

## AGENDA

**BASEHOR CITY COUNCIL**  
**February 21, 2008**  
**(moved from February 18, 2008 due to holiday)**  
**6:00 p.m.**  
**Basehor City Hall**

**WORK SESSION – 6:00 p.m. (No formal action will be taken during this time.)**

1. Discussion regarding agenda items.

**REGULAR MEETING – 7:00 p.m.**

**1. Roll Call by Mayor Chris Garcia and Pledge of Allegiance**

**Moment of silence in remembrance of incident at City Hall, Kirkwood, Missouri**

**2. Consent Agenda**

*(Consent Agenda Items will be acted upon by one motion unless a Council Member requests an item be removed for discussion and separate action.)*

- a. Approve Minutes
  1. February 4, 2008 Work Session and Regular Meeting
  2. February 11, 2008 Work Session
- b. Approve Treasurer's Report & Vendor Payments
- c. Approve investment recommendations
- d. Approve calendar of events

**3. Call to Public**

Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the mayor then proceed to the podium; state your name and address).

- a. Citizen Comments Regarding Agenda Items

**4. Scheduled Discussion Items**

- a. Progress report from Burns and McDonnell on Wastewater Treatment Plant design (30% design complete).

**5. Business**

- a. Consider Final Plat for Holy Angels Catholic Church and waive of excise tax, as requested by the Catholic Archdiocese, Kansas City
- b. Consider Glenwood Estates lagoon, Sewer District #3, decommissioning proposal by Leavenworth County.

- c. Consider adjustment of review fees, penalties, and late fees, as requested by Rusty West (contractor for Basehor Post Office).
- d. Update on design of 150<sup>th</sup> Street by MHS engineers and approval to move ahead with easement and right of way acquisition.
- e. Consider approval to submit a portion of the 155<sup>th</sup> Street project for funding through the Transportation, Community, and System Preservation (TCSP) program.

**6. City Administrator Report**

**7. Mayor's Report**

**8. Council Member Reports**

**9. Executive Session**

**10. Adjournment**

*Basehor City Council reserves the right to amend the agenda following its publication in the Basehor Sentinel newspaper. Citizens are encouraged to attend all public meetings. Updates to the agenda may be reviewed at [www.cityof.basehor.org](http://www.cityof.basehor.org)*

**Minutes**

**BASEHOR CITY COUNCIL**

**February 4, 2008**

**6:00 p.m.**

**Basehor City Hall**

Official Presiding: Mayor Chris Garcia

Members Present: Pres. Terry Thomas, Iris Dysart, Terry Hill, Keith Sifford, and Jim Washington (arrived at 6:07 p.m.)

Members Absent: None

Staff Present: Carl Slaugh, Mary Mogle, Gene Myracle, Dustin Smith, Lloyd Martley, Patrick Reavey

Newspaper: Lara Hastings, *Basehor Sentinel*

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**WORK SESSION – 6:00 p.m.**

The work session was called to order with all members present with the exception of Councilmember Washington. The city attorney was in attendance.

**Discussion regarding agenda items.**

- a. Consider funding support for a feasibility study for a Leavenworth County Air and Business Park.***

Mr. Slaugh explained there was a move within the county to look into an air and business park feasibility study. The Airport and Business Park committee has been formulated and gained support from the Federal Aviation Administration (FAA) to have the study performed. The funding formula would be the same formula as used for Leavenworth County Development Corporation funding and would be based on population and assessed valuation. FAA would not be providing any funding toward the study at this time, but may consider the possibility of reimbursing part of the cost if the County chooses to move forward on the project.

President Thomas asked what the benefit would be for a regional airport. Mr. Slaugh stated it appears to be an attraction for industry. The FAA would fund up to 95% of construction costs, excluding cost of hangers and land. If Lansing and Tonganoxie chose not to participate in the study, then the committee would meet again to discuss their options. (*Councilmember Washington arrived at 6:07 p.m.*)

The aviation airport will require approximately 600 acres and remain in the county. Therefore, any proceeds would be refunded to all participating cities. Mr. Slaugh explained it is estimated to take about twenty years before the airport would make a profit. The city of Leavenworth has unofficially pledged their support for the study and will take formal action at a regular meeting.

Mr. Slaugh reported Basehor's participation would be approximately \$3,000. Councilmember Thomas asked since it would be a County effort, why would the City of Basehor participate. Mr. Slaugh explained the committee felt if all the cities expressed support there would be less opposition from the general public.

*f. Approval of excise tax refund payment to Pinehurst commercial and Medicine Store.*

Planning Director Dustin Smith explained when Pinehurst North was developed, the commercial part paid excise tax up front. Last year, there was a rezoning of 11.15 acres from commercial to residential. The developer has requested excise tax reimbursement of \$43,712.46. He explained commercial development pays excise tax up front; whereas, residential pays at the time of issuance of a building permit.

Councilmember Washington asked why the city should pay the amount back. Mr. Smith said it was policy and he was following the policy. Councilmember Washington asked if this parcel lost its identity stating it would be incumbent upon the City to keep the money.

Councilmember Dysart stated as she understood it, Pinehurst paid the entire tax when it was commercially platted, now homes are being built. Mr. Smith stated two homes were under construction in Pinehurst Estates, but he wasn't sure if either of those homes were within the area that was rezoned. Councilmember Dysart reported green space and sidewalks were removed in the original calculation and the excise tax should be recalculated excluding green space and sidewalks prior to reimbursement. She felt reimbursing the money was a complicated matter and should not be reimbursed.

Councilmember Hill asked, with the exception of the street, would the city lose any money. Councilmember Washington stated the city would lose the interest if they reimbursed the money. Mr. Smith stated the City would gain it back over time since it would be collected with the issuance of building permits.

Council discussed how and when staff collection of excise tax and if it was possible that some had doubled paid excise tax. Councilmember Dysart noted there was a payment from KAAZ Construction for \$5,920.20 and wondered if that had been collected twice. Mr. Slaugh stated he would need to research the matter. Mr. McIntosh reported Casey's paid excise tax and he also paid so it was double paid. President Thomas said policy should be consistent. Councilmember Washington noted once the excise tax has been collected, there should not be a reimbursement. It should be up to the developer to collect their money back from those purchasing the property. Councilmember Washington asked for the auditors to come in and do a complete detailed audit on the

excise tax fund. Councilmember Hill noted this was a separate issue and should not be confused with the question being discussed. Mr. Slaugh suggested performing an in-house audit. His past experience was that these types of audits were very costly. Councilmember Washington stated this was a complex matter and required auditors. Councilmember Hill said he was comfortable tabling action until all excise tax was reviewed.

*e. Consider ZIP Code change proposal.*

Mr. Slaugh reported there have been a number of requests regarding the different ZIP Codes for the area. He explained according to the United States Postal Service, the ZIP Code boundaries are determined by population and dictate the pay grade of the post master and staffing needs. If the ZIP Code area were to be changed, it would require reassigning of personnel and changing post master pay.

Councilmember Washington stated the population should be changed from 3400 to 3800 and a copy of the letter should be sent to Senators Roberts and Brownback and Representative Boyda.

*c. Consider policy to authorize supervisors to take home vehicles.*

Chief Martley was asked how many vehicles would be taken home at this time. Chief Martley explained the sergeant, city superintendent, and himself.

Break. (6:40 p.m.)

**REGULAR MEETING – 7:00 p.m.**

**ROLL CALL BY MAYOR CHRIS GARCIA AND PLEDGE OF ALLEGIANCE**

All members present. The city attorney was in attendance.

**CONSENT AGENDA**

*(Consent Agenda Items will be acted upon by one motion unless a Council Member requests an item be removed for discussion and separate action.)*

- a. Approve Minutes
  1. January 24, 2008 Work Session and Regular Meeting
- b. Approve Treasurer's Report & Vendor Payments
- c. Approve investment recommendations (none)
- d. Approve calendar of events

A motion was made by President Thomas and seconded by Councilmember Dysart to approve the Consent Agenda. Discussion followed. Councilmember Sifford asked that a correction be made on page 4, Scheduled Discussion Item "a" stating that he agreed

with President Thomas, rather than disagreed. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

### **CALL TO PUBLIC**

Members of the public are welcome to use this time to comment about any matter relating to City business that is listed on this Agenda. The comments that are discussed under "Call to Public" may or may not be acted upon by the Council during this meeting. There is a five-minute time limit. (Please wait to be recognized by the mayor then proceed to the podium; state your name and address).

#### **a. Citizen Comments Regarding Agenda Items**

**Sandra Grimes (15402 Crimson)** supported the City providing assistance to the property owners in Pinehurst to correct the lots with incorrect property lines. She also spoke in opposition of increasing the speed limits.

**Arthur Wells (15416 Wellington Place Drive)**, President of Wellington Place Homes Association, want to make sure residents of their subdivision would have an opportunity to talk with city officials in an effort to make sure things were done right during the development and construction of Barrington Manor.

Councilmember Washington commented on a letter from Mr. Wells to the Homeowners Association and wanted him to confirm that was his position. Mr. Wells stated he had his position and did not want to comment further.

**George Smith (14923 Parallel)** agreed with take home vehicle policy, spoke in opposition of the airport study noting it would be a waste of money when the City needs a storm drainage study done. He also felt the City should review developments to make sure streets connect in an effort to move people through the city. He did not feel the city could raise the speed limit on the old part of 155<sup>th</sup> Street; however, the City should find ways to move traffic in a more expedient manor.

**Dennis Mertz (2905 N. 155<sup>th</sup> St.)** did not support increasing the speed limit north of Maple Street. He reported he only remembered the Planning Commission taking action on Items 1-16 and thought that Item #17 was added after the meeting (Action Item "b"). If Affinity Development was going to improve 155<sup>th</sup> Street to three-lanes, he thought the City should leave Town Center as is. Thanked Chief Martley for the revised traffic plan to 26,000 GVW and supported the change. He supported the requests made by Holy Angels Church.

*(Tape 1, Side B)*

**Mike Duncan, Affinity Development, (9200 Indian Creek Pkwy, Overland Park, KS)** gave an update on the project and noted he wished to clarify some items. Mr. Duncan started by explaining an ordinance was not law until voted on and published. The sheet that was used last week was an outside document and was a work in progress. Affinity Development has submitted no official plan up to this point and expect to submit Phase I in March. Phase I would be the new elementary school. He laid out the schedule

noting it was imperative that the school start construction in June. They are currently working with a group for financing for the municipal facilities. Mr. Duncan reviewed the calendar of events that had transpired up to this point and explained at the August 7<sup>th</sup> Planning Commission meeting, there was no provision for the Crestwood connection mentioned and then on September 6, 2007, the Council included the provision in their motion. Mr. Duncan went on to explain he originally recommended the Crestwood connection, but not as a through street.

**Jerry Avery, 3Square Contracting (9200 Indian Creek Pkwy, Overland Park, KS)** gave an overview of his engineering qualifications and past experiences with Affinity Development. Mr. Avery reported to date a plan had not been finalized. They still need to figure out what was the best mix and design for the area. At this time, Affinity Development was unsure if they would construct a grocery store, medical facility, department stores, or high tech center. In his professional opinion, if Crestwood Drive went through it would create a major problem. Streets within developments normally detour people wanting bring businesses into the area. Other architects have informed him having a through street would be a safety and liability issue. Crestwood Drive served no purpose because it would go no where.

**Jennifer Van Der Steen (9200 Indian Creek Pkwy, Overland Park, KS)** real estate attorney for Affinity Development pointed out examples of successful retail and grocery stores located at 119<sup>th</sup> & Rosanna Square and 135<sup>th</sup> Street that fronted common streets rather than through streets.

**Dr. Robert Albers, superintendent for USD #458,** explained he was contacted a year ago about land for a new elementary school. The school district went to the voters for consideration and was approved for a new school in the Town Center development. It is important to get the school built by August 2009 and need cooperation between the City and Affinity Development and asked that both parties work through their differences. If the school district fails to open the school in August 2009, the school would loose approximately \$40,000 per month in state aid.

Mayor Garcia asked if Crestwood Drive had anything to do with the construction of the new school. Dr. Albers noted it would be necessary to have adequate roads to get to the schools. Mayor Garcia explained school traffic would be accessing onto Basehor Boulevard, not Crestwood Drive.

**Father Al Rockers (15410 Leavenworth Road)** appeared on behalf of Holy Angels parish to request waive of excise tax on the new church as they did for the neighbors to the south [First Baptist Church].

**Aaron Gaspers,** engineer for Holy Angels church, requested approval for the three agenda items pertaining to the church and also requested waive of excise tax.

**Mike Bauer**, president of Pinehurst Homeowners Association, reported he has issues with the pond, plat design not being enforced, and four homes that were not platted property.

Councilmember Washington asked if the bond on Pinehurst South had been released. The development agreement states the developer is required to put the sidewalks in after two years. Mr. Smith said he did not think it was being enforced and historically it was not enforced because sidewalks are destroyed during construction. Councilmember Washington stated as long as he was on the Council he would require regulations and agreements be strictly enforced.

**John Flower (15515 Cedar Lane)** would like to see the city engineer do a feasibility study on the proposed detention pond. He also pointed out the deviation of schedule as reported by Affinity Development and that Crestwood Road would entail a redesign of the development. The school project would not be impeded by the decision regarding the Crestwood Drive connection.

Public Portion of meeting closed.

A motion was made by Councilmember Washington and seconded by President Thomas to add Business Item "j" to the agenda for consideration of payment for Pinehurst replatting. Discussion followed. Councilmember Washington reported the city council did not have all the information at the last meeting and felt the matter should be revisited. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

## **SCHEDULED DISCUSSION ITEMS**

### ***a. Discussion of speed limits in the City of Basehor***

Mr. Slauch reported based on input from residents he chose to put this item on the agenda for discussion. He thought discussion should take place mainly regarding the area past City Hall, Leavenworth Road, and east on 155<sup>th</sup> Street by Holy Angels church.

President Thomas felt 20 mph on 155<sup>th</sup> Street was too slow and felt it would slow down traffic going into Affinity Development. Councilmember Washington said raising the speed would impact revenue, but did support raising the speed limit to 35 mph in areas other than school zone. He also suggested the police department strictly enforcing the speed limit if it was raised. He noted KDOT reported in the past that lowering speed limits increase traffic accidents.

Councilmember Sifford noted 3-4 years ago the issue was brought up and was a nightmare trying to come to a consensus and agreed that some speed limits should be re-evaluated.

### ***b. Discussion concerning more stringent wastewater treatment standards to be required as part of the plant expansion.***

Mr. Slaugh reported at the last meeting he attended with KDHE he was informed the City would be required to meet Level B standards. He noted if the City chose to wait to meet the new standards, KDHE would require the City to meet the more stringent standards in year 2011. KDHE suggested extending State Revolving Loan payments to 20 years rather than the proposed 12 years in an effort to meet the standards and reduce the potential for increases in monthly sewer fees to residents.

Council discussed whether to wait until 2011 just in case KDHE changed standards. Mr. Slaugh asked Council to provide him with questions that he could address with KDHE. The proposed cost to meet Level B and C would be approximately \$2.7 million.

Councilmember Washington read an excerpt from Burns & McDonnell study pointing out that Basehor pays higher utility rates than the surrounding area. Councilmember Dysart noted the basis of the design was based on Level A and questioned if Burns & McDonnell would need to go back and redesign the expansion. Mr. Slaugh stated that would depend on KDHE. She asked what Mr. Slaugh was asking Council to approve. Mr. Slaugh noted this was strictly a discussion item, no action needed at this time.

*c. Consideration of expending monies from the appropriate line item in the budget to pay the City Engineer for a regional detention study associated with Barrington Manor, Wellington Place and Holy Angels property, pursuant to creating a neighborhood park.*

Mr. Smith reported, during the site plan process for the Holy Angel's Church and Barrington Manor residential subdivision, it was discussed if there was a way to design one detention pond to serve Barrington Manor, Wellington Place, and Holy Angels property rather than having two dry basins. This would create a larger lake and better trail system. The initial estimate for an engineering study would be \$3120 and would come out of Special Studies, Planning Department budget.

Councilmember Sifford asked what the City would gain from combining all the basins. Mr. Smith said it was a plus any time the city could eliminate a detention basin. This would reduce maintenance of three ponds to one large pond and create new park and trail area. Eventually it would become City owned.

President Thomas commended staff for considering alternatives. Mr. Smith noted Holy Angels and Barrington Manor have agreed to enter into discussion. Councilmember Washington reported the information was confusing and did not feel that residents of Wellington Place were in favor of the regional detention pond. He felt the developer from Barrington Manor should visit with Wellington Manor and work out a plan that would work for everyone. Councilmember Hill asked what prompted this consideration and asked why the city would want to eliminate a dry detention basin. Mr. Smith noted dry basin's become a maintenance problem. Councilmember Sifford stated he was not sure the City should get into the business of designing developer's developments and felt

the residents of Wellington Place want to be left alone. President Thomas did not want to see the city spend money on the study. No further action to be taken at this time.

Break at 8:15 p.m. Mayor Garcia called the regular meeting back to order at 8:24 p.m.

## **BUSINESS**

***a. Consider funding support for a feasibility study for a Leavenworth County Air and Business Park.***

A motion was made by Councilmember Washington and seconded by President Thomas to authorize the expenditure of \$3,017 for the feasibility study to assure a place at the table. A roll call vote was taken with all members voting in favor with the exception of Councilmember Sifford. The motion passed 4-1.

***b. Approval of revised ordinance containing corrected legal descriptions and clarification language amending the Zoning Ordinance of the City of Basehor, Kansas by rezoning certain property in the City of Basehor, Kansas for Basehor City Center from CP-1, Neighborhood Business and R-O, Suburban Residential to MU-2, Mixed-Use General and PR, Planned Residential and a Preliminary Development Plan.***

City Attorney Patrick Reavey recommended tabling Item "b" until the next meeting and suggested discussing the matter in executive session prior to taking action.

Councilmember Washington felt action should not be tabled. Councilmember Sifford stated he wanted to hear what the city attorney had to say prior to taking action. Council agreed.

A motion was made by Councilmember Washington and seconded by President Thomas to go into Executive Session for up to twenty minutes to discuss Item "b". A roll call vote was taken with all members voting in favor. (8:27 p.m.). At 8:29 p.m., Council reconvened into regular session. The city attorney explained Council needed to add to their motion the reason for the Executive Session; which was attorney-client privilege and to invite the city administrator and planning director into the session.

Councilmember Washington and President Thomas agreed to amend their original motion to add that the Executive Session was for the purpose of attorney-client privilege and invited the city administrator and planning director into the session. A roll call vote was taken with all members voting in favor. Motion passed 5-0. (8:35 p.m.)

At 8:47 p.m., the mayor called the regular meeting back to order.

A motion was made by Councilmember Washington and seconded by Councilmember Dysart to table until later in the meeting giving the city attorney and planning director

time to properly draft the ordinance. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

Mr. Reavey returned reporting the proposed ordinance corrected errors in the legal description that was previously submitted. With respect to the street issue, that debate would be discussed at a different time. He commented, in defense of the city planner, the procedure that was initially recommended was an approach that other cities have taken. Mr. Reavey reminded Council the mayor casts a vote on any zoning ordinances.

A motion was made by Councilmember Washington and seconded by Councilmember Dysart to approve the ordinance as presented by the city attorney. A roll call vote was taken with all members, including the mayor, voting in favor. Motion passed 6-0.

***c. Consider policy to authorize supervisors to take home vehicles.***

A motion was made by Councilmember Sifford and seconded by Councilmember Hill to approve as written. Discussion followed. Councilmember Washington asked that the motion be amended and that "and" be stricken from the policy. He felt the department head should be the one to authorize the take home vehicle rather than the city administrator. President Thomas noted the city administrator would be the one to authorize the department head to take home a vehicle. Councilmember Sifford stated his motion would stand as stated. A roll call vote was taken with all members voting no with the exception of Councilmember Sifford. Motion failed 1-4.

A motion was made by Councilmember Washington and seconded by President Thomas to approve the policy and remove the word "and". A roll call vote was taken with all members voting in favor. Motion passed 5-0.

***d. Consider ordinance amending code on truck traffic.***

A motion was made by President Thomas and seconded by Councilmember Dysart to approve the ordinance amending code on truck traffic as presented. A roll call vote was taken with all members voting in favor. A motion passed 5-0.

***e. Consider ZIP Code change proposal.***

A motion was made by President Thomas and seconded by Councilmember Sifford to approve the proposal and send copies to Representative Nancy Boyda and Senators Brownback and Roberts. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

***f. Approval of excise tax refund payment to Pinehurst commercial and Medicine Store.***

A motion was made by Councilmember Washington and seconded by President Thomas to table action and require that staff bring in auditors and audit excise account in detail

back to 2003. Discussion followed. Mr. Slaugh asked if Council wanted to see cost estimate prior to taking action. Council agreed if the cost was over the city administrators spending authority, then he was to bring the matter back to the council for further consideration. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

***g. Consider Plat for Holy Angels Catholic Church, as requested by the Catholic Archdiocese, Kansas City.***

A motion was made by President Thomas and seconded by Councilmember Hill to approve the Plat for Holy Angels Catholic Church, as requested by the Catholic Archdiocese, Kansas City. Discussion followed. Councilmember Washington asked if the plat, as submitted, passed by the Planning Commission. Mr. Slaugh was not aware of any changes. Mr. Lutgen stated he thought the Plat was approved by the Planning Commission with the re-alignment. Councilmember Sifford would like the motion to state that the revision was included. Councilmember Washington read a portion of the staff report stating it was included in the plat. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

***h. Consider Final Plat for Holy Angels Catholic Church, as requested by the Catholic Archdiocese, Kansas City.***

A motion was made by President Thomas and seconded by Councilmember Dysart to approve the Final Plat for Holy Angels Catholic Church and waive payment of excise tax. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

Mr. Lutgen stated he did not feel the city should approve the Final Plat since changes would be made in the future. Mr. Smith stated the church has indicated they would change the alignment of the street with 153<sup>rd</sup> Street. Mr. Lutgen explained the city would be accepting right-of-way that would change in the future. He explained typically they would not put something on the agenda before MHS Solutions reviewed and approved construction drawings.

Mayor Garcia explained the issue has come up that the road was not going to end up in the same location as voted on. The city attorney noted if the Council was misinformed, the council could rescind their motion.

President Thomas and Councilmember Dysart agreed to rescind their original motion. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

Staff was directed to place this item on the February 21<sup>st</sup> agenda.

***i. Consider Site Plan for Holy Angels Catholic church, as requested by the Catholic Archdiocese, Kansas City.***

Mr. Smith reported the site plan showed the old alignment and can come back to him for approval showing the new alignment.

A motion was made by President Thomas and seconded by Councilmember Sifford to approve the site plan. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

***j. Consider payment for Pinehurst South re-platting.***

Mike Bauer informed the Council he was the first resident of Pinehurst South. When he discovered the property line error, he met with city staff. It was discovered that six homes were built in error. Their side yards do not meet setback requirements. He met with the planning director and it was agreed the city would pay \$1,000 and the property owners would pay \$1,000 to have paperwork drafted and file to change the property lines. At a previous meeting, Council turned down the contribution of \$1,000. He expressed his dissatisfaction that the city was not enforcing codes or forcing the builders to do what they are supposed to do.

Planning Director Dustin Smith reported he started working with Mr. Bauer from the time he learned of the setback issues with the six properties. The mayor had authorized him to spend \$1,000 if the property owners agreed to pay the other \$1,000. Affidavits were prepared and signed by all property owners but one. When the Council decided not to pay the \$1,000, the project stopped. Mayor Garcia stated when the issue was first presented to him; he authorized the expenditure of \$1,000 to keep it off the agenda since that was within his spending authority. Councilmember Washington asked the mayor if he did it within his authority. Mayor Garcia answered yes. Mr. Bauer explained when the Council turned down the \$1,000, he sent an email to the building inspector (*Tape 2, Side A*) and council members expressing his concerns that this issue was not caused by the property owners, but the builder. He explained the process he went through with staff and property owners.

Councilmember Washington asked the city attorney if the Council could take action since they had previously made a motion to deny payment. Mr. Reavey explained another motion could be made as long as the motion was different than the original motion to pay \$1,000.

A motion was made by Councilmember Washington and seconded by President Thomas to pay \$1,001 as per the mayors past efforts to alleviate the matter. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

## **CITY ADMINISTRATOR REPORT**

***a. Reschedule Strategic Planning Session (March 1, 2008)***

Mr. Slauch asked if March 1, 2008 would work for the Strategic Planning Session. Council agreed to meet on March 1 (8:00 a.m. – noon).

Other topics:

- Due to President's Day holiday, the next regular meeting will be held on Thursday, February 21. Work Session would be held on Monday, February 11<sup>th</sup>.
- Received request from Rusty West to waive outstanding bill or at least pay half of the base amount less penalties. Mr. West said staff informed him the fees charged initially were paid in full and that no other fees would be billed. Mr. Slauch suggested placing this item on the next agenda for action.
- City Superintendent will meet with Leavenworth County on February 5 regarding reimbursement of costs for recent ice storms.

**MAYOR'S REPORT**

None

**COUNCIL MEMBER REPORTS**

None

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

There being no further business to discuss, a motion was made by President Thomas and seconded by Councilmember Washington to adjourn the February 4, 2008 meeting. A roll call vote was taken with all members voting in favor. Motion passed 5-0.

Submitted for Council approval with/without corrections or additions this 21<sup>st</sup> day of February 2008.

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Chris Garcia, Mayor

Attest:

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Mary A. Mogle, CMC, City Clerk

(no audio recording)

**Minutes****BASEHOR CITY COUNCIL WORK SESSION****February 11, 2008****6:00 p.m.****Basehor City Hall****Official Presiding: Mayor Chris Garcia****Members Present: Pres. Terry Thomas, Terry Hill, Keith Sifford, Jim Washington****Members Absent: Iris Dysart****Staff Present: Carl Slaugh, Mary Mogle, Dustin Smith, Mark Lee****Newspaper: None**

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The work session was called to order with all members with the exception of Councilmember Dysart.

***1. Review specific funding options offered by KDOT as part of the 24-40 Corridor management fund.***

Mr. Slaugh reported this item was added to the agenda in an effort to obtain more information for KDOT. Additional meetings have been held with KDOT and area business owners. He noted discussion needed to take place to finalize the City's position regarding the stoplight at 155<sup>th</sup> & 24-40 Highway.

Thomas Dow, KDOT State Transportation Planner, reported KDOT's main concerns were safety and maintaining one-mile signalized intersections. He noted they recognize the fact that there is a traffic light at 155<sup>th</sup> and another designated for 158<sup>th</sup> Street; which does not meet the spacing criteria. He asked if Council was still adamant that the signal light remain at 155<sup>th</sup> Street. President Thomas stated that would depend on KDOT's future plans for that area. Mayor Garcia explained 155<sup>th</sup> Street was the main intersection of Basehor and that a lot of money had gone into developing the intersection. Councilmember Hill said the Council felt very strongly about protecting the business owners, traffic to the school, and access for the citizens. Councilmember Sifford noted Resolution 2008-01 was the wishes of the Council, but he was willing to look at other options. A signal at 150<sup>th</sup> and 155<sup>th</sup> was a must to develop economic development. Councilmember Hill asked Mr. Dow for an explanation of KDOT's theory of the one-mile spacing. Mr. Dow explained there are certain design criteria that KDOT follows and one of those criteria was to maintain a 65 mph speed limit. He understands design exceptions are made in order to achieve what was best for both KDOT and local entities. (Councilmember Washington arrived at 6:10 p.m.) Mr. Dow reported, to date, KDOT

has agreed to ninety-five percent of the 24/40 Corridor study and were anxious for Basehor to sign the agreement.

Councilmember Washington stated his issue was performance based. He opposed the signal light at 155<sup>th</sup> Street coming out until major infrastructure was in place, such as frontage roads, reserve frontage roads, and signals at 150<sup>th</sup> & 158<sup>th</sup> Street.

Mr. Dow reported KDOT never proposed removing the 155<sup>th</sup> Street light in the near future. President Thomas explained that was not communicated to Council in past discussions. Mr. Dow felt there was some miscommunication in the past. KDOT's preference was signals at 150<sup>th</sup> and 158<sup>th</sup> and then work with Basehor to remove the signal at 155<sup>th</sup> Street; which may take place when frontage roads were constructed. He reported KDOT may consider assist with funding for frontage roads if Council agreed to remove the 155<sup>th</sup> Street stoplight. Councilmember Hill stated the studies were arbitrary and it did not seem like KDOT had an issue with the spacing of stoplights in Tonganoxie that were only seven tenths of a mile apart.

Mr. Dow stated KDOT's main issue was to reach an agreement with the City of Basehor. President Thomas reported KDOT has not given Basehor any options other than remove the light at 155<sup>th</sup> Street. Mr. Dow suggested KDOT providing a couple options. Councilmember Sifford asked if a timeline would be included in the agreement as well. Mr. Dow said they would not set a specific date. Councilmember Washington suggested, including in the agreement, when infrastructure is completed. Mr. Dow reported once safety becomes an issue, the light would need to come out.

Mr. New asked if the State would come in and unilaterally shut down the intersection. Mr. Dow stated that was a KDOT legal question; therefore, he would not comment at this time.

Councilmember Washington suggested the city administrator and chief of police check into Kansas Statutes as to whether the State could arbitrarily make changes. Mr. Slauch stated he felt the Secretary of Transportation had the authority to make any necessary changes on 24/40 Highway. Mr. Dow stated he would take the information back to KDOT to have them reword the agreement and meet with city staff. Business owner John Bell explained he had been unable to move forward with their development due to an unresolved access permit request.

John Flower noted the financial aspect establishes a timeline for when the infrastructure would be put into place.

Mr. Slauch reported the last Memorandum of Understanding distributed to the Council was in the process of being reworked by KDOT legal staff.

President Thomas noted there were some minor errors such as the miles noted on page 3. Mr. Dow stated he would have KDOT staff review and make changes.

## ***2. Review the final report of the US 24-40 Corridor Study 2007***

Mr. Slaugh reported the final copy has been provided to the Council.

President Thomas asked that Table 3-9 be revised with updated information and correct the spelling on Page 5-6 to “bike”.

## ***3. Review chapters 2-4 of the Code of the City of Basehor***

### ***a. Chapter 2 Animal Control***

### ***b. Chapter 3 Beverages***

### ***c. Chapter 4 Buildings and Construction***

Mr. Slaugh reported the next time Council meets he hoped to complete review and make final changes. Those final changes would be made and submitted to Council for final approval. One item yet to be decided is whether the City should become a city of the Second Class. Mr. Slaugh noted the only advantage to make the change at this time was to include new language in the proposed Municipal Code. Councilmember Washington said the earliest the City would be required to change was in year 2011 and when a population of 5,000 was reached. He felt the City had more advantages to remaining a city of the Third Class.

### ***a. Chapter 2 Animal Control***

#### **2-101 (c)**

Definitions – add “either” chief of police or mayor

Council preferred original wording. *(Tape 1, Side B)*

Page 3            Change \$2,000 to \$200,000

Mr. Slaugh reported it appears other cities are staying with “vicious dog” rather than designating a specific breed.

#### **2-115 (8)**

Thomas did not feel this section should be breed specific. The section referenced if a pit bull had pups, the owner would have six weeks to make arrangements to remove them from the city limits. He did not see this happening and would be difficult to enforce.

Chief Martley reported recently an incident where a terrier killed a neighbor’s dog adding he would not be in favor of designating specific breeds. Councilmember Washington suggested expounding on the definition of “vicious”. Council agreed to remove any text that referred to specific breeds.

Chief Martley addressed registration of vicious animals. He explained currently the Code requires Pit Bulls, Rottweiler’s, and wolf-hybrids to register and have insurance and questioned if Council wanted to remove that part of the Code. Council agreed to leave the section as written.

*b. Chapter 3 Beverages:*

The city clerk reported it appeared that fees have changed on the State level for Cereal Malt Beverage license and requested additional time to research the matter. No further discussion at this time.

*c. Chapter 4 Buildings and Construction*

President Thomas suggested tabling discussion until they received staff comments. He then questioned if the tractors setting across from the VFW post were in violation. Building Inspector Mark Lee reported the tractors are to be moved to the county; however, the weather conditions had not been conducive.

President Thomas questioned why the old gas station still standing. Mr. Lee reported there was a man living in it and it and the owner was in the process of selling the building. Mr. Myracle stated the old fuel tanks have been removed; however, environmental sampling was never performed. Mr. Lee noted the property was kept clean.

The work session adjourned at 7:15 p.m.

Submitted for Council approval with/without corrections or additions this 21<sup>st</sup> day of February, 2008.

---

Chris Garcia, Mayor

Attest:

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Mary A. Mogle, City Clerk

## CHECK REGISTER REPORT

AS OF 02/11/08

Date: 02/14/2008

Time: 7:56am

City Of Basehor

Page: 1

BANK: First State Bank

Check No	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
15022	02/01/2008	Printed	EFTPS	EFTPS	FEDERAL/SS/MEDI WITHHOLDING PY	10,413.65
15023	02/01/2008	Printed	GRIFFIN/WI	WILLIAM GRIFFIN	WAGE ASSIGNMENT WITHHOLDING PY	200.00
15024	02/01/2008	Printed	INTERNAL R	INTERNAL REVENUE SERVICE	IRS GARHISHMENT WITHHOLDING PY	259.69
15025	02/01/2008	Printed	KS DOR WTH	KANSAS DEPARTMENT OF REVENUE	KS STATE WITHHOLDING PYMTS	1,486.77
15026	02/01/2008	Printed	KANSAS PAY	KANSAS PAYMENT CENTER	CHILD SUPPORT WITHHOLDING PYMT	223.50
15027	02/01/2008	Printed	KPF EFT	KPF EFT PROGRAM	KPF RETIREMENT/MINNESOTA LIFE	3,094.64
15028	02/11/2008	Printed	ADVANCE PE	ADVANCE PEST CONTROL	PEST CONTROL @ PARK & WTF	88.00
15029	02/11/2008	Printed	AT&T	AT&T	TELEPHONE SERVICES WTF/LIFT ST	33.40
15030	02/11/2008	Printed	ATMOS ENER	ATMOS ENERGY	UTILITIES SERVICES	1,027.69
15031	02/11/2008	Printed	BASEHOR AW	BASEHOR AWARDS & TROPHIES	NAME PLATES & NAME TAGS	33.75
15032	02/11/2008	Printed	CARTER WAT	CARTER WATERS CORPORATION	2 TONS ASPHALT COLD PATCH	145.09
15033	02/11/2008	Printed	CASEYS	CASEY'S GENERAL STORES	GASOLINE CITY VEHICLES 01/08	2,793.09
15034	02/11/2008	Printed	CHARLESWOR	CHARLESWORTH & ASSOCIATES	RISK MANAGEMENT REVIEW	3,250.00
15035	02/11/2008	Printed	BASEHOR CI	CITY OF BASEHOR	SEWER/SOLID WASTE SERVICES	95.31
15036	02/11/2008	Printed	CONS WATER	CONS RURAL WATER DISTRICT #1	WATER SERVICES	103.63
15037	02/11/2008	Printed	DATAMAX	DATAMAX	MONTHLY RATES/EXCESSS COPIES	605.14
15038	02/11/2008	Printed	FELDMANS	FELDMANS	POLE SAW REPAIR	155.86
15039	02/11/2008	Printed	GALLS INCO	GALLS INCORPORATED	COLLAR BRASS/VEST/GEAR BAG/MIS	138.29
15040	02/11/2008	Printed	GENAPURE	GENAPURE, INC.	BI-MONTHLY SAMPLING 01/03-24	730.00
15041	02/11/2008	Printed	GLOBAL TRA	GLOBAL TRAINING INSTITUTE	LEADERSHIP/ASSERTIVE SUPR TRAI	225.00
15042	02/11/2008	Printed	HAYNES EQU	HAYNES EQUIPMENT CO	GRINDER PUMP REPAIRS-CEDAR LAK	618.99
15043	02/11/2008	Printed	HOLLIDAY	HOLLIDAY SAND & GRAVEL CO	52.46 TONS DEISING SALT	2,614.64
15044	02/11/2008	Printed	JADE ALARM	JADE ALARM COMPANY	ALARM SERVICES CITY HALL/WTF	124.80
15045	02/11/2008	Printed	JIMS LOCK	JIMS LOCK & SAFE SERVICE	REPAIR FILE CABINETS/DEAD BOLT	215.00
15046	02/11/2008	Printed	KS CHF POL	KANSAS ASSOC FOR CHIEF OF POL	2008 MEMBERSHIP - MARTLEY	50.00
15047	02/11/2008	Printed	KS TREASUR	KANSAS STATE TREASURER	STATE MANDATED COURT FEES COLL	540.50
15048	02/11/2008	Printed	LAWRENCE	LAWRENCE JOURNAL WORLD	NEWSPAPER PUBLICATIONS	462.00
15049	02/11/2008	Printed	LCDC	LCDC	ANNUAL FUNDING 2008/BOARD MTGS	6,168.00
15050	02/11/2008	Printed	LEAV HLTH	LEAVENWORTH CO HEALTH DEPT	HEP B SERIES	62.50
15051	02/11/2008	Printed	LEAV COOP	LEAVENWORTH COUNTY CO-OP	474.7 GALLONS DIESEL FUEL	1,530.05
15052	02/11/2008	Printed	LV SHERIFF	LEAVENWORTH COUNTY SHERIFF	BOARDING PRISONERS-01/08	70.00
15053	02/11/2008	Printed	LOI TECH	LOI TECHNOLOGY	WORK ON LAPTOP COMPUTER-POLICE	315.00
15054	02/11/2008	Printed	MCAFAEE HEN	MCAFAEE HENDERSON SOLUTIONS	ROAD DESIGN/ENGINEERING SERVC	21,216.68
15055	02/11/2008	Printed	MOGENSEN	MICHAEL S. MOGENSEN	PROSECUTING ATTORNEY	204.00
15056	02/11/2008	Printed	NAT SIGN	NATIONAL SIGN COMPANY INC	MISC SIGNS FOR CITY	531.30
15057	02/11/2008	Printed	OMNI-SITE	OMNI-SITE.NET	WIRELESS SERVICES-LIFT STATION	150.00
15058	02/11/2008	Printed	PITNEY BOW	PITNEY BOWES	POSTAGE METER POSTAL CHARGES	110.00
15059	02/11/2008	Printed	PRAY	WILLIAM E. PRAY	MUNICIPAL COURT JUDGE SERVICES	250.00
15060	02/11/2008	Printed	QUILL	QUILL	CARTRIDGES/CHAIRMAT/RECEIPT BO	310.51
15061	02/11/2008	Printed	REAVEY LAW	REAVEY LAW LLC	LEGAL SERVICES PROVIDED 01/08	1,500.00
15062	02/11/2008	Printed	RELIABLE O	RELIABLE OFFICE SUPPLIES	ENVELOPES-MULTIPLE SIZES/7 PK	182.05
15063	02/11/2008	Printed	SCHWAAB	SCHWAAB INC	3 PACK RED/BLACK INK PADS	43.98
15064	02/11/2008	Printed	SHAWNEE RO	SHAWNEE ROCK COMPANY	17.92 TONS AB-3 ROCK FOR PLANT	86.91
15065	02/11/2008	Printed	SPECTRA	SPECTRA	4-WRENCH SETS(4PC-12PC SETS)	499.98
15066	02/11/2008	Printed	STARK RAVI	STARK RAVING SOLUTIONS	SOUND SYSTEM-RECORDER/MICROPHO	1,423.36
15067	02/11/2008	Printed	SUNFLOWER	SUNFLOWER BROADBAND	INTERNET/TELEPHONE SERVICES	604.43
15068	02/11/2008	Printed	SUNFLOW EM	SUNFLOWER EMBROIDERY	SEW PATCH ON SHIRT	5.00
15069	02/11/2008	Printed	SUTTON-KOL	SUTTON-KOLMAN AUTOMOTIVE	REPAIR INTAKE MANIFOLD-RANGER	305.24
15070	02/11/2008	Printed	THENO	JEFF THENO	REIMBURSE PUMP-142ND STREET	831.80
15071	02/11/2008	Printed	TRAINING A	TRAINING AT YOUR PLACE	TELEPHONE SUPPORT AGRMNT-8 HRS	705.00
15072	02/11/2008	Printed	TUTTLE VET	TUTTLE VETERINARY CLINIC	IMPOUND CHARGES-ANIMALS	130.00
15073	02/11/2008	Printed	ULTIMATE O	ULTIMATE OFFICE	FILE CABINET W/LOCK TOP-COURT	488.67
15074	02/11/2008	Printed	US POSTAL	UNITED STATES POSTAL SERVICE	RENTAL PO BOX 420- 1 YEAR	104.00
15075	02/11/2008	Printed	WESTAR GRP	WESTAR ENERGY	STREET LIGHTS/LIFT STATIONS	3,240.49
15076	02/11/2008	Printed	WINGFOOT C	WINGFOOT COMMERCIAL TIRE	TIRES PATROL VEHICLE	376.92
15077	02/11/2008	Printed	ZEE MED	ZEE MEDICAL SERVICE	MISC MEDICAL SUPPLIES	58.75

Total Checks: 56      Bank Total: 71,233.05

Total Checks: 56      Grand Total: 71,233.05

REVENUE/EXPENDITURE REPORT

7 Of Basehor

For the Period: 1/1/2008 to 2/29/2008

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH
Fund: 01 - GENERAL FUND				
Revenues	2,467,360.00	2,467,360.00	588,737.87	4,838.00
Expenditures	2,164,333.00	2,164,333.00	217,562.21	72,551.99
Net Effect for GENERAL FUND	303,027.00	303,027.00	371,175.66	-67,713.98
Fund: 04 - SPECIAL PARK & RECREATION FUND				
Revenues	35,348.00	35,348.00	923.46	0.00
Expenditures	19,500.00	19,500.00	0.00	0.00
Net Effect for SPECIAL PARK & RECREATION FUND	15,848.00	15,848.00	923.46	0.00
Fund: 05 - SEWER FUND				
Revenues	5,851,539.00	5,851,539.00	75,172.70	-17.41
Expenditures	5,715,259.00	5,715,259.00	49,124.00	11,021.46
Net Effect for SEWER FUND	136,280.00	136,280.00	26,048.70	-11,038.87
Fund: 07 - CEDAR LAKES MAINTENANCE				
Revenues	14,119.00	14,119.00	63.52	0.00
Expenditures	10,500.00	10,500.00	618.99	618.99
Net Effect for CEDAR LAKES MAINTENANCE	3,619.00	3,619.00	-555.47	-618.99
Fund: 08 - BOND & INTEREST FUND				
Revenues	890,969.00	890,969.00	303,652.12	0.00
Expenditures	1,011,084.00	1,011,084.00	113,910.63	0.00
Net Effect for BOND & INTEREST FUND	-120,115.00	-120,115.00	189,741.49	0.00
Fund: 09 - SOLID WASTE FUND				
Revenues	162,744.00	162,744.00	14,599.62	9.70
Expenditures	162,182.00	162,182.00	11,157.12	685.28
Net Effect for SOLID WASTE FUND	562.00	562.00	3,442.50	-675.58
Fund: 10 - CONSOLIDATED HIGHWAY FUND				
Revenues	787,548.00	787,548.00	62,467.70	0.00
Expenditures	588,700.00	588,700.00	36,084.43	21,967.12
Net Effect for CONSOLIDATED HIGHWAY FUND	198,848.00	198,848.00	26,383.27	-21,967.12
Fund: 11 - MUNICIPAL EQUIP RESERVE FUND				
Revenues	218,247.00	218,247.00	156.26	0.00
Expenditures	225,000.00	225,000.00	46,814.75	0.00
Net Effect for MUNICIPAL EQUIP RESERVE FUND	-6,753.00	-6,753.00	-46,658.49	0.00
Fund: 12 - CAPITAL IMPROVEMENT FUND				
Revenues	388,976.00	388,976.00	22,472.08	0.00
Expenditures	375,000.00	375,000.00	0.00	0.00
Net Effect for CAPITAL IMPROVEMENT FUND	13,976.00	13,976.00	22,472.08	0.00

BALANCE SHEET

City Of Basehor  
As of: 2/29/2008

Balances

Fund: 13 - SUMMATION OF ALL FUNDS

Assets

Acct Class: CA CURRENT ASSESTS

001 FSB CHECKING ACCOUNT	51,386.98
002 FSB MONEY MARKET ACCOUNT	3,586,789.24
016 103-3 OVERNIGHT ACCT MIP	85,027.71
031 30311 CNB 4.65% DUE 03/14/08	800,000.00
045 418000021 COMMERCE 4.5% 05/13	1,400,000.00

Acct Class: CA CURRENT ASSESTS	5,923,203.93
--------------------------------	--------------

Total Assets	5,923,203.93
--------------	--------------

Liabilities

Acct Class: CL CURRENT LIABILITIES

214 SEWER FUND MONTHLY BALANCE	908,762.49
215 SOLID WASTE MONTHLY BALANCE	76,015.47
216 GENERAL FUND MONTHLY BALANCE	1,716,073.23
218 MUNICIPAL EQUIP FUND MO BAL	156,415.67
219 CAPITAL IMPROVE FUND MO BAL	736,132.91
220 SPECIAL PARK & REC FUND MO BAL	123,583.61
221 CONS HIGHWAY FUND MONTHLY BAL	1,884,861.67
226 BOND & INTEREST MONTHLY BAL	257,772.77
300 CL MAINTENANCE MONTLY BALANCE	63,586.11

Acct Class: CL CURRENT LIABILITIES	5,923,203.93
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Total Liabilities	5,923,203.93
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Total Liabilities & Balances	5,923,203.93
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**CITY OF BASEHOR**  
**March 2008 Monthly Calendar of Events**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
1	8:00-Noon	Council Strategic Planning Session	City Hall Meeting Room
3	6:00 p.m.	City Council Meeting	City Hall Meeting Room
4	6:30 p.m.	Planning Commission Meeting	City Hall Meeting Room
5	8:00 a.m.	Chamber of Commerce Board Mtg	What's New
10	6:00 p.m.	City Council Work Session	City Hall Meeting Room
11	1:00 p.m.	Municipal Court	City Hall Meeting Room
12	4:00 p.m.	Park Advisory Board Meeting	City Hall Meeting Room
13	11:30 a.m.	LCDC Board Meeting	LCDC Office
17	6:00 p.m.	City Council Meeting	City Hall Meeting Room
25	3:00 p.m.	LCDC Infrastructure Meeting	LCDC Office
26	11:45 a.m.	Port Authority Meeting	Heritage Center, 109 Delaware

**Next Meetings:**

- April 7, 2008 Work Session & Regular Meeting
- April 14, 2008 Work Session
- April 21, 2008 Work Session & Regular Meeting

## AGENDA ITEM INFORMATION FORM

**Agenda Item:** Progress report from Burns and McDonnell on wastewater treatment plant design (30% design complete).

**Department:** Administration & Public Works

**Background/Description of Item:**

**Jan. 25, 2008**

The Kansas Department of Health and Environment has asked the City of Basehor to meet more stringent standards than originally proposed from Level A to Level B.

Level	Total Nitrogen (mg/L)	Total Phosphorus (mg/L)	Increase Capital Cost	Annual O&M Cost
A	8	1.5		
B	5	0.5	\$2.7 million	\$81,000
C	3	0.3	\$2.7 million	\$120,000
D	0.56	0.23	\$9.4 million	\$263,000

The preliminary feedback from KDHE indicated a nutrient removal goal of 8 mg/l total nitrogen and 1.5 mg/l total phosphorus. Part of the decision to require the higher treatment standards was based on ability to pay.

KDHE has stated some mitigating factors. If the city had plans to abandon the plant after payoff of the loans, then compliance with higher standards may not be required. Such would be the case if a plant were planned for the Wolf Creek basin which would take away part of the flows and divert them to the new plant.

**Feb. 5, 2008**

KDHE suggested that the City should submit a letter of clarification concerning the financial impact of the wastewater treatment plant expansion on monthly user fees. Following receipt of the updated information a review committee would respond with the final treatment standards that the city would have to meet and when.

Burns & McDonnell engineer Jeff Keller will make a presentation to the city council on the progress on design of the plant expansion.

**Funding Source:** Sewer Fund

**Recommendation:** Review progress on design of the wastewater treatment plant.

Prepared by: Carl E. Slaugh, City Administrator  
Council Date: Feb. 21, 2008

**BASEHOR WWTP EXPANSION AND UPGRADE  
BURNS & MCDONNELL PROJECT 47632**

**PROJECT PROGRESS MEETING #3  
February 12<sup>th</sup>, 2008**

1. Status Update
  - a. Burns & McD – initial “30%” design review today. Revised and bound set provided later this month if desired.

b. Task List Review:

	Tasks to be Accomplished	Due Date	Status
Engineer	Addenda to Financial Capacity Evaluation	ASAP	Pending
Owner	Response to attached RFI items	ASAP	
	Select precast construction for new electrical bldg	Done	Decided Jan '08

2. Deliverables and Milestones Schedule
  - a. Project Status Report to City Council – Feb 21<sup>st</sup>
  - b. 60% Design – Mid-March
  - c. 90% Design – June
3. Review of 30% Drawings
4. Changes to Concept Design
  - a. Screening Structure at Lift Station – review location and access
5. Data Requests / RFIs
  - a. Summary list of outstanding RFI’s attached
  - b. Process issues – selection of BNR equipment
  - c. Civil / Hydraulics issues
    - i. Routing of new road(s)
    - ii. Drainage at site (confer with Dustin Smith?)

6. Client needs?
7. Other business?
8. Schedule Next Meeting – Feb 21<sup>st</sup> City Council meeting per schedule. Next progress meeting scheduled March 18<sup>th</sup>.

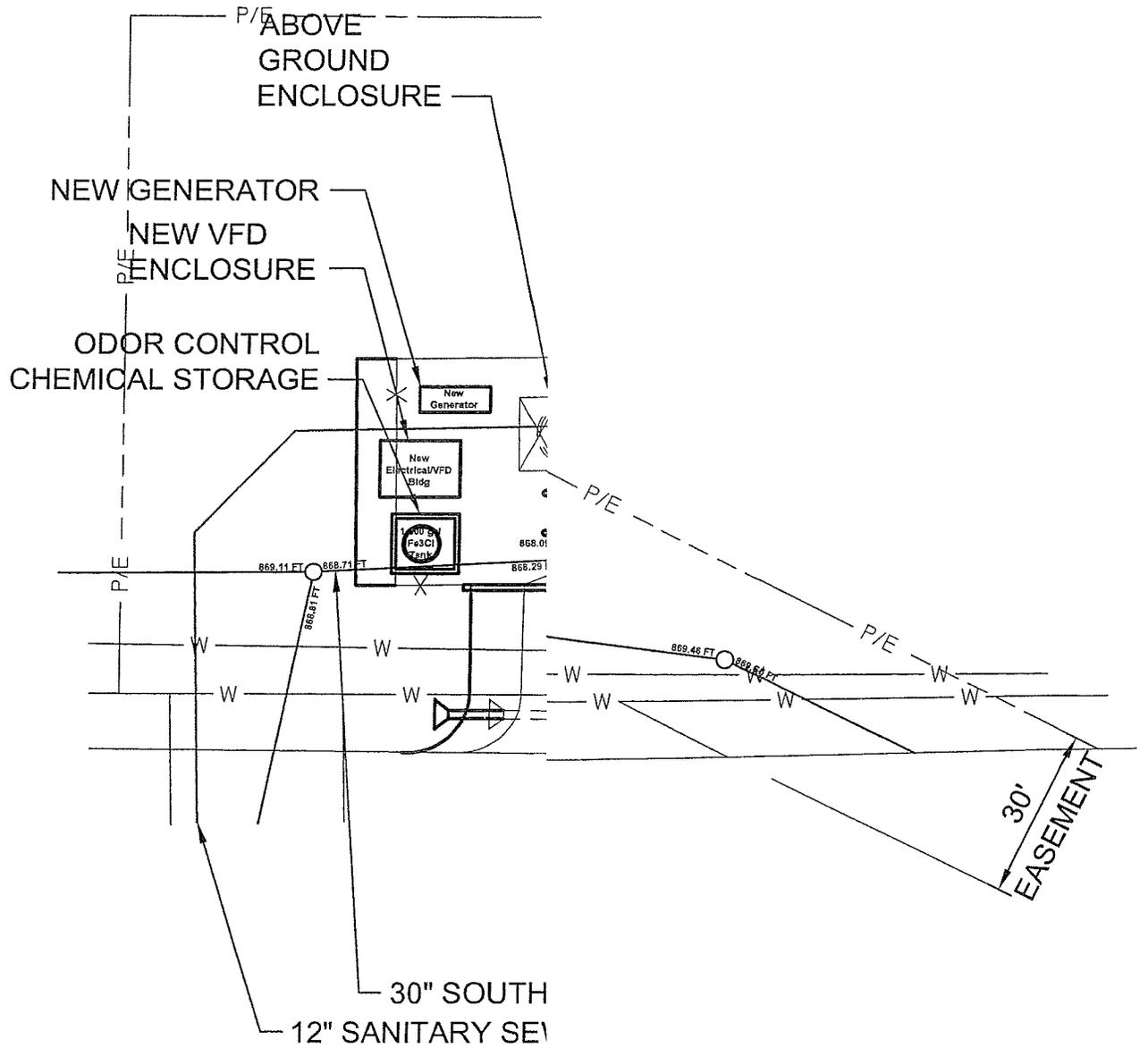
RFI List for Basehor WWTP  
February 12<sup>th</sup>, 2008

1. Confirm that Gene is okay with preliminary layout of 163<sup>rd</sup> St PS facility (see attached).
  - modified items are in thicker line type
  - two roller gates are ~18ft each
2. RAS pump
  - Confirm that suction line and bell in wet well is installed for third RAS pump
  - Check if 8" RAS discharge line is installed. Check at RAS/WAS pump station and Headworks splitter box.
    - If the 8" line exists, is there a valve installed on this line?
3. Sludge Plunger Pump
  - Verify that Gene still would like to use K-S plunger pump. *yes*
  - Verify operational plan is okay
    - Planning to use same layout as shown in BG drawings with electronically operated valve upstream and manual isolation valves up and down-stream (see construction *yes* drawing C65)
4. UV Disinfection
  - Confirm that 4" conduit between future Ballast Enclosure and Junction box exists and is empty
    - Must lift bottom plate in existing junction box to find conduit
  - Confirm that 1" conduit for control and power wires to weir gate is installed
5. Size of muffle furnace – see cut sheets
6. Head/flow/pressure rating on existing sludge plunger pump
7. What has their experience been with the Ametek submersible level transmitter in the Sludge Holding Basin? Do they have problems with the signal at all?
8. We may have to install a third magmeter along with the third RAS Pump. Are they satisfied with their existing Sparling magmeters? Do they want us to specify Sparling only or open the field to other manufacturers?
9. Level is determined at the Influent Pump Station using a bubbler system. Is this separate or integral to the existing pump control panel? Are they satisfied with the bubbler system, or would they rather use a radar or ultrasonic level transducer?

10. Potential to specify Systems in contract

11. Discuss frequency of operation for major motors (see attached list)

\* \* \* \* \*



**LEGEND**

- P/E PERMANENT EASEMENT
- R/W RIGHT-OF-WAY
- W WATER
- R/W RIGHT-OF-WAY



FIGURE 9-1  
 BASEHOR, KANSAS  
 163RD ST LIFT STATION  
 PROPOSED SITE PLAN



1-800-323-4340 .

Subtotal = 0.00  
Items = 0 [View Cart](#)

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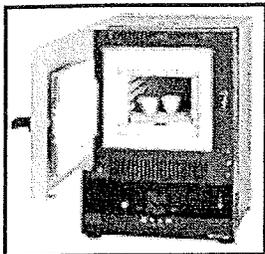
[Cole-Parmer Catalog](#) > [Furnaces](#) > [Muffle Furnaces](#) > [Isotemp Programmable Muffle Furnaces](#)

**Isotemp<sup>®</sup> Programmable Muffle Furnaces - Product Detail**

[Back](#)

**EW-33856-25** (3 of 4) [\[Previous | Next\]](#)

**Isotemp<sup>®</sup> Programmable Muffle Furnaces**



[click to enlarge](#)

**EW-33856-25**

Isotemp<sup>®</sup> Programmable Muffle Furnaces

Qty:   
[Add to Cart](#)

\$3751.61 / each (USD)

Available in 26 days.

**Product Rating**

(0 Ratings) [Write a Review](#)

- 24-step programmability—set each step up to 99 hours, 59 minutes
- Run steps an infinite number of cycles for continuous furnace operation
- Forced-draft furnaces meet ASTM D 3174 requirements for determining ash in coal and coke

Intelligent design takes the guesswork out of complex high-temperature applications. Program these furnaces to alert you to deviations as small as 1°C to more than 100°C in 1°C increments. If the temperature rises above your set maximum, the microprocessor automatically cuts power to the heating elements and alerts you by flashing an appropriate message on the display. When a run is completed, the flashing indicator alerts you and the furnace automatically shuts off (unless you program it to keep running).

Potential power outages are not a problem—simply program furnaces to automatically restart, hold, or shut down after a short power loss. Memory is protected by a 10-year lithium battery. A large, bright display continually indicates sequences as well as set and actual temperatures in °C or °F—lets you monitor progress at any time.

These furnaces are designed with your safety in mind. Multi-layered insulation keeps external surfaces cool to the touch and helps to prevent injury. Power to the heating elements shuts off when you open the furnace door. The ventilated base prevents damage to your benchtop; the top-mounted exhaust port allows easy venting. Ceramic rope fiber door gaskets on 1008 and 2184 cu in models prevent heat loss. Furnace cabinets are rugged and made of welded steel with a baked-on finish.

**Programmable Muffle Furnaces** are ideal for precipitate drying, enameling, ash determinations, ignitions, tempering, and fusion. Store one program.

**Programmable Forced-Draft Muffle Furnaces** are designed to meet ASTM D 3174 uniformity and repeatability standards—ideal for ashing a variety of samples such as coal, food, pharmaceuticals, chemicals, and paper. Easily tailor a heating program for ash and/or volatiles given any sample or method. Simply enter the information as prompted by menus on the LED. The advanced self-tuning feature automatically provides the best parameter values during furnace operation. Store up to four programs.

**What's included:** one hearth plate, one 10-year lithium battery and power cord. The 2184 cu in. models include one flat shelf; accept two shelves with legs. The 1008 cu in. models accept one shelf with legs. Order shelves.

**Specifications**

<b>Capacity</b>		1008 cu in.
<b>Rise time</b>		35 minutes
<b>Chamber size</b>		12"W x 6"H x 14"D
<b>Watts</b>		3000
<b>Power</b>	Hz	50/60 Hz
	VAC	208/240 VAC

**Accessories**

■ **EW-33856-70 Ceramic shelf with Order one for 1008 cu in furnace 2184 cu in. furnaces. Items will of shelf as well as beneath shelf. Measures 13-1/2"L x 10"W**  
Availability: Lead time for this item

Price: \$212.92/EA

Qty:

■ **EW-33856-72 Replacement flat c shelf, for 2184 cu in. furnaces. 13-1/2"L x 11-1/4"W**  
Availability: Lead time for this item  
Price: \$158.79/EA

Qty:  [07-08 Catalog](#)

[05-06 Catalog](#)

<b>Uniformity</b>	±8°C
<b>Temp range</b>	ambient to 1125 °C
<b>Dimensions</b>	21-½"W x 21-½"H x 23-3/8"D

**PRODUCT REVIEWS SUMMARY**

Be the first to review this product. [Write a Review](#)

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**Cole-Parmer**

625 East Bunker Court  
 Vernon Hills, Illinois 60061

Phone: 1-800-323-4340

Fax: 1-847-247-2929

E-Mail: [info@coleparmer.com](mailto:info@coleparmer.com)

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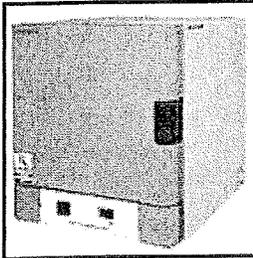
[Cole-Parmer Catalog](#) > [Furnaces](#) > [Muffle Furnaces](#) > [StableTemp Muffle Furnaces](#)

**StableTemp<sup>®</sup> Muffle Furnaces - Product Detail**

[Back](#)

**EW-33858-50** (8 of 12) [\[Previous\]](#) [\[Next\]](#)

**StableTemp<sup>®</sup> Muffle Furnaces**



[click to enlarge](#)

**EW-33858-50**

StableTemp<sup>®</sup> furnace with single set point control, 2592 cu in, 208/240 VAC

\$2874.00 / each (USD)

Available in 41 days.

Qty:   
[Add to Cart](#)

**Product Rating**

(0 Ratings) [Write a Review](#)

- Reach maximum temperature quickly—rise times as fast as 25 minutes
- Energy efficient insulation keeps exterior safe to touch
- Models available with extensive programming capabilities

These furnaces are available in three sizes and three controller options to meet your application requirements. All models have autotune feature which allows the furnace to perform better at a particular set point and load, eliminating temperature overshoot for a commonly used application. An optional RS-485 communications port 33858-90 is available to let you use these furnaces with your computer. RS-485 option is factory installed—you must order separately at the same time as you order your furnace.

The fully embedded heating elements maintain temperature uniformity. A door switch cuts power to the heating elements when the door is opened minimizing your exposure to hot temperatures and extending the life of the heating elements. Unique ceramic fiber insulation and double walled construction minimize exterior surface temperatures. The removable hearth plate prevents damage to furnace from spills.

**Basic Control Furnaces** feature a single LED display that toggles between actual and set point temperatures.

**Single Set Point Control Furnaces** have two LED displays to simultaneously display actual and set point temperatures.

**Programmable Control Furnaces** have two LED displays to simultaneously display actual and set point temperatures. Easily create programs with copy, paste, edit, and delete functions. Set furnaces to automatically run programs up to 999 times. These furnaces can store up to 31 programs with up to 126 segments total. Program capacity is dependent on memory (351 byte maximum available). For example: Furnaces can store one program with up to 116 segments (using 349 bytes), or four programs with up to 28 segments each (using 340 bytes).

**What's included:** hearth plate and power cord with a plug (with the 323 and 1123 cu ft models). No cord is supplied with the 2592 cu ft models; order separately from our "Electrical" section.

**Specifications**

<b>Capacity</b>		2592 cu in
<b>Temp control accuracy</b>		±1°C
<b>Control type</b>		Single set point
<b>Rise time</b>		45 minutes to 1100°C
<b>Chamber size</b>		12"W x 12"H x 18"D
<b>Watts</b>		5600
<b>Power</b>	Hz	50/60 Hz
	VAC	208/240 VAC

**Accessories**

- **EW-89820-81 CALgrafix Process Monitoring and Configuration Software (One license / other license can added)**  
Availability: Lead time for this item  
Price: \$499.00/EA  
Qty:
- **EW-33858-92 Cable. Required to 33858-series furnace to computer**  
Availability: Lead time for this item  
Price: \$524.00/EA  
Qty:
- **EW-33910-52 Daisy-chain cable for multiple units with COM option**  
Availability: Lead time for this item  
Price: \$86.00/EA  
Qty:
- **EW-33858-90 RS-485 communications port for use with 33858-series furnace. Must be factory-installed**  
Availability: Lead time for this item  
Price: \$322.00/EA  
Qty:

**Custom Ordering Solutions**

Let us find the exact product you need access to suppliers full lines— for product beyond what you see here. Call 1-800 ext 6334. [See details](#)

**Literature**

- [07-08 Catalog](#)
- [Cole-Parmer<sup>®</sup> StableTemp<sup>™</sup> and Furnaces Brochure \(579 KB\)](#)
- [05-06 Catalog](#)

<b>Uniformity</b>	±5°C
<b>Temp range</b>	100 to 1100°C
<b>Dimensions</b>	24"W x 28"H x 30"D

**PRODUCT REVIEWS SUMMARY**

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**Cole-Parmer**

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**Narrative – City Council  
February 21, 2008  
Dustin Smith, Planning Director**

**Final Plat for Holy Angels Catholic Church, as requested by the  
Catholic Archdiocese, Kansas City.**

**Narrative**

A excerpt of minutes of the Planning Commission meeting, staff report, reduced copy of the final plat and other supporting information is included as part of the agenda packet. A full-size copy of the final plat showing the correct alignment of 153 Street is also provided separately in the packet.

The Planning Commission reviewed this item at their meeting on January 8, 2008 and recommended approval by unanimous vote with the conditions listed below. The final plat now shows the correct alignment as recommended by staff and the Planning Commission, which satisfies condition #1, as noted below.

The future roadway improvements for 153 Street will be shown on a revised site plan that will be provided to staff. The final plat typically does not show street improvements or other planimetrics, but only shows the property boundaries, street rights-of-way, easements and related information.

The City Engineer has provided comments on the proposed final plat. The comments have been forwarded to the applicant for them to make the corrections prior to the City Council meeting.

Staff will be available for discussion at the meeting.

**Staff Recommendation**

Staff and the Planning Commission recommend APPROVAL with the following conditions:

1. ~~Adjust the final alignment of 153<sup>rd</sup> Street to conform to Option 1, as presented by Staff.~~ **\*Staff Note - Agreed to by the applicant and shown on the final plat.**
2. The final plat shall be recorded with the Register of Deeds prior to issuance of a building permit.
3. Future roadway improvements for 153<sup>rd</sup> Street shall be delineated, showing four (4) foot sidewalks on both sides.

**Excerpt of Minutes  
Basehor Planning Commission Meeting  
January 8, 2008  
Basehor City Hall**

**Item E-2 Consideration of Final Plat for additions to the property located at 15440 Leavenworth Road, as requested by the Roman Catholic Archdiocese.**

Commissioner Bush made the motion to approve with these staff recommendations and Commissioner Matthews seconded.

Holy Angels Final Plat – Final Conditions:

1. Adjust the final alignment of 153<sup>rd</sup> Street to conform to Option 1, as presented by Staff.
2. The final plat shall be recorded with the Register of Deeds prior to issuance of a building permit.
3. Future roadway improvements for 153<sup>rd</sup> Street shall be delineated, showing four (4) foot sidewalks on both sides.

Chair Flower called for a vote. Motion passed. 6-0.



January 29<sup>th</sup>, 2008

Mr. Dustin Smith, Planning Director  
City of Basehor  
2620 N. 155<sup>th</sup> Street  
Basehor, KS 66007

Re: Holy Angels Church  
Excise Tax  
**PG # 07566**

Dear Mr. Smith:

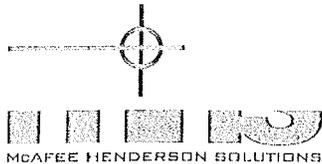
The purpose of this letter is to formally request that the excise tax requirement be waived for the above referenced project. This request follows the same reasons and interpretation of the Subdivision Regulations this requirement was waived for The First Baptist Church of Basehor development last year. As an existing church and not-for-profit organization, this expansion is not a new business. This expansion will also not be adding or taking away from traffic. Holy Angels Church will uphold the plat requirement, but would like the excise tax requirement to be waived as the council voted to do for The First Baptist Church expansion. Thank you for the consideration of this request.

Please direct any questions regarding this letter to me at (913) 856-7899.

Sincerely,  
**Peridian Group, Inc.**

Aaron J. Gaspers, P.E.

Cc: File



February 13, 2008

Dustin Smith  
City of Basehor  
PO Box 406  
Basehor, KS 66007

**RE: Holy Angels  
Final Plat (2nd Review)**

Dear Mr. Smith:

We have finished our review of the final plat for the above referenced project. A list of our concerns is below.

1. Add TCE to the legend. When does the easement expire?
2. Provide a 20' U/E along Leavenworth Road.
3. A utility easement is needed for the connection of the sanitary sewer.
4. There is an existing stub street at the north property line of the proposed plat. It does not appear as though any building lots have frontage on this street stub. If there is not a standard turnaround at the end of the cul-de-sac then one will need to be constructed. I do not foresee any additional issue if that street is not extended.
5. No information has been provided as to what will be set at the exterior corners of Lot 1 on the east side, the west side of the dedicated right-of-way.

If you have any questions or comments please contact me at 913-782-7744.

Sincerely,

David Lutgen, PE  
MCAFEE HENDERSON SOLUTIONS, INC.

Cc: File – 2007.001.034/docs

**CITY OF BASEHOR**

Planning & Zoning Department  
 2620 N. 155<sup>th</sup> Street, PO Box 406, Basehor, KS 66007  
 Phone: 913-724-1370 Fax: 913-724-3388  
 www.basehor.org



**APPLICATION FORM**

Project Name & Description <b>Holy Angels Church</b>		Total Site Acreage <b>37.154 AC</b>	Present Zoning <b>RO</b>
Legal Description (May be attached as separate sheet) <b>See attached</b>		Proposed Zoning <b>RO</b>	
Project Address / General Location <b>North side of Leavenworth Rd. East of 155th St.</b>		Presubmittal Date <b>11/14/07</b>	
Parcel ID Number (CAMA Number) <b>052-157-26-0-30-01-025-00-0-01</b>		Floor Area Classification <b>Church</b>	
Property Owner Name <b>Mrg. Thomas Tank- Archbishop of KC in Kansas</b>	Phone <b>913-721-1570</b>	Fax <b>913-721-1577</b>	
Property Owner Address <b>12615 Parallel Pkwy</b>	City <b>Kansas City</b>	State <b>KS</b>	Zip <b>66109</b>
Applicant's Name (if different from above) <b>Same</b>	Phone	Fax	
Applicant's Address	City	State	Zip
Applicant's mobile phone	Property Owner and/or Applicant's E-mail address <b>archkck@archkck.org</b>		

APPLICATION TYPE	
<input type="checkbox"/> Annexation	<input type="checkbox"/> Preliminary Development Plan (Submit Sheet A)
<input type="checkbox"/> Rezoning (Submit Sheet A)	<input type="checkbox"/> Final Development Plan (Submit Sheet A)
<input type="checkbox"/> Conditional Use Permit (Submit Sheet A)	<input type="checkbox"/> Lot Split
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Preliminary Plat
<input type="checkbox"/> Variance (Submit Sheet B)	<input checked="" type="checkbox"/> Final Plat / Replat

PROJECT INFORMATION	
Existing Use <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Office <input type="checkbox"/> Agriculture <input type="checkbox"/> Vacant <input checked="" type="checkbox"/> Other <b>Church</b>	
Proposed Use <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Office <input type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Other <b>Church</b>	

COMPLETE THIS AREA IF APPLYING FOR SITE PLAN, CONDITIONAL USE PERMIT, AND PRELIMINARY OR FINAL DEVELOPMENT PLANS (in acres)			
Total Site Area <b>1,618,442 SF</b>	Existing Floor Area <b>23969 ft<sup>2</sup></b>	Existing Building Footprint <b>17039 ft<sup>2</sup></b>	Open Space Area <b>1551735 ft<sup>2</sup></b>
No. of Buildings <b>5</b>	Proposed Floor Area <b>43156 ft<sup>2</sup></b>	Proposed Building Footprint <b>36226 ft<sup>2</sup></b>	Pavement Coverage <b>88761</b>

COMPLETE THIS AREA IF SUBDIVIDING PROPERTY			
Proposed Number of Lots	Maximum Lot Size	Minimum Lot Size	Average Lot Size

**Property Owner/Agent Consent** - I am the legal owner of record of the land specified in this application or am authorized and empowered to act as an agent on behalf of the owner of record on all matters relating to this application. I declare that the foregoing is true and correct and accept that false or inaccurate owner authorization may invalidate or delay action on this application.

x <u>[Signature]</u> Signature	Date	Office Use Only	
		<input checked="" type="checkbox"/> Filing Fee \$ <u>255</u>	<input type="checkbox"/> Received by _____
		<input checked="" type="checkbox"/> Attached Legal Description	<input type="checkbox"/> Property Ownership List
		<input checked="" type="checkbox"/> # of Plans <u>15</u>	

CITY OF BASEHOR

Planning & Zoning Department  
2620 N. 155<sup>th</sup> Street, PO Box 406, Basehor, KS 66007  
Phone: 913-724-1370 Fax: 913-724-3388  
www.basehor.org



Please respond to the following questions to the best of your knowledge (Attach additional sheets if needed)

1. Reason for This Request? Church Expansion  
\_\_\_\_\_  
\_\_\_\_\_

2. What Is the Suitability of Subject Property for the Uses to Which it Has Been Restricted? Existing use permits construction of church, which will be the proposed use, project requires no rezoning and no restrictions.  
\_\_\_\_\_

3. To What Extent Will Removal of Restrictions Detrimentially Affect Nearby Property? There will be no removal of restrictions, therefore the project will not detrimentially affect nearby Property.  
\_\_\_\_\_

4. What Is the Relative Gain to the Public Health, Safety, and Welfare by the Destruction of the Value of the Petitioner's Property as Compared to the Hardship Imposed upon the Individual Landowners? Gain is a larger church for the area and no hardships imposed due to the development.  
\_\_\_\_\_

5. How Does Your Request Conform with the Comprehensive Plan? Conforms.  
\_\_\_\_\_  
\_\_\_\_\_

If the application is for a Development Plan (Planned Residential, Planned Industrial or Mixed Use) please provide the following additional information.

1. Please provide a statement regarding why the development plan would be in the public interest. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Please provide a statement with regard as to why the PUD would be consistent with the statement of Objectives for Planned Unit Development as found in Section 20-1002. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## AGENDA ITEM INFORMATION FORM

**Agenda Item:** Consider a Glenwood Estates lagoon, Sewer District #3, decommissioning proposal by Leavenworth County.

**Department:** Administration, Public Works

**Background/Description of Item:** The Glenwood Estates subdivision was designed with a sewage lagoon that is combined with the Glenwood Ridge Elementary School. The lagoon became overloaded and was creating an odor problem. The Kansas Department of Health and Environment gave notice June 6, 2005 to Leavenworth County to create a plan to connect by September 1, 2005. After complaints and another inspection April 18, 2006 KDHE gave an order to Leavenworth County, dated June 6, 2006, to connect to the City of Basehor's wastewater treatment facility and to decommission the sewer district #3 lagoon.

Leavenworth County submitted a request to the City of Basehor May 23, 2006 requesting to connect to the sanitary sewer system. The request has been held up due to unresolved issues regarding finances for SD #7 Cedar Lakes.

It is the recommendation of KDHE that the connection of SD #3 be made immediately and not wait for completion of an expanded capacity of the wastewater treatment plant.

The elementary school has a PE of 30-40, or approximately 10 times that of a normal residence. They do not prepare food at the elementary school, but they do dispose of food and discharge that waste to the lagoon, which, according to Leavenworth County, is the biggest cause of overloading at the lagoon.

The low pressure sewer system will be diverted from the current lagoon site to the Cedar Falls Lift Station. An easement will need to be obtained by Leavenworth County across private land to allow for the placement of the line. A discharge point will be installed into the Cedar Falls wet well similar to the installation of SD#7 into the Pinehurst wet well.

Cost estimates initially prepared for Leavenworth County in 2006 have been updated, original estimate \$260,235, 2008 estimate \$374,998. Another proposal by MHS has also been prepared for comparison that includes Glenwood Estates, Glenwood Ridge Elementary, new middle school and undeveloped ground east of Glenwood. The staff preferred routing is a gravity line across private property that would connect to the Pinehurst lift station.

From a capacity standpoint at the WWTP, there is adequate capacity at the present time to handle the flows. 300 gallons per day per household, 100 homes = 30,000 GPD, current flow 480,000 GPD, capacity 560,000 GPD, 97 parcels plus the equivalent of 10 for the elementary school. The new middle school to be constructed west across 158<sup>th</sup> Street from the Glenwood Estates elementary

**Funding Source:** Leavenworth County and subdivision residents.

**Recommendation:** Move ahead with coordination with Leavenworth County to connect Sewer District #3 to the Basehor sanitary sewer system.

Prepared by: Carl E. Slauch, City Administrator  
Council Date: February 21, 2008



# K A N S A S

RODERICK L. BREMBY, SECRETARY

KATHLEEN SEBELIUS, GOVERNOR

## DEPARTMENT OF HEALTH AND ENVIRONMENT

April 28, 2006

Chairman Dean Oroke and County Commission  
Leavenworth County Courthouse  
300 Walnut Street  
Leavenworth, Kansas 66048

Re Complaint 06-197  
Leavenworth Co SD #3 - Glenwood Estates  
Permit # M-KS04-0005

Dear Chairman Oroke and Commission:

On April 18<sup>th</sup> KDHE received complaints about a long standing odor problem at the Glenwood Estates lagoon. Conversations with Mike Spickelmeier and a site visit confirmed the complaint. Sodium nitrate was added to increase oxygen levels in the lagoon and help decrease the odors.

The length of time the odor problem has been around indicated this was not a normal turnover odor problem, a file review confirmed this. Based on the population, number of houses, water usage and sample results show the lagoon is overloaded. Even without the school the lagoon has exceeded its design capacity.

Design flow = 18,000 gpd vs current 22,000 gpd  
BOD loading design rate 15-30 lbs/acre vs current 38 lbs/acre  
Design PE = 180 vs current PE 325

Effluent sampling is currently being done weekly instead of monthly in order to get an average below the permit effluent limits. The lagoon will continue to have odor problems unless there are major improvements to the facility.

In consent agreement 04-E-0217 dated June 6, 2005, it states that by September 1, 2005, the County shall submit to KDHE a plan and schedule to connect the Glenwood Estates Subdivision and Glenwood Elementary School sewer system to the City of Basehor's wastewater treatment facility and a schedule to properly abandon LV Co. SD #3 lagoon. To date there has been no response from the county and you are in violation of the Consent Agreement.

No more lots or homes are to added to the sewer system until it is connected to the City of Basehor. Any expansion of the school that would increase population or add a kitchen should be delayed until the sewer problem is resolved. The permit for this facility is being prepared for public notice with a schedule of compliance requiring the facility be abandoned pursuant to the requirements of Consent Agreement 04-E-0217.

If you have any questions concerning this letter or any operation problems, please contact this office.

Respectfully,

H. Vic Montgomery  
Water Programs

CC Mark Gerard, Ed Dillingham, BOW  
Mike Spickelmeier



## COUNTY OF LEAVENWORTH

300 Walnut  
Leavenworth, Kansas 66048-2815  
(913) 684-0417  
Facsimile (913) 680-2842

---

*From the office of: Board of County Commissioners*  
*Phone: (913) 684-0417 email: [bocc@leavenworthcounty.org](mailto:bocc@leavenworthcounty.org)*

May 23, 2006

Honorable Chris Garcia  
Mayor, City of Basehor  
PO Box 406-  
Basehor, KS 66007

RE: LVCO Sewer District #3 Decommissioning

Dear Mayor Garcia:

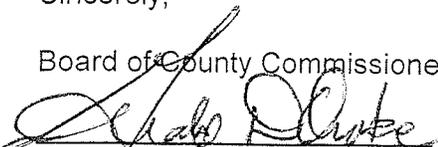
Leavenworth County has recently completed a "Report on Sanitary Sewer Study Area South of the City of Basehor" dated May of 2006 that was prepared by Ponzer-Younquist and delivered to Carl Slaw in the study session on May 23, 2006. The result of that study has identified Sewer District #3 (Glenwood Estates) at the end of its service life, and should be scheduled for decommissioning. The proposed decommissioning would require the construction of a force-main from the existing system to a discharge point at the Cedar Falls Lift Station.

The Leavenworth Board of County Commissioners (BOCC) acting as the Board of Directors for Sewer District #3 would like to formally begin the process of connecting the low-pressure sewer system into the City of Basehor municipal sewer system. If Basehor is willing to accept this wastewater, we would like to prepare an interlocal agreement to execute this action, and begin the decommissioning process.

If you have any questions or comments, feel free to contact the Public Works Department at 913-684-0470.

Sincerely,

Board of County Commissioners

  
Gerald D. Oroke, Chairman  
3<sup>rd</sup> District

  
Donald Navinsky, Member  
1<sup>st</sup> District

  
Clyde D. Graeber, Member  
2<sup>nd</sup> District

cc: Michael W. Spickelmier, LVCO Public Works  
David Van Parys, LVCO Counselor



**Leavenworth County Courthouse  
Public Works Department  
300 Walnut  
Suite No. 7  
Leavenworth, KS 66048**

Phone: 913-684-0470  
Fax: 913-684-0473

January 31, 2008

Carl Slaugh  
City Administrator  
2620 N. 155<sup>th</sup> Street  
Basehor, KS 66007

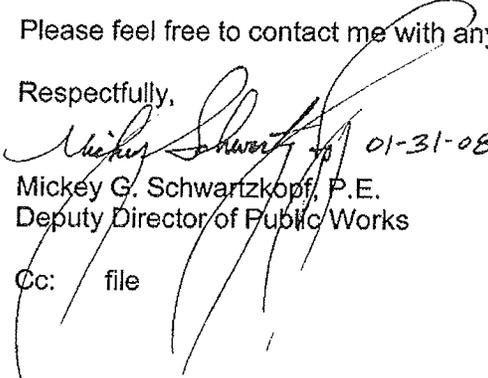
**Re: Leavenworth County Sewer District No. 3**  
Updated Preliminary Budget Costs

Mr. Slaugh:

Pursuant to the Sewer District No. 3 meeting held at the Leavenworth County Courthouse basement conference room on January 11, 2008, attached please find a copy of the *Preliminary Budget Costs* (Table 1 and Table 1A) updated to account for inflation and potential modifications to recommendations made by Ponzer-Youngquist, P.A.

Please feel free to contact me with any questions or comments.

Respectfully,

  
Mickey G. Schwartzkopf, P.E.  
Deputy Director of Public Works

Cc: file

**TABLE 1 (Updated)**  
**PRELIMINARY BUDGET COSTS**  
**SEWER DISTRICT NO. 3 - GLENWOOD ESTATES**  
**LEAVENWORTH COUNTY, KANSAS**  
February 2008

Description	Quantity / Unit	Unit Price	Total
1 Pressure Sewer, 4-inch	5,800 LF	@ \$ 15.00	= \$ 87,000
2 Pressure Sewer, 3-inch	650 LF	@ 14.00	= 9,100
3 Air Release Valve	4 EA	@ 800.00	= 3,200
4 Connection to Existing Manhole	1 EA	@ 1,000.00	= 1,000
5 Connections to Existing Main	1 EA	@ 1,000.00	= 1,000
6 County Road Crossings (3 total)	120 LF	@ 80.00	= 9,600
7 Driveway Crossings	24 EA	@ 500.00	= 12,000
8 Surface Restoration	6,450 LF	@ 3.00	= 19,350
9 Construction Staking - Pressure Sewer	6,450 LF	@ 1.00	= 6,450
10 Service Transfer	0 EA	@ 500.00	= 0
11 Easements	2,600 LF	@ 3.00	= 7,800
12 Lagoon Decommissioning	1 LS	@ 80,000.00	= 80,000
Sub-total			\$ 236,500
Inflation Factor @ 10%			23,650
Sub-total			260,150
Contingencies @ 15%			39,023
Construction Total			299,173
Engineering, Legal and Administration @ 15%			44,876
<b>PROJECT TOTAL</b>			<b>\$ 344,048</b>

MGS ~ 01-31-08

\*Note: This estimate has been updated to represent costs associated with the replacement of the entire pressure sewer along 157th Street, and to account for inflation. The *Sanitary Sewer Study Area South of the City of Basehor* report dated May 8, 2006 by Ponzer-Youngquist is the basis of reference for this updated estimate.

\*Notes: (1) 4-inch pressure sewer linear feet increased by 1700 LF. (5) Connections to existing main reduced to one. (6) County road crossings increased to 3. (7) Driveway crossings increased to 24. (8) Surface restoration increased by 1700 LF. (9) Pressure sewer construction staking increased by 1700 LF. (10) Service transfers decreased to 0 - LVCO does not intend to require residents outside SD3 to connect to the system at this time. (12) Lagoon decommissioning estimate of \$80,000.00 was obtained from Sewer District No. 7 decommissioning costs.

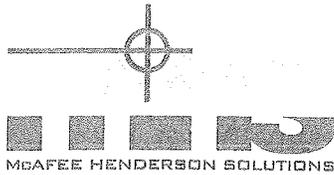
**TABLE 1A (Updated)**  
**PRELIMINARY BUDGET COSTS**  
**GLENWOOD RIDGE ELEMENTARY SCHOOL**  
**LEAVENWORTH COUNTY, KANSAS**  
February 2008

Description	Quantity / Unit	Unit Price	Total
1 Pressure Sewer, 2-inch	550 LF @	\$ 6.00	= \$ 3,300
2 Reconstruct Pump Station	1 LF @	15,000.00	= 15,000
3 Connection to Existing Main	1 EA @	800.00	= 800
4 Parking Lot Crossing (Directional Bore)	1 EA @	1,500.00	= 1,500
5 Surface Restoration	450 EA @	1.50	= 675
	Sub-total		\$ 21,275
	Inflation Factor @ 10%		2,128
	Sub-total		<u>23,403</u>
	Contingencies @ 15%		3,510
	Construction Total		<u>26,913</u>
	Engineering, Legal and Administration @ 15%		4,037
	<b>PROJECT TOTAL</b>		<u><u>\$ 30,950</u></u>

*MAS  
01-31-08*

**SEWER DISTRICT NO. 3 TOTALS**

PROJECT TOTAL: TABLE 1	\$ 344,048
PROJECT TOTAL: TABLE 1A	\$ 30,950
<b>SEWER DISTRICT NO. 3 TOTAL</b>	<u><u>374,998</u></u>



December 14, 2007

Carl Slaugh  
Basehor City Administrator  
PO Box 406  
Basehor, KS 66007

**RE: Leavenworth County Sewer District #3**

Dear Mr. Slaugh:

I have revised the cost estimate for the closure of the Leavenworth County Sewer District #3 and its connection to the City of Basehor's sanitary sewer system. As we have previously discussed our recommendation for the project is to extend a gravity line north through the undeveloped ground directly east of Glenwood Estates Subdivision. A new lift station would be constructed on the north side of Evans Road that would pump to the existing lift station in Cedar Falls Subdivision. A drawing that shows our recommendation is enclosed.

Ponzer-Youngquist has prepared cost estimates for the County based on their recommendation of using the existing grinder pumps to pump the sewage to the Cedar Falls lift station. Their total estimated costs for the subdivision and the elementary school is \$260,235. There are 90 single family residences and Glenwood Elementary School discharging to the lagoon. The school accounts for five single family residences based on water usage. The cost per single family residence for the lagoon closure would be approximately \$2,740.

There is approximately 60 acres of undeveloped land east of Glenwood Estates that drains north to Evans Road. Using an estimate of 2.5 units per acre this parcel could develop into 150 single family home sites. I have estimated the cost to connect to the City's sanitary sewer system under our proposal to be \$466,752. Assessing this cost to 245 lots would drop the per lot cost to approximately \$1,900.

Our proposed layout is based on the City's master plan for this area. The proposed lift station at Evans Road would be removed as additional development occurred to the southeast. In addition to following the City's master plan the recommended layout will also provide a cost savings to the current residents by assessing the costs over a significantly larger area.

If you have any questions or comments please contact me at 913-782-7744.

Sincerely,

David Lutgen, PE

MCAFFEE HENDERSON SOLUTIONS, INC.

Cc: File – 2007.001.005/docs

## Carl Slaugh

---

**From:** Dave Lutgen [dave.lutgen@mhs-eng.com]  
**Sent:** Tuesday, January 15, 2008 3:54 PM  
**To:** 'Carl Slaugh'  
**Subject:** Glenwood Lagoon Costs

**Attachments:** DOC011508.pdf



DOC011508.pdf  
(578 KB)

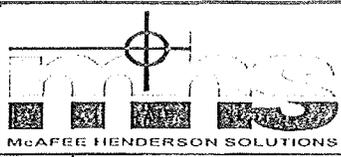
Carl,

Here is an updated cost estimate and a cost breakdown for the closure of the Glenwood lagoon.

If you have any questions give me a call.

Thanks,

Dave



**Leavenworth County Sewer District #3**  
**Connection to City of Basehor**  
**Engineer's Preliminary Estimate of Cost**

1/14/2008

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	EXTENSION
1	Mobilization	LS	1	\$7,700.00	\$7,700
2	Construction Staking	LS	1	\$6,900.00	\$6,900
3	Clearing and Grubbing	LS	1	\$6,000.00	\$6,000
4	4' Standard Sanitary Manhole	EA	9	\$3,000.00	\$27,000
5	Lift Station	LS	1	\$75,000.00	\$75,000
	Sanitary Pipe				
6	10" PVC Main (SDR 26)	LF	3,100	\$50.00	\$155,000
7	4" PVC Force Main (SDR 26)	LF	1,700	\$15.00	\$25,500
8	Connect to Existing Lift Station	EA	1	\$1,200.00	\$1,200
9	Easements	AC	1.2	\$15,000.00	\$18,000
10	Lagoon Closure	LS	1	\$75,000.00	\$75,000
11	Road Repair	SY	110	\$30.00	\$3,300
12	Erosion Control	LS	1	\$1,500.00	\$1,500
13	Traffic Control	LS	1	\$1,000.00	\$1,000
14	Seeding	AC	4	\$2,000.00	\$8,000
<b>TOTAL</b>					<b>\$411,100</b>
<b>SUBTOTAL - CONSTRUCTION COST</b>					<b>411,100</b>
<b>SURVEYING &amp; ENGINEERING</b>					<b>41,110</b>
<b>CONSTRUCTION INSPECTION</b>					<b>49,332</b>
<b>CONSTRUCTION CONTINGENCY (10%)</b>					<b>41,110</b>
<b>TOTAL PROJECT COST</b>					<b>\$542,652</b>

Leavenworth County Sewer District #3 - Closure Costs

1/14/2008

	Glenwood Estates Subdivision	Glenwood Ridge Elementary School	Middle School	Vacant Ground
Construction Cost	\$191,400.51	\$10,516.51	\$25,239.63	\$315,495.35
Pinehurst Upsizing Fee	\$33,670.00	\$1,850.00	\$4,440.00	
Connection Fee	\$395,850.00			
Total Cost	\$620,920.51	\$12,366.51	\$29,679.63	\$315,495.35
Cost Per Building Lot	\$6,823.30			\$2,103.30
Notes:	Total estimated construction cost = \$542,652			
	Glenwood Ridge = 5 building lots			
	Middle school = 12 building lots			
	Vacant ground develops into 150 building lots (2.5 lots/acre)			
	Fees for the vacant ground would be collected when individual building permit is issued			
	Connection fee based on outside city limit cost of 150% city resident cost, currently \$2,900 for city resident			

Exhibit A

## AGENDA ITEM INFORMATION FORM

**Agenda Item:** Consider adjustment of review fees, penalties, and late fees, as requested by Rusty West (contractor for Basehor Post Office).

**Department:** Administration

**Background/Description of Item:**

Rusty West was the contractor that built the new post office for U.S.P.S. on 155<sup>th</sup> Street. As part of the project certain building permit and engineering review fees were assessed to the builder. The U.S.P.S. uses a contractor to purchase the property and build the post office and leases the facility from the developer.

The fees assessed and paid on 08/02/2005 are as follows:

Business Permit	\$2,928.58
Plan/Plot Application Fee	\$1,365.00
Park Fee	\$200.00
Sewer Connection	\$2,200.00
Excise Tax	\$7,875.00
Total	\$14,568.58

In addition to the above there were three invoices for engineering review fees:

Invoice 2005-79, 8/04/05	\$187.50
Invoice 2005-92, 9/15/05	\$67.50
Invoice 2005-113, 11/02/05	\$427.50
Total	\$682.50

After July 2006 the city began assessing late fees and interest of 12% per annum. The latest accounts receivable bill 1/31/2008 has a balance of \$1626.09 with interest and penalties.

Rusty West claims that they were told by city staff at the time that the \$14,568.58 fees were paid on 8/02/2005 that there were no other fees.

Rusty West's claim is that city staff gave them erroneous information and that they should not have to pay the additional fees, penalties or interest. In the interest of resolving the matter they have offered to pay half of the \$682.50 or \$341.25.

The City has little in the way of leverage to exact payment on the out-of-state firm other than to place a lien on the property.

**Recommendation:** Require payment of \$1,626.09 and if no payment is received place a lien on the property.

Prepared by: Carl E. Slaugh, City Administrator  
Council Date: January 24, 2008

December 30, 2007

Carl E. Slauch

Basehor City Administrator

RE: Basehor Post Office

Carl,

I am sending you this letter to inform you of the facts that you may not be aware of.

On July 29, 2005, I went to Basehor City Hall to pick up a permit for the new Post Office, at that time; I was told that the fees would be \$14,568.58. I asked "Why the cost of the permit was so high?" She went into another room for a minute and came back and told me "Yes, that is the correct amount as they had an outside company review the plans." Then the Building Inspector came to the front counter and he said that he helped in adding up the total cost and it was correct. I gave her the check for \$14,658.58 and picked up the permit.

A week or two before the building was finished, approximately 8 months later; I received an invoice for \$682.50. I then went to City Hall and asked "What is this invoice for?" She said "She thought it was for reviewing plans." I told her I had already paid for review, she said she would check.

A week or two later the Building Inspector stopped by the Post Office to give me the Occupancy Permit, I asked him "What was this invoice about?" He said "He did not understand it either. He said, I just work here."

Later I received a statement by mail showing a balance of \$682.50 and "This is your bill" wrote on it. Again, I went to the City Hall and told the lady at the counter I had paid all fees already.

This statement shows a payment of \$225.00 (chk # 4043) on 7-18-2005 and a payment of \$1,365.00 dated 7-29-05 (chk #???). These are not my checks. I wrote only one check, (chk#6959) for \$14,568.58 to the City of Basehor on 7-29-05, the same day I picked up my City approved set of plans and permit. (Not sure why additional review would be needed after 7-29-05, but that is not my concern.

Hope this helps clear up anything you were not aware of.

Respectfully,

Rusty West---602-432-1386

January 24, 2008

Mr. Carl E. Slaugh  
Basehor City Administrator  
P.O. Box 406  
Basehor, KS 66007

Re: Basehor Post Office

Carl:

In response to telephone conversation, as you know from previous correspondence, I have already paid all costs for the Building Permit, including review fees. However, in order to resolve this matter, I am proposing a compromise that I remit to you one-half of \$682.50, which is \$341.25, as payment in full regarding this matter even though I don't owe any part of it. I trust this is acceptable to you as a compromise from both parties to resolve this matter.

Upon confirmation I will remit the funds.

Respectfully,

Rusty West  
602-432-1386

**Carl Slaugh**

**From:** Carl Slaugh [cityadm@cityofbasehor.org]  
**Sent:** Wednesday, January 16, 2008 9:15 AM  
**To:** 'Cheryl West'  
**Cc:** 'Stephen, Thomas E - Western FSO'; 'Long, Michael - Western FSO'; 'Bennett, Vance R - Western FSO'; 'Rainey, Russell E - Western FSO'; 'Katherine Renn'; 'cityclerk@cityofbasehor.org'; 'Basehor Planning'  
**Subject:** Basehor Post Office Overdue Account - Rusty West  
**Attachments:** Ord 491 Collection of Debt 050106.doc; 20080116 Rusty West Invoice Basehor Post Office.pdf

Rusty,

I regret the misunderstanding on the payment of fees that are part of the development process in the City of Basehor and the information you were given in 2005. You paid the permit fees and excise tax.

The breakdown of the fees you paid in 2005 is listed below. The amounts shown on the invoices are broken down by the accounts the funds were deposited into for the City of Basehor.

Here is the breakdown of the payment:

Total paid: \$14,568.58 08/02/05  
Breakout: \$2,928.58 Business Permit  
    \$1,365.00 Plan/Plot Application Fee  
    \$200.00 Park Fee  
    \$2,200.00 Sewer  
    \$7,875.00 Excise Fee

The engineering review fees are separate from the fixed amounts for building permits and are dependent on the nature of each development. The engineering review fees for the Post Office project in Basehor are still due and payable.

The balance on your account as of 12/31/2007 is \$1,574.26 and includes penalties and interest.

Should you not pay the City of Basehor will continue collection efforts per Ordinance 491 (attached).

Thank you, Carl

Carl E. Slaugh  
Basehor City Administrator  
2620 N. 155th Street  
Basehor, KS 66007  
Office: (913) 724-1370, ext. 33  
Cell: (913) 231-0630

---

**From:** Cheryl West [mailto:rcwest@uneedspeed.net]  
**Sent:** Sunday, December 30, 2007 10:55 PM  
**To:** mailto:cityadm@cityofbasehor.org  
**Subject:** [SPAM]Basehor Post Office

1 attachment

2/14/2008

**CITY OF BASEHOR**  
**P. O. Box 406**  
**Basehor, KS 66007**  
**913-724-1370**

**STATEMENT OF ACCOUNT**

**Bill To: Rusty West**  
**565 S. Homestead**  
**Flagstaff, AZ 86001**

**Date: 1/31/08**

**Project: Basehor United States Post Office**

INVOICE	DATE	BILLED	PAID	BALANCED OWED
2005-21	5/3/2005	650.00		650.00
2005-45	5/3/2005	525.00		1175.00
2005-48	6/17/2005	225.00		1400.00
CK #4043	7/18/2005		-225.00	1175.00
2005-61	7/26/2005	190.00		1365.00
CK#	7/29/2005		-1365.00	0.00
2005-79	8/4/05	187.50		187.50
2005-92	9/15/2005	67.50		255.00
2005-113	11/2/05	427.50		682.50
12% Per Annum Int.	7/14/2006	6.83		689.33
Late Fee	7/14/2006	45.00		734.33
12% Per Annum Int.	8/31/2006	7.34		741.67
Late Fee	8/31/2006	45.00		786.67
12% Per Annum Int.	9/30/2006	7.42		794.09
Late Fee	9/30/2006	45.00		839.09
12% Per Annum Int.	10/31/2006	8.39		847.48
Late Fee	10/31/2006	45.00		892.48
12% Per Annum Int.	11/30/2006	8.92		901.40
Late Fee	11/30/2006	45.00		946.40
12% Per Annum Int.	12/31/2006	9.46		955.86
Late Fee	12/31/2006	45.00		1,000.86
12% Per Annum Int.	1/31/2007	10.10		1,010.96
<b>BALANCE OWED</b>				

CITY OF BASEHOR  
P. O. Box 406  
Basehor, KS 66007  
913-724-1370

STATEMENT OF ACCOUNT (Page 2)

Bill To:       Rusty West  
              565 S. Homestead  
              Flagstaff, AZ 86001

Date: 1/31/08

Project: Basehor United States Post Office

INVOICE	DATE	BILLED	PAID	BALANCED OWED
Balance as of 1/31/07				1010.96
Late Fee	2/28/2007	45.00		1,055.96
12% Per Annum Int.	3/31/2007	6.83		1,062.79
Late Fee	3/31/2007	45.00		1,107.79
12% Per Annum Int.	4/30/2007	6.83		1,114.62
Late Fee	4/30/2007	45.00		1,159.62
12% Per Annum Int.	5/31/2007	6.83		1,166.45
Late Fee	5/31/2007	45.00		1,211.45
12% Per Annum Int.	6/30/2007	6.83		1,218.28
Late Fee	6/30/2007	45.00		1,263.28
12% Per Annum Int.	7/31/2007	6.83		1,270.11
Late Fee	7/31/2007	45.00		1,315.11
12% Per Annum Int.	8/31/07	6.83		1,321.94
Late Fee	8/31/2007	45.00		1,366.94
12% Per Annum Int.	9/30/07	6.83		1,373.77
Late Fee	9/30/2007	45.00		1,418.77
12% Per Annum Int.	10/31/2007	6.83		1,425.60
Late Fee	10/31/2007	45.00		1,470.60
12% Per Annum Int.	11/30/2007	6.83		1,477.43
Late Fee	11/30/2007	45.00		1,522.43
<b>BALANCE OWED</b>				<b>1,522.43</b>



The City of Basehor



2620 N. 155th Street  
P.O. Box 406  
Basehor, Kansas 66007-0406

(913) 724-1370  
FAX (913) 724-3388  
www.basehor.org

INVOICE 2005-79

To: Rusty West  
565 S. Homestead  
Flagstaff, AZ 86001

Date: 8/04/05

Terms: Net Upon Receipt of Invoice

Job Description

3<sup>rd</sup> Review and response letter US Post Office for period 5/22/05-6/18/05.

Principal	2.50 @ 187.50	187.50
(mhs Inv. 05.01.07.03)		

TOTAL AMOUNT DUE.....187.50

# Invoice



360 Santa Fe  
Leavenworth, KS 66048

Date	Invoice #	Department
6/30/2005	05.01.07.03	JLM

To

City Clerk  
City of Basehor  
PO Box 406  
Basehor, KS 66007

Reference:

Project		Due Date	Terms	Billing Period						
2005.001-07 City Post Office		7/30/2005	Net 30	5/22/05-6/18/05						
Item	Description	Quantity	Rate	Amount						
ENG-5	Project Engineer 3	2.5	75.00	187.50						
<p>Please remit to above address.</p> <p style="text-align: right; font-size: 1.2em;"><i>2005-79</i></p>		<table border="1" style="width: 100%;"> <tr> <td><b>Total</b></td> <td style="text-align: right;">\$187.50</td> </tr> <tr> <td><b>Payments/Credits</b></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>Balance Due</b></td> <td style="text-align: right;"><b>\$187.50</b></td> </tr> </table>			<b>Total</b>	\$187.50	<b>Payments/Credits</b>	\$0.00	<b>Balance Due</b>	<b>\$187.50</b>
<b>Total</b>	\$187.50									
<b>Payments/Credits</b>	\$0.00									
<b>Balance Due</b>	<b>\$187.50</b>									
Phone # 913-651-6100 Fax # 913-651-4178										

ProjectNO  
2005.001-07

ProjectName  
*City Post Office*

Invoice 05.01.07.03

JobClass

Date EmployeeID

Hours

Description

BNG-5 Project Engineer 3

6/1/2005 sls

2.50

3rd Review & Response Letter

Sum Of Hours: 2.50

Sum Of Hours1: 2.50

Sum Of Hours2: 2.50

Hours Grand Total Sum: 2.50

The City of Basehor



2620 N. 155th Street  
P.O. Box 406  
Basehor, Kansas 66007-0406

(913) 724-1370  
FAX (913) 724-3388  
www.basehor.org

---

INVOICE 2005-92

To: Rusty West  
565 S. Homestead  
Flagstaff, AZ 86001

Date: 9/15/05

Terms: Net Upon Receipt of Invoice

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Job Description

3<sup>rd</sup> Review of US Post Office for period 7/17/05-8/20/05.

Drafter 2 (mhs Inv. 05.01.07.05)	1.50 @ 45.00	67.50
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TOTAL AMOUNT DUE.....67.50

ProjectNO  
2005.001-07

ProjectName  
*City Post Office*

Invoice 05.01.07.05

JobClass  
ET-3 Drafter 2

Date      EmployeeID      Hours

Description

7/19/2005 mts

1.50

Basehor Review

Sum Of Hours: 1.50

Sum Of Hours1: 1.50

Sum Of Hours2: 1.50

Hours Grand Total Sum: 1.50

*The City of Basehor*



2620 N. 155th Street  
P.O. Box 406  
Basehor, Kansas 66007-0406

(913) 724-1370  
FAX (913) 724-3388  
www.basehor.org

**INVOICE 2005-113**

To: Rusty West  
565 S. Homestead  
Flagstaff, AZ 86001

Date: 11/02/05

Terms: Net Upon Receipt of Invoice

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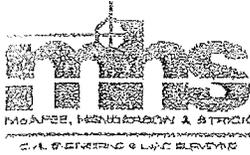
**Job Description**

3<sup>rd</sup> Review of US Post Office for period 6/19/05-7/16/05.

Project Engineer 3	3.50 hrs. @ 75.00	262.50
Designer 2 (mhs Inv. 05.01.07.04)	3.00 hrs. @ 55.00	165.00

**TOTAL AMOUNT DUE.....427.50**

# Invoice



360 Santa Fe  
Leavenworth, KS 66048

Date	Invoice #	Department
7/21/2005	05.01.07.04	JLM

To

City Clerk  
City of Basehor  
PO Box 406  
Basehor, KS 66007

**COPY**

Reference:

Project		Due Date	Terms	Billing Period
2005 001-07 City Post Office		8/20/2005	Net 30	6/19/05-7/16/05
Item	Description	Quantity	Rate	Amount
ENG-5	Project Engineer 3	3.5	75.00	262.50
ET-5	Designer 2	3	55.00	165.00
2005-113				
Please remit to above address.		<b>Total</b>		\$427.50
Phone # 913-651-6100		<b>Payments/Credits</b>		\$0.00
Fax # 913-651-4178		<b>Balance Due</b>		\$427.50

## AGENDA ITEM INFORMATION FORM

**Agenda Item:** Consider progress on design of 150<sup>th</sup> Street between Craig Road and Parallel Road, approval to move ahead with easement and right of way acquisition and make application through KDOT for corridor management funding.

**Department:** Public Works and Administration

**Background/Description of Item:**

At the December 3, 2007 city council meeting approval was given to begin design of 2,020 lineal feet of 150<sup>th</sup> Street, from Craig Street north to Parallel Road. A contract was approved for design with MHS engineers in the amount of \$45,450 for design of an asphalt street with curb and gutters, street lights and a sidewalk on one side.

It appears that the city will be eligible for corridor management funds to help in the improvement costs of the street. Corridor management funds may be used for arterial connections to the corridor within one mile of the corridor centerline. Current KDOT policy is to fund 67% of the construction cost of the improvement. The city pays for design and 33% of the construction.

The initial survey shows that the current road is east of centerline so expansion or widening of the road will take place more to the west side of the road.

The next step will be to prepare property legal descriptions and the additional easements and right of way that will be required. Notices would be sent to each of the property owners to obtain the signatures granting the right of way and easements.

Some issues will need to be resolved on the Carbough property, restricted access across the road frontage, and Guy property, existing house is only five feet from the edge of the right of way.

	Construction Cost	Engineering Design	
Option 1 Asphalt with Curb and Gutter	\$830,632	\$671,424	\$45,450

Funding for design of the 150<sup>th</sup> Street project was included in the 2008 budget. Construction was anticipated for 2009. The street will see increased traffic with development of the Wolf Creek Junction area.

**Funding Source:** Consolidated Street and Highway

**Recommendation:** Approve moving ahead with design of the 150<sup>th</sup> Street project, obtaining easements and right of way, and making application through KDOT for corridor management funds for the project.

Prepared by: Carl E. Slaugh, City Administrator  
Council Date: February 21, 2008

## Carl Slaugh

**From:** Dave Lutgen [dave.lutgen@mhs-eng.com]  
**Sent:** Friday, January 18, 2008 10:52 AM  
**To:** 'Carl Slaugh'  
**Subject:** 150th Street  
**Attachments:** 07-104\_existing\_conditions-Sheet02.PDF

Carl,

I made a few changes to the sheet that was sent to you yesterday.

The existing right-of-way on the east side is 40' from section line. No additional permanent easement will be needed from the east side. Temporary construction and drainage easements may be needed from the east side. The existing right-of-way on the west side was platted based on the centerline of the road. Because of that the distance from section line varies throughout the project. As you can see on the drawing the road is almost centered on section line at the north end but at Prairie Lakes the road is completely east of section line.

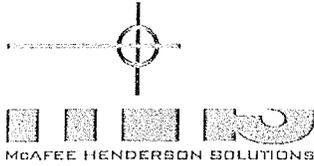
Another issue to look at is on the Carbough property. The plat for that subdivision shows restricted access across the road frontage except for two areas. There is an existing driveway across the restricted access area. Do we want to put this driveway back?

The existing ROW across the Guy property appears to be less than 5' from the house. We will need to discuss with the Council how they want to grade along that property. We can either grade from the back of curb to the ROW or build a wall so they have some resemblance of a front yard.

There are several issues that the Council needs to be provide direction on how they want to proceed. I will make sure to have information to you by early February to send out to the Council members.

Thanks,

David Lutgen, P.E.  
McAfee Henderson Solutions, Inc.  
15323 W. 95th Street  
Lenexa, KS 66219  
913-888-4647  
913-390-9865 (fax)



February 21, 2008

**Project Update**  
**150<sup>th</sup> Street – Parallel to Craig**

**Existing Right-of-Way**

- 40' right-of-way east of section line
- Entire west side has been platted, right-of-way off of section line varies from parcel to parcel and even varies across some parcels, the existing ROW on the west side was platted off an assumed centerline of road

**Proposed Right-of-Way**

- No additional right-of-way will be needed on the east side
- 30' of right-of-way, from section line, will be needed from the west side
- Temporary construction easements and drainage easements will be acquired as needed on both the east and west sides

**Driveways**

- Driveways will be asphalted to the ROW line
- Several driveways have concrete to the road, they will be reconstructed with concrete
- The Wild Acres Subdivision has restricted access areas along 150<sup>th</sup> Street, there is one driveway located within the restricted access area

**Additional Issues**

- The Guy home which is located on the east side of 150<sup>th</sup> Street just south of Chestnut Street is located within 4' of the existing ROW line. Due to the lowering of the road to improve sight distance at the intersection it may be necessary to construct a retaining wall along their property.
- A retaining wall may also be needed along the Scherer property located at the south west corner of 150<sup>th</sup> Street and Chestnut Street. A wall around this property would prevent significant grading in the yard beyond the proposed ROW.

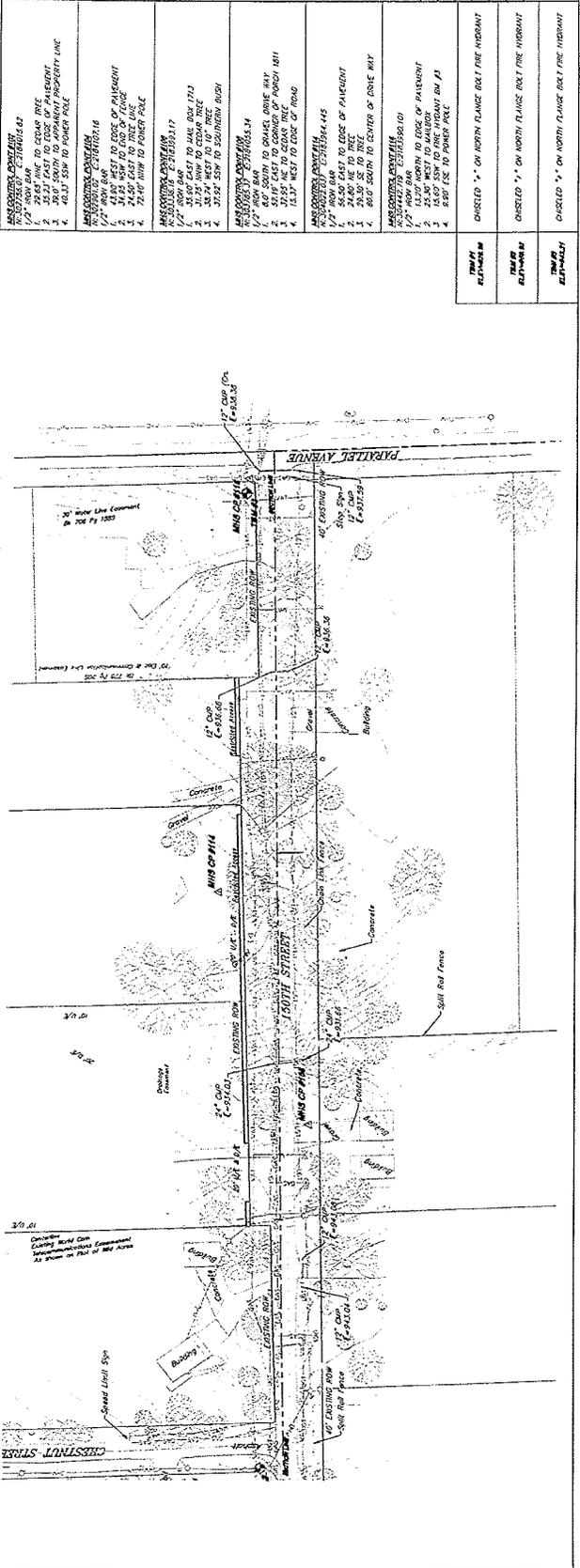
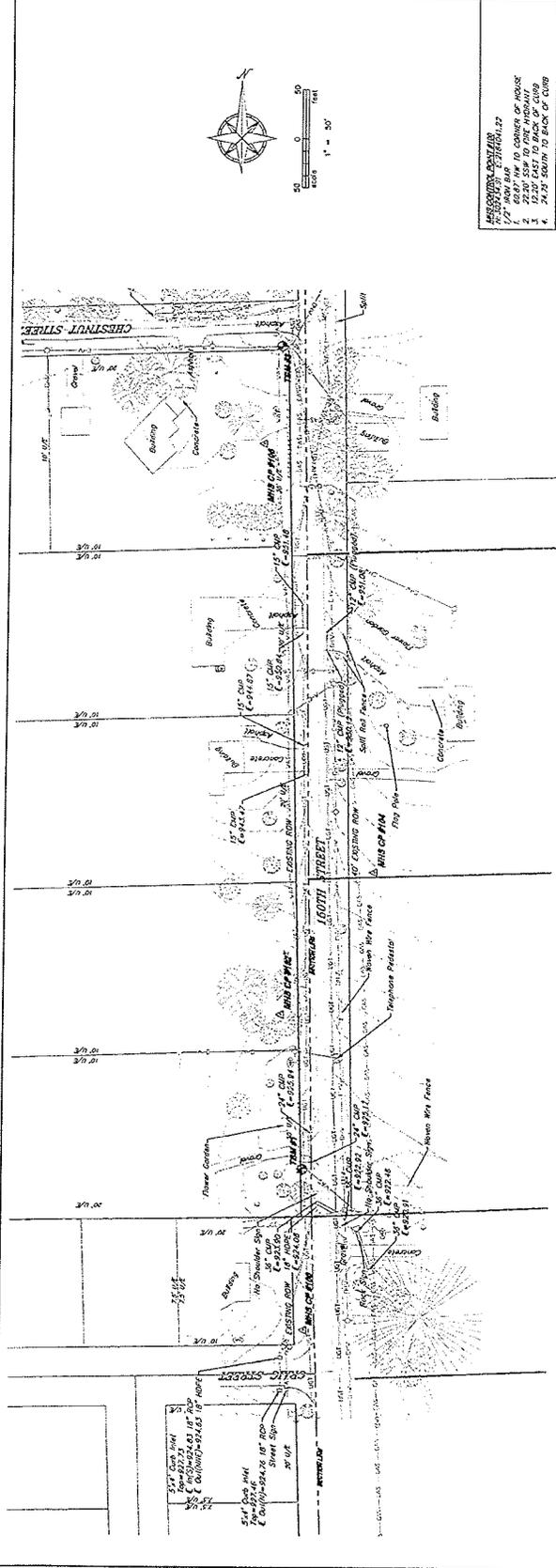
McAFEE HENDERSON SOLUTIONS, INC.  
 CIVIL ENGINEERING - LAND SURVEYING  
 1222 W. 103rd Street, Suite 100  
 Overland Park, Kansas 66209  
 Tel: 913.241.1234



NO.	DESCRIPTION
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150TH STREET  
 CITY OF BASHOR, KANSAS  
 EXISTING CONDITIONS

Date:	1/10/2020
Drawn:	MS
Checked:	EP
Approved:	
Proj. No.:	2017.01
Sheet No.:	2



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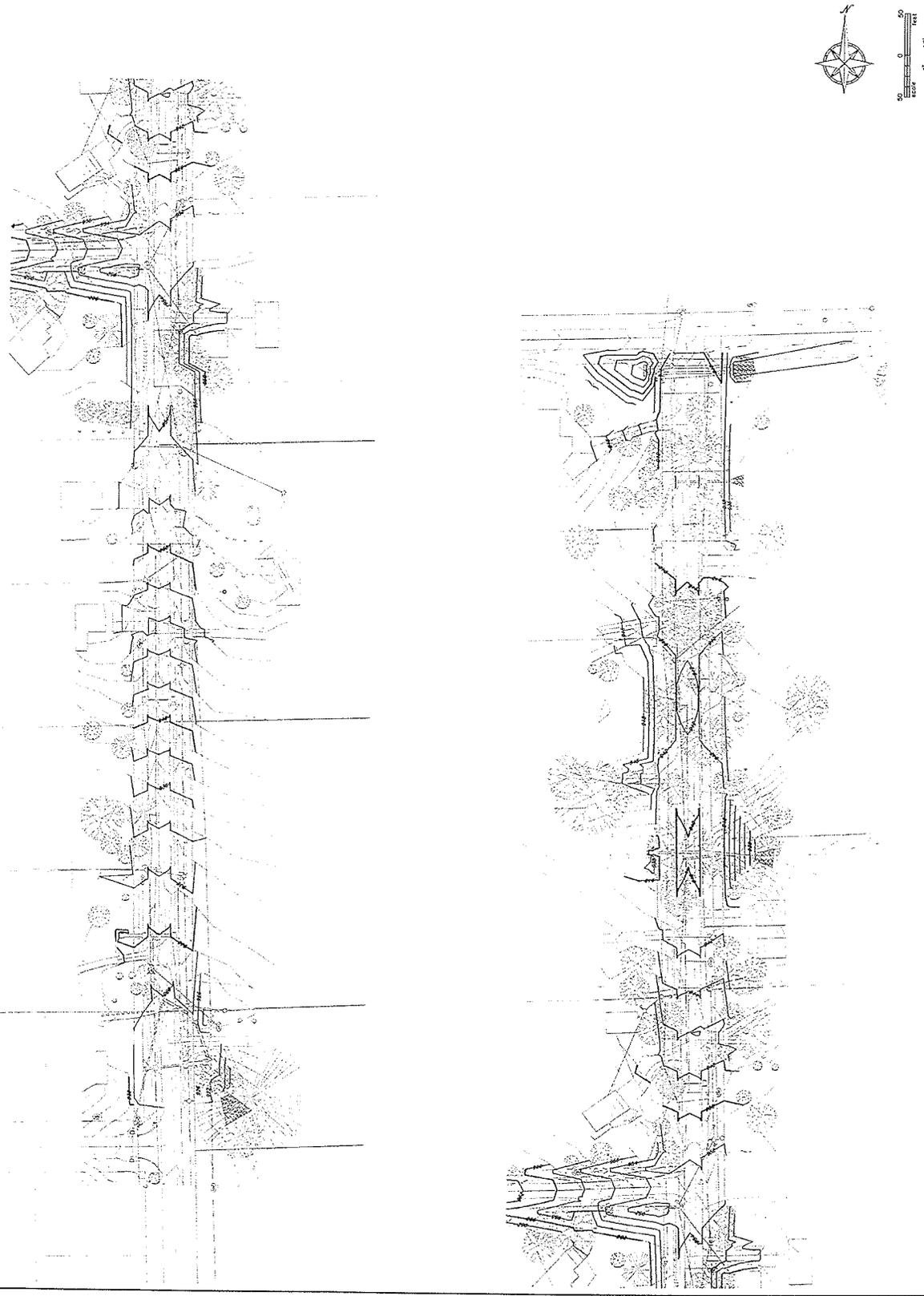


MAFEE HENDERSON SOLUTIONS, INC.  
 CHD Engineering - Land Surveying  
 1423 N. 28th Street, Suite 102  
 Ft. Worth, Texas 76107  
 Tel: 817.342.1234

NO.	DATE	DESCRIPTION
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150TH STREET  
 CITY OF BASEHOR, KANSAS  
 GRADING/EROSION CONTROL

Date: 11/07/2007  
 Design: JHT  
 Drawn: JHT  
 Checked: JHT  
 Approved:  
 Proj. No.: 2007/014  
 Sheet No.: 4





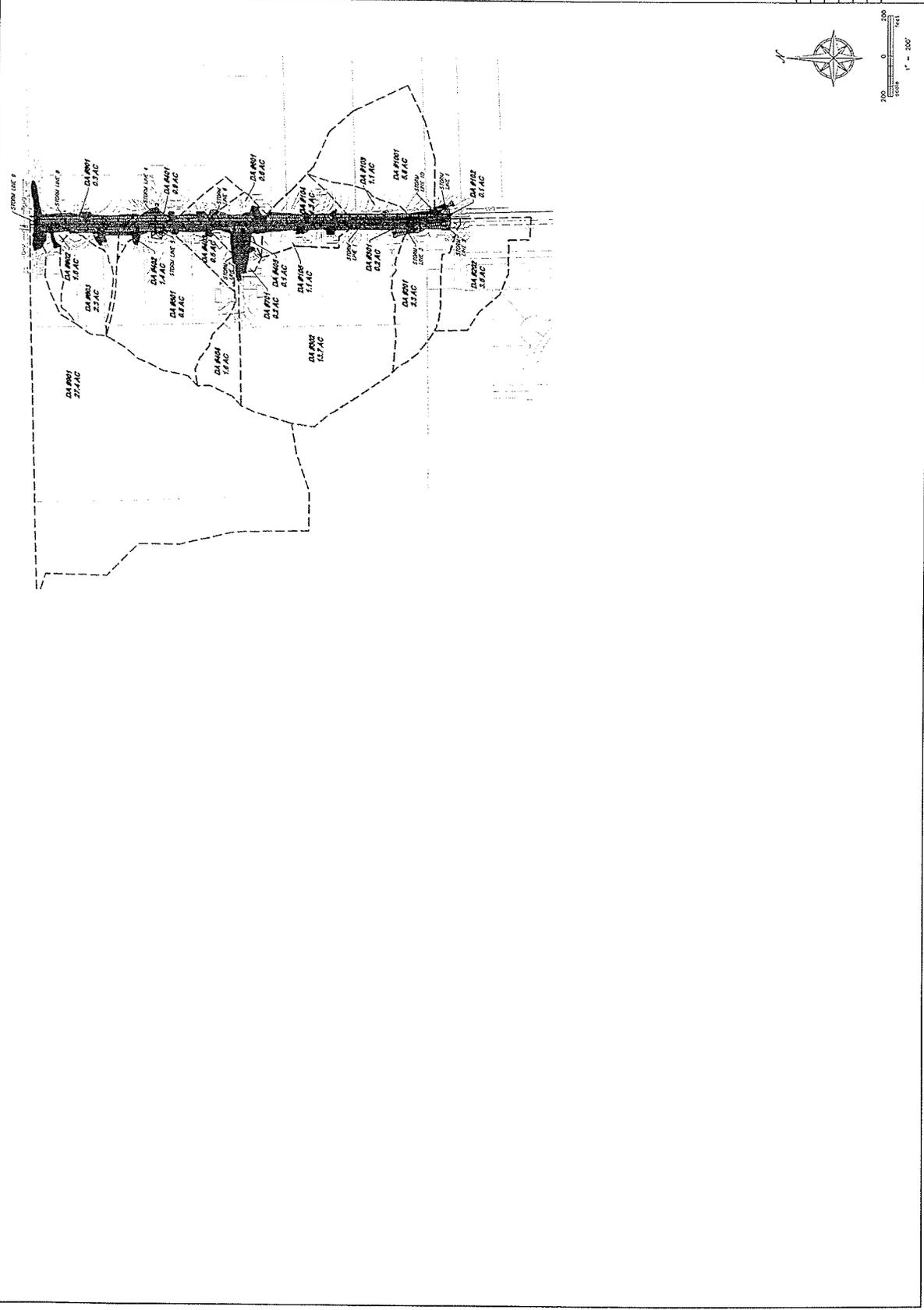


150TH STREET  
DRAINAGE MAP  
CITY OF BASEHOR, KANSAS

Date	1/10/2007
Design	M/S
Drawn	
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Proj. No.	2007.00
Sheet No.	

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MCAFFEE HENDERSON SOLUTIONS, INC.  
CIVIL ENGINEERING & LAND SURVEYING  
1500 W. 12TH STREET, SUITE 200  
WICHITA, KS 67202  
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## AGENDA ITEM INFORMATION FORM

**Agenda Item:** Consider approval to submit a portion of the 155<sup>th</sup> Street project for funding through the Transportation, Community, and System Preservation (TCSP) program.

**Department:** Administration

### **Background/Description of Item:**

A group of Leavenworth County representatives made a trip to Washington DC over the last week to visit with elected officials, express appreciation for the work they do and solicit support for some major projects. The projects included County Road 1, improvements to 14<sup>th</sup> Street in Tonganoxie and street projects in the City of Leavenworth and Lansing.

One of the projects mentioned for support was the 155<sup>th</sup> Street project in Basehor. There seemed to be support and willingness to add the project to the list of those funded through the transportation, community, and system preservation (TCSP) program (House Report 110-238) [http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=110\\_cong\\_reports&docid=f:hr238.110.pdf](http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=110_cong_reports&docid=f:hr238.110.pdf)

Congresswoman Nancy Boyda's office stated that the deadline for submitting the project to be on their list was Feb. 29, 2008 for FY 2009 funding. <http://boyda.house.gov/>

The program will fund 80% of the project cost for planning, developing, and implementing strategies to integrate transportation, community and system preservation plans and practices. These grants may be used to improve the efficiency of the transportation system; reduce the impacts of transportation on the environment; reduce the need for costly future investments in public infrastructure; and provide efficient access to jobs, services, and centers of trade.

One portion of the 155<sup>th</sup> Street that would lend itself to the program would be the 155<sup>th</sup> and Parallel Road intersection. Turn lanes would be added to the intersection to reduce congestion.

MHS has been requested to put together some costs and drawings for the project using information previously prepared for a MARC project submittal.

**Funding Source:** Transportation

**Recommendation:** Approve submitting a portion of the 155<sup>th</sup> Street project for funding through the TCSP program.

Prepared by: Carl E. Slaugh, City Administrator  
Council Date: February 21, 2008

110<sup>th</sup> Congress, 1<sup>st</sup> Session  
House of Representatives Report 110-238

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*National scenic byways program.*—This program provides funding for roads that are designated by the Secretary of Transportation as All American Roads (AAR) or National Scenic Byways (NSB). These roads have outstanding scenic, historic, cultural, natural, recreational, and archaeological qualities. In fiscal year 2008, SAFETEA-LU provides \$40,000,000 for this program.

*Transportation, community, and system preservation (TCSP) program.*—SAFETEA-LU continues the TCSP program to provide grants to states and local governments for planning, developing, and implementing strategies to integrate transportation, community and system preservation plans and practices. These grants may be used to improve the efficiency of the transportation system; reduce the impacts of transportation on the environment; reduce the need for costly future investments in public infrastructure; and provide efficient access to jobs, services, and centers of trade.

Funds provided for the TCSP program in fiscal year 2008 shall be available for the following activities in the corresponding amounts:

Project Name	Recommended Amount
1/2 Street, Town of Turtle Lake, WI	\$350,000
118th Avenue Expressway - Pinellas County, FL	\$250,000
159th Street bridge replacement, Andover, KS	\$500,000
16th Street, San Miguel Railroad Crossing Safety, CA	\$250,000
18th Street Corridor and Railroad Crossing Project, Logansport, IN	\$350,000
19th Street Extension at Deschutes Junction, OR	\$500,000
19th Street SW Grade Separation Mason City, IA	\$500,000
Airport Boulevard/Highway 101 Interchange, Monterey, CA	\$250,000
Algonquin Road Extension, McHenry County, IL	\$250,000
Aisbury Boulevard Extension, Burleson, TX	\$600,000
Antelope Valley Transportation Improvements, NE	\$500,000
Arnold Bridge Improvement, Wilkmanic, ME	\$250,000
Atlantic Rail Underpass and Road Realignment Project, CT	\$250,000
Atmore, Alabama Road Improvement	\$250,000
Austin Intelligent Transportation Systems, TX	\$250,000
Baudry Road Crossing and Pathway, Yakima Co. WA	\$200,000
Beckett Bascule Bridge Alternative Analysis, FL	\$100,000
Bella Vista Bypass, AR	\$500,000
Belleview Bypass, Marion County, FL	\$250,000
Belleville Road/Ecorse Road Intersection, Wayne County, MI	\$500,000
Blackstone River Canal Replication Project, Worcester, MA	\$500,000
Blossom Hill/Monterey Highway Crossing, San José, CA	\$100,000
Boulder City Bypass Project, NV	\$250,000
Brannon Stand Bridge, AI	\$250,000
Brazos Valley Transportation Management Center, TX	\$600,000
Brentwood Boulevard/SR 4 Improvements, Brentwood, CA	\$500,000
Bridge Over Brandywine Creek, Downingtown, PA	\$500,000
Bridge Street, Clay Street, Jackson Street Bridges, Essex County, NJ	\$500,000
Brush Creek Beautification, Kansas City, MO	\$250,000
Burnt Store Road: Evacuation Route Widening, FL	\$200,000
Butterfield Road, Illinois Route 60/Canadian National Railroad Grade Separation, Lake County, IL	\$250,000
Calumet Avenue and 45th Street Grade Separation, Munster, IN	\$1,100,000
Cambridge-Isanti Bike/Walk Trail, MN	\$250,000
Campus Perimeter Transportation, Vanderburgh, IN	\$350,000
Central Expressway Auxiliary Lanes, Santa Clara County, CA	\$250,000
Chesapeake By-Pass, Lawrence County, OH	\$500,000
Chicora Bridge Safety Improvements, Butler, PA	\$250,000
Chocorua Village Safety Improvement Project, Tamworth, NH	\$500,000
Church Street Overpass, Huntsville, AL	\$500,000
Citracado Parkway Project, CA	\$250,000
City of Miami Beach Atlantic Corridor Greenway, FL	\$500,000
City of Northwood, OH Wales Road Grade Separation	\$500,000
Collard Street Reconstruction, Madisonville, TX	\$200,000
College Avenue Bridge Project, Appleton, WI	\$500,000
Columbus Viaduct Replacement, NE	\$500,000
Commack Road Bypass Study, Suffolk County, MD	\$200,000
Community Transportation Association of America, Nationwide Joblinks	\$900,000
Construct Four Lane Highway 20 West of U.S. 71, IA	\$500,000
Construction of Riverside Multi-use Trailways, Parkland, FL	\$250,000
Construction/Enhancement of Molts Lane, Penfield, NY	\$100,000
County Highway C Road Improvements, Bayfield County, WI	\$1,500,000
County Highway F Reconstruction, Douglas County, WI	\$1,500,000
CR 172 Improvements, Grimes County, TX	\$400,000
Crisfield County Dock, Somerset County, MD	\$100,000
Dallas Woodall Rodgers Freeway Deck Plaza, TX	\$100,000

*1 of 6 pages of projects funded*