

New Contractor Licensing Requirements

Beginning January 1st, 2011 two new classes of contractors will be added to the Contractor Licensing Requirements of the City of Basehor. These two new classes consist of Roofing Contractors and Wood Framing Contractors. The requirements for these two new classes are contained in this letter.

WOOD FRAMING CONTRACTOR

Class D Wood Framing Contractor: A "Class D-W License" shall entitle the holder thereof to install, maintain, repair, alter, or add to any wood framing or rough carpentry necessary to construct framed wooden structures, including but not limited to, sub-flooring, siding, exterior staircases, wood decks, associated guard rails, wood framed walls, wood framed ceilings and roof assemblies, structural wood components, engineered wood products, doors, windows, and sheathing. Such contractor shall be responsible for the training and oversight of all tradesmen in its employment as well as the means, method, and manner of construction, improvement, renovation, repair, and maintenance on a construction project including any wood framing and rough carpentry. The qualification method: A Class D-W license applicant may qualify for a Class D-W License by obtaining certification by successfully passing a test approved by the Board. A Class D-W License applicant may also qualify for licensure by education or by any other method approved by these Regulations. In addition, until December 31, 2010, a D-W License may be obtained upon verification that a person or a firm's designated representative has not less than 5 years of full-time experience in the trade.

A description of tests which may be approved by the CLRB: D-W License applicants may obtain a D-W License upon successfully passing a CLRB-approved test which test may be written, verbal, or practical, or a combination of such methods, and shall be designed to determine the framing and rough carpentry skills, knowledge, and competency of the applicant. Class A, Class B, Class C, and Class D-R license holders may engage in framing, subject to the following: Nothing will prohibit a Class A, Class B, Class C, or Class D-R license holder from undertaking wood framing or rough carpentry of a structure that the Contractor is otherwise entitled to construct, remodel, repair, or demolish. Conversion of Class A, Class B, or Class C licenses to Class D-W licenses: Any holder of a Class A, Class B, or Class C may, but shall not be required to, surrender such license for cancellation and receive a Class D-W License without further testing, and without the payment of any additional fee or the taking of any qualifying test.

NOTE: NO HOLDERS OF A CLASS "A" THROUGH CLASS "C" LICENSE SHALL BE ALLOWED TO PERFORM MECHANICAL, ELECTRICAL OR PLUMBING SERVICES WITHOUT FIRST OBTAINING THE APPROPRIATE CLASS LICENSE.

Requirements: Applicants shall be licensed by satisfying **one** of the following provisions.

Examinations, license approval, and issuance. Contractor applicants shall be licensed by satisfying one or more of the following provisions:

- a. Obtain a certificate of competency from a nationally-recognized testing institution. Nationally recognized test (Exterior/Block & Associates or ICC). If taking an Prometric or ICC exam **your score must be 75% or above and an exam that meets our requirements.**
- b. Hold a bachelor's degree in (construction related) engineering, architecture, or construction science from an accredited college or university.
- c. A Class D-W license applicant may qualify for a Class D-W license by obtaining certification through the International Code Council Contractor Trades Examinations Program, or Prometric National Construction Program, or their successors, or other appropriate test given by a nationally-recognized testing organization and approved by the Board. A Class D-W license applicant may also qualify for licensure by education by providing evidence that they have been awarded a bachelor's degree in engineering, architecture, or construction science from an accredited college or university.
- d. In addition, until December 31, 2010, a D-W license may be obtained upon verification that a person or a firm's designated representative has not less than 5 years of full-time experience in the trade.

Photo ID Required - Photo ID cards will be furnished for all qualified individuals. Contractor Licensing will take a photo of each qualified individual. Or a digital photo (preferably in .jpg format) may be submitted via e-mail to contractor.licensing@jocogov.org

Valid Drivers License or Photo I.D. of Qualified Individual (Government Issued)

ROOFING CONTRACTOR

Class D Roofing: A "Class D-R License" shall entitle the holder thereof to install, maintain, repair, replace, and remove the roof assembly of any structure, including the roof deck, vapor retarder, substrate, thermal barrier, insulation, and roof coverings of all types. The annual Class D-R License fee shall be \$200.00.

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Valid Driver's License or Photo I.D. of Qualified Individual (Government Issued)

Please inform your respective Sub-Contractors and Contractors of these new requirements. If you have any questions or concerns please feel free to contact the Building Official at 913-724-1370 Monday-Friday, 8:30am-4:00pm or at bldginspect@cityofbasehor.org