, KS 66048
Phone: 913-682-1234; FAX: 913-682-8136
Kansas City Office: 11225 College Blvd., Ste 210, Overland Park KS
Phone: 913-708-8700; FAX: 913-708-8880

This presentation is designed to give you an overview of the insurance coverages we recommend for your company. It is intended only as a general understanding of your insurance needs and should not be construed as a legal interpretation of the insurance policies that will be written for you. Please refer to your specific insurance contracts for details on coverages, conditions and exclusions.

COMMERCIAL PROPERTY COVERAGE

Named Insured: City of Basehor
 Company Name: EMC Underwriters, Inc. (rated A+ by A.M.Best)
 Policy Term: 04/01/2013 to 04/01/2014

Cause of Loss: Special Form including Breakdown & Earthquake
 Deductible: \$5,000/10% on Earthquake
 Valuation: Replacement Cost w/Agreed Value

		Renewal Limits
Blanket Building Limit:	\$ 8,645,286	9,041,325
Blanket Personal Property	\$ 249,000	249,000
Blanket Property in Open	\$ <u>1,258,526</u>	\$ <u>1,271,661</u>
	\$ 10,152,812	10,561,986

<u>Location</u>	<u>Coverage</u>	<u>Limits</u>
1) 2620 N. 155 th Street Basehor (City Hall)	Building Contents	\$ 486,081 112,000
2) N.155 th St. & State Ave. Basehor	Welcome-Sign-Metal Property in Open	\$ 3,277
3) N. 142 nd St. & Parallel Basehor	Welcome Sign-Metal Property in Open	\$ 3,277
4) 15940 Leavenworth Rd. Basehor	Gazebo, Environmental Classroom/Playground, Picnic tables & grills Property in Open	\$ 76,431
5) 2300 N. 158 th St. Basehor	Building Contents	\$ 8,335,475 50,000
Wastewater Treatment/Fence, Flood Lights, Control Panels, Holding Tank & Pumps		
6) 2300 N. 158 th , Basehor Smith Loveless #SN16-47292	Lift Station Prop in Open	\$ 121,200

	<u>Location</u>	<u>Coverage</u>	<u>Limits</u>
7)	1512 N. 155 th Basehor # USEMCO5594	Lift Station Property in Open	\$ 12,400
8)	2442 Crestwood St. Basehor #FLYGT93801	Lift Station Property in Open	\$ 12,400
9)	575 N. 155 th St. Basehor #FX-01151-P	Lift Station Property in Open	\$ 37,500
10)	16575 State Ave. Basehor #1608251N	Lift Station Property in Open	\$ 36,000
11)	15940 Leavenworth Basehor	Shelter House Property in Open	\$ 12,016
12)	15940 Leavenworth Basehor	Restrooms Building	\$ 32,769
13)	1312 N. 150 th St. Basehor #FX-01067	Lift Station Property in Open	\$ 19,200
14)	20005 163 rd St Basehor #00-504-SJP	Lift Station Property in Open	\$ 124,000
15)	14310 Donahoo Rd. Basehor #11-07195V	Lift Station Property in Open	\$ 124,000
16)	15120 State Ave. Basehor #FX-01096-V	Lift Station Property In Open	\$ 22,000
17)	22539 141 st Terrace Basehor #FX-01199-P	Lift Station Property in Open	\$ 21,400

<u>Location</u>	<u>Coverage</u>	<u>Limits</u>
18) 18236 153 rd St. Basehor #16-08029-S	Lift Station Property in Open	\$ 16,900
19) 16300 Garden Parking Basehor Fox Ridge Station #16-08187N	Lift Station Property in Open	\$ 20,200
20) 19155 166 th St. Basehor Hidden Ridge, #28-00251K	Lift Station Property in Open	\$ 36,360
21) 2301 N. 158 Basehor Town Center, #16-08601-00F	Lift Station Property in Open	\$ 40,400
22) 14333 Fairmont Road Basehor Field Of Dreams	Building/Office Contents/Office Building/Equipment Garage Contents/Equipment Garage Building/Concession Contents/Concession Building/Ticket Booth Contents/Ticket Booth Building/Parking Booth Contents/Parking Booth Property in Open/Fences Property in Open/Lights Property in Open/Bleachers Property in Open/Water Fountain Property in Open/Scoreboards	\$ 70,000 \$ 50,000 \$ 40,000 \$ 15,000 \$ 70,000 \$ 20,000 \$ 4,000 \$ 1,000 \$ 3,000 \$ 1,000 \$ 232,000 \$ 120,000 \$ 19,200 \$ 8,500 \$ 45,000
23) 2712 N. 158 th St. Hickory Valley Subdivision #16-4729-Z	Lift Station Property in Open	\$ 18,000
24) 15458 Evans Road Sewer Dist #3 #16-08758-P	Lift Station Property in Open	\$ 45,000

<u>Location</u>	<u>Coverage</u>	<u>Limits</u>
25) 15930 Conley Road BL Elementary School #16-08589-00-S	Lift Station Property in Open	\$ 45,000

Key Exclusions: Flood and Losses due to Virus/Bacteria

Automatic Coverage Extensions

Debris Removal 25%+	\$ 50,000
Pollutant Clean Up and Removal	\$ 25,000
Personal Effects of Others	\$ 10,000
Valuable Papers & Records Cost of Research	\$ 100,000
Property Off-Premises & In Transit	\$ 50,000
Outdoor Property (named Perils only) Tree, Shrub or Plant (\$250)	\$ 25,000
Business Income w/Extra Expense	\$ 500,000
Water Damage (sewer back-up)	\$ 100,000
Accounts Receivable	\$ 100,000
Fine Arts	\$ 50,000
Money & Securities – Each Occurrence	\$ 10,000
Ordinance or Law included in Building Limit	Included
Equipment Breakdown Protection	Included

Special Property Exclusion Endorsement:

In consideration for premium charged, it is hereby understood and agreed that unless property or locations are scheduled, coverage is excluded for transmission lines, traffic control lights, street lights and poles, street signs, fire hydrants, parking meters, recreational area lighting and equipment, picnic tables, park restrooms and shelter houses, and stadium or bleachers.

EQUIPMENT FLOATER

Named Insured: City of Basehor
Company Name: EMC Underwriters, Inc. (rated A+ by A.M.Best)
Policy Term: 04/01/2013 to 04/01/2014

Cause of Loss: Special Form subject to policy exclusions
Valuation: Actual Cash Value with 80% Coinsurance
Deductibles: \$ 500 Scheduled Equipment – Per Occurrence
\$ 500 Unscheduled Equipment - Per Occurrence
\$ 500 Employee Tools
\$ 500 Leased or Rented from Others
\$ 250 Radios
\$ 500/1000 Computer Coverage

Limits

Coverage Description

\$ 122,781	Scheduled Equipment
\$ 80,100	Scheduled Handheld/Mobile Radios
\$ 50,000	Unscheduled Equipment (Maximum any one item \$2,500)
\$ 5,000	Employee Tools
\$ 80,000	Leased or Rented from Others (Maximum any one item \$1,000)
\$ 50,000	Computer Hardware – Replacement Cost
\$ 50,000	Computer Software – Replacement Cost
\$ 7,500	Computer – Extra Expense
\$ 5,000	Off-Site Computers

SCHEDULED EQUIPMENT

Item #	Equipment Description	ID/Serial Number	Value
001	1997 Case Uniloader & Attachments	Mod. #1845C	\$ 17,500
002	1006 Generator Model 20DS60	TO FOLLOW	\$ 16,000
003	11 Ft. Lawton Snow Plow	M-RO-1044	\$ 3,500
004	10 Ft. Henderson Salt/Sand Spreader	5P262	\$ 3,500
005	John Deere 997 72inch N 997 ZTRAK	DM9975C020420	\$ 7,000
006	9 Ft. Henderson Salt/Sand Spreader	FSP 9MS HYD	\$ 3,495
007	9 Ft. Western Pro Plus Ultra Mount Snow Plow	1UTPP90	\$ 3,468
008	2003 John Deere 6320 & Attachments	12G168504	\$ 38,000
009	John Deere Tractor	W0300XX005991	\$ 14,000
010	Kubota ZD21F-60P Mower	63217 & 42140	\$ 4,000
011	Kubota (added 2-27-13)	RTV900XTW-H	\$ 12,318

SCHEDULED HANDHELD/MOBILE RADIOS

Item #	Equipment Description/Radios	ID/Serial Number	Value
001	Hand Held Radio XTS2500	205CJM5858	\$ 3,300
002	Hand Held Radio XTS2500	205CJM5859	\$ 3,300
003	Hand Held Radio XTS2500	205CJM5860	\$ 3,300
004	Hand Held Radio XTS2500	205CJM5861	\$ 3,300
005	Hand Held Radio XTS2500	205CJM5862	\$ 3,300
006	Hand Held Radio XTS2500	205CJM5863	\$ 3,300
007	Hand Held Radio XTS2500	205CJM5864	\$ 3,300
008	Hand Held Radio XTS2500	205CJM5865	\$ 3,300
009	Hand Held Radio XTS2500	205CJM5866	\$ 3,300
010	Hand Held Radio XTS2500	205CJM5867	\$ 3,300
011	Hand Held Radio XTS2500	205CJM5868	\$ 3,300
012	Hand Held Radio XTS2500	205CJM5869	\$ 3,300
013	Hand Held Radio XTS2500	205CJM5870	\$ 3,300
014	Hand Held Radio XTS2500	205CJM5871	\$ 3,300
015	Hand Held Radio XTS2500	205CJM5872	\$ 3,300
016	Mobile Radio XLT2500	514CJM4232	\$ 3,060
017	Mobile Radio XLT2500	514CJM4233	\$ 3,060
018	Mobile Radio XLT2500	514CJM4234	\$ 3,060
019	Mobile Radio XLT2500	514CJM4235	\$ 3,060
020	Mobile Radio XLT2500	514CJM4236	\$ 3,060
021	Mobile Radio XLT2500	514CJM4237	\$ 3,060
022	Mobile Radio XLT2500	514CJM4238	\$ 3,060
023	Mobile Radio XLT2500	514CJM4239	\$ 3,060
024	Mobile Radio XLT2500	514CJM4240	\$ 3,060
025	Mobile Radio XLT2500	514CMR2525	\$ 3,060

COMMERCIAL GENERAL LIABILITY COVERAGE

Named Insured: City of Basehor
 Company Name: EMC Underwriters, Inc. (rated A+ by A.M.Best)
 Policy Term: 04/01/2013 to 04/01/2014

Coverage Written On: Occurrence Form

<u>Limits</u>	<u>Coverage Description</u>
\$ 1,000,000	Each Occurrence - Bodily Injury and Property Damage
\$ 2,000,000	General Aggregate
\$ 2,000,000	Products and Completed Operations Aggregate
\$ 1,000,000	Personal and Advertising Injury
\$ 100,000	Fire Damage (any one fire)
\$ 5,000	Medical Expense (any one person)
\$ 500,000	Employee Benefits Liability Each Employee/Claims Made Form
\$ 1,000,000	Employee Benefits Liability Aggregate
\$ 500	Employee Benefits Liability Deductible

Includes: Premises and Operations
 Products and Completed Operations
 Owners and Contractors Liability
 Contractual Liability
 Employees as Additional Insureds
 Broad Form Property Damage Liability
 Host Liquor Liability
 Incidental Medical Malpractice
 Non-Owned Watercraft Liability (under 26 feet)
 Limited Worldwide Products

Additional Coverage:

Pesticide/Herbicide Applicator Coverage
 Kansas Tort Liability Endorsement \$500,000 Limit
 Additional Insured: Good Samaritans Endorsement CG7129

COMMERCIAL GENERAL LIABILITY SCHEDULE OF EXPOSURES

(S) GROSS SALES - PER \$1,000/SALES (A) AREA - PER 1,000/SQ. FT. (M) ADMISSIONS - PER 1,000/ADM
(P) PAYROLL - PER \$1,000 PAY (C) TOTAL COST - PER \$1,000/COST (U) UNIT - PER UNIT (T) OTHER

Classification	Class Code	Premium Basis
Town Liability – Prem/Ops in progress. Includes work subcontracted to others Exposure: Populations Deductible: \$ 500	87523	4,600 T
Street or Roads	48727	Included
Pesticide or Herbicide Applicator	87718	1 T
Parades (Deductible \$3,000 PD)	46590	2 T

Refer to policy for all conditions and exclusions

Key Exclusion: Employment Related Practices (see Linebackers coverage)

LINEBACKER COVERAGE

Named Insured: City of Basehor
Company Name: EMC Underwriters, Inc. (rated A+ by A.M. Best)
Policy Term: 04/01/2013 to 04/01/2014

Coverage Written On: Claims-Made Form
Retroactive Date: 2-15-92

Available Extended Reporting Period: (unlimited)

<u>Limits</u>	<u>Coverage Description</u>
\$ 1,000,000	Each Loss
\$ 2,000,000	Aggregate for Each Policy Term
\$ 2,500	Deductible per Loss

Who is an Insured:

- The "Organization" named in the Declarations
- The "Organization's" past, present or future lawfully elected, appointed or employed officials.
- Lawfully appointed members of the commissions
- Boards or other units operated under your jurisdictions and within an allocation of your total operating budget provided, however, that none of the above are insured's with respects to operations involving schools, airports, transit authorities, hospitals, nursing homes, housing, or port authorities, gas or utilities unless specifically endorsed onto this policy.
- "Volunteers" past, present or future while conducting the business of the "organization".
- "Employees" past, present or future of the "organization" while acting within the course and scope of their employment for the "organization".
- "Insured" **does not include** any person working on retainer and/or as an independent contractor.

Linebacker Form: CL7001

Coverage A Public Officials Liability
Coverage B Employment Practices Liability

Note: Refer to policy and forms for all terms and conditions.

LAW ENFORCEMENT OCCURRENCE

Named Insured: City of Basehor
Company Name: EMC Underwriters, Inc. (rated A+ by A.M.Best)
Policy Term: 04/01/2013 to 04/01/2014

Coverage Written On: Occurrence Form

<u>Limits</u>	<u>Coverage Description</u>
\$ 1,000,000	Each Occurrence
\$ 2,000,000	Aggregate Limit
\$ 5,000	Medical Expense (any one person)
\$ 2,500	Deductible each wrongful act

Who is an insured:

- The insured named in the Declarations
- Your employees, but only for acts within the scope of their employment by you.
- Volunteers or auxiliary while performing law enforcement activities for you at your request.
- Any elective or appointive officer or a member of any board or commissioner or agency of yours while acting within the scope of their duties as such.

Coverage and Forms:

Law Enforcement Liability
Prior Acts Endorsement Retro Date 2/15/92

Full Time Peace Officers	12
Part Time Peace Officers	0

Exclusion: Mold, Other Fungi, or Bacteria Exclusion Endorsement

COMMERCIAL CRIME COVERAGE

Named Insured: City of Basehor
Company Name: EMC Underwriters, Inc. (rated A+ by A.M. Best)
Policy Term: 04/01/2013 to 04/01/2014

<u>Limits</u>	<u>Deductible</u>	<u>Coverage Description</u>
\$ 250,000	\$ 5,000	Employee Dishonesty per Loss
\$ 50,000	\$ 5,000	Forgery or Alteration

Includes: Faithful Performance of Duty Coverage form #CRf25 19
Government Crime Coverage form (loss sustained form)
Include Specified Non-Compensated Officers as Employees
Form #CR25 08
Government Crime Coverage form #CR7002

COMMERCIAL AUTOMOBILE COVERAGE

Named Insured: City of Basehor
 Company Name: EMC Underwriters, Inc. (rated A+ by A.M.Best)
 Policy Term: 04/01/2013 to 04/01/2014

<u>Limits</u>	<u>Coverage Description</u>
\$ 500,000	Combined Single Limit - Bodily Injury & Property Damage
\$ 500,000	Uninsured Motorists
\$ 500,000	Underinsured Motorists
\$ 2,000	Medical Payments

Includes: Non-Owned Auto Liability
 Hired Auto Liability

Additional Conditions and Endorsements

Hired Auto Physical Damage \$ 30,000
 Comprehensive \$ 500 Ded.
 Collision \$ 1000 Ded.

Commercial Automobile Schedule

Veh #	Year	Vehicle Make Vehicle Model Serial Number	Premium	Liab	Med Pay	UM	Comp Deductible	Collision Deductible
001	1999	FORD EXPLORER - Police 1FMZU34E7XUCO2044	\$ 498	X	X	X	\$ 500	\$ 1,000
002	1999	FORD F350 TRUCK – Pub. Wks 1FDWF373XEE77292	\$ 445	X	X	X	\$ 500	\$ 1,000
003	1999	TRAILER 16 FT. – Pub Wks. FSL14HDE102	\$ 27	X	X	X		
004	2000	FORD TAURUS – City Admin. 1FAFP5327YA237970	\$ 437	X	X	X	\$ 500	\$ 1,000
005	2000	FORD F250 TRUCK – Pub Works 3FTNF21F7YM59915	\$ 414	X	X	X	\$ 500	\$ 1,000
006	2001	FORD F350 DUMP TRUCK – Pub Works 1FDX37F91ED33556	\$ 529	X	X	X	\$ 500	\$ 1,000
007	2002	FORD RANGER PU – Pub. Works 1FTXR15E02PB11021	\$ 414	X	X	X	\$ 500	\$ 1,000

Commercial Automobile Schedule

Veh #	Year	Vehicle Make Vehicle Model Serial Number	Premium	Liab	Med Pay	UM	Comp Deductible	Collision Deductible
008	2003	KENWORTH DUMP TRUCK – Pub. Works 2NKMHY8X03M899037	\$ 672	X	X	X	\$ 500	\$ 1,000
009	2007	FORD CROWN VIC - Police 2FAFP71W97X107745	\$ 607	X	X	X	\$ 500	\$ 1,000
010	1999	READY BILT 17' DOVE TAIL TRLR – Pub. Works 47SS142T7X1015526	\$ 27	X	X	X		
011	2007	FORD CROWN VIC – Police 2FAFP71WX7X128801	\$ 607	X	X	X	\$ 500	\$ 1,000
012	2008	Ford F475 1 ½ Ton Truck – Pub. Wks 1FDXF47R58EC53401	\$ 709	X	X	X	\$ 500	\$ 1,000
013	2008	Ford Crown Victoria– Police 2FAFP71V78X135083	\$ 605	X	X	X	\$ 500	\$ 1,000
014	2008	Ford Interceptors 4Dr. - Police 2FAHP71V98X141199	\$ 623	X	X	X	\$ 500	\$ 1,000
015	2008	Ford Ranger w/Equipment - Police 1FTZR15E78PA03195	\$ 494	X	X	X	\$ 500	\$ 1,000
016	2009	Ford Crown Victoria 2FAHP71V89X126760	\$ 638	X	X	X	\$ 500	\$ 1,000
017	2009	Ford Crown Victoria 2FAHP71V19X126762	\$ 638	X	X	X	\$ 500	\$ 1,000
018	2011	Chevrolet Silverado 1GCNKPEX0BZ422203	\$ 560	X	X	X	\$ 500	\$ 1,000
019	2011	Craftco Supershot 125D Paving Trailer 1C9SY1012B1418227	\$ 177	X	X	X	\$ 500	\$ 1,000
020	2011	Chevrolet Impala -- Police 2G1WD5E33C1160809	\$ 678	X	X	X	\$ 500	\$ 1,000
021	2013	Ford Taurus -- Police 1FAHP2M84DG104133	\$ 687	X	X	X	\$ 500	\$ 1,000
022	2013	Ford Taurus -- Police 1FAFP2M88DG104135	\$ 687	X	X	X	\$ 500	\$ 1,000
023	2013	Ford Taurus -- Police 1FAFP2M8XDG104136	\$ 687	X	X	X	\$ 500	\$ 1,000

PREMIUM COMPARISON

DESCRIPTION OF COVERAGE	PREMIUM 2012/13	PREMIUM 2013/14
Property, Equipment Breakdown & Earthquake	\$ 22,661	\$ 24,334
Commercial Inland Marine Equipment & Computers	\$ 2,521	\$ 2,708
Commercial General Liability Employee Benefit Liability	\$ 5,679	\$ 7,622
Linebacker Coverage	\$ 2,236	\$ 3,336
Law Enforcement	\$ 3,635	\$ 3,635
Crime Coverage	\$ 446	\$ 439
Commercial Auto	\$ 10,016	\$ 12,123
Total Estimated Premium	\$ 47,194	\$ 54,197

2011/12 Premium: 44,652
 2010/11 Premium: 50,816
 2009/10 Premium: 42,785
 2008/09 Premium: 42,380
 2007/08 Premium: 41,523

RECOMMENDED/OPTIONAL COVERAGE:

- 1) Commercial Umbrella Policy/\$1,000,000 Limit \$3,500 per year
In order to issue the umbrella they require that we increase the Auto Liability (per quote above) as well as increase the Employee Benefits Liability to \$1,000,000 per employee for an additional \$39 per year
- 2) Data Compromise Optional quoted
- | | | |
|------------------------------|-----------|---------|
| Response Expenses Coverage | \$ 25,000 | |
| Defense & Liability Coverage | \$ 25,000 | |
| Identity Recovery | \$ 25,000 | |
| Annual Premium | | \$ 420 |
| Response Expenses Coverage | \$ 50,000 | |
| Defense & Liability Coverage | \$ 50,000 | |
| Identity Recovery | \$ 25,000 | |
| Annual Premium | | \$ 677 |
| Response Expenses Coverage | \$100,000 | |
| Defense & Liability Coverage | \$100,000 | |
| Identity Recovery | \$ 25,000 | |
| Annual Premium | | \$1,219 |