

Agenda

BASEHOR CITY COUNCIL

January 24, 2008

6:00 p.m.

Basehor City Hall

WORK SESSION – 6:00 p.m. (No formal action will be taken during this time.)

1. Review 2007 Year End Budget Report
2. Discussion regarding agenda items.

REGULAR MEETING – 7:00 p.m.

1. Roll Call by Mayor Chris Garcia and Pledge of Allegiance

2. Consent Agenda

(Consent Agenda Items will be acted upon by one motion unless a Council Member requests an item be removed for discussion and separate action.)

- a. Approve Minutes
 1. January 7, 2008 Work Session and Regular Meeting
 2. January 14, 2008 Work Session
- b. Approve Treasurer's Report & Vendor Payments
- c. Approve investment recommendations
- d. Approve calendar of events

3. Call to Public

Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the mayor then proceed to the podium; state your name and address).

- a. Citizen Comments Regarding Agenda Items

4. Scheduled Discussion Items

- a. Discussion regarding ordinance prohibiting smoking in commercial and public places.

5. Business

- a. Consider 2008 Wages and Adjustments
- b. Clarification of condition #17 from the City Council approval that required an "additional street connection at Crestwood Drive".

- c. Approval of revised ordinance containing corrected legal descriptions and clarification language amending the Zoning Ordinance of the City of Basehor, Kansas by rezoning certain property in the City of Basehor, Kansas for Basehor City Center from CP-1, Neighborhood Business and R-O, Suburban Residential to MU-2, Mixed-Use General and PR, Planned Residential and a Preliminary Development Plan.
- d. Pinehurst Lift Station Upsize Fees – consider proposed ordinance
- e. Police Department Vehicle Policies
- f. Consider ordinance amending code on truck traffic.

6. City Administrator Report

7. Mayor's Report

8. Council Member Reports

9. Executive Session

- a. Consideration of non-elected personnel matters.

10. Adjournment

Basehor City Council reserves the right to amend the agenda following its publication in the Basehor Sentinel newspaper. Citizens are encouraged to attend all public meetings. Updates to the agenda may be reviewed at www.cityof.basehor.org

AGENDA ITEM INFORMATION FORM

Agenda Item: Review of the 2007 Year-End Budget Report

Department: Administration

Background/Description of Item:

The City of Basehor finished 2008 in the black.

In the General Fund revenues were estimated at \$2,290,122; actual \$2,438,833.39 or 106.5%

Expenditures budgeted: \$2,695,750; actual \$2,322,733.81

Revenues were conservatively estimated and came in slightly over expectations. Future budgets will attempt to bring budgeted expenditures under estimated revenues and tighten the margin on estimated revenues.

Expenditures in the Sewer Fund were less than projected, mostly due to deferred sewer line repairs. During 2008 filming of sewer lines will take place and a plan prepared to reduce inflow and infiltration (I&I). As design for the wastewater treatment plant nears completion a refined estimate of cost will be produced and financing secured for I&I projects and the plant expansion.

Revenues in the sewer fund will be monitored closely to make certain that new construction costs are covered along with existing payment schedules. Revenues ended the year at 100.4% of projected; \$1,148,546 versus \$1,153,426.48.

Unexpended funds in the general fund were transferred to the municipal equipment and capital improvement funds in anticipation of larger street projects in 2008 and 2009.

Positive population growth and steady building construction have kept revenues increasing. Future maintenance requirements for roads and equipment needs to maintain roads will bring a closer analysis of the ability of the city to perform maintenance with a backhoe or sewer jet purchase versus outsourcing. Personnel resources are stretched to the limit to keep up with the demand for services.

The projected first phase of the Basehor Town Center development is to build municipal facilities. This will bring to the forefront a discussion of when expanded or new city facilities should be built and how they will be paid for.

Funding Source:

Recommendation: Provide feedback on the 2007 budget report.

Prepared by: Carl E. Slaugh, City Administrator

Council Date: January 24, 2008

	Page	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
						1/7/2008
						8:56 AM
City Of Basehor						
Fund: 01 - GENERAL FUND						
Revenues	1	2,290,122.00	2,290,122.00	2,438,833.39	-148,711.39	106.5
Expenditures						
Dept 01 ADMINISTRATION	3	289,918.00	289,918.00	224,675.26	65,242.74	77.5
Dept 02 STREET DEPARTMENT	3	170,285.00	170,285.00	158,029.57	12,255.43	92.8
Dept 03 GOVERNING BODY/ADMINISTRATOR	4	92,514.00	92,514.00	86,172.34	6,341.66	93.1
Dept 04 POLICE DEPARTMENT	4	681,407.00	681,407.00	601,474.35	79,932.65	88.3
Dept 05 CITY FACILITIES (GENERAL)	5	45,272.00	45,272.00	28,987.95	16,284.05	64.0
Dept 08 PARK & RECREATION DEPARTMENT	6	13,651.00	13,651.00	5,203.44	8,447.56	38.1
Dept 11 EMPLOYEE BENEFITS	6	288,022.00	288,022.00	255,784.79	32,237.21	88.8
Dept 17 PLANNING & ZONING DEPARTMENT	6	237,943.00	237,943.00	161,174.10	76,768.90	67.7
Expenditures		2,695,750.00	2,695,750.00	2,322,733.81	373,016.19	86.2
Net Effect for GENERAL FUND		-405,628.00	-405,628.00	116,099.58		
Fund: 04 - SPECIAL PARK & RECREATION FUND						
Revenues	7	40,860.00	40,860.00	33,308.92	7,551.08	81.5
Expenditures		28,932.00	28,932.00	11,124.52	17,807.48	38.5
Net Effect for SPECIAL PARK & RECREATION FUND		11,928.00	11,928.00	22,184.40		
Fund: 05 - SEWER FUND						
Revenues	8	1,148,546.00	1,148,546.00	1,153,426.48	-4,880.48	100.4
Expenditures		1,143,536.00	1,143,536.00	898,957.98	244,578.02	78.6
Net Effect for SEWER FUND		5,010.00	5,010.00	254,468.50		
Fund: 07 - CEDAR LAKES MAINTENANCE						
Revenues	10	7,392.00	7,392.00	25,849.70	-18,457.70	349.7
Expenditures		4,652.00	17,392.00	15,100.18	2,291.82	86.8
Net Effect for CEDAR LAKES MAINTENANCE		2,740.00	-10,000.00	10,749.52		
Fund: 08 - BOND & INTEREST FUND						
Revenues	10	837,292.00	837,292.00	991,188.54	-153,896.54	118.4
Expenditures		1,069,450.00	1,069,450.00	1,032,214.23	37,235.77	96.5
Net Effect for BOND & INTEREST FUND		-232,158.00	-232,158.00	-41,025.69		
Fund: 09 - SOLID WASTE FUND						
Revenues	11	125,701.00	125,701.00	150,562.51	-24,861.51	119.8
Expenditures		150,852.00	150,852.00	140,769.59	10,082.41	93.3
Net Effect for SOLID WASTE FUND		-25,151.00	-25,151.00	9,792.92		
Fund: 10 - CONSOLIDATED HIGHWAY FUND						
Revenues	12	582,301.00	582,301.00	597,599.54	-15,298.54	102.6
Expenditures		534,415.00	534,415.00	480,574.42	53,840.58	89.9
Net Effect for CONSOLIDATED HIGHWAY FUND		47,886.00	47,886.00	117,025.12		
Fund: 11 - MUNICIPAL EQUIP RESERVE FUND						
Revenues	13	84,688.00	84,688.00	163,532.87	-78,844.87	193.1
Expenditures		105,000.00	105,000.00	97,374.61	7,625.39	92.7
Net Effect for MUNICIPAL EQUIP RESERVE FUND		-20,312.00	-20,312.00	66,158.26		
Fund: 12 - CAPITAL IMPROVEMENT FUND						
Revenues	14	254,098.00	254,098.00	266,290.60	-12,192.60	104.8
Expenditures		300,000.00	300,000.00	144,936.06	155,063.94	48.3
Net Effect for CAPITAL IMPROVEMENT FUND		-45,902.00	-45,902.00	121,354.54		
Change in Fund Balance:				121,354.54		
Grand Total Net Effect:		-661,587.00	-674,327.00	676,807.15		

Fund: 01 - GENERAL FUND

Revenues

Dept: 000						
Acct Class: FINE POLICE/COURT FINES						
421 COURT FINES		157,000.00	157,000.00	190,640.75	-33,640.75	121.4
POLICE/COURT FINES		157,000.00	157,000.00	190,640.75	-33,640.75	121.4
Acct Class: FPL FEES, PERMITS, & LICENSES						
401 BUILDING PERMITS		200,000.00	200,000.00	197,086.04	2,913.96	98.5
403 PET LICENSES		878.00	878.00	975.00	-97.00	111.0

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
404 BUSINESS LICENSES	9,650.00	9,650.00	9,300.00	350.00	96.4
405 MISC FEES/PERMITS/LICENSES	12,000.00	12,000.00	13,017.27	-1,017.27	108.5
407 PLAN/PLAT APPLICATION FEES	10,500.00	10,500.00	13,212.96	-2,712.96	125.8
FEES, PERMITS, & LICENSES	233,028.00	233,028.00	233,591.27	-563.27	100.2
Acct Class: FRTX FRANCHISE TAXES					
432 WESTAR ENERGY FRANCHISE TAX	38,714.00	38,714.00	51,852.25	-13,138.25	133.9
433 ATMOS ENERGY FRANCHISE TAX	31,084.00	31,084.00	39,391.07	-8,307.07	126.7
436 SUBURBAN WATER FRANCHISE TAX	4,066.00	4,066.00	5,750.19	-1,684.19	141.4
437 THE WORLD COMPANY FRANCHISE TX	15,953.00	15,953.00	26,217.71	-10,264.71	164.3
438 AT&T FRANCHISE TAX	13,135.00	13,135.00	11,514.92	1,620.08	87.7
FRANCHISE TAXES	102,952.00	102,952.00	134,726.14	-31,774.14	130.9
Acct Class: INTI INTEREST INCOME					
551 INTEREST INCOME	26,000.00	26,000.00	71,192.69	-45,192.69	273.8
INTEREST INCOME	26,000.00	26,000.00	71,192.69	-45,192.69	273.8
Acct Class: KS STATE OF KANSAS					
451 LOCAL ALCOHOLIC LIQUOR FUND	10,432.00	10,432.00	7,313.73	3,118.27	70.1
452 LOCAL SALES/USE TAX	334,028.00	334,028.00	284,630.94	49,397.06	85.2
456 COUNTY SALES/USE TAX	196,437.00	196,437.00	252,070.32	-55,633.32	128.3
STATE OF KANSAS	540,897.00	540,897.00	544,014.99	-3,117.99	100.6
Acct Class: OTR OTHER REVENUES					
511 OTHER REVENUES	10,608.00	10,608.00	23,679.78	-13,071.78	223.2
517 ADJUSTMENT	0.00	0.00	0.07	-0.07	0.0
OTHER REVENUES	10,608.00	10,608.00	23,679.85	-13,071.85	223.2
Acct Class: POLR SPECIAL POLICE ASSESSMENTS					
539 FED/LOCAL LAW ENFORCE GRANT	40,000.00	40,000.00	2,720.72	37,279.28	6.8
540 DRUG TAX DISTRIBUTION	0.00	0.00	1,684.50	-1,684.50	0.0
SPECIAL POLICE ASSESSMENTS	40,000.00	40,000.00	4,405.22	35,594.78	11.0
Acct Class: RERE REIMBURSABLE REVENUES					
508 DEVELOPER REIMBURSEMENTS	150,184.00	150,184.00	47,334.87	102,849.13	31.5
509 OTHER REIMBURSABLE REVENUES	0.00	0.00	19,142.42	-19,142.42	0.0
REIMBURSABLE REVENUES	150,184.00	150,184.00	66,477.29	83,706.71	44.3
Acct Class: TREA LEAVENWORTH COUNTY TREASURER					
460 AD VALOREM PROPERTY TAX	868,344.00	868,344.00	969,948.23	-101,604.23	111.7
461 DELINQUENT PROPERTY TAXES	3,049.00	3,049.00	2,600.66	448.34	85.3
462 IN LIEU OF TAXES	116.00	116.00	0.00	116.00	0.0
464 BACK TAXES	14,920.00	14,920.00	21,031.25	-6,111.25	141.0
491 MOTOR VEHICLE DISTRIBUTION	122,985.00	122,985.00	156,315.67	-33,330.67	127.1
493 RECREATIONAL VEHICLE TAX	1,034.00	1,034.00	1,278.62	-244.62	123.7
496 16M & 20M TRUCK TAX	4,005.00	4,005.00	3,930.76	74.24	98.1
LEAVENWORTH COUNTY TREASURER	1,014,453.00	1,014,453.00	1,155,105.19	-140,652.19	113.9
Acct Class: TRIN TRANSFERS IN					
675 TRANS FROM SOLID WASTE FUND	15,000.00	15,000.00	15,000.00	0.00	100.0
TRANSFERS IN	15,000.00	15,000.00	15,000.00	0.00	100.0
Revenues					
Dept: 000	2,290,122.00	2,290,122.00	2,438,833.39	-148,711.39	106.5
Revenues	2,290,122.00	2,290,122.00	2,438,833.39	-148,711.39	106.5
Expenditures					
Dept: 000					
Acct Class: REEX REIMBURSABLE EXPENSES					

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
856 DEVELOPER REIMBURSEMENTS	150,184.00	150,184.00	21,121.25	129,062.75	14.1
858 OTHER REIMBURSABLE EXPENSES	0.00	0.00	18,935.42	-18,935.42	0.0
859 KBI LAB FEES	0.00	0.00	1,200.00	-1,200.00	0.0
REIMBURSABLE EXPENSES	150,184.00	150,184.00	41,256.67	108,927.33	27.5
Acct Class: TREA LEAVENWORTH COUNTY TREASURER					
985 NEIGHBORHOOD REVITALIZATION	36,204.00	36,204.00	9,975.34	26,228.66	27.6
LEAVENWORTH COUNTY TREASURER	36,204.00	36,204.00	9,975.34	26,228.66	27.6
Acct Class: TROU TRANSFERS OUT					
904 TRANS TO CONS HIGHWAY FUND	256,350.00	256,350.00	245,000.00	11,350.00	95.6
970 TRANS TO CAP IMPROVEMENT FUND	250,000.00	250,000.00	245,000.00	5,000.00	98.0
971 TRANS TO EQUIPMENT RES FUND	84,000.00	84,000.00	160,000.00	-76,000.00	190.5
972 TRANS TO SEWER FUND	100,000.00	100,000.00	100,000.00	0.00	100.0
TRANSFERS OUT	690,350.00	690,350.00	750,000.00	-59,650.00	108.6
Dept: 000	876,738.00	876,738.00	801,232.01	75,505.99	91.4
Dept: 001 ADMINISTRATION					
Acct Class: CAPO CAPITAL OUTLAY					
850 CAPITAL OUTLAY	10,000.00	10,000.00	2,708.20	7,291.80	27.1
CAPITAL OUTLAY	10,000.00	10,000.00	2,708.20	7,291.80	27.1
Acct Class: COMM COMMODITIES					
801 OFFICE SUPPLIES	4,000.00	4,000.00	3,260.28	739.72	81.5
803 MISCELLANEOUS COMMODITIES	2,788.00	2,788.00	1,817.01	970.99	65.2
804 GAS/OIL/MISC	150.00	150.00	40.00	110.00	26.7
807 PRINTED MATERIALS/PUBLICATIONS	1,500.00	1,500.00	555.92	944.08	37.1
808 POSTAGE & POSTAL PERMIT	1,560.00	1,560.00	1,674.33	-114.33	107.3
809 PROMO/PUB RELATIONS MATERIALS	600.00	600.00	519.75	80.25	86.6
COMMODITIES	10,598.00	10,598.00	7,867.29	2,730.71	74.2
Acct Class: CONT CONTRACTUAL SERVICES					
751 LEGAL PROFESSIONAL FEES	31,000.00	31,000.00	12,687.15	18,312.85	40.9
758 PAGING/WIRELESS	800.00	800.00	526.83	273.17	65.9
760 NOTICES & ADVERTISEMENTS	3,000.00	3,000.00	1,567.40	1,432.60	52.2
774 TRAINING	3,700.00	3,700.00	1,664.47	2,035.53	45.0
779 INSURANCE EXPENSES	65,040.00	65,040.00	60,045.00	4,995.00	92.3
781 PROMO/PUB RELATIONS ACTIVITIES	9,625.00	9,625.00	8,962.55	662.45	93.1
782 MILEAGE REIMBURSEMENT	200.00	200.00	51.79	148.21	25.9
783 ORGANIZATION MEMBERSHIP DUES	8,504.00	8,504.00	8,182.42	321.58	96.2
784 CAR ALLOWANCE	250.00	250.00	0.00	250.00	0.0
785 ACCOUNTING & AUDIT	24,500.00	24,500.00	20,656.50	3,843.50	84.3
799 MISC CONTRACTUAL SERVICES	25,519.00	25,519.00	11,057.03	14,461.97	43.3
CONTRACTUAL SERVICES	172,138.00	172,138.00	125,401.14	46,736.86	72.8
Acct Class: PERS PERSONAL SERVICES					
701 PERSONAL SERVICES FULL TIME	68,656.00	68,656.00	53,497.69	15,158.31	77.9
702 PERSONAL SERVICES PART TIME	20,734.00	20,734.00	31,646.80	-10,912.80	152.6
704 PERSONAL SERVICES OVERTIME	7,792.00	7,792.00	3,554.14	4,237.86	45.6
PERSONAL SERVICES	97,182.00	97,182.00	88,698.63	8,483.37	91.3
ADMINISTRATION	289,918.00	289,918.00	224,675.26	65,242.74	77.5
Dept: 002 STREET DEPARTMENT					
Acct Class: CAPO CAPITAL OUTLAY					
850 CAPITAL OUTLAY	7,000.00	7,000.00	839.97	6,160.03	12.0
CAPITAL OUTLAY	7,000.00	7,000.00	839.97	6,160.03	12.0
Acct Class: COMM COMMODITIES					

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
801 OFFICE SUPPLIES	728.00	728.00	588.02	139.98	80.8
803 MISCELLANEOUS COMMODITIES	4,940.00	4,940.00	4,626.06	313.94	93.6
804 GAS/OIL/MISC	3,000.00	3,000.00	3,253.75	-253.75	108.5
805 VEHICLE & EQUIPMENT PARTS	1,456.00	1,456.00	2,396.33	-940.33	164.6
807 PRINTED MATERIALS/PUBLICATIONS	100.00	100.00	15.67	84.33	15.7
810 SAFETY EQUIPMENT	1,612.00	1,612.00	918.27	693.73	57.0
811 MAINTENANCE MATERIALS/SUPPLIES	1,560.00	1,560.00	853.53	706.47	54.7
COMMODITIES	13,396.00	13,396.00	12,651.63	744.37	94.4
Acct Class: CONT CONTRACTUAL SERVICES					
751 LEGAL PROFESSIONAL FEES	440.00	440.00	83.92	356.08	19.1
758 PAGING/WIRELESS	2,000.00	2,000.00	1,742.71	257.29	87.1
760 NOTICES & ADVERTISEMENTS	200.00	200.00	120.00	80.00	60.0
761 VEHICLE/EQUIPMENT MAINT & REP	5,000.00	5,000.00	3,476.54	1,523.46	69.5
774 TRAINING	1,000.00	1,000.00	285.00	715.00	28.5
783 ORGANIZATION MEMBERSHIP DUES	104.00	104.00	0.00	104.00	0.0
787 STREET LIGHTING	28,392.00	28,392.00	35,613.91	-7,221.91	125.4
799 MISC CONTRACTURAL SERVICES	2,480.00	2,480.00	1,401.88	1,078.12	56.5
CONTRACTUAL SERVICES	39,616.00	39,616.00	42,723.96	-3,107.96	107.8
Acct Class: PERS PERSONAL SERVICES					
701 PERSONAL SERVICES FULL TIME	99,033.00	99,033.00	97,849.26	1,183.74	98.8
704 PERSONAL SERVICES OVERTIME	11,240.00	11,240.00	3,964.75	7,275.25	35.3
PERSONAL SERVICES	110,273.00	110,273.00	101,814.01	8,458.99	92.3
STREET DEPARTMENT	170,285.00	170,285.00	158,029.57	12,255.43	92.8
Dept: 003 GOVERNING BODY/ADMINISTRATOR					
Acct Class: CAPO CAPITAL OUTLAY					
850 CAPITAL OUTLAY	5,000.00	5,000.00	2,970.86	2,029.14	59.4
CAPITAL OUTLAY	5,000.00	5,000.00	2,970.86	2,029.14	59.4
Acct Class: COMM COMMODITIES					
801 OFFICE SUPPLIES	500.00	500.00	278.03	221.97	55.6
803 MISCELLANEOUS COMMODITIES	1,500.00	1,500.00	1,021.17	478.83	68.1
804 GAS/OIL/MISC	1,040.00	1,040.00	663.95	376.05	63.8
807 PRINTED MATERIALS/PUBLICATIONS	362.00	362.00	344.71	17.29	95.2
809 PROMO/PUB RELATIONS MATERIALS	500.00	500.00	0.00	500.00	0.0
COMMODITIES	3,902.00	3,902.00	2,307.86	1,594.14	59.1
Acct Class: CONT CONTRACTUAL SERVICES					
751 LEGAL PROFESSIONAL FEES	600.00	600.00	396.08	203.92	66.0
758 PAGING/WIRELESS	780.00	780.00	0.00	780.00	0.0
761 VEHICLE/EQUIPMENT MAINT & REP	500.00	500.00	350.29	149.71	70.1
774 TRAINING	2,500.00	2,500.00	1,797.72	702.28	71.9
781 PROMO/PUB RELATIONS ACTIVITIES	300.00	300.00	1,280.00	-980.00	426.7
782 MILEAGE REIMBURSEMENT	500.00	500.00	120.96	379.04	24.2
783 ORGANIZATION MEMBERSHIP DUES	852.00	852.00	762.21	89.79	89.5
784 CAR ALLOWANCE	100.00	100.00	0.00	100.00	0.0
799 MISC CONTRACTURAL SERVICES	1,200.00	1,200.00	865.94	334.06	72.2
CONTRACTUAL SERVICES	7,332.00	7,332.00	5,573.20	1,758.80	76.0
Acct Class: PERS PERSONAL SERVICES					
701 PERSONAL SERVICES FULL TIME	69,080.00	69,080.00	68,120.42	959.58	98.6
702 PERSONAL SERVICES PART TIME	7,200.00	7,200.00	7,200.00	0.00	100.0
PERSONAL SERVICES	76,280.00	76,280.00	75,320.42	959.58	98.7
GOVERNING BODY/ADMINISTRATOR	92,514.00	92,514.00	86,172.34	6,341.66	93.1

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
Dept: 004 POLICE DEPARTMENT					
Acct Class: CAPO CAPITAL OUTLAY					
850 CAPITAL OUTLAY	14,500.00	14,500.00	7,655.35	6,844.65	52.8
CAPITAL OUTLAY					
	14,500.00	14,500.00	7,655.35	6,844.65	52.8
Acct Class: COMM COMMODITIES					
801 OFFICE SUPPLIES	3,650.00	3,650.00	3,742.33	-92.33	102.5
803 MISCELLANEOUS COMMODITIES	5,360.00	5,360.00	6,171.08	-811.08	115.1
804 GAS/OIL/MISC	18,899.00	18,899.00	34,790.89	-15,891.89	184.1
805 VEHICLE & EQUIPMENT PARTS	2,100.00	2,100.00	4,033.83	-1,933.83	192.1
807 PRINTED MATERIALS/PUBLICATIONS	1,000.00	1,000.00	1,153.65	-153.65	115.4
808 POSTAGE & POSTAL PERMIT	1,200.00	1,200.00	1,065.11	134.89	88.8
809 PROMO/PUB RELATIONS MATERIALS	1,050.00	1,050.00	79.02	970.98	7.5
810 SAFETY EQUIPMENT	0.00	0.00	5,345.45	-5,345.45	0.0
COMMODITIES					
	33,259.00	33,259.00	56,381.36	-23,122.36	169.5
Acct Class: CONT CONTRACTUAL SERVICES					
751 LEGAL PROFESSIONAL FEES	49,756.00	49,756.00	20,346.39	29,409.61	40.9
758 PAGING/WIRELESS	4,776.00	4,776.00	4,949.35	-173.35	103.6
759 ANIMAL CONTROL EXPENSES	3,921.00	3,921.00	1,937.14	1,983.86	49.4
760 NOTICES & ADVERTISEMENTS	900.00	900.00	998.90	-98.90	111.0
761 VEHICLE/EQUIPMENT MAINT & REP	8,786.00	8,786.00	21,862.83	-13,076.83	248.8
764 LEAVENWORTH COUNTY JAIL	2,810.00	2,810.00	7,192.50	-4,382.50	256.0
766 MUNICIPAL COURT JUDGE	3,600.00	3,600.00	3,000.00	600.00	83.3
767 COURT FEES	8,500.00	8,500.00	11,627.00	-3,127.00	136.8
774 TRAINING	8,700.00	8,700.00	9,218.57	-518.57	106.0
780 COURT APPOINTED COUNCIL	2,500.00	2,500.00	-1,200.00	3,700.00	-48.0
781 PROMO/PUB RELATIONS ACTIVITIES	2,000.00	2,000.00	417.23	1,582.77	20.9
782 MILEAGE REIMBURSEMENT	300.00	300.00	0.00	300.00	0.0
783 ORGANIZATION MEMBERSHIP DUES	250.00	250.00	325.00	-75.00	130.0
799 MISC CONTRACTUAL SERVICES	18,183.00	18,183.00	14,303.61	3,879.39	78.7
CONTRACTUAL SERVICES					
	114,982.00	114,982.00	94,978.52	20,003.48	82.6
Acct Class: PERS PERSONAL SERVICES					
701 PERSONAL SERVICES FULL TIME	376,338.00	376,338.00	365,446.47	10,891.53	97.1
702 PERSONAL SERVICES PART TIME	105,783.00	105,783.00	56,676.02	49,106.98	53.6
704 PERSONAL SERVICES OVERTIME	36,545.00	36,545.00	22,110.67	14,434.33	60.5
705 POLICE GRANT PERSONAL SERVICES	0.00	0.00	831.19	-831.19	0.0
706 HIDTA GRANT OFFICER	0.00	0.00	-2,576.80	2,576.80	0.0
PERSONAL SERVICES					
	518,666.00	518,666.00	442,487.55	76,178.45	85.3
Acct Class: REEX REIMBURSABLE EXPENSES					
798 WEATHER RADIO PROGRAM	0.00	0.00	-28.43	28.43	0.0
REIMBURSABLE EXPENSES					
	0.00	0.00	-28.43	28.43	0.0
POLICE DEPARTMENT					
	681,407.00	681,407.00	601,474.35	79,932.65	88.3
Dept: 005 CITY FACILITIES (GENERAL)					
Acct Class: CAPO CAPITAL OUTLAY					
850 CAPITAL OUTLAY	7,932.00	7,932.00	1,988.00	5,944.00	25.1
CAPITAL OUTLAY					
	7,932.00	7,932.00	1,988.00	5,944.00	25.1
Acct Class: COMM COMMODITIES					
803 MISCELLANEOUS COMMODITIES	2,000.00	2,000.00	1,430.47	569.53	71.5
810 SAFETY EQUIPMENT	400.00	400.00	60.85	339.15	15.2
Expenditures					
Dept: 005 CITY FACILITIES (GENERAL)					
Acct Class: COMM COMMODITIES					
811 MAINTENANCE MATERIALS/SUPPLIES	700.00	700.00	429.78	270.22	61.4

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
COMMODITIES	3,100.00	3,100.00	1,921.10	1,178.90	62.0
Acct Class: CONT CONTRACTUAL SERVICES					
752 UTILITY GAS	3,900.00	3,900.00	4,456.99	-556.99	114.3
753 UTILITY ELECTRIC	3,000.00	3,000.00	1,837.01	1,162.99	61.2
754 UTILITY SEWER & SOLID WASTE	3,500.00	3,500.00	2,775.80	724.20	79.3
755 UTILITY WATER	1,700.00	1,700.00	2,505.28	-805.28	147.4
757 TELEPHONE/FAX/INTERNET SERVICE	12,840.00	12,840.00	6,316.59	6,523.41	49.2
761 VEHICLE/EQUIPMENT MAINT & REP	1,500.00	1,500.00	366.40	1,133.60	24.4
777 FACILITY REPAIRS & MAINTENANCE	2,000.00	2,000.00	816.68	1,183.32	40.8
799 MISC CONTRACTUAL SERVICES	5,800.00	5,800.00	6,004.10	-204.10	103.5
CONTRACTUAL SERVICES	34,240.00	34,240.00	25,078.85	9,161.15	73.2
CITY FACILITIES (GENERAL)	45,272.00	45,272.00	28,987.95	16,284.05	64.0
Dept: 008 PARK & RECREATION DEPARTMENT					
Acct Class: COMM COMMODITIES					
803 MISCELLANEOUS COMMODITIES	416.00	416.00	212.16	203.84	51.0
805 VEHICLE & EQUIPMENT PARTS	624.00	624.00	0.00	624.00	0.0
811 MAINTENANCE MATERIALS/SUPPLIES	1,040.00	1,040.00	172.79	867.21	16.6
COMMODITIES	2,080.00	2,080.00	384.95	1,695.05	18.5
Acct Class: CONT CONTRACTUAL SERVICES					
753 UTILITY ELECTRIC	2,720.00	2,720.00	1,314.31	1,405.69	48.3
754 UTILITY SEWER & SOLID WASTE	115.00	115.00	115.12	-0.12	100.1
755 UTILITY WATER	320.00	320.00	225.11	94.89	70.3
774 TRAINING	100.00		0.00	100.00	0.0
792 PARK MAINTENANCE & REPAIR	3,960.00	3,960.00	258.11	3,701.89	6.5
799 MISC CONTRACTUAL SERVICES	1,500.00	1,500.00	1,535.98	-35.98	102.4
CONTRACTUAL SERVICES	8,715.00	8,715.00	3,448.63	5,266.37	39.6
Acct Class: PERS PERSONAL SERVICES					
702 PERSONAL SERVICES PART TIME	2,856.00	2,856.00	1,369.86	1,486.14	48.0
PERSONAL SERVICES	2,856.00	2,856.00	1,369.86	1,486.14	48.0
PARK & RECREATION DEPARTMENT	13,651.00	13,651.00	5,203.44	8,447.56	38.1
Dept: 011 EMPLOYEE BENEFITS					
Acct Class: COMM COMMODITIES					
813 CLOTHING ALLOWANCE	12,511.00	12,511.00	10,930.65	1,580.35	87.4
816 VACCINATION ALLOWANCE	150.00	150.00	0.00	150.00	0.0
COMMODITIES	12,661.00	12,661.00	10,930.65	1,730.35	86.3
Acct Class: CONT CONTRACTUAL SERVICES					
746 SOCIAL SECURITY	58,593.00	58,593.00	51,207.75	7,385.25	87.4
747 MEDICARE	13,703.00	13,703.00	11,976.86	1,726.14	87.4
748 KANSAS UNEMPLOYMENT TAX	945.00	945.00	2,227.14	-1,282.14	235.7
772 EMPLOYEE MED/LIFE INSURANCE	93,550.00	93,550.00	72,107.70	21,442.30	77.1
773 EMPLOYEE DEFERRED COMPENSATION	46,946.00	46,946.00	47,641.54	-695.54	101.5
778 EMPLOYEE DENTAL INSURANCE	9,968.00	9,968.00	7,206.34	2,761.66	72.3
786 KANSAS POLICEMEN & FIREMEN	51,656.00	51,656.00	52,486.81	-830.81	101.6
CONTRACTUAL SERVICES	275,361.00	275,361.00	244,854.14	30,506.86	88.9
EMPLOYEE BENEFITS	288,022.00	288,022.00	255,784.79	32,237.21	88.8
Dept: 017 PLANNING & ZONING DEPARTMENT					
Acct Class: CAPO CAPITAL OUTLAY					
850 CAPITAL OUTLAY	13,500.00	13,500.00	381.06	13,118.94	2.8
Expenditures					
Dept: 017 PLANNING & ZONING DEPARTMENT					

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
CAPITAL OUTLAY	13,500.00	13,500.00	381.06	13,118.94	2.8
Acct Class: COMM COMMODITIES					
801 OFFICE SUPPLIES	1,000.00	1,000.00	985.27	14.73	98.5
803 MISCELLANEOUS COMMODITIES	3,500.00	3,500.00	1,385.82	2,114.18	39.6
804 GAS/OIL/MISC	1,400.00	1,400.00	1,273.42	126.58	91.0
805 VEHICLE & EQUIPMENT PARTS	100.00	100.00	0.00	100.00	0.0
807 PRINTED MATERIALS/PUBLICATIONS	2,400.00	2,400.00	1,099.58	1,300.42	45.8
808 POSTAGE & POSTAL PERMIT	800.00	800.00	954.11	-154.11	119.3
COMMODITIES	9,200.00	9,200.00	5,698.20	3,501.80	61.9
Acct Class: CONT CONTRACTUAL SERVICES					
751 LEGAL PROFESSIONAL FEES	14,960.00	14,960.00	7,235.16	7,724.84	48.4
758 PAGING/WIRELESS	2,685.00	2,685.00	1,375.42	1,309.58	51.2
760 NOTICES & ADVERTISEMENTS	2,000.00	2,000.00	1,512.00	488.00	75.6
761 VEHICLE/EQUIPMENT MAINT & REP	500.00	500.00	515.03	-15.03	103.0
765 ENGINEERING SERVICES	15,000.00	15,000.00	30,120.52	-15,120.52	200.8
768 CONSULTING/SPECIAL STUDIES	20,000.00	20,000.00	0.00	20,000.00	0.0
774 TRAINING	8,000.00	8,000.00	2,478.80	5,521.20	31.0
776 BUILDING DEMOLITION	5,616.00	5,616.00	0.00	5,616.00	0.0
782 MILEAGE REIMBURSEMENT	400.00	400.00	151.82	248.18	38.0
783 ORGANIZATION MEMBERSHIP DUES	1,750.00	1,750.00	1,099.92	650.08	62.9
784 CAR ALLOWANCE	340.00	340.00	0.00	340.00	0.0
799 MISC CONTRACTUAL SERVICES	4,200.00	4,200.00	2,309.88	1,890.12	55.0
CONTRACTUAL SERVICES	75,451.00	75,451.00	46,798.55	28,652.45	62.0
Acct Class: PERS PERSONAL SERVICES					
701 PERSONAL SERVICES FULL TIME	125,543.00	125,543.00	93,476.82	32,066.18	74.5
702 PERSONAL SERVICES PART TIME	0.00	0.00	9,501.25	-9,501.25	0.0
704 PERSONAL SERVICES OVERTIME	14,249.00	14,249.00	5,318.22	8,930.78	37.3
PERSONAL SERVICES	139,792.00	139,792.00	108,296.29	31,495.71	77.5
PLANNING & ZONING DEPARTMENT	237,943.00	237,943.00	161,174.10	76,768.90	67.7
Expenditures	2,695,750.00	2,695,750.00	2,322,733.81	373,016.19	86.2
Net Effect for GENERAL FUND	-405,628.00	-405,628.00	116,099.58	-521,727.58	-28.6
Change in Fund Balance:			116,099.58		
Fund: 04 - SPECIAL PARK & RECREATION FUND					
Revenues					
Dept: 000					
Acct Class: INTI INTEREST INCOME					
551 INTEREST INCOME	1,111.00	1,111.00	4,335.21	-3,224.21	390.2
INTEREST INCOME	1,111.00	1,111.00	4,335.21	-3,224.21	390.2
Acct Class: KS STATE OF KANSAS					
451 LOCAL ALCOHOLIC LIQUOR FUND	18,249.00	18,249.00	7,313.71	10,935.29	40.1
459 RES 93-01 PARK FEE	21,500.00	21,500.00	21,600.00	-100.00	100.5
STATE OF KANSAS	39,749.00	39,749.00	28,913.71	10,835.29	72.7
Acct Class: OTR OTHER REVENUES					
513 DONATIONS	0.00	0.00	60.00	-60.00	0.0
OTHER REVENUES	0.00	0.00	60.00	-60.00	0.0
Dept: 000	40,860.00	40,860.00	33,308.92	7,551.08	81.5
Revenues	40,860.00	40,860.00	33,308.92	7,551.08	81.5

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
Expenditures					
Dept: 000					
Acct Class: CAPO CAPITAL OUTLAY					
850 CAPITAL OUTLAY	22,932.00	22,932.00	6,908.01	16,023.99	30.1
CAPITAL OUTLAY	22,932.00	22,932.00	6,908.01	16,023.99	30.1
Acct Class: CONT CONTRACTUAL SERVICES					
792 PARK MAINTENANCE & REPAIR	6,000.00	6,000.00	4,216.51	1,783.49	70.3
CONTRACTUAL SERVICES	6,000.00	6,000.00	4,216.51	1,783.49	70.3
Dept: 000	28,932.00	28,932.00	11,124.52	17,807.48	38.5
Expenditures	28,932.00	28,932.00	11,124.52	17,807.48	38.5
Net Effect for SPECIAL PARK & RECREATION FUND	11,928.00	11,928.00	22,184.40	-10,256.40	186.0
Change in Fund Balance:			22,184.40		
Fund: 05 - SEWER FUND					
Revenues					
Dept: 000					
Acct Class: CAPF CAPITAL PROJECT FUNDING					
545 STATE REVOLVING LOAN PROCEEDS	317,513.00	317,513.00	82,713.66	234,799.34	26.1
CAPITAL PROJECT FUNDING	317,513.00	317,513.00	82,713.66	234,799.34	26.1
Acct Class: FPL FEES, PERMITS, & LICENSES					
408 SEWER CONNECTION FEES	240,000.00	240,000.00	316,334.69	-76,334.69	131.8
410 SEWER CAP IMP CONNECTION FEES	14,700.00	14,700.00	11,100.00	3,600.00	75.5
FEES, PERMITS, & LICENSES	254,700.00	254,700.00	327,434.69	-72,734.69	128.6
Acct Class: INTI INTEREST INCOME					
551 INTEREST INCOME	8,598.00	8,598.00	23,250.09	-14,652.09	270.4
INTEREST INCOME	8,598.00	8,598.00	23,250.09	-14,652.09	270.4
Acct Class: OTR OTHER REVENUES					
511 OTHER REVENUES	0.00	0.00	926.28	-926.28	0.0
OTHER REVENUES	0.00	0.00	926.28	-926.28	0.0
Acct Class: TREA LEAVENWORTH COUNTY TREASURER					
495 DELINQUENT FEE COLLECTIONS	7,283.00	7,283.00	16,771.34	-9,488.34	230.3
LEAVENWORTH COUNTY TREASURER	7,283.00	7,283.00	16,771.34	-9,488.34	230.3
Acct Class: TRIN TRANSFERS IN					
673 TRANS FROM GENERAL FUND	100,000.00	100,000.00	100,000.00	0.00	100.0
TRANSFERS IN	100,000.00	100,000.00	100,000.00	0.00	100.0
Acct Class: UTIL UTILITY BILLING REVENUES					
521 UTILITY BILLING CHARGES	460,452.00	460,452.00	602,330.42	-141,878.42	130.8
UTILITY BILLING REVENUES	460,452.00	460,452.00	602,330.42	-141,878.42	130.8
Dept: 000	1,148,546.00	1,148,546.00	1,153,426.48	-4,880.48	100.4
Revenues	1,148,546.00	1,148,546.00	1,153,426.48	-4,880.48	100.4
Expenditures					
Dept: 000					
Acct Class: CAPF CAPITAL PROJECT FUNDING					
865 CAPITAL IMPROVEMENT	100,000.00	100,000.00	99,400.00	600.00	99.4

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
CAPITAL PROJECT FUNDING	100,000.00	100,000.00	99,400.00	600.00	99.4
Acct Class: CAPO CAPITAL OUTLAY					
854 SEWER LINE REHAB	178,350.00	178,350.00	15,860.00	162,490.00	8.9
Expenditures					
Dept: 000					
CAPITAL OUTLAY	178,350.00	178,350.00	15,860.00	162,490.00	8.9
Acct Class: TROU TRANSFERS OUT					
901 TRANS TO BOND & INTEREST FUND	488,000.00	488,000.00	488,000.00	0.00	100.0
TRANSFERS OUT	488,000.00	488,000.00	488,000.00	0.00	100.0
Dept: 000	766,350.00	766,350.00	603,260.00	163,090.00	78.7
Dept: 009 SEWER DEPARTMENT					
Acct Class: CAPO CAPITAL OUTLAY					
850 CAPITAL OUTLAY	7,072.00	7,072.00	0.00	7,072.00	0.0
CAPITAL OUTLAY	7,072.00	7,072.00	0.00	7,072.00	0.0
Acct Class: COMM COMMODITIES					
801 OFFICE SUPPLIES	1,000.00	1,000.00	453.93	546.07	45.4
803 MISCELLANEOUS COMMODITIES	3,224.00	3,224.00	3,833.66	-609.66	118.9
804 GAS/OIL/MISC	5,000.00	5,000.00	4,318.10	681.90	86.4
805 VEHICLE & EQUIPMENT PARTS	2,000.00	2,000.00	1,174.89	825.11	58.7
807 PRINTED MATERIALS/PUBLICATIONS	1,140.00	1,140.00	15.67	1,124.33	1.4
808 POSTAGE & POSTAL PERMIT	3,120.00	3,120.00	3,300.38	-180.38	105.8
810 SAFETY EQUIPMENT	1,500.00	1,500.00	932.29	567.71	62.2
814 WTF MAINT MATERIALS/SUPPLIES	5,200.00	5,200.00	2,213.24	2,986.76	42.6
815 COL SYSTEM MATERIALS/SUPPLIES	11,440.00	11,440.00	2,274.24	9,165.76	19.9
COMMODITIES	33,624.00	33,624.00	18,516.40	15,107.60	55.1
Acct Class: CONT CONTRACTUAL SERVICES					
751 LEGAL PROFESSIONAL FEES	46,500.00	46,500.00	10,254.70	36,245.30	22.1
753 UTILITY ELECTRIC	41,600.00	41,600.00	45,230.26	-3,630.26	108.7
757 TELEPHONE/FAX/INTERNET SERVICE	3,224.00	3,224.00	3,538.72	-314.72	109.8
758 PAGING/WIRELESS	1,770.00	1,770.00	1,450.40	319.60	81.9
760 NOTICES & ADVERTISEMENTS	2,080.00	2,080.00	40.00	2,040.00	1.9
761 VEHICLE/EQUIPMENT MAINT & REP	2,500.00	2,500.00	1,154.96	1,345.04	46.2
762 SLUDGE WASTE REMOVAL	18,000.00	18,000.00	13,935.18	4,064.82	77.4
765 ENGINEERING SERVICES	18,720.00	18,720.00	23,731.99	-5,011.99	126.8
774 TRAINING	3,000.00	3,000.00	527.00	2,473.00	17.6
777 FACILITY REPAIRS & MAINTENANCE	5,200.00	5,200.00	12,496.68	-7,296.68	240.3
789 COLLECTION SYS MAINT & REPAIR	42,365.00	42,365.00	21,910.24	20,454.76	51.7
790 SAMPLING	5,200.00	5,200.00	11,569.50	-6,369.50	222.5
799 MISC CONTRACTUAL SERVICES	3,120.00	3,120.00	5,520.97	-2,400.97	177.0
CONTRACTUAL SERVICES	193,279.00	193,279.00	151,360.60	41,918.40	78.3
Acct Class: PERS PERSONAL SERVICES					
701 PERSONAL SERVICES FULL TIME	94,152.00	94,152.00	92,546.08	1,605.92	98.3
704 PERSONAL SERVICES OVERTIME	10,686.00	10,686.00	3,121.56	7,564.44	29.2
PERSONAL SERVICES	104,838.00	104,838.00	95,667.64	9,170.36	91.3
SEWER DEPARTMENT	338,813.00	338,813.00	265,544.64	73,268.36	78.4
Dept: 011 EMPLOYEE BENEFITS					
Acct Class: CONT CONTRACTUAL SERVICES					
746 SOCIAL SECURITY	6,500.00	6,500.00	5,679.69	820.31	87.4
747 MEDICARE	1,520.00	1,520.00	1,328.31	191.69	87.4
748 KANSAS UNEMPLOYMENT TAX	105.00	105.00	256.22	-151.22	244.0

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
772 EMPLOYEE MED/LIFE INSURANCE	14,739.00	14,739.00	9,225.13	5,513.87	62.6
773 EMPLOYEE DEFERRED COMPENSATION	13,964.00	13,964.00	12,730.33	1,233.67	91.2
778 EMPLOYEE DENTAL INSURANCE	1,545.00	1,545.00	933.66	611.34	60.4
CONTRACTUAL SERVICES	38,373.00	38,373.00	30,153.34	8,219.66	78.6
EMPLOYEE BENEFITS	38,373.00	38,373.00	30,153.34	8,219.66	78.6
Expenditures	1,143,536.00	1,143,536.00	898,957.98	244,578.02	78.6
Net Effect for SEWER FUND	5,010.00	5,010.00	254,468.50	-249,458.50	5,079.2
Change in Fund Balance:			254,468.50		
Fund: 07 - CEDAR LAKES MAINTENANCE					
Revenues					
Dept: 000					
Acct Class: FPL FEES, PERMITS, & LICENSES					
408 SEWER CONNECTION FEES	7,111.00	7,111.00	0.00	7,111.00	0.0
FEES, PERMITS, & LICENSES	7,111.00	7,111.00	0.00	7,111.00	0.0
Acct Class: INTI INTEREST INCOME					
551 INTEREST INCOME	281.00	281.00	2,456.47	-2,175.47	874.2
INTEREST INCOME	281.00	281.00	2,456.47	-2,175.47	874.2
Acct Class: TREA LEAVENWORTH COUNTY TREASURER					
454 MAINTENANCE FEES	0.00	0.00	23,393.23	-23,393.23	0.0
LEAVENWORTH COUNTY TREASURER	0.00	0.00	23,393.23	-23,393.23	0.0
Dept: 000	7,392.00	7,392.00	25,849.70	-18,457.70	349.7
Revenues	7,392.00	7,392.00	25,849.70	-18,457.70	349.7
Expenditures					
Dept: 000					
Acct Class: CONT CONTRACTUAL SERVICES					
799 MISC CONTRACTUAL SERVICES	4,652.00	17,392.00	15,100.18	2,291.82	86.8
CONTRACTUAL SERVICES	4,652.00	17,392.00	15,100.18	2,291.82	86.8
Dept: 000	4,652.00	17,392.00	15,100.18	2,291.82	86.8
Expenditures	4,652.00	17,392.00	15,100.18	2,291.82	86.8
Net Effect for CEDAR LAKES MAINTENANCE	2,740.00	-10,000.00	10,749.52	-20,749.52	-107.5
Change in Fund Balance:			254,468.50		
Fund: 08 - BOND & INTEREST FUND					
Revenues					
Dept: 000					
Acct Class: INTI INTEREST INCOME					
551 INTEREST INCOME	3,620.00	3,620.00	6,798.29	-3,178.29	187.8
INTEREST INCOME	3,620.00	3,620.00	6,798.29	-3,178.29	187.8
Acct Class: TREA LEAVENWORTH COUNTY TREASURER					
461 DELINQUENT PROPERTY TAXES	266.00	266.00	-3.92	269.92	-1.5
464 BACK TAXES	0.00	0.00	66.91	-66.91	0.0
468 SPECIAL SEWER ASSESSMENT	10,500.00	10,500.00	13,040.14	-2,540.14	124.2
470 FALCON LAKE BD SPEC ASSESSMENT	34,372.00	34,372.00	316,295.36	-281,923.36	920.2
471 PINEHURST BD SPEC ASSESSMENT	234,500.00	234,500.00	89,598.21	144,901.79	38.2
472 24-40 TAXING DISTRICT	64,900.00	64,900.00	77,340.99	-12,440.99	119.2

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
491 MOTOR VEHICLE DISTRIBUTION	1,090.00	1,090.00	32.00	1,058.00	2.9
493 RECREATIONAL VEHICLE TAX	9.00	9.00	0.00	9.00	0.0
496 16M & 20M TRUCK TAX	35.00	35.00	20.56	14.44	58.7
LEAVENWORTH COUNTY TREASURER	345,672.00	345,672.00	496,390.25	-150,718.25	143.6
Acct Class: TRIN TRANSFERS IN					
672 TRANS FROM SEWER FUND	488,000.00	488,000.00	488,000.00	0.00	100.0
TRANSFERS IN	488,000.00	488,000.00	488,000.00	0.00	100.0
Revenues					
Dept: 000	837,292.00	837,292.00	991,188.54	-153,896.54	118.4
Revenues	837,292.00	837,292.00	991,188.54	-153,896.54	118.4
Expenditures					
Dept: 000					
Acct Class: CONT CONTRACTUAL SERVICES					
866 FALCON LAKES BENEFIT DISTRICT	0.00	0.00	6,878.72	-6,878.72	0.0
CONTRACTUAL SERVICES	0.00	0.00	6,878.72	-6,878.72	0.0
Acct Class: DEBT DEBT SERVICE					
860 GO BOND PRINCIPAL PAYMENTS	295,000.00	295,000.00	295,000.00	0.00	100.0
862 GO BOND INTEREST PAYMENTS	286,450.00	286,450.00	242,335.51	44,114.49	84.6
880 KDHE PRINCIPAL PAYMENTS	283,945.00	283,945.00	290,093.08	-6,148.08	102.2
881 KDHE INTEREST PAYMENTS	187,055.00	187,055.00	181,790.72	5,264.28	97.2
882 KDHE SERVICE FEE	17,000.00	17,000.00	16,116.20	883.80	94.8
DEBT SERVICE	1,069,450.00	1,069,450.00	1,025,335.51	44,114.49	95.9
Dept: 000	1,069,450.00	1,069,450.00	1,032,214.23	37,235.77	96.5
Expenditures	1,069,450.00	1,069,450.00	1,032,214.23	37,235.77	96.5
Net Effect for BOND & INTEREST FUND	-232,158.00	-232,158.00	-41,025.69	-191,132.31	17.7
Change in Fund Balance:			-41,025.69		
Fund: 09 - SOLID WASTE FUND					
Revenues					
Dept: 000					
Acct Class: INTI INTEREST INCOME					
551 INTEREST INCOME	400.00	400.00	2,790.99	-2,390.99	697.7
INTEREST INCOME	400.00	400.00	2,790.99	-2,390.99	697.7
Acct Class: TREA LEAVENWORTH COUNTY TREASURER					
495 DELINQUENT FEE COLLECTIONS	0.00	0.00	4,287.43	-4,287.43	0.0
LEAVENWORTH COUNTY TREASURER	0.00	0.00	4,287.43	-4,287.43	0.0
Acct Class: UTIL UTILITY BILLING REVENUES					
521 UTILITY BILLING CHARGES	125,301.00	125,301.00	143,484.09	-18,183.09	114.5
UTILITY BILLING REVENUES	125,301.00	125,301.00	143,484.09	-18,183.09	114.5
Dept: 000	125,701.00	125,701.00	150,562.51	-24,861.51	119.8
Revenues	125,701.00	125,701.00	150,562.51	-24,861.51	119.8
Expenditures					
Dept: 000					
Acct Class: TROU TRANSFERS OUT					

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
903 TRANS TO GENERAL FUND	15,000.00	15,000.00	15,000.00	0.00	100.0
TRANSFERS OUT	15,000.00	15,000.00	15,000.00 ###		100.0
Dept: 000	15,000.00	15,000.00	15,000.00	0.00	100.0
Dept: 010 SOLID WASTE					
Acct Class: COMM COMMODITIES					
801 OFFICE SUPPLIES	104.00	104.00	43.33	60.67	41.7
803 MISCELLANEOUS COMMODITIES	312.00	312.00	367.62	-55.62	117.8
807 PRINTED MATERIALS/PUBLICATIONS	1,040.00	1,040.00	0.00	1,040.00	0.0
808 POSTAGE & POSTAL PERMIT	2,496.00	2,496.00	2,787.03	-291.03	111.7
Expenditures					
Dept: 010 SOLID WASTE					
COMMODITIES	3,952.00	3,952.00	3,197.98	754.02	80.9
Acct Class: CONT CONTRACTUAL SERVICES					
775 SOLID WASTE DISPOSAL	112,390.00	112,390.00	108,403.63	3,986.37	96.5
799 MISC CONTRACTUAL SERVICES	770.00	770.00	531.33	238.67	69.0
CONTRACTUAL SERVICES	113,160.00	113,160.00	108,934.96	4,225.04	96.3
Acct Class: PERS PERSONAL SERVICES					
701 PERSONAL SERVICES FULL TIME	12,438.00	12,438.00	10,744.30	1,693.70	86.4
704 PERSONAL SERVICES OVERTIME	1,412.00	1,412.00	231.86	1,180.14	16.4
PERSONAL SERVICES	13,850.00	13,850.00	10,976.16	2,873.84	79.3
SOLID WASTE	130,962.00	130,962.00	123,109.10	7,852.90	94.0
Dept: 011 EMPLOYEE BENEFITS					
Acct Class: CONT CONTRACTUAL SERVICES					
746 SOCIAL SECURITY	859.00	859.00	662.75	196.25	77.2
747 MEDICARE	201.00	201.00	154.99	46.01	77.1
748 KANSAS UNEMPLOYMENT TAX	14.00	14.00	29.19	-15.19	208.5
772 EMPLOYEE MED/LIFE INSURANCE	1,791.00	1,791.00	335.06	1,455.94	18.7
773 EMPLOYEE DEFERRED COMPENSATION	1,845.00	1,845.00	1,449.50	395.50	78.6
778 EMPLOYEE DENTAL INSURANCE	180.00	180.00	29.00	151.00	16.1
CONTRACTUAL SERVICES	4,890.00	4,890.00	2,660.49	2,229.51	54.4
EMPLOYEE BENEFITS	4,890.00	4,890.00	2,660.49	2,229.51	54.4
Expenditures	150,852.00	150,852.00	140,769.59	10,082.41	93.3
Net Effect for SOLID WASTE FUND	-25,151.00	-25,151.00	9,792.92	-34,943.92	-38.9
Change in Fund Balance:			9,792.92		
Fund: 10 - CONSOLIDATED HIGHWAY FUND					
Revenues					
Dept: 000					
Acct Class: EXTX EXCISE TAX					
648 OTHER ROAD EXCISE TAX	4,751.00	4,751.00	23,888.95	-19,137.95	502.8
649 FALCON LAKES IMPACT FEE	42,753.00	42,753.00	60,125.00	-17,372.00	140.6
650 PRAIRIE GARDENS RD EXCISE TAX	23,974.00	23,974.00	32,753.30	-8,779.30	136.6
651 PRAIRIE LAKES ROAD EXCISE TAX	26,249.00	26,249.00	5,503.47	20,745.53	21.0
655 PINEHURST RD EXCISE TAX	44,484.00	44,484.00	21,410.99	23,073.01	48.1
656 CRESTWOOD ROAD EXCISE TAX	3,938.00	3,938.00	0.00	3,938.00	0.0
657 HIDDEN RIDGE EXCISE TAX	10,666.00	10,666.00	10,054.80	611.20	94.3
658 HONEY CREEK ROAD EXCISE TAX	29,856.00	29,856.00	1,747.78	28,108.22	5.9
659 PARALELL PARK ROAD EXCISE TAX	1,000.00	1,000.00	0.00	1,000.00	0.0
660 WOLF CREEK JUNCTION RD EXCISE	12,857.00	12,857.00	0.00	12,857.00	0.0

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
661 WOLF CREEK INDUSTRIAL RD EXCIS	4,000.00	4,000.00	0.00	4,000.00	0.0
665 HIGH POINT DOWNS EXCISE TAX	0.00	0.00	24,820.00	-24,820.00	0.0
EXCISE TAX	204,528.00	204,528.00	180,304.29	24,223.71	88.2
Acct Class: INTI INTEREST INCOME					
551 INTEREST INCOME	18,393.00	18,393.00	64,440.86	-46,047.86	350.4
INTEREST INCOME	18,393.00	18,393.00	64,440.86	-46,047.86	350.4
Acct Class: KS STATE OF KANSAS					
458 SPECIAL CITY/COUNTY HWY TAX	97,310.00	97,310.00	99,603.66	-2,293.66	102.4
STATE OF KANSAS	97,310.00	97,310.00	99,603.66	-2,293.66	102.4
Acct Class: TREA LEAVENWORTH COUNTY TREASURER					
494 COUNTY FUEL TAX	5,720.00	5,720.00	8,250.73	-2,530.73	144.2
Revenues					
Dept: 000					
LEAVENWORTH COUNTY TREASURER	5,720.00	5,720.00	8,250.73	-2,530.73	144.2
Acct Class: TRIN TRANSFERS IN					
673 TRANS FROM GENERAL FUND	256,350.00	256,350.00	245,000.00	11,350.00	95.6
TRANSFERS IN	256,350.00	256,350.00	245,000.00	11,350.00	95.6
Dept: 000	582,301.00	582,301.00	597,599.54	-15,298.54	102.6
Revenues	582,301.00	582,301.00	597,599.54	-15,298.54	102.6
Expenditures					
Dept: 000					
Acct Class: CAPO CAPITAL OUTLAY					
849 STREET IMPROVEMENTS	300,000.00	300,000.00	159,938.49	140,061.51	53.3
890 ST IMPROVEMENTS HOLLINGSWORTH	0.00	0.00	242,161.92	-242,161.92	0.0
CAPITAL OUTLAY	300,000.00	300,000.00	402,100.41	-102,100.41	134.0
Acct Class: COMM COMMODITIES					
803 MISCELLANEOUS COMMODITIES	1,040.00	1,040.00	681.49	358.51	65.5
811 MAINTENANCE MATERIALS/SUPPLIES	48,880.00	48,880.00	7,619.90	41,260.10	15.6
812 SALT & SAND	7,280.00	7,280.00	7,196.10	83.90	98.8
COMMODITIES	57,200.00	57,200.00	15,497.49	41,702.51	27.1
Acct Class: CONT CONTRACTUAL SERVICES					
765 ENGINEERING SERVICES	415.00	415.00	0.00	415.00	0.0
771 STREET REPAIRS & MAINTENANCE	172,640.00	172,640.00	58,192.21	114,447.79	33.7
799 MISC CONTRACTUAL SERVICES	4,160.00	4,160.00	4,784.31	-624.31	115.0
CONTRACTUAL SERVICES	177,215.00	177,215.00	62,976.52	114,238.48	35.5
Dept: 000	534,415.00	534,415.00	480,574.42	53,840.58	89.9
Expenditures	534,415.00	534,415.00	480,574.42	53,840.58	89.9
Net Effect for CONSOLIDATED HIGHWAY FUND	47,886.00	47,886.00	117,025.12	-69,139.12	244.4
Change in Fund Balance:			117,025.12		
Fund: 11 - MUNICIPAL EQUIP RESERVE FUND					
Revenues					
Dept: 000					
Acct Class: INTI INTEREST INCOME					
551 INTEREST INCOME	688.00	688.00	3,532.87	-2,844.87	513.5

	Original Bud.	Amended Bud.	YTD Actual	UnencBal	% Bud
INTEREST INCOME	688.00	688.00	3,532.87	-2,844.87	513.5
Acct Class: TRIN TRANSFERS IN					
673 TRANS FROM GENERAL FUND	84,000.00	84,000.00	160,000.00	-76,000.00	190.5
TRANSFERS IN	84,000.00	84,000.00	160,000.00	-76,000.00	190.5
Dept: 000	84,688.00	84,688.00	163,532.87	-78,844.87	193.1
Revenues	84,688.00	84,688.00	163,532.87	-78,844.87	193.1
Expenditures					
Dept: 000					
Acct Class: CAPO CAPITAL OUTLAY					
850 CAPITAL OUTLAY	105,000.00	105,000.00	97,374.61	7,625.39	92.7
CAPITAL OUTLAY	105,000.00	105,000.00	97,374.61	7,625.39	92.7
Expenditures					
Dept: 000	105,000.00	105,000.00	97,374.61	7,625.39	92.7
Expenditures	105,000.00	105,000.00	97,374.61	7,625.39	92.7
Net Effect for MUNICIPAL EQUIP RESERVE FUND	-20,312.00	-20,312.00	66,158.26	-86,470.26	-325.7
Change in Fund Balance:			66,158.26		
Fund: 12 - CAPITAL IMPROVEMENT FUND					
Revenues					
Dept: 000					
Acct Class: INTI INTEREST INCOME					
551 INTEREST INCOME	4,098.00	4,098.00	21,290.60	-17,192.60	519.5
INTEREST INCOME	4,098.00	4,098.00	21,290.60	-17,192.60	519.5
Acct Class: TRIN TRANSFERS IN					
673 TRANS FROM GENERAL FUND	250,000.00	250,000.00	245,000.00	5,000.00	98.0
TRANSFERS IN	250,000.00	250,000.00	245,000.00	5,000.00	98.0
Dept: 000	254,098.00	254,098.00	266,290.60	-12,192.60	104.8
Revenues	254,098.00	254,098.00	266,290.60	-12,192.60	104.8
Expenditures					
Dept: 000					
Acct Class: CAPO CAPITAL OUTLAY					
850 CAPITAL OUTLAY	300,000.00	300,000.00	134,827.52	165,172.48	44.9
CAPITAL OUTLAY	300,000.00	300,000.00	134,827.52	165,172.48	44.9
Acct Class: CONT CONTRACTUAL SERVICES					
765 ENGINEERING SERVICES	0.00	0.00	10,108.54	-10,108.54	0.0
CONTRACTUAL SERVICES	0.00	0.00	10,108.54	-10,108.54	0.0
Dept: 000	300,000.00	300,000.00	144,936.06	155,063.94	48.3
Expenditures	300,000.00	300,000.00	144,936.06	155,063.94	48.3
Net Effect for CAPITAL IMPROVEMENT FUND	-45,902.00	-45,902.00	121,354.54	-167,256.54	-264.4
Change in Fund Balance:			121,354.54		
Grand Total Net Effect:	-661,587.00	-674,327.00	676,807.15	-1,351,134.15	

Agenda

BASEHOR CITY COUNCIL
January 7, 2008
(rescheduled to January 10, 2008)
6:00 p.m.
Basehor City Hall

Official Presiding: Mayor Chris Garcia

Members Present: Pres. Terry Thomas, Iris Dysart, Terry Hill, Keith Sifford,
and Jim Washington

Members Absent: none

Staff Present: Carl Slaugh, Mary Mogle, Lloyd Martley

Newspaper: Joel Walsh, *Basehor Sentinel*

WORK SESSION – 6:00 p.m.

No work session was held at this meeting.

REGULAR MEETING – 7:00 p.m.

ROLL CALL BY MAYOR CHRIS GARCIA AND PLEDGE OF ALLEGIANCE

All members present. The city attorney was not in attendance.

CONSENT AGENDA

(Consent Agenda Items will be acted upon by one motion unless a Council Member requests an item be removed for discussion and separate action.)

- a. Approve Minutes
 1. November 28, 2007 Joint Work Session with Bonner Springs
 2. December 10, 2007 Work Session
 3. December 17, 2007 Work Session and Regular Meeting
 4. December 27, 2007 Budget Public Hearing
- b. Approve Treasurer's Report & Vendor Payments
- c. Approve investment recommendations (none)
- d. Approve calendar of events

Mayor Garcia requested discussion and possible action regarding a resolution concerning the 24-40 Corridor be added to the agenda.

A motion was made by President Thomas and seconded by Councilmember Hill to add the letter (24/20 Highway) as item "b" to Schedule Discussion Items. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

Council reserved the right to make a motion to add the resolution to Business Items based on their discussion during Scheduled Discussion Items "b".

A motion was made by President Thomas and seconded by Councilmember Sifford to approve the Consent Agenda. Discussion followed.

Council requested the following corrections be made to the December 17, 2008 minutes:

Councilmember Dysart stated she voted against the motion on Business Item "b" (page 9) and not Councilmember Hill.

President Thomas requested the spelling of the city attorney's name be made to read "Patrick" (page 8, Business Item "a")

President Thomas stated the minutes should reflect that a motion was initially made to pay H. E. Miller & Son with a retention of 5% and that the motion was withdrawn and a second motion made to pay the invoice in full (page 14, Business Item "g").

Councilmember Thomas questioned the expenditure (Check #14895) to Sunflower Broadband in the amount of \$282. Lt. Martley explained Sunflower Broadband reset their printers and set up an internet system dedicated to the police department.

Councilmember Washington questioned the price of the light bar for new police unit noting it was his understanding the police department would use all the equipment, including the old light bar on the new car. Lt. Martley stated all equipment, except the light bar, was moved to the new vehicle. He noted the cost of the light bar was shown on his original bid submission.

Councilmember Dysart questioned the expense of the 100 LCD picture frames. Councilmember stated those were used as "Thank You" gifts at the holiday party.

President Thomas felt it was necessary to discuss the budget at the next work session. Council agreed.

A roll call vote was taken with all members voting in favor. Motion passed 5-0.

CALL TO PUBLIC

Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the mayor then proceed to the podium; state your name and address).

a. Citizen Comments Regarding Agenda Items

Bill Hooker, Iron Creek Homeowners Association, appeared before the Council to discuss drainage issues in Iron Creek Subdivision. Mr. Hooker felt the City had some involvement in their drainage issues and would like to work with the City to eliminate their problems since the Iron Creek Homeowners Association could not afford to have the work done. He requested the right to discuss the matter further during Scheduled Discussion Item "a".

Mayor Garcia agreed to grant Mr. Hooker and Mrs. Cramer that right to speak later.

SCHEDULED DISCUSSION ITEMS

a. Update on drainage issues at Pinehurst, High Point Downs, Iron Creek and Leavenworth Road

Mr. Slaugh reported there are four areas with drainage concerns, Pinehurst, High Point Downs, Iron Creek and Leavenworth Road.

Leavenworth Road (north side of road near 15806)

Mr. Slaugh stated, although the detention pond in Metzger Meadows was performing properly, he received complaints on the size of the pipes coming out of Metzger Meadows. Pictures of the water issues were shown in a PowerPoint presentation. Mr. Slaugh reported it would cost approximately \$30,000 to put pipe in the ground and bury it.

Carole Cramer reported Council needed to view her backyard. Her fence has shifted, dirt at the base of her tree was eroding, dirt was pulling away from foundation, and now has cracks in her driveway. Drainage from the school, Metzger Meadows, and north comes down to her property.

Councilmember Dysart noted on February 23, 2007, the city engineer did a cost estimate to fix Mrs. Cramer's problem. (Councilmember Hill stepped down from the podium – 8:01 p.m./ returned at 8:05 p.m.) It was her understanding once the property owners corrected their problems, the City would address the drainage.

Mayor Garcia reminded Mrs. Cramer that all the property owners were notified of problems they needed to correct. One property owner has not complied. President Thomas stated the plan was that if all property owners comply by taking all obstructions down, the City would address the drainage issue.

Roger McDowell stated the volume of water coming through his back yard was more controlled, however, the velocity coming through the Cramer's property has gotten much worse.

Mr. Slaugh said the question was at what point the City had an obligation to correct drainage issues when they are caused by the natural flow of water. Mrs. Cramer explained she did not have the level of problem when she moved in 14 years ago. Councilmember Sifford

noted the area has been an ongoing problem. Mr. Slaugh noted the plan was to remove the obstructions and lay rock in the ditch. The city superintendent has estimated it would take about \$10,000 in rock to eliminate some of the problems.

Pinehurst Subdivision (south of 15509 and 15505 Crimson Street near lift station)

Mr. Slaugh reported the area in question had a small stream that flows continuously. Concerns included unsightly appearance and standing water. He explained the land was currently owned by the developer; however, it was in the process of being transferred to the Homeowners Association. It was estimated that it would cost around \$9,800 to lay rock along 110 linear feet in the utility easement and was the responsibility of the developer. City crews would continue to weed eat the area next to the lift station.

High Point Downs (next to David Browns residence)

Mr. Slaugh reported east of Mr. Brown's residence (Country Meadows Subdivision) was a 30 ft. drainage easement that had been excavated and pipes laid during the construction of High Point Downs subdivision. After construction, Mr. Brown was unable to use all of his property. In an effort to rectify the situation the City had two options; (1) extend the 4 ft. oval tube to the end of the block, or (2) to the end of Mr. Brown's property. The cost would be approximately \$100 per linear foot. Mr. Slaugh explained former city attorney John Thompson stated the City was in their right to use the drainage easement.

Council discussed the design of the ditch and pipe, size of rock used, and final punch list prior to acceptance of the subdivision. A question posed was what staff member had the authority to make changes to construction design, whose responsibility is it to see that the punch list is accomplished, and what triggered the start of a maintenance bond.

Councilmember Sifford reported the situation with Mr. Brown's property was a morale issue. Although he agreed with the city attorney, he thought past practice was that the City restored property back the way it was prior to construction and recommended correcting Mr. Brown's situation.

Councilmember Washington said he thought design philosophy was to build retention ponds and have water released at a controlled rate. Mr. Lutgen stated that was the ultimate goal; however, an area could have several drainage areas within the development to maintain the flow.

Councilmember's Sifford and Hill agreed the project should be put back the way it was prior to construction. Councilmember Dysart reported Janelle Phillips, Landplan Engineering, informed her it was the contractor's liability since the project has not been signed off by the City.

Mr. Lutgen reported if the contractor followed the construction drawings, the contractor would have cut more into Mr. Brown's yard.

Mr. Slaugh suggested getting a quote for additional piping. President Thomas asked if that would push the problem further south. Mr. Slaugh noted property owners further south originally had a ditch.

Councilmember Dysart asked whose responsibility it was to maintain the ditch. Mr. Slaugh noted that was a question for discussion. Mr. Slaugh explained generally the City does not maintain drainage ditches.

President Thomas stated he would like to go back to the developer and address the punch list. Councilmember Dysart asked that the construction drawings be reviewed also. She noted the two pipes were not the same size and has created a sink hole. Mr. Lutgen said the city superintendent accepted the different size pipes and had the contractor pour concrete over the area where the pipes joined. Councilmember Dysart was concerned that the bond company would not cover something that was not included in the maintenance bond.

Iron Creek Subdivision (large drainage basin that runs through the subdivision)

Mr. Slaugh showed a picture of a ditch holding water that Mr. Hooker felt was part of Iron Creek's problem. The question remained if the work at High Point Downs changed or altered the drainage of Iron Creek.

The city administrator was directed to have the city attorney research the City's responsibility for correcting the drainage problems.

Councilmember Washington reported the City met with City of Bonner Springs regarding storm water drainage and felt at some point the City should have a storm water management study performed. Council agreed a study would be beneficial.

b. Discussion regarding 24-40 Corridor Study

Ed McIntosh (15315 Briar Road) explained, he along with other area business owners, submitted a letter concerning the management and signalization of the 24/40 Corridor. They presented the following recommendation:

- Maintain our position to keep fully functional, signalized intersections at 150th, 155th, 158th and 166th.
- Signalize the above intersections as warranted by and agreed upon by KDOT and the City of Basehor.
- Progress on projects to enhance the 24/40 Corridor in the following order:
 - Align 150th to intersect with 24/40 at a 90 degree angle connecting to 150th on the south.
 - Develop north outer road from 155th to 158th.
 - Renovate 150th from 24/40 to Parallel.
- Allow right in-right outs every third of a mile between 142nd and 166th.
- KDOT and the City of Basehor agree to review the signalization of additional intersections at five year intervals. Any modifying action would be caused by a warranted study and agreed upon by KDOT and the City of Basehor.

- If these terms are agreed upon by both parties (KDOT and City of Basehor), KDOT will continue to work with the City of Basehor on corridor projects and provide funding to complete the projects.

Mr. McIntosh requested the city administrator or mayor draft a letter to KDOT to leave 155th Street as a signalized intersection. He explained he was unable to move forward with the grocery store until this matter was resolved.

President Thomas suggested adding the fire department and police department to the third paragraph of the resolution. Council agreed.

Mr. Slaugh stated he would be presenting the letter and resolution to the 24-40 Corridor management committee on January 28th. It was his hope that the committee would endorse the letter of recommendations and resolution. If approved, the documents would be forwarded to KDOT for consideration.

Council discussed traffic patterns and future plans. Mr. Slaugh reported he was hoping to receive KDOT funding to improve 150th Street.

Mr. Slaugh reported the County has agreed to endorse the revised resolution.

A motion was made by Councilmember Washington and seconded by President Thomas to add resolution 2008-01 as revised on the agenda as Business Item "g". A roll call vote was taken with all members voting in favor. Motion passed 5-0.

5 minute break (8:25 p.m.)

Mayor Garcia called the regular meeting back to order at 8:30 p.m.

BUSINESS

a. Consider corrected ordinance setting sewer connection and monthly maintenance fees (approved 12/17/07 – corrections to be approved 1/7/08)

A motion was made by Councilmember Washington and seconded by Councilmember Dysart to approve the ordinance as submitted. Discussion followed. Councilmember's Sifford and Dysart stated they were not in favor of increasing the monthly fees by 2.5%, but was in favor of increasing the connection fees by \$250 annually. A roll call vote was taken with members Thomas, Hill, and Washington voting in favor. Members Sifford and Dysart voted nay. Motion passed 3-2.

b. Consider approval of payment to Kansas Municipal Insurance Trust for Worker's Compensation for year 2008.

A motion was made by President Thomas and seconded by Councilmember Sifford to approve the payment of \$22,702 to Kansas Municipal Insurance Trust for Worker's

Compensation as presented. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

c. Ordinance amending code on truck traffic (request for restriction on Donahoo Rd)

Mr. Slauch reported the proposed ordinance was prepared by the city attorney along with supporting documentation. The ordinance called for the prohibition of any vehicle with a weight of 4 tons or more excluding vehicles making deliveries such as UPS and postal vehicles. President Thomas asked how farm equipment would be handled. Mr. Slauch noted if there was no other way out of the field, the farmer could access the road. Council discussed different weights of vehicles. President Thomas suggested changing the ordinance to read "commercial vehicles over 4 tons".

A motion was made by President Thomas and seconded by Councilmember Washington to table action for further review. A roll call vote was taken with all members voting in favor with the exception of Councilmember Sifford. Motion passed 4-1.

d. Consider proposed 2008 wage adjustments for city employees.

A motion was made by Councilmember Washington and seconded by President Thomas to table action until the city attorney could be present and pay information be provided by the city administrator as previously requested. Discussion followed. Councilmember Sifford questioned if the reason for tabling action was in regards to exempt verses non-exempt positions. Councilmember Washington stated he had just received the packet from the city attorney and had not had time to review its contents. President Thomas stated he would vote for tabling action with the understanding raises would be retroactive. Council agreed. A roll call vote was taken with all members voting in favor with the exception of members Sifford and Hill. Motion passed 3-2.

e. Consider approval to purchase police vehicle and equipment.

Lt. Martley explained he was able to purchase the vehicle in December 2007 for \$2,190.25 less than originally bid. The purchase of the new vehicle in 2008 would cost approximately \$25,919.00.

A motion was made by Councilmember Sifford and seconded by President Thomas to authorize the purchase of a 2008 Crown Victoria police car and equipment not to exceed \$26,000. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

f. Consider appointment of police chief.

A motion was made by Councilmember Washington and seconded by Councilmember Hill to appoint Lloyd Martley as the new police chief. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

g. Consider a resolution supporting retention of the signal light at 155th and 24-40.

A motion was made by Councilmember Sifford and seconded by President Thomas to approve the resolution as amended (to include fire station and police department in the third "Whereas" section). The city administrator questioned if Council wished to change 174th Street to 178th Street based on a recommendation by Councilmember Hill. Councilmember Sifford amended his motion to change 174th Street to 178th Street. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

CITY ADMINISTRATOR REPORT

a. Schedule Strategic Planning session

- Mr. Slaugh suggested scheduling a Strategic Planning Session for February 23, 2008 from 8:00 a.m to noon. Council agreed.
- Meeting with Leavenworth County Commissioners and staff on February 28, 2008 at 10:00 a.m. to discuss 24/40 Corridor issues.
- Next Work Session will be January 14, 2008.
- Next regular meeting will be moved to January 21, 2008 due to Martin Luther King Day holiday.
- Pinehurst South Subdivision has some platting errors. In an effort to resolve the matter, the City agreed to pay \$1,000 and the property owners would match the \$1,000 cost to have the property resurveyed and paperwork drawn up.

Councilmember Dysart asked why the city would pay since they did not cause the platting errors and did not support the City paying to correct the platting errors if they were not the one who caused the problem. Mr. Slaugh stated there was a question as to the City's liability for issuing building permits.

A motion was made by Councilmember Dysart and seconded by President Thomas to deny the payment of \$1,000 to correct platting errors in Pinehurst Subdivision. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

Councilmember Washington asked at what point siting errors develop and questioned if the building inspector checks the survey stakes. Mr. Slaugh reported the inspector has no way to certify where the house is placed and in some cases survey pins are either removed or covered up during excavation.

- County Issues – Mr. Slaugh stated he was working with the County regarding decommissioning of the lagoons at Glenwood Estates explaining there was an issue regarding the alignment of the sewer line and hope to resolve the issue by the third meeting in January. The city administrator reported the Cedar Lakes financing issues have not been resolved and would continue to work with the County to resolve the matter.

- Requested time in Executive Session to discuss non-elected personnel pertaining to the police chief's position and acquisition of real estate and requested Mike Hooper be included.
- Regional Airport – President Thomas requested an update on the status of the regional airport. Mr. Slaugh reported at the last meeting the committee discussed a draft resolution addressing cost and funding for Phase I. The FAA would not fund a second feasibility study, but may possibly reimburse partial cost of the second phase after the fact. Potential cost to the City for a study would be \$3,000-\$4,000.

MAYOR'S REPORT

Received email from a property owner in Pinehurst regarding sidewalks. Mr. Slaugh reported he forwarded that request to the planning director. There was a question when sidewalks should be installed; when the subdivision was constructed or when a driveway was installed. Councilmember Washington stated there was an issue in Prairie Gardens where the developer did not build sidewalks and it was left up to the property owners.

President Thomas said the spirit of the law was to put sidewalks in early so it would help to sell property.

Mayor Garcia reported he received a call regarding a school bus parked in an alley way west of 155th Street, south of Maple Street. Lt. Martley said that no one should park in an alley unless they were loading or unloading. He went on to explain the question was the location of where the alley actually was because, over time, the location of the alley has shifted. Lt. Martley confirmed with the planning director that the alley was owned by the City.

Mr. Mertz explained the bus driver requested permission from him to park her bus behind his building and that he agreed in an effort to be a good neighbor; however, the property owner to the west of his property was unhappy that the bus was parked in that location. Mr. Martley reported after being notified of the problem, he investigated the matter, and found that the bus was parked on the alley and felt the bus was an eyesore to the area. Mr. Mertz stated he would leave it up to the police department as to whether the bus could continue to park in that location.

COUNCIL MEMBER REPORTS

Iris Dysart

Councilmember Dysart stated she expected an ordinance for collection of upsize fees for Pinehurst Lift Station to be on this agenda and asked if Glenwood Estates would be included in the area assessed. Mr. Slaugh reported he was working with the city attorney and city engineer to work out a per lot fee rather than based on flow. Mr. Lutgen stated he thought it did include Glenwood Estates.

Councilmember Dysart requested the Casey's issue be added to the January 14th work session. Council agreed.

Councilmember Dysart questioned if Westar Energy had approved placement of flag brackets for the VFW flags. Mr. Slaugh reported Westar Energy had approved the placement of the brackets and required the brackets to be at least 10 ft. from their power lines. Councilmember Dysart commented the VFW appreciated the City's \$1,000 donation.

Terry Thomas

President Thomas suggested addressing an ordinance regarding a smoking ban in businesses within the city limits.

Keith Sifford

In March 2007, KDOT had agreed to install rumble strips on 158th & 24/40 Highway; however, that has yet to be done. Councilmember Sifford urged the City Council to continuing working toward the installation of the rumble strips.

Mayor Garcia noted the KDOT representative that agreed to put in rumble strips has retired. He noted the city superintendent went out for bids and was unable to find a contractor that wanted to do the project.

The city administrator was directed to see if public works staff could put in rubble strips on 158th Street.

Councilmember Sifford stated he wanted to go on record that he was as frustrated as the property owners with drainage issues. He explained it was not an easy fix when you start with a board and then, through election, you have new board members and different staff. Council also has to take into consideration budget and legalities of projects.

Jim Washington

Councilmember Washington said he wanted to compliment the new police chief for addressing a street light out at the southwest corner of 158 & 24-40 Highway.

EXECUTIVE SESSION

a. Consideration of non-elected personnel matters.

A motion was made by President Thomas and seconded by Councilmember Dysart to convene into executive session for up to 25 minutes to discuss non-elected personnel regarding the police chief and 15 minutes to discuss acquisition of property. A roll call vote was taken with all members voting in favor. Motion passed 5-0. (9:32 p.m.) Mike Hooper attended part of the Executive Session.

Mayor Garcia called the regular meeting back to order at 9:50 p.m.

A motion was made by Councilmember Washington and seconded by Councilmember Sifford to set the police chiefs pay at \$24.27 per hour. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

ADJOURNMENT

There being no further business to discuss, a motion was made by Councilmember Sifford and seconded by Councilmember Dysart to adjourn the meeting. A roll call vote was taken with all members voting in favor. Motion passed 5-0. Meeting adjourned at 9:57 p.m.

Submitted for Council approval with/without corrections or additions this 21st day of January, 2008.

Mayor Chris Garcia

Attest:

Mary A. Mogle, City Clerk

CHECK REGISTER REPORT

AS OF 01/16/08

Date: 01/16/2008

Time: 10:03am

City Of Basehor

Page: 1

BANK: First State Bank

Check No	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
14902	01/08/2008	Printed	FIRST STAT	FIRST STATE BANK AND TRUST	FIT/SS/MEDI WITHHOLDING PYMT	9,153.32
14903	01/08/2008	Printed	GRIFFIN/WI	WILLIAM GRIFFIN	BANKRUPTCY WITHHOLDING PYMT	200.00
14904	01/08/2008	Printed	INTERNAL R	INTERNAL REVENUE SERVICE	IRS GARNISHMENT WITHHOLDING PY	223.38
14905	01/08/2008	Printed	KS DOR WTH	KANSAS DEPARTMENT OF REVENUE	KS STATE WITHHOLDING PYMT	1,302.50
14906	01/08/2008	Printed	KANSAS PAY	KANSAS PAYMENT CENTER	CHILD SUPPORT WITHHOLDING PYMT	223.50
14907	01/08/2008	Printed	KPF EFT	KPF EFT PROGRAM	KPF RETIREMENT WITHHOLDING PYM	2,435.15
14914	01/14/2008	Printed	ADVANCE PE	ADVANCE PEST CONTROL	PEST CONTROL @ WTF & PARK	88.00
14915	01/14/2008	Printed	AT&T	AT&T	TELEPHONE SERVICES LIFT STATION	33.48
14916	01/14/2008	Printed	ATMOS ENER	ATMOS ENERGY	UTILITIES - GAS	1,064.39
14917	01/14/2008	Printed	BASEHOR PA	BASEHOR SENTINAL	PAPER SUBSCRIPTION	32.19
14918	01/14/2008	Printed	BRADSHAW	ABBY BRADSHAW	FINES REFUND CITATION 6564	30.00
14919	01/14/2008	Printed	BRANDT TRK	BRANDT TRUCKING	HAULING SAND MATERIALS WINTER	1,095.03
14920	01/14/2008	Printed	BROWN J	JOANN BROWN	REIMBURSEMENT RETIREMENT CELEB	14.91
14921	01/14/2008	Printed	BURNS & MC	BURNS & MCDONNELL	PROFESSIONAL SERVICES WWTP	19,026.00
14922	01/14/2008	Printed	CASEYS	CASEY'S GENERAL STORES	GAS CITY VEHICLES 12/07	2,390.41
14923	01/14/2008	Printed	CCMFOA	CCMFOA	ANNUAL MEMBERSHIP DUES 2008	45.00
14924	01/14/2008	Printed	BASEHOR CI	CITY OF BASEHOR	SEWER/SOLID WASTE SERVICES	95.31
14925	01/14/2008	Printed	CONS WATER	CONS RURAL WATER DISTRICT #1	WATER SERVICES	70.49
14926	01/14/2008	Printed	DATAMAX	DATAMAX	MONTHLY BASE RATES-COPIERS	192.50
14927	01/14/2008	Printed	DEFFENBAUG	DEFFENBAUGH DISPOSAL SERVICE	SOLID WASTE/DUMPSTER/SPCC REMO	10,196.91
14928	01/14/2008	Printed	DOCKERY T	TRACI JO DOCKERY	REIMBURSEMENT RETIREMENT CELEB	14.17
14929	01/14/2008	Printed	FELDMANS	FELDMANS	MISC SHOP SUPPLIES FOR PWD	25.35
14930	01/14/2008	Printed	GENAPURE	GENAPURE, INC.	BI-MONTHLY SAMPLING @ WWTF	620.00
14931	01/14/2008	Printed	HEART TOW	HEARTLAND TOW INC	VEHICLE REPAIR/MAINTENANCE/TOW	558.61
14932	01/14/2008	Printed	HOLLIDAY	HOLLIDAY SAND & GRAVEL CO	208.32 TONS SAND MIX-WINTER ST	1,437.41
14933	01/14/2008	Printed	IIMC	INT INST OF MUN CLERKS ASSO	ANNUAL MEMBERSHIP-MOGLE	140.00
14934	01/14/2008	Printed	IRS	IRS	ADDITIONAL FEES 3RD QTR 941 TA	470.25
14935	01/14/2008	Printed	JADE ALARM	JADE ALARM COMPANY	ALARM SERVICES CITY HALL & WTF	124.80
14936	01/14/2008	Printed	JOCO ENVIR	JOHSON COUNTY ENVIRONMENTAL	SAMPLE TESTING 12/13/07	15.75
14937	01/14/2008	Printed	KS DOR ALC	KANSAS DEPARTMENT OF REVENUE	CEREAL MALT BEVERAGE LICENSES	50.00
14938	01/14/2008	Printed	KS EMPLOY	KANSAS EMPLOYMENT SECURITY FD	QTR WAGE REPORT/UNEMPL 4TH QTR	226.53
14939	01/14/2008	Printed	KS MAYORS	KANSAS MAYORS ASSOCIATION	2008 MEMBERSHIP- MAYOR GARCIA	50.00
14940	01/14/2008	Printed	KS MUNCINS	KANSAS MUNC INSURANCE TRUST	2008 DEPOSIT WORKERS COMPENSAT	22,702.00
14941	01/14/2008	Printed	KS TREASUR	KANSAS STATE TREASURER	STATE MANDATED COURT FEES COLL	501.00
14942	01/14/2008	Printed	LAWRENCE	LAWRENCE JOURNAL WORLD	PUBLIC HEARINGS/ORDINANCE NOTI	304.00
14943	01/14/2008	Printed	LEAGUE KM	LEAGUE OF KS MUNICIPALITIES	MEMBER DUES-CITY 2008 & SLAUGH	2,000.72
14944	01/14/2008	Printed	LEAV COOP	LEAVENWORTH COUNTY CO-OP	232.5 GALLONS DIESEL FUEL	750.74
14945	01/14/2008	Printed	LEAVENWORT	LEAVENWORTH COUNTY COURTHOUSE	PROCESSING FEES KDOT AGREEMENT	60.00
14946	01/14/2008	Printed	LVCO PUBLI	LEAVENWORTH COUNTY PUBLIC WORK	GUARDRAILING MATERIALS	6,617.08
14947	01/14/2008	Printed	LV SHERIFF	LEAVENWORTH COUNTY SHERIFF	BOARDING PRISONERS DEC 2007	105.00
14948	01/14/2008	Printed	LOI TECH	LOI TECHNOLOGY	COMPUTER SERVICES-FILE SERVER	105.00
14949	01/14/2008	Printed	MARRIOTT	MARRIOTT	MASTERS MUNICIPAL CLERK ACADEM	142.04
14950	01/14/2008	Printed	MCAFFEE HEN	MCAFFEE HENDERSON SOLUTIONS	ENGINEERING SERVICE/ROAD DESIG	11,176.25
14951	01/14/2008	Printed	MILLER	MILLER SIGN SHOPPE	LETTERING NEW UNIT/DECALS TRUC	630.00
14952	01/14/2008	Printed	MILLER CHR	CHRISTOPHER MILLER	FINES REUND CITATION 8414	4.50
14953	01/14/2008	Printed	MOGENSEN	MICHAEL S. MOGENSEN	PROSECUTING ATTORNEY 12/12-27	340.00
14954	01/14/2008	Printed	OHS-COMPCA	OHS-COMPCARE	REPLACEMENT/DRUG TESTING	130.95
14955	01/14/2008	Printed	OMBPOLLENE	OMB POLICE SUPPLY, INC	RIGHT HOLSTER-ROBINSON	67.99
14956	01/14/2008	Printed	OMNI-SITE	OMNI-SITE.NET	MONTHLY WIRELESS SERVICES	150.00
14957	01/14/2008	Printed	PITNEY BOW	PITNEY BOWES	POSTAGE-RESERVE ACCOUNT	210.00
14958	01/14/2008	Printed	PRAY	WILLIAM E. PRAY	MUNICIPAL JUDGE SERVICES 12/07	250.00
14959	01/14/2008	Printed	QUILL	QUILL	OFFICE SUPPLIES-CARTRIDGE/W-2	329.33
14960	01/14/2008	Printed	REILLY & S	REILLY & SONS, INC.	AUTO INSURANCE-2008 FORD P71	192.00
14961	01/14/2008	Printed	SCHWAAB	SCHWAAB INC	SELF INKING STAMP	32.49
14962	01/14/2008	Printed	SELECT IMA	SELECT IMAGING	FILEBOUND HOSTING FEE 01/08	300.00
14963	01/14/2008	Printed	SHAWNEE FO	SHAWNEE MISSION FORD	2008 CROWN VIC VEHICLE	20,949.00
14965	01/14/2008	Printed	SHAWNEE RO	SHAWNEE ROCK COMPANY	121.79 TONS AB-3 ROCK-HOLLINGS	590.69
14966	01/14/2008	Printed	SMITH & LO	SMITH & LOVELESS INC	TIMER CONTROL FOR LIFT STATION	108.00
14967	01/14/2008	Printed	SPRINGSTED	SPRINGSTED	PROFESSIONAL SERV-TOWN CNTR DV	385.71
14968	01/14/2008	Printed	SUNFLOWER	SUNFLOWER BROADBAND	TELEPHONE/INTERNET SERVICES	776.55
14969	01/14/2008	Printed	TCL TECHNO	TCL TECHNOLOGIES	WEBSITE MAINTENANCE 07-09/07	75.00
14970	01/14/2008	Printed	TRAINING A	TRAINING AT YOUR PLACE	COURT SYSTEM SUPENA CHANGES	42.50
14971	01/14/2008	Printed	TUTTLE VET	TUTTLE VETERINARY CLINIC	IMPOUND CHARGES-ANIMALS	80.00
14972	01/14/2008	Printed	VISA	VISA	HOLIDAY PARTY GIFTS/FOOD;TRAIN	372.05
14973	01/14/2008	Printed	WESTAR GRP	WESTAR ENERGY	STREET LIGHTS/UTILITIES	3,227.87
14974	01/14/2008	Printed	WYANDOTTE	WYANDOTTE OCCUPATIONAL HEALTH	FLU VACCINATIONS/TETNUS SHOTS	340.00

125,693.

BALANCE SHEET

AS OF 01/16/08

Page: 1

1/16/2008

12:08 pm

City Of Basehor

As of: 1/31/2008

Balances

Fund: 13 - SUMMATION OF ALL FUNDS

Assets

Acct Class: CA CURRENT ASSESTS

001 FSB CHECKING ACCOUNT	46,378.65
002 FSB MONEY MARKET ACCOUNT	2,834,739.57
016 103-3 OVERNIGHT ACCT MIP	84,754.20
031 30311 CNB 4.65% DUE 03/14/08	800,000.00
045 418000021 COMMERCE 4.5% 05/13	1,400,000.00

Acct Class: CA CURRENT ASSESTS	5,165,872.42
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Total Assets	5,165,872.42
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Liabilities

Acct Class: CL CURRENT LIABILITIES

214 SEWER FUND MONTHLY BALANCE	874,632.93
215 SOLID WASTE MONTHLY BALANCE	64,375.75
216 GENERAL FUND MONTHLY BALANCE	1,244,505.52
218 MUNICIPAL EQUIP FUND MO BAL	181,555.16
219 CAPITAL IMPROVE FUND MO BAL	713,660.83
220 SPECIAL PARK & REC FUND MO BAL	123,460.15
221 CONS HIGHWAY FUND MONTHLY BAL	1,831,654.38
226 BOND & INTEREST MONTHLY BAL	68,505.11
300 CL MAINTENANCE MONTLY BALANCE	63,522.59

Acct Class: CL CURRENT LIABILITIES	5,165,872.42
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Total Liabilities	5,165,872.42
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Total Liabilities & Balances	5,165,872.42
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REVENUE/EXPENDITURE REPORT
AS OF 01/16/08

City Of Basehor

For the Period: 1/1/2008 to 1/31/2008

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH
Fund: 01 - GENERAL FUND				
Revenues	2,467,360.00	2,467,360.00	21,580.50	21,580.50
Expenditures *	800,911.00	800,911.00	88,619.68	88,619.68
Net Effect for GENERAL FUND	1,666,449.00	1,666,449.00	-67,039.18	-67,039.18
Fund: 04 - SPECIAL PARK & RECREATION FUND				
Revenues	35,348.00	35,348.00	800.00	800.00
Expenditures	19,500.00	19,500.00	0.00	0.00
Net Effect for SPECIAL PARK & RECREATION FUND	15,848.00	15,848.00	800.00	800.00
Fund: 05 - SEWER FUND				
Revenues	5,851,539.00	5,851,539.00	14,737.50	14,737.50
Expenditures *	5,553,818.00	5,553,818.00	26,271.64	26,271.64
Net Effect for SEWER FUND	297,721.00	297,721.00	-11,534.14	-11,534.14
Fund: 07 - CEDAR LAKES MAINTENANCE				
Revenues	14,119.00	14,119.00	0.00	0.00
Expenditures	10,500.00	10,500.00	0.00	0.00
Net Effect for CEDAR LAKES MAINTENANCE	3,619.00	3,619.00	0.00	0.00
Fund: 08 - BOND & INTEREST FUND				
Revenues	890,969.00	890,969.00	178.84	178.84
Expenditures	1,011,084.00	1,011,084.00	0.00	0.00
Net Effect for BOND & INTEREST FUND	-120,115.00	-120,115.00	178.84	178.84
Fund: 09 - SOLID WASTE FUND				
Revenues	162,744.00	162,744.00	0.00	0.00
Expenditures *	141,220.00	141,220.00	9,945.38	9,945.38
Net Effect for SOLID WASTE FUND	21,524.00	21,524.00	-9,945.38	-9,945.38
Fund: 10 - CONSOLIDATED HIGHWAY FUND				
Revenues	787,548.00	787,548.00	8,890.80	8,890.80
Expenditures	588,700.00	588,700.00	13,747.70	13,747.70
Net Effect for CONSOLIDATED HIGHWAY FUND	198,848.00	198,848.00	-4,856.90	-4,856.90
Fund: 11 - MUNICIPAL EQUIP RESERVE FUND				
Revenues	218,247.00	218,247.00	0.00	0.00
Expenditures	225,000.00	225,000.00	21,519.00	21,519.00
Net Effect for MUNICIPAL EQUIP RESERVE FUND	-6,753.00	-6,753.00	-21,519.00	-21,519.00
Fund: 12 - CAPITAL IMPROVEMENT FUND				
Revenues	388,976.00	388,976.00	0.00	0.00
Expenditures	375,000.00	375,000.00	0.00	0.00
Net Effect for CAPITAL IMPROVEMENT FUND	13,976.00	13,976.00	0.00	0.00

* Original/Amended Budget expenditure figures do not include employee wages and benefits.

CITY OF BASEHOR
January 2008 Monthly Calendar of Events

Date	Time	Event	Location
1		City Hall Closed-News Years Day	
7	6:00 p.m.	City Council Meeting	City Hall Meeting Room
8	1:00 p.m.	Municipal Court	City Hall Meeting Room
	6:30 p.m.	Planning Commission Meeting	City Hall Meeting Room
9	8:00 a.m.	Chamber of Commerce Board Meeting	What's New
	4:00 p.m.	Park Advisory Board Meeting	City Hall Meeting Room
10	11:30 a.m.	LCDC Board Meeting	LCDC Office
14	6:00 p.m.	City Council Work Session	City Hall Meeting Room
21		City Hall Closed-Martin Luther King Day Note: Council meeting moved to 1/24/08 due to holiday.	
22	3:00 p.m.	LCDC Infrastructure Meeting	LCDC Office
23	Noon	Chamber of Commerce Membership Mtg (City of Basehor will host this meeting)	VFW Hall
24	6:00 p.m.	City Council Meeting	City Hall Meeting Room
30	11:45 a.m.	Port Authority Meeting	Heritage Center, 109 Delaware

Next Meetings:

Feb. 4, 2008 Regular Meeting

Feb. 11, 2008 Work Session

Feb. 18, 2008 Work Session moved to Thursday, Feb. 21st due to President's Day

CITY OF BASEHOR
February 2008 Monthly Calendar of Events

Date	Time	Event	Location
4	6:00 p.m.	City Council Meeting	City Hall Meeting Room
5	6:30 p.m.	Planning Commission Meeting	City Hall Meeting Room
6	8:00 a.m.	Chamber of Commerce Board Mtg	What's New
11	6:00 p.m.	City Council Work Session	City Hall Meeting Room
12	1:00 p.m.	Municipal Court	City Hall Meeting Room
13		Park Advisory Board Meeting (will not meet until March 12th)	City Hall Meeting Room
14	11:30 a.m.	LCDC Board Meeting	LCDC Office
18		City Hall Closed-President's Day Note: Council meeting moved to 2/21/08 due to holiday.	
21	6:00 p.m.	City Council Meeting	City Hall Meeting Room
26	3:00 p.m.	LCDC Infrastructure Meeting	LCDC Office
27	11:45 a.m.	Port Authority Meeting	Heritage Center, 109 Delaware

Next Meetings:

Mar. 3, 2008 Regular Council Work Session & Meeting

Mar. 10, 2008 Work Session

Mar. 17, 2008 Regular Council Work Session & Meeting

Opinion / Comments from Dennis Mertz 1/24/08

- 1) Why are we paying another \$385.71 when we already paid \$900.00? Carl mentioned originally stated 1.75 hrs @ \$175.00/hr if I am correct which should be \$306.25. Are we still using them???
- 2) I do not believe the city administrator position should be part of an employee pay plan since he is under contractual agreement and the wage is determined by city council performance review PER CONTRACT.
- 3) The pay plan as it is written does NOT include Carl to receive the Deferred comp increase from 13.3% to 13.8%, That I believe must be decided by my interpretation as a separate motion as well as his pay. He is not an employee, but rather a contracted employee.
- 4) I completely agree with FLSA (attached) which states "*The exemptions also do not apply to police officers*" it further states "*regardless of rank or pay level*" Therefore I strongly believe the Police Chief position should get overtime.
- 5) The proposed wage adjustments have an error. "Range 8, Police Chief" wage is currently \$24.27 / hour (step 1) and would remain there for 2008. This would be a decrease of \$3,120 for this position and would change the resulting overall increase to be only **\$84,977.36** instead of the \$91,591.76. If you approve this tonight please only approve the total increase of \$84,977.36.
- 6) I agree with Chief Martley with the take home vehicles. In a emergency I want to know we did not park all of our vehicles in the one place a disaster might occur whether it be a tornado, lightning, or other disaster. Please approve his request.
- 7) Ordinance 525 in my mind will be too restrictive and not allow some vehicles which look like 12M vehicles but tagged differently to not be allowed. For instance my red Ford F250 personal vehicle tagged at 20M (20,000 lbs). **Where do I park it if you pass this?** Many trucks that can be tagged 12M are tagged in a higher class because of towing ability. I believe the city should make the limit 26,000 lbs due to the fact that a standard class "C" driver's license is up to this amount. **PLEASE CHANGE THIS TO 26,000 IF YOU PASS THIS.** I don't want to think of the legal battle the first time a ticket is given to me.

Thank you for your consideration of the above opinions and rants. You all really do a fine job of listening to the citizens of this city.

Fact Sheet #17A: Exemption for Executive, Administrative, Professional, Computer & Outside Sales Employees Under the Fair Labor Standards Act (FLSA)

This fact sheet provides general information on the exemption from minimum wage and overtime pay provided by Section 13(a)(1) of the Fair Labor Standards Act as defined by Regulations, 29 CFR Part 541.

The FLSA requires that most employees in the United States be paid at least the federal minimum wage for all hours worked and overtime pay at time and one-half the regular rate of pay for all hours worked over 40 hours in a workweek.

However, Section 13(a)(1) of the FLSA provides an exemption from both minimum wage and overtime pay for employees employed as bona fide executive, administrative, professional and outside sales employees. Section 13(a)(1) and Section 13(a)(17) also exempt certain computer employees. To qualify for exemption, employees generally must meet certain tests regarding their job duties and be paid on a salary basis at not less than \$455 per week. Job titles do not determine exempt status. In order for an exemption to apply, an employee's specific job duties and salary must meet all the requirements of the Department's regulations.

See other fact sheets in this series for more information on the exemptions for executive, administrative, professional, computer and outside sales employees, and for more information on the salary basis requirement.

Executive Exemption

To qualify for the executive employee exemption, all of the following tests must be met:

- The employee must be compensated on a salary basis (as defined in the regulations) at a rate not less than \$455 per week;
- The employee's primary duty must be managing the enterprise, or managing a customarily recognized department or subdivision of the enterprise;
- The employee must customarily and regularly direct the work of at least two or more other full-time employees or their equivalent; and
- The employee must have the authority to hire or fire other employees, or the employee's suggestions and recommendations as to the hiring, firing, advancement, promotion or any other change of status of other employees must be given particular weight.

Administrative Exemptions

To qualify for the administrative employee exemption, all of the following tests must be met:

- The employee must be compensated on a salary or fee basis (as defined in the regulations) at a rate not less than \$455 per week;
- The employee's primary duty must be the performance of office or non-manual work directly related to the management or general business operations of the employer or the employer's customers; and
- The employee's primary duty includes the exercise of discretion and independent judgment with respect to matters of significance.

Professional Exemption

To qualify for the **learned professional** employee exemption, all of the following tests must be met:

- The employee must be compensated on a salary or fee basis (as defined in the regulations) at a rate not less than \$455 per week;
- The employee's primary duty must be the performance of work requiring advanced knowledge, defined as work which is predominantly intellectual in character and which includes work requiring the consistent exercise of discretion and judgment;
- The advanced knowledge must be in a field of science or learning; and
- The advanced knowledge must be customarily acquired by a prolonged course of specialized intellectual instruction.

To qualify for the **creative professional** employee exemption, all of the following tests must be met:

- The employee must be compensated on a salary or fee basis (as defined in the regulations) at a rate not less than \$455 per week;
- The employee's primary duty must be the performance of work requiring invention, imagination, originality or talent in a recognized field of artistic or creative endeavor.

Computer Employee Exemption

To qualify for the computer employee exemption, the following tests must be met:

- The employee must be compensated **either** on a salary or fee basis (as defined in the regulations) at a rate not less than \$455 per week **or**, if compensated on an hourly basis, at a rate not less than \$27.63 an hour;
- The employee must be employed as a computer systems analyst, computer programmer, software engineer or other similarly skilled worker in the computer field performing the duties described below;
- The employee's primary duty must consist of:
 - 1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
 - 2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
 - 3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
 - 4) A combination of the aforementioned duties, the performance of which requires the same level of skills.

Outside Sales Exemption

To qualify for the outside sales employee exemption, all of the following tests must be met:

- The employee's primary duty must be making sales (as defined in the FLSA), or obtaining orders or contracts for services or for the use of facilities for which a consideration will be paid by the client or customer; and
- The employee must be customarily and regularly engaged away from the employer's place or places of business.

Highly Compensated Employees

Highly compensated employees performing office or non-manual work and paid total annual compensation of \$100,000 or more (which must include at least \$455 per week paid on a salary or fee basis) are exempt from the

FLSA if they customarily and regularly perform at least one of the duties of an exempt executive, administrative or professional employee identified in the standard tests for exemption.

Blue Collar Workers

The exemptions provided by FLSA Section 13(a)(1) apply only to “white collar” employees who meet the salary and duties tests set forth in the Part 541 regulations. The exemptions do not apply to manual laborers or other “blue collar” workers who perform work involving repetitive operations with their hands, physical skill and energy. FLSA-covered, non-management employees in production, maintenance, construction and similar occupations such as carpenters, electricians, mechanics, plumbers, iron workers, craftsmen, operating engineers, longshoremen, construction workers and laborers are entitled to minimum wage and overtime premium pay under the FLSA, and are not exempt under the Part 541 regulations no matter how highly paid they might be.

Police, Fire Fighters, Paramedics & Other First Responders

The exemptions also do not apply to police officers, detectives, deputy sheriffs, state troopers, highway patrol officers, investigators, inspectors, correctional officers, parole or probation officers, park rangers, fire fighters, paramedics, emergency medical technicians, ambulance personnel, rescue workers, hazardous materials workers and similar employees, **regardless of rank or pay level**, who perform work such as preventing, controlling or extinguishing fires of any type; rescuing fire, crime or accident victims; preventing or detecting crimes; conducting investigations or inspections for violations of law; performing surveillance; pursuing, restraining and apprehending suspects; detaining or supervising suspected and convicted criminals, including those on probation or parole; interviewing witnesses; interrogating and fingerprinting suspects; preparing investigative reports; or other similar work.

Other Laws & Collective Bargaining Agreements

The FLSA provides minimum standards that may be exceeded, but cannot be waived or reduced. Employers must comply, for example, with any Federal, State or municipal laws, regulations or ordinances establishing a higher minimum wage or lower maximum workweek than those established under the FLSA. Similarly, employers may, on their own initiative or under a collective bargaining agreement, provide a higher wage, shorter workweek, or higher overtime premium than provided under the FLSA. While collective bargaining agreements cannot waive or reduce FLSA protections, nothing in the FLSA or the Part 541 regulation relieves employers from their contractual obligations under such bargaining agreements.

Where to Obtain Additional Information

For additional information, visit our Wage and Hour Division Website: <http://www.wagehour.dol.gov> and/or call our toll-free information and helpline, available 8 a.m. to 5 p.m. in your time zone, 1-866-4USWAGE (1-866-487-9243).

When the state laws differ from the federal FLSA, an employer must comply with the standard most protective to employees. Links to your state labor department can be found at www.dol.gov/esa/contacts/state_of.htm.

This publication is for general information and is not to be considered in the same light as official statements of position contained in the regulations.

U.S. Department of Labor
Frances Perkins Building
200 Constitution Avenue, NW
Washington, DC 20210

1-866-4-USWAGE
TTY: 1-866-487-9243
Contact Us

Basehor Town Center

Getting Back on Track
February 4, 2008

Affinity Development, Inc.
9200 Indian Creek Parkway, Suite 100
Overland Park, KS. 66210
913-962-2265

Review of Process

- ADI has submitted **NO FINAL ENGINEERING PLANS OR FINAL PLAT APPLICATION**
- Planning for Feb 22nd Submission for Apr 1 Planning Commission - School ONLY
- Hoping to get approval by May 5 City Council
- Convey School Land to School District May 15
- Ground ready for Construction by Jun 2008

Review of Process II

- **ADI HAS SUBMITTED NO FINAL PLANS FOR MUNICIPAL FACILITIES**
- **ADI IS WORKING WITH NUMBER OF GROUPS ON FINANCING (PNC, PRIVATE, OTHER)**
- **ADI KNOWS CITY MUST APPROVE FACILITIES**
- **ADI WILL SUBMIT PROPOSAL WHEN DEVELOPMENT TIMELINE CALLS FOR IT**

Review of Calendar:

- May 2006: Preview to City Council
- Nov 2006: Update to City Council
- Dec 2006: First draft of Site Plan prepared
- Apr 27 2007: Submit Zoning/Plat application to Staff
- Jun 5 2007: Planning Commission Continued
- Jul 10 2007: Planning Commission Continued
- Jul 2007: PNC Capital meets with City re Municipal Facilities Financing; Work begins on package
- Aug 4 2007: 60 days since first PC meeting
- Aug 6 2007: City Council approved Annexation 5-0
- Aug 7 2007: Planning Commission approves Zone/Pre 6-1
NO PROVISION FOR CRESTWOOD CONNECTION
- Aug 20 2007: City Council continues (14 day rule)
- Sep 6 2007: City Council approves 4-1 **(ADI adds Crestwood)**

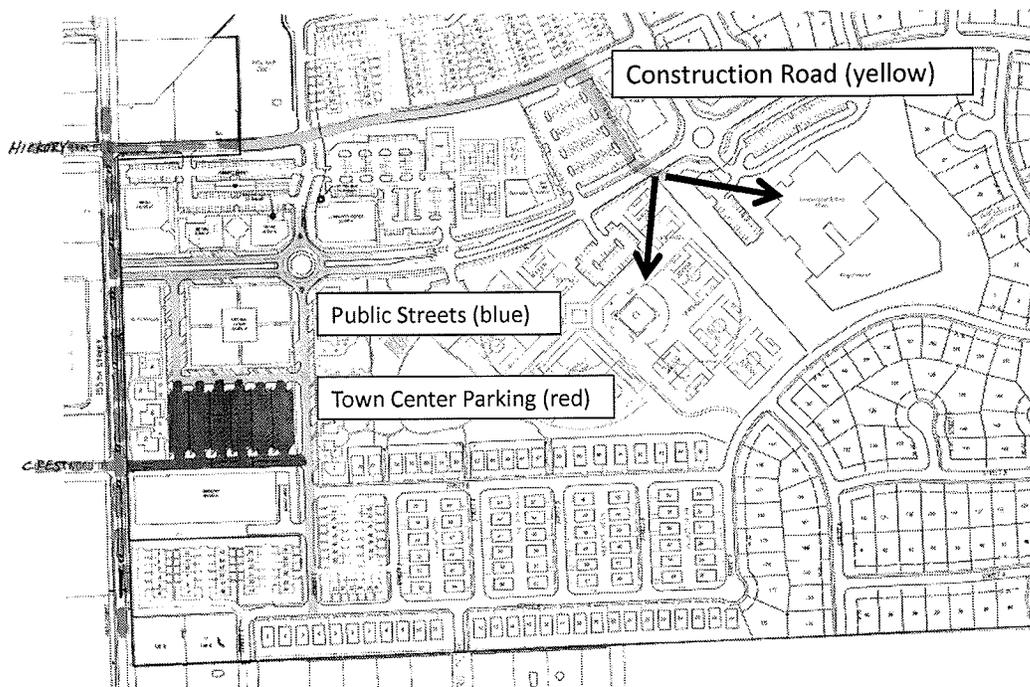
Since Approval Sep 6 2007

- **Oct 10 2007:** Planner submits 4 requirements before final plat – amendments to Ordinance; ADI dismissed #4 as inconceivable and would not be accepted; low priority
- **Oct 2007:** Referendum for School Bonds approved: Elementary at BTC!
- **Nov 14 2007:** ADI meets with School District to coordinate development plans
- **Jan 2008:** ADI meets with City Adm/Planner and #4 requirement (Down Town Through-Street) not removed and School platting can not move until resolved – City Council; City also adds Water requirement; both new ADMINISTRATIVE requirements that can hold up School
- **Jan 21 2008:** ADI and School District meet again to tie down timelines; discuss water issue
- **Jan 24 2008:** City Council approves “interpretation” that intention (whose intention?) of “Crestwood Connection” was “through street”, resulting in elimination of 60,000 sq ft grocery/dept store and public safety issue for entire downtown (walkability?)
- **Jan 29 2008:** ADI Meets with School Board to update on timeline and calm concerns
- **Feb 4 2008:** City Council votes on ORDINANCE with Jan amendment which creates SUBSTANTIAL economic impact to development – for developer, user and CITY.
 - ADI presented explanation and left not knowing there was a vote and not imagining it would be approved
 - **A THROUGH-STREET RIGHT THROUGH THE SHOPPING AREA???? WHY???**
- **Feb 8 2008:** ADI makes decision whether or not to proceed with development given loss of largest retail facility and ongoing procedural costs and delays

How Did We Ever Get Here?

- **Sep 6 2007:** Planning Director presents Affinity to City Council as if it is at odds with Planning Commission – all issues RESOLVED
- Affinity and PC worked till 1:30 AM AGREEING on all the additional stipulations in very amicable, though tiring session
- **PC DID NOT request or require a Crestwood “Connection” in its stipulations**

Town Center Road/Parking Plan





February 4, 2008

Basehor City Council

To All Members;

Thank you for affording me the opportunity of addressing you this evening.

For those who would ask, what is my affiliation with Michael Duncan, and why am I here, let me address that first.

Mike asked our firm to work with him on some of his developments since they involved commercial/retail ground and that is what we know and do.

Since 1977 I have been involved with commercial real estate dealings in one form or fashion in 15 different states. Most of my time has been involved working for corporate America. Over the past 8 years I spent the majority of my time working with Gordmans and their growth. My responsibilities included site evaluations and development/construction for them. During this time frame I was involved in some 22 projects in an 11 state area. I was also involved in site evaluations on another 8 properties that were not finalized for one reason or another. I say all this to let you know up front I have seen and been involved in a lot of retail properties.

Just so you know, our firm is currently involved with projects in Rogers, AR; Richmond, MO; Joplin, MO; Branson, MO; Nevada, MO; Weston, MO; Independence, MO; Kansas City, MO; and Shawnee, KS.

As a point of interest, I have had the privilege of being involved in a commercial building project in your city and feel the current plan has tremendous upside opportunities for the city.

After reviewing proposed street entering the retail/commercial site, I would like to offer the following;

- A. Don't Rush Into This – Don't Make A Costly Mistake
 - a. Please refrain from making any final decision relative to the commercial piece until such time we have had the opportunity to develop a final plan. At this time we have not finalized site specific objectives for the development.
 - b. There is no apparent need to make this decision (a street cutting through the property) at the present time so let's do something that would require time and energy to change in the future. Currently we do not know if this plan will include a grocery store, medical facility, one or two department stores or a high tech center. Any of which would not want the street as proposed. By doing this now, interest and improvements could be limited and in return the city could lose out on tax revenues.

- B. The addition of a street through the development,
 - a. By putting a street right into the heart of the center creates an undesirable for all concerned, especially pedestrians. A street will create a safety issue for everyone.

- b. I know of no shopping center development that has a major street into a development as shown on the attached plan. To the contrary, great effort is made to surround the center allowing for a customer friendly, safe shopping environment.
 - c. I have been to training seminars on the development of shopping centers, i.e. International Council On Shopping Centers and this would be considered a bad choice for traffic flow and safety in and around the development.
 - d. Consider Prairie Village and Corinth Shopping Center – the city has surrounded the center with streets and access. As a result this center has been a service oriented community center for years. The configuration of this center is what we are thinking of and using as one model that would serve the new community that is being developed.
- C. The Civil Public Square
- a. This development was designed to create an atmosphere that is small town friendly. The concept of being able to walk in and around shops, go to an out door concert, walk your dog, enjoy your son or daughters ball game, have a treat, do a little shopping, pick up your dry cleaning or just relax, is totally disrupted by running a street right through a major part of the development.
 - b. The square is designed to support outdoor functions, maybe even a wedding on the City Hall steps, a parade by the elementary students from the new school, or town functions. And I would say street traffic is not what you want to invite or promote – if you put this in it will become a cut through and a disruption.

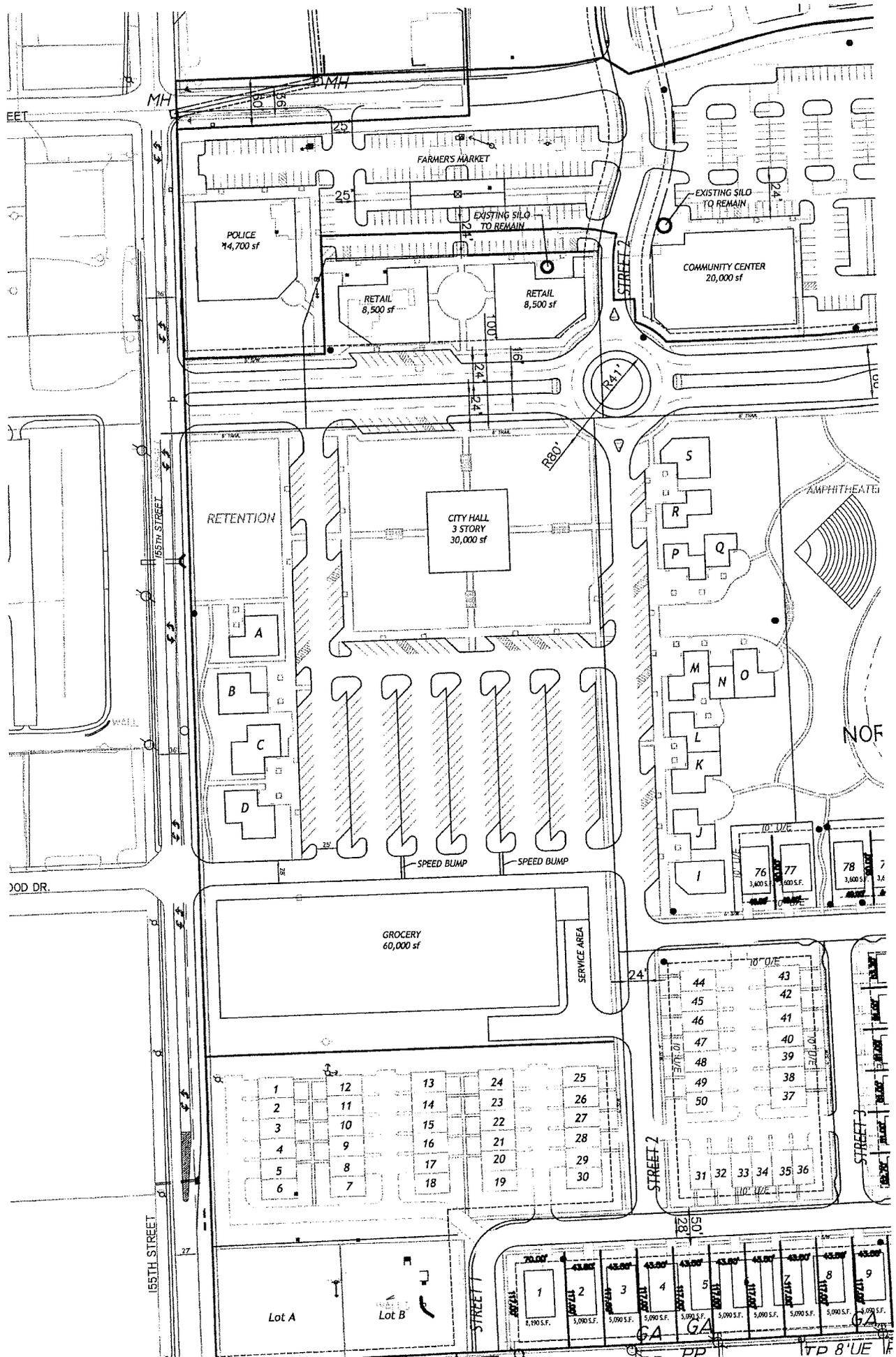
In conclusion, I recommend this street proposal be rejected. Lets revisit this and lets do it right. What is happening, in my opinion and the folks I have spoke with agree, even a curb cut if not laid out strategically, could create confusion and a cut through for residents in the area.

I have spoke with and am working with several other professionals as it relates to the future of this development. Some of their comments are as follows;

1. Randy Meyer, Meyer & Associates, Architects
Under no circumstances do you want a designated street entering or going through this development. It will create a major life safety issue and traffic issue.
2. Don Maddux, Prudential Commercial Real Estate
It will be hard to sell someone on the idea of locating their business on a cut through street that goes no where. Not to mention if a 70 year old lady get hit by a car, who is going to take liability for it?
3. Scott Gulledge, Chief Operating Officer for Tutera Group and Leawood City Council member for the past 8 years.
...traffic that will be entering this retail area will be passing directly through a pedestrian walk way, between parking and the entry of the proposed grocery store.

I feel like Basehor has the opportunity to really do it right. With the proposed municipal piece the service oriented retail, the recreational area and in proximity to the new elementary school, Basehor has the opportunity to get it right on the front end verses having to try and work it out after the fact. For eight years Leawood has worked to go back and create some of the things Basehor will have the opportunity to do from the beginning. The overall plan makes good sense and will create a sense of community.

Respectfully,
Jerry Avery



To: Carl Slaugh
From: Jared Cobb
Date: 16 January 2008
Subject: Citywide Smoking Policy

Introduction:

The following memo summarizes the smoking prohibition ordinances for the cities of Lawrence, Overland Park, and Leawood. With few exceptions, all three municipalities maintain nearly interchangeable ordinances. Thus, I start by explaining what areas are included and excluded from the policies, and then turn to how the policies differ from one another.

Included:

All enclosed public spaces and places of employment are subject to the smoking ban. Enclosed areas are defined as those that are closed off from the elements, bounded by walls continuous from the floor to the ceiling and enclosed by doors, including offices, rooms, and all space therein. Such public spaces and places of employment include, but are not limited to, restrooms, lobbies, buses, bus terminals, sports arenas, taxicabs, bars, food service establishments, libraries, and city facilities.

Excluded:

Areas that are excluded from regulation include private residences and retail tobacco stores.

Liability and Penalties:

The business owner, manager, and/or operator is responsible for complying with the ordinance and must post no-smoking signs and remove all ashtrays. However, as written, the smoker is held liable as well. Individual smokers are penalized less than business owners, managers, and operators. The former incurs a \$50 fine per offense (except Lawrence where the penalty is the same), whereas the former is penalized \$100 for the first offense, \$200 for the second, and \$500 for the third for violations within any one-year period.

Lawrence:

In addition to the areas stated above, smoking is disallowed in private clubs and fraternal organization facilities. Conversely, Lawrence provides several provisions that allow for smoking in public spaces and places of employment. Of note, up to 25% hotel and motel rooms rented to guests, outdoor places of employment, smoking break rooms in businesses that do not sell goods or services directly to the public; and restaurants, hotel and motel conference or meeting rooms and public and private assembly rooms while such places are being used for private functions, except while contracted food or beverage functions are taking place. The city has also established a provision that if more than 20% of the building perimeter is open to the elements it shall not be considered an enclosed area.

Overland Park and Leawood:

The current ordinances are nearly identical to that of the city of Lawrence; however, there is one notable difference. Both Overland Park and Leawood reserve the right to suspend or revoke any permit or license issued to the owner if the person in control of the establishment does not maintain compliance.

- (F) Licensed Premises shall mean any premises where alcoholic liquor or cereal malt beverages, or both, by the individual drink as defined by K.S.A. Chapter 41, and amendments thereto, is served or provided for consumption or use on the premises with or without charge. Such term shall include drinking establishments, Class A Private Clubs, Class B Private Clubs, and cereal malt beverage retailers, all as defined by K.S.A. Chapter 41, and amendments thereto, and this Code.
- (G) Place of Employment means any enclosed area under the control of public or private employer which employees normally frequent during the course of employment, including, but not limited to, work areas, employee lounges and restrooms, conference and classrooms, employee cafeterias and hallways. A private residence is not a "place of employment" unless it is used as a childcare, adult day care or health care facility.
- (H) Private Place means any enclosed area to which the public is not invited or in which the public is not permitted, including but not limited to, personal residences or personal motor vehicles. A privately owned business, open to the public, is not a "private place."
- (I) Public Place means any enclosed area to which the public is invited or in which the public is permitted, including but not limited to, banks, educational facilities, health facilities, laundromats, public transportation facilities, reception areas, production and marketing establishments, retail service establishments, retail stores, theaters, and waiting rooms. A private residence is not a "public place."
- (J) Retail Tobacco Store means a retail store utilized primarily for the sale of tobacco products and accessories and in which the sale of other products is merely incidental.
- (K) Service Line means any indoor line at which one (1) or more persons are waiting for or receiving service of any kind, whether or not such service involves the exchange of money.
- (L) Smoking means possession of a cigarette, cigar, or pipe partially or wholly consisting of or containing burning vegetation, or possession of any other device containing burning vegetation that is used for the introduction of smoke from the burning vegetation into the human body. For the purposes of this definition, the term vegetation includes, but is not limited to, tobacco, but does not include any controlled substance listed in K.S.A. 65-4105 through K.S.A. 65-4113 inclusive, and amendments thereto. (Ord. 7927)
- (M) Sports Arena means sports pavilions, gymnasiums, health spas, boxing arenas, swimming pools, roller and ice rinks, bowling alleys and other similar places where members of the general public assemble either to engage in physical exercise, participate in athletic competition, or witness sports events.
- (N) Wall means a side of a room, building or structure connecting the floor and ceiling or foundation and roof, including temporary, moveable, and retractable sides.

Smoking shall be prohibited in all enclosed public places within the City of Lawrence, including, but not limited to, the following places: (Ord. 7782)

- (A) Elevators.
- (B) Restrooms, lobbies, reception areas, hallways, and any other common-use areas.
- (C) Buses, bus terminals, taxicabs, train stations, the airport, and other facilities and means of public transit under the authority of the City of Lawrence, as well as ticket, boarding, and waiting areas of public transit depots.
- (D) Service lines.
- (E) Retail stores.
- (F) All areas available to and customarily used by the general public in all businesses and non-profit entities patronized by the public, including, but not limited to, attorneys' offices, and other offices, banks, laundromats, hotels, and motels.
- (G) Food service establishments and licensed premises, excluding areas of a food service establishment or licensed premises that are not enclosed such as patios, outdoor dining areas, and courtyards.
- (H) Galleries, libraries, museums, and grounds.
- (I) Any facility which is primarily used for exhibiting any motion picture, stage, drama, lecture, musical recital or other similar performance, except that performers may smoke when the smoking is a part of a stage production.
- (J) Sports arenas and convention halls, including bowling facilities.
- (K) Every room, chamber, place of meeting or public assembly, including school buildings under the control of any board, council, commission, committee, including joint committees, or agencies of the City of Lawrence or any political subdivision of the State during such time as a public meeting is in progress, to the extent such place is subject to the jurisdiction of the City of Lawrence.
- (L) Waiting rooms, hallways, wards and semiprivate rooms of health facilities, including, but not limited to, hospitals, clinics, physical therapy facilities, doctors' offices, and dentists' offices.
- (M) Lobbies, hallways, and other common areas in apartment buildings, condominiums, trailer parks, retirement facilities, nursing homes, and other multiple-unit residential facilities.
- (N) Polling places.
- (O) Private clubs and fraternal organization facilities.

- (A) Smoking shall be prohibited in all enclosed places of employment within the City Lawrence.
- (B) It shall be the responsibility of employers to provide a smoke-free workplace for all employees.
- (C) Each employer having any enclosed place of employment located within the City of Lawrence shall adopt, implement, make known and maintain, a written smoking policy which shall contain the following requirements:

Smoking shall be prohibited in all enclosed facilities within a place of employment without exception. This includes work areas, auditoriums, classrooms, conference and meeting rooms, private offices, elevators, hallways, medical facilities, cafeterias, employee lounges, stairs, restrooms, and all other enclosed areas. (Ord.7927)
- (D) The smoking policy shall be communicated to all employees within four (4) weeks of the adoption of this ordinance.
- (E) All employers shall supply a written copy of the smoking policy upon request to any existing or prospective employee.

9-805

ADDITIONAL DECLARATION OF NON-SMOKING ESTABLISHMENT.

Notwithstanding any other provision of this Article, any owner, operator, manager or other person who controls any establishment described in this Article may declare that entire establishment as a non-smoking establishment. (Ord. 7782)

9-806

APPLICATION OF ARTICLE TO CITY-OWNED FACILITIES.

All enclosed facilities owned by the City of Lawrence shall be non-smoking at all times notwithstanding other provisions of this Article. (Ord. 7782)

9-807

WHERE SMOKING IS NOT REGULATED: PRIVATE AND PUBLIC PLACES.

Notwithstanding any other provision of this Article to the contrary, the following areas shall not be subject to the smoking restrictions of this Article: (Ord. 7782, Ord. 7868)

- (A) Private residences, except when used as a childcare, adult day care or health care facility;
- (B) No more than twenty-five percent (25%) of hotel and motel rooms rented to guests.
- (C) Retail tobacco stores.
- (D) Restaurants, hotel and motel conference or meeting rooms and public and private assembly rooms while such places are being used for private functions except while contracted food or beverage service functions are taking place (including set-up, service and clean-up activities or when the room is used for exhibit activities).
- (E) Outdoor places of employment except those covered in Section 9-805 of this article.
- (F) Private places.

Lawrence Smoking Ban Policy

ARTICLE 8. SMOKING IN PUBLIC PLACES

9-801

PURPOSE.

The purpose of this Article is to (1) improve and protect the public's health by eliminating smoking in public places and places of employment; (2) guarantee the right of nonsmokers to breathe smoke-free air; and (3) recognize that the need to breathe smoke-free air shall have priority over the choice to smoke. (Ord. 7782)

9-802

DEFINITIONS.

The following words and phrases, whenever used in this Article, shall be construed as defined in this section: (Ord. 7782, Ord. 7868)

- (A) Business means any sole proprietorship, partnership, joint venture, corporation or other business entity formed for profit-making purposes, including retail establishments where goods or services are sold as well as professional corporations and other entities where legal, medical, dental, engineering, architectural or other professional services are delivered.
- (B) Employee means any person who is employed by an employer in consideration for direct or indirect monetary wages or profit, and any person who volunteers his or her services for a non-profit entity.
- (C) Employer means any person, partnership, corporation, including a municipal corporation, or non-profit entity, which employs the services of one or more individual persons.
- (D) Enclosed area means all space between a floor and ceiling which is enclosed on all sides by solid walls or windows (exclusive of door or passage ways) which extend from the floor to the ceiling, including all space therein screened by partitions which do not extend to the ceiling or are not solid, "office landscaping" or similar structures.

For the purposes of this Article, the following shall not be considered an enclosed area:

- (1) Rooms or areas enclosed by walls or windows having neither a ceiling nor a roof and which are completely open to the elements and weather at all times.
 - (2) Rooms or areas, enclosed by walls or windows and a roof or ceiling, having an opening at least twenty percent (20%) of the total perimeter wall area completely and permanently open to the elements and weather.
- (E) Food Service Establishment shall mean any place in which food is served or is prepared for sale or service on the premises or elsewhere. Such term shall include, but not be limited to, fixed or mobile restaurant, coffee shop, cafeteria, short-order café, luncheonette, grill, tea room, sandwich shop, soda fountain, tavern, private club, roadside kitchen, commissary and any other private, public or nonprofit organization or institution routinely serving food and any other eating or drinking establishment or operation where food is served or provided for the public with or without charge.

- (G) Smoking break rooms in businesses that do not sell goods or services directly to the general public at the business site and which meet all of the following requirements:
- (1) The smoking break room is enclosed on all sides by solid, impermeable walls or windows extending from the floor to ceiling with self-closing doors; and
 - (2) Access to the smoking break room is restricted to the employees and vendors of the facility; and
 - (3) The smoking break room maintains a negative air pressure (meaning more air is exhausted from the room than is directly supplied by the heating, ventilation, and air conditioning (HVAC) system); and
 - (4) The smoking break room's smoke-contaminated air is exhausted directly to the outdoors and is not returned to the HVAC system; and
 - (5) The smoking break room and any equipment contained therein are maintained and serviced when the room is not occupied by smokers; and
 - (6) The employer does not require employees or vendors to enter the smoking break room when it is occupied by smokers; and
 - (7) The owner, manager or other person having control of such building or areas shall have a conspicuously posted sign clearly stating that the room is a smoking break room; and
 - (8) A single smoking break room shall not be larger than 1500 square feet; and
 - (9) Non-smoking employees and vendors of the business have access to a separate, enclosed, non-smoking break room accessible only to the employees and vendors of the business which is of equal or larger size and has amenities comparable to the smoking break room; and
 - (10) The indoor smoking area was in existence on June 30, 2004; and
 - (11) The business has registered the indoor smoking area with the Fire Prevention Division of the Lawrence-Fire Medical Department on registration forms provided by the Department and the Department has verified compliance with the provisions of this ordinance.

9-808

POSTING OF SIGNS.

(Ord. 7782)

- (A) The owner, manager or other person having control of such building or other areas where smoking is prohibited by this Article shall have a conspicuously posted sign clearly stating that smoking is prohibited at each entrance and within the building or other areas where smoking is prohibited.
- (B) Such "No Smoking" signs shall have bold lettering of not less than one (1) inch in height. The international "No Smoking" symbol may also be used (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with red bar across it).

9-809

PUBLIC HEALTH EDUCATION: CITY-COUNTY HEALTH DEPARTMENT.

The Lawrence-Douglas County Health Department shall promote the purposes and requirements of this ordinance to the public affected by it, and guide owners, operators and managers in their compliance with it. Such promotion may include publication of a brochure for affected businesses and individuals explaining the provisions of this Article. (Ord. 7782)

9-810

ENFORCEMENT.

(Ord. 7782)

- (A) The Fire Chief or his or her designated agent shall be responsible for enforcing the provisions of this Article within the City, but nothing in this section shall be interpreted to prohibit any other person who would otherwise be lawfully entitled to enforce the provisions of this Article from taking enforcement action under this Article. (Ord. 7927)
- (B) Notice of the provisions set forth in this Article shall be given to all applicants for a City retail liquor or drinking establishment license. (Ord. 7927)
- (C) Any person may register a complaint under this Article to initiate enforcement with the Fire Chief.
- (D) The Lawrence-Douglas County Fire & Medical Department, the Lawrence Police Department, the Lawrence-Douglas County Health Department, and the Codes Enforcement Division of the Department of Neighborhood Resources Department shall, while an establishment is undergoing otherwise mandated inspections, inspect for compliance of this Article.
- (E) Any owner, manager, operator or employee of any premises regulated by this Article shall be responsible for informing persons violating this Article of the provisions through appropriate signage. (Ord. 7927)

9-811

NON-RETALIATION.

No person or employer shall discharge, refuse to hire or in any manner retaliate against any employee, applicant for employment or customer because such employee, applicant or customer exercises any right to a smoke free environment afforded by this Article. (Ord. 7782)

9-812

VIOLATIONS AND PENALTIES.

- (A) It shall be unlawful for any person who owns, manages, operates or otherwise controls the use of any premises subject to regulation under this Article to fail to comply with all of its provisions. (Ord. 7927)
- (B) It shall be unlawful for any person who owns, manages, operates or otherwise controls any premises subject to regulation under this Article to allow smoking to occur where prohibited by this Article. Any such person allows smoking to occur under this section if he or she:
 - 1. has knowledge that smoking is occurring, and;

2. acquiesces to the smoking under the totality of the circumstances.
- (C) It shall be unlawful for any person to smoke in any area where smoking is prohibited by the provisions of this Article. (Ord. 7927)
- (D) Any person who violates any provision of this Article shall be guilty of a misdemeanor, punishable by: (Ord. 7927)
1. A fine not exceeding One Hundred Dollars (\$100.00) for the first violation.
 2. A fine not exceeding Two Hundred Dollars (\$200.00) for a second violation within a one (1) year period of the first violation.
 3. A fine not exceeding Five Hundred Dollars (\$500.00) for a third or subsequent violation within a one (1) year period of the first violation.
 4. For the purposes of this subsection, the number of violations within a year shall be measured by the date the smoking violations occur.

9-813

OTHER APPLICABLE LAWS.

This Article shall not be interpreted nor construed to permit smoking where it is otherwise restricted by other applicable laws. (Ord. 7782)

9-814

SEVERABILITY.

If any provision, clause, sentence or paragraph of this Article or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this Article which can be given effect without the invalid provision or application, and to this end the provisions of this Article are declared to be severable. (Ord. 7782)

ARTICLE 8A. TOBACCO PRODUCTS - PERSONS UNDER AGE 18

9-8A-101

PURCHASE OF TOBACCO PRODUCTS, PERSON UNDER AGE 18.

It shall be unlawful for any person who is under 18 years of age to purchase or to attempt to purchase cigarettes or tobacco products. (Ord. 7789)

9-8A-102

POSSESSION OF TOBACCO PRODUCTS, PERSON UNDER AGE 18.

It shall be unlawful for any person who is under 18 years of age to possess or to attempt to possess cigarettes or tobacco products. (Ord. 7789)

9-8A-103

SALE OF TOBACCO PRODUCTS TO PERSONS UNDER AGE 18.

It shall be unlawful for any person to sell, furnish or distribute cigarettes or tobacco products to any person under 18 years of age. (Ord. 7789)

9-8A-104

PENALTIES AND DEFENSES.

- (A) Violation of Sections 9-8A-101 and 9-8A-102 is a cigarette or tobacco infraction for which the fine is \$25. In addition, the judge of the municipal court may require the juvenile to appear in court with a parent or legal guardian. (Ord. 7789)

- (B) It is a class B person misdemeanor punishable by a minimum fine of \$200 for any person to (1) Sell, give or furnish any cigarettes or tobacco products to any person under 18 years of age; or (2) to buy any cigarettes or tobacco products for any person under 18 years of age. (Ord. 7789)

- (C) Any defense to prosecution provided under K.S.A. 79-3322, and amendments thereto, shall also be available under this Article. (Ord. 7789)

AGENDA ITEM INFORMATION FORM

Agenda Item: Consider proposed 2008 Wage Adjustments.

Department: Administration

Background/Description of Item:

A pay plan for the City of Basehor has been approved as part of the new personnel policy manual. The proposed 2008 wage adjustments, part of appendix B of the manual were to be considered separately for adoption.

The proposed wage adjustments were derived by comparing the existing pay rates for the city with those of the cities of Tonganoxie, Lansing and Bonner Springs. Each position was matched as closely as possible to comparable positions in the other cities taking into consideration the number of personnel supervised and the level of responsibility. There was also an effort made to consider the number of years experience for the incumbent in each position.

The pay increases will become effective with the pay dates worked in January, pay period ending January 11, 2008. The draft 2008 wage adjustments do not require an increase in the mill levy. The 5% increase has been included in the 2008 budget. The 4.4 % position adjustments will be squeezed out of existing budgets.

Position adjustments averaged 4.2% or \$44,698.16.60. Some positions received higher position adjustments than others to bring them more in line with the surrounding area. The position adjustments were designed to bring the City of Basehor up to a position of 5% below the three neighboring cities based on 2007 data.

The attached chart has been revised to correct errors identified at the Dec. 17, 2007 city council meeting. An increase of 5% was applied to existing positions, and then compared with surrounding area pay scales resulting in a further proposed adjustment, the total increase amounted to 9.4% or \$91,591.76.

Pay information on four positions under discussion for possible exempt status changes will be provided in executive session. The current status is as follows: Police Chief – exempt, City Clerk – non exempt, City Superintendent – non exempt, City Planner – non exempt.

Funding Source:

Recommendation: Approve the 2008 wage adjustments and pay increases effective the first pay period of 2008.

Prepared by: Carl E. Slaugh, City Administrator
Council Date: January 24, 2008

City of Basehor

PAY PLAN & POLICY

Section 1. Compensation. Compensation levels for all City employees shall be fixed by ordinance. All employees shall be paid at the rate prescribed for their job classification. Employees working on a part-time basis shall receive a prorated portion of the salary assigned to their class and determined by the actual time worked.

Section 2. Pay Plan. The City has created, established and implemented a uniform pay plan for City employees. Such pay plan provides a range of pay steps for each job classification and also provides for orderly and timely progression from entry-level to senior-level pay status over a predetermined number of years. The City pay plan shall apply to all employees and shall be applied to individual employees according to his or her job classification.

When an employee is promoted to a class with a higher pay level, the promotion shall include an increase in pay to at least the minimum (step 1) step for the new job classification. If the minimum pay level for the new classification is lower than his or her present pay level, the employee shall not be granted more than a one-step increase in salary at the time of promotion, unless the pay increase has been recommended by the Department Head and approved by the City Administrator. One exception to the one-step maximum increase may occur when the promotion is in conjunction with a regularly scheduled step increase.

In the event an employee is reclassified or demoted to a lower classification, his or her salary may be reduced to any step in the lower classification. However, in no event shall an employee's pay rate be fixed at an amount greater than he or she was earning prior to the demotion.

A new employee will enter employment at the minimum rate of pay for the position in which he or she has been employed. However, the City may, at its discretion, increase the starting pay rate of a new hire if the City experiences difficulty in locating qualified applicants or the new hire has exceptional levels of education, training or experience. Such deviation from the pay plan shall require prior approval by the City Administrator,

Salary increases shall not be construed or interpreted by the employee to be routine or automatic. However, an employee assigned regular status following successful completion of his or her introductory period may be granted a one-step increase when based on exemplary performance, previous experience or training. Otherwise, a one-step salary increase within the assigned job classification level may be considered upon one or more of the following:

- A. The employee maintains his or her employment relationship on the first day of January of each and every calendar; and
- B. The employee enrolls in Kansas Police and Fire and/or ING Deferred Compensation following the day they are hired; and

- C. The appropriate Department Head has submitted a written recommendation, in the prescribed form, which supports the increase; and
- D. The city administrator endorses the recommendation by a Department Head based on budget authority and if the request is within the guidelines of the adopted pay plan.

If an employee, who is eligible for consideration for a step-increase by virtue of having met the time in service requirement for advancement to the next step, is not recommended for advancement by his or her Department Head, the employee will be provided notice citing the specific reasons why he or she is not being recommended for advancement. Notice will be forwarded to the employee only after review and approval by the City Administrator. Such notice shall inform the employee that he or she will be re-evaluated within 90 days after the expected date of the regular step-increase. It shall also include specific suggestions for improvement. If the employee corrects the deficiencies as noted in the notice and the re-evaluation recommends advancement, the Department Head shall forward such information to the City Administrator. If the re-evaluation recommendation remains unfavorable, the employee may be considered for termination or he or she may be allowed to will continue at his or her then current pay level until a favorable recommendation is submitted by the Department Head to the City Administrator for approval. In the event an employee believes that an unfavorable recommendation is unwarranted, he or she may file an appeal to the Appeals Board in accordance with the section governing such appeals.

Section 3. Merit Pay. Department heads will conduct employee evaluations at least once per calendar year, with one required by January 1. Favorable evaluations may lead to an increase in salary of no more than 3% of the base salary, however, this should not be construed as automatic. Moreover, merit pay does not transfer into forthcoming years. Thus, the base salary will remain unchanged. If at any time the employee receives an unfavorable evaluation, the employee's salary may be reduced to its base level at the discretion of the Department Head.

Section 4. Pay Plan Adjustments. Each even-numbered calendar year, e.g. 2010, 2012, 2014, etc., the pay plan and its associated steps, at the discretion of the City Council, may be reviewed for an adjusted to allow for inflation. The recommended adjustment is to eliminate the Step 1 category and to add a step level at the top of the pay scale. For example, Step 2 would become Step 1 and an additional step level would be added to the top of the pay scale.

Section 5. Pay Plan Exemption. Reserve Police Officers shall serve without compensation. All other officers and employees, whose compensation is not specifically set out herein or elsewhere provided for in the City's ordinances, will be fixed by the City Council.

Approved by City Council this _____ day of _____, 2007.

Approved and signed by the mayor this _____ day of _____, 2007.

Mayor Chris Garcia

Attest:

Mary A. Mogle, CMC, City Clerk

2008 Pay Scale

Range	Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
1	Parks Laborer	\$9.40	\$9.63	\$9.87	\$10.12	\$10.37	\$10.63	\$10.90	\$11.17	\$11.45	\$11.74
	Clerical	\$10.46	\$10.72	\$10.99	\$11.26	\$11.54	\$11.83	\$12.13	\$12.43	\$12.74	\$13.06
	Maintenance Worker 1	\$10.55	\$10.82	\$11.09	\$11.36	\$11.65	\$11.94	\$12.24	\$12.54	\$12.86	\$13.18
	Animal Control Officer	\$10.58	\$10.84	\$11.12	\$11.39	\$11.68	\$11.97	\$12.27	\$12.58	\$12.89	\$13.21
	Police Clerk	\$10.72	\$10.99	\$11.26	\$11.54	\$11.83	\$12.13	\$12.43	\$12.74	\$13.06	\$13.39
2	Management Intern	\$11.00	\$11.28	\$11.56	\$11.85	\$12.14	\$12.45	\$12.76	\$13.08	\$13.40	\$13.74
	Maintenance Worker 2	\$11.31	\$11.59	\$11.88	\$12.18	\$12.48	\$12.79	\$13.11	\$13.44	\$13.78	\$14.12
3	Wastewater Operator 1	\$12.31	\$12.61	\$12.93	\$13.25	\$13.58	\$13.92	\$14.27	\$14.63	\$14.99	\$15.37
	Court Clerk	\$12.88	\$13.21	\$13.54	\$13.87	\$14.22	\$14.58	\$14.94	\$15.31	\$15.70	\$16.09
	Wastewater Operator 2	\$13.47	\$13.81	\$14.15	\$14.51	\$14.87	\$15.24	\$15.62	\$16.01	\$16.41	\$16.82
4	Assistant City Clerk	\$14.06	\$14.41	\$14.77	\$15.14	\$15.52	\$15.91	\$16.30	\$16.71	\$17.13	\$17.56
	Police Officer 2	\$14.41	\$14.77	\$15.14	\$15.51	\$15.90	\$16.30	\$16.71	\$17.12	\$17.55	\$17.99
	Treasurer	\$14.42	\$14.78	\$15.15	\$15.52	\$15.91	\$16.31	\$16.72	\$17.14	\$17.57	\$18.00
	Police Officer 3	\$14.88	\$15.25	\$15.63	\$16.02	\$16.42	\$16.83	\$17.25	\$17.69	\$18.13	\$18.58
5	Police Corporal	\$16.60	\$17.02	\$17.44	\$17.88	\$18.32	\$18.78	\$19.25	\$19.73	\$20.23	\$20.73
	Police Sergeant	\$17.49	\$17.93	\$18.38	\$18.84	\$19.31	\$19.79	\$20.29	\$20.79	\$21.31	\$21.85
	Building/Code Inspector	\$17.59	\$18.03	\$18.48	\$18.94	\$19.41	\$19.90	\$20.40	\$20.91	\$21.43	\$21.96
	Planner	\$17.85	\$18.30	\$18.75	\$19.22	\$19.70	\$20.20	\$20.70	\$21.22	\$21.75	\$22.29
6	Lieutenant/Detective	\$19.57	\$20.06	\$20.56	\$21.08	\$21.60	\$22.14	\$22.70	\$23.26	\$23.85	\$24.44
	City Clerk	\$22.04	\$22.59	\$23.16	\$23.73	\$24.33	\$24.94	\$25.56	\$26.20	\$26.85	\$27.52
8	Chief of Police	\$24.27	\$24.87	\$25.49	\$26.13	\$26.78	\$27.45	\$28.14	\$28.84	\$29.57	\$30.30
	City Superintendent	\$24.81	\$25.43	\$26.07	\$26.72	\$27.39	\$28.07	\$28.77	\$29.49	\$30.23	\$30.99
9	Planning Director	\$27.17	\$27.85	\$28.55	\$29.26	\$30.00	\$30.74	\$31.51	\$32.30	\$33.11	\$33.94
	City Administrator	\$31.50	\$32.29	\$33.09	\$33.92	\$34.77	\$35.64	\$36.53	\$37.44	\$38.38	\$39.34

Notes:

- (1) Steps are in 2.5% increments, represent two years of experience, and apply to both full and part time employees.
- (2) Ranges based on starting wage at step 1 and increase by 15%.
- (3) Non-KLETC certified officers hired at the Officer 2 level.

Proposed 2008 Wage Adjustments

<u>Job Classification</u>	<u>Existing</u>	<u>5%</u>	<u>5% Adj.</u>	<u>Step</u>	<u>Proposed</u>	<u>Prop. Adj.</u>	<u>Total Adj.</u>	<u>Total Adj. (\$)</u>
Range 1								
Laborer, Parks & Recreation (PT)	8.67	9.10	\$ 450.84	1	9.40	\$ 308.36	8.4%	\$ 759.20
Clerical, Administration	10.00	10.50	\$ 1,040.00	2	10.72	\$ 457.60	7.2%	\$ 1,497.60
Maintenance Worker 1, Streets	10.87	11.41	\$ 1,130.48	5	11.65	\$ 491.92	7.2%	\$ 1,622.40
Maintenance Worker 1, Streets	11.39	11.96	\$ 1,184.56	7	12.24	\$ 583.44	7.5%	\$ 1,768.00
Animal Control Officer, Police (PT)	12.58	13.21	\$ 654.16	10	13.21	\$ -	5.0%	\$ 654.16
Clerk, Police	10.00	10.50	\$ 1,040.00	1	10.72	\$ 457.60	7.2%	\$ 1,497.60
Range 2								
Intern, Administration (PT)	11.00	11.00	\$ -	1	11.00	\$ -	0.0%	\$ -
Maintenance Worker 2, Streets	13.09	13.74	\$ 1,361.36	9	13.78	\$ 73.84	5.3%	\$ 1,435.20
Range 3								
Wastewater Operator 1, Sewer	11.39	11.96	\$ 1,184.56	1	12.31	\$ 729.04	8.1%	\$ 1,913.60
Court Clerk, Police	13.06	13.71	\$ 1,358.24	4	13.87	\$ 326.56	6.2%	\$ 1,684.80
Wastewater Operator 2, Sewer	15.95	16.75	\$ 1,658.80	10	16.82	\$ 150.80	5.5%	\$ 1,809.60
Range 4								
Asst. City Clerk, Administration	10.50	11.03	\$ 1,092.00	1	14.06	\$ 6,312.80	33.9%	\$ 7,404.80
Treasurer, Administration (PT)	15.73	16.52	\$ 817.96	7	16.72	\$ 211.64	6.3%	\$ 1,029.60
Officer 3, Police	13.53	14.21	\$ 1,407.12	1	14.88	\$ 1,400.88	10.0%	\$ 2,808.00
Officer 3, Police	13.53	14.21	\$ 1,407.12	1	14.88	\$ 1,400.88	10.0%	\$ 2,808.00
Officer 3, Police	13.53	14.21	\$ 1,407.12	1	14.88	\$ 1,400.88	10.0%	\$ 2,808.00
Officer 3, Police	13.53	14.21	\$ 1,407.12	1	14.88	\$ 1,400.88	10.0%	\$ 2,808.00
Officer 3, Police	13.63	14.31	\$ 1,417.52	1	14.88	\$ 1,182.48	9.2%	\$ 2,600.00
Officer 3, Police	13.63	14.31	\$ 1,417.52	2	15.25	\$ 1,952.08	11.9%	\$ 3,369.60
Officer 3, Police	13.63	14.31	\$ 1,417.52	2	15.25	\$ 1,952.08	11.9%	\$ 3,369.60
Officer 3, Police	14.00	14.70	\$ 1,456.00	2	15.25	\$ 1,144.00	8.9%	\$ 2,600.00
Range 5								
Corporal, Police	15.73	16.52	\$ 1,635.92	1	16.60	\$ 173.68	5.5%	\$ 1,809.60
Sergeant, Police	17.85	18.74	\$ 1,856.40	4	18.84	\$ 202.80	5.5%	\$ 2,059.20
Building/Code Inspector, P & Z	18.59	19.52	\$ 1,933.36	6	19.90	\$ 791.44	7.0%	\$ 2,724.80

Proposed 2008 Wage Adjustments

Job Classification	Existing	5%	5% Adj.	Step	Proposed	Prop. Adj.	Total Adj.	Total Adj. (\$)
Planner, Planning & Zoning	17.00	17.85	\$ 1,768.00	1	17.85	\$ -	5.0%	\$ 1,768.00
Range 6 Lieutenant/Detective, Police	18.90	19.85	\$ 1,965.60	4	21.08	\$ 2,568.80	11.5%	\$ 4,534.40
Range 7 City Clerk, Administration	22.19	23.30	\$ 2,307.76	10	27.52	\$ 8,778.64	24.0%	\$ 11,086.40
Range 8 Chief, Police	25.77	27.06	\$ 2,680.08	6	27.45	\$ 814.32	6.5%	\$ 3,494.40
City Superintendent, Street/Sewer	22.49	23.61	\$ 2,338.96	7	28.77	\$ 10,723.44	27.9%	\$ 13,062.40
Range 9 Director, Planning	25.88	27.17	\$ 2,691.52	2	27.85	\$ 1,406.08	7.6%	\$ 4,097.60
Range 10 City Administrator, Administration	32.75	34.39	\$ 3,406.00	3	33.09	\$ (2,698.80)	1.0%	\$ 707.20
Total Adjustment:			\$ 46,893.60 5.0%			\$ 44,698.16 4.4%	9.4%	\$ 91,591.76 9.4%

Notes:

- (1) Adjustments based on 2080 hours for full time employees and 1040 hours for part time employees.
- (2) Part time police officers (Officer 2) excluded because their hours vary considerably.

Changes to the Pay Scale:

- **First, I applied a 5% increase to the original pay scale, which, if you remember, brought all employees up to at least 5% below the area average. With the increase starting wages for city employees will be comparable to those of the surrounding municipalities in 2007.**
- **Second, each individual employee was assigned a step based on two criteria.**
 - **The number of years worked with the city (tenure). Each step represents two years of experience with the city.**
 - **The across the board 5% wage adjustment. If an employee did not receive at least a 5% adjustment after he/she was assigned a step based on tenure, the employee was reassigned to the next step that allowed for the minimum 5% raise.**
- **NOTE: The reason there were discrepancies with the previous pay scale was because the 5% adjustment was applied after each individual was assigned a step. Therefore, the final, proposed wage did not match a step on the pay scale.**

Narrative – City Council
January 24, 2008
Dustin Smith, Planning Director

Clarification of condition #17 from the City Council approval that required an “additional street connection at Crestwood Drive.

Affinity Development has requested a clarification from the City Council concerning condition #17 from the Ordinance, which was stated as follows:

17. Additional street connection at Crestwood Drive.

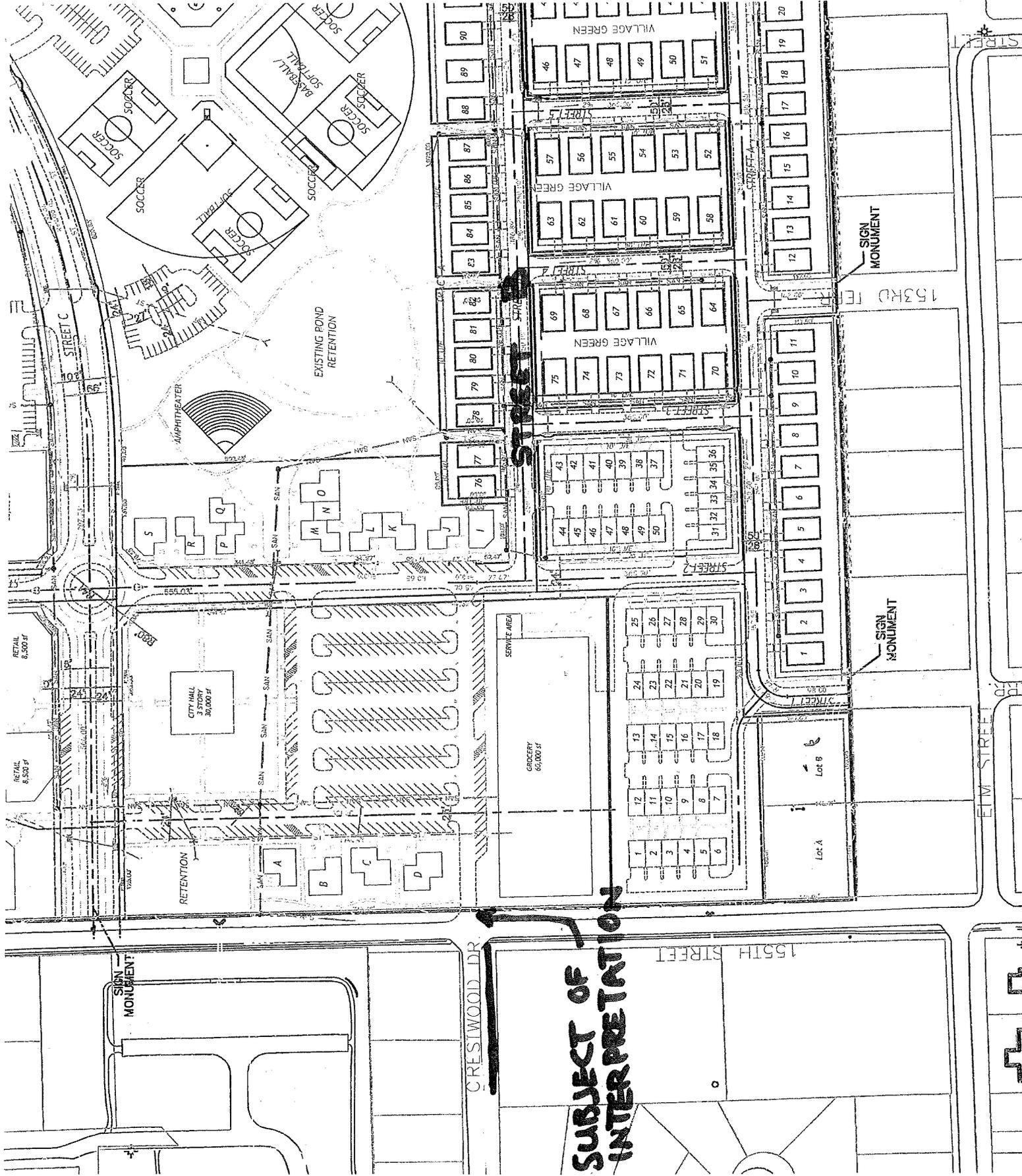
The City Council approved the change of zoning and preliminary development on September 3, 2007 with sixteen (16) conditions that were recommended by the Planning Commission, plus condition #17 (above) that part of the Planning Department’s recommendation and was added as part of the Council motion.

Staff’s intent with this condition was that Crestwood Drive be extended into City Center and connected with “Street B” to provide better traffic circulation to/from the new development. The developer submitted a revised plan on October 9, 2007 showing a driveway connection to the grocery store parking lot aligned at Crestwood Drive. Subsequently, staff sent a letter to the developer dated October 10, 2007 indicating four items that still needed to be addressed. Item #1 of that letter was as follows:

- 1. The City Council concurred with staff that an additional street connection shall be made to 155 Street at Crestwood Drive. What is shown on the revised plan is essentially a private driveway that accesses the grocery store parking lot. An acceptable street connection constitutes the extension of Crestwood Drive, built to city standards within a dedicated public right-of-way that would align with Street B.*

Staff met with representatives of Affinity Development (Mr. Duncan did not attend) on January 14, 2008 where we discussed this issue and others and decided to have the Council make the determination of the intent of the condition.

A copy of the pertinent portion of the preliminary development plan is included. Staff will be available for questions at the meeting.



SUBJECT OF INTERPRETATION

Narrative – City Council
January 24, 2008
Dustin Smith, Planning Director

Approval of revised ordinance containing corrected legal descriptions and clarification language amending the Zoning Ordinance of the City of Basehor, Kansas by rezoning certain property, as described below, in the City of Basehor, Kansas for Basehor City Center from CP-1, Neighborhood Business and R-O, Suburban Residential to MU-2, Mixed-Use General and PR, Planned Residential and a Preliminary Development Plan.

Narrative

The Council approved this ordinance on August 20, 2007, which approved the change of zoning and preliminary development plan for the Basehor City Center. During reviews of the legal descriptions relating to an update of the City's official Zoning Map, the City Engineer discovered errors in the legal descriptions designating the areas that were rezoned. Therefore, the Council should reaffirm the ordinance with the corrected legal descriptions.

In addition, staff modified the structure of the ordinance to more accurately represent the recommendations by the Planning Commission and what was actually approved by the City Council. No substantive changes have been made.

The proposed ordinance is attached. It shows modifications with ~~striketroughs~~ and **bold face** type.

Staff will be available for discussion at the meeting.

(Basehor City Center)

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF BASEHOR, KANSAS BY REZONING CERTAIN PROPERTY, AS DESCRIBED BELOW, IN THE CITY OF BASEHOR, KANSAS FOR BASEHOR CITY CENTER FROM CP-1, NEIGHBORHOOD BUSINESS AND R-O, SUBURBAN RESIDENTIAL TO MU-2, MIXED-USE GENERAL AND PR, PLANNED RESIDENTIAL AND PRELIMINARY DEVELOPMENT PLAN.

WHEREAS, under the Zoning Ordinance of the City of Basehor, Kansas, the Governing Body of the City of Basehor, Kansas, is given the power to amend or change the zoning on certain property within the corporate boundaries of the City of Basehor, Kansas; and

WHEREAS, the property was annexed by the City Council on August 6, 2007.

WHEREAS, the Planning Commission of the City of Basehor, Kansas, in compliance with the Zoning Ordinance and the Kansas Statute, K.S.A. 12-757, held a public hearing on August 7, 2007 at 7:00 o'clock p.m. in City Hall, Basehor, Kansas, and the official date and time set out was published in the Basehor Sentinel, the official newspaper, and as a result of such hearing, recommended approval of the request to rezone from CP-1 Neighborhood Business and R-O, Suburban Residential to MU-2, Mixed-Use General and PR, Planned Residential, **and preliminary development plan** with the following conditions:

1. Connect Street 7 with Leavenworth Road.
2. The railroad right-of-way shall be dedicated as public open space via a fifteen-foot (15') easement with an eight-foot (8') asphalt trail.
3. The trail shall be a minimum of eight feet in width.
4. Sidewalks shall be provided on both sides of all streets with the exception of Basehor Boulevard, which will have a five-foot sidewalk on one side and an eight-foot asphalt trail on one side. Sidewalks shall be placed in the right-of-way at least five-feet (5') from the back-of-curb and shall be a minimum of four feet wide on local streets and five feet on Basehor Boulevard.
5. No approved cul-de-sac shall exceed 528 feet, as required by Section 4-102 (16) of the Subdivision Regulations and must have minimum right-of-way radius of fifty feet (50') at the closed end, subject to approval by the Fairmount Township Fire Marshall.
6. The existing grain silos shall be preserved and incorporated into the design to retain an element of the city's agricultural heritage.

7. Stormwater report shall be submitted and subject to approval by the City Engineer.
8. Outdoor seating shall be provided in the commercial and public use areas and identified on the plan.
9. Upper floors of the buildings in the commercial shall be used mainly for office and residential uses to allow the street-level space for use such as retail storefronts, restaurants and other uses that encourage pedestrian activity.
10. The developer and Planning Director shall review the following suggested restrictions and resolve to the Planning Department's satisfaction.
 - Any use that includes wholesale sales or services
 - Automobile Repair Services
 - Automobile and Truck Rental
 - Bait Shops
 - Building Construction Contractors
 - Business Offices Not Elsewhere Listed
 - Bus Garage and Maintenance
 - Exterminating Services
 - Carpet Cleaning and Repair
 - Ice – Manufacturing
 - Motor Vehicles and Equipment – Retail
 - Race Tracks (except for amusement as a CUP)
 - Cemeteries and Mausoleums
 - Churches, Synagogues and Temples (by CUP on upper floors only)
 - Construction Equipment – Retail
 - Detective Services
 - Equipment Rental and Leasing Services
 - Farm Machinery – Retail
 - Food Lockers and Refrigerated Storage
 - Freight Terminals
 - Garden and Nursery - Retail
 - Golf Courses (except miniature)
 - Golf Driving Ranges
 - Greenhouses
 - Ice – Retail
 - Landscape Services
 - Lapidary Work
 - Laundering Services
 - Lawn Care Services
 - Lumber Yards – Retail
 - Mobile Homes and Accessories – Retail
 - Motor Freight Garaging and Maintenance
 - Nursery Plants- Retail

- Outdoor Advertising Services and Billboards
- Professional Offices Not Listed Elsewhere
- Road and Utility Maintenance Yards
- Schools – Primary and Secondary
- Taxi Dispatch and Maintenance
- Tele-Communication Exchange Stations
- Vending Machine Operators – Retail
- Warehousing of Non-Hazardous Products
- Warehousing of Household Goods
- Water Treatment Facilities
- Well Drilling Services

11. Coordination with the utility companies to place all utilities in the right-of-way. No utilities shall be placed in the rear of any lot, except power, phone and cable.
12. Developer will provide information requested by the City Engineer pursuant to satisfactory resolution of the issues with the sanitary sewer plan prior to the Planning Commission review of the Final Development Plan.
13. Improvement of 155 Street to current city standards between the property lines, (distance of approximately 1,600 feet).
14. All recommendations from the traffic study, including the improvement of 147 Street to current City standards.
15. All recommendations from City Engineer concerning the traffic study as noted in the letter dated July 9, 2007.
16. Extend Street 11 to the north property line.
- ~~17. Additional street connection at Crestwood Drive.~~

AND WHEREAS, upon a motion made and duly seconded and adopted, the Governing Body approved the **above referenced** rezoning request **and the preliminary development plan** at its August 20, 2007 meeting **with conditions 1-16 as recommended by the Planning Commission and the addition of condition #17, as follows:**

17. Additional street connection at Crestwood Drive.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

SECTION 1: That the zoning category of MU-2, Mixed-Use General shall be applied to the following described property, to-wit:

A TRACT OF LAND IN SECTION 35, TOWNSHIP 10 SOUTH, RANGE 22 EAST OF THE 6TH PRINCIPAL MERIDIAN, CITY OF BASEHOR, LEAVENWORTH COUNTY, KANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

*BEGINNING AT THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 35-10-22; THENCE NORTH 01 DEGREE 24 MINUTES 41 SECONDS WEST, ALONG THE WEST LINE OF SAID SECTION 35-10-22 A DISTANCE OF 782.38 FEET; THENCE NORTH 88 DEGREES 35 MINUTES 19 SECONDS EAST A DISTANCE OF 574.97 FEET; THENCE NORTH 01 DEGREE 24 MINUTES 41 SECONDS WEST A DISTANCE OF 69.48 FEET; THENCE NORTH 88 DEGREES 35 MINUTES 19 SECONDS EAST A DISTANCE OF 239.43 FEET; THENCE NORTHEASTERLY ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 1436.00 FEET, A CENTRAL ANGLE OF 23 DEGREES 12 MINUTES 13 SECONDS AN ARC DISTANCE OF 581.55 FEET; THENCE NORTH 65 DEGREES 23 MINUTES 06 SECONDS EAST A DISTANCE OF 245.51 FEET; THENCE SOUTHEASTERLY ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 2000.00 FEET, A CENTRAL ANGLE OF 03 DEGREES 59 MINUTES 35 SECONDS, WHOSE INITIAL TANGENT BEARING IS SOUTH 25 DEGREES 38 MINUTES 47 SECONDS EAST AN ARC DISTANCE OF 209.20 FEET; THENCE SOUTH 31 DEGREES 38 MINUTES 22 SECONDS EAST A DISTANCE OF 131.35 FEET; THENCE SOUTH 58 DEGREES 21 MINUTES 38 SECONDS WEST A DISTANCE OF 156.25 FEET; THENCE SOUTH 40 DEGREES 03 MINUTES 35 SECONDS EAST A DISTANCE OF 713.43 FEET; THENCE SOUTHWESTERLY ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 525.00 FEET, A CENTRAL ANGLE OF 13 DEGREES 35 MINUTES 27 SECONDS, WHOSE INITIAL TANGENT BEARING IS SOUTH 57 DEGREES 10 MINUTES 46 SECONDS EAST AN ARC DISTANCE OF 124.53 FEET; THENCE SOUTH 43 DEGREES 35 MINUTES 19 SECONDS WEST A DISTANCE OF 147.19 FEET; THENCE SOUTHWESTERLY ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 325.00 FEET, A CENTRAL ANGLE OF 5 DEGREES 39 MINUTES 03 SECONDS, AN ARC DISTANCE OF 32.05 FEET; THENCE SOUTH 87 DEGREES 57 MINUTES 12 SECONDS WEST A DISTANCE OF 1216.89 FEET; THENCE SOUTH 02 DEGREES 02 MINUTES 48 SECONDS EAST A DISTANCE OF 185.50 FEET; THENCE SOUTH 88 DEGREES 35 MINUTES 19 SECONDS WEST A DISTANCE OF 527.82 FEET TO A POINT ON THE WEST LINE OF SAID SECTION 35-10-22; THENCE NORTH 01 DEGREE 24 MINUTES 41 SECONDS WEST, ALONG SAID WEST LINE A DISTANCE OF 427.80 FEET TO THE POINT OF BEGINNING.
CONTAINS: 2,136,646.90 SQUARE FEET OR 49.05 ACRES.*

And,

That the zoning category of PR, Planned Residential shall be applied to the following described property, to-wit:

A TRACT OF LAND IN SECTION 35, TOWNSHIP 10 SOUTH, RANGE 22 EAST OF THE 6TH PRINCIPAL MERIDIAN, LEAVENWORTH COUNTY, KANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

*BEGINNING AT THE EAST QUARTER CORNER OF SAID SECTION 35-10-22;
THENCE SOUTH 01 DEGREE 25 MINUTES 03 SECONDS EAST, ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 35-10-22, A DISTANCE OF 1329.41 FEET, TO THE SOUTH LINE OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 35-10-22; THENCE SOUTH 88 DEGREES 01 MINUTES 06 SECONDS WEST, ALONG SAID SOUTH LINE A DISTANCE OF 1320.42 FEET TO THE WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 35-10-22; THENCE NORTH 01 DEGREE 24 MINUTES 23 SECONDS WEST, ALONG SAID WEST LINE A DISTANCE OF 555.74 FEET; THENCE SOUTH 87 DEGREES 57 MINUTES 12 SECONDS WEST, PARALLEL TO THE NORTH LINE OF THE SOUTHEAST AND SOUTHWEST QUARTERS OF SAID SECTION 35-10-22, AND ALONG THE NORTH LINE OF RICKEL'S SUBDIVISION AND RICKEL'S SUBDIVISION NO. 3, BOTH SUBDIVISIONS OF LAND IN THE CITY OF BASEHOR, A DISTANCE OF 3962.25 FEET, TO A POINT ON THE WEST LINE OF*

SAID SECTION 35-10-22; THENCE NORTH 01 DEGREE 24 MINUTES 41 SECONDS WEST, ALONG SAID WEST LINE A DISTANCE OF 341.87 FEET; THENCE NORTH 88 DEGREES 35 MINUTES 19 SECONDS EAST A DISTANCE OF 527.82 FEET; THENCE NORTH 02 DEGREES 02 MINUTES 48 SECONDS WEST A DISTANCE OF 185.50 FEET; THENCE NORTH 87 DEGREES 57 MINUTES 12 SECONDS EAST A DISTANCE OF 1216.89 FEET; THENCE SOUTHEASTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 325.00 FEET, A CENTRAL ANGLE OF 5 DEGREES 39 MINUTES 03 SECONDS, AN ARC DISTANCE OF 32.05 FEET; THENCE SOUTH 86 DEGREES 23 MINUTES 45 SECONDS EAST A DISTANCE OF 11.16 FEET; THENCE NORTHEASTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 325.00 FEET, A CENTRAL ANGLE OF 35 DEGREES 34 MINUTES 22 SECONDS, AN ARC DISTANCE OF 201.78 FEET; THENCE NORTH 43 DEGREES 35 MINUTES 19 SECONDS EAST A DISTANCE OF 147.19 FEET; THENCE NORTHEASTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 525.00 FEET, A CENTRAL ANGLE OF 13 DEGREES 35 MINUTES 27 SECONDS, AN ARC DISTANCE OF 124.53 FEET; THENCE NORTH 40 DEGREES 03 MINUTES 35 SECONDS WEST A DISTANCE OF 713.43 FEET; THENCE NORTH 58 DEGREES 21 MINUTES 38 SECONDS EAST A DISTANCE OF 156.25 FEET; THENCE NORTH 31 DEGREES 38 MINUTES 22 SECONDS WEST A DISTANCE OF 131.35 FEET; THENCE NORTHWESTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 2000.00 FEET, A CENTRAL ANGLE OF 03 DEGREES 59 MINUTES 35 SECONDS, AN ARC DISTANCE OF 209.20 FEET; THENCE SOUTH 65 DEGREES 23 MINUTES 06 SECONDS WEST A DISTANCE OF 245.51 FEET; THENCE SOUTHWESTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 1436.00 FEET, A CENTRAL ANGLE OF 23 DEGREES 12 MINUTES 13 SECONDS AN ARC DISTANCE OF 581.55 FEET; THENCE SOUTH 88 DEGREES 35 MINUTES 19 SECONDS WEST A DISTANCE OF 239.43 FEET; THENCE SOUTH 01 DEGREE 24 MINUTES 41 SECONDS EAST A DISTANCE OF 69.48 FEET; THENCE SOUTH 88 DEGREES 35 MINUTES 19 SECONDS WEST A DISTANCE OF 184.51; THENCE NORTH 01 DEGREE 24 MINUTES 41 SECONDS WEST, A DISTANCE OF 34.00 FEET; THENCE SOUTH 88 DEGREES 35 MINUTES 04 SECONDS WEST, A DISTANCE OF 47.24 FEET; THENCE NORTHEASTERLY ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 775.00 FEET, A CENTRAL ANGLE OF 8 DEGREES 55 MINUTES 11 SECONDS, A DISTANCE OF 120.65 FEET; THENCE NORTH 12 DEGREES 05 MINUTES 06 SECONDS WEST, A DISTANCE OF 21.65 FEET; THENCE NORTHWESTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 50.00 FEET, A CENTRAL ANGLE OF 10 DEGREES 40 MINUTES 26 SECONDS, A DISTANCE OF 33.99 FEET; THENCE NORTH 01 DEGREE 24 MINUTES 41 SECONDS WEST A DISTANCE OF 237.54 FEET; THENCE NORTHWESTERLY ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 60.00 FEET, A CENTRAL ANGLE OF 39 DEGREES 24 MINUTES 02 SECONDS, A DISTANCE OF 41.26 FEET; THENCE NORTHEASTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 50.00 FEET, A CENTRAL ANGLE OF 158 DEGREES 48 MINUTES 04 SECONDS, A DISTANCE OF 138.58 FEET; THENCE SOUTHEASTERLY ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 60.00 FEET, A CENTRAL ANGLE OF 39 DEGREES 24 MINUTES 02 SECONDS, A DISTANCE OF 41.26 FEET; THENCE NORTH 11 DEGREES 24 MINUTES 41 SECONDS WEST A DISTANCE OF 219.14 FEET TO THE CENTER LINE OF THE ABANDONED KANSAS CITY NORTHERN RAILWAY; THENCE NORTHEASTERLY ON A CURVE TO THE RIGHT, ALONG THE CENTER LINE OF SAID ABANDONED RAILWAY, HAVING A RADIUS OF 1889.10 FEET, A CENTRAL ANGLE OF 43 DEGREES 53 MINUTES 23 SECONDS, WHOSE INITIAL BEARING IS NORTH 44 DEGREES 03 MINUTES 57 SECONDS EAST, A DISTANCE OF 1447.09 FEET; THENCE NORTH 87 DEGREES 57 MINUTES 18 SECONDS EAST, CONTINUING ALONG THE CENTER LINE OF SAID ABANDONED RAILWAY, A DISTANCE OF 2426.29 FEET; THENCE SOUTH 01 DEGREE 25 MINUTES 34 SECONDS EAST, PARALLEL TO THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION, A DISTANCE OF 1133.44 FEET; THENCE NORTH 87 DEGREES 57 MINUTES 32 SECONDS EAST, A DISTANCE OF 933.49 FEET, TO A POINT ON THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION; THENCE SOUTH 01 DEGREE 25 MINUTES 34 SECONDS EAST, ALONG THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION, A DISTANCE OF 60.00 FEET; THENCE SOUTH 87 DEGREES 57 MINUTES 32 SECONDS WEST, A DISTANCE OF 933.49 FEET; THENCE SOUTH 01 DEGREE 25 MINUTES 34 SECONDS EAST, PARALLEL WITH THE EAST LINE OF

SAID SECTION 35-10-22, A DISTANCE OF 745.58 FEET, TO A POINT ON THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 35-10-22; THENCE NORTH 87 DEGREES 57 MINUTES 12 SECONDS EAST, ALONG THE NORTH LINE OF SOUTHEAST QUARTER OF SAID SECTION 35-10-22, A DISTANCE OF 933.49 FEET TO THE POINT OF BEGINNING.

SECTION 2: That the Zoning District Map adopted under the Zoning Ordinance of the City of Basehor, Kansas, shall be amended to reflect the rezoning, as set forth in Section 1 above.

SECTION 3. That the rezoning shall take effect and be in force from and after the passage, approval, and publication of this ordinance in the official newspaper of the City of Basehor, Kansas.

CHRIS GARCIA, Mayor

ATTEST:

MARY MOGLE, City Clerk

Approved and Passed this 20th day of August, 2007

AGENDA ITEM INFORMATION FORM

Agenda Item: Consider approval of an ordinance to recover costs of upsizing the Pinehurst Lift Station.

Department: Administration

Background/Description of Item:

The Pinehurst Lift station and sanitary sewer lines were upsized in 2004 to accommodate projected flows from developments outside of the Pinehurst area. The cost of upsizing was \$46,815.37.

These developments included the following projected flows based on possible number of units in the each area:

Cedar Lakes and Cedar Falls	23.7 GPM
Glenwood Estates and School	12.2 GPM
Briarwood	7.4 GPM
Vacant land east of Glenwood	18.0 GPM
Vacant land west of Glenwood	38.7 GPM

Cedar Lakes and Cedar Falls were assessed the following in Pinehurst lift station upsize fees.

Cedar Lakes Pinehurst improvement charge	\$7,433.81
Cedar Falls Pinehurst improvement charge	\$3,661.43

Funding Source:

Recommendation: Approve Ordinance 526 appending Article XV, Utilities, adding paragraph 15-241B to the Code for the City of Basehor to implement upsizing fees for the Pinehurst Lift Station.

Prepared by: Carl E. Slauch, City Administrator
Council Date: January 24, 2008

(First published in *Basehor Sentinel* on January 31, 2008)

ORDINANCE NO. 526

AN ORDINANCE APPENDING ARTICLE XV, UTILITIES, ADDING SECTION 15-241B OF THE CODE OF THE CITY OF BASEHOR, KANSAS

Section 1 Chapter XV. UTILITIES is amended to add paragraph 15-241B dealing with Pinehurst Lift Station upsize fees. Any future connection to the City sanitary sewer system that feeds through the Pinehurst Lift Station will be assessed an additional fee of \$370 per residential structure to cover the costs of upsizing the lift station to accommodate flows outside the Pinehurst Development area.

The upsize fee is intended to recover \$46,815.37 in additional expense incurred in 2004 to upsize the lift station and pipe size to accommodate projected flows from development occurring east and west of Glenwood Estates, the Briarwood subdivision, Glenwood Estates and school.

Section 2 Add paragraph 15-241B to read as follows:

Any connection to the sanitary sewer system for the City of Basehor outside of the Pinehurst Development area that feeds through the Pinehurst Lift Station will be assessed an upsize fee of \$370 per residential structure.

Section 3 This ordinance shall be in full force and effective from and after its passage, and publication in the official city newspaper.

Approved by the City Council this 24th day of January 2008.

Approved by the Mayor this 24th day of January 2008.

Mayor Chris Garcia

Attest:

Mary A. Mogle, City Clerk

Carl Slaugh

From: Joe McAfee [joe.mcafee@mhs-eng.com]
Sent: Thursday, January 10, 2008 11:56 AM
To: 'Carl Slaugh'; 'Gene Myracle Jr.'
Subject: Pinehurst Up Charge Costs

Gentlemen,

I have calculated the cost per house to send sewage through the Pinehurst lift station. Based on KDHE calculations of 0.75 GPM peak flow for each residential structure, the cost is \$370 per house. We will continue to track the add-ons up to 100 GPM to verify that the lift station is not being oversized.

Please let me know if you have any questions. Thanks.

Joseph McAfee, PE

McAFEE HENDERSON SOLUTIONS, INC

Civil Engineering & Land Surveying

360 Santa Fe

Leavenworth, Kansas 66048

913.651.6100 fax: 913.651.4178

September 8, 2004

Mayor Scherer and Council Members
City of Basehor Kansas
PO Box 406
Basehor, Kansas 66007

**RE: Pinehurst Force Main and Lift Station
Upsizing Costs**

Mayor Scherer and Council:

As the developer is nearing completion of the Pinehurst Lift Station, he is requesting reimbursement for the upsize cost he has incurred. As you are aware, the City mandated the Pinehurst Lift Station and portions of the gravity system be upsized to accommodate additional flows from Cedar Lakes and other potential offsite future developments. The attached table itemizes the upsize cost associated with increasing the pump size, wet well, force main, and gravity lines. The reimbursement amount owed to the developer is \$46,815.37. This figure is less than the \$52,614 estimated back in May of 2003.

If you have any questions or comments please contact me at (913) 782-7744.

Sincerely,

Matt Henderson, PE
MCAFEE, HENDERSON, & STRICK, INC.

Cc: David Fuqua -- City Administrator
John S. Breuer -- G & J Services

Pinehurst - Forcemain				
Upsizing Cost				
Construction Item	Unit	Quantity	Unit Cost	Cost
Up-sized Cost for Future Flows				
8" PVC, Class 160	LF	2700	\$ 6.15	\$ 16,605.00
8' Dia. Std Manhole	EA	1	\$ 8,100.00	\$ 8,100.00
Pump	LS	1	\$76,080.00	\$ 76,080.00
Aggregate CA-5	TON	462	\$ 14.00	\$ 6,468.00
Concrete Encasement (8-inch)	LF	30	\$ 28.33	\$ 849.90
12" SDR 35 PVC	LF	608	\$ 5.90	\$ 3,587.20
15" SDR 35 PVC	LF	188	\$ 9.25	\$ 1,739.00
18" SDR 35 PVC	LF	237	\$ 14.45	\$ 3,424.65
Excavation, Trenching	CY	778	\$ 2.00	\$ 1,556.00
Total Cost				\$ 118,409.75
Sized for Pinehurst Flows Only				
4" PVC, Class 160	LF	2700	\$ 2.05	\$ 5,535.00
5' Dia. Std Manhole	EA	1	\$ 2,700.00	\$ 2,700.00
Pump	LS	1	\$53,330.00	\$ 53,330.00
Aggregate CA-5	TON	335	\$ 14.00	\$ 4,690.00
Concrete Encasement (4-inch)	LF	30	\$ 19.80	\$ 594.00
8" SDR 35 PVC	LF	608	\$ 2.61	\$ 1,586.88
10" SDR 35 PVC	LF	425	\$ 4.74	\$ 2,014.50
Excavation, Trenching	CY	572	\$ 2.00	\$ 1,144.00
Total Cost				\$ 71,594.38
Total Additional Cost for system Up-sizing				\$ 46,815.37

*Note: Total Additional Cost equals the cost for "Up-sized" less the cost for "Pinehurst".
Quantity. Unit cost increases are a result of increased pump and pipe size to handle future
offsite flows.*

TAKE HOME VEHICLES

January 17, 2008

Proposal: It is my proposal and recommendation that department heads and first line supervisors of the Police Department and public works staff who are on-call, subject to call-back at anytime and who live within 5 miles of the city limits be allowed to take home a city owned vehicle. These vehicles would be used for city use and work related situations only.

Staging: Currently the Police Department keeps all of its police fleet parked in the city garage with the exception of the Chiefs vehicle. The Public Works Department also keeps its fleet parked in the public works garage.

Scenario 1: According to our Emergency Operations Plan (EOP), which clearly states what each department's responsibilities would be in the event of a disaster, could be hindered and greatly compromised by the current staging of our emergency and department head vehicles. If for any reason the staging areas were damaged, or inaccessible, we would not be able to perform the necessary functions required to provide security and safety for our citizens. By allowing key personnel to take home a vehicle, if a disaster were to occur, we would be able to put those vehicles in-service and continue with the guidelines established by our EOP. It has previously been recommended and advised that all of a department's fleet not be maintained in one single location, because any type of unforeseen disaster could wipe out the entire fleet.

Scenario 2: By allowing key personnel that are on-call and subject to call-back to take home a vehicle we would be providing a quicker response to the needs of our citizens. When called out, the staff

member who had the vehicle at home could save a considerable amount of time by not having to get up, load his/her equipment into their POV, drive to the city facility, unload his/her equipment, reload the equipment needed into the emergency vehicle and then respond to the call. By having the vehicle at his/her home an immediate response could take place, thereby, providing the citizens the type of service they expect when an emergency occurs; that requires a department head or supervisor response.

The City would not experience any additional costs for allowing key personnel to take a vehicle home. These vehicles have already been assigned to department heads and first line supervisors. We would only be changing the "location" of the vehicles and guaranteeing a much faster response to our citizens when, and if, a disaster should occur.

Thank you for your consideration of this proposal.

Lloyd Martley
Chief of Police

AGENDA ITEM INFORMATION FORM

Agenda Item: Consider ordinance amending code on truck traffic (request for restriction on Donahoo Rd).

Department: Administration

Background/Description of Item:

A request has been received to place a "No Trucks Allowed" sign at K-7 Highway and Donahoo Road to minimize the truck traffic that drives through the residential area.

With the completion of Hollingsworth Road there is an alternative route for truck traffic.

An ordinance revising the Municipal Code has been prepared by the city attorney.

January 17, 2008

After discussion and concerns rose at the January 10, 2008 city council meeting the item was tabled.

The weight limit was increased from 4 tons to 6 tons (12M or 12,000 pounds) after research by Chief Lloyd Martley.

Concerns were raised by farmers who may not have safe alternative routes with farm vehicles. The guidance is sufficiently broad to allow such activity if there is not a reasonable alternative.

The restrictions apply to any street with the City of Basehor.

Funding Source:

Recommendation: Approve Ordinance 525 restricting truck traffic over six tons (12M or 12,000 pounds) on residential streets.

Prepared by: Carl E. Slaugh, City Administrator
Council Date: January 24, 2008

ORDINANCE NO. 525

AN ORDINANCE AMENDING THE CITY CODE TO PROHIBIT TRUCKS ON FALCON LAKES PARKWAY

WHEREAS, Section 14-203 of Chapter 14 of the City Code sets forth local regulations on truck traffic within the City; and

WHEREAS, the Governing Body believes it is in the best interest of the City to prohibit trucks on Falcon Lakes Parkway and Donahoo Road.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BASEHOR, KANSAS:

SECTION 1: In accordance with K.S.A. 8-1912(c), the Governing Body does hereby amend Section 14-203 of Chapter 14 of the City Code to read as follows:

14-203. TRUCKS, BUSES ETC.; PARKING RESTRICTED. (a) It shall be unlawful to park any bus, truck, tractor, tractor-trailer combination, industrial equipment, or like conveyances, having a state licensing rating of six tons (12M or 12,000 pounds) or more upon a residential street within the city for any period of time exceeding two hours. For the purpose of this section, the word tractor shall include both road tractors and farm tractors.

(b) Vehicles With a Weight of Six Tons or Over. It shall be unlawful for any bus (excluding any school buses), truck, tractor, tractor-trailer combination, industrial equipment, or like conveyances, having a state licensing rating of six tons or more to drive or park upon a residential street, to include, but not be limited to, Falcon Lakes Parkway, within the city unless such vehicle is picking up or delivering merchandise to a location that is only accessible via the residential street.

(Ord. 176, Sec. 1; Ord. 259, Sec. 2; Ord. ____, Sec. 1)

SECTION 2. Effective Date. This Ordinance shall take effect and be enforced from and after its passage, approval, publication and installation of appropriate "NO TRUCKS" signs as recommended by the Manual on Uniform Traffic Control Devices for the streets described in SECTION 1 of this Ordinance, as provided by law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF BASEHOR, KANSAS, THIS _____ DAY OF _____, 2008.

Chris Garcia, Mayor

ATTEST:

APPROVED AS TO FORM:

Mary Ann Mogle, City Clerk

Patrick G. Reavey, City Attorney